



CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
January 3, 2017
7:00 PM

AGENDA

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

ORDER OF
BUSINESS

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of December 13, 2016 Work Session and December 20, 2016 Regular Meeting Minutes Page 3
5. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
6. Consent Agenda
 - a. Parks and Recreation Advisory Board Minutes - November 2016 Page 15
 - b. New Port Richey Main Street, Inc. Quarterly Report Page 19
 - c. Purchases/Payments for City Council Approval Page 35
 - d. Amendment to FY17 Operating Budget Page 37
7. Public Reading of Ordinances
 - a. Second Reading, Ordinance No. 2017-2105: Authorizing Issuance of W&S Revenue Bond, Series 2017A Page 41

- b. First Reading - Ordinance #2016-2098; Amended Land Use Plan Amendment - Hyundai of New Port Richey Page 55
- c. First Reading, Ordinance #2017-2102: Dog-Friendly Dining Page 71

8. Business Items

- a. Alcoholic Beverage Special Event Permit - RAP River Run Page 79
- b. Request to Allow Public Comment on Rate Increase and Consider for Approval Resolution No. 2017-09 – Authorizing Extension of the City’s Water Utility System in Connection with the Purchase of the Lakewood Villas, Barbara Ann Acres, and Silver Oaks utility systems Page 96
- c. Board Re-Appointment: William Bennett, Police Pension Board Page 104
- d. Board Re-Appointments: Kelly Hackman and Elizabeth Harth, Library Advisory Board Page 111
- e. Three Minute Report: Finance Department

9. Communications

10. Adjournment

Agendas may be viewed on the City's website: www.citynpr.org. This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 1/3/2017
RE: Approval of December 13, 2016 Work Session and December 20, 2016 Regular Meeting Minutes

REQUEST:

The request is for City Council to approve the minutes from the December 13, 2016 work session and December 20, 2016 regular meeting.

DISCUSSION:

The City Council conducted a work session on December 13, 2016 to fulfill its statutory ethics obligation. The work session was facilitated by Nicole Nate, Esq. and Zach Lombardo, Esq. from Bryant Miller Olive and City Attorney Timothy Driscoll.

City Council met on December 20, 2016 for its regularly scheduled meeting. The minutes from that meeting along with the minutes from the work session are attached for Council's review and approval.

RECOMMENDATION:

Staff recommends that City Council approve the minutes from the December 13, 2016 work session and December 20, 2016 regular meeting as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
❑ December 13, 2016 Work Session Minutes	Backup Material
❑ December 20, 2016 Regular Meeting Minutes	Backup Material



MINUTES OF THE CITY COUNCIL WORK SESSION
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
December 13, 2016
1:00 PM

**ORDER OF
BUSINESS**

1 Call to Order - Roll Call

The work session was called to order by Mayor Rob Marlowe at 1:01 pm. Those in attendance were, Deputy Mayor Bill Phillips, Councilwoman Judy DeBella Thomas, Councilman Jeff Starkey and Councilman Chopper Davis.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers and City Commissioner Clifford Merz from Safety Harbor.

DISCUSSION ITEMS

2 Ethics Presentation by Nicole Nate, Esq., Zach Lombardo, Esq. and City Attorney Timothy Driscoll, Esq.

City Manager Manns introduced Ms. Nicole Nate, Esq. from Bryant Miller Olive. She stated that in 2015 the Florida Legislature passed a law requiring all local officials complete a mandatory four hour training each year in ethics. Ms. Nate then made a presentation to Council regarding public meetings. A meeting is considered a communication between two or more board members of the same board or council. Communication includes in person, by phone or written about any matter that may come before the board or council. Also includes social media and text messages. Exchange of information between members of a board through a liaison is prohibited in general. City Attorney Driscoll recommended to Council that comments to the newspaper should be kept to only things that have already been said at a public meeting. A meeting must be public, reasonably noticed and open to the public and have minutes taken. Reasonable notice can vary on facts and circumstances but generally is twenty-four hours. There is no prescribed form for content but should contain time, place and subject matter. Acceptable methods include posting, press release and electronic media. Meeting minutes do not have to be verbatim but rather a summary of comments. If meetings are recorded and/or broadcasted minutes must still be taken. Meeting exemptions include pending litigation, labor negotiations, risk management committees, security system meeting or vendor negotiations. Violations can include criminal penalties and fines. Violations can be cured as long as there is an independent final action taken in the Sunshine.

Ms. Nate then moved on to her presentation regarding public records. She stated the definition of a public record is very broad. The general policy and exemptions are found in Chapter 119 however public records are referenced throughout Florida Statutes. Reasonable time is based on the nature and the volume of the request. The records are based on the content not where the information is stored. Violations can include jail time, civil penalty fees, removal from office and attorney fees and costs.

Following Ms. Nate's presentation, City Attorney Driscoll then made a presentation to Council regarding the roles and responsibilities of Council members. Mr. Driscoll discussed the difference between a strong-mayor form of government and the Council-Manager form of government. City Council is similar to the legislative and judicial branches of government. The City Council sets policy and also acts as a panel of judges during quasi-judicial matters. The City Manager functions as the executive branch. The City Manager creates the policy set forth by Council. Per the City Charter the City Council has administrative powers over the City Manager, City Attorney and the Special Magistrate. There is also a provision in the City Charter prohibiting interference with the administrative operations of the city and staff. The Charter provides that City Council's interaction with staff should only go through the City Manager. City Council is prohibited to direct staff to take any actions. City Attorney Driscoll reminded Council that a violation of any of the provisions of the City Charter can result in the removal from office. City Attorney Driscoll also stated that when the Council is at the dais, comments made are a reflection of the city.

Mr. Zach Lombardo, Esq., also from Bryant Miller Olive then made a presentation to Council regarding ethics. He stated a public office is a public trust. The Commission on Ethics duties include advisory opinions, investigate complaints, recommend penalties and administer automatic fines for failing to file your annual disclosure. No public officer shall solicit or accept anything of value based upon the understanding of a vote. You can accept a gift as long as it does not influence you and it is reported if over \$100. Gifts from political committees and vendors cannot be accepted under any reason. Gifts from lobbyist can be accepted if reported over \$25 not to exceed \$100. Mr. Lombardo then discussed the misuse of public position. The next topic discussed was disclosure or use of certain information. A current or former public officer may not disclose or use information not available to members of the general public and gained by reason for their position. The final prohibited act is honoraria which is receiving something for a speaking engagement.

Mr. Lombardo then moved on to discuss the prohibition of doing business with one's agency. It is prohibited to do any kind of business if there is a material interest involved. A public official is prohibited from a contractual relationship if there is a recurring conflict which would impede full and faithful discharge of public duties. Competitive bidding may be allowed if it meets certain criteria and filings. A public officer may not accept public employment if the position is being offered to gain influence or other advantage based on the public officer's office or candidacy. Mr. Lombardo then discussed nepotism. However in cities with a population of less than 35,000 restrictions do not apply when appointing relatives to boards other than those with land-planning or zoning responsibilities. There is a broad definition as to what a relative is. Lobbying is prohibited until two years after leaving office. Mr. Lombardo then discussed voting conflicts. No public officer shall vote in any official capacity which would inure to his or her special private gain or loss. Mr. Driscoll told Council that if a member knows of something on an upcoming agenda to let him know about any conflict early so he has time to investigate and provide proper advice. The Ethics Commission does have the right to dismiss a conflict. A member must vote unless there is a conflict. The final section of the presentation by Mr. Lombardo was on financial disclosure. Financial disclosures are due by July 1st each year. It is for each asset/liability worth more than \$1,000. Real property does not include residence/vacation homes. No disclosure of dollar amounts just the sources of where they come from.

There being no further business to consider, upon proper motion, the meeting adjourned at 5:01 pm.

Approved: _____ (date)

_____ (signed)

Initialed: _____

Judy Meyers, City Clerk



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
December 20, 2016
7:00 PM

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Deputy Mayor Bill Phillips, Councilman Jeff Starkey and Councilman Chopper Davis. Councilwoman Judy DeBella Thomas was excused.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Finance Director Crystal Feast, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Susan Dillinger, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Assistant to the City Manager Martin Murphy.

2 Pledge of Allegiance

3 Moment of Silence

4 Approval of December 6, 2016 Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Chopper Davis and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

5 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment.

Don House came forward to speak about reclaimed water and the pipes along Marine Parkway. He was told that the pipes would be for city use only and not for the residents. He commented that the driveways are being replaced and the multi-use path is being constructed and wanted to know why the residents could not get the water. Mr. Rivera stated that he had been misinformed and would contact him tomorrow.

Kevin Vance Ray wanted to thank the mayor and council along with the police chief what a great job they have done. He stated he was proud to live in the city.

Angela Napolitano came forward to speak regarding Ordinance 2015-2038 regarding off-street parking. She stated she received a copy of the ordinance and minutes from the meeting at which the ordinance was approved. She stated last summer when we had the rain event the governor came and declared Pasco County a disaster area. She stated her roof collapsed and she contacted the local news and Senator Simpson's office. She stated the ordinance was signed on November 15, 2015 with a 180 day implementation time period. She wanted to know why no home owners received any kind of letter in the mail that the ordinance was going into effect. She stated that she has lived in her house for 10 years. She stated she was taken to court and she's not even living in her house. She stated she is looking for guidance from the city. Mayor Marlowe asked Ms. Manns to contact her.

No one else came forward therefore Mayor Marlowe closed Vox Pop.

6 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

a Library Advisory Board Minutes - 2016 Meetings

b Purchases/Payments for City Council Approval

7 Public Reading of Ordinances

a First Reading, Ordinance 2017-2105: Authorizing Issuance of Water & Sewer Revenue Bond, Series 2017A

City Attorney Driscoll read the proposed ordinance by title only. Ms. Manns introduced the item to Council. She stated that the City is in negotiations to purchase three utilities since the beginning of the year. The purchase price is \$850,000 and the request was for bond revenue financing. Ms. Feast then made a presentation to Council. She stated that on November 15, 2016, Mr. Rivera introduced the purchase of the utilities to Council. The ordinance being presented tonight is for the financing of the purchase. Mr. Jerry Ford came forward to make a presentation to Council. He stated that financing is being provided by BB&T. The only tax risk for this transaction is if the city would lose its tax exempt status. The interest rate is 2.53%. There is no reserve fund needed. Once a year the city will have the opportunity to pay off the bonds if they choose to. He stated that there are other potential capital improvement projects which would not be able to be started if they city chose to use reserves to purchase the utilities instead of financing them. It was recommended to finance at this time due to the low interest rate. The debt service is estimated to be \$65,000 a year. Combined with the existing debt service that makes the total a little over \$800,000 a year. Deputy Mayor Phillips asked if when the bonds are callable, are they callable in total or just in percentage elements. Mr. Ford stated that it is callable in total but adjustments can be made. Ms. Nicole Nate came forward to speak in place of the city's bond counsel. She stated the maturity is October 1, 2031. She stated adjustments can be made in between first and second reading. This ordinance is a supplement to the 2012 ordinance. The resolution is to secure tax exempt in the future and serves as a placeholder for future financing. Deputy Mayor Phillips asked if the bonds were private fund element or would the public be able to share in it. Mr. Ford stated that because of the size of the purchase if made public the legal fees would be higher and would have to triple the cost for issuance. Councilman Davis stated he met with the City Manager today and wanted to know the fund balance for water and sewer fund. Ms. Feast stated it was estimated to be \$8.6 million as of September 30, 2016 with a \$4.8 million reserve and \$500,000 replacement fund. He asked about the future utility purchase and Mr. Rivera stated that the Orangewood Villas System is located near the Lakewood Villas System. Mr. Rivera stated that there are water and sewer customers that are included and a potential for extensive expansion and development. Councilman Davis would like more information before the second reading. Mr. Ford

stated the reimbursement resolution is no more than a hold harmless for the city. Should the city spend money on a project and issue bonds it allows for reimbursement. It gives flexibility for future purchases.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated that he would have liked to have all the information at once and not in steps. Councilman Starkey agreed and suggested perhaps a work session in the future. Mayor Marlowe stated he was familiar with bond purchases and thought Deputy Mayor Phillips' comments were warranted. Motion was made to approve the ordinance upon its first reading.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

- b Second Reading, Ordinance # 2017-2099, Land Use Plan Amendment & Ordinance # 2017-2100 Rezoning - 6705 Jackson Street

City Attorney Driscoll read the proposed ordinance 2017-2099 by title only. Ms. Manns stated that the applicant, Morton Plant North Bay Hospital, is looking to expand its current parking lot. Ms. Fierce stated that the LDRB recommended approval of the ordinances. Deputy Mayor Phillips stated that once the house is removed from the property there will be a slight decrease in the ad valorem taxes. He asked for a project update regarding the impact from the hospital after the first of the year. Councilman Starkey asked if the hospital has let the other property owners know when a property becomes available for purchase.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve ordinance 2017-2099 upon its second and final reading.

City Attorney Driscoll then read the ordinance 2017-2100 by title only. Motion was made to approve the ordinance upon its second and final reading.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

8 Business Items

- a Resolution No. 2017-08: Reimbursement of Certain Expenditures Incurred in Connection with Acquisition of W&S Systems

City Attorney Driscoll read the proposed resolution by title only. Ms. Nate made a presentation to Council to clarify that this will allow future expenditures to be reimbursed but does not obligate the city to purchase the systems.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated he had some questions regarding the section on intent and Ms. Nate said it was for reimbursable elements. He wanted to make sure that the resolution was not setting something for down the road. He stated each system will be dealt with independently and the city would not be under any obligation and Ms. Nate confirmed that yes the future decisions can be reimbursed and are under no obligation Motion was made to approve the resolution.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

- b Professional Service Agreement - Professional Engineering Services 2017

City Manager Manns introduced the item to Council. She stated that the Ash Group has provided engineering services for the past year. This item would be to renew the agreement for an additional year.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated that he would like to see this put out to bid at the end of the agreement term. He wanted to make sure the city does its due diligence moving forward Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

c Request to Purchase Additional Display System Licenses

City Manager Manns introduced Chief Bogart who then made a presentation to Council. Chief Bogart stated that the purpose of this agenda item was purchase ten additional display system licenses. The reorganization of officers has resulted in more officers in need of access to the system. There are often more officers who need access than licenses available.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

d Request to Purchase NetMotion Software and Licenses

City Manager Manns introduced Chief Bogart who then made a presentation to Council. He stated that the purpose of this agenda item was to correct a connectivity issue in the officers vehicles. The software licenses will allow for the encryption of confidential data while the officers are out in the field.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

e Request for Authorization to Outfit Forensics Unit Cargo Van

City Manager Manns introduced Chief Bogart who then made a presentation to Council. He stated that the purpose of this agenda item was to purchase and install components for the forensic van. The purchases would be made with forfeiture funds.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

f Board Re-Appointments: Carolyn Marlowe and Justin Billings, Parks and Recreation Advisory Board

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to re-appoint Carolyn Marlowe and Justin Billings to the Parks and Recreation Advisory Board. Both have served on the board for many years. The new term would be for three years.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Mayor Marlowe asked the City Attorney if it would be appropriate to abstain from voting since the agenda item involved his wife. City Attorney Driscoll stated that since the members are not compensated there would be no voting conflict. Mayor Marlowe decided to abstain from voting anyways. City Attorney Driscoll then asked for an amended motion to call the votes separate. Councilman Davis so noted the amendment. The vote was called for Carolyn Marlowe's re-appointment. Motion passed 3-0 with Mayor Marlowe abstaining. The vote was then called for Justin

Billings' re-appointment. Motion passed 4-0.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 3-0. Ayes: Davis, Phillips, Starkey Abstain: Marlowe Absent: DeBella Thomas

g Three Minute Report: Development Department

9 Communications

Councilman Davis stated he wanted to put two things together. The city has been working on the recreation project and the road improvement project. The same \$2.2 million that is set aside for the recreation center project can be put towards the road paving project instead. He stated the proposed Pavement Management Plan is a five year plan at \$1.7 million per year. He stated that he believes that the citizens are looking at the roads to be repaired instead of improving the recreation center. He stated that roads needs to be addressed. He stated he has been talking about this all over town.

Deputy Mayor Phillips stated that he wanted to address Councilman Davis' concerns and other concerns he had from the last meeting. He stated that the recreation project has been delayed for over a year. He stated that he recognizes that everyone has a role. The cost of improvements have increased because of the year delay. He stated that this budget year has been fair and equitable across the board. He stated that the contact for Kimley-Horn was selected from the bids received. He asked for the Mayor and the City Attorney to make sure that comments made in the future were on point. He thanked the City Attorney for the ethics session last week. He wanted to make sure to get his certificate for compliance. He thanked Mario and Elaine for their time with the Leadership Pasco lunch. The landscaping and the lighting along Marine Parkway looks good. He thanked the employees for all their hard work. He wished Merry Christmas, happy holidays and Happy New Year.

Councilman Starkey stated that the rumors that improvements to the recreation center will not allow for the roads to be fixed were unfortunate. He stated he will listen to all citizen opinions and concerns before he makes his decision. He stated that as we represent ourselves in our city there are residents that care about our city and those that do not. He stated that people can fall on hard times and have problems and the city should be able to work with them as problems are not just black and white. He thanked the police department for their holiday Christmas party. It was nice to sit in an informal situation and talk to the officers. He stated he knows a gentleman who bought a home that had a \$1,100 water bill. He stated the bill should not have been allowed to get that high. He stated it was disappointing that there are still liens out there. He stated that the revitalization of the city is in full swing.

Mayor Marlowe thanked Deputy Mayor Phillips for attending the Leadership Pasco luncheon. He stated that Dave Schrader, a long time volunteer, recently retired and thanked him for his service to the city. He stated the Triple Threat event in Sims Park last weekend was great. He stated that plans for a parking garage need to be moved forward especially with the development of the Residences at Orange Lake. He stated that it is irresponsible to think that it is binary between the recreation center project and the road improvement project. He stated we are trying to move the city forward with economic development. He stated that we need to invest in the city. He is looking forward to seeing what staff brings back as a presentation on the recreation center. He encouraged everyone to keep an open mind.

City Attorney Driscoll stated that Amendment 2 was recently adopted and provides that the health department oversee regulations within six months. He stated the city will be proposing a moratorium for one year which will be brought forward to Council in the near future. He asked for Council members to state on the record that they were in favor of the moratorium. Each of the members present stated yes.

10 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:42 pm.

(signed) _____
Judy Meyers, City Clerk

Approved: _____ (date)

Initialed: _____

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME MARLOWE, ROBERT C		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE CITY COUNCIL	
MAILING ADDRESS 5603 PALMETTO RD		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY NEW PORT RICHEY	COUNTY PASCO	NAME OF POLITICAL SUBDIVISION: CITY OF NEW PORT RICHEY	
DATE ON WHICH VOTE OCCURRED 12/20/2016		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTEE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, ROB MARLOWE, hereby disclose that on DEC 20, 2016:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, CAROLYN MARLOWE;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

ABSTAINED FROM VOTING ON REAPPOINTMENT OF MY WIFE TO THE PARKS & REC ADVISORY BOARD (Item 8-F)

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

DEC 21, 2016

Signature

Rob Marlowe

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Elaine D. Smith, CPRP, Director of Parks and Recreation
DATE: 1/3/2017
RE: Parks and Recreation Advisory Board Minutes - November 2016

REQUEST:

The request before City Council is to review the attached Minutes from the November 2016 Parks and Recreation Advisory Board Meeting.

DISCUSSION:

The Parks and Recreation Advisory Board meets monthly. The attachment is from the boards November 8, 2016 meeting. The minutes were approved at the December 13, 2016 Advisory Board Meeting and posted to the City Council Agenda on December 15th for the next available Council Meeting on January 3, 2017.

RECOMMENDATION:

The recommendation before City Council is to review and accept the attached Minutes.

BUDGET/FISCAL IMPACT:

None.

ATTACHMENTS:

Description	Type
□ November Advisory Board Minutes	Cover Memo

PARKS & RECREATION BOARD MEETING

November 8, 2016

The regular meeting of the Parks & Recreation Advisory Board was called to order at the Recreation & Aquatic Center at 7:30am on Tuesday, November 8, 2016. Chairman David Schrader, and Board Members Carolyn Marlowe, Greg Giordano, Justin Billings, Joy Phillips, Rob Oman, and staff liaison Elaine Smith were in attendance.

The October 8, 2016 Trolley Tour meeting minutes & comments were unanimously approved. The October 11, 2016 meeting minutes were also unanimously approved.

OLD BUSINESS:

- Parks Master Plan Steering Committee Kick-off Meeting - The first meeting will be held on December 5th, at 1pm at the Recreation & Aquatic Center. Other public meetings will follow; information will be collected regarding comments from users about what is wanted and needed in the Parks. (A survey flyer was distributed.) We want input from people and the survey is a good way to collect this information.
- Trunk or Treat - 5,000 people attended - This was the largest event ever seen at that park; drone pictures show how many were there. Next year, we will try to get more booths and spread them out in a way to get rid of people having to wait in long lines.
- Kids Zombie Fun Run - 80 participants - The event went really well; the kids had a lot of fun. Thank you to those that volunteered (Joy and Dave).
- Puppy Paddle - We had about 101 dogs participate; this is a very popular event, so another one is being planned for the Spring (before the pools open).
- Recreation & Aquatic Center & Park Shelter Fees - The new fees were revised a second time and re-submitted to Council. Daily rates, Adult 1-month, and Shelter rental fees all have been lowered. Thank you all for your input.
- Frances Avenue Park Restroom Project Status - The design phase is done for the permit; will be similar to restrooms at Sims Park.
- Alternate Parks & Recreation Advisory Board Member - Elizabeth Giordano has applied and will be presented at November 15th Council meeting; one more alternate position is still unfilled.

