



**CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**  
**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**  
**January 17, 2017**  
**7:00 PM**

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**AGENDA**

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of January 3, 2017 Regular Meeting Minutes Page 3
5. Environmental Committee Annual Report Presentation
6. Arbor Day Proclamation Page 13
7. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
8. Consent Agenda
  - a. Purchases/Payments for City Council Approval Page 14
  - b. Amendment to FY17 Operating Budget Page 16
9. Public Reading of Ordinances
  - a. Second Reading, Ordinance #2017-2102: Dog-Friendly Dining & Resolution #2017-07: Fees Page 25

## 10. Business Items

- |    |                                                                           |         |
|----|---------------------------------------------------------------------------|---------|
| a. | Request to Auction Impounded Vehicles                                     | Page 33 |
| b. | Board Re-Appointment: Joseph Fiorentino, III, Firefighters' Pension Board | Page 36 |
| c. | Board Re-Appointment: Dell deChant, Environmental Committee               | Page 42 |
| d. | Three Minute Report: Library                                              |         |

## 11. Communications

## 12. Adjournment

Agendas may be viewed on the City's website: [www.citynpr.org](http://www.citynpr.org). This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

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**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 1/17/2017  
**RE:** Approval of January 3, 2017 Regular Meeting Minutes

**REQUEST:**

The request is for City Council to approve the minutes from the January 3, 2017 regular meeting.

**DISCUSSION:**

City Council conducted its regularly scheduled meeting on January 3, 2017. The minutes from that meeting are attached for Council's review and approval.

**RECOMMENDATION:**

Staff recommends that City Council approve the minutes as submitted.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
□ January 3, 2017 Regular Meeting Minutes	Backup Material



**MINUTES OF THE CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**

**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**January 3, 2017**

**7:00 PM**

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**ORDER OF**  
**BUSINESS**

**1. Call to Order – Roll Call**

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Deputy Mayor Bill Phillips, Councilwoman Judy DeBella Thomas, Councilman Jeff Starkey and Councilman Chopper Davis.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Finance Director Crystal Feast, Senior Planner Chris Mettler, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Susan Dillinger, Assistant Parks and Recreation Director Chris Bornfleth, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Assistant to the City Manager Martin Murphy.

**2 Pledge of Allegiance**

**3 Moment of Silence**

**4 Approval of December 13, 2016 Work Session and December 20, 2016 Regular Meeting Minutes**

Motion was made to approve the minutes as presented.

Motion made by Jeff Starkey and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

**5 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda**

Mayor Marlowe opened the floor for public comment. Lois Robinson came forward to speak and stated that she would be in contact with the members of Council regarding the Recreation & Aquatic Center. She stated that there is a group that believes the funds are not being disbursed correctly. She stated her main concern was to fill the vacancies along US19 and to tighten the city's belt and get roads improved. She believed the city should be spending money elsewhere. With no one coming forward for public comment, Mayor Marlowe closed Vox Pop.

**6 Consent Agenda**

Motion was made to accept the Consent Agenda.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

- a Parks and Recreation Advisory Board Minutes - November 2016
- b New Port Richey Main Street, Inc. Quarterly Report
- c Purchases/Payments for City Council Approval
- d Amendment to FY17 Operating Budget

7 Public Reading of Ordinances

- a Second Reading, Ordinance No. 2017-2105: Authorizing Issuance of W&S Revenue Bond, Series 2017A

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns stated that this was the second reading of the ordinance relating to the water and sewer bond regarding the recent utility purchases. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips wanted to make sure it was read into the record the objection and concerns received from Mr. Shah regarding the utility purchase. He also stated he wanted to reiterate his concerns about financing the purchase instead of using reserves. Mr. Rivera stated he would reply to concerns Mr. Shah raised in his letter. Motion was made to approve the ordinance upon its second and final reading.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

- b First Reading - Ordinance #2016-2098; Amended Land Use Plan Amendment - Hyundai of New Port Richey

City Manager Manns introduced the item to Council. She stated that this item was back before Council because the applicant decided to incorporate the wetland as a conservation category as part of the overall development. She then introduced Chris Mettler, Senior Planner with the Development Department, who then made a presentation to Council. He stated that the applicant did conduct a jurisdictional wetland survey. The proposal will be subject to approval by the DRC as the powerpoint presentation was a conceptual illustration and not an approved site plan. He stated that the application meets concurrency requirements and consistent with the Comprehensive Plan. City Attorney Driscoll then read the proposed ordinance by title only noting the amendment to the acreage total designated as highway commercial.

Upon opening the floor to public comment, Bob and Darlene Desforges came forward to speak. Mrs. Desforges asked if there will be any kind of restriction on lighting or height. She expressed her concerns at how something that is zoned for one use can be changed to another. Mr. Desforges stated that currently the noise that comes from the dealership is rather loud. Mr. Mettler stated that in order for the site to be developed the DRC must approve the request. Mr. Mettler stated that City Council will not receive the site plan as it will be approved by the DRC. Councilman Starkey stated he wanted to know what the lighting will be. He stated that there are legitimate concerns that need to be addressed before this is approved. Mr. Mettler stated that this agenda item is for a change of land use and not for an approval of the site plan. Deputy Mayor Phillips stated that the State would have to approve this item as it would be an amendment to the Comp Plan. He stated we need to know the overall impact of this item. Councilwoman DeBella Thomas asked for clarification that this was for the property behind the current dealership. She also expressed her concern about the lighting. Councilman Davis asked about the buffer zone. City Attorney Driscoll stated that the current zoning is not compatible with the current land use. He stated that the residents need to understand that not all of

the area is designated as conservation but rather just the edges. He stated to Council that this will be the only opportunity to make this change of land use. Councilman Starkey asked City Manager Manns to clarify the role of the City's Development Review Committee. Councilwoman DeBella Thomas asked if standards are in place regarding buffers and Ms. Manns stated yes. Councilman Starkey stated he wanted to see a concept drawing of the buffer before second reading. City Manager Manns stated that she would contact the applicant to get the information requested.

Darlene Colen came forward to inquire about the dimensions of the buffer. She thought that wetlands were protected and land use could not be changed. She felt encouraged after listening to Council's concerns over the item. Mr. Mettler stated that the survey showed approximately fifty feet of wetlands. In addition the state requires an additional twenty-five feet buffer. Raleigh Dove from Spring Engineering came forward to speak regarding the buffer. He stated that there is an additional forty-three foot retention pond in addition to the wetland and other buffer proposed. There would be over a hundred feet of buffer. Councilwoman DeBella Thomas asked for clarification that this was not a land use change from wetland to commercial and Mr. Dove stated that yes it was already designated high density residential and not wetland.

Edward Brereton came forward to speak and asked if this is rezoned then what is to prevent the owner from building an expansion of the service department which would increase noise. He asked that the proposed vegetation buffer be evergreen that can grow tall and fill in the space. Mayor Marlowe asked Mr. Mettler to address the development concern and he stated that the dealership would have to get approval through the DRC to construct any future building.

With no one else coming forward, Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips asked for a concise list of all the concerns addressed by the residents. Mayor Marlowe stated he would vote for this at this time but his vote was not guaranteed at second reading. He would like to see the parking lot extended south and to the west instead. Motion was made to approve the ordinance upon its first reading.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

c First Reading, Ordinance #2017-2102: Dog-Friendly Dining

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns stated that back in 2006 the Florida Legislature allowed for certain exemptions of Federal regulations for dog dining. She stated the purpose of this item was to allow for dog friendly dining in outdoor areas of restaurants located in the city. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council.

Councilman Davis stated that this issue was brought to his attention after some of the restaurant owners told him that they were informed by the Health Department that with no ordinance in place which allowed for the dining they would be subject to fines.

Councilwoman DeBella Thomas stated that she is a dog lover but she just cannot see dogs in restaurants even if it is outside. She stated that she understands that the market will balance itself out and if people are not happy with dogs being in a restaurant they will dine elsewhere.

Deputy Mayor Phillips stated this was once again an opportunity for the city to fail miserably without having enough information provided on the front end. There has been no cost analysis done. He stated the fee is ridiculous at \$50 that staff time would be well over that amount. Deputy Mayor Phillips noted the many implementation items such as the need for a site plan and hours of when dogs can be there. There is also a cleanliness issue and signage issues. He stated that the ordinance brought up a lot of questions reading it.

Mayor Marlowe stated he viewed the ordinance as recognizing the fact that there is already dog dining at restaurants. He stated by passing this ordinance people are trying to get minimal control over the issue.

