



CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
March 21, 2017
7:00 PM

AGENDA

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

ORDER OF
BUSINESS

1. Call to Order – Roll Call
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3. Moment of Silence
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8. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
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 - b. Police Pension Board Minutes - January 24, 2017 Page 23
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- f. RESTORE Act - Pasco County/New Port Richey Subrecipient Agreement - Consideration for Approval Page 160
- g. 2017 City Hall Interior Carpet Removal and Replacement Project - Consideration for Approval Page 192
- h. Three Minute Report: Human Resources

12. Communications

13. Adjournment

Agendas may be viewed on the City's website: www.citynpr.org. This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 3/21/2017
RE: Approval of March 7, 2017 Regular Meeting Minutes

REQUEST:

The request is for City Council to approve the minutes from the March 7, 2017 regular meeting.

DISCUSSION:

City Council conducted its regular meeting on March 7, 2017. The minutes from that meeting are attached for Council's review and approval.

RECOMMENDATION:

Staff recommends City Council approve the minutes as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
☐ March 7, 2017 Regular Meeting Minutes	Backup Material



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS

5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

March 7, 2017

7:00 PM

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Deputy Mayor Bill Phillips, Councilwoman Judy DeBella Thomas and Councilman Chopper Davis. Councilman Jeff Starkey was excused.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Community Education Librarian Kayla Kuni.

2 Pledge of Allegiance

3 Moment of Silence

4 Approval of February 21, 2017 Work Session and Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips Absent: Starkey

5 Swearing-In of Firefighters James Mastrocolo and Justin Murphy

6 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. John Kane brought forward two documents, the residential parking manual that shows all the requirements to be in compliance with the parking ordinance and the city's ordinance. Mr. Kane then referenced the actual ordinance that states a building permit is required for driveway or accessory parking space construction. He stated that the parking ordinance language was simple and direct. Homeowners are now required to buy a permit

however renters are not allowed to get a permit. He asked Council to enforce the ordinance and nothing more and to not add any kind of addendums and to issue a cease and desist order for the handout and the policy demanding people get a permit. Mayor Marlowe stated Mr. Kane's comments came from an incident with a neighbor who rents and received a citation however the citation was issued in the landlord's name as property owner and when the tenant tried to fix it was told they were not allowed to have mulch, they needed a permit and survey of the site. City Manager Manns stated that staff would review the process. Councilman Davis stated he knew of a similar situation and that he thought the direction was to help and not hinder. Deputy Mayor Phillips stated that as the process is reviewed if there is a way to look at permits issued so far and percentage so far. Councilwoman DeBella Thomas stated that she remembered when they were discussing this that and as a landlord herself she addressed that question with the Development Department and it seemed clear to her that it would be the landlord who would be addressing this as the property owner. So as responsible landlords they would address that with the property they own. Ms. Fierce stated that she would be happy to discuss with City Manager Manns the process and also with Mr. Kane privately.

Andrew Bochetti came forward to speak. He stated here was here this evening due to a notice that he did not receive but was stuck on doors. He stated the notice discusses the his development that the City is trying to take over the water of. According to the property appraiser the development is not listed in the notice. He showed Council the legal description and plot map and said he would not go into all the details. He stated his landlord was not notified and he was not happy about it. There was no notice received by mail. His neighbor brought to his attention the chart that was sent out and that he pays \$900 in rent which is pricey for this area and he shouldn't be stuck with another \$175 since it took two checks to get his \$120 when he left his house and the title was not correct and it wasn't until he brought in documentation that he would get one check and that did not happen and he had to fight for an additional change to get the \$120. He asked who will refund the \$175 and when will it get refunded. He stated the city wants him to sign up for a year to pay his water bill and that should be worked out with the landlords. He should have been notified of what utilities were purchased as he may want to get his water somewhere else because he does not think that city water leads all the way from Lakewood Villas and he doesn't know where Barbara Ann Estates is and he is in Richey Lakes. He does not think any further research or documentation was done. He thinks everything should be revisited and as a rentee doesn't feel that paying \$175 for a water tab just for a year's worth of water that he'll pay monthly. He has already seen utility workers out there changing to wireless meters. He stated he's upset, his landlord is upset and his neighbors don't understand what is going on and already have corrections on their bill.

Don House came forward to speak regarding the parking ordinance. He asked as the ordinance is being revisited to look at setback and what changes are occurring in neighborhoods.

Rob Oman came forward to speak about the parking ordinance. His concern is the lack of option to comply. He asked how many have complained versus staff initiated citations. He stated the property adjacent to his carport cannot be parked on. He asked for an exemption for corner lot owners. Homeowners cannot comply without paying the fee and cannot use city mulch. He suggested that until the issues can be addressed a moratorium should be in place for the ordinance and just look at citizen's complaints

Mayor Marlowe asked Mr. Rivera about the corner parking setback. Mr. Rivera stated that he would get with staff. Deputy Mayor Phillips stated he held three town hall meetings before the ordinance went into effect. His concern all along was the financial impact. He stated the end goal was to get people to park more expeditiously however we need to go back and cover other ground. Ms. Fierce stated a survey is not required however a drawing is required. She stated that city mulch is allowed however a permit is needed for the accessory spaces. Perhaps a no fee for accessory spaces. Councilman Davis pointed out communication issues.

Denise Houston came forward to speak about the February 7th meeting and the decriminalization of cannabis. She stated that West Palm Beach, Orlando, Tampa and Port Richey have addressed the issue. Young people are held by different standards in New Port Richey. She also asked about the cannabis work sessions. City Manager Manns stated to direct inquiries to her.

With no one else coming forward for public comment, Mayor Marlowe closed Vox Pop.

7 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips Absent: Starkey

a Parks and Recreation Advisory Board Minutes - January 2017

b Purchases/Payments for City Council Approval

8 Public Reading of Ordinances

a Second Reading, Ordinance 2017-2108: Amending Section 14-23 of the City Noise Ordinance

City Attorney Driscoll read the proposed ordinance by title only. Upon opening the floor to public comment, Don House came forward to speak stating there was a noise problem in Indian Rocks Beach and what they did there was get people from the community who helped write the ordinance. He stated his concerns over the human hearing provision. He stated he felt it was an indefensible provision. There are meters that measure sub sonic sounds. Councilman Davis stated the problem was the bass that travels along town.

Rob Oman came forward to speak and stated he lives a few blocks from Dulcet. His house was built in the 1920's and the windows shake. He offered his house for readings.

John Kane came forward to speak and stated he has called a few times because of the noise from outside at Dulcet. He stated he is not opposed to the discretionary duty of the police. He said everyone accepts the fact that there are events in the park and the noise but what is not acceptable is the bass from the music. He stated they are looking for a decent cut off time. With no one came forward therefore Mayor Marlowe returned the floor to Council.

Mayor Marlowe stated the plainly audible is troubling and might be worth deferring action on until information can be received from Mr. House regarding the other meters.

Councilwoman DeBella Thomas stated she was downtown at the art studio across from Dulcet and said the ordinance seems to be working. There were people that were sitting on the patio that could hear and talk with no problem. She stated that we were on the right path.

Councilman Davis stated he has nine years experience with bands. If there are right tools the business owners can purchase and control their bands then the problem will go away.