NEW BUSINESS:

- Meeting Minutes - Approval process takes awhile due to when the meetings are held in relation to the Council meetings. At the October 11th Advisory Board Meeting, the September 13th meeting minutes were approved. October 7th was the Agenda deadline for the City Council Meeting on October 18th. The next available date was November 1st. That is why the September Advisory Board meeting minutes don't go to City Council until November.
- Meeting with Downtown Restaurants - November 17th (Change in Public Viewing Rights) - All 15 restaurants in downtown have been invited to attend the meeting at Peace Hall at 2pm. The meeting is to address having concessions at Movie Nights and during Concerts. For-profit businesses are now allowed to sell concessions.
- Assistant Parks & Recreation Director - Chris, the Aquatic Manager, has added responsibilities and an increase in pay. He will be helping Elaine with the RAC construction project, running the Coteeman Triathlon, and assist with grant-writing and other projects while continuing to oversee the Aquatic Center.
- Toys for Tots - This event will be run a bit different than in the past. Gym B will be closed beginning on December 10th, so the donated toys can be directly loaded and sorted in one place. Volunteers will be sorting the toys; shopping begins on December 17th with assigned time slots. Volunteers will escort shoppers through the toys in the gym.
- Veteran's Day - School will be in session; volunteers are needed to deliver boxes for Toys for Tots to distribution sites beginning 8am this Friday.
- Silver Sneakers - Classes will begin next week. (Free for Members)
- Grey Preserve - North Entry - Grant has been received to develop the new parcels* (\$485,000.00). The State Official is to present the check; professional services will propose a design. *(Question was brought up as to how much acreage will be added from the purchase of the parcels.)
- Sims Park - Proposals will be collected regarding changes/additions. *(Questions about repairs to the hole in the playground and adding more bench seats at the playground were presented.)
- National Adoption Day - Last Friday, Pasco County recognized the adoption of 15 children; the Fit Phantom represented the Parks & Recreation Department and the Recreation & Aquatic Center.
- Sims Park Playground was selected for the catalog of National Playground Company (pictures selected from the photo shoot at Grand Opening were distributed).
- Goals of the Parks & Recreation Department (distributed during meeting) - We want to have Excellent Customer Service, Marketing of the Recreation & Aquatic Center, Staff Development - Event Planning, Leadership, Budgeting & Financial Planning - Implementation of Sports Facility Study Recommendations, and Capital Improvement Projects.

SPECIAL EVENTS

- City-wide Clean-up this Saturday, November 12th.
- Coteeman Triathlon this Saturday, November 12th - Bike & Run will be in downtown early in the morning.
- Cardboard Campout will be held at the Recreation & Aquatic Center on November 19th. Collection for the Food Drive is through November 17th.
- Movie Nights - next one is November 19th: 6pm "Finding Dory"
- Dodgeball Tournament - Saturday, December 3rd - Has become a popular event; last year there were several rivals.
- Holiday Lights Boat Parade - Saturday, December 3rd in the evening.
- Public Meeting - Parks Master Plan - December 5th: 6-7:30pm.
- Holiday Street Parade - Saturday, December 10th.
- Winter Fest (RAC) - Saturday, December 17th: 4-6pm; the Movie will be shown at the Recreation & Aquatic Center "Frozen" at 6pm. Two live characters will be here : Elsa & Olaf.

VOX POP

There has been discussion about the over-use of Sims Park - the 2017 calendar has booked the Concerts, Chasco Fiesta, and has recommended one black-out date per month to allow for park recovery projects.

Discussion about being able to view the Council Meetings from home, and it being mentioned that Largo has 12,000 Members (Elaine emailed the Director of P & R in Largo - All of their facilities and all program participants are included in their Membership totals. *(The email will be included in the minutes.)

Next meeting will be held Tuesday, December 13th at 7:30am.
The meeting was then adjourned at 8:30am.

Respectfully submitted,

Carolyn Marlowe

Carolyn Marlowe
P & R Adv. Bd. Secretary

BMB: dcf



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Debbie L. Manns, City Manager
DATE: 1/3/2017
RE: New Port Richey Main Street, Inc. Quarterly Report

REQUEST:

The request is for Council to review the fourth quarter report provided by New Port Richey Main Street, Inc.

DISCUSSION:

Pursuant to Article XI of the Memorandum of Understanding between the City and New Port Richey Main Street, Inc. (NPRMS), each quarter of the calendar year NPRMS is to submit a report to Council detailing its efforts on four points; economic restructuring, promotion, design and organization. NPRMS is also required to submit to Council copies of their monthly financial reports detailing all revenue and expenditures. The report and monthly financial reports for the fourth quarter of 2016 are attached for Council's review.

RECOMMENDATION:

The recommendation is for City Council to review the fourth quarter report from New Port Richey Main Street, Inc.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
□ New Port Richey Main Street Quarterly Report	Backup Material



Ms Debbie Mann, City Manager
City of New Port Richey
5919 Main Street
New Port Richey, FL 34652

RE: New Port Richey Main Street
Quarterly Report 4th Quarter

Dear Ms. Manns,

New Port Richey Main Street is presenting for your consideration the Quarterly Report for the period of July, August and September 2016. We have included a narrative from each of the four points of the Main Street approach, the Profit & Loss Statement October 2015-September 2016, the monthly Profit & Loss Statements and the Balance Sheets from July, August & September 2016. Facebook stats are also included for August and monthly stats will be part of quarterly reports ongoing.

We are working toward fulfilling all four points of the National Main Street approach by embracing the Eight Guiding Principals; Comprehensive, Incremental, Self-Help, Partnerships, Identifying & Capitalizing on Existing Assets, Quality, Change, and Implementation.

We thank you for your continued support of New Port Richey Main Street, Inc. and are looking forward to a most successful 2017.

Sincerely,

KC Quaretti Director



Quarterly Report

July, August September 2106

Organization Committee:

ORGANIZATION-MEMBERSHIP & DEVELOPMENT

“Organization establishes consensus and cooperation by building partnerships among the various groups that have a stake in the commercial district.”

NPR Main Street is an Ex-Officio member of the West Pasco Chamber of Commerce Board of Directors and attends all board meetings keeping the Chamber updated on Main Street activities.

Main Street is also working with The Chamber for a Christmas Card Lighting and Christmas Tree Lighting Ceremony on December 2nd. We are also working with the Chamber on a Christmas Wreath Contest in the downtown area with the Chamber providing \$500 for prize money and Main Street hosting the contest.

NPR Main Street is working in conjunction with West Pasco Business Association for the River Lights Boat Parade Festival in Sims Park on December 2 & 3.

Main Street is also working closely with the Richey Suncoast Theatre to have the theatre participating in the Hollywood of the East Festival on November 5th.

Main Street outreach: two speaking engagements; the Holiday Rotary and the New Port Richey Rotary, attended the Friends of the Hacienda committee meeting, two Keep it Local meetings and has a West Pasco Chamber of Commerce Ribbon Cutting scheduled for October 25th. Ongoing, Main Street attends the WPBA monthly meetings, is joining Keep it Local and attends Chamber Ribbon Cuttings and brochure exchanges whenever possible.

Main Street attended the Florida State Main Street Annual Conference in Deland for three days. Classes on the revised Main Street approach, hosting an outdoor sculpture exhibition, getting the most out of Visit Florida, special events, economic vitality and city design were attended.

Design Committee:

“Design means getting Main Street into top physical shape and creating a safe, inviting environment for shoppers, workers, and visitors while preserving a place's historic character.”

The Design committee meets monthly and has a number of short and long term projects they are working on.

A public art piece that is also a bike rack is in the sculpting process now and will be presented to the city when completed.

A face lift for 6345 Grand Boulevard with new paint, awnings and new landscaping in is the final planning stages and will be ready for submission in the next few weeks.

Name, logo and contact information for the windows at 6345 Grand Blvd. has been submitted to zoning for OK.

A planter projects is ongoing with businesses having the choice of a number of different planters best fitting their businesses.

The design committee has a city light pole banner project ready to go but is holding off until planning and zoning completes their design for the city. This project was to be done in stages with Main Street supplying the banners from Hwy 19 to City Hall. This was to be phase 1 and was slated to be blue Welcome Banners. Each area of the city was to have its own banner look.

The bridge bench project is a long term project altering the boxes on the bridge to be seating with palm trees for shade. More information will come as the project moves forward.

Economic Vitality Committee:

Through economic restructuring, we can show you how to strengthen your community's existing economic assets while diversifying its economic base.

Articles were submitted and published in It's Your Home magazine and Gulf Harbors Newsletter. These will be ongoing articles highlighting all that is happening in downtown New Port Richey.

Press releases were sent out for Night in the Tropics, Dulcet's and the City of New Port Richey State Awards as well as Hollywood Horror Night of the Walking Dead.

New Port Richey Main Street started a weekly newsletter going out every Friday morning highlighting all events, not just Main street events, for the upcoming week, spotlighting one long standing member and introducing new members.

The NPR Main Street web site is slowly being updated. It now has a calendar of events, with the long term goal of being the place everyone goes to for information on what is happening downtown.

Main Street is in the final stages of shooting and editing #myNewPortRichey video which will be used for an online campaign to promote New Port Richey with our citizens being encouraged to share and post their own videos of New Port Richey with the hash tag #mynewportrichey.

Main Street made the large classroom available to non profits needing meeting space; Bike Fest volunteer committee meetings, Friends of the Hacienda committee meeting and the West Pasco Pregnancy Center educational day long forum.

Main Street works ongoing with residents looking to open businesses in the downtown area, meeting with them in person, giving referrals to real estate agents regarding available properties, doing introductions to property owners and giving contact information to the appropriate people within the city for zoning and permitting.

The Downtown New Port Richey way finding map has been a huge success and will soon be going into its third printing. This map shows all businesses downtown regardless of if they are Main Street members or not, has our historic buildings listed and has an upcoming events section. This is not viewed as a fundraising vehicle but as a way to show visitors and locals alike all that downtown New Port Richey has to offer. Maps are distributed free of charge to hotels, libraries, businesses and to business owners; real estate agents put them inside relocation packets, etc.

Promotions Committee:

Promotion takes many forms, but the goal is to create a positive image that will renew community pride and tell your Main Street story to the surrounding region.

Promotions Committee planned and hosted KiaFest/Main Street Blast. The estimated attendance for the event was over 25,000 people visiting Downtown New Port Richey. The attendance was large even though the weather was terrible on Friday, in part because New Port Richey was the only city to host fireworks in the west side of Pasco County.

The Promotions Committee also planned and hosted “Night in the Tropics” on Grand Boulevard Downtown New Port Richey. There was one change in this event from past years and that is NPR Main Street did not sell beer or wine in competition with our bricks and mortar businesses downtown. The event went well and all of our downtown businesses were at capacity that evening and the after event reviews were all excellent.

The Promotions Committee is now working on planning the events for the remainder of the year; Hollywood Horror Night of the Walking Dead, Hollywood of the East Festival, both of which are downtown and River Light Boat Parade as well as Main Street Holidays, both in Sims Park.

The Promotions Committee met with the Port Richey Bayou Business Association looking toward the possibility of working together to cross promote, combine and also possibly do some add on events together.

Facebook “likes” have gone up to 4,500 with a reach of just under 40,000. New Port Richey Main Street is promoting all downtown events on the Facebook page and is looking to continue growing the page following.

Respectfully Submitted on October 17, 2016 By
KC Quaretti/Director

Greater New Port Richey Main Street Inc.
Profit & Loss
October 2015 through September 2016

Oct '15 - Sep 16

Ordinary Income/Expense	
Income	
Event Income	
Activity Vendor	589.75
Arts & Crafter Fees	910.50
Commercial Vendor	3,772.35
Food Vendor	4,241.25
Sales, Food & Beverage	33,449.98
Sponsorship	19,450.00
Total Event Income	62,413.83
Total Income	62,413.83
Expense	
Event Expenses	
Event Advertising	825.06
Event Costs - City	1,000.00
Event Entertainment	14,064.85
Event Equipment Rental	8,383.01
Event Food & Beverage	4,331.45
Event Labor	596.00
Event Permits & Fees	1,000.00
Event Permits & Fees-Alcohol	250.00
Event Prizes & Awards	500.00
Event Supplies	1,521.78
Food Vendor Payout %	19,060.10
Total Event Expenses	51,532.25
Mileage Reimbursement/Parking/T	90.02
Total Expense	51,622.27
Net Ordinary Income	10,791.56
Net Income	<u>10,791.56</u>

5:58 PM
10/11/16
Cash Basis

Greater New Port Richey Main Street Inc.
Profit & Loss
September 2016

	Sep 16	Oct '15 - Sep 16
Ordinary Income/Expense		
Income		
Donations Received	0.00	5,692.00
Event Income		
Activity Vendor	172.50	3,474.32
Annual Banquet	0.00	2,555.46
Arts & Crafter Fees	150.00	6,188.75
Boat Tours	0.00	565.00
Boat Vendor	0.00	1,481.00
Commercial Vendor	215.00	11,893.20
Entry Fees, Other	0.00	1,586.36
Entry Fees, Photo Contest	0.00	308.00
Food Vendor	0.00	8,416.70
Sales, Food & Beverage	0.00	112,020.10
Sponsorship	2,950.00	42,950.00
Triathlon	0.00	898.84
Total Event Income	3,487.50	192,337.73
Gallery Income		
Entry Fees	0.00	330.00
PEAG Donations	0.00	14.49
PEAG Grants	0.00	200.00
PEAG Sales	0.00	760.00
PEAG Sponsorship	0.00	-175.00
Total Gallery Income	0.00	1,129.49
Lunch and Learn	144.00	1,834.65
Membership Income	1,025.00	5,773.75
Sales Tax Commission	0.00	12.31
Total Income	4,656.50	206,779.93
Expense		
Advertising & Promotion	35.00	1,669.00
Bank Fee	3.00	24.00
Conf.&Workshops	0.00	734.38
Contributions	0.00	260.00
Credit Card Fees	167.26	1,949.69
Dues & Subscriptions	0.00	215.00
Event Expenses		
Contract Services	0.00	812.50
Event Advertising	594.00	2,598.41
Event Costs - City	-1,000.00	8,366.50
Event Entertainment	0.00	27,954.45
Event Equipment Rental	0.00	16,169.94
Event Food & Beverage	140.00	16,063.92
Event Labor	0.00	1,476.00

5:58 PM
10/11/16
Cash Basis

Greater New Port Richey Main Street Inc.
Profit & Loss
September 2016

	Sep 16	Oct '15 - Sep 16
Event MOU City Costs	0.00	742.00
Event Permits & Fees	400.00	3,237.00
Event Permits & Fees-Alcohol	0.00	272.95
Event Prizes & Awards	0.00	786.00
Event Security	0.00	600.00
Event Supplies	0.00	3,258.55
Food Vendor Payout %	0.00	66,789.40
Total Event Expenses	134.00	149,127.62
Gallery Expense		
Artist Commissions	0.00	1,210.90
Total Gallery Expense	0.00	1,210.90
Insurance	-89.00	2,234.30
Meals & Entertainment	38.45	220.03
Mileage Reimbursement/Parking/T	0.00	414.94
Office & Postage	116.93	2,831.71
Payroll Expenses		
Payroll Taxes	42.97	924.89
Salaries & Wages	563.50	8,311.23
Total Payroll Expenses	606.47	9,236.12
Postage	64.00	111.00
Rent	0.00	5,700.00
Security	0.00	105.00
Sub Contract Labor	0.00	200.00
Taxes	0.00	122.50
Telephone	207.33	3,119.37
Travel	0.00	291.08
Utilities	0.00	248.20
Total Expense	1,283.44	180,024.84
Net Ordinary Income	3,373.06	26,755.09
Net Income	3,373.06	26,755.09

5:59 PM
10/11/16
Cash Basis

Greater New Port Richey Main Street Inc.
Balance Sheet
As of September 30, 2016

Sep 30, 16

ASSETS	
Current Assets	
Checking/Savings	
BB&T Gallery Checking	5,032.78
BB&T Main Street	23,584.11
BB&T Mural Account	500.00
Total Checking/Savings	29,116.89
Total Current Assets	29,116.89
Fixed Assets	
Equipment	6,709.42
Furniture & Fixtures	1,310.00
Total Fixed Assets	8,019.42
TOTAL ASSETS	<u>37,136.31</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	-307.42
Total Other Current Liabilities	-307.42
Total Current Liabilities	-307.42
Total Liabilities	-307.42
Equity	
General Fund	10,688.64
Net Income	26,755.09
Total Equity	37,443.73
TOTAL LIABILITIES & EQUITY	<u>37,136.31</u>

4:43 PM
09/01/16
Cash Basis

Greater New Port Richey Main Street Inc.
Profit & Loss
August 2016

	Aug 16
Ordinary Income/Expense	
Income	
Event income	
Arts & Crafter Fees	255.25
Commercial Vendor	472.20
Food Vendor	178.00
Sponsorship	7,450.00
Total Event Income	8,355.45
Lunch and Learn	108.00
Membership Income	925.00
Total Income	9,388.45
Expense	
Advertising & Promotion	595.00
Conf.&Workshops	249.38
Credit Card Fees	249.27
Event Expenses	
Event Advertising	150.00
Event Costs - City	3,683.00
Event Entertainment	1,500.00
Event Equipment Rental	712.39
Event Food & Beverage	4,232.45
Event Labor	395.00
Event Permits & Fees	485.00
Event Supplies	298.91
Total Event Expenses	11,456.75
Meals & Entertainment	5.30
Mileage Reimbursement/Parking/T	310.62
Office & Postage	167.63
Payroll Expenses	
Payroll Taxes	49.25
Salaries & Wages	644.00
Total Payroll Expenses	693.25
Rent	300.00
Telephone	3.42
Travel	156.08
Total Expense	14,186.70
Net Ordinary Income	-4,798.25

4:43 PM

09/01/16

Cash Basis

Greater New Port Richey Main Street Inc.

Profit & Loss

August 2016

	Aug 16
Net Income	<u>-4,798.25</u>

4:45 PM

09/01/16

Cash Basis

Greater New Port Richey Main Street Inc.

Balance Sheet

As of August 31, 2016

Aug 31, 16

ASSETS**Current Assets****Checking/Savings**

BB&T Gallery Checking

5,032.78

BB&T Main Street

20,215.49

BB&T Mural Account

500.00

Total Checking/Savings

25,748.27

Total Current Assets

25,748.27

Fixed Assets**Equipment**

6,709.42

Furniture & Fixtures

1,310.00

Total Fixed Assets

8,019.42

TOTAL ASSETS**33,767.69****LIABILITIES & EQUITY****Liabilities****Current Liabilities****Other Current Liabilities**

Payroll Liabilities

-302.98

Total Other Current Liabilities

-302.98

Total Current Liabilities

-302.98

Total Liabilities

-302.98

Equity**General Fund**

10,688.64

Net Income

23,382.03

Total Equity

34,070.67

TOTAL LIABILITIES & EQUITY**33,767.69**

Greater New Port Richey Main Street Inc.
Profit & Loss
October 2015 through July 2016

Oct '15 - Jul 16

Ordinary Income/Expense
Income

Donations Received	5,692.00
Event Income	
Activity Vendor	3,301.82
Annual Banquet	2,555.46
Arts & Crafter Fees	5,783.50
Boat Tours	565.00
Boat Vendor	1,481.00
Commercial Vendor	11,206.00
Entry Fees, Other	1,586.36
Entry Fees, Photo Contest	308.00
Food Vendor	8,238.70
Sales, Food & Beverage	112,020.10
Sponsorship	32,550.00
Triathlon	898.84

Total Event Income 180,494.78

Gallery Income

Entry Fees	330.00
PEAG Donations	14.49
PEAG Grants	200.00
PEAG Sales	760.00
PEAG Sponsorship	-175.00

Total Gallery Income 1,129.49

Lunch and Learn 1,582.65

Membership Income 3,823.75

Sales Tax Commission 12.31

Total Income 192,734.98

Expense

Advertising & Promotion	1,039.00
Bank Fee	21.00
Conf.&Workshops	485.00
Contributions	260.00
Credit Card Fees	1,533.16
Dues & Subscriptions	215.00
Event Expenses	
Contract Services	812.50
Event Advertising	1,854.41
Event Costs - City	5,683.50
Event Entertainment	26,454.45
Event Equipment Rental	13,757.55
Event Food & Beverage	11,691.47
Event Labor	1,081.00

4:13 PM
08/09/16
Cash Basis

Greater New Port Richey Main Street Inc.
Profit & Loss
October 2015 through July 2016

	Oct '15 - Jul 16
Event MOU City Costs	742.00
Event Permits & Fees	2,352.00
Event Permits & Fees-Alcohol	272.95
Event Prizes & Awards	786.00
Event Security	600.00
Event Supplies	2,959.64
Food Vendor Payout %	66,789.40
Total Event Expenses	135,836.87
Gallery Expense	
Artist Commissions	1,210.90
Total Gallery Expense	1,210.90
Insurance	2,323.30
Meals & Entertainment	176.28
Mileage Reimbursement/Parking/T	104.32
Office & Postage	2,547.15
Payroll Expenses	
Payroll Taxes	832.67
Salaries & Wages	7,103.73
Total Payroll Expenses	7,936.40
Postage	47.00
Rent	5,400.00
Security	105.00
Sub Contract Labor	200.00
Taxes	122.50
Telephone	2,908.62
Travel	135.00
Utilities	248.20
Total Expense	162,854.70
Net Ordinary Income	29,880.28
Net Income	<u>29,880.28</u>

4:20 PM
08/09/16
Cash Basis

Greater New Port Richey Main Street Inc.
Balance Sheet
As of July 31, 2016

	Jul 31, 16
ASSETS	
Current Assets	
Checking/Savings	
BB&T Gallery Checking	32.78
BB&T Main Street	31,713.76
BB&T Mural Account	500.00
Total Checking/Savings	32,246.54
Total Current Assets	32,246.54
Fixed Assets	
Equipment	6,709.42
Furniture & Fixtures	1,310.00
Total Fixed Assets	8,019.42
TOTAL ASSETS	<u>40,265.96</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	-302.96
Total Other Current Liabilities	-302.96
Total Current Liabilities	-302.96
Total Liabilities	-302.96
Equity	
General Fund	10,688.64
Net Income	29,880.28
Total Equity	40,568.92
TOTAL LIABILITIES & EQUITY	<u>40,265.96</u>

Facebook stats August 2016

Date	28 Days Total Reach	Weekly Organic Reach	28 Days Total Impressions
	28 Days: The number of people who have seen any content associated with your Page. (Unique Users)	Weekly: The number of people who visited your Page, or saw your Page or one of its posts in news feed or ticker. These can be people who have liked your Page and people who haven't. (Unique Users)	28 Days: The number of impressions seen of any content associated with your Page. (Total Count)
8/5/16	20298	8455	62873
8/6/16	19922	7556	62354
8/7/16	19874	6120	62260
8/8/16	20499	6253	63644
8/9/16	21139	6452	64787
8/10/16	21141	4235	65050
8/11/16	20936	3934	62134
8/12/16	21069	5725	66081
8/13/16	20427	6685	63568
8/14/16	18440	6911	61340
8/15/16	18132	6347	60886
8/16/16	19858	7865	67223
8/17/16	21173	9237	70388
8/18/16	21710	10371	71408
8/19/16	21947	10155	73672
8/20/16	22391	10220	78027
8/21/16	22284	10827	83238
8/22/16	23537	13163	91279
8/23/16	23645	11924	94197
8/24/16	23557	10123	93406
8/25/16	23830	9815	95776
8/26/16	22986	9447	91759
8/27/16	22515	8848	89006
8/28/16	21631	8314	85763
8/29/16	21362	5782	87167
8/30/16	21021	3968	87622
8/31/16	19726	4032	82398
9/1/16	19297	3010	80331



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal S. Feast
DATE: 1/3/2017
RE: Purchases/Payments for City Council Approval

REQUEST:

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

DISCUSSION:

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments in excess of \$25,000.