Councilman Starkey stated this puts all the liability on the business owner. He stated if a dog bites a patron the business owner will be held responsible.

Motion was made to approve the ordinance upon its first reading.

Motion made by Chopper Davis and seconded by Jeff Starkey. The Motion Passed. 3-2. Ayes: Davis, Marlowe, Starkey Nays: DeBella Thomas, Phillips

8 Business Items

- a Request to Allow Public Comment on Rate Increase and Consider for Approval Resolution No. 2017-09 – Authorizing Extension of the City's Water Utility System in Connection with the Purchase of the Lakewood Villas, Barbara Ann Acres, and Silver Oaks utility systems

City Attorney Driscoll read the resolution by title only. Councilwoman DeBella Thomas asked for clarification regarding the rate increase. City Manager Manns stated that the rate increase was sent in notices to the affected citizens. Mr. Rivera stated that he spoke to Ms Nate regarding the letter received that listed several items including an objection to the purchase. Mr. Rivera stated that the time for objection had closed. He stated that in fairness the other items listed in the letter would be addressed by staff. He stated it is difficult to calculate the exact rate increase as each user's consumption is different. Mr. Rivera stated that staff would contact the author of the letter and address the additional concerns. Mayor Marlowe opened public comment. Dale Webb came forward to speak and stated he had no idea that this was going on until the last Council meeting. Mr. Rivera stated that three to four months ago the utility themselves sent out the notices. Mr. Webb stated he purposely bought his home in Silver Oaks because it was not in the city limits. He asked Deputy Mayor Phillips to clarify the annexation process. Deputy Mayor Phillips stated that there is a very thorough process to go through for annexation. He stated that it would take years to go through the process. Ms. Feast stated the notices were mailed to the mailing addresses provided by the utility companies. With no one else coming forward, Mayor Marlowe closed public comment and returned the floor back to Council. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

- b Alcoholic Beverage Special Event Permit - RAP River Run

City Manager Manns introduced the item to Council. She stated the event organizers were applying early so that way they may advertise alcohol when they advertise the event. Andy Coble with Youth and Family Alternatives came forward to speak and stated that alcohol would be served from 6:00-10:00 a.m. Deputy Mayor Phillips asked for the expected revenue. Mr. Coble stated that there would be no revenue as the main idea was to give out alcohol to draw more people to the event.

Upon opening the floor to public comment, Joan Nelson Hook came forward and asked for clarification that alcohol would be given away and then sold. Deputy Mayor Phillips replied no. Mr. Coble stated that there are other races who have had success with this concept. Amanda Murphy came forward and stated that this was her tenth year on the race committee and that runners have brought this issue up in the past. She stated that they are trying to attract a larger crowd since it is the race's tenth anniversary. With no one else coming forward Mayor Marlowe closed public comment and returned the floor to Council. Councilwoman DeBella Thomas stated the times are established and this would allow for other groups to request the same. Councilman Starkey stated he cannot support the item. Motion was made to deny the item as presented.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

- c Board Re-Appointment: William Bennett, Police Pension Board

City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was

to re-appoint William Bennett as a trustee to the Police Pension Board. Mr. Bennett was originally appointed in 2013 and expired as of December 31, 2016. The re-appointment will be for four years.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated he once again would like to see a report from both the pension boards on what their roles and responsibilities are and how they interact with Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

d Board Re-Appointments: Kelly Hackman and Elizabeth Harth, Library Advisory Board

City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was to re-appoint Kelly Hackman and Elizabeth Harth to the Library Advisory Board. Both terms are due to expire in early 2017 and the renewal of terms would be for three years.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

e Three Minute Report: Finance Department

9 Communications

Councilman Davis stated he would like to get information on the members of the Paving Management Committee and whether they are residential or property owners along with their contact information.

Deputy Mayor Phillips stated that with the upcoming conversations on capital improvement projects he felt we are doing a huge disservice by not having a strategic plan in place. He stated that some of the issues were addressed during budget season. He would like to agree on the end game by having the plan in place. He stated as we approached the end of the calendar year just understanding our source revenue points which will be brought back in February especially as it relates to Local Option Gas Tax, Penny 4 Pasco 1 and 2, reported revenue and cash basis stand point.

Councilwoman DeBella Thomas was absent for the last meeting in December and wanted to wish everyone a happy holiday. She wanted to thank her fellow Council members for working together on issues. She stated she was disappointed on how the last meeting ended. She stated she is looking forward to working together with enthusiasm in 2017. She also wanted to thank Chief Bogart and his staff for his presentation on gangs at her Rotary meeting. She stated she would like to see the presentation done for the community.

Councilman Starkey stated that he was also disappointed in how the last meeting ended and the flyer that was placed on cars at his Rotary meeting. He stated that it makes it difficult to connect with residents when they are purposely misinformed.

Mayor Marlowe stated that he received an e-mail from the owner of the bike store at Main and Congress wanting to know how he would go about making New Port Richey a more bike friendly city. He believed that his points were well taken and suggested forming an ad hoc committee on the issue. He stated that he has also talked to several people regarding the misrepresentation of information regarding the Recreation & Aquatic Center.

10 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:49 pm.



(signed) \_\_\_\_\_  
Judy Meyers, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_

FROM ROHIT SHAH

7630, CYPRESS DR  
NPR, FL 34653

Dec. 22, 2016

To: Office of City Clerk  
5919, Main Street  
Newport Richey  
FL 34652



SIR/MADAM

1. I am in receipt of Notice of Utility Rates of the city of NPR, Florida dated 11/1.
  2. It appears that per acquisition of 3 utilities providing water to us city will be providing water to us in future.
  3. New rate notice does not indicate how much my individual bill will increase except for it says "this is a increase over amount you are currently paying".
  4. It appears that without any commitment on either improvement in services, quality and infra structure why should me as customer support such a move.
  5. I object the decision until city fully discloses a) how much (in percent) increase is expected. b) what improvement in services are planned.
  6. Pl acknowledge my appeal to the council and let us know alternate course of action.
- Rohit Shah.



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

January 5, 2017

Mr. Shah  
7630 Cypress Drive  
New Port Richey, Fl. 34653

RE: Utility Rate and Purchase Objection Response

Dear Mr. Shah:

In response to your letter dated December 22, 2016, the City of New Port Richey's City Clerk submitted your letter of appeal to City Council and entered it into the record.

On November 5, 2016 a public hearing was duly advertised in the Tampa Bay Times and held on November 15, 2016. The purpose of this notification was to give all interested persons an opportunity to attend and participate and to file written comments on the City's consideration to acquire by way of purchase, the potable water supply and distribution utility systems owned by LWV Utilities, Inc. and Advisor Enterprises, Inc. which comprise the systems commonly known as Lakewood Villas Utility, Barbara Ann Acres Utility, and Silver Oaks Utility located in Pasco County Florida. Subsequent to public comment, Resolution No. 2017-03 was approved by City Council. At the same meeting Resolution No. 2017-04 was read and approved by City Council. This resolution called out the proposed extension of the City's water utility system and included an objections section that stated; any objections to any of the provisions of the resolution shall be made in writing and filed with the City Council by delivery to 5919 Main Street, New Port Richey, Fl. 34652, no later than 12:00pm EST on November 22, 2016. No late objections will be accepted or scheduled for hearing. It shall be solely the responsibility of the objector to ensure that any objections are timely received in accordance with this section.

Subsequent to the review of you letter submitted, it has been determined items four, five, and six are objections to the acquisition of the utilities and have been submitted passed the November 22, 2016 deadline. Items one and two are correct general comments and item three is considered a rate increase public comment.

The existing rate you have is a flat rate of \$14.63 for up to 3,000 gallons of water. Anything over 3,000 gallons is an additional \$2.19 per thousand gallons. The City's rate is \$23.93 for 3,000 gallons of water use; this includes a \$1.47 pass thru charge from Tampa Bay Water. Gallons used above the 3,000 gallon amount are based on incremental amounts called out in the notice you received. Should you have billing questions on how these rates will affect you directly please contact Mr. Jeff Olds, the City's Billing and Collections



Supervisor at 853-1063. If you can supply him with one of your previous water bills he can apply the usage to the City rates and you will be able have a comparison to the two.

Your existing water source is a well and small pump house that treats raw water using a simple chlorine process. Once the purchase is completed the existing water plant will be demolished and the water systems will be connected into the City's plant which uses a chloramine process to treat raw water. Water quality will improve as well as water pressure consistency. Finally, City Water Distribution crews will be in the area in February installing new state of the art smart meters, replacing meter boxes and shut-off valves where applicable.