Chief Bogart stated he has tried to get volunteer cooperation but there are certain businesses who just will not comply. He stated all officers have to hear within a certain range. He believes that an officer can make a case. He stated that officers respond to complaints and they do not just go around looking for noise. He stated officers can clearly hear the noise from a block away. He stated the meters referenced by Mr. House are expensive and every officer on the night shift would need one.

City Attorney Driscoll stated that the current ordinance shows two different time frames for residential or non-residential areas. He suggested if Council did move forward to approve the ordinance they should approve the 11:00 pm time cutoff. He stated the Supreme Court has approved the term plainly audible. This ordinance provides an alternative means for enforcement.

Councilwoman DeBella Thomas asked if the chronic nuisance ordinance would partner with this ordinance. Chief Bogart responded yes. He stated the first time is a warning, the second offense is a Class III and the fine amounts go up from there. He stated that three or more criminal violations or three or more city ordinance violations can cause the owner to appear before the Special Magistrate. Councilwoman DeBella Thomas clarified that this ordinance is only for downtown businesses and not for special events.

Deputy Mayor asked how many habitual offenders there are. Chief Bogart stated there were about five. Deputy Mayor also asked if by passing this is there a way to put in a revisitation clause. He stated that the original ordinance dealt with the high end range and now addressing bass issues. He would like to have the ability to see how the implementation is going.

Motion was made to approve the ordinance upon its second and final reading with the modification of the time cutoff time to reflect 11:00 pm and have the City Manager report back in six months on the implementation.

Motion made by Judy DeBella Thomas and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips Absent: Starkey

9 Business Items

a Alcoholic Beverage Special Event - Chasco Fiesta

City Manager Manns introduced the item to Council. She stated that the specific request is alcohol to be sold on Friday, March 24th from 5-11pm, Saturday, March 25th from 1-11pm and Sunday, March 26th from 1-9pm. The following weekend alcohol is requesting to be served on Thursday, March 30th from 5-11pm, Friday, March 31st from 5-11pm and Saturday, April 1st from 1-11pm. City Manager Manns stated that the permit application has been reviewed and approved by the city's special events team.

Upon opening the floor to public comment, Dan Sullivan came forward to speak on behalf of Chasco and stated he appreciated last year's permit extension and is looking for a successful event this year. Deputy Mayor asked that it be considered that on Friday night during the Christian concert that alcohol not be sold from the location near the stage. With no one else coming forward, Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips Absent: Starkey

b WWTP Biosolids Hauling and Disposal Contract Extension

City Manager Manns introduced Mr. Rivera who then presented the item to Council. He stated that the contract extension is for one year and has the same terms as the original agreement. The reason is that contactor has agreed to keep same rate for disposal. Staff believes if this went out to bid the amount would be higher than what the county is paying now. The county should have a facility up and running within a year. Mr. Rivera noted that the potential savings amount referenced in the agenda memo was incorrect and should be about \$82,000.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips Absent: Starkey

c Sims Park Shelter Installations - Consideration for Approval Amendment No. 1 Agreement Hennessy Construction Services

City Manager Manns introduced the item to Council. She stated that as part of Phase II improvements for Sims Park it has been suggested that two additional shade structures be established. Discussions ensued so that the two new structures will be the same as the ones already installed and the company has agreed to honor the original price of the structures. The powder coating will be taken care of for all the structures. The structures are custom made structures. There would be six to eight week manufacturing time so installation would not interfere with Chasco.

Upon opening the floor to public comment, Alfred Renedo came forward to speak and stated that before the structures are placed Council should get feedback from people who host events in the park. Mayor Marlowe stated the structures would go next to where the current structures are. With no one else coming forward therefore Mayor Marlowe returned the floor to Council.

Deputy Mayor asked Mr. Rivera if he was confident with the powder coating. There have been issues in the past. He asked how will it be policed and held accountable. He stated he wanted to make sure the right warranties are in place. Mr. Rivera stated that in his discussions with Hennessy the manufacturer came highly recommended. He stated that this was an isolated incident.

Councilwoman DeBella Thomas stated she would have liked to have seen a picture of what they will look like as she felt that it may encroach the stage.

Councilman Davis passed out coins and paper and asked Council to put the paper over the coin and lean each way to see how far you have to lean to see the coin. He stated that looking at the paper was as the view of the sun. He stated we're building shelters to be in the shade and that the sun is only overhead a few hours a day. He then demonstrated a retractable shade structure similar to an umbrella.

Councilwoman DeBella Thomas stated she remembered when the discussions first occurred there was talk about a sail shape shade structure like at the Rec Center. She stated that she thought the issues that arose were about interference with the sound.

Mayor Marlowe stated he likes the current structures. The two are incredibly popular and two more would go a long way for day events in the park.

Deputy Mayor stated that putting a pole up in the middle of the park could have multiple purposes. The major thing he would like to see in the park long term is the availability to put up a large Christmas tree at some point. He stated they knew the park was going to be a progressive process.

Mayor Marlowe then stated there was a motion on the floor to approve the two shade structures. Votes were taken with Deputy Mayor Phillips and Mayor Marlowe voting aye and Councilwoman DeBella Thomas and Councilman Davis voting nay. Motion failed to pass at a 2-2 vote.

Councilwoman DeBella Thomas then stated that there is a business on US19 that has a similar sail shape cover like the ones used at the Rec Center. She stated she had brought up those structures in the previous discussion. She stated that she felt the current shade structures are adequate for the purpose however the true solution to the shade problem is not being addressed. She stated she felt there may be another solution.

Mayor Marlowe stated his concern is now we have delayed this process until next spring at the earliest.

Deputy Mayor stated that Council has gotten good at getting to a certain point and then completely stopping it and moving to something else. He stated if Councilwoman DeBella Thomas wanted to look at someone on US19 then he wanted to talk to the company down in Tarpon Springs because if look he

is looking at anything then he's looking at everything. He stated he is tired of spending good engineering and architectural dollars and then stopping in mid-stream and asking for something else.

Councilwoman DeBella Thomas clarified that she was not asking to look at another company only to look at the shade structure on US19. She would like to continue to work with Kimley-Horn to see other options.

Mayor Marlowe stated he agreed with Deputy Mayor's comments and that will cost much more than what was recommended to them this evening.

Mr. Rivera stated that the architect looked at the angles of the four shelters during Phase I with the idea that Council reviewed the project and agreed that in the end there would be four shade structures and they would all be the same type so they would fit into the circle symmetrically. He agreed that if Council wanted to look at an additional shade structure it would be appropriate to then look at the middle. What the architect was trying to accomplish was the perimeter. With the screens that were approved the shelters were taken into consideration so it would balance everything out. His opinion was that perhaps Council tied themselves into finishing the additional two because we have installed first two. He stated that if Council kept the vote the same it would be the same as what happened with the Rec Center and costs would be escalated. He stated there is warranty work that the contractor needs to do. He then addressed Councilman Davis' comments by saying that \$150,000 is not alot once you look at going above and beyond a commercial grade for something that will last thirty years. By the time wind loads and all the additional criteria that go in with those kind of structures are taken into effect \$150,000 will not get you very far.