RECOMMENDATION:

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

BUDGET/FISCAL IMPACT:

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

ATTACHMENTS:

Description	Type
☐ Purchases/Payments for City Council Approval	Backup Material

PURCHASE/PAYMENTS FOR COUNCIL APPROVAL

<u>Augustine Construction, Inc.</u>	\$253,884.56
Project: 2015 Marine Parkway Multi Use Path	
61% of work completed	
Pay Request #2	
 <u>BUN Construction Company, Inc.</u>	 \$112,755.69
Project: 2014-2015 Water System Improvements	
65% of work completed	
Pay Request #6	
 <u>Morelli Landscaping, Inc</u>	 43,852.89
Project: US 19 Median Landscaping Project	
86% of work completed	
Pay Request #2	

RECURRING EXPENDITURES OVER \$25,000

Tampa Bay Water	\$138,990.87
Fiduciary Trust Intl. of the South (Police Pension 12/15/16)	53,203.52
Bank of America (Purchasing Card Transactions)	46,679.98
Merrell Bros. Inc. (Sludge Hauling)	25,219.84



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal S. Feast
DATE: 1/3/2017
RE: Amendment to FY17 Operating Budget

REQUEST:

The City Council is asked to review and approve the following amendment to the FY17 Adopted Budget, which would allow for the transfer of \$2,620 from the Public Works Department to the Library Department and allow the Library to purchase a needed awning.

DISCUSSION:

As part of the FY17 Budget, funds have been budgeted in the Facilities Maintenance Division for repairs and maintenance of our City facilities. During an evaluation of an awning connected to the Library, it was determined by staff that it could no longer be repaired and that a new awning would have to be purchased.

As stated in the City's Code of Ordinances, only by motion of the City Council may funds be transferred from one department to another (Ordinance No. 1354).

RECOMMENDATION:

It is recommended that City Council approve the amendment to the FY17 Adopted Budget, which would allow for the transfer of funds from the Public Works Department to the Library Department and allow for the Library to purchase the awning.

BUDGET/FISCAL IMPACT:

The total amount of budget impact is an increase of \$2,620 in Acct. #001-0051-571.62-99 in the Library Department and a corresponding decrease of \$2,620 in Acct. #001-0106-519.34-99 in the Facilities Maintenance Division.

ATTACHMENTS:

Description	Type
□ Budget Amendment Request	Budget Amendment



BUDGET AMENDMENT REQUEST

Date 12/13/2016

No. _____

INCREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget
001-0051-571.62-99	Library	Building Improvements	\$0	\$2,620	\$2,620

DECREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget
001-0106-519.34-99	Facilities Maintenance	Contractual Services	\$25,000	(\$2,620)	\$22,380

Explanation:

During the Facilities Maintenance Division's evaluation of the Library's awning, it was determined that a new one needed to be installed over the back door of the Library Building. Funds are being moved out of the Facilities Maintenance Division to the Library Division to cover the cost of the new capital asset.

Requested by: _____ Name Crystal Seast Title Finance Director

Approved by: Assistant Finance Director _____

Finance Director Crystal Seast

City Manager [Signature]

Council Action Required ☒ Yes ☐ No If "Yes", Date Approved _____

Date Posted _____ Current Month _____ Posted By _____

**City of New Port Richey
Public Works Department**



Requisition Request

Date: 11/9/2016

Company Name and Address
Signature Construction
8530 Oreto Dr.
Port Richey, FL 34668

Division
106

Account Number
001-0106-519. 34-99

Vendor Number:	325989
Contract Expires:	
Annual Amount:	
Total Amount:	\$2,620.00
RFP# or Bid# :	

Purpose:

Install a new awning over the back door of the Library Building.
--

Qty.	Description	Amount Each	Total
1	Aluminum Awning	\$2,620.00	\$2,620.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Quotes:		Shipping	\$0.00
Signature Construction - \$2,620.00		Grand Total	\$2,620.00
Awning Works INC. - \$2,900.00			
West Coast Awnings - \$3,500.00			

Approved by:

--



8530 Oreto Drive
Port Richey, FL 34668
P: 727-842-5163
F: 727-474-0008

Established in 1990

PROPOSAL

Prepared by: Joseph Matissek
Cell (727) 514-2211

City Of New Port Richey / Matt Filipiak		8/19/16
6630 Van Buren Street		Library Awning
New Port Richey	FL 34652	5939 Main Street
(727) 359-1620		filipiakm@cityofnewportrichey.org

We hereby submit specifications and estimates for:

Construct custom 84x54 aluminum awning above the library door to match existing awning located at the rear of fire station to consist of the following:

Provide all permits and engineering to complete the scope of work.

Construct and install a custom metal awning to match the design, color, and style of the existing awning located above the rear door at the fire station.

Clean jobsite and remove any construction related debris.

OPTION: \$480.00 (not included in proposal price)
Replace the damaged aluminum soffit that is hanging at the fire station awning.

We Propose – hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

Two Thousand Six Hundred Twenty and 00/100 Dollars

\$2,620.00

Due Upon Completion

Authorized Signature: *Joseph Matissek*

Valid for 30 days.

All work will be completed in a professional manner according to standard building practices. Any alterations or deviations from above specifications involving extra costs will be executed only upon written order and will be an extra charge over and above the estimate. This agreement is contingent upon strikes, accidents or delays beyond our control. Owner agrees to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Our workmanship is guaranteed for 12 month from the date of final payment. All materials are warranted by manufacturer. No other warranties, either express or implied, are valid.

Acceptance of Proposal – When accepted this proposal becomes a binding contract between the customer and SC Signature Construction Corp. By signature the customer agrees that the above job specifications and payment terms are acceptable and SC Signature Construction is authorized to perform the work as stated.

Date of Acceptance:

Signature:

Signature:



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal S. Feast
DATE: 1/3/2017
RE: Second Reading, Ordinance No. 2017-2105: Authorizing Issuance of W&S Revenue Bond, Series 2017A

REQUEST:

The City Council is asked to conduct a second reading of and approve Ordinance No. 2017-2105, which would authorize the issuance of a Water and Sewer Revenue Bond, Series 2017A. This bond will be used to finance the cost of acquiring 3 utility systems.

DISCUSSION:

The City's vision is to expand its utility system to eventually be equipped to service its entire allowed service area, whether it be by utility service agreements or utility acquisitions. The City's staff has identified an opportunity to purchase 3 utility systems, namely Lakewood Villas, Barbara Ann Acres, and Silver Oaks. On November 15, 2016, the City Council approved Resolution No. 2017-03, which authorized the acquisition of these 3 utility systems.

Nikki Nate, Bond Counsel for the City, is available to answer any questions you may have related to provisions of the Ordinance.

RECOMMENDATION:

It is recommended that the City Council conduct a second reading of and approve Ordinance No. 2017-2105, which would authorize the issuance of Water and Sewer Revenue Bond, Series 2017A.

BUDGET/FISCAL IMPACT:

Any costs pertaining to this transaction will be paid from the proceeds derived from the refunding. Therefore, there is no impact on the City's Operating Budget.

ATTACHMENTS:

Description	Type
☐ Ordinance No. 2017-2105: Authorize Issuance of W&S Revenue Bond, Series 2017A	Ordinance

ORDINANCE NO. 2017-2105

AN ORDINANCE SUPPLEMENTING ORDINANCE NO. 1878, AS AMENDED; AUTHORIZING THE ISSUANCE OF A WATER AND SEWER REVENUE BOND, SERIES 2017A OF THE CITY OF NEW PORT RICHEY, FLORIDA IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$850,000 TO FINANCE THE COST OF ACQUISITION OF CERTAIN WATER AND SEWER SYSTEM ASSETS AND CONSTRUCTION AND EQUIPPING OF CERTAIN IMPROVEMENTS TO THE WATER AND SEWER SYSTEM OF THE CITY; PROVIDING THAT SUCH BOND SHALL BE A LIMITED OBLIGATION OF THE CITY PAYABLE AS PROVIDED HEREIN AND THEREIN; DESIGNATING THE BOND AS A QUALIFIED TAX-EXEMPT OBLIGATION WITHIN THE MEANING OF THE INTERNAL REVENUE CODE; PROVIDING FOR THE RIGHTS, SECURITIES AND REMEDIES FOR THE HOLDER OF SUCH BOND; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA:

Section 1: Definitions. Capitalized undefined words used herein shall have the meanings ascribed thereto in Ordinance No. 1878 enacted by the City Council of the City of New Port Richey, Florida (the "Issuer") on September 18, 2007, as amended and supplemented from time to time, as particularly amended by Ordinance No. 2012-1987 enacted by the City Council of the Issuer on July 17, 2012 (collectively, the "Master Ordinance"). This Ordinance constitutes a "Supplemental Resolution" and a "Supplemental Ordinance" for purposes of the Master Ordinance. In addition, the following words and phrases shall have the following meanings when used herein:

"Business Day" means any day other than a Saturday or Sunday or other day on which the Holder of the Series 2017A Bond is authorized or required to close.

"Maturity Date" means the maturity date stated in the Series 2017A Bond, provided however that such maturity date shall not be later than October 1, 2031.

"Ordinance" means this Ordinance, pursuant to which the Series 2017A Bond is authorized to be issued, including any Supplemental Ordinance(s).

"Original Purchaser" means Branch Banking and Trust Company, Charlotte, North Carolina.

"Parity Bond" means the Issuer's outstanding Water and Sewer Refunding Revenue Bond, Series 2012.

"Person" means natural persons, firms, trusts, estates, associations, corporations, partnerships and public bodies.

"Principal Office" means, with respect to the Original Purchaser, the office located at 5130 Parkway Plaza Boulevard, Building 9, Charlotte, North Carolina 28217, or such other office as the Original Purchaser may designate to the Issuer in writing.

"Project" means the acquisition of Purchased Assets as such term is collectively defined in Section 3.02 (A)(1) through and including (9) of the Utility Asset Acquisition Agreement by and between the Issuer and Advisor Enterprises, Inc., dated November 15, 2016 and in Section 3.02 (A)(2) through and including (10) of the Utility Asset Acquisition Agreement by and between the Issuer and LWV Utilities, Inc., dated November 15, 2016, together with certain improvements to the System.

"Series 2017A Bond" means the Issuer's Water and Sewer Revenue Bond, Series 2017A authorized by Section 4 hereof.

"State" means the State of Florida.

Section 2: *Authority for this Ordinance.* This Ordinance is enacted pursuant to the provisions of the Constitution of the State of Florida, Chapter 166, Part II, Florida Statutes, the municipal charter of Issuer, the Master Ordinance, and other applicable provisions of law (collectively, the "Act").

Section 3: *Findings.*

(A) For the benefit of its inhabitants, the Issuer finds, determines and declares that it is necessary for the continued preservation of the health, welfare, convenience and safety of the Issuer and its inhabitants to acquire, construct and equip the Project. Issuance of the Series 2017A Bond to acquire, construct and equip the Project satisfies a public purpose.

(B) The principal of, premium, if any, and interest on the Series 2017A Bond shall be payable solely from the Pledged Revenues on parity with the Parity Bond. The Issuer shall never be required to levy ad valorem taxes on any real or personal property therein to pay the principal of and interest on such Bonds authorized or to make any other payments provided for in the Master Ordinance. Such Bonds shall not constitute a lien upon any properties owned by or located within the boundaries of the Issuer or upon any property other than the Pledged

Revenues. Neither the taxing power nor the full faith and credit of the Issuer are or shall ever be pledged to secure payment of the principal of or interest on the Bonds.

(C) The Pledged Revenues will be sufficient to pay the principal, premium, if any, and interest on the Series 2017A Bond herein authorized and the Parity Bond, as the same become due, and to make all deposits required by the Master Ordinance and hereunder.

(D) Pursuant to Section 2.12(6) of the City Charter, borrowing of money, including but not limited to the issuance of bonds, is an action that requires an ordinance.

(E) The Issuer has received an offer from the Original Purchaser to purchase the Series 2017A Bond.

(F) In consideration of the purchase and acceptance of the Series 2017A Bond authorized to be issued hereunder by those who shall be the Holder thereof from time to time, this Ordinance shall constitute a contract between the Issuer and the Holder. The Original Purchaser is the initial Holder of the Series 2017A Bond.

Section 4: *Authorization of the Series 2017A Bond and Acquisition, Construction and Equipping of the Project.* Subject and pursuant to the provisions of the Master Ordinance, an obligation of the Issuer to be known as City of New Port Richey, Florida Water and Sewer Revenue Bond, Series 2017A is hereby authorized to be issued under and secured by the Master Ordinance, in the principal amount of not to exceed \$850,000 for the purpose of providing funds to acquire, construct and equip the Project and paying the costs of issuing the Series 2017A Bond. The cost of the Project, in addition to the items set forth in any related plans and specifications, may include, but need not be limited to, the acquisition of any rights of ways or interest therein or any other properties deemed necessary or convenient therefor; engineering, legal and financing expenses; expenses for estimates of costs; expenses for plans, specifications and surveys; the fees of fiscal agents, financial advisor or consultants; the creation and establishment of reasonable reserves for debt service, if applicable; reimbursement of moneys on the Project in anticipation of the sale of the Series 2017A Bond, if any; and such other costs and expenses as may be necessary or incidental to the financing herein authorized and the acquisition, construction and equipping of the Project and the placing of same in operation.

Because of the characteristics of the Series 2017A Bond, prevailing market conditions, and additional savings to be realized from an expeditious sale of the Series 2017A Bond, it is in the best interest of the Issuer to accept the offer of the Original Purchaser to purchase the Series 2017A Bond at a private negotiated sale. Prior to the issuance of the Series 2017A Bond, the Issuer shall receive from the Original Purchaser a Purchaser's Certificate, the form of which is attached hereto as Exhibit A and the Disclosure Letter containing the information required by Section 218.385, Florida Statutes, a form of which is attached hereto as Exhibit B.

The acquisition, construction and equipping of the Project is hereby authorized.

Section 5: Description and Terms of the Series 2017A Bond.

The Series 2017A Bond is hereby authorized to be issued in the aggregate principal amount of not to exceed \$850,000 with further details hereinafter provided. The final maturity for the Series 2017A Bond shall be the Maturity Date.

The principal of and the interest and redemption premium, if any, on the Series 2017A Bond shall be payable in any coin or currency of the United States of America which on the respective dates of payment thereof is legal tender for the payment of public and private debts. The interest on the Series 2017A Bond shall be payable by the Paying Agent on each interest payment date to the person appearing on the registration books of the Issuer hereinafter provided for as the registered Holder thereof, by check or draft mailed to such registered Holder at such Holder's address as it appears on such registration books or by wire transfer.

The Series 2017A Bond shall be dated the date of the execution and delivery, which shall be a date agreed upon by the Issuer and the Original Purchaser, and shall have such other terms and provisions as stated herein and in the Series 2017A Bond.

Subject to adjustments as described below, the fixed interest rate on the Series 2017A Bond shall equal 2.53%, which rate does not exceed the maximum interest rate permitted by the Act (the "Interest Rate"). Interest on the Series 2017A Bond shall be payable on April 1 and October 1, commencing on April 1, 2017, and shall be calculated on a basis of a 360-day year assuming twelve 30-day months. The Series 2017A Bond shall be a Term Bond with Amortization Installments due on each October 1, commencing on October 1, 2017 (or such other date as determined in the Series 2017A Bond), through and including the Maturity Date; provided, however, the aggregate principal amount of the Series 2017A Bond shall not exceed \$850,000.

Upon the occurrence of a Determination of Taxability (as such term is hereinafter defined) and for as long as the Series 2017A Bond remains Outstanding, the Interest Rate on the Series 2017A Bond shall be converted to the Taxable Rate (as such term is hereinafter defined). In addition, upon a Determination of Taxability, the Issuer shall pay to the Holder (i) an additional amount equal to the difference between (A) the amount of interest actually paid on the Series 2017A Bond during the Taxable Period (as such term is hereinafter defined) and (B) the amount of interest that would have been paid during the Taxable Period had the Series 2017A Bond borne interest at the Taxable Rate, and (ii) an amount equal to any interest, penalties on overdue interest and additions to tax (as referred to in Subchapter A of Chapter 68 of the Code) owed by the Holder as a result of the Determination of Taxability. This adjustment shall survive payment of the Series 2017A Bond until such time as the federal statute of limitations under which the interest on the Series 2017A Bond could be declared taxable under the Code shall have expired.

"Determination of Taxability" means (i) receipt by the Issuer of a final judgment by a court of competent jurisdiction (from which no further right of appeal exists) or a final official action of the Internal Revenue Service (from which no further right of appeal exists) determining that any interest portion payable with respect to the Series 2017A Bond is includable in the gross income of the holders of the Series 2017A Bond for federal income tax purposes or the Series 2017A Bond is not a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code as a result of conditions arising from the action or inaction of the Issuer; provided, no Determination of Taxability shall be deemed to occur unless the Issuer has been given an opportunity to contest such proceedings at its own expense; or (ii) at such time as the Issuer and the Holder of the Series 2017A Bond have agreed that a Determination of Taxability has occurred.

"Taxable Period" means the period commencing on the date on which the interest on the Series 2017A Bond ceased to be excludable from gross income for federal income tax purposes or the Series 2017A Bond ceased to be a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code and ending on the earlier of the date the Series 2017A Bond ceased to be outstanding or the Determination of Taxability is no longer applicable to the Series 2017A Bond.

"Taxable Rate" means, upon a Determination of Taxability, the interest rate per annum that shall provide the Holder with the same after tax yield that the Holder would have otherwise received had the Determination of Taxability not occurred, taking into account the increased taxable income of the Holder as a result of such Determination of Taxability. The Holder shall provide the Issuer with a written statement explaining the calculation of the Taxable Rate, which statement shall, in the absence of manifest error, be conclusive and binding on the Issuer.

In addition, any amounts due on the Series 2017A Bond or hereunder not paid when due shall result in 2% per annum being added to the then Interest Rate (the "Default Rate") from and after five (5) days after the date due, until such payment default is remedied; provided, however, that the Default Rate shall in no event exceed the maximum interest rate permitted by applicable law.

The Paying Agent and Registrar for the Series 2017A Bond shall mean the Issuer.

Section 6: Payment of Principal and Interest; Limited Obligation; No Reserve Fund. The Issuer promises that it will promptly pay the principal of, premium, if any, and interest on the Series 2017A Bond at the place, on the dates and in the manner provided therein according to the true intent and meaning of the Master Ordinance and this Ordinance. The Series 2017A Bond shall not be or constitute general obligation or indebtedness of the Issuer as a "bond" within the meaning of Article VII, Section 12 of the Constitution of Florida, but shall be payable solely from the Pledged Revenues on parity with the Parity Bond in the manner and to the extent provided in the Master Ordinance and herein. No holder of any Series 2017A Bond

issued under the Master Ordinance and hereunder shall ever have the right to compel the exercise of any ad valorem taxing power to pay such Series 2017A Bond, or be entitled to payment of such Series 2017A Bond from any funds of the Issuer except from the Pledged Revenues in the manner and to the extent provided in the Master Ordinance and herein.

The Series 2017A Bond is not secured by the Reserve Fund or any accounts therein established.

Section 7: Redemption. Upon five (5) Business Days written notice, the Series 2017A Bond can be redeemed at the option of the Issuer in whole but not in part on any scheduled principal payment date at a price equal to 101% of the principal amount to be redeemed plus accrued interest to the redemption date.

Section 8: Application of Series 2017A Bond Proceeds. The proceeds of the Series 2017A Bond shall be applied by the Issuer as follows:

(A) Accrued interest, if any, shall be deposited in the Interest Account in the Bond Service Fund and shall be used only for the purpose of paying interest becoming due on the Series 2017A Bond.

(B) All costs and expenses in connection with the preparation, issuance and sale of the Series 2017A Bond shall be paid.

(C) The remaining proceeds of the Series 2017A Bond shall be deposited into the "City of New Port Richey, Water and Sewer Revenue Bond, Series 2017A, Project Account" which is hereby created and established in the Project Fund (the "Series 2017A Project Account"), and which may be used for the purposes set forth in this Ordinance, including the cost of any capitalized interest on the Series 2017A Bond. Such Series 2017A Project Account shall constitute a trust fund for the holders of the Series 2017A Bond and shall be used solely to acquire, construct and equip the Project, including any allowable reimbursement to the Issuer of moneys spent on the Project in anticipation of the sale of the Series 2017A Bond. The Issuer agrees and covenants to commence and proceed with due diligence to complete the acquisition, construction and equipping of the Project. Money on deposit in the Series 2017A Project Account may be invested and reinvested in Federal Securities which mature not later than the date on which the money on deposit therein will be needed for purposes of such funds. All income on such investments shall remain in such Series 2017A Project Account.

Section 9: Covenants of the Issuer. All covenants of the Issuer set forth in the Master Ordinance are reaffirmed and apply equally to the holders of the Series 2017A Bond, the Parity Bond and any Additional Parity Obligations hereafter issued.

Section 10: Bank Qualified Status. The City Council of the Issuer hereby designates the Series 2017A Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code. The Issuer and any issuer of "tax-exempt" debt that issues "on behalf of"

the Issuer do not reasonably expect during the calendar year 2017 to issue more than \$10,000,000 of "tax-exempt" obligations including the Series 2017A Bond designated as described in this Section 10, exclusive of any private activity bonds as defined in Section 141(a) of the Code (except for qualified 501(c)(3) bonds as defined in Section 145 of the Code).

Section 11: Amendment. The Master Ordinance shall not be modified or amended in any respect subsequent to the issuance of the Series 2017A Bond except with the written consent of the Holder of the Series 2017A Bond.