Every effort will be made to insure a smooth transition. Approximately 18 months ago, the existing owners approached the City to see if the City would be interested in acquiring the utilities because the two gentlemen were going to retire. The two main reasons they approached the City was because they knew in all probability if a private company bought the systems, rates for their customers would be higher than the City's and reinvestment into system maintenance and capital infrastructure would be lower. The City has always maintained its utility system at a high level and has strived to keep operational cost at minimal levels in an effort to maintain a rate that is fair and equitable to its customers.

Please feel free to contact my office should you have any additional questions or concerns.

Sincerely,

Robert M Rivera  
Public Works Director

cc: Debbie Manns, NPR CM

rr161208UT.Rate.Obj.Response



Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS**, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal, and

**WHEREAS**, the City of New Port Richey is an active participant in Tree City USA, and

**WHEREAS**, the City of New Port Richey partners with other individuals and agencies for tree give-a-ways and plantings, such as with the annual Arbor Day tree planting with Genesis School.

**NOW, THEREFORE**, I, Rob Marlowe, Mayor of the City of New Port Richey do hereby proclaim, Friday, January 20, 2017 as

*Arbor Day*

In the City of New Port Richey, and urge all citizens to celebrate Arbor Day by attending the annual Arbor Day program with students from The Genesis School at eleven o'clock in the morning at Frances Avenue Park for the annual tree planting ceremony and I urge all citizens to support efforts to protect our trees and woodlands, and

**FURTHER**, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*



ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

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**TO:** City of New Port Richey City Council  
**FROM:** Crystal S. Feast, Finance Director  
**DATE:** 1/17/2017  
**RE:** Purchases/Payments for City Council Approval

**REQUEST:**

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

**DISCUSSION:**

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments in excess of \$25,000.

**RECOMMENDATION:**

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

**BUDGET/FISCAL IMPACT:**

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

**ATTACHMENTS:**

Description	Type
☐ Purchases/Payments for City Council Approval	Backup Material

PURCHASES/PAYMENTS FOR CITY COUNCIL APPROVAL

<u>BUN Construction Company, Inc.</u>	\$130,229.10
Project: 2014-2015 Water System Improvements	
65% of work completed	
Pay Request #7	

<u>H D Supply Waterworks</u>	157,762.50
Meters/Smartpoints/CDR Boxes	
For new utility systems; approved by Council on 1/3/2017	

RECURRING EXPENDITURES OVER \$25,000

Tampa Bay Water	\$279,793.00
Fiduciary Trust Intl. of the South (Police Pension 12/29/16)	37,043.42
Merrell Bros. Inc. (Sludge Hauling)	27,541.26



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Crystal S. Feast, Finance Director  
**DATE:** 1/17/2017  
**RE:** Amendment to FY17 Operating Budget

## REQUEST:

The City Council is asked to review and approve the following amendment to the FY17 Adopted Budget, which would allow for an increase in the use of Reserves (Fund Balance), in the amount of \$24,877, to purchase a crash trailer for the City's water tanker truck.

## DISCUSSION:

With the newly added landscaping to U.S. Hwy 19, it will be the City's responsibility to water and maintain the area. Currently, the City's water tanker truck is not equipped with a crash trailer, which is a requirement of the Florida Department of Transportation. The purchase of this crash trailer was not originally budgeted for, since it was not apparent at the time that it was needed.

The City's Purchasing Policy requires that any budget amendment that affects reserves be brought before the City Council for approval.

## RECOMMENDATION:

It is recommended that City Council approve the amendment to the FY17 Adopted Budget, which would allow for an increase in the use of Reserves (Fund Balance), in the amount of \$24,877, to purchase a crash trailer for the City's water tanker truck.

## BUDGET/FISCAL IMPACT:

The total amount of budget impact is an increase in the use of Reserves (Fund Balance) by \$24,877 and an increase of \$24,877 in Acct. #002-0103-538.64-15 in the Stormwater Utility Fund.

## ATTACHMENTS:

Description	Type
□ Budget Amendment Request	Budget Amendment





## BUDGET AMENDMENT REQUEST

Date 12/28/2016

No. \_\_\_\_\_

### INCREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget
002-0000-389-90.00	Stormwater Utility	Prior Year Fund Balance	\$1,061,780	\$24,877	\$1,086,657 ✓
002-0103-538.64-15	Stormwater Utility	Trucks & Trailers	\$0	\$24,877	\$24,877 ✓

### DECREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget

#### Explanation:

To add funds for the purchase of a crash trailer.

Requested by: \_\_\_\_\_ Name *Robert M. ...* Title *P.W. Director*  
Approved by: Assistant Finance Director *Crystal ...*  
Finance Director *Crystal ...*  
City Manager *...*  
Council Action Required ☒ Yes ☐ No If "Yes", Date Approved \_\_\_\_\_  
Date Posted \_\_\_\_\_ Current Month \_\_\_\_\_ Posted By \_\_\_\_\_



## National TMA, LLC

3501 S Sanford Ave  
Sanford, FL 32773

(321)332-1336

# Equipment Estimate

Reg # 87801

Estimate #

1083

Sold To:

City of New Port Richey

Vehicle Information:

Year:

Make:

VIN:

Traffix TL3 Trailer

Date

12/8/2016

Sales Rep:

MC

Qty	Description	U/M	Unit Price	Total
1	Scorpion Trailer Attenuator TL-3, 12 Volt, Complete TL-3 (100 kph Test Level 3) Trailer Attenuator with 12 Volt Electrical System, Automatic Breakaway Brake System, Safety Cables & Standard Reflective Sheeting	ea	17,695.00	17,695.00T
1	Traffix Manual Arrowboard Uprights Only, Offset design allows clearance for vehicle turning radius. Includes: Both uprights, passenger side winch, painted flat black	ea	2,241.60	2,241.60T
1	15 Light Arrowboard, 48" x 96"	ea	2,350.00	2,350.00T
8	Assembly	hr	105.00	840.00
1	Manufacturers Shipping Cost		1,500.00	1,500.00
125	Delivery of Customer Vehicle/Trailer	ML	2.00	250.00T
	Sales Tax - Sales Tax 0%		0.00%	0.00

This vehicle is being sold with Vehicle Manufacturers Warranties only. Please see vehicles Owner's Manual for more information.

**Estimate Total: \$24,876.60**

# Scorpion® Trailer Attenuator



## Features

- NCHRP 350 tested and accepted for all mandatory and optional offset and angled impacts
- Only Trailer Attenuator to be tested and accepted with a 10,000 lb host vehicle
- Infinite weight tested and accepted allows the Scorpion Trailer to be used on heavy host vehicles with no upper weight limit
- Single point attachment to standard 20 Ton (minimum) rated pintle hook is quick and easy
- Telescoping Anti-Rotational System (TARS™) minimizes Scorpion Trailer rotation during angled and offset impacts, preventing trailer separation from host vehicle
- Requires little or no modification or additional mounting hardware to host vehicle
- The Scorpion's proven modular design crushes in progressive stages allowing quick and economical replacement of damaged parts
- The unique curved design gives full width protection to the back of the host vehicle and protects the "coffin corners" of the truck
- Rear axle placement improves trailer stability and prevents the tail from "bottoming out" on driveways or uneven surfaces
- Optional Arrow or Message Board can easily be attached to Scorpion Trailer Attenuator

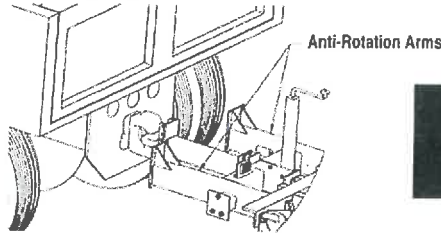
**TraFFix  
Devices Inc.**





# Telescoping Anti-Rotation System (TARS™)

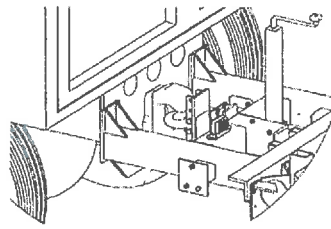
## Pre-Impact Condition



Scorpion®  
Trailer Attenuator  
10002 Series

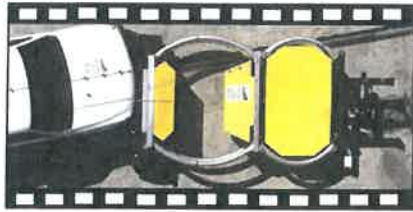
The Scorpion Trailer attaches directly to the pintle hook. It does not require additional installation, or truck modification, beyond standard factory installed pintle hook and 1/2" steel frame plate.