Councilwoman DeBella Thomas then asked if Council could come back to the discussion and make another motion. City Attorney Driscoll stated that Council could certainly entertain another motion tonight or bring the item back at the next meeting when there is a full Council. Councilwoman DeBella Thomas asked if she could make a motion to approve the shade structures as presented where Council could see them in real time and revisit the center part with Kimley-Horn for additional shading in the center part. Mayor Marlowe then asked City Attorney Driscoll if Council needed a motion to reconsider the previous motion and City Attorney Driscoll replied that strictly following Roberts Rules yes Council would need a motion to reconsider. Mayor Marlowe replied that he believed that motion would have to come from one of the previous members who voted against it and City Attorney Driscoll replied yes. Councilwoman DeBella Thomas then made a motion to reconsider the previous motion and Deputy Mayor Phillips seconded it. Votes were taken with Mayor Marlowe, Deputy Mayor Phillips and Councilwoman DeBella Thomas voting aye and Councilman Davis voting nay. Motion to reconsider passed at a 3-1 vote.

Mayor Marlowe stated he would entertain a motion to table this item until the next Council meeting. Councilwoman DeBella Thomas stated that she would like to bring the item back right now and made a motion to approve the structures as presented contingent upon Council seeing a picture of the structures in real time and revisiting the center part with Kimley-Horn for additional shading. Motion was seconded by Deputy Mayor Phillips. Councilman Davis stated that he wanted to reiterate that he would like to see the project move forward in the idea that was originally brought forth a couple of years ago to shade the inner circle and he did not believe this completely does that. Mayor Marlowe stated he was comfortable with the proposal to approve two additional structures. He stated the first plan was to come up with a tent over the whole thing the next was six shade structures and Council dropped it down to two with the idea of adding two more down the road. He stated he felt the additional two would be adequate and if additional shade was needed in the center that would be a whole other issue. He stated he agreed with Councilman Davis that at certain times of the year the ability to put up a sail would be nice.

Votes were then taken with Mayor Marlowe, Deputy Mayor Phillips and Councilwoman DeBella Thomas voting aye and Councilman Davis voting nay. Motion passed at a 3-1 vote.

Motion made by Judy DeBella Thomas and seconded by Bill Phillips. The Motion Passed. 3-1. Ayes: DeBella Thomas, Marlowe, Phillips Nays: Davis Absent: Starkey

d Request to Auction Surplus Vehicles

City Manager Manns introduced the item to Council. She stated that two pickups, twenty vehicles and one motorcycle were seized by the police department. All of the vehicles have clear titles and staff is requesting permission to send vehicles to auction. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips requested to see the amount from the auctions as a line item in the next financial report. Councilwoman DeBella Thomas asked if this clears out the area. Chief Bogart replied no but has made substantial progress. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips Absent: Starkey

e Alcoholic Beverage Special Event - Fitzgerald's St. Patrick's Day

City Manager Manns introduced the item to Council. She stated that this special event is for the annual St. Partrick's Day celebration by Fitzgerald's. The event organizers are requesting alcohol to be sold in Railroad Square on Wednesday, March 15th from 3-11pm, Thursday, March 16th from 5-11pm and Friday, March 17th from noon until 11pm. City Manager Manns stated the application was reviewed and approved by the City's special events team. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips Absent: Starkey

f Three Minute Report: Fire Department

10 Communications

Mayor Marlowe stated he was pleased to see construction crews at work at Main Street Landing. He also commented that the new LED crosswalk at Lincoln and Main Street is up and running. This Saturday is the Hacienda open house and tours. He also stated that this weekend's family movie night in the park should be highly attended.

Deputy Mayor Phillips, Councilwoman DeBella Thomas and Councilman Davis all had no communications to report.

11 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:52 pm.

(signed) _____
Judy Meyers, City Clerk

Approved: _____ (date)

Initialed: _____



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

RE: Utility Purchases

Dear Utility Customer:

The City of New Port Richey is pleased to announce the purchase of Lakewood Villas, Barbara Ann Acres, and Silver Oaks Utilities. As of February 10, 2017, all service repairs, water quality concerns, water service, and billing and collections issues will be performed by the City of New Port Richey's Public Works Department and the City's Finance Department's Billing and Collections Division.

Customers living in the Barbara Ann Acres and the Silver Oaks utility areas will not notice a difference in water quality or water pressure as the City currently supplies these areas with water through a bulk water meter; however, you will see your current bi-monthly billing change to monthly billing. For customers living in the Lakewood Villas utility service area the City currently has a bulk water tied into the existing system. As part of the transition, the existing valve will be opened up to connect both systems into one. Prior to the opening of the valve, customers will be notified of the date and time that it is to be opened. Customers may notice City crews flushing existing water lines subsequent to the valve opening. The flushing process may cause "cloudy water" for a few days. This has to occur because the City treats its raw water using the chloramine method of treatment versus the existing Lakewood Villas utility method of using chlorine to treat raw water. Please read the attached brochure which explains in detail the difference in the treatment methods.

The City of New Port Richey's Utility Department will be able to provide you many new services and areas of expertise in the future. We look forward to discussing those in more depth with you. The following is a list of contact information for the most commonly asked questions:

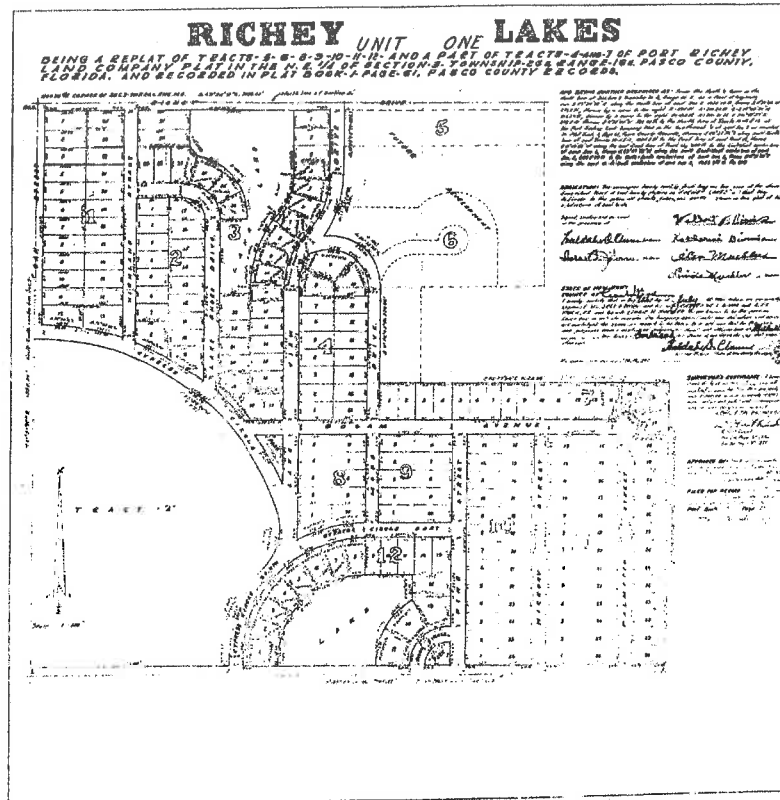
- For service repairs and water quality concerns please contact the Public Works Department at 727-841-4536.
- For billing and collections questions please contact our Billing and Collections office which is a Division of our Finance Department at 727-853-1061
- For after hour emergencies, such as a water leak please contact the Police Department at the non-emergency line 727-841-4550
- The ability to pay online will be available on our website. www.citynpr.org
- The City has a Toilet Rebate program available for our Utility Customers where you could earn up to \$100 for replacing your high flow toilet with a High Efficiency Toilet. Visit our website for more information.
- We also have Low Flow Shower heads available at our Billing & Collections office located in City Hall at 5919 Main St. While there ask about other Water Conservation brochures.
- For the customers living in the Lakewood Villas area the water pressure might be a little higher when the City takes over the utility. Currently the water pressure supplied to your home is 45 to 70 psi; the City system will be 68 to 70 psi. For customers living in the Barbara Ann Acres and Silver Oaks areas your pressure of 68 to 70 psi will remain the same.