Section 12: Further Covenants. (A) The Issuer shall provide the Holder of the Series 2017A Bond with a copy of its annual budget within 30 days of its adoption and such other financial information regarding the Issuer as the Holder of the Series 2017A Bond may reasonably request. The Issuer hereby covenants that it shall promptly give written notice to the Holder of the Series 2017A Bond of any litigation or proceeding which if determined adversely to the Issuer would adversely affect the security for the payment of the Series 2017A Bond. The Issuer shall provide the Holder of the Series 2017A Bond with annual financial statements for each fiscal year of the Issuer not later than 210 after the close of such fiscal year, prepared in accordance with applicable law and generally accepted accounting principles and audited by an independent certified public accountant. All accounting terms not specifically defined or specified herein shall have the meanings attributed to such terms under generally accepted accounting principles as in effect from time to time, consistently applied.

(B) So long as the Series 2017A Bond remains Outstanding, the Issuer covenants and agrees not to (i) enact or adopt, as the case may be, any subsequent ordinance or resolution, or (ii) enter any agreement, or (iii) take any action that would have the affect of limiting the Issuer's ability to make transfers to the Issuer's General Fund pursuant to the authority in Section 20(B)(5) of the Master Ordinance.

Section 13: Severability. If any provision of this Ordinance shall be held or deemed to be or shall, in fact, be illegal, inoperative or unenforceable in any context, the same shall not affect any other provision herein or render any other provision (or such provision in any other context) invalid, inoperative or unenforceable to any extent whatever.

Section 14: Business Days. In any case where the due date of interest on or principal of a Series 2017A Bond is not a Business Day, then payment of such principal or interest need not be made on such date but may be made on the next succeeding Business Day, provided that credit for payments made shall not be given until the payment is actually received by the Holder.

Section 15: Rules of Interpretation. Unless expressly indicated otherwise, references to sections or articles are to be construed as references to sections or articles of this instrument as originally executed. Use of the words "herein," "hereby," "hereunder," "hereof," "hereinbefore," "hereinafter" and other equivalent words refer to this Ordinance and not solely to the particular portion in which any such word is used.

Section 16: Captions. The captions and headings in this Ordinance are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Ordinance.

Section 17: City Council of the Issuer Exempt from Personal Liability. No recourse under or upon any obligation, covenant or agreement of this Ordinance or the Series 2017A Bond or for any claim based thereon or otherwise in respect thereof, shall be had against any City Council, as such, of the Issuer, past, present or future, either directly or through the Issuer it being expressly understood (a) that no personal liability whatsoever shall attach to, or is or shall be incurred by, the City Council, charter officials, the Finance Director and other appropriate officials of the Issuer, as such, under or by reason of the obligations, covenants or agreements contained in this Ordinance or implied therefrom, and (b) that any and all such personal liability, either at common law or in equity or by constitution or statute, of, and any and all such rights and claims against, every such City Council, as such, are waived and released as a condition of, and as a consideration for, the enactment of this Ordinance and the issuance of the Series 2017A Bond, on the part of the Issuer.

Section 18: Authorizations. The Mayor and any member of the City Council, the City Manager, the City Attorney, the City Clerk, the Finance Director and such other officials and employees of the Issuer as may be designated by the Issuer are each designated as agents of the Issuer in connection with the issuance and delivery of the Series 2017A Bond and are authorized and empowered, collectively or individually, to take all action and steps and to execute all instruments, documents, and contracts on behalf of the Issuer that are necessary or desirable in connection with the execution and delivery of the Series 2017A Bond, and which are specifically authorized or are not inconsistent with the terms and provisions of this Ordinance.

Section 19: Repealer. All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

Section 20: No Third Party Beneficiaries. Except such other persons as may be expressly described in this Ordinance or in the Series 2017A Bond, nothing in this Ordinance or in the Series 2017A Bond, expressed or implied, is intended or shall be construed to confer upon any person, other than the Issuer and the Holder, any right, remedy or claim, legal or equitable, under and by reason of this Ordinance, or any provision thereof, or of the Series 2017A Bond, all provisions thereof being intended to be and being for the sole and exclusive benefit of the Issuer and the persons who shall from time to time be the Holder.

[Remainder of page intentionally left blank]

Section 21: *Effective Date.* This Ordinance shall take effect immediately upon its passage and enactment by City Council.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida the 20th day of December, 2016.

The above and foregoing Ordinance was read and enacted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 3rd day of January, 2017.

CITY OF NEW PORT RICHEY, FLORIDA

By: _____
Name: Rob Marlowe
Title: Mayor

ATTEST:

By: _____
Name: Judy Meyers
Title: City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

By: _____
Name: Timothy P. Driscoll
Title: City Attorney

EXHIBIT A

FORM OF PURCHASER'S CERTIFICATE

This is to certify that Branch Banking and Trust Company (the "Purchaser") has not required the City of New Port Richey, Florida (the "Issuer") to deliver any offering document and has conducted its own investigation, to the extent it deems satisfactory or sufficient, into matters relating to business affairs or conditions (either financial or otherwise) of the Issuer in connection with the issuance of the \$_____ City of New Port Richey, Florida Water and Sewer Revenue Bond, Series 2017A, dated January 20, 2017 (the "Series 2017A Bond"), and no inference should be drawn that the Purchaser, in the acceptance of the Series 2017A Bond, is relying on Bond Counsel or Issuer's Counsel as to any such matters other than the legal opinion rendered by Bond Counsel, Bryant Miller Olive P.A. and by Issuer's Counsel, Rahdert, Steele, Reynolds & Driscoll, P.L. Any capitalized undefined terms used herein not otherwise defined shall have the meaning set forth in Ordinance No. 1878 enacted by the City Council of the Issuer (the "City Council") on September 18, 2007, as amended and supplemented from time to time, and as particularly amended by Ordinance No. 2012-1987 enacted by the City Council on July 17, 2012 and as particularly supplemented by Ordinance No. 2017-2105 enacted by the City Council on January 3, 2017 (collectively, the "Ordinance").

We are aware that investment in the Series 2017A Bond involves various risks, that the Series 2017A Bond is not a general obligation of the Issuer or payable from ad valorem tax revenues, and that the payment of the Series 2017A Bond is secured solely from the sources described in the Ordinance (the "Bond Security").

We have made such independent investigation of the Bond Security as we, in the exercise of sound business judgment, consider to be appropriate under the circumstances.

We have knowledge and experience in financial and business matters and are capable of evaluating the merits and risks of our investment in the Series 2017A Bond and can bear the economic risk of our investment in the Series 2017A Bond.

We acknowledge and understand that the Ordinance is not being qualified under the Trust Indenture Act of 1939, as amended (the "1939 Act"), and is not being registered in reliance upon the exemption from registration under Section 3(a)(2) of the Securities Act of 1933, Section 517.051(1), Florida Statutes, and/or Section 517.061(7), Florida Statutes, and that neither the Issuer, Bond Counsel nor Issuer's Counsel shall have any obligation to effect any such registration or qualification.

We are not acting as a broker or other intermediary, and are purchasing the Series 2017A Bond as an investment for our own account and not with a present view to a resale or other distribution to the public. We understand that the Series 2017A Bond may not be transferred except to a bank, savings association, insurance company or other "accredited investor" as described below in accordance with the restrictions set forth in the Series 2017A Bond.

We are a bank, as contemplated by Section 517.061(7), Florida Statutes. We are not purchasing the Series 2017A Bond for the direct or indirect promotion of any scheme or enterprise with the intent of violating or evading any provision of Chapter 517, Florida Statutes.

We are an "accredited investor" as such term is defined in the Securities Act of 1933, as amended, and Regulation D thereunder.

Neither the Purchaser nor any of its affiliates shall act as a fiduciary for the Issuer or in the capacity of broker, dealer, municipal securities underwriter or municipal advisor with respect to the proposed issuance of the Series 2017A Bond. Neither the Purchaser nor any of its affiliates has provided, and will not provide, financial, legal, tax, accounting or other advice to or on behalf of the Issuer with respect to the proposed issuance of the Series 2017A Bond. The Issuer has represented to the Purchaser that it has sought and obtained financial, legal, tax, accounting and other advice (including as it relates to structure, timing, terms and similar matters) with respect to the proposed issuance of the Series 2017A Bond from its financial, legal and other advisors (and not the Purchaser or any of its affiliates) to the extent that the Issuer desired to obtain such advice.

DATED this 20th day of January, 2017.

BRANCH BANKING AND
TRUST COMPANY

By: _____

Name: Andrew G. Smith

Title: Senior Vice President

EXHIBIT B

FORM OF DISCLOSURE LETTER

The undersigned, as purchaser, proposes to negotiate with the City of New Port Richey, Florida (the "Issuer") for the private purchase of its Water and Sewer Revenue Bond, Series 2017A (the "Series 2017A Bond") in the principal amount of \$_____. Prior to the award of the Series 2017A Bond, the following information is hereby furnished to the Issuer:

1. Set forth is an itemized list of the nature and estimated amounts of expenses to be incurred for services rendered to us (the "Purchaser") in connection with the issuance of the Series 2017A Bond (such fees and expenses to be paid by the Issuer):

Edwards Cohen
Purchaser's Counsel Fees -- \$5,000

2. (a) No other fee, bonus or other compensation is estimated to be paid by the Purchaser in connection with the issuance of the Series 2017A Bond to any person not regularly employed or retained by the Purchaser (including any "finder" as defined in Section 218.386(1)(a), Florida Statutes), except as specifically enumerated as expenses to be incurred by the Purchaser, as set forth in paragraph (1) above.

(b) No person has entered into an understanding with the Purchaser, or to the knowledge of the Purchaser, with the Issuer, for any paid or promised compensation or valuable consideration, directly or indirectly, expressly or implied, to act solely as an intermediary between the Issuer and the Purchaser or to exercise or attempt to exercise any influence to effect any transaction in the purchase of the Series 2017A Bond.

3. The amount of the underwriting spread expected to be realized by the Purchaser is \$0 (\$0 per \$1,000).

4. The management fee to be charged by the Purchaser is \$0 (\$0 per \$1,000).

5. Truth-in-Bonding Statement:

The Series 2017A Bond is being issued primarily to finance the cost of certain water and sewer capital projects.

The Series 2017A Bond is expected to be repaid by October 1, 2031. At a fixed rate of 2.53%, total interest paid over the life of the Series 2017A Bond is estimated to be \$_____.

The Series 2017A Bond will be payable from Pledged Revenues in the manner and to the extent described in Ordinance No. 1878 enacted by the City Council of the Issuer (the "City Council") on September 18, 2007, as amended and supplemented from time to time, and as

particularly amended by Ordinance No. 2012-1987 enacted by the City Council on July 3, 2012 and as particularly supplemented by Ordinance No. 2017-2105 enacted by the City Council on January 3, 2017 (collectively, the "Ordinance"), on parity and equal status with the Issuer's Water and Sewer Refunding Revenue Bond, Series 2012. See the Ordinance for a definition of Pledged Revenues. Issuance of the Series 2017A Bond is estimated to result in an annual average of approximately \$_____ of revenues of the Issuer not being available to finance other services of the Issuer during the life of the Series 2017A Bond.

6. The name and address of the Purchaser is as follows:

Branch Banking and Trust Company
5130 Parkway Plaza Boulevard
Building No. 9
Charlotte, North Carolina 28217
Attention: Governmental Finance

DATED this 20th day of January, 2017.

BRANCH BANKING AND
TRUST COMPANY

By: _____
Name: Andrew G. Smith
Title: Senior Vice President



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Lisa L. Fierce, Development Director

DATE: 1/3/2017

RE: First Reading - Ordinance #2016-2098; Amended Land Use Plan Amendment - Hyundai of New Port Richey

REQUEST:

Council is to conduct a first public hearing of the ordinance under the quasi-judicial proceedings.

DISCUSSION:

Analysis:

Existing Conditions:

The subject site is 10.21 acres located on the west side of US Highway 19, approximately 1,070 feet north of Trouble Creek Road. To the north is an office/retail commercial plaza and duplex multi-family housing, to the west is vacant City-owned property and single-family residential development in unincorporated Pasco County, to the south are single-family residential development in unincorporated Pasco County and automotive sales and repair enterprises and to the east are the Pasco County Tax Collector and a restaurant.

The site is vacant and is located within the Coastal High Hazard Area (CHHA). The CHHA is the area below the elevation of the category 1 storm surge line as established by a Sea, Lake, and Overland Surges from Hurricanes (SLOSH) computerized storm surge model.

The applicant has provided a jurisdictional wetland survey identifying 1.7 acres of wetlands located on the western and northern portions of the site.

Proposal:

Hyundai of New Port Richey proposes to develop the subject site with a vehicle lot to store its Hyundai and Volkswagen inventories. The existing dealerships are located to the east, with frontage on US Highway 19, and are designated with HC, Highway Commercial land use and HC, Highway Commercial zoning. The subject site carries the HDR, High Density Residential future land use category and the HC, Highway Commercial zoning district. The proposed inventory car lot use is not permitted under the HDR Category and is the basis of this amendment.

A previous land use amendment was reviewed by City Council. During the discussion, it was decided to defer the case so that the wetland area of the property could be designated as Conservation Category. The request has changed to reclassify the 1.7 acres of wetlands to the Conservation Category; the 8.84 acres of upland is proposed to be changed to the Highway Commercial Category.

The applicant currently has a site plan for the proposed inventory car lot under review by the Development Review Committee. Development standards including landscaping, lighting, fencing, and drainage will be addressed as part of the review.

Concurrency Review:

To ensure that the land use plan amendment will meet concurrency standards, an availability and demand analysis is performed for the maximum potential development. Concurrency is determined by comparing the available capacity of a public facility/service with the total demand of the subject site, which is measured by determining the potential

demand minus the demand generated by the existing uses.

Traffic:

The Land Development Code requires a transportation study for proposed projects that generate more than 50 trips per day in the PM peak hour of operation. The site is currently vacant. The proposed use of an inventory car lot is anticipated to generate no additional trips. No additional study is required as the increase is less than 50 PM peak hour trips.

- Sanitary Sewer:

Sanitary sewer treatment will be provided by the City's wastewater treatment facility, which is designed to handle 7.5 million gallons per day (gpd). From the 7.5 million gpd, Pasco County is allotted a capacity of 3.0 million gpd, which leaves the City with a capacity of 4.5 million gpd. The total daily flow is approximately 5.0 million gpd, allowing for a 2.5 million gpd surplus capacity.

The proposed land use plan amendment is not expected to generate any sewer demand and will not impact the City's sewer level of service.

- Potable Water:

The City of New Port Richey will provide water service and the City is supplied water by Tampa Bay Water. The present design of the City's water treatment facility is 11.1 million gpd. The approximate average daily flow is 3.5 million gpd with a surplus of 7.6 million gpd.

The proposed land use plan amendment is not expected to generate any potable water demand and will not impact the City's potable water level of service.

- Solid Waste:

The City does not provide solid waste service. This is provided through franchise agreements with independent haulers. The City has an interlocal agreement with Pasco County for solid waste disposal and the County is responsible for providing adequate dumping sites.

- Drainage:

The City handles drainage demand through the development review process at the time such development occurs. Post-development drainage patterns cannot exceed pre-development patterns. Any increase in net impervious surface ratio will be reviewed for impacts to stormwater drainage.

- Recreation:

According to the adopted level of service for future recreation needs (Table 5, Recreation and Open Space Elements, Comprehensive Plan), the City of New Port Richey has a surplus of facilities for a population of 20,000 and over, depending on the type of facility. As a non-residential use, the proposed inventory lot will have no impact on recreational service.

- Fire & Emergency Medical Services:

Fire and emergency medical services will be provided to this property by Station #2, located at 6121 High Street. The Fire Department will continue to serve this property and the land use plan amendment will not adversely affect fire and EMS service and response time.

- Police:

The City of New Port Richey administers police service. There are currently 42 officers that offer police protection to the residents of the City. Community policing service will be provided through the City's zone system and officers in the field.

Compatibility with Comprehensive Plan:

The proposal will be consistent with the following objectives and policies:

- Future Land Use Element Table FLU 1.1.3 (Highway Commercial Category Purpose) –
 - o To designate areas suitable for heavy or intensive commercial uses along US Highway 19. General commercial and office uses are also permitted.

- o Due to the potential conflict between heavy or intensive commercial activity and residential development, residential uses are discouraged except in appropriate locations and in conjunction with a planned development district zoning.
- o While permitting intense commercial activity, the land use category also recognizes the importance of protecting abutting development of a less intense nature.
- Future Land Use Element Policy FLU 1.3.2 - The City shall promote commercial development that serves to maintain or enhance the economic health of the City, and to increase job opportunities, per capita income and convenience for residents.
- Future Land Use Element Policy FLU 3.1.2 - The City shall direct population concentrations away from the Coastal High Hazard Area.

RECOMMENDATION:

Staff recommends approval of the ordinance. The Land Development Review Board recommended approval at its December 15, 2016 meeting.

BUDGET/FISCAL IMPACT:

None.

ATTACHMENTS:

Description	Type
▣ Ordinance #2016-2098	Ordinance
▣ Land Use Plan Amendment Application	Backup Material
▣ LDRB Minutes - December 15, 2016	Backup Material

AN ORDINANCE AMENDING FUTURE LAND USE CATEGORY FOR 10.21 ACRES LOCATED ON THE WEST SIDE OF US HIGHWAY 19, APPROXIMATELY 1,070 FEET NORTH OF TROUBLE CREEK ROAD, FROM: HDR-30, HIGH DENSITY RESIDENTIAL CATEGORY TO: HC, HIGHWAY COMMERCIAL CATEGORY (8.84 ACRES) AND CON, CONSERVATION CATEGORY (1.7 ACRES); FURTHER DESCRIBED HEREIN AND IN EXHIBIT A; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Growth Management Act of 1985 requires that each municipality in the State shall prepare and adopt a Comprehensive Plan of the type and in the manner set out in the act; and

WHEREAS, the City of New Port Richey has adopted a Comprehensive Plan pursuant to the Growth Management Act of 1985; and

WHEREAS, the Land Development Review Board (Local Planning Agency) and the City Council of New Port Richey have reviewed this amendment identified as LUP2015-02, also attached as Exhibit A, as set forth under Chapter 163 F.S. and Chapter 166 F.S.; and

WHEREAS, the City Council of the City of New Port Richey finds and declares that this amendment, also attached as Exhibit A, is consistent with the adopted Comprehensive Plan;

NOW, THEREFORE, be it ordained by the City of New Port Richey, Florida as follows:

SECTION I.

That the Future Land Use Map for real property described in Exhibit A and further described herein is hereby amended as follows: The following described real property referred to as LUP2015-02 in Exhibit A and generally located on the west side of US Highway 19 and approximately 1,070 feet north of Trouble Creek Road, New Port Richey, Florida is hereby amended from: HDR-30, High Density Residential Category to: HC, Highway Commercial Category (8.84 upland acres) and CON, Conservation Category (1.7 wetland acres).

A PORTION OF TRACTS 4 AND 9, TAMPA-TARPON SPRINGS LAND COMPANY SUBDIVISION OF SECTION 18, TOWNSHIP 26 SOUTH, RANGE 16 EAST, AS SHOWN ON PLAT RECORDED IN PLAT BOOK 1, PAGES 68, 69 AND 70 OF THE PUBLIC RECORDS OF PASCO COUNTY, FLORIDA BEING FURTHER DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF SAID TRACT 9 FOR A POINT OF BEGINNING; THENCE RUN ALONG THE WEST BOUNDARY LINE OF SAID TRACTS 9 AND 4, NORTH 0°28'09" EAST, A DISTANCE OF 664.30 FEET TO THE NORTHWEST CORNER OF SAID TRACT 4; THENCE ALONG THE NORTH BOUNDARY LINE OF SAID TRACT 4, NORTH 89°34'10 EAST, A DISTANCE OF 664.43 FEET; THENCE SOUTH 0°30'31" EAST A DISTANCE OF 663.26 FEET TO THE SOUTH BOUNDARY LINE OF SAID TRACT 9; THENCE ALONG THE SOUTH BOUNDARY LINE OF SAID TRACT 9, SOUTH 89°28'17" WEST A DISTANCE OF 675.77 FEET TO THE POINT OF BEGINNING CONTAINING 10.21 ACRES, MORE OR LESS.

Parcel ID:
18-26-16-0040-00400-0020
18-26-16-0040-00400-0050
18-26-16-0040-00400-0040

SECTION II. Severability.

If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

SECTION III. Effective Date.

This Ordinance shall become effective as provided by law.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this ____ day of ____, 2017.

The above and foregoing Ordinance was read and approved on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this ____ day of ____, 2017.