## Post-Impact Condition



Upon impact, two heavy duty anti-rotation arms are driven against the frame plate, preventing angular rotation of the Scorpion Trailer during an accident.

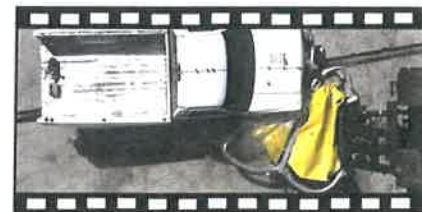
### TL-3; 3-53 Offset Angled Test — 4,500 lb vehicle impacts 20,000 lb host vehicle at 62.5 mph (100 kph)



Beginning of impact



Mid-point of impact

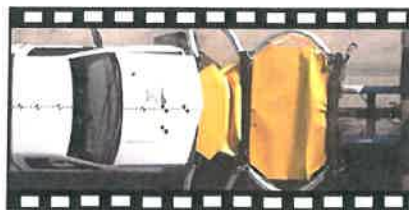


End of impact

### TL-3; 3-51m Inline Test — 4,500 lb vehicle impacts 10,000 lb host vehicle at 62.5 mph (100 kph)



Beginning of impact



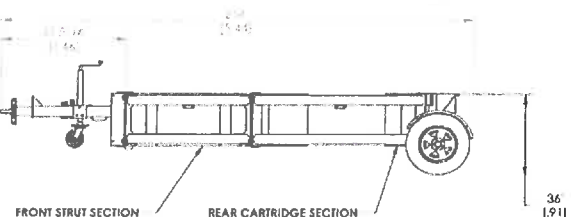
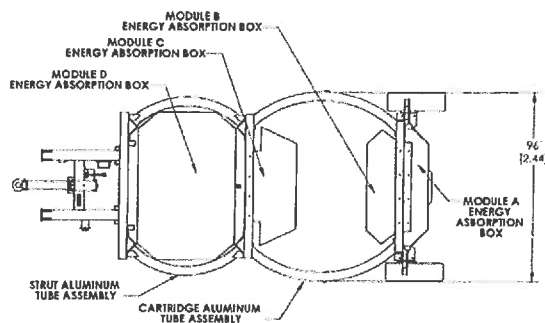
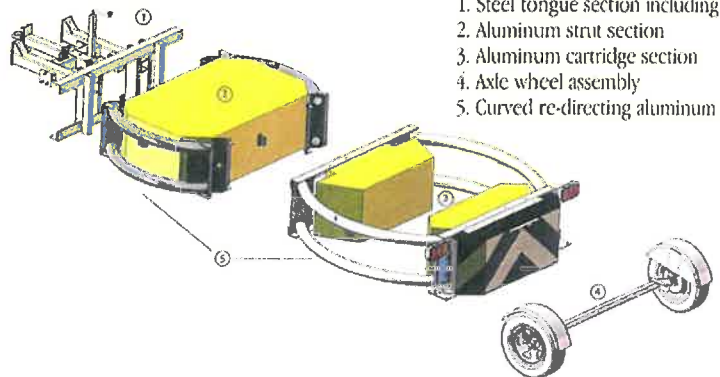
Mid-point of impact



End of impact

## Specifications

	TL2	TL3-STD	TL3-Euro
• Length	13' 0" (3.96m)	17' 10" (5.44m)	17' 10" (5.44m)
• Width	96" (2.44m)	96" (2.44m)	96" (2.44m)
• Height	36" (.91m)	36" (.91m)	36" (.91m)
• Weight	1240 lbs (562kg)	1730 lbs (785kg)	1541lb (700kg)



© Copyright January, 2007 TrafFix Devices, Inc. TrafFix® and Scorpion® are trademarks of TrafFix Devices, Inc. U.S. Patent No. 6,024,341 and 6,581,992 B1 Licensed Under U.S. Patents 6,092,949 and 6,481,920

**TrafFix  
Devices Inc.**



160 Avenida La Pata, San Clemente, CA 92673  
(949) 361-5663 FAX (949) 361-9205  
www.traffixdevices.com

Distributed by:











# 8500 Series Arrowboard for Attenuator Trailers



**Mounts available for  
all makes of trailers.**



TRAFCON INDUSTRIES, INC.  
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717-691-8007 | Fax 717-697-0813  
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**Custom Manufactured  
to Your Specifications**





# 8500 Series Arrowboard for Attenuator Trailers

## STANDARD SPECIFICATIONS

### SIGN PANEL

- Length ..... 96 inches
- Height ..... 48 inches
- Width ..... 3 inches
- Construction ..... Sandwich type aluminum
  - Front and back panels 48"x96"x0.63" sheet
  - Frame work - 3"x1" formed channel (welded)
- Lamps ..... Par 46, Amber LED
  - \*Pulsar lamp upgrade available
- Lamp hoods ..... 360 degree high impact plastic
- Lamp option ..... 15 or 25 lamp arrow panel

### LIFTING MECHANISM

- Power tilt (dual actuators)
- Manual tilt (3500 lb sq. jack)
- Welded steel frame
- Attached to face of arrow panel for stable ride
- Attached to uprights with Trafcon hat brackets

## OPTIONS

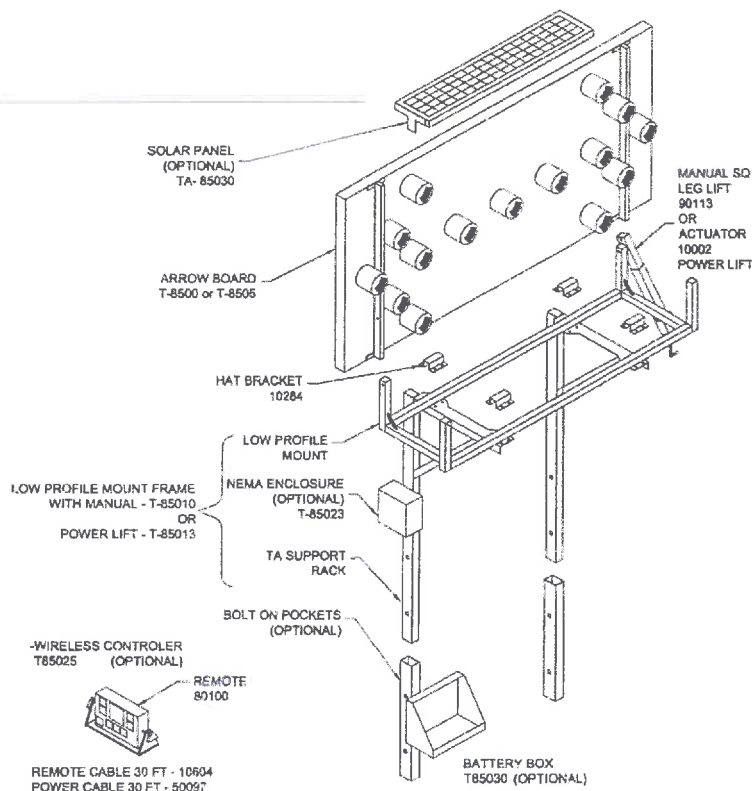
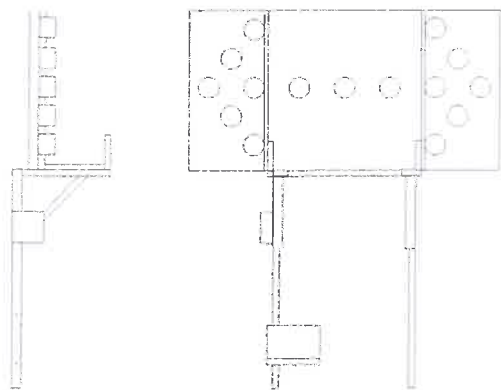
- Solar ..... \*55 watt solar panel
  - 12/8 solar regulator
  - Steel battery tray (weld on or bolt on)
  - Battery compartment (poly) and cables
- Mode Lamps ..... 2 inch LED lamps
- Manual Tilt ..... 3500 lbs. square jack
- Power Tilt ..... Dual power actuators 12 volt
- Remote storage ..... NEMA weather proof cabinet
- Remote upgrade ..... wireless option

### CONTROL SYSTEMS AND CIRCUITRY

- Voltage ..... 12 volt nominal (supply)
- Circuitry ..... Solid state microprocessor
- Protection ..... Automatic controlled
- Controller ..... Smart Flash II, 30ft. harness
  - \*optional wireless upgrade
- Self diagnostic
- Default caution mode
- Touch pad controls
- Back-lit LCD display
- Visual and audible low battery alarm

### MOUNTS

- Uprights designed to fit all manufacturers attenuator trailers
- Easy shipping on single skid
- Complete hardware for assembly (bolts and nuts)



TRAFCON INDUSTRIES, INC.