- For customers living in the Lakewood Villas area your water might look cloudy for a few days subsequent to the system changeover. This is air in the line due to our crews flushing the system. It is important to read the water treatment brochure which explains the chloramine treatment process.

If you have any questions about this exciting news and what it will mean for you, please contact any of us at City of New Port Richey – Public Works Department at 727.841.4536.

Data Current as Of:		Weekly Archive - Saturday, February 25, 2017						
Parcel ID		03-26-16-0090-00200-0070 (Card: 001 of 001)						
Classification		01 - Single Family						
Mailing Address		Property Value						
MCLEOD JAMES R & KIMBERLY K		Ag Land \$0						
8632 CRANES ROOST DR		Land \$9,315						
NEW PORT RICHEY FL 34654-4213		Building \$47,633						
Physical Address		Extra Features \$1,010						
6820 NARRA ST								
NEW PORT RICHEY FL 34653-3010								
Legal Description (First 4 Lines)		Just Value						
See Plat for this Subdivision		Assessed (Non-School Amendment 1) \$55,971						
RICHEY LAKES UNIT 1								
PB 4 PG 100 LOT 7 BLOCK 2								
OR 7309 PG 1678								
Jurisdiction		Non-School Taxable Value						
Pasco County, Board of County Commissioners		\$55,971						
		School District Taxable Value						
		\$57,958						
Warning: A significant taxable value increase may occur when sold. Click here for details and info. regarding the posting of exemptions.								
Land Detail (Card: 001 of 001)								
Line	Use	Description	Zoning	Units	Type	Price	Condition	Value
1	0100	SFR	00R4	6,900.00	SF	\$1.35	1.00	\$9,315
Additional Land Information								
Acres	0.16	Tax Area	6200	FEMA Code	X	Residential Code	LKWDLP1	
Building Information - Use 01 - Single Family Residential (Card: 001 of 001)								
Year Built	1980	Stories	1.0					
Exterior Wall 1	Concrete Block Stucco	Exterior Wall 2	None					
Roof Structure	Gable or Hip	Roof Cover	Asphalt or Composition Shingle					
Interior Wall 1	Drywall	Interior Wall 2	None					
Flooring 1	Carpet	Flooring 2	None					
Fuel	Electric	Heat	Forced Air - Ducted					
A/C	Central	Baths	2.0					
Line	Description	Sq. Feet	Repl. Cost New					
1	BAS	976	\$50,596					
2	FSP	126	\$2,281					
3	FGR	324	\$6,739					
4	FCA	198	\$2,592					
5	FOP	35	\$467					
Extra Features (Card: 001 of 001)								
Line	Description	Year	Units	Value				
1	DWSWC	1980	366	\$417				
2	CLFENCE	1982	1,152	\$518				
3	UDU	2005	1	\$75				
Sales History - See All 5 sales								
Previous Owner:				MAAS THOMAS J & BARBARA K				
Month/Year	Book/Page	Type	DOR Code	Condition	Amount			
11/2006	7309 / 1678	Quit Claim Deed		Improved	\$42,000			
08/2003	5497 / 1351	Warranty Deed		Improved	\$70,500			
04/2003	5318 / 0549	Certificate of Title		Improved	\$0			



Mike Wells Pasco County Property Appraiser

Legal Description

03-26-16-0090-00200-0070

Assessed in Section 03, Township 26 South, Range 16 East
of Pasco County, Florida

RICHEY LAKES UNIT 1 PB 4 PG 100 LOT 7 BLOCK 2 OR 7309 PG 1678

Please be advised that our legal descriptions are for assessment purposes only, and are not intended for use in legal conveyances.



Office of the Mayor
City Of New Port Richey
Proclamation

WHEREAS, the City of New Port Richey is grateful for its numerous volunteers upon whom the City is dependent and who strive to make New Port Richey a desirable place for all citizens and visitors; and

WHEREAS, it is imperative that the City recognize all volunteers and encourage others to follow their example; and

WHEREAS, Eva Franco, on behalf of Franco Motor Sports, approached the City to with an offer to organize a cleanup of Woodrow Gay's property, along with two adjacent properties off Pine Hill Road after an overwhelming amount of trash and debris had accumulated; and

WHEREAS, Eva Franco spent countless hours of hard work planning, securing other sponsors and organizing volunteers for the cleanup event; and

WHEREAS, on February 18, 2017, volunteers from all over West Pasco joined together in an overwhelming show of support to participate in the cleanup; and

WHEREAS, the volunteers spent over eight hours removing trash and clearing the properties of excess tree and brush growth; and

NOW, THEREFORE, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby recognize

Eva Franco

for her tireless efforts in organizing the cleanup event and further commend all of the volunteers who contributed their time and talents to help clean up Mr. Gay's property and the two adjacent properties.



In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____



Office of the Mayor
City Of New Port Richey
Proclamation

WHEREAS, the loquat tree is an ornamental tree that produces small yellow fruit that are full of important nutrients; and

WHEREAS, the loquat tree, a member of the rose family, is commonly mistaken for the kumquat tree, a member of the citrus family; and

WHEREAS, the loquat tree needs little water to thrive and can withstand the extremes of Florida's winter cold and summer heat; and

WHEREAS, the loquat tree can produce one hundred pounds or more of fruit in a given season; and

WHEREAS, on April 5, 2014 Ecology Florida and Friendship Farms & Fare hosted the first ever Florida Loquat Festival, an educational event featuring local professionals who shared the loquat's history, the importance of urban agriculture and several different ways to create loquat compotes, preserves, pies, garnishes, and other specialties for tasting and sale; and

WHEREAS, due to the overwhelming popularity of previous year's festivals, Ecology Florida and Friendship Farms & Fare will be hosting the Fourth Annual Florida Loquat Festival on Saturday, April 8, 2017 from 9:00 a.m. until 2:00 p.m. at Frances Avenue Park,

NOW, THEREFORE, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim April 8, 2017 as

Florida Loquat Day

in New Port Richey and urge the residents of our community to participate in the Fourth Annual Florida Loquat Festival and discover the great taste of one of our tiniest fruits.



In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____



Office of the Mayor
City Of New Port Richey
Proclamation

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts and The City of New Port Richey are working together to increase awareness about the importance of water conservation; and

WHEREAS, The City of New Port Richey and the State of Florida have designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, The City of New Port Richey has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

NOW, THEREFORE, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim the month of April as

Water Conservation Month

New Port Richey, Florida is calling upon each citizen and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.



In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 3/21/2017
RE: Library Advisory Board Minutes - November 2016 through January 2017

REQUEST:

The request is for City Council to review the minutes from the Library Advisory Board meetings held on November 22, 2016, December 12, 2016 and January 24, 2017.