ATTEST

CITY OF NEW PORT RICHEY, FLORIDA

(SEAL)

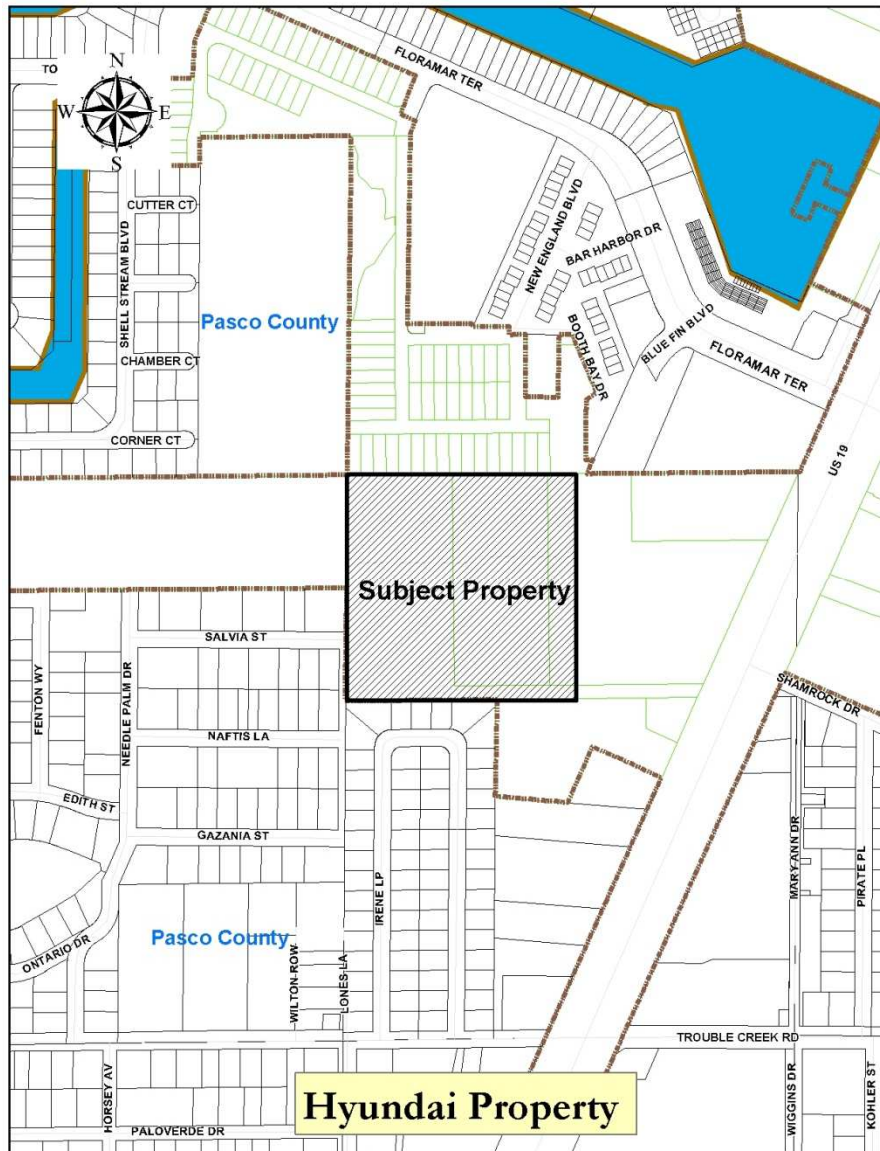
Judy Meyers, City Clerk

Rob Marlowe, Mayor - Councilmember

APPROVED AS TO LEGAL FORM AND CONTENT BY

Timothy P. Driscoll, City Attorney

EXHIBIT A





LAND USE PLAN AMENDMENT & REZONING APPLICATION

City of New Port Richey
Development Department
City Hall, 5919 Main Street, 1st Floor
New Port Richey, FL 34652
Phone (727) 853-1039 Fax (727) 853-1052

CASE # LUP 2015-02 / REZ 2015-03

- ☒ Land Use Plan Amendment
☒ Rezoning
☐ Send copy to Pasco Govt, if w/in 1 mile
☐ Send copy to Pasco Schools, if residential
Date Received:

- ☒ Submit original signed and notarized application (plus two copies)
☒ Submit original signed and sealed survey (plus two copies)
☒ Submit application fees: \$750 for land use plan amendment;
\$750 for rezoning (checks made payable to the City of New Port Richey)

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DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

PROPERTY OWNERS AND REPRESENTATIVE INFORMATION:

Current Property Owner(s): Scott Fink
Mailing Address: 4727 U.S. Hwy. 19, New Port Richey, FL 34652
(Street, City, State, Zip Code for all owners)
Daytime Phone Number: 727-569-0999 **Fax Number:** 727-849-0366
Email or Alternate Contact Information: _____
Representative(s) of Owner(s): Spring Engineering, Inc., Roland P. Dove, P.E.
Relationship to Owner(s): Architect and Engineer
Mailing Address: 3014 U.S. Hwy. 19, Holiday, FL 34691
(Street, City, State, Zip Code)
Daytime Phone Number: 727-938-1516 **Fax Number:** 727-942-4174
Email or Alternate Contact Information: sei2@verizon.net
Who is the PRIMARY contact for this application? Roland P. Dove

PROPERTY INFORMATION:

Street Address: _____
General Location: Directly behind 4727 U.S. Hwy. 19
Size of Site: _____ square feet 10+/- acres
Legal Description: See attached
Parcel Number(s): 18-26-16-0040-00400; 18-26-16-0040-00400-0050; 18-26-16-0040-00400-0020
Existing Categories: Zoning District: _____ Land Use Category: _____
(For property to be annexed, obtain this information from Pasco County – 727-847-8132 or 727-847-8193)
Proposed Categories: Zoning District: _____ Land Use Category: _____
Existing Use and Size: 10+/- acres of vacant, undeveloped land
(Existing number of dwelling units or square footage of non-residential use on the property)
Proposed Use: 5+/- acres of paved parking for vehicle storage
(Proposed number of dwelling units or square footage of nonresidential use)

FILE COPY

LUP2015-02/REZ-2015-03

CONSISTENCY WITH CONCURRENCY: The following calculations shall be used to determine the projected demand of the proposed project on the applicable public facility/service. The calculations are listed by facility/service type. (Please fill in blanks.)

Potable water - Adopted level of service (LOS) = 152 gal/day/capita (nonresidential uses included in adopted LOS).

Residential: Single-family: 152 gal × 2.12 persons/household × _____ units = _____ gal/day/capita (demand)
Multi-family: 152 gal × 1.90 persons/household × _____ units = _____ gal/day/capita (demand)

Commercial: See Table I in the Land Development Code for estimated water flows: 0 _____ gal/day/capita

Wastewater - Adopted level of service (LOS) = 114 gal/day/capita (nonresidential uses included in adopted LOS).

Residential: Single-family: 114 gal × 2.12 persons/household × _____ units = _____ gal/day/capita (demand)
Multi-family: 114 gal × 1.90 persons/household × _____ units = _____ gal/day/capita (demand)

Commercial: See Table I in the Land Development Code for estimated sewer flows: 0 _____ gal/day/capita

Solid waste - Adopted level of service (LOS) = 6.3 lbs/day/capita (nonresidential uses included in the adopted LOS).

Residential: Single-family: 6.3 lbs × 2.12 persons/household × _____ units = _____ lbs/day/capita (demand)
Multi-family: 6.3 lbs × 1.90 persons/household × _____ units = _____ lbs/day/capita (demand)

Commercial: Commercial uses are included in the adopted LOS: 0 _____ lbs/day/capita (demand).

Recreation/open space. Refer to the New Port Richey Comprehensive Plan for adopted level of service standards.

Single-family: _____ units × 2.12 persons/household = _____ (population projection)
Multi-family: _____ units × 1.90 persons/household = _____ (population projection)

Stormwater Management. Refer to the Stormwater Management and Erosion Control Policy and Procedures Manual for standards necessary to comply: LOS = 25-year, 24-hour storm event. Will comply.

Transportation. Refer to the New Port Richey Comprehensive Plan for the adopted Level of Service Standards. Refer to the Land Development Code for the requirements of a Transportation Study. (Please attach to this form)

1. Determine the number of trips generated by the proposed project during the PM peak hour using the most recent edition of the ITE "Trip Generation" report with no adjustments for internal capture or passerby trips.
2. If the total number of trips is equal to or greater than 50 trips, then a transportation study shall be done. The report shall be signed and/or sealed by either a registered professional engineer or a member of the American Institute of Certified Planners.
 - a. If no study is required, the applicant is required to provide only the existing directional PM peak hour traffic volumes and level of service for the roadways link to which project driveways connect. This information shall include project traffic.
 - b. The data shall be in conformance with Notes 3a and 3b of "Existing Conditions" below.
3. Existing conditions. The following shall be provided:
 - a. Existing directional PM peak hour traffic volumes and LOS on all collectors and arterials within study area.
 - b. Existing turning movements at the impacted intersection(s) and intersection LOS.
See attached analysis

NOTE FOR QUASI-JUDICIAL PROCEEDINGS:

I understand the hearing process to review this application is considered quasi-judicial and operates much like a court of law. The Land Development Review Board and City Council members act in a similar capacity as a judge and must govern themselves in accordance with the basics of due process in making decisions. I understand that contact with any of these members about my application should be avoided. I also understand these members have been instructed to avoid all such conversations with applicants or people in opposition to or support of any variance. I further understand that decisions will be made based on evidence and testimony that is presented at scheduled public hearings and not on information gathered outside of these hearings.

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City of New Port Richey – Land Use Plan Amendment and Rezoning Application - Page 2 of 4 - December 2, 2015 NOV 19 2015

DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

Transportation – Traffic Analysis

Existing Project Acreage = 5.33 acres
 Proposed Project Acreage = 15.96 acres
 Existing Building size = 10,929 S.F.
 Proposed Building Size = 10,939 S.F.

Project Description: 10.63 acres of vacant land that lies adjacent to the west side of the existing Hyundai of New Port Richey Certified Used Car dealership has been acquired for future development. The initial phase will be construction of 5+ acres of paved parking area for storage of new car inventory. The construction will include landscaping and stormwater retention as required by the City of New Port Richey code. There will be no new vertical construction therefore no increase in building area. No new trips will be generated by this project.

Trip Analysis

Land Use From ITE = 841

PM Peak Hour rate = 2.72 trips/1000 S.F. = 30 existing and proposed

PM Peak Hour turning: 45% enter – 14, 55% exit – 16

AADT U.S. 19 (2013 FDOT counts)

South of Main Street – 54,000

North of Trouble Creek Road – 56,000

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DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

Table I: Estimated sewage/water flows for Commercial Development

Type of Establishment Gallons Per Day (GPD)

Commercial:Airports

- (a) Per passenger . . . 5
- (b) Add per employee (per 8 hr. shift) . . . 20

Barber and beauty shops (per chair) . . . 100Bowling alleys (toilet wastes only per lane) . . . 100Country club

- (a) Per resident . . . 100
- (b) Per member . . . 25
- (c) Per employee (per 8 hour shift) . . . 20

Dentist offices

- (a) Per wet chair . . . 200
- (b) Per non-wet chair . . . 50

Doctors' offices . . . 250Factories, exclusive of industrial wastes (gallons per employee per 8 hr. shift)

- (a) No showers provided . . . 20
- (b) Showers provided . . . 35

Food service operations

- (a) Ordinary restaurant (per seat) . . . 50
- (b) 24-hour restaurant (per seat) . . . 75
- (c) Single service articles only (per seat) . . . 25
- (d) Bar and cocktail lounge (per seat) . . . 30
- (e) Drive-in restaurant (per car space) . . . 50
- (f) Carry-out only
 - 1. Per 100 square feet of floor space . . . 50
 - 2. Add per employee (per 8 hr. shift) . . . 20
- (g) Institutions (per meal) . . . 5

Hotel and motels

- (a) Regular (per room)
- (b) Resort hotels, camps, cottages (per person) . . . 75
- (c) Add for establishments with self-service laundry facilities (per machine) . . . 400

Office building (per employee per 8 hr shift) . . . 20Service stations (per water closet and urinal) . . . 250Shopping centers without food or laundry (per square foot of floor space) . . . 0.1Stadium, race track, ball parks (per seat) . . . 5Stores (per square foot of floor space) . . . 0.1Swimming and bathing facilities, public (per person) . . . 10Theaters

- (a) Indoor, auditoriums (per seat) . . . 5
- (b) Outdoor, drive-ins (per space) . . . 10

Trailer or mobile home park (per trailer space) . . . 200Travel trailer or recreational vehicle park

- (a) Travel trailer (overnight), without water and sewer hookup (per trailer space) . . . 75
- (b) Travel trailer (overnight), with water and sewer hookups (per trailer space) . . . 100

Institutional:Churches (per seat) . . . 3Hospitals (per bed (does not include kitchen wastewater flows) . . . 200Nursing homes, rest homes (per bed) (does not include kitchen wastewater flows) . . . 100Parks, public picnic

- (a) With toilets only (per person) . . . 5
- (b) With bathhouses, showers and toilets (per person) . . . 10

Schools (per person)

- (a) Day-type . . . 15
- (b) Add for showers . . . 5
- (c) Add for cafeteria . . . 5
- (d) Add for day school workers . . . 15
- (e) Boarding type . . . 75

Work or construction camps, semi-permanent (per worker) . . . 50"

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DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

ATTENDANCE AT MEETINGS:

The applicant or applicant's representative needs to be present at the DRC, LDRB and City Council meetings.

AUTHORIZATION TO VISIT THE PROPERTY:

Site visits to the property by City representatives are essential to process this application. The Owner/Applicant, as notarized below, hereby authorizes the City representatives to visit, photograph and post a notice on the property described in this application.

AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S):

I David Frazier

Roland P. Dove

the owner, hereby authorize to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.

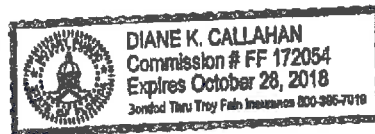
Signature of Current Property Owner(s): [Signature]

Date: 8-17-15

Subscribed and sworn to before me this 17th day of August, 2015 who is personally known to me and/or produced as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public [Signature]



My Commission Expires: _____

APPLICANT'S AFFIDAVIT:

I Roland P. Dove

the owner or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge.

Signature of Owner or Authorized Representative: Roland P. Dove

Date: 11-10-15

Subscribed and sworn to before me this 10th day of November, 2015 who is personally known to me and/or produced as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public [Signature]



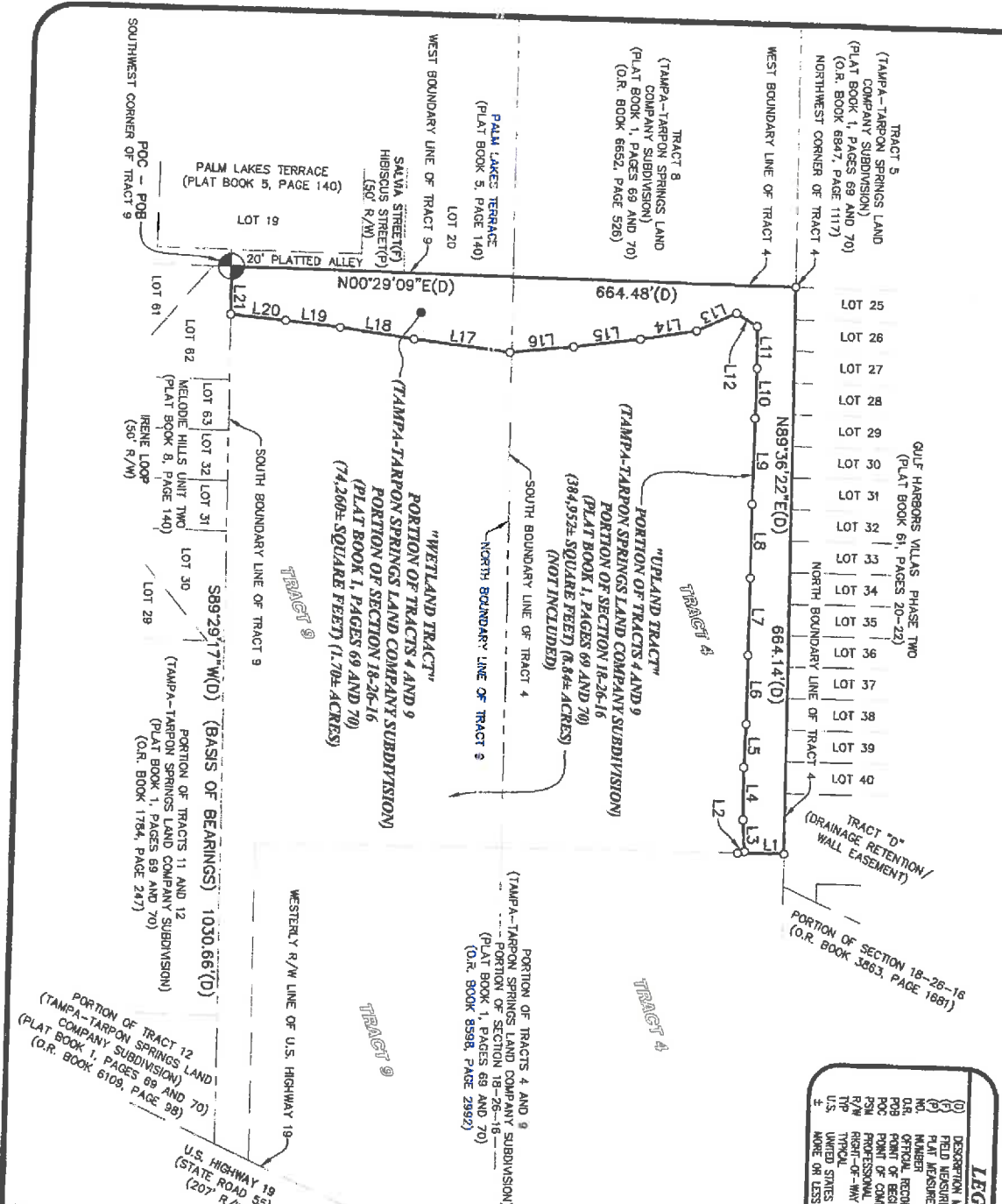
My Commission Expires: _____

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DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

SECTION 18, TOWNSHIP 26 SOUTH, RANGE 16 EAST, PASCO COUNTY, FLORIDA



LEGEND

(D) DESCRIPTION MEASUREMENT
(P) FIELD MEASUREMENT
(M) PLAT MEASUREMENT
(N) NO. OF RECORDS
(O) OFFICIAL RECORDS
(R) POINT OF BEGINNING
(S) FROM PROFESSIONAL SURVEYOR AND MAPPER
(T) RIGHT-OF-WAY
(U) TYPICAL UNITED STATES
(V) MORE OR LESS

MAP OF SKETCH

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NOV 30 2016
DEVELOPMENT DEPARTMENT
NEW PORT RICHEY CITY



LINE	LENGTH	BEARING
L1	55.26'	S00.31.01"E
L2	8.28'	N14.00.45"W
L3	37.02'	S85.50.55"W
L4	61.02'	S89.08.41"W
L5	50.63'	N88.12.56"W
L6	80.97'	S89.48.41"W
L7	91.06'	N89.30.25"W
L8	86.35'	S89.46.21"W
L9	100.68'	N89.33.52"W
L10	58.46'	S89.14.53"W
L11	48.86'	S88.43.06"W
L12	28.80'	S30.45.47"W
L13	51.69'	S23.16.11"E
L14	66.77'	S07.00.37"E
L15	76.33'	S08.04.38"E
L16	74.83'	S08.39.46"E
L17	114.79'	S06.15.25"W
L18	88.02'	S07.10.59"W
L19	64.46'	S05.37.32"W
L20	64.88'	S04.50.03"W
L21	56.63'	S88.29.17"W

SEE SHEET 1 OF 4 FOR LEGAL DESCRIPTION

PROJECT NUMBER: 15017

FILE: 15017 LEGAL.DWG

CHECKED BY: TW CC

SHEET NO. 2 OF 4

LEGAL DESCRIPTION AND SKETCH

PASCO COUNTY, FLORIDA



DAVRIS, INC.

CERTIFICATE OF AUTHORIZATION # 7968

5830 Nebraska Ave.
New Port Richey, FL 34652
Phone: (727) 232-3800
Website: www.davrisinc.com
Email: tw@davrisinc.com



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • (727) 853.1016

Land Development Review Board (LDRB) - Minutes

Date: December 15, 2016
Time: 2:00 pm
Location: City Council Chambers
First Floor, City Hall, 5919 Main Street, New Port Richey, FL 34652

Any person desiring to appeal any decision made by the LDRB, with respect to any matter considered at any meeting or hearing, will need a record of the proceedings and may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based. The law does not require that the Secretary transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense (FS 286.0105).

I. Roll Call & Pledge of Allegiance:

Members Present:

John Grey, Chairperson (arrived at 2:03 pm)
Dr. Cadle, Jr., Vice Chairperson
Judy Michel
Mary Moran
Louis Parrillo
Greg Smith
Bob Smallwood, Alternate Member
Nancy MacDonald, Alternate Member

Members Absent:

Dan Maysilles

Others Present:

Lisa L. Fierce, Development Director
Gus Karpas, Senior Planner
KC Bonney, Network Administrator
Timothy P. Driscoll, City Attorney
Melanie Tyler, Permit Technician

II. Approval of Minutes:

Dr. Cadle chaired the meeting. Ms. Michel made the motion to approve the November 17, 2016 minutes as presented which was seconded by Ms. Moran. The motion carried and the Board approved the minutes (7-0).

III. Amended Land Use Plan Amendment LUP2015-02

Case: Amended Land Use Plan Amendment LUP2015-02 – Hyundai - 4727 US Highway 19
Location: 10.21 acres located on the west side of US Highway 19, approximately 1,070 feet north of Trouble Creek Road

Applicant: Hyundai of New Port Richey, 4727 US Highway 19, New Port Richey, Florida, 34652
Representative: Roland Dove, Spring Engineering, Inc., 3014 US Highway 19, Holiday, FL 34691
Request: Review and recommendation of a land use plan amendment from HDR, High Density Residential Category to HC, Highway Commercial Category and Conservation Category (Ordinance #2016-2098)
Staff Contact: Gus Karpas, Senior Planner, 727-853-1042, karpasg@cityofnewportrichey.org

Chairman Cadle noted this request has been before the Board previously and asked why it has been brought back. Ms. Fierce said there was a revision to the ordinance language due to the addition of a conservation area which requires a new LDRB recommendation. She said this is a quasi-judicial hearing.

Mr. Karpas provided a PowerPoint presentation outlining the request. The subject site is 10.21 acres located on the west side of US Highway 19. The site is vacant. The applicant requests a land use plan amendment from the HDR-30, High Density Residential Category to the HC, Highway Commercial Category and Conservation Category for wetland area in order to develop the site with an inventory car lot associated with the car dealership to the east. A 1.7 acre portion would be designated in the Conservation Category and cannot be developed. The site is designated with the HC zoning district. The proposed inventory car lot site plan is under review by the Development Review Committee. He noted that the Comprehensive Plan has policies encouraging such commercial uses along US Highway 19 and discouraging residential uses in the Coastal High Hazard Area (within which this site is located).

Ms. MacDonald asked about the setback requirements from the edge of the jurisdictional wetland. Roland Dove, Spring Engineering and representative of the applicant, said there is a State required buffer along the north and west sides of the property along the wetland.

Ed Naramor, 4758 Square Rigger Court, asked how wide of a separation there would be with the required setbacks. Mr. Dove noted the width of the pond varies from 55 to 75, adding the required 25 foot buffer and 10 foot City setback it would vary from approximately 75 feet on the north and up to 90 on the east.

Darryl Stidham, 4742 Square Rigger Court, said he had no issue with the project, he just wants to make sure the wetland area is preserved.

Harold Howard, 4754 Square Rigger Court, said there are 25 families that live along the north property line of the subject property. He was concerned that the removal of more trees would increase the noise level from US 19. He was also concerned about light pollution.

Larry Gibson, 4808 Square Rigger Court, said it was his understanding from the previous plan that there would be a retention pond dug on the other side of the wetland. Mr. Dove said there would be, but it has not been designed at this time.