81 Texaco Road | Mechanicsburg, PA 17050

717-691-8007 | Fax 717-697-0813

[www.trafcon.com](http://www.trafcon.com)







# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Lisa L. Fierce, Development Director  
**DATE:** 1/17/2017  
**RE:** Second Reading, Ordinance #2017-2102: Dog-Friendly Dining & Resolution #2017-07: Fees

**REQUEST:**

City Council is to conduct a second and final public hearing of the ordinance and review the fee resolution.

**DISCUSSION:**

In 2006, the State legislature passed the “Dixie Cup Clary Local Control Act,” which grants the City the authority to provide exemptions from federal regulations prohibiting live animals in restaurants. This amendment allows patrons’ dogs within certain designated outdoor dining areas of restaurants and cafes. The State statute requires the City to address minimum permit requirements and minimum regulations of the use, if it chooses to allow restaurants to provide a dog-friendly environment.

A restaurant or sidewalk café may provide a designated area for dogs in an outdoor eating area with a valid permit from the City. A permit expires upon the sale of the restaurant or café. The subsequent owner may apply for a permit to continue to allow patrons’ dogs in a designated outdoor dining area.

The State requires all applications, permits and complaints to be forwarded to the Division of Hotels and Restaurants of the Department of Business and Professional Regulation.

The Development Department staff has drafted a permit application for an exemption for dogs in outdoor dining areas. The one-time fee is proposed to be \$50. A resolution adding the fee to City’s comprehensive table of fees is included as a companion request.

The staff has provided a minor revision to Section 7.26.04(C), to require the diagram submitted by an applicant to include the boundaries of any other areas of outdoor dining not available for patrons’ dogs and any fences. The language was omitted in the previous draft ordinance.

The proposed new language is shown with underlining and deleted language is shown with strikethrough.

**Compatibility with Comprehensive Plan:**

The proposal is consistent with the following Comprehensive Plan objectives and policies:

- Future Land Use Element Policy 1.1.2 - To implement this Comprehensive Plan, the City shall continue to implement land development regulations that contain specific and detailed provisions...
- Future Land Use Element Policy 1.3.2 - The City shall promote commercial development that serves to maintain or enhance the economic health of the City, and to increase job opportunities, per capita income and convenience for residents.
- Livable City Element Policy 1.7.1 - Promote development that incorporates plazas, green space and other focal elements appropriate for public gatherings, outdoor dining, open air markets, seasonal events, vendor carts and kiosks.

**RECOMMENDATION:**

Staff recommends approval of the ordinance and resolution.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description		Type
▣	Ordinance #2017-2102	Ordinance
▣	Resolution #2017-07	Backup Material

ORDINANCE #2017-2102

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE BY AMENDING CHAPTER 7, ZONING, BY ADDING SECTION 7.26.00 THERETO; PROVIDING FOR DESIGNATED AREAS FOR DOGS IN OUTDOOR SEATING AREAS IN PUBLIC FOOD SERVICE ESTABLISHMENTS; PROVIDING FOR PERMITTING AND APPLICATIONS; PROVIDING FOR RESTRICTIONS; PROVIDING FOR COMPLAINTS AND REPORTING; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 509.233, Florida Statutes allows local governments to provide exemptions from the regulations prohibiting animals in food service areas within public food service establishments;

WHEREAS, Section 509.233, Florida Statutes allows patrons' dogs to be within designated, permitted areas within public food service establishments in accordance with the requirements established therein;

WHEREAS, public food service establishments in the City have outdoor seating areas where the presence of dogs in a controlled environment is consistent with the use of such areas;

WHEREAS, the City Council hereby finds that this Ordinance is in the best interest of the health, safety and welfare of the City.

NOW, THEREFORE THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

SECTION I. Chapter 7 of the Land Development Code, Zoning, is hereby amended to add Section 7.26.00 thereto, pertaining to exemption of dogs in outdoor dining areas, as follows (new matters are underlined):

**Sec. 7.26.00 - Exemption for Dogs in Outdoor Dining Areas.**

**7.26.01 Purpose.**

Section 509.233, Florida Statutes grants the City the authority to provide exemptions from the Food and Drug Administration Food Code, as adopted and incorporated by the Division of Hotels and Restaurants of the Department of Business and Professional Regulation ("division") in the Florida Administrative Code. The purpose of this section is to allow patron's dogs within certain designated outdoor portions of public food service establishments, as that term is defined in Chapter 509, Florida Statutes. The procedure adopted pursuant to this section provides an exemption, for those public food service establishments which have received a permit, to those sections of the Food and Drug Administration Food Code that prohibit live animals in public food service establishments.

**7.26.02 Permit Required.**

No dog shall be allowed in a public food service establishment unless allowed by state law or the public food service establishment has received and maintains an unexpired permit issued by the City pursuant to this section. Dogs shall only be authorized in a designated outdoor dining area. It shall be unlawful to fail to comply with any of the requirements of this section. Each instance of a dog on the premises of a public food service establishment without a permit is a separate violation.

#### 7.26.03 Outdoor dining area defined.

An outdoor dining area shall consist of any area outside a fully enclosed building (either on private property or on an approved sidewalk café pursuant to Sections 7.11.14 through 7.11.20) where chairs, benches, tables or other accommodations are provided for customers of any business licensed and operated as a public food service establishment.

#### 7.26.04 Application requirements.

Public food service establishments must apply for and receive a permit from the City before patrons' dogs are allowed on the premises. The City Council shall establish a reasonable fee to cover the cost of processing the initial application and renewals. The application for a permit shall require such information from the applicant as is deemed reasonably necessary to enforce the provisions of this section, but shall require, at a minimum, the following information:

- A. Name, location, mailing address and division issued license number of the public food service establishment;
- B. Name, mailing address, and telephone contact information of the permit applicant. The name, mailing address and telephone contact information of the owner of the public food service establishment shall be provided if the owner is not the permit applicant. The permit applicant shall provide authorization from the business owner and the property owner, if they are not the same as the permit applicant;
- C. A diagram and description of the outdoor area which is requested to be designated as available to patrons' dogs, including dimensions of the designated area; the diagram shall be accurate and to scale but need not be prepared by a licensed design professional; a depiction of the number and placement of tables, chairs, and restaurant equipment, if any; the entryways and exits to the designated outdoor area; the boundaries of the designated area and of any other areas of outdoor dining not available for patrons' dogs; any fences or other barriers; surrounding property lines and public rights-of-way, including sidewalks and common pathways; and such other information as is deemed necessary by the City;
- D. A copy of the approved diagram shall be attached to the permit; and
- E. A description of the days of the week and hours of operation that patrons' dogs will be permitted in the designated outdoor area.

#### 7.26.05 Regulations.

Public food service establishments that receive a permit for a designated outdoor area pursuant to this section shall require that:

- A. Employees shall wash their hands promptly after touching, petting, or otherwise handling any dog(s) and shall wash their hands before entering other parts of the public food service establishment from the designated outdoor area;
- B. Employees are prohibited from touching, petting or otherwise handling any dog while serving or carrying food or beverages or while handling or carrying tableware;

- C. Patrons in a designated outdoor area shall be advised that they should wash their hands before eating. Waterless hand sanitizer shall be provided at all tables in the designated outdoor area;
- D. Patrons shall keep their dogs on a leash at all times and shall keep their dogs under reasonable control;
- E. Employees and patrons shall be instructed that they are not to allow dogs to come into contact with serving dishes, utensils, tableware, linens, paper products, or any other items involved with food service operations;
- F. Employees and patrons shall not allow any part of a dog to be on chairs, tables, or other furnishings;
- G. Employees shall clean and sanitize all table and chair surfaces with an approved product between seating of patrons;
- H. Employees shall remove all dropped food and spilled drink from the floor or ground as soon as possible but in no event less frequently than between seating of patrons at the nearest table;
- I. Employees and patrons shall remove all dog waste immediately and the floor or ground shall be immediately cleaned and sanitized with an approved product. Employees shall keep a kit with the appropriate materials for this purpose near the designated outdoor area;
- J. Employees and patrons shall not permit dogs to be in, or to travel through, indoor or non-designated outdoor portions of the public food service establishment;
- K. A sign or signs notifying the public that the designated outdoor area is available for the use of patrons and patrons' dogs shall be posted in a conspicuous manner that places the public on notice;
- L. A sign or signs informing patrons of these laws shall be posted on the premises in a manner and place as determined by the City;
- M. A sign or signs informing employees of these laws shall be posted on the premises in a manner and place as determined by the City;
- N. Ingress and egress to the designated outdoor area shall not require or allow entrance into or passage through any indoor area or non-designated outdoor portions of the public food service establishment;
- O. The public food service establishment and designated outdoor area shall comply with all permit conditions and the approved diagram;
- P. Employees and patrons shall not allow any dog to be in the public food service establishment if the public food service establishment is in violation of any of the requirements of this section; and
- Q. Permits shall be conspicuously displayed in the designated outdoor area.