DISCUSSION:

The City's Library Advisory Board met for its regular meetings on November 22, 2016, December 12, 2016 and January 24, 2017. The minutes from each of those meetings are attached for Council's review.

RECOMMENDATION:

Staff recommends that City Council review the attached minutes as submitted. No formal action is required on behalf of City Council for this agenda item.

BUDGET/FISCAL IMPACT:

There is no funding required for this item.

ATTACHMENTS:

Description	Type
Library Advisory Board Minutes November 2016-January 2017	Backup Material

City of New Port Richey Library Advisory Board

Meeting Minutes

Tuesday, November 22, 2016

Members Present: Dianne Ayers, Carol Casey, Susan Dillinger, Liz Harth, Joan Nelson Hook, and Mark Vandebroek.

Meeting Called to Order: 9:05 a.m.

Approval of Minutes: Prior Minutes approved.

Library Directors Report:

Susan updated Board. Noted Jay is no longer providing service to the Library.

Discussed having a Library Focus Group.

Noted the needs of the community continue to expand. The New Port Richey poverty rate is almost 26%

Members again discussed the how to increase Library hours

Friends of the Library Report:

Carol updated the Board.

Carol reviewed the establishment of a Friends book club starting February 13.

New Business:

Planning Meeting to be discussed further at next meeting.

Old Business: Nothing discussed.

Communications: Nothing discussed.

Meeting Adjourned: 10:00 a.m.

Next Regular Meeting: December 12, 2016, at 9:00 a.m.

City of New Port Richey Library Advisory Board

Meeting Minutes

Monday, December 12, 2016

Members Present: Carol Casey, Kelly Hackman, Liz Harth, Joan Nelson Hook, Rose Mohr, and Mark Vandenbroek.

Others Present: Invited Guest Chopper Davis, Friends of the Library Bob Langford and Jeannie LeFebvre, and, Library representatives Susan Dillinger and Ann Scott.

Meeting Called to Order: 9:05 a.m.

Approval of Minutes: Prior Minutes approved.

Library Directors Report:

Each on the Board introduced ourselves to Councilman Davis.

Susan said Jay had taken a position at Public Works and noted the breadth of custodial services required at the Library.

There was a discussion on Library standards and the need to meet them in order to be eligible for state funding. Reviewed the importance of the Library to the community and the increased usage.

Susan presented material on staff scheduling issues and the resulting impact on Library hours. Ann Scott joined the meeting to highlight some Library programs such as earning a high school diploma and how the students feel rewarded.

Councilman Davis noted budgetary issues that the City was facing such as the need for road repairs and expansion of the recreation center. He noted that things had changed over the five years since expansion of the Library was then considered, including the City Manager and Council members.

Friends of the Library Report: Carol deferred discussion until the next meeting.

New Business:

Joan noted she had invited Councilman Davis to the meeting.

Liz made a motion, which Mark seconded, for the slate of officers for next year with Joan Chair, Kelly Vice-Chair and Carol Secretary. Board unanimously approved the motion.

Old Business: Nothing discussed.

Communications: Nothing discussed.

Meeting Adjourned: 10:20 a.m.

Next Regular Meeting: January 24, 2017, at 9:00 a.m.

City of New Port Richey Library Advisory Board

Meeting Minutes

Tuesday, January 24, 2017

Members Present: Dianne Ayers, Carol Casey, Susan Dillinger, Liz Harth, Joan Nelson Hook, and Mark Vandenbroek.

Meeting Called to Order: 9:01 a.m.

Approval of Minutes: On a motion made by Liz and seconded by Joan, the Minutes of the December 12, 2016, meeting were approved as presented.

Library Director's Report:

Susan updated Board. Noted her retirement date was March 31, 2017.

Noted Ann Scott has been at the Library fourteen years.

Discussed Linked-in. Noted Kayla had received on behalf of the Library a WEDU Library \$1,000 awards grant for future ownership design.

Noted that the Library was interviewing to fill a position for shelving books.

Friends of the Library Report:

Carol updated the Board.

Carol discussed the upcoming Annual Friends Meeting.

New Business:

A motion made by Carol, which was seconded by Liz, having the Library Advisory Board meetings on the fourth Monday of the month was approved.

Old Business: Nothing discussed.

Communications: Nothing discussed.

Meeting Adjourned: 9:50 a.m.

Next Regular Meeting: February 27, 2017, at 9:00 a.m.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 3/21/2017
RE: Police Pension Board Minutes - January 24, 2017

REQUEST:

The request is for City Council to review the minutes from the January 24, 2017 quarterly meeting of the Police Pension Board.

DISCUSSION:

The Police Pension Board conducted its regularly quarterly meeting on January 24, 2017. The minutes from that meeting are attached for Council's review.

RECOMMENDATION:

Staff recommends that City Council review the attached minutes as submitted. No formal action is required on behalf of City Council for this agenda item.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
☐ Police Pension Board Minutes - January 24, 2017	Backup Material



NEW PORT RICHEY POLICE PENSION SYSTEM



Minutes

Of a Quarterly meeting of the Board of Trustees
Meeting at 6739 Adams Street, Police Station,
New Port Richey, Florida 34652
Tuesday, the 24th day of January 2017, at 5:00 P.M.

The meeting was called to order by Mr. Pratt at 5:05 PM.

Trustees Present:

Mr. Glen Pratt
Mr. Edward Beckman
Officer Steve Wade
Sergeant Chris Trapnell

Trustee Absent:

Mr. William Bennett

Consultants Present:

Mr. Mark Jaeger
Mr. Brendon Vavrica
Mr. Lee Dehner
Mr. Larry Wilson (arrived at 5:50 PM)

Administrator:

Mr. T. Scott Baker

Others present:

Ms. Debbie Manns
Ms. Crystal Feast

ITEM #1 -- Trustee Positions, expired on December 31, 2016

- **City Appointed Position currently held by William Bennett**
- **Officer Position, currently held by Steven Wade**

Mr. Baker said that Officer Wade was the only Officer that had submitted his name for the Trustee position, so therefore he was elected by acclimation. He said that Mr. Bennett was approved at the last City Council meeting to continue serving as one of the city appointed Trustee positions. Both Trustee positions have a term of 4 years.

ITEM #2 -- Approval of the minutes of the meetings on October 25, 2016 and December 13, 2016

Motion: Mr. Beckman made a motion to approve the minutes of the meeting. Sergeant Trapnell seconded the motion. The motion passed without opposition.

ITEM #3 -- Open Public Comment

There was no public comment.

ITEM #4 -- Placement of funds, Benevolent Fund (Johnny Cash Fund)

Mr. Beckman said he has been corresponding with Cindy Ewald from SunTrust who was supposed to attend the meeting, however she had a medical issue causing her to miss the meeting. He said that SunTrust does business with the city and Ms. Ewald's recommendation was to place the funds in a money market account and possibly some of the funds be placed into a CD. Mr. Beckman said this could be set up at the branch at Main St. & US Hwy. 19 and asked who the signers would be. Mr. Pratt said currently 2 Trustee's signatures are required for a distribution, so all Trustees would be signers on the account. Mr. Beckman suggested placing \$30,000 in a CD and the remaining \$9,800 be placed in a money market account. He said after placing the funds the Board could move forward on how the fund would be overseen, whether a separate board from the city would be set up or some other way it gets set up. City Manager Debbie Manns said the City is prepared to make a proposal to the Board at the next Board Meeting on how they would establish a Board and administer the program on the Pension Board's behalf. Crystal Feast, City Finance Director, said she suggested not tying up the funds in a CD so that there would be an easier transition for the funds to be transferred to a city account. Mr. Beckman again mentioned getting the Officers involved, so that perhaps an annual fundraiser could be held to help sustain the account.