Chairman Cadle asked about lighting on the site. Mr. Dove said the property will not be a public lot so there will not be as much lighting as a show lot, but there will need to be some for security purposes.

Diane Gillman, 4800 Square Rigger Court, does not feel the conservation area along the north is wide enough and is also concerned about the noise and how both of these issues will impact the value of their property. She said she paid a premium for her lot and was told about the conservation area.

Chairman Cadle asked if the City has tree removal restrictions. Ms. Fierce said it did and explained the tree replacement policy. Ms. Moran spoke to the concern about the existing trees. Mr. Dove said the intent is to leave as many of the natural trees as possible, to lessen the need for replacement trees.

Charles Dayhoff, 4804 Square Rigger Court, expressed concern about the buffer area.

Board Member Grey made the motion to recommend approval of the application which was seconded by Board Member Moran. Roll call vote: Grey, yes; Cadle, yes; Michel, yes; Moran, yes; Parrillo, yes; Smith, yes; and Smallwood, yes. The motion carried 7-0.

IV. Code Amendment COD2016-13

Case: Code Amendment COD2016-13 – Definitions
Applicant: City of New Port Richey, Debbie L. Manns, City Manager, 5919 Main Street, New Port Richey, FL 34652.
Request: Review and recommendation of an amendment to Section 201.00 of the Land Development Code amending the definition of restricted personal service use (Ordinance #2017-2103).
Staff Contact: Gus Karpas, Senior Planner, 727-853-1042, karpasg@cityofnewportrichey.org

Ms. Fierce informed the Board this item will be continued to a future meeting.

V. Code Amendment COD2016-12

Case: Code Amendment COD2016-12 – Chapter 7, Dog-Friendly Dining
Applicant: City of New Port Richey, Debbie L. Manns, City Manager, 5919 Main Street, New Port Richey, FL 34652.
Request: Review and recommendation of an amendment to the Land Development Code adding Chapter 7, Dog-Friendly Dining (Ordinance #2017-2102).
Staff Contact: Gus Karpas, Senior Planner, 727-853-1042, karpasg@cityofnewportrichey.org

Ms. Fierce summarized the ordinance. She said the ordinance recommended a one-time application fee of \$50. She said the ordinance allowed a restaurant or sidewalk café to provide a designated area for dogs in an outdoor eating area with a valid permit from the City. A permit expires upon the sale of the restaurant or café. The subsequent owner may apply for a permit to continue to allow patrons' dogs in a designated outdoor dining area.

Mr. Grey asked about service dogs. Ms. Fierce said service dogs are not impacted by the ordinance.

Ms. MacDonald asked if the owner of an establishment would be permitted to remove dog owners if there were an altercation between their dogs. Ms. Fierce said that would be a civil matter. Ms. MacDonald asked if a provision should be placed in the ordinance. Attorney Driscoll said the ordinance is already very restrictive and mirror the State statutes. He said it would be up to business owners whether they want to permit dogs.

Chopper Davis, 4853 Dogwood Street, said this issue was brought to his attention by a local business owner who was confronted by a State inspector.

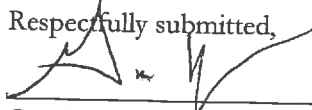
Board Member Grey made the motion to recommend approval of the code amendment which was seconded by Ms. Moran. Roll call vote: Mr. Smith, yes; Mr. Cadle, yes; Ms. Moran, yes; Ms. Michel, yes; Mr. Grey, yes; and Smallwood, yes. The motion carried (7-0).

VI. Adjourn:

Ms. Fierce thanked the Board Members for attending the meeting. She wished the members happy holidays and said the next meeting of the Board will be January 19, 2017.

The meeting adjourned at 2:40 p.m.

Respectfully submitted,


Gus Karpas, Senior Planner



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Lisa L. Fierce, Development Director
DATE: 1/3/2017
RE: First Reading, Ordinance #2017-2102: Dog-Friendly Dining

REQUEST:

Council is to conduct a first public hearing of the ordinance.

DISCUSSION:

In 2006, the State legislature passed the “Dixie Cup Clary Local Control Act,” which grants the City the authority to provide exemptions from federal regulations prohibiting live animals in restaurants. This amendment allows patrons’ dogs within certain designated outdoor dining areas of restaurants and cafes. The State statute requires the City to address minimum permit requirements and minimum regulations of the use, if it chooses to allow restaurants to provide a dog-friendly environment.

A restaurant or sidewalk café may provide a designated area for dogs in an outdoor eating area with a valid permit from the City. A permit expires upon the sale of the restaurant or café. The subsequent owner may apply for a permit to continue to allow patrons’ dogs in a designated outdoor dining area.

The State requires all applications, permits and complaints to be forwarded to the Division of Hotels and Restaurants of the Department of Business and Professional Regulation.

The Development Department staff has drafted a permit application for an exemption for dogs in outdoor dining areas. The one-time fee is proposed to be \$50. The City Council will be asked to adopt a resolution amending the City’s comprehensive table of fees to add the fee.

The proposed new language is shown with underlining and deleted language is shown with ~~strikethrough~~.

Compatibility with Comprehensive Plan:

The proposal is consistent with the following Comprehensive Plan objectives and policies:

- Future Land Use Element Policy 1.1.2 - To implement this Comprehensive Plan, the City shall continue to implement land development regulations that contain specific and detailed provisions...
- Future Land Use Element Policy 1.3.2 - The City shall promote commercial development that serves to maintain or enhance the economic health of the City, and to increase job opportunities, per capita income and convenience for residents.
- Livable City Element Policy 1.7.1 - Promote development that incorporates plazas, green space and other focal elements appropriate for public gatherings, outdoor dining, open air markets, seasonal events, vendor carts and kiosks.

RECOMMENDATION:

Staff is recommending approval of the request. The Land Development Review Board (LDRB) held a public hearing on the ordinance on December 15, 2016 and recommended approval.

BUDGET/FISCAL IMPACT:

None.

ATTACHMENTS:

Description	Type
▣ Ordinance #2017-2102	Ordinance
▣ Minutes LDRB December 15, 2016	Backup Material

ORDINANCE #2017-2102

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE BY AMENDING CHAPTER 7, ZONING, BY ADDING SECTION 7.26.00 THERETO; PROVIDING FOR DESIGNATED AREAS FOR DOGS IN OUTDOOR SEATING AREAS IN PUBLIC FOOD SERVICE ESTABLISHMENTS; PROVIDING FOR PERMITTING AND APPLICATIONS; PROVIDING FOR RESTRICTIONS; PROVIDING FOR COMPLAINTS AND REPORTING; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 509.233, Florida Statutes allows local governments to provide exemptions from the regulations prohibiting animals in food service areas within public food service establishments;

WHEREAS, Section 509.233, Florida Statutes allows patrons' dogs to be within designated, permitted areas within public food service establishments in accordance with the requirements established therein;

WHEREAS, public food service establishments in the City have outdoor seating areas where the presence of dogs in a controlled environment is consistent with the use of such areas;

WHEREAS, the City Council hereby finds that this Ordinance is in the best interest of the health, safety and welfare of the City.

NOW, THEREFORE THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

SECTION I. Chapter 7 of the Land Development Code, Zoning, is hereby amended to add Section 7.26.00 thereto, pertaining to exemption of dogs in outdoor dining areas, as follows (new matters are underlined):

Sec. 7.26.00 - Exemption for Dogs in Outdoor Dining Areas.

7.26.01 Purpose.

Section 509.233, Florida Statutes grants the City the authority to provide exemptions from the Food and Drug Administration Food Code, as adopted and incorporated by the Division of Hotels and Restaurants of the Department of Business and Professional Regulation ("division") in the Florida Administrative Code. The purpose of this section is to allow patron's dogs within certain designated outdoor portions of public food service establishments, as that term is defined in Chapter 509, Florida Statutes. The procedure adopted pursuant to this section provides an exemption, for those public food service establishments which have received a permit, to those sections of the Food and Drug Administration Food Code that prohibit live animals in public food service establishments.

7.2.6.02 Permit Required.

No dog shall be allowed in a public food service establishment unless allowed by state law or the public food service establishment has received and maintains an unexpired permit issued by the City pursuant to this section. Dogs shall only be authorized in a designated outdoor dining area. It shall be unlawful to fail to comply with any of the requirements of this section. Each instance of a dog on the premises of a public food service establishment without a permit is a separate violation.

7.26.03 Outdoor dining area defined.

An outdoor dining area shall consist of any area outside a fully enclosed building (either on private property or on an approved sidewalk café pursuant to Sections 7.11.14 through 7.11.20) where chairs, benches, tables or other accommodations are provided for customers of any business licensed and operated as a public food service establishment.

7.26.04 Application requirements.

Public food service establishments must apply for and receive a permit from the City before patrons' dogs are allowed on the premises. The City Council shall establish a reasonable fee to cover the cost of processing the initial application and renewals. The application for a permit shall require such information from the applicant as is deemed reasonably necessary to enforce the provisions of this section, but shall require, at a minimum, the following information:

- A. Name, location, mailing address and division issued license number of the public food service establishment;
- B. Name, mailing address, and telephone contact information of the permit applicant. The name, mailing address and telephone contact information of the owner of the public food service establishment shall be provided if the owner is not the permit applicant. The permit applicant shall provide authorization from the business owner and the property owner, if they are not the same as the permit applicant;
- C. A diagram and description of the outdoor area which is requested to be designated as available to patrons' dogs, including dimensions of the designated area; the diagram shall be accurate and to scale but need not be prepared by a licensed design professional; a depiction of the number and placement of tables, chairs, and restaurant equipment, if any; the entryways and exits to the designated outdoor area; the boundaries of the designated area and of the other barriers; surrounding property lines and public rights-of-way, including sidewalks and common pathways; and such other information as is deemed necessary by the City;
- D. A copy of the approved diagram shall be attached to the permit; and
- E. A description of the days of the week and hours of operation that patrons' dogs will be permitted in the designated outdoor area.

7.26.05 Regulations.

Public food service establishments that receive a permit for a designated outdoor area pursuant to this section shall require that:

- A. Employees shall wash their hands promptly after touching, petting, or otherwise handling any dog(s) and shall wash their hands before entering other parts of the public food service establishment from the designated outdoor area;
- B. Employees are prohibited from touching, petting or otherwise handling any dog while serving or carrying food or beverages or while handling or carrying tableware;
- C. Patrons in a designated outdoor area shall be advised that they should wash their hands before eating. Waterless hand sanitizer shall be provided at all tables in the designated outdoor area;

- D. Patrons shall keep their dogs on a leash at all times and shall keep their dogs under reasonable control;
- E. Employees and patrons shall be instructed that they are not to allow dogs to come into contact with serving dishes, utensils, tableware, linens, paper products, or any other items involved with food service operations;
- F. Employees and patrons shall not allow any part of a dog to be on chairs, tables, or other furnishings;
- G. Employees shall clean and sanitize all table and chair surfaces with an approved product between seating of patrons;
- H. Employees shall remove all dropped food and spilled drink from the floor or ground as soon as possible but in no event less frequently than between seating of patrons at the nearest table;
- I. Employees and patrons shall remove all dog waste immediately and the floor or ground shall be immediately cleaned and sanitized with an approved product. Employees shall keep a kit with the appropriate materials for this purpose near the designated outdoor area;
- J. Employees and patrons shall not permit dogs to be in, or to travel through, indoor or non-designated outdoor portions of the public food service establishment;
- K. A sign or signs notifying the public that the designated outdoor area is available for the use of patrons and patrons' dogs shall be posted in a conspicuous manner that places the public on notice;
- L. A sign or signs informing patrons of these laws shall be posted on the premises in a manner and place as determined by the City;
- M. A sign or signs informing employees of these laws shall be posted on the premises in a manner and place as determined by the City;
- N. Ingress and egress to the designated outdoor area shall not require or allow entrance into or passage through any indoor area or non-designated outdoor portions of the public food service establishment;
- O. The public food service establishment and designated outdoor area shall comply with all permit conditions and the approved diagram;
- P. Employees and patrons shall not allow any dog to be in the public food service establishment if the public food service establishment is in violation of any of the requirements of this section; and
- Q. Permits shall be conspicuously displayed in the designated outdoor area.

7.2.6.06 Expiration and revocation of permits.

The following shall apply to permits issued under this section:

- A. A permit issued pursuant to this section shall expire automatically upon the sale of the public food service establishment and cannot be transferred to a subsequent owner. The subsequent owner may

apply for a permit pursuant to this section if the subsequent owner wishes to continue to allow patrons' dogs in a designated outdoor area of the public food service establishment; and

- B. A permit may be revoked if, after notice, the public food service establishment fails to comply with any condition of approval, fails to comply with the approved diagram, fails to maintain any required state or local license, or is found to be in violation of any provision of this section.

7.26.07 Complaints and reporting.

The following shall apply to the handling of complaints of violations of this section and making reports to the division:

- A. Complaints of violations of this section may be made by any person to the City Code Enforcement Department, which shall accept, document, and respond to all complaints and shall timely report to the division all complaints and the response to such complaints;
- B. The City's Development Department shall provide the division with a copy of all approved applications and permits issued; and
- C. All applications, permits, and other related materials shall contain the division-issued license number for the public food service establishments.

SECTION II. If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

SECTION III. It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall be codified and made a part of the New Port Richey City Code, and that the sections of this Ordinance may be renumbered to accomplish such codification, and that the word Ordinance may be changed to "section" to accomplish such codification.

SECTION IV. This Ordinance shall become effective immediately upon its adoption.

The above and foregoing Ordinance was read and approved on first reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this _____ day of _____, 2017.

The above and foregoing Ordinance was read and approved on second reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this _____ day of _____, 2017.

ATTEST

CITY OF NEW PORT RICHEY, FLORIDA

(SEAL)

Judy Meyers, City Clerk

Rob Marlowe, Mayor - Councilmember

APPROVED AS TO LEGAL FORM AND CONTENT BY

Timothy P. Driscoll, City Attorney

Board Member Grey made the motion to recommend approval of the application which was seconded by Board Member Moran. Roll call vote: Grey, yes; Cadle, yes; Michel, yes; Moran, yes; Parrillo, yes; Smith, yes; and Smallwood, yes. The motion carried 7-0.

IV. Code Amendment COD2016-13

Case: Code Amendment COD2016-13 – Definitions
Applicant: City of New Port Richey, Debbie L. Manns, City Manager, 5919 Main Street, New Port Richey, FL 34652.
Request: Review and recommendation of an amendment to Section 2.01.00 of the Land Development Code amending the definition of restricted personal service use (Ordinance #2017-2103).
Staff Contact: Gus Karpas, Senior Planner, 727-853-1042, karpasg@cityofnewportrichey.org

Ms. Fierce informed the Board this item will be continued to a future meeting.

FILE COPY

LDRB 12.15.16

V. Code Amendment COD2016-12

Case: Code Amendment COD2016-12 – Chapter 7, Dog-Friendly Dining
Applicant: City of New Port Richey, Debbie L. Manns, City Manager, 5919 Main Street, New Port Richey, FL 34652.
Request: Review and recommendation of an amendment to the Land Development Code adding Chapter 7, Dog-Friendly Dining (Ordinance #2017-2102).
Staff Contact: Gus Karpas, Senior Planner, 727-853-1042, karpasg@cityofnewportrichey.org

Ms. Fierce summarized the ordinance. She said the ordinance recommended a one-time application fee of \$50. She said the ordinance allowed a restaurant or sidewalk café to provide a designated area for dogs in an outdoor eating area with a valid permit from the City. A permit expires upon the sale of the restaurant or café. The subsequent owner may apply for a permit to continue to allow patrons' dogs in a designated outdoor dining area.

Mr. Grey asked about service dogs. Ms. Fierce said service dogs are not impacted by the ordinance.

Ms. MacDonald asked if the owner of an establishment would be permitted to remove dog owners if there were an altercation between their dogs. Ms. Fierce said that would be a civil matter. Ms. MacDonald asked if a provision should be placed in the ordinance. Attorney Driscoll said the ordinance is already very restrictive and mirror the State statutes. He said it would be up to business owners whether they want to permit dogs.

Chopper Davis, 4853 Dogwood Street, said this issue was brought to his attention by a local business owner who was confronted by a State inspector.

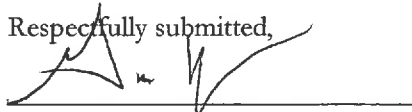
Board Member Grey made the motion to recommend approval of the code amendment which was seconded by Ms. Moran. Roll call vote: Mr. Smith, yes; Mr. Cadle, yes; Ms. Moran, yes; Ms. Michel, yes; Mr. Grey, yes and Smallwood, yes. The motion carried (7-0).

VI. Adjourn:

Ms. Fierce thanked the Board Members for attending the meeting. She wished the members happy holidays and said the next meeting of the Board will be January 19, 2017.

The meeting adjourned at 2:40 p.m.

Respectfully submitted,


Gus Karpas, Senior Planner



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Elaine D. Smith, CPRP, Director of Parks and Recreation
DATE: 1/3/2017
RE: Alcoholic Beverage Special Event Permit - RAP River Run

REQUEST:

The request before City Council is to review the Alcoholic Beverage Special Event for RAP River Run from Youth and Family Alternatives, Inc.

DISCUSSION:

RAP River Run will be held in Sims Park on Friday, June 9th and Saturday, June 10, 2017. The Special Event Team (SET) met to review the application on December 13, 2016. This years RAP River Run marks the 10th year this event has been held in Sims Park with various distance runs throughout the City. The run benefits the RAP House, a homeless and runaway youth shelter in Pasco County.

RAP River Run is requesting an Alcoholic Beverage Special Event Permit this year in order to provide beer during the race packet pick-up on Friday, June 9, 2017 from 4:00p.m. - 7:00p.m. and following the runs on Saturday, June 10, 2017 from 6:00a.m. - 1:00p.m. Youth and Family Alternatives, Inc. is a non-profit and they will provide the alcohol. The consumption of alcohol on Saturday from 6:00a.m.- 1:00p.m. is prior to the approved hours for consumption as listed in the alcohol ordinance. According to the City Attorney, City Council has the authority to amend the hours of alcohol consumption on a case by case basis.

This Alcoholic Beverage Special Event Permit request is being submitted six months prior to the event date so that, if approved, the event organizer has sufficient time to include information about the post race activities in the marketing materials. A map of the event is not included in the packet due to the fact that the course has to be re-certified following the redesign of Sims Park. City Staff will obtain all documents not included in this packet prior to issuing the event permit: Re-certified Race Routes, Letter for Street Closures and Site Map. One Beer Tent will be located away from the playground area.

RECOMMENDATION:

The recommendation before City Council is to approve the Alcoholic Beverage Special Event Permit for Youth and Family Alternatives, Inc. to provide beer during RAP River Run in Sims Park on Friday, June 9, 2017 from 4:00p.m. - 7:00p.m. and on Saturday, June 10, 2017 from 6:00a.m. - 1:00p.m.

BUDGET/FISCAL IMPACT:

The estimated cost for City Services is \$2,637. and will be paid by the applicant.

ATTACHMENTS:

Description	Type
❑ RAP River Run Alcoholic Beverage Event Application	Cover Memo
❑ RAP River Run Event Application	Cover Memo



ALCOHOLIC BEVERAGE SPECIAL EVENT PERMIT APPLICATION

City of New Port Richey
Development Department
City Hall, 5919 Main Street, 1st Floor
New Port Richey, FL 34652
Phone (727) 853-1039 Fax (727) 853-1052

CASE # _____
DRC Date: _____
Council Date: _____
Date Received: _____

*** Please print legibly or use fillable form ***

- ☐ Submit original signed and notarized application, plus four copies
- ☐ Submit \$250 application fee
- ☐ Submit at least 45 days prior to the proposed special event
- ☐ Submit with separate Special Event application (Case # _____)

ABSEP GENERAL INFORMATION:

Name of Event: RAP River Run

Date(s) of Event: 6/9/2017 and 6/10/2017 (Limited to three days
for alcohol sales)

Location of Event: Sims Park

Applicant: Youth and Family Alternatives, Inc.

Mailing Address: 7524 Plathe Rd., New Port Richey, FL 34653

(Street, City, State, Zip Code)

Daytime Phone Number: 727-835-4166 Fax Number: 727-835-3942

Email or Alternate Contact Information: acoble@yfainc.org

Authorized Person in Charge: John Luff, COO

If an organization, names, addresses, phone numbers of all Officers: (may attach as addendum_

Mark Wickham, CEO

John Luff, COO

Karen Mazairsz, CFO

Who is the PRIMARY contact for this application? Andrew Coble

ABSEP SUBMITTAL REQUIREMENTS:

List Alcohol to be Sold: Beer

(Limited to beer and wine)

List Alcohol to be Given Away: TBD

Time of Alcohol Sales: 4pm -- 7pm on 6/9 and 6am to 1pm on 6/10

(Limited to Monday through Saturday, 12:00 noon to 11:00 p.m. and Sunday, 1:00 p.m. to 9:00 p.m.; events limited to three days in duration)

List ABSEP applications approved for your organization this calendar year: N/A

(Limited to three permits per year, per applicant; eight per year total City-wide)

- ☐ Attach approved alcoholic beverage license from Florida Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco (1313 N. Tampa Road, Suite 909, Tampa, 33602; 813-272-2610.)
- ☐ Attach general liability and other insurance as required by the provisions of Florida Statutes for the sale or consumption of alcoholic beverages.
- ☐ Attach IRS Tax Exemption Form 501(c)(3) or (6), if nonprofit organization.