7.2.6.06 Expiration and revocation of permits.

The following shall apply to permits issued under this section:

- A. A permit issued pursuant to this section shall expire automatically upon the sale of the public food service establishment and cannot be transferred to a subsequent owner. The subsequent owner may apply for a permit pursuant to this section if the subsequent owner wishes to continue to allow patrons' dogs in a designated outdoor area of the public food service establishment; and
- B. A permit may be revoked if, after notice, the public food service establishment fails to comply with any condition of approval, fails to comply with the approved diagram, fails to maintain any required state or local license, or is found to be in violation of any provision of this section.

7.26.07 Complaints and reporting.

The following shall apply to the handling of complaints of violations of this section and making reports to the division:

- A. Complaints of violations of this section may be made by any person to the City Code Enforcement Department, which shall accept, document, and respond to all complaints and shall timely report to the division all complaints and the response to such complaints;
- B. The City's Development Department shall provide the division with a copy of all approved applications and permits issued; and
- C. All applications, permits, and other related materials shall contain the division-issued license number for the public food service establishments.

SECTION II. If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

SECTION III. It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall be codified and made a part of the New Port Richey City Code, and that the sections of this Ordinance may be renumbered to accomplish such codification, and that the word Ordinance may be changed to "section" to accomplish such codification.

SECTION IV. This Ordinance shall become effective immediately upon its adoption.

The above and foregoing Ordinance was read and approved on first reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

The above and foregoing Ordinance was read and approved on second reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST

CITY OF NEW PORT RICHEY, FLORIDA

(SEAL)

\_\_\_\_\_  
Judy Meyers, City Clerk

\_\_\_\_\_  
Rob Marlowe, Mayor - Councilmember

APPROVED AS TO LEGAL FORM AND CONTENT BY

\_\_\_\_\_  
Timothy P. Driscoll, City Attorney

RESOLUTION # 2017-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, MODIFYING THE COMPREHENSIVE TABLE OF FEES BY PROVIDING A FEE FOR AN EXEMPTION FOR DOGS IN OUTDOOR DINING AREAS PERMIT APPLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of New Port Richey has adopted by Ordinance No. 2015-2051, clarification of the policy of the City to establish certain fees by resolution and adding a provision establishing an annual process to review and update all fees of the City to be in effect on the first day of each ensuing fiscal year; and

WHEREAS, the City of New Port Richey has adopted Resolution No. 2015-08, providing and modifying a comprehensive table of fees; and

WHEREAS, the City of New Port Richey has adopted by Ordinance No. 2017-2102, allowing an exemption for dogs in outdoor dining areas with a permit approval; and

WHEREAS, the City of New Port Richey wishes to establish a fee associated with the permit application for the exemption for dogs in outdoor dining areas; and

WHEREAS, the proposed fee presented is reasonably related to the actual cost of performing the related administrative functions.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of New Port Richey, Florida hereby establishes a fee of \$50 for a permit application for the exemption for dogs in outdoor dining areas, which shall become effective on January 17, 2017.

RESOLVED THIS 17th DAY OF JANUARY, 2017.

Seal/ Attest:

City of New Port Richey

By: \_\_\_\_\_  
Judy Meyers, City Clerk

By: \_\_\_\_\_  
Rob Marlowe, Mayor-Council Member

APPROVED AS TO LEGAL FORM AND CONTENT:

\_\_\_\_\_  
Timothy P. Driscoll, City Attorney





# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Kim Bogart, Chief of Police  
**DATE:** 1/17/2017  
**RE:** Request to Auction Impounded Vehicles

## REQUEST:

I respectfully request Council declare three pick-up trucks, 39 passenger vehicles, one van, three motorcycles and three scooters listed on the attachment, as "Surplus Equipment" and authorize staff to auction the items using the services of The Public Group, LLC.

## DISCUSSION:

The vehicles, motorcycles and scooters listed on the attachment were impounded or seized by the Police Department and ultimately abandoned or forfeited by the owners. The Police Department has obtained clear title in the City's name for all of the items. None of the items have been added to the City's inventory and none are of any use to the City.

The Police Department is requesting authorization to collaborate with the City's Public Works Department to hold an on-line vehicle/equipment auction using the services of The Public Group, LLC. (a.k.a. Public Surplus). The minimum purchase price for the items has been established by the City's Fleet Maintenance Supervisor using the "Wholesalers' Buyer Guide" or "Black Book". Public Works has advised that the auction terms and conditions with The Public Group has not changed and remains the same as previous agreements with the City.

The expense to the City is the cost for placing an in a major newspaper notifying the general public about the on-line auction. Once an item is sold, the buyer is responsible for paying an auction fee of seven (7) percent of the purchase price. The City will collect all of the funds and distribute the auction fee to The Public Group. Additionally, the City is responsible to pay \$100 to each of the tow companies for handling the initial tow for the Police Department.

## RECOMMENDATION:

It is my recommendation for Council to declare the three pick-up trucks, 39 passenger vehicles, one van, three motorcycles and three scooters as "Surplus Equipment" and authorize staff to process the items for auction using the services of The Public Group, LLC.

## BUDGET/FISCAL IMPACT:

The cost for advertising and the tow fees will be paid from the Police Department operating budget. Staff impact is minimal as much of the preliminary work has already been accomplished. Police Department staff and the Fleet Maintenance Supervisor will collaborate and work closely with the City Clerk and the Finance Department to handle the paperwork and financial process of the auction.

## ATTACHMENTS:

Description	Type
□ Impounded Vehicles for Auction List	Cover Memo

# Impounded Vehicles for Auction

## January 17, 2016

Vehicle Description	Vehicle Identification Number	Date of Impound
1999 Honda Accord	1HGGC5640XA038897	07/22/15
1992 Honda Accord	JHMCB7646NC052182	10/08/15
1999 Ford Explorer	1FMZU32E9XZA27043	10/17/15
2007 Chevrolet Tahoe	1GNFC13007R287288	12/18/15
1995 Triumph MC	SMT371CA7SJ028427	10/26/15
2002 Chevrolet Blazer	1GNCS13W72K156628	10/28/15
1999 Ford Explorer	1FMZU34E3XUC13445	11/15/15
2004 Chevrolet Trailblazer	1GNDT13S342301939	12/05/15
1996 Oldsmobile Cutless	1G3WH52M5TF339208	12/07/15
1995 BMW 318	WBACG5329SAM51828	12/19/15
2003 Ford Taurus	1FAFP53293G177910	01/08/16
1987 Ford Aerostar	1FTCA14U5HZB19098	01/12/16
2002 Oldsmobile Bravada	1GHDT13S822257534	01/29/16
2005 Kia Optima	KNAGD128955378563	02/17/16
2004 GMC Envoy	1GKDS13S742136414	03/01/16
2008 Zhejiang MC	LBBTAB2068B451544	12/29/15
2004 Kia Sedona	KNDUP131746592619	03/26/16
1997 Ford F-250	1FTFE2425VHB30836	03/30/16
1997 Saturn SL2	1G8ZJ5277VZ228781	04/01/16
2005 Chevrolet Malibu	1G1ZT52865F338885	04/14/16
2001 Dodge Dakota	1B7GL2AX61S201520	05/01/16
2001 Dodge Ram	3B7HF13Z41M556375	05/02/16
2003 Greely Scooter	LB2TAB2B531C12148	05/04/16
2002 Dodge Dakota	1B7GL42X32S595165	05/04/16
1997 Chrysler Town & Country	1C4GP64L6VB236147	06/18/16
2001 Ford Focus	1FAFP33PX1W297654	06/22/16
2006 Dodge Charger	2B3KA43G26H491344	07/01/16
2000 Mitsubishi Mirage	JA3AY11A5YU030396	07/18/15
2003 Chevrolet Malibu	1G1ND52J83M657325	07/03/15
2007 JI-EE MC	RK15BB0C97A008877	06/28/15
2002 Toyota RAV4	JTEGH20V720077476	05/17/15
2001 Mitsubishi Galant	4A3AA46G11E229186	05/10/15
2004 Saturn Ion	1G8AJ52F24Z177130	05/16/16
2011 Tao Tao Scooter	L9NTEACB8B1012266	05/10/16
2001 Dodge Caravan	1B4GP25331B117809	08/10/14
1997 Nissan Altima	1N4BU31D1VC274318	07/18/15
1991 Cadillac Brougham	1G6DW54E6MR722984	07/22/15
1998 Honda Civic	2HGEJ6574WH548231	07/25/15
2014 Chongqing Scooter	LHJTLBBN9EB100537	07/30/15
2000 Chevrolet Cargo Van	1GCHG35R7Y1269948	08/07/15
2006 Chrysler Town & Country	2A8GP64L96R744818	09/03/15
2002 Isuzu Rodeo	4S2CK58D324321882	08/24/15
2004 Saturn Ion	1G8AJ52FX4Z205529	08/20/15
1998 Ford F-150	1FTEF15N6JKA84488	07/12/15