Motion: Mr. Beckman made a motion to deposit the check from Morgan Stanley into a money market account at SunTrust and wait until the next Board meeting to hear what the City will propose for administering the funds. Sergeant Trapnell seconded the motion. The motion passed with Officer Wade abstaining from the vote. Mr. Dehner asked the basis for his abstaining and Officer Wade said he wanted to wait until the proposal is heard from the city, as he liked the way the fund was currently being administered by the Board of Trustees. Mr. Dehner asked if Officer Wade had a personal interest that he could gain or lose from (inaudible). Sergeant Trapnell said that he and Officer Wade could be affected by the vote. A further discussion took place regarding abstaining or voting and with the motion being only for putting the check in the bank, both Officer Wade and Sergeant Trapnell voted "yea", approving the motion.

ITEM #5 -- 361 Capital Investment Manager Quarterly Report

Mr. Yaeger began covering his report on page 4 saying he had discussed the change in October by being acquired by 361 Capital. Moving to page 5, he said this was the portfolio and said they did have a good quarter for Value stocks, going from \$7 million to \$7.3 million, a 4.3% gain for the quarter. He said it was less than the Russell 1000 Value (their benchmark) which was up 6.7% for the quarter. Continuing to page 6, he said this shows the returns by fiscal year, showing they have underperformed in half the years and

outperformed in the other half. He said the most recent was talked about at the last meeting. Continuing to page 8 shows the returns for the quarter showing Value significantly outperformed Growth, an increase of 6.7% which occurred after the election with the best performing sectors being Financials (up 22%), Materials, and Industrials. He said Small Cap outperformed Large Cap and underperforming sectors were Health Care, Real Estate, and Consumer Staples.

Mr. Yeager continued to page 9 and covered the Positive and Negative Factors of performance versus the Russell 1000 Value. Positive: Analyst behavior prediction models performed very well; Stocks with positive value characteristics performed well on an absolute basis which helped returned; and Strong security selection in Financials. Negative: Factor returns continued to moderate relative to earlier in the year; The portfolio benefited from 2% more large positive surprises than would be expected in a random portfolio; Relative to the value benchmark, our portfolio is biased toward positive behavior and earnings momentum; and Stock selection in Energy (Gulfport Energy), down 23%. Tyson Foods, was also down 23%, were sued in a class action lawsuit for collusion on surprise of poultry with other companies to try to keep the prices up. He said they sold the stock.

Mr. Yeager said in January they are outperforming, about 1.5%. He said it appears that the factors seen last year and before the election last quarter are starting to moderate even more and are starting to see their stocks being rewarded. He said he thinks this will continue and is optimistic about the year and doesn't not think the factor returns will be as volatile as they were last year. Mr. Pratt asked if Mr. Yeager thought the interest rate would go up again and he said he thought they would at least twice and possibly three times. Mr. Pratt asked due to the poor performance in Health Care will there be changes in the portfolio holdings. Mr. Jaeger said the portfolio automatically rebalances to sectors that have lower weights.

ITEM #6 -- Performance Monitor Report – Brendon Vavrica

Mr. Vavrica said he had warned the Board 3 months ago that a name change was coming and the new name of the company is "&Co". He said on page one of his report there is a commentary on more of the name change. Mr. Vavrica continued covering his report on page 2, showing how the markets performed during the quarter. Moving to page 3 he said the graph shows the different Russell benchmarks. Continuing to page 9, he said discussed the Treasury Yield Curve.

Moving to page 10 (Fund Compliance), Mr. Vavrica said there were a few performance related compliance boxes marked "no". He said he would look at this in more detail when reviewing the returns page. Continuing to page 12, he said this was a snapshot of the assets showing a total fund balance of \$24.2 million as of 12/31/2016. He said the middle graph shows the deviation from the benchmarks and said Fixed income was a bit light, which has been a function of performance.

Mr. Vavrica continued to page 16 (Performance) and said it was a decent quarter, as it was positive (gaining 1.32% and placing in the 23rd percentile), but it did trail the policy which was up 1.9%. He said the performance was all from the equities (361 Capital gaining 4.3% versus the benchmark at 6.6% for the quarter) and performance for the trailing one year at 5% versus the benchmark at 17%. He said Logan, who was up last quarter, gave a lot back, losing 74 basis points versus the benchmark at a positive 1.01%

and placing in the 64th percentile. He said Logan's one year return was 3.4% versus the benchmark at 7%.

Dropping down to Fixed Income, Mr. Vavrica said Garcia Hamilton did kind of protect the fund on the down side, as they were down 1.4% and outperformed the benchmark which was down 2.07%. He said Intercontinental Real Estate had a phenomenal quarter gaining 5.7% versus the benchmark at 2.07%.

Mr. Dehner asked Mr. Vavrica if he had any comments or recommendations on the equities because he said they were missing by a lot. Mr. Vavrica said that it has been a very frustrating environment, not just for 361 and Logan, but across the board for active management. Mr. Vavrica said there has been a period of about 7 years where passive management has done really well and asked if now was the time to get into passive management. He said that going from an underperforming active and going to a different underperforming active is a hard decision. Mr. Vavrica said what he would propose is if the Board doesn't want the managers to have a little bit more time, would be to look at a passive strategy, at least on a temporary basis. He said this would maybe be 6 months to a year and if the environment begins to turn around and active has a better environment then you could move back into active. Mr. Vavrica said he thought of taking about half of the active equities and go passive with it, something like the Vanguard total stock, which is a Core allocation, dominated by Large Cap, for 5 basis points, and would be easy in and easy out. Mr. Pratt asked what the returns were and Mr. Vavrica said you just have to look at the benchmark returns and take 5-10 basis points from that for fees.

Mr. Dehner asked if Mr. Vavrica's recommendation was to take half of both active equities (Logan and 361) and put it into an index fund. Mr. Vavrica said that the funds from both managers would go into a Core index fund, while still keeping both active managers. The Board discussed what action to take.

Motion: Sergeant Trapnell made a motion to wait a quarter before taking any action on moving funds into a passive index account and keep the active managers. Officer Wade seconded the motion. The motion passed without opposition.

Mr. Vavrica said he wanted to point out one other item in the report, on page 31. He said this is a Heat Map for asset class and style returns. He said this was a case for diversification.

Note: Mr. Wilson arrived

ITEM #7 -- Review and approval of Valuation Report – Mr. Larry Wilson

Mr. Wilson distributed his Valuation report to those in attendance. He said the report is of 10/01/2016 and it determines the city's contribution for 09/30/2018. He said the costs are up slightly as a percent of pay and as a dollar amount (dollar amount up about \$27,000 and up .3% of pay). He said the city actually put in about \$19,000 extra last year, so if that is used then the amount would be reduced. He said there was an actuarial gain this year, sourced from both the smoothed investment return and liability gains. Mr. Wilson said as part of the report they are recommending updating the actuarial assumptions, saying state statute requires they update the mortality assumptions. He said they also looked at the rest of the assumptions and are recommending revising the assumptions, including the investment return assumption, saying this is part of the reason the costs are up this year. He said they are again recommending an experience study, which had been

tabled by the Board in the past. Mr. Dehner asked if Mr. Wilson had included his assumption recommendations in this report and he said he did include them, saying that if the Board didn't want those changes, they could discuss it and the report could be treated as a draft.