APPLICANT'S ACKNOWLEDGEMENT OF REQUIREMENTS:

1. Any business that obtains a permit allowing for outdoor consumption of alcoholic beverages on its premises shall provide an off-duty officer for security during all times that consumption is permitted.
2. The person responsible for conducting the event on behalf of the applicant must meet State minimum age licensing requirements and cannot have been convicted of a felony or crime involving moral turpitude. The applicant must obtain all necessary federal, state and local permits to engage in the proposed sale and/or consumption activity.
3. City Council may require any nonprofit civic organization that desires to hold an event on or in public property at which alcoholic beverages will be served, to enter into a written lease agreement and/or an indemnification agreement to indemnify and save harmless the City from any and all liability which may arise as a result of any such function and may further require any such organization to secure public liability insurance coverage from an insurance company, and in the amount acceptable to City Council, but providing coverage for each event 1) for personal injury of not less than \$1,000,000 per person and \$2,000,000 per occurrence, and 2) for property damage of not less than \$1,000,000.
4. Nonprofit civic organizations shall: 1) Have tax exempt status under Section 501(c)(3) or (6) of the 1986 IRS Code; 2) Operate an office in the City or be a nationally-recognized organization that conducted business as a nonprofit in the City; and 3) Promote or stimulate community and economic development within the City.
5. Only beer and wine shall be permitted to be served. The proposed sales and/or consumption activity must be associated with a public event. Alcoholic beverages shall be served in plastic containers only. No cans or glass containers shall be permitted.
6. Access points of the serving area shall be marked with signs notifying patrons that alcoholic beverages are not to be taken past the perimeter of the area shown on the site plan, and the applicant shall staff the entrance with as many personnel as necessary to enforce this requirement.
7. The proposed sales and/or consumption activity will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation. It will also not entail extraordinary or burdensome expense or police operation by the City. The use of alcoholic beverages is not expected to result in violence, crime or disorderly conduct.
8. The consumption and possession of alcoholic beverages upon a public street may be permitted as part of a special event subject to other conditions. No permits will be issued for special events within any City park except Sims Park, Orange Lake Park or Cavalier Square.

9. The sale, possession and consumption of alcoholic beverages shall be confined to designated and secured areas. The perimeter of the designated area shall be secured for the entire event. Only those alcoholic beverages that are sold by the applicant within the secured areas shall be permitted to be possessed, consumed or purchased within the secured areas. It is unlawful for any person to carry alcoholic beverages into the secured areas. Any person violating this shall be subject to ejection and arrest.
10. No person under the age of 21 shall be permitted to possess, consume or distribute any alcoholic beverages at the permitted event. After displaying the proper proof of legal age, the person wishing to purchase, possess or consume alcohol shall receive a wristband from the applicant (or agent) which shall be attached to his/her wrist and worn at all times of possession/consumption.
11. Hours of sales and/or consumption shall be limited to Monday through Saturday, noon to 11:00 p.m., and Sunday, 1:00 to 9:00 p.m. The applicant shall be responsible for enforcing the hours of operation and shall be liable for the failure to enforce.
12. The applicant shall pay all costs of police and other City services attributable to the sale or consumption of alcohol during the activity. For events at Sims Park, City Council may require an off-duty officer stationed at the playground, at the applicant's expense.
13. The applicant understands that the event must meet or exceed all applicable codes, laws and regulations.

ATTENDANCE AT MEETINGS:

The applicant or applicant's representative needs to be present at the DRC and City Council meetings.

AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S):

I JOHN LUFF, the applicant, hereby authorize _____ to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.

Signature of Applicant(s): _____

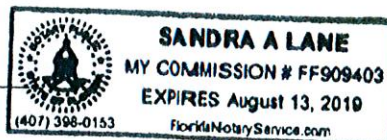
Date: 11/16/16

Subscribed and sworn to before me this 16th day of November, 2016
who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public

Sandra A. Lane



My Commission Expires:

August 13, 2019

APPLICANT'S AFFIDAVIT:

I John Huff, applicant or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge.

Signature of Applicant: _____

Date: 11/16/16

Subscribed and sworn to before me this 16th day of November, 2016
who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public

Sandra A. Lane



My Commission Expires: August 13, 2019

FOR STAFF USE ONLY:

- ☐ Date completed application received _____
- ☐ Application fee paid _____
 - _____ Cash
 - _____ Check # _____
- ☐ Approval from Business and Professional Regulation
- ☐ General liability or other insurance attached
- ☐ No more than three approvals for this applicant verified
- ☐ DRC meeting date _____
- ☐ City Council approval date _____



CERTIFICATE OF LIABILITY INSURANCE

7/1/2017

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 500 West Monroe, Suite 3400 CHICAGO IL 60661 (312) 669-6900	CONTACT NAME: Lockton Companies	FAX (A/C No.): 1-312-681-6769	
	PHONE (A/C No. Ext.): 1-800-921-3172	E-MAIL ADDRESS: rotary@lockton.com	
INSURED 1393456 All Active US Rotary Clubs & Districts Holiday Rotary Club Endowment, Inc. Attn: Risk Management Department 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Lexington Insurance Company		19437
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES ROTIN01

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input type="checkbox"/> Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		015375594	7/1/2016	7/1/2017	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		015375594	7/1/2016	7/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as Additional Insured where required by written contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

CANCELLATION

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Client#: 25794

YOUTHAND

ACORD_{TM}

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/05/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Bouchard Insurance 101 N Starcrest Dr. Clearwater, FL 33765 727 447-6481		CONTACT NAME: PHONE (A/C, No, Ext): 727 447-6481 FAX (A/C, No): 727 449-1267 E-MAIL: clicerts@bouchardinsurance.com ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Admiral Insurance Company NAIC # 24856	
		INSURER B: Beazley Insurance Co Inc 37540	
		INSURER C: Wesco Insurance Company 25011	
		INSURER D: Evanston Insurance Company 35378	
		INSURER E:	
		INSURER F:	

INSURED
 Youth and Family Alternatives, Inc.
 7524 Plathe Rd.
 New Port Richey, FL 34653

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		CO00000160907	06/01/2016	06/01/2017	EACH OCCURRENCE \$3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			FITAU336552016	06/01/2016	06/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTIONS			B0385ND014861D	06/01/2016	06/01/2017	EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	FITWC336552016	06/01/2016	06/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$2,000,000 E.L. DISEASE - EA EMPLOYEE \$2,000,000 E.L. DISEASE - POLICY LIMIT \$2,000,000
A	Professional Liab	Y		CO00000160907	06/01/2016	06/01/2017	\$3,000,000/\$4,000,000
A	Abuse/Molestation			CO00000160907	06/01/2016	06/01/2017	\$1,000,000/\$2,000,000
D	Excess Auto Liab			FITXS336552016	06/01/2016	06/01/2017	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Rap River Run - June 10, 2017

Certificate holder is additional insured as respects General Liability, Auto Liability and Excess Auto Liability.

CERTIFICATE HOLDER

CANCELLATION

Pasco County Board of County Commissioners
 Attn: Audrey Howe
 8731 Citizens Dr
 New Port Richey, FL 34654

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

JA

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Client#: 25794

YOUTHAND

ACORD_{TV}

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/05/2016

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PRODUCER Bouchard Insurance 101 N Starcrest Dr. Clearwater, FL 33765 727 447-6481		CONTACT NAME: PHONE (A/C, No, Ext): 727 447-6481 FAX (A/C, No): 727 449-1267 E-MAIL ADDRESS: clicerts@bouchardinsurance.com	
INSURED Youth and Family Alternatives, Inc. 7524 Plathe Rd. New Port Richey, FL 34653		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Admiral Insurance Company	
		INSURER B: Beazley Insurance Co Inc	
		INSURER C: Wesco Insurance Company	
		INSURER D: Evanston Insurance Company	
		INSURER E:	
		INSURER F:	
		NAIC #	
		24856	
		37540	
		25011	
		35378	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	CO00000160907	06/01/2016	06/01/2017	EACH OCCURRENCE \$3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		FITAU336552016	06/01/2016	06/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$		B0385ND014861D	06/01/2016	06/01/2017	EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	FITWC336552016	06/01/2016	06/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$2,000,000 E.L. DISEASE - EA EMPLOYEE \$2,000,000 E.L. DISEASE - POLICY LIMIT \$2,000,000
A	Professional Liab	Y	CO00000160907	06/01/2016	06/01/2017	\$3,000,000/\$4,000,000
A	Abuse/Molestation		CO00000160907	06/01/2016	06/01/2017	\$1,000,000/\$2,000,000
D	Excess Auto Liab		FITXS336552016	06/01/2016	06/01/2017	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

GL/PL:

Retro date of 10/1/2006 for \$2M each claim/\$4M aggregate limit.

Retro date of 4/11/2011 for increased limits of \$3M each claim/\$4M aggregate.

Coverage Includes Sexual Abuse sublimit of \$1M each claim/\$2M aggregate

(See Attached Descriptions)

CERTIFICATE HOLDER

CANCELLATION

City of New Port Richey
 5919 Main St
 New Port Richey, FL 34652

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

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ACORD 25 (2014/01) 1 of 2 The ACORD name and logo are registered marks of ACORD
 #S553830/M553294

JENWO

DESCRIPTIONS (Continued from Page 1)

Employee Dishonesty: Philadelphia Indemnity - Policy PHSD1142140 - effective 6/12/16-6/12/17
\$500,000 limit with \$1,000 deductible

Certificate holder is additional insured as respects General Liability for 5K Rap River Run on 6/10/17.



City of New Port Richey
Parks and Recreation Department
Special Event Application

*All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

Submit original signed and notarized application along with \$100 application fee to the following:

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

APPLICANT

Name of Applicant: Youth and Family Alternatives, Inc.

Title (if applicable): _____

Name of Organization: _____

Is your organization tax exempt? ☒ Yes ☐ No If yes, please attach documentation.

Is your organization a non-profit? ☒ Yes ☐ No If yes, please attach documentation.

Mailing Address: 7524 Plathe Rd.
Street Address

New Port Richey FL 34653
City State Zip Code

Phone: 727-835-4166 813-433-4267
Daytime Phone Cell Phone

Email: acoble@yfainc.org

EVENT

Name of Event: RAP River Run

Description of Event (Include purpose):

This will be the tenth annual RAP River Run which is a 5k and 10k race to benefit the
RAP House, a homeless and runaway youth shelter in Pasco County.

Location of Event: Sims Park

Event/Organization Web Address: www.yfainc.org

Event Date(s) & Time(s):

Date	Day of the Week	Start Time	End Time
<u>6/9/2017</u>	<u>Friday</u>	<u>4pm</u>	<u>7pm</u>
<u>6/10/2017</u>	<u>Saturday</u>	<u>5am</u>	<u>12pm</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Setup Date(s): 6/9/2017

Setup Time(s): 11am to 4pm

Cleanup Date(s): 6/10/2017

Cleanup Time(s): 11am to 12pm

Will this be an annual event? ☒ Yes ☐ No If yes, next year's date(s) _____

EVENT LOGISTICS

1. Estimated Attendance (Includes event crew, participants, and spectators):

1,500

This Year

1,200

Last year

Maximum number at peak time: _____

2. Will alcohol be served or sold? Served ☒ Sold ☐ No Alcohol ☐

3. Approximate number of food vendors: 2-4

*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational

*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:

15-20 Sponsors and informational

5. Will electricity be required?: ☒ Yes ☐ No Source _____

Location of electricity City

*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.) _____

10 x 10 tent

7. List entertainment type (bands, DJ, dancers, clowns, etc.): _____

DJ

8. List dates and times of music and/or amplified sound: _____

6/10/2017 6am-11am

9. Will private security be provided?



Yes



No

If yes, list organization: NPR PD

10. Will portable restrooms be used?



Yes



No

If yes answer the following and list on site plan:

How many: 4 Installation Date: 6/9/2017 Removal Date: 6/12/2017

11. Event holders are responsible for trash removal, and must provide their own dumpsters.

Please list your plan. Receptacle through Republic

Will dumpsters be used?



Yes



No

If yes please include on site plan and answer the following:

How many: 1 Sizes: 20yd

Installation Date: 6/9/2017 Removal Date: 6/13/2017

12. Please list any admission charges, donations, parking, registration or other fee and how much.

\$25 for the races is proposed

13. Does the event require street closures? ☒ Yes



No

If yes complete the following:

Date(s) of street closure: Begin 6/10/2017 End 6/10/2017
Time of street closure: Begin 5am End 9am

List street(s) to be closed: _____

Portion of Main, River, Grand up to Alto, Kenwood, Carlton, Adams, Sims, River,

Chapel, Alto, parts of Washington, and Circle.

*A letter must be delivered to all residents that will be directly impacted by a road closure.
Attach letter along with addresses to this application.

14. Will there be a parade? ☐ Yes ☒ No

If yes complete the following:

Street(s) that will be utilized for parade route: _____

Time assembly to begin: _____

Time parade starts: _____

Total number of units in parade: _____

Number of people in the parade: _____

Number of vehicles in the parade: _____

Number of animals in parade: _____

Number of floats: _____

Number of bands: _____

*Attach parade route map to application.

15. Will there be a running/walking/biking/water event? ☒ Yes ☐ No

If yes answer the following:

Time assembly to begin: 5am

Time event starts: 6am

Estimated ending time: 11am

Event will be conducted on ☒ Streets ☐ Sidewalks ☐ Body of water

*Attach route map to application

16. Will a City dock be used for the event? ☐ Yes ☒ No

If yes, hours of use: _____

Location of dock: _____

List vendors who will use the dock: _____

*Any dock used for the event will need to remain open to the public during the event.

17. Please check the additional facilities you plan on using.

- ☒ Pavillion(s)
- ☐ Gazebo
- ☒ Amphitheatre (requires an additional rental fee)
- ☐ Peace Hall (requires an additional rental fee)

Authorization for Applicant's Representative(s)

I JOHN WFF, applicant, hereby authorize ANDY COBLE & VICTORIA BARLEY to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representatives and agreements made by the designated representative.

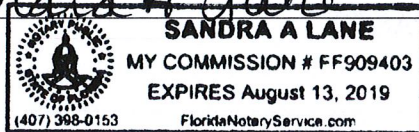
Signature of Applicant(s): [Signature]

Date: 11/16/16

Subscribed and sworn to before me this 16th day of November, 20 16
Who is personally known to me and/or produced _____ as
identification.

STATE OF FLORIDA, PASCO COUNTY

Notary Public: Sandra A Lane



My Commission expires: August 13, 2019

Hold Harmless Agreement

I JOHN LUFF, agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the _____.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The _____

Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

Certification:

I JOHN LUFF do certify that I am COO of Youth & Family Alternatives, and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

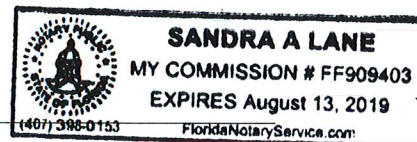
Signature of applicant: _____

Date: 11/16/16

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Sandra A. Lane

My Commission Expires: August 13, 2019





NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Robert M Rivera, Public Works Director

DATE: 1/3/2017

RE: Request to Allow Public Comment on Rate Increase and Consider for Approval Resolution No. 2017-09 – Authorizing Extension of the City's Water Utility System in Connection with the Purchase of the Lakewood Villas, Barbara Ann Acres, and Silver Oaks utility systems

REQUEST:

The request is for City Council to allow public comment on the rate increase and consider for approval the attached Resolution No. 2017-09, authorizing the extension of the City's water utility system in connection with the purchase of the acquisition of the Lakewood Villas, Barbara Ann Acres, and Silver Oaks Utility systems.

DISCUSSION:

The complete process to acquire and finance the systems is subject to several provisions of Florida law. A summary of the requirements and necessary City Council action items is included in the following Table 1.1.

If Resolution No. 2017-09 is approved, it accomplishes action items 6 and 7.

TABLE 1.1

	Action Item	Associated Ordinance or Resolution	Date for Council Consideration
1	Approve Purchase and Sale Agreements pursuant to section 180.301, Florida Statutes	Resolution No. 2017-03	November 15, 2016
2	Propose extension of City's utility system pursuant to section 180.03	Resolution No. 2017-04	November 15, 2016
3	Set Public Hearing for Authorization of Extension of Utility and Rate Increase Hearing	Resolution No. 2017-04	November 15, 2016
4	Consider Bond Ordinance on First Reading	Ordinance No. 2017-2105	December 20, 2016
5	Hold hearing on any objections filed pursuant to Resolution No. 2017-04	<i>N/A – No objections filed</i>	<i>N/A</i>
6	Allow public comment on rate increase	Resolution No. 2017-09	January 3, 2017
7	Authorize Extension of City's utility system pursuant to section 180.04, Florida Statutes	Resolution No. 2017-09	January 3, 2017
8	Authorize borrowing/consider Bond Ordinance on Second Reading	Ordinance No. 2017-2105	January 3, 2017

I. Notice of Utility Rate Increase

On November 18, 2016, the City mailed notices to all customers of the Lakewood Villas, Barbara Ann Acres, and Silver Oaks Utility systems to inform them of the City's utility rates, which will be applied to them if the City acquires the systems. A copy of the form of the notice is attached as Attachment 1.

The City Council should allow public comment on this notice and the rate increase to the customers of these systems prior to considering the resolution.

II. Extending the City's Water Utility System – Sections 180.03 and 180.04, Florida Statutes

If the City purchases the Lakewood Villas, Barbara Ann Acres, and Silver Oaks Utility systems, it is effectively extending its water utility system.

Extending the system is governed by two Florida Statutes: Section 180.03 and 180.04. Each statute requires a resolution.

The City Council adopted a resolution at its November 15, 2016 meeting satisfying section 180.03. This resolution is the second and final resolution to satisfy the requirements of section 180.04.

The full text of 180.04 is included as Attachment 3 and sets forth the matters required to be addressed in the resolution.

III. Condition Precedent to Closing

Under the purchase and sale agreements for the systems, the closing is conditioned upon satisfying the requirements of section 180.04.

RECOMMENDATION:

Allow Public Comment on Utility Rate Notice and Approval of Resolution No. 2017-09

BUDGET/FISCAL IMPACT:

Funding for purchasing the systems will be financed in accordance with the Bond Resolution. There are no additional budgetary impacts unique to Resolution 2017-09 apart from the overall purchase of the systems.

ATTACHMENTS:

Description	Type
📎 Nov. 18, 2016 Rate Increase Notice	Backup Material
📎 Resolution No. 2017-19	Resolution Letter
📎 Section 180.04, Florida Statutes	Backup Material



NOTICE OF UTILITY RATES OF THE CITY OF NEW PORT RICHEY, FLORIDA

Please be advised that the City Council of the City of New Port Richey, Florida (the “City”) has approved the acquisition of the potable water supply and distribution utility systems currently owned by LWV Utilities, Inc. and Advisor Enterprises, Inc. which comprise the system commonly known as Lakewood Villas Utility, Barbara Ann Acres Utility, and Silver Oaks Utility located in Pasco County, Florida (the “Utility System”), of which you are currently a customer.

The purpose of this notice is to inform you that, pursuant to Section 24-22 of the New Port Richey City Code, the City’s water utility rates are as set forth in the following table. **The Utility System is located outside of the City, but within the City’s utility service area. As such, would be subject to the “Outside City” rates set forth below.**

	Single Family	Meter Size (inches)	Inside City	Outside City
(a)	Monthly base charge:			
		5/8	\$ 8.76	\$ 10.95
		1	\$21.88	\$27.34
		1½	\$43.76	\$54.72
		2	\$70.00	\$87.50
		3	\$140.03	\$175.04
		4	\$218.79	\$273.49
		6	\$437.56	\$546.95
(b)	Billing charge:	Per account	\$1.05	\$1.05
(c)	Consumptive use charge/1,000 gallons block:			
	(i) Single-family and commercial			
		1	\$2.80	\$3.49
		2	\$3.59	\$4.48
		3	\$4.92	\$6.16
		4	\$6.95	\$8.67
		5	\$9.96	\$12.45
	(ii) Potable irrigation	1	\$4.92	\$6.16
		2	\$4.92	\$6.16
		3	\$4.92	\$6.16
		4	\$6.95	\$8.67
		5	\$9.96	\$12.45
	(ii1) Billing charge:		\$1.05	\$1.05

	Multifamily:		Inside City	Outside City
(a)	Monthly base charge:			
		Per unit	\$ 7.01	\$ 8.75
(b)	Billing charge:	Per account	\$1.05	\$1.05
(c)	Consumptive use charge/1,000 gallons block:			
		1	\$2.80	\$3.49
		2	\$3.59	\$4.48
		3	\$4.92	\$6.16
		4	\$6.95	\$8.67
		5	\$9.96	\$12.45
	Tampa Bay Water surcharge (applied to each water service type)		\$0.49	\$0.49

This is an increase over the amount you currently pay to Lakewood Villas Utility, Barbara Ann Acres Utility, and/or Silver Oaks Utility.

The City has approved the proposed extension of its water utility system associated with the purchase of the Utility System and will consider the final resolution authorizing the extension of its water utility system at its regularly scheduled meeting on **January 3, 2017 at 7:00 P.M. in the City Council Chambers at City Hall, 5919 Main St., New Port Richey, FL 34652**. If the final resolution authorizing the extension of its water utility system is adopted, the City rates above will apply upon the purchase of the Utility System.

Persons interested may appear and be heard at said time and place.

Any person deciding to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings. For such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Copies of related or supporting documents or an agenda for the meeting may be obtained from the Office of the City Clerk, 5919 Main St., New Port Richey, FL 34652.

Any person requiring special accommodations at the public hearing because of a disability or physical impairment should contact the Office of the City Clerk, 5919 Main St., New Port Richey, FL 34652; 727-853-1024.

RESOLUTION NO. 2017-09

A RESOLUTION OF THE CITY OF NEW PORT RICHEY, FLORIDA, AUTHORIZING EXTENSION OF THE CITY'S WATER UTILITY SYSTEM; RECITING THE FINDINGS RELATED THERETO; RECITING THE PURPOSE AND TERRITORY TO BE INCLUDED; CONFIRMING COSTS, REVENUES AND INTENT TO FINANCE; ACKNOWLEDGING NO OBJECTIONS WERE RECEIVED TO THE PROPOSED EXTENSION; PROVIDING FOR SEVERABILITY; PROVIDING FOR APPLICABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED, AS FOLLOWS:

SECTION 1. FINDINGS. It is hereby ascertained, determined and declared that:

(A) The City of New Port Richey, Florida, (the "City") is authorized, by virtue of its charter and the laws of the State of Florida, particularly the Constitution of the State of Florida, Chapter 166, Florida Statutes (the "Municipal Home Rule Powers Act"), and Chapter 180, Florida Statutes (the "Municipal Public Works Act"), agreements with the Board of County Commissioners of Pasco County, City Ordinance No. 731, and other applicable provisions of law, to finance, own, construct, extend and operate potable water supply and distribution utility systems and to provide utility service in its incorporated area and certain unincorporated areas adjacent to the City.

(B) The City owns a water utility system, which serves the City and adjacent unincorporated areas of Pasco County, Florida.

(C) The City has determined to extend its existing system in order to provide potable water and distribution utility service to additional properties by purchasing utility systems known as Lakewood Villas Utility, Barbara Ann Acres Utility, and Silver Oaks Utility currently owned by LWV Utilities Inc. and Advisor Enterprises, Inc. (the "Systems").