# Impounded Vehicles for Auction

## January 17, 2016

Vehicle Description	Vehicle Identification Number	Date of Impound
2001 Dodge Datoka	1B7GG2AN21S206992	05/14/15
1999 Chevrolet Monte Carlo	2G1WW12M9X9223628	12/20/13
2000 Buick Century	2G4WS52J1Y1203045	03/01/16
1991 Oldsmobile Cutlass	1G3WH54TXMD321496	01/09/16
1999 Pontiac Grand AM	1G2NE52T7XC564429	11/14/15



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 1/17/2017  
**RE:** Board Re-Appointment: Joseph Fiorentino, III, Firefighters' Pension Board

**REQUEST:**

The request is for City Council to approve the re-appointment of Joseph Fiorentino, III to the Firefighters' Pension Board.

**DISCUSSION:**

Mr. Joseph Fiorentino, III has been a valued member of the Firefighters' Pension Board since 2012. Mr. Fiorentino's current term is set to expire on January 17, 2017. Mr. Fiorentino has submitted his application seeking re-appointment to the Firefighters' Pension Board for Council's consideration. If approved, Mr. Fiorentino's term will be for four years and will be up for renewal on January 17, 2020. Staff has verified that Mr. Fiorentino meets the requirements set forth in the City's Code to serve as the "City Council-appointed city resident" on this board.

**RECOMMENDATION:**

Staff recommends City Council approve the re-appointment of Joseph Fiorentino, III to the Firefighters' Pension Board and accept the attached updated roster.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
❑ Application - Joseph Fiorentino, III	Backup Material
❑ Firefighters' Pension Board Updated Roster	Backup Material

City of New Port Richey  
5919 Main Street  
New Port Richey, FL 34652  
(727) 853-1016  
www.citynpr.org



### Applicant Information

Name Joseph Fiorentino III  
Street Address 5534 Wyoming Av.  
City, State, Zip New Port Richey Fl. 34652  
Home Phone 727-809-0492  
Alternate Phone 727-838-1056  
E-Mail Address firemanjoe149@yahoo.com  
Driver's License Number \_\_\_\_\_  
(attach copy of DL) \_\_\_\_\_

### Eligibility Verification

To serve on a City Board or Committee you must either be a current resident of the city or own a business within the city limits. You must also be a registered voter. Please check all that apply.

- ☒ I currently live within the city limits. ☐ I own a business within the city limits  
☒ I am a registered voter in Florida (attach copy of voter identification card)

Have you ever been convicted, pleaded guilty or no to contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)

☐ Yes ☒ No

If yes, please explain (including date):

N/A

### Boards and Committees

Tell us in which Board or Committee you are interested in serving on:

- ☐ Cultural Affairs Committee (meets on the third Monday of each month)  
☐ Environmental Committee (meets on the fourth Monday of each month)  
☒ Firefighters Pension Board (meets on a quarterly basis)

- ☐ Land Development Review Board (meets on the fourth Thursday of the month)
- ☐ Library Advisory Board (meets on the fourth Tuesday of the month)
- ☐ Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
- ☐ Police Pension Board (meets on the fourth Tuesday of the month)

### Previous Volunteer Experience

Summarize your previous volunteer experience.

I been on the Firefighters Pension Board for the last ten years.

### Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

I retired from the Fire Dept. previous work as a Fire Marshal w/ City of New Port Richey

### Personal References

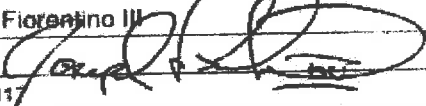
Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship
Karen Lauer	727-297-9944	Co-Work
Bill Mutz	727-267-0617	Co-Work
Jackie Balogh	727-862-3959	Friend

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Joseph Fiorentino III

Signature 

Date 01/05/2017

### Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to [meversi@cityofnewportrichey.org](mailto:meversi@cityofnewportrichey.org). If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

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### FOR INTERNAL USE ONLY:

Date Application Received:

1/6/17 

Type of Application: New Member

Renewal



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES  
Firefighters' Pension Board

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Committee Membership includes 5 trustees: 2 Council appointed; 2 department elected; 1 appointed by the other four members. Responsible for the administration and proper operation of the Firefighters' Pension Fund. Must understand the Pension Plan and be able to answer all questions relative to the Plan; must certify the amount of all retirement and other benefit allowances; must establish uniform rules and procedures to administer the Pension Plan; must process all applications for participation and benefits; must authorize all payments from Pension fund.

**Four-Year Term Expires:**

**Joe Fiorentino, Chairman**

**01.17.2020**

Council-appointed, City resident  
5534 Wyoming Avenue  
New Port Richey, FL 34652  
(h) 727-849-7019  
[firemanjoe149@yahoo.com](mailto:firemanjoe149@yahoo.com)

**Bob Langford, Secretary**

**05.21.2021**

Council-appointed, City resident  
5603 Wyoming Avenue  
New Port Richey, FL 34652  
(h) 727-842-5314  
[boblangford@gmail.com](mailto:boblangford@gmail.com)

**Keith Bauer**

**01.01.2020**

Department-elected  
New Port Richey Fire Dept.  
5919 Main Street  
New Port Richey, FL 34652  
(w) 727-853-1016  
[bauerk@cityofnewportrichey.org](mailto:bauerk@cityofnewportrichey.org)

**Adam Darling**

**12.31.2020**

Department-elected  
New Port Richey Fire Dept.  
5919 Main Street  
New Port Richey, FL 34652



**Matthew Potter**

Board-elected (5<sup>th</sup> member)  
5940 Main Street  
New Port Richey, FL 34652  
(w) 727-841-5600  
[Matt@MatthewPotterCPA.com](mailto:Matt@MatthewPotterCPA.com)

**04.21.2019****Staff Liaison: Karen Lauer**

- **Sec. 17-38. - Board of trustees.**

(a) The sole and exclusive administration of and responsibility for the proper operation of the retirement system and for making effective the provisions of this article is hereby vested in a board of trustees. The board is hereby designated as the plan administrator. The board shall consist of five (5) trustees, two (2) of whom, unless otherwise prohibited by law, shall be legal residents of the city, who shall be appointed by the city council, and two (2) of whom shall be full-time firefighter members of the system, who shall be elected by a majority of the firefighters who are members of the system. The fifth trustee shall be chosen by a majority of the previous four (4) trustees as provided for herein, and such person's name shall be submitted to the city council. Upon receipt of the fifth person's name, the city council shall, as a ministerial duty, appoint such person to the board as its fifth trustee. The fifth trustee shall have the same rights as each of the other four (4) trustees appointed or elected as herein provided and shall serve a four-year term unless he sooner vacates the office. Each resident trustee shall serve as trustee for a period of four (4) years, unless he sooner vacates the office or is sooner replaced by the city council at whose pleasure he shall serve. Each member trustee shall serve as trustee for a period of four (4) years, unless he sooner leaves the employment of the city as a firefighter or otherwise vacates his office as trustee, whereupon a successor shall be chosen in the same manner as the departing trustee. Each trustee may succeed himself in office. DROP participants can be elected as but not vote for elected trustees. The board shall establish and administer the nominating and election procedures for each election. The board shall meet at least quarterly each year. The board shall be a legal entity with, in addition to other powers and responsibilities contained herein, the power to bring and defend lawsuits of every kind, nature, and description.

(b) The trustees shall, by a majority vote, elect a chairman and a secretary. The secretary of the board shall keep a complete minute book of the actions, proceedings, or hearings of the board. The trustees shall not receive any compensation as such, but may receive expenses and per diem as provided by law.