Mr. Wilson began reviewing his report starting on the page first page with letterhead. He said they have calculated the total cost to be 49 ½% of covered payroll. He said the amount they have projected based on that is \$1,110,966.00. He said the 49.5% is paid by three (3) sources: members, 4.5%; state, 8.8% (based on last year's amount and based on statutorily amounts for mutual consent); and the city, 36.2%. He said last year it was 35.9%, and based on the projected payroll from the city is \$812,477.00. Mr. Wilson said this is less than what they paid last year.

Mr. Wilson said the city has a credit balance of \$19,770.00 and the city had previously requested that any overage in contributions be put into this credit balance. He said the balance had gone to zero as the city had used the credit balance in previous years. He said the \$400/\$200 supplement remains, as the plan has to get more money from the state to fund the \$500. He said they are recommending a more robust experience study as proposed earlier.

Continuing to page 8, Mr. Wilson said some of the significant financial results are shown on a comparative basis. There are three sets of columns, last year, this year (if no changes were made & don't have the choice to do this), and the last based on their recommended changes. He said in comparing the left column to the center column show the effect of plan experience during the year. The number of active participants remains unchanged; covered payroll increased by about 2 ½%, the normal cost (which is the cost of benefits expected to accrue in the upcoming year) increase both as a percent of pay and dollar amount; the unfunded liability would have decreased, both as a percentage of pay & dollar amount; and the city minimum funding payment would have decreased both as percent of pay and dollar amount. He said in comparing the center and right columns those items that were identified have increased.

Mr. Wilson said the Vested Benefit Security Ratio shown is a measure of funded status which is not the one you see published but said it was kind of a coverage. He said if we were to pay benefits to all that are vested, based upon the actuarial assumptions for funding, he said there was more than 100% of assets to pay out benefits that have been earned and vested, including all of the retirees and DROP's. He said the ratio is at 104% and would have been at 111% if the assumptions weren't changed.

Mr. Wilson continued covering his report with the following highlights: Page 14 - Actuarial gain of \$1,151,890 for the year which is smoothed over 5 years; Page 34 - Salary and Termination Experience; Page 37 - Smoothed return of 10.5% vs. assumption at 8% (He said they are recommending a 7 ½% assumption and all the numbers in the report are based on this recommendation); Page 11 - Receipts this year without taking into account investment income, were about \$1.3 million and the disbursements were \$1.5 million, a negative cash flow (which included a DROP payment of \$124,658 and said this is not seen every year). Discussed the excess state funds of \$100,515 and said if mutual consent says to keep going under the pre-statutory change in allocation of state payments then that money is there to provide additional benefits for the members; Page 12 - Showing the smoothed actuarial value of assets; Page 13 - City's contribution amounts; Page 17 - New GASB67 accounting, as of 09/30/2016 the audit report for the

plan showed that our funded position was 94.19%, based on the accounting, and 91.99% for projected 09/30/2017. Mr. Wilson said these were very good numbers, as with published surveys showing that funded percentage on average was in the mid 70's.

Mr. Wilson asked for questions about the report and/or new assumptions and said that FRS's assumption for 2016 was reduced from 7.65% to 7.6%. Mr. Pratt asked what page the 8% assumption was on and said the Board needed to discuss this. Mr. Wilson said that there would be a problem with using the 8% and a disclaimer would have to be included, however though that if the assumption was set at 7 ¾% then a disclaimer would not be needed. Mr. Wilson said the numbers would be somewhere in the middle of the numbers on page 8 which shows the net city minimum funding payment between 30.3% and 36.2%.

Mr. Wilson asked for Mr. Vavrica's recommendation for setting the assumption rate. Mr. Vavrica said that you would like the assumption rate to be as low as possible as it makes it easier to beat on an annual basis, however the downside is as its lowered, the cost, ultimately to the city goes up. He said what can you do reasonably and make sense in terms of having a reasonable assumption that doesn't put an undue burden on the sponsor. Mr. Pratt asked for Mr. Vavrica to provide a recommended number and he said he thought reducing the assumption to 7 ¾% would be a good initial step. The Board discussed the assumption rate.

Motion: Officer Wade made a motion to approve the Valuation report with an assumption rate of 7 ¾%. Mr. Beckman seconded the motion. The motion passed without opposition.

Mr. Wilson said he wanted to mention that the annual state report is being required this year to be filed electronically. He said they do two pieces of that report, the actuarial certification and the DROP rolled forward schedule, and said they would be providing the electronic pages to the Board's auditor, be filed with the report.

Mr. Dehner asked Mr. Wilson, with the approval tonight, if he would be doing the 112.664 calculations and within 60 days file it electronically, and provide a copy to the Board to be posted on the city's website. Mr. Wilson said he would re-issue the report based on the 7 ¾% assumption rate and post the 112.664 report within 60 days of today's approval and meeting. Mr. Dehner confirmed that Mr. Vavrica would be providing the 60T calculations to the Board and a copy will need to be placed on the city's website.

Mr. Vavrica said that with the approval of the Valuation, the expected rates of return would need to be set. He said he recommended 7 ¾% for the next year, the next several years, and the long term thereafter.

Motion: Mr. Beckman made a motion to approve the recommendation of Mr. Vavrica for the rates of return at 7 ¾%. Sergeant Trapnell seconded the motion. The motion passed without opposition.

Mr. Dehner said a copy of the letter would need to be provided to the Division, city, and Mr. Wilson.

ITEM #8 -- Legal Report – Lee Dehner

Mr. Dehner said the legislative session will convene on March 7th and run for 60 days into May and said so far there has been one Bill pre-filed that could have an impact on the fund. He said it was Senate Bill 306 and said it relates to when you can abstain as a Trustee, due to a gain or loss.

Mr. Baker said he had been contacted by Mr. Dehner's office regarding setting up a date for the Disability Hearing for Nick Kaller. He said the date should be confirmed soon for a hearing date in 2-3 weeks.

ITEM #9 -- Approval of expenditures

Mr. Baker said there were 7 Distribution Authorizations that were approved by the Board of Trustees for payment: \$10,990.00 to 361 Capital LLC for Investment Management Fees for the quarter ending 12/31/2016, \$11,118.00 to Logan Capital Management for Investment Management Fees for the quarter ending 12/31/2016, \$3,929.87 to Garcia Hamilton for Investment Management Fees for the quarter ending 12/31/2016, \$4,623.23 to AndCo Consulting for performance monitoring for the quarter ending 12/31/2016, \$2,436.00 and \$6,401 to GRS (Gabriel Roeder Smith & Co.) for Actuary fees for the quarters ending 09/30/2016 and 12/31/2016, and \$2,462.22 to Christiansen & Dehner, P.A. for Attorney's fees.

Motion: Sgt. Trapnell made a motion to approve the expenditures. Officer Wade seconded the motion. The motion was passed without opposition.