(D) The City is authorized, pursuant to the Municipal Public works Act and specifically Section 180.02, Florida Statutes, to provide water utility services outside its municipal boundaries and create a zone or urban service area by ordinance and to prescribe reasonable regulations requiring persons and corporations living or doing business within said area to connect with the City's system. The powers granted to the City under the Municipal Public Works Act are in addition to, but not in limitation of any of the powers granted under the Florida Constitution, the Municipal Home Rule Powers Act, or other applicable provisions of law.

(E) The City lawfully enacted its Ordinance No. 731 pursuant to Section 180.02, Florida Statutes, establishing a Municipal Water and Sanitary Sewage Utility Service District as part of its service area (the "Service Area").

(F) The City lawfully enacted Resolution No. 2017-03 (the "Acquisition Resolution"), which authorizes the acquisition of the Systems pursuant to the terms and conditions set forth therein.

(G) The City has begun taking certain measures necessary to finance the acquisition of the Systems.

(H) Such measures include approving an ordinance to finance the acquisitions of the Systems (the "Bond Ordinance"), on first reading at its regularly scheduled council meeting on December 20, 2016, and adopting the Bond Ordinance on second reading at its regularly scheduled council meeting on January 3, 2017, concurrent with this Resolution.

(I) The acquisition of the Systems do not include construction of a new proposed sewage system or the extension of an existing sewage system at this time. Therefore, the proposed extension of the City's utility by acquisition of the Systems does not propose a new sewage system or the extension of an existing sewage system.

(J) Notwithstanding that Chapter 180, Florida Statutes is alternative and supplemental authority for the City to extend and operate potable water supply and distribution utility systems and the fact that the City provides potable water utilities throughout the Service Area as previously approved, the City adopted Resolution No. 2017-04 on November 15, 2016, proposing to extend its existing water utility system pursuant to Section 180.03, Florida Statutes, and desires to adopt this Resolution consistent with the provisions of Section 180.04, Florida Statutes, to authorize the extension of its existing utility system by acquiring the Project.

SECTION 2. AUTHORIZED EXTENSION OF CITY UTILITY. The City hereby authorizes the extension of its water utility system by the purchase and acquisition of the Systems to provide potable water and distribution to customers of the Systems within the Service Area.

SECTION 3. PROJECT COST. The estimated cost of the Project is approximately \$850,000. This estimate is subject to, among other matters, changes or increases in closing costs, and the cost of financing over the period of time set forth in the Bond Ordinance.

SECTION 4. REVENUES. The Project shall be funded, in whole or in part, through service charges and from any other legally available revenue source that has been or may be determined by the City to be appropriate for the funding of the Project.

SECTION 5. FINANCING. The City hereby ratifies and confirms its intent that tax-exempt revenue bonds or any other means of financing the Project available to the City may be used as determined appropriate by the City Council and as provided by the Bond Ordinance.

SECTION 6. OBJECTIONS. No objections were received to the City's proposed extension of its water utility system by Resolution No. 2017-04. Therefore, there are no objections to remedy by this Resolution.

SECTION 7. SEVERABILITY. Each provision of this Resolution shall be deemed separate and severable and if any section or part thereof is held to be invalid by a court of competent jurisdiction, the remainder of the Resolution shall not be affected.

SECTION 8. APPLICABILITY AND EFFECTIVE DATE. This Resolution shall be liberally construed to affect the purposes hereof and shall take effect immediately upon its adoption.

DULY ADOPTED this 3rd day of January, 2017.

CITY OF NEW PORT RICHEY, FLORIDA

By: _____
Rob Marlowe, Mayor

(SEAL)

ATTEST:

Approved as to Form:

City Clerk

Nicole C. Nate, B.C.S., Special Counsel to the City

West's Florida Statutes Annotated

Title XII. Municipalities (Chapters 165-185)

Chapter 180. Municipal Public Works (Refs & Annos)

West's F.S.A. § 180.04

180.04. Ordinance or resolution authorizing construction or extension of utility; election

Currentness

If after the passage of said resolution the said city council or other legislative body, by whatever name known, shall determine to proceed toward the construction of said utility, but not earlier than 40 days after the passage of said ordinance or resolution, the said city council or other legislative body, by whatever name known, shall pass an ordinance or resolution authorizing the construction of the utility or any extension thereof, reciting the purpose and the territory to be included, correcting any errors, remedying any sustained objections, authorizing the issuance of mortgage revenue certificates or debentures to pay for the construction and all other costs of the said utility, and containing all other necessary provisions. All other legislative and administrative functions and proceedings shall be the same as provided for the government of the municipality. The city council or other legislative body, by whatever name known, of the municipality, may adopt and provide for the enforcement of all resolutions and ordinances that may be required for the accomplishment of the purposes of this chapter, and its decision shall be final in determining to construct the utility, or any extension thereof as and where proposed, to promote the public health, safety, and welfare by the accomplishment of the purposes of this chapter; provided, that where any mortgage revenue certificates, debentures, or other evidences of indebtedness shall come within the purview of [s. 12, Art. VII of the State Constitution](#), the same shall be issued only after having been approved by a majority of the votes cast in an election in which a majority of the owners of freeholds not wholly exempt from taxation who are qualified electors residing in such municipality shall participate, pursuant to the provisions of [ss. 100.201-100.221](#), [100.241](#), [100.261-100.341](#), and [100.351](#).

Credits

Laws 1935, c. 17118, § 1; Comp.Gen.Laws Supp.1936, § 3100(6); Laws 1969, c. 69-216, § 15; Laws 1977, c. 77-175, § 64.

Notes of Decisions (1)

West's F. S. A. § 180.04, FL ST § 180.04

Current through the 2016 Second Regular Session of the Twenty-Fourth Legislature.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 1/3/2017
RE: Board Re-Appointment: William Bennett, Police Pension Board

REQUEST:

The request is for City Council to approve the re-appointment of William Bennett as Trustee to the Police Pension Board.

DISCUSSION:

On January 8, 2013, City Council approved the appointment of William Bennett as Trustee to the Police Pension Board. Mr. Bennett's current term expires on December 31, 2016. Mr. Bennett has submitted his application seeking re-appointment to the Police Pension Board for Council's consideration. If approved, Mr. Bennett's term will be for four years and will be up for renewal on December 31, 2020. Staff has verified that Mr. Bennett meets the requirements set forth in the City's Code to serve as a member on this board.

RECOMMENDATION:

Staff recommends City Council approve the re-appointment of William Bennett to the Police Pension Board and accept the attached updated roster.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
□ William Bennett Membership Application	Backup Material
□ Police Pension Board Updated Roster	Backup Material

Board and Committee Membership Application

City of New Port Richey
5919 Main Street
New Port Richey, FL 34652
(727) 853-1016
www.citynpr.org



Applicant Information

Name William Bennett
Street Address 4034 Canopy Oaks Ct. (5351 Buttonwood)
City, State, Zip New Port Richey FL 34653
Home Phone 727 849 1967
Alternate Phone _____
E-Mail Address billbennett957@yahoo.com
Driver's License Number
(attach copy of DL) B530-922-44-373-0

Eligibility Verification

To serve on a City Board or Committee you must either be a current resident of the city or own a business within the city limits. You must also be a registered voter. Please check all that apply.

☒ I currently live within the city limits. ☐ I own a business within the city limits
☒ I am a registered voter in Florida (attach copy of voter identification card)

Have you ever been convicted, pleaded guilty or no lo contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)

☐ Yes ☒ No

If yes, please explain (including date):

Boards and Committees

Tell us in which Board or Committee you are interested in serving on:

- ☐ Cultural Affairs Committee (meets on the third Monday of each month)
☐ Environmental Committee (meets on the fourth Monday of each month)
☐ Firefighters Pension Board (meets on a quarterly basis)

- ☐ Land Development Review Board (meets on the fourth Thursday of the month)
☐ Library Advisory Board (meets on the fourth Tuesday of the month)
☐ Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
☒ Police Pension Board (meets on the fourth Tuesday of the month)

Previous Volunteer Experience

Summarize your previous volunteer experience.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

PORT RICHEY CITY COUNCILMAN & VICE MAYOR
 BUSINESS OWNER 30 YRS

Personal References

Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship
Phil Chismut	992-1240	friend
Chuck Gray	992-9801	friend
Bruce Water	845-5133	business

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) William Bennett
 Signature William R Bennett
 Date 9-8-16

Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to meyersj@cityofnewportrichey.org. If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

FOR INTERNAL USE ONLY:

Date Application Received:

12/12/16

Type of Application: New Member

Renewal



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES
Police Pension Board of Trustees

5 members: 2 Council-appointed; 2 department-elected; 1 appointed by the other four members. Four-year term.

Term expires:

Mr. Glenwood Pratt, Chairman

12.31.2019

Member-appointed 5th member
17402 Shirla Rae Dr.
Spring Hill, FL 34610
hm – 862-2974
cell – 389-1500
wk – 863-1825
glen.pratt@verizon.net

Officer Steven Wade, Vice-Chairman

12.31.2020

Department-elected
New Port Richey Police Department
6739 Adams St.
New Port Richey, FL 34652
wk - 841-4550
wades@cityofnewportrichey.org

Sergeant Christopher Trapnell, Secretary/Treasurer

12.31.2019

Department-elected
New Port Richey Police Department
6739 Adams St.
New Port Richey, FL 34652
wk – 841-4550
trapnellc@cityofnewportrichey.org

Mr. William Bennett

12.31.2020

City-appointed, City resident
5351 Buttonwood Drive
New Port Richey, FL 34652
hm – 849-1967
wk – 514-1413
billbennett257@yahoo.com

Mr. Edward Beckman
City-appointed, City resident
4912 Azalea Drive
New Port Richey, FL 34652
hm - 843-0613
cell - 243-8415
edward.beckman@yahoo.com

11.10.2019

Responsible for the administration and proper operation of the Police Pension Fund:

T. Scott Baker
Pension Administrator
New Port Richey Police Pension
6739 Adams Street
New Port Richey, FL 34652
(727) 841-4550
(727) 359-3124 (Cell)
Scottb1042@hotmail.com

paid by the Board

Staff liaison: Doreen Summers

Sec. 17-53. - Board of trustees.

(a)

The sole and exclusive administration of and responsibility for the proper operation of the system and for making effective the provisions of this article is hereby vested in a board of trustees. The board is hereby designated as the plan administrator. The board shall consist of five (5) trustees, two (2) of whom, unless otherwise prohibited by law, shall be legal residents of the city, who shall be appointed by the city council, and two (2) of whom shall be members of the system, who shall be elected by a majority of the police officers who are members of the system. The fifth trustee shall be chosen by a majority of the previous four (4) trustees as provided for herein, and such person's name shall be submitted to the city council. The trustees are encouraged, but not required, to select a city resident as its fifth trustee. Upon receipt of the fifth person's name, the city council shall, as a ministerial duty, appoint such person to the board of trustees as its fifth trustee. The fifth trustee shall have the same rights as each of the other four (4) trustees appointed or elected as herein provided and shall serve a four (4) year term unless he sooner vacates the office. Each resident trustee shall serve as trustee for a period of four (4) years, unless he sooner vacates the office or is sooner replaced by the city council at whose pleasure he shall serve. Each member trustee shall serve as trustee for a period of four (4) years, unless he sooner leaves the employment of the city as a police officer or otherwise vacates his office as trustee, whereupon a successor shall be chosen in the same manner as the departing trustee. Each trustee may succeed himself in office. The board shall establish and administer the nominating and election procedures for each election. The board shall meet at least quarterly each year. The board shall be a legal entity with, in addition to other powers and responsibilities contained herein, the power to bring and defend lawsuits of every kind, nature, and description.

(b)

The trustees shall, by a majority vote, elect a chairman and a secretary. The secretary of the board shall keep a completed minute book of the actions, proceedings, or hearings of the board. The trustees shall not receive any compensation as such, but may receive expenses and per diem as provided by law.

(c)

Each trustee shall be entitled to one (1) vote on the board. Three (3) affirmative votes shall be necessary for any decision by the trustees at any meeting of the board. A trustee shall have the right to abstain from voting as the result of a conflict of interest provided that trustee complies with the provisions of F.S. § 112.3143.

(d)

The board shall engage such actuarial, accounting, legal, and other services as shall be required to transact the business of the system. The compensation of all persons engaged by the board and all other expenses of the board necessary for the operation of the system shall be paid from the fund at such rates and in such amounts as the board shall agree. In the event the board chooses to use the city's legal counsel, actuary or other professional, technical or other advisors, it shall do so only under terms and conditions acceptable to the board.

(e)

The duties and responsibilities of the board shall include, but not necessarily be limited to, the following:

(1)

To construe the provisions of the system and determine all questions arising thereunder.

(2)

To determine all questions relating to eligibility and membership.

(3)

To determine and certify the amount of all retirement allowances or other benefits hereunder.

(4)

To establish uniform rules and procedures to be followed for administrative purposes, benefit applications and all matters required to administer the system.

(5)

To distribute to members, at regular intervals, information concerning the system.

(6)

To receive and process all applications for benefits.

(7)

To authorize all payments whatsoever from the fund, and to notify the disbursing agent, in writing, of approved benefit payments and other expenditures arising through operation of the system and fund.

(8)

To have performed actuarial studies valuations at least as often as required by law, and make recommendations regarding any and all changes in the provisions of the system.

(9)

To perform such other duties as are required to prudently administer the system.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 1/3/2017
RE: Board Re-Appointments: Kelly Hackman and Elizabeth Harth, Library Advisory Board

REQUEST:

The request is for City Council to approve the re-appointments of Kelly Hackman and Elizabeth Harth to the Library Advisory Board.

DISCUSSION:

Ms. Kelly Hackman and Ms. Elizabeth Harth have been valued members of the Library Advisory Board for many years. Both Ms. Hackman's and Ms. Harth's current terms are set to expire in early 2017. Ms. Hackman and Ms. Harth have submitted their applications seeking re-appointment to the Library Advisory Board for Council's consideration. If approved, their terms will be for three years and will be up for renewal in 2020. Staff has verified that both Ms. Hackman and Ms. Harth meet the requirements set forth in the City's Code to serve as members on this board.

RECOMMENDATION:

Staff recommends City Council approve the re-appointments of Kelly Hackman and Elizabeth Harth to the Library Advisory Board and accept the attached updated roster.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
☐ Kelly Hackman Membership Application	Backup Material
☐ Elizabeth Harth Membership Application	Backup Material
☐ Library Advisory Board Updated Roster	Backup Material

Board and Committee Membership Application

City of New Port Richey
5919 Main Street
New Port Richey, FL 34652
(727) 853-1016
www.citynpr.org



Applicant Information

Name _____
Street Address _____
City, State, Zip _____
Home Phone _____
Alternate Phone _____
E-Mail Address _____
Driver's License Number _____
(attach copy of DL) _____

Eligibility Verification

To serve on a City Board or Committee you must either be a current resident of the city or own a business within the city limits. You must also be a registered voter. Please check all that apply.

☐ I currently live within the city limits. ☐ I own a business within the city limits
☐ I am a registered voter in Florida (attach copy of voter identification card)

Have you ever been convicted, pleaded guilty or no lo contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)

☐ Yes ☐ No

If yes, please explain (including date):

Boards and Committees

Tell us in which Board or Committee you are interested in serving on:

☐ Cultural Affairs Committee (meets on the third Monday of each month)
☐ Environmental Committee (meets on the fourth Monday of each month)
☐ Firefighters Pension Board (meets on a quarterly basis)

- ___ Land Development Review Board (meets on the fourth Thursday of the month)
- ___ Library Advisory Board (meets on the fourth Tuesday of the month)
- ___ Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
- ___ Police Pension Board (meets on the fourth Tuesday of the month)

Previous Volunteer Experience

Summarize your previous volunteer experience.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Personal References

Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) _____

Signature _____

Date _____

Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to meyersj@cityofnewportrichey.org. If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

FOR INTERNAL USE ONLY:

Date Application Received:

Type of Application: New Member Renewal

Board and Committee Membership Application

City of New Port Richey
5919 Main Street
New Port Richey, FL 34652
(727) 853-1016
www.citynpr.org



Applicant Information

Name	Liz Harth
Street Address	6904 Elderberry Drive
City, State, Zip	New Port Richey, FL 34653
Home Phone	727-807-5452
Alternate Phone	
E-Mail Address	eharth@swbell.net
Driver's License Number (attach copy of DL)	

Eligibility Verification

To serve on a City Board or Committee you must either be a current resident of the city or own a business within the city limits. You must also be a registered voter. Please check all that apply.

☒
☒

I currently live within the city limits.
I am a registered voter in Florida

☐

I own a business within the city limits
(attach copy of voter identification card)

Have you ever been convicted, pleaded guilty or no lo contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)

☐

Yes

☒

No

If yes, please explain (including date):

--

Boards and Committees

Tell us in which Board or Committee you are interested in serving on:

☐
☐
☐

Cultural Affairs Committee (meets on the third Monday of each month)
Environmental Committee (meets on the fourth Monday of each month)
Firefighters Pension Board (meets on a quarterly basis)

- ☐ Land Development Review Board (meets on the fourth Thursday of the month)
- ☒ Library Advisory Board (meets on the fourth Tuesday of the month)
- ☐ Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
- ☐ Police Pension Board (meets on the fourth Tuesday of the month)

Previous Volunteer Experience

Summarize your previous volunteer experience.

Assisted with swimming and water exercise for children with physical disabilities at The Easter Seal Society, prepared and served holiday dinners at The Salvation Army, assisted with campaign strategy and fund raising efforts as well as serving as a poll worker for various political candidates/campaigns at the local and state level in St. Louis, MO, past President of The Friends of The New Port Richey Library. Currently serve on the City of New Port Richey Library Advisory Board.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Strong organization and analytical skills; ability to work well with others to develop and achieve goals and objectives that will benefit and improve the library, the clients/citizens and the city/community; understanding of government regulations, processes and procedures; and a belief that as a citizen, I should make an effort to "give back" to the community by volunteering my time and effort.

Personal References

Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship
Bob Langford	727-534-5249	Friend
Jeanie Lefebvre	727-849-1845	Friend
Melba Buck	501-467-6681	Friend

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Elizabeth (Liz) Harth

Signature

Date

12-20-16

Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

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FOR INTERNAL USE ONLY:

Date Application Received:

12/21/16

Type of Application: New Member

Renewal



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES
Library Advisory Board

Three Year Term (7 Members and 2 Alternates: 7 must be City residents)

- | | |
|---|-------------------|
| 1. Kelly Maki-Hackman, Chair
6120 Missouri Avenue (City resident)
New Port Richey, FL 34653
992-8004 (C)
645-5496 (H)
Kelly@kellymaki.com | 02.27.2020 |
| 2. Joan Nelson Hook, Esq., Vice Chair
7210 Jasmin Drive (City resident)
New Port Richey, FL 34652
844-0024 (H)
842-1001 (W)
848-0602 (F)
jnh@elderlawcenter.com | 06.03.2017 |
| 3. R. Carol Casey, Secretary
P.O. Box 147 (County resident)
New Port Richey, FL 34656
(Residence: 3324 Floramar Terrace, New Port Richey 34652)
842-5230 (C)
255-4428 (H)
842-5260 (F)
rcarolcasey@cs.com | 08.20.2019 |
| 4. Dianne Ayers
7139 Jasmin Drive (City resident)
New Port Richey, FL 34652
(727) 816-8629
ayersd2000@yahoo.com | 06.21.2017 |
| 5. Rose Mohr (City resident)
5717 Vermont Avenue
New Port Richey, FL 34652
727-808-2440
rosemohr6442@gmail.com | 06.21.2019 |

6. Elizabeth Harth

01.07.2020

6904 Elderberry Drive (City resident)
New Port Richey, FL 34653
807-5452 (H)
eharth@swbell.net

7. Catrina M. Hopkins

06.07.2019

6442 Adams Street (City resident)
New Port Richey, FL 34652
967-1579 (H)
send2catrina@gmail.com

Alternates

1. Mark A. Vandenbroek

09.27.2019

7116 Meighan Court
New Port Richey, FL 34652
849-4444 (H)
372-8532 (O)
pugantics@aol.com

2. Open

Staff Liaison: Susan Dillinger

Sec. 2-213. - Creation and purpose.

The city council hereby creates the New Port Richey **Library Advisory Board**. The purpose of the **library advisory board** is to make recommendations to the library director and the city council concerning matters pertaining to the use of the library. The **library advisory board** may accept donations on behalf of the library.

(Code 1964, § 2-71; Ord. No. 1466, § 1, 9-1-98)

Sec. 2-214. - Duties and responsibilities.

The duties and functions of the **library advisory board** are as follows:

- (1) To advise and assist the library director with the long-range planning of the library;
- (2) To assist the library director in the preparation of policies and procedures for the library; and
- (3) To submit reports to the library director and to the city council upon request.

Sec. 2-215. - Membership.

There shall be seven (7) regular and two (2) alternate members composing the **library advisory board**. The alternate will serve as a member in the absence of a regular appointed member. At least seven (7) members (regular or alternate) shall be resident electors of the city, and two (2) members (regular or alternate) may be residents of Pasco County. A quorum shall consist of four (4) members.

The appointment of members to serve on the **library advisory board** will be for three (3) years. The city council shall select the board members by majority vote. The city council, by a majority vote, may remove any member with or without cause. If available, vacancies shall be filled from the alternate positions.

A board member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence has been excused by the chairperson prior to the meeting. The chairperson shall notify the city clerk of the member's resignation.

Sec. 2-220. - Officers.

The voting members of the **library advisory board** shall elect one of their members to serve as chairperson, one of their members to serve as vice-chairperson, and one of their members to serve as secretary.

(Ord. No. 1466, § 1, 9-1-98)

Sec. 2-221. - Voting authority.

All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the **library advisory board**. Only members are entitled to vote on all proceedings. Alternates may not vote unless taking the place of an absent member. Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1466, § 1, 9-1-98)

Sec. 2-222. - Meeting schedule.

The **library advisory board** shall meet once every ninety (90) days, unless it determines to meet more frequently. Meetings shall be open to the public pursuant to section 286.011, Florida Statutes. The date, time, place and the agenda of the meeting shall be posted by the city clerk in city hall one (1) week prior to the meeting unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.

(Ord. No. 1466, § 1, 9-1-98)

Sec. 2-223. - Compensation.

The members of the board shall serve without compensation but may receive reimbursement for travel expenditures in accordance with Florida Statutes.