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 1/17/2017  
**RE:** Board Re-Appointment: Dell deChant, Environmental Committee

**REQUEST:**

The request is for City Council to approve the re-appointment of Dell deChant to the Environmental Committee.

**DISCUSSION:**

Mr. Dell deChant has been a valued member of the Environmental Committee for many years. Mr. deChant's current term expired as of January 8, 2017. Mr. deChant has submitted his application seeking re-appointment to the Environmental Committee for Council's consideration. If approved, Mr. deChant's term will be for two years and will be up for renewal on January 8, 2019. Staff has verified that Mr. deChant meets the requirements set forth in the City's Code to serve on this board.

**RECOMMENDATION:**

Staff recommends City Council approve the re-appointment of Dell deChant to the Environmental Committee and accept the attached updated roster.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
❑ Application - Dell deChant	Backup Material
❑ Environmental Committee Updated Roster	Backup Material

# Board and Committee Membership Application

City of New Port Richey  
5919 Main Street  
New Port Richey, FL 34652  
(727) 853-1016  
www.citynpr.org



## Applicant Information

Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Alternate Phone \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
Driver's License Number \_\_\_\_\_  
(attach copy of DL) \_\_\_\_\_

## Eligibility Verification

To serve on a City Board or Committee you must either be a current resident of the city or own a business within the city limits. You must also be a registered voter. Please check all that apply.

☐ I currently live within the city limits. ☐ I own a business within the city limits  
☐ I am a registered voter in Florida (attach copy of voter identification card)

Have you ever been convicted, pleaded guilty or no lo contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)

☐ Yes ☐ No

If yes, please explain (including date):

## Boards and Committees

Tell us in which Board or Committee you are interested in serving on:

☐ Cultural Affairs Committee (meets on the third Monday of each month)  
☐ Environmental Committee (meets on the fourth Monday of each month)  
☐ Firefighters Pension Board (meets on a quarterly basis)

- \_\_\_ Land Development Review Board (meets on the fourth Thursday of the month)
- \_\_\_ Library Advisory Board (meets on the fourth Tuesday of the month)
- \_\_\_ Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
- \_\_\_ Police Pension Board (meets on the fourth Tuesday of the month)

### Previous Volunteer Experience

Summarize your previous volunteer experience.

### Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

### Personal References

Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	_____
Signature	_____
Date	_____

### Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to [meyersj@cityofnewportrichey.org](mailto:meyersj@cityofnewportrichey.org). If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

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#### FOR INTERNAL USE ONLY:

Date Application Received:

\_\_\_\_\_

Type of Application:    New Member                      Renewal



## CITY OF NEW PORT RICHEY BOARDS/COMMITTEES

### Environmental Committee

Seven (7) regular and two (2) alternate members; the two (2) alternates will serve as a member in the absence of a regularly appointed member. All members of the environmental committee shall be resident electors of the City of New Port Richey. A quorum shall consist of four (4) members. New members shall be appointed to terms of two (2) years each.

1. **Dell deChant (Chair)** Through January 8, 2019  
6119 Illinois Avenue  
New Port Richey, FL 34653  
727-849-1626  
[ddechant@tampabay.rr.com](mailto:ddechant@tampabay.rr.com)
2. **Rose Mohr (Vice-Chair)** Through December 3, 2017  
6442 Adams Street  
New Port Richey, FL 34652  
727-808-2440  
[rosemohr6442@gmail.com](mailto:rosemohr6442@gmail.com)
3. **Jonathan Tietz (Secretary)** Through September 17, 2017  
6325 Montana Ave.  
New Port Richey, FL 34653  
727-845-1811  
[jrtietz@gmail.com](mailto:jrtietz@gmail.com)
4. **Kira Atkinson** Through December 3, 2017  
5820 Delaware Avenue  
New Port Richey, FL 34652  
(727) 992-1352  
[kiraatkinson@gmail.com](mailto:kiraatkinson@gmail.com)
5. **Barbara Sullo** Through January 8, 2017  
6410 River Road  
New Port Richey, FL 34652  
727-848-1994  
[bsullo@aol.com](mailto:bsullo@aol.com)
6. **Audrey Voss** Through March 5, 2017  
6823 Carob Drive  
New Port Richey, FL 34653  
727-254-2985  
[goodchancegarden@gmail.com](mailto:goodchancegarden@gmail.com)
7. **Kacey Atkinson** Through January 8, 2017  
5820 Delaware Avenue  
New Port Richey, FL 34652  
727-809-2306  
[kaceyatkinson84@gmail.com](mailto:kaceyatkinson84@gmail.com)

### Alternates

1. **Cindy Cadle**  
6820 River Road  
New Port Richey, FL 34652  
(h) 727-849-6272  
(c) 727-809-1017  
[ceeceesfarm56@yahoo.com](mailto:ceeceesfarm56@yahoo.com)  
mailing address:  
P.O. Box 2101  
New Port Richey, FL 34656

Through January 21, 2018

2. **Open**

### Volunteers

**Gina DiGregorio**  
7430 Isle Drive  
Port Richey, FL 34668  
(h) 727-858-5934  
[ginadigregorio@yahoo.com](mailto:ginadigregorio@yahoo.com)

**Staff Liaison: Barret Doe**

### 3.13.00 Environmental committee

#### 3.13.01 Recreated.

The city council hereby recreates the environmental committee. The purpose of the environmental committee is to offer advisory opinions and recommendations to the city council on environmental issues facing the city. (Ord. No. 1359, § 2, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.02 Duties and responsibilities.

The duties and functions of the environmental committee are as follows:

- (1) The environmental committee shall serve as the planning committee for any of the city's major environmental events, such as the Earth Day event and the Arbor Day Celebration.
- (2) The committee shall explore new environmental initiatives for consideration and funding by the city council.
- (3) The environmental committee shall serve as an advisor to the city council and may render special reports to the city council as the members may deem advisable.
- (4) The environmental committee shall advise the city council on the planting of trees in public places and, in general, provide advice to the city council on the promulgation of the city's urban forestry program. The environmental committee shall fulfill all of the duties of an arbor board, including the filing of such reports and the planning of any programs recommended and required by the National Arbor Day Foundation's National Tree City USA program.
- (5) The environmental committee shall advise the city council on the creation and sponsorship of recycling programs and activities in the city and shall also offer recommendations to the city council on the financial support of recycling programs and events.
- (6) The environmental committee shall review all requests made to the city council regarding the level of financial support for such activities. In addition, the committee may offer recommendations to the city council for the initiation and promotion of new recycling activities to be sponsored, either in full or in part, by the city.

(Ord. No. 1359, § 3, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.03 Membership.

1. There shall be seven (7) regular and two (2) alternate members comprising the environmental committee. The two (2) alternates will serve as a member in the absence of a regularly appointed member. All members of the environmental committee shall be resident electors of the City of New Port Richey. A quorum shall consist of four (4) members.
2. The initial appointment of members to serve on the environmental committee will be completed so that four (4) members of the environmental committee shall serve an initial term of two (2) years and three (3) members shall serve an initial term of one (1) year. At the conclusion of those terms, new members shall be appointed to terms of two (2) years each.
3. The city council shall select the committee members by a majority vote. The city council by a majority vote may remove any member with or without cause. Vacancies shall be filled from the alternate positions, if available. A committee member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence is excused by the chairman prior to the meeting. The chairman of the committee shall notify the city clerk of the member's resignation.

(Ord. No. 1359, § 4, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.04 Officers.

The voting members of the environmental committee shall elect one (1) of their members to serve as chairman one (1) of their members to serve as vice-chairman, and one (1) of their members to serve as secretary. The secretary shall record minutes for each meeting of the committee. The secretary shall keep the original copy of the minutes and furnish a copy of the minutes to the city clerk. The chairman shall submit an annual report to the city council.

(Ord. No. 1359, § 5, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.05 Voting authority.

All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the environmental committee. Only members are entitled to vote on all proceedings. Alternates may not vote



unless taking the place of an absent member. Members of the committee shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1359, § 6, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.06 Meeting schedule.

The environmental committee shall meet once every ninety (90) days unless it determines to meet more frequently. Meetings shall be open to the public, pursuant to F.S. section 286.011. The time, date, place, and agenda of the meeting shall be posted by the city clerk in City Hall one (1) week prior to the meetings unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.

(Ord. No. 1268, § 3, 11-19-91; Ord. No. 1359, § 7, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.07 Compensation.

The members of the committee shall serve without compensation but may receive reimbursement for travel expenditures in accordance with the Florida Statutes.

(Ord. No. 1359, § 8, 6-20-95; Ord. No. 1459, § 1, 7-7-98)