ITEM #10 -- Any other business

Mr. Beckman said he wanted to encourage the Officers on the Board to explore other charity options for the Johnny Cash Fund. He suggested a board be proposed including residents, employees, and business persons and creating a 501c3. A discussion took place regarding ideas of the options.

There was no other business.

Motion: Officer Wade made a motion to adjourn. Sgt. Trapnell seconded the motion. The motion passed without opposition. The meeting was adjourned at 7:05 PM.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal S. Feast, Finance Director
DATE: 3/21/2017
RE: Purchases/Payments for City Council Approval

REQUEST:

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

DISCUSSION:

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments in excess of \$25,000.

RECOMMENDATION:

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

BUDGET/FISCAL IMPACT:

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

ATTACHMENTS:

Description	Type
☐ Purchases/Payments for City Council Approval	Exhibit

PURCHASES/PAYMENTS FOR CITY COUNCIL APPROVAL

<u>Augustine Construction, Inc.</u>	\$55,545.48
Project: 2016 Circle Blvd Paving	
CDBG Block Grant Program with Pasco County B-15-UC-12-0009	
27% of work complete	
Pay Request #1	

RECURRING EXPENDITURES OVER \$25,000

Tampa Bay Water	\$136,230.75
Fiduciary Trust Intl. of the South (Police Pension 03/09/2017)	41,443.33
Bright House Networks (Annual Fiber Network Line Maint.)	36,681.84



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Debbie L. Manns, City Manager
DATE: 3/21/2017
RE: First Reading, Ordinance No. 2017-2111: Refuse Collection Services

REQUEST:

The request is for City Council conduct a first reading of Ordinance No. 2017-2111 in respect to collection hours and days and additionally providing for the required collection of refuse for property owners within the city.

DISCUSSION:

The purpose of this agenda item is twofold. First to amend the collection hours and days portion of Section 10-25 of the City's Code of Ordinances to include the pick-up of recyclable materials on Wednesdays. The reason that this change is being proposed is to conform with the long standing practice of Progressive Waste Solutions, whom incidentally is the company with the highest number of residential customers in the city.

The second change is in response to the fact that there are a significant number of properties located within the city that do not subscribe to the services of a refuse collection agency. In as much that uncollected refuse is a detriment to public health, staff believes it is necessary to require property owners and/or occupants to enter into an agreement for the disposal of waste from their property with a refuse collection agency. Therefore, the attached ordinance is being recommended for your consideration.

RECOMMENDATION:

The recommendation is for the City Council to conduct the first reading of Ordinance No. 2017-2111 as presented.

BUDGET/FISCAL IMPACT:

No funding is required for this item at this time.

ATTACHMENTS:

Description	Type
☐ Ordinance No. 2017-2111: Refuse Collection Services	Ordinance

ORDINANCE NO. 2017-2111

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING FOR THE AMENDMENT OF SECTIONS 10-24 AND 10-25 OF THE NEW PORT RICHEY CODE OF ORDINANCES; PERTAINING TO DUTIES OF GARBAGE COLLECTORS AND CUSTOMERS, AND THE HOURS AND DAYS OF GARBAGE COLLECTION IN THE CITY; PROVIDING FOR REQUIRED GARBAGE COLLECTION AGREEMENTS AND REPORTING THEREOF; PROVIDING FOR AN ADDITIONAL DAY OF GARBAGE COLLECTION IN THE CITY; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, within the City limits of the City of New Port Richey, Florida is a recurring condition which has resulted in uncollected garbage;

WHEREAS, uncollected garbage is a detriment to the public health, safety, welfare and quality of life of the residents of the City;

WHEREAS, it is necessary to ensure that each property owner has entered into an agreement for the disposal of the garbage from said property;

WHEREAS, an additional day of garbage collection will improve the efficiency of the City's garbage collection system; and

WHEREAS, it is declared as a matter of legislative determination and public policy that the provisions and prohibitions herein are necessary in the public interest; and it is further declared that the provisions and prohibitions herein are in pursuance of and for the purpose of securing and promoting the public health, safety, welfare and quality of life in the City.

NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA HEREBY ORDAINS:

Section 1. Section 10-24 of the Code of Ordinances, pertaining to duties of trash collectors and customers, is hereby amended as follows (strikeout text shows deleted matters, new matters are underlined):

Sec. 10-24. - Duties of collector, customer.

(a) The holder of any special permit as required in section 10-41 shall clean, sweep, collect and remove any garbage, trash, refuse or residue which may be spilled or is scattered, loose or otherwise uncovered at or within the immediate proximity of the garbage cans, trash cans or other

containers or packages of garbage, trash or refuse so that upon such collection there shall be no scattered, loose or otherwise uncovered residue of any garbage, trash or refuse at the collection site; provided, that all garbage is enclosed, by the customer, in a garbage can, receptacle, or other waterproof container, and that all trash is properly packaged by the customer.

(b) Each property owner or occupant of property within the City shall enter into and maintain at all times an agreement with a holder of a special permit as required in section 10-41, providing for the removal and collection of all garbage, trash or refuse from said property in accordance with this chapter. Each holder of a permit required in section 10-41 shall provide a list of all customers serviced by said permit holder pursuant to this chapter to the City's public works department, which shall include the name of each property owner, the current address thereof and the address of each property serviced by said permit holder. The aforesaid list shall be updated, periodically and no less frequently than once every ninety (90) days.

Section 2. Section 10-25 of the Code of Ordinances, pertaining to collection hours and days for garbage collection, is hereby amended as follows (strikeout text shows deleted matters, new matters are underlined):

Sec. 10-25. - Collection hours, days.

Those persons or entities holding a special permit referred to in section 10-41 herein shall only be permitted to collect garbage, trash, refuse and recyclable materials between the hours of 6:00 a.m. and 7:00 p.m. on Mondays, Wednesdays and Thursdays within those residential areas of the city where single or multiple family structures exist, and garbage cans for garbage, trash or refuse, or blue bags for recyclable materials, are used. Collection on Wednesdays shall be limited to the collection of recyclable materials, only. No collection of garbage, trash, refuse or recyclable materials within said residential areas of the city shall be permitted on any other day of the week, except in the event the following holidays fall on a Monday, Wednesday or Thursday:

- (1) New Year's Day,
- (2) Dr. Martin Luther King, Jr. Birthday
- (3) Memorial Day,
- (4) Independence Day,
- (5) Labor Day,
- (6) Veterans' Day,
- (7) Thanksgiving Day,
- (8) Day after Thanksgiving, or
- (9) Christmas Day.

In the event any of the above listed holidays fall on a Monday, Wednesday or Thursday, the holders of the aforesaid special permit referred to in section 10-41 herein shall collect such garbage, trash, refuse or recyclable materials on the holiday or on the day immediately following the holiday.

In those areas where industrial or commercial structures exist, as well as in those residential areas where multiple family structures with proper access to dumpsters exist, the collection of

garbage, trash, refuse or recyclable materials may be collected by the holders of the special permit referred to in section 10-41 herein on any day of the week, except Sundays.

Section 3. Conflict with Other Ordinances and Codes. All ordinances or parts of ordinances of the City of New Port Richey, Florida, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

Section 4. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 5. Effective Date. This ordinance shall take effect immediately upon its adoption as provided by law.

The foregoing Ordinance was duly read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 21st day of March, 2017, and read and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this ____ day of _____, 2017.

ATTEST:

By: _____
Judy Meyers, City Clerk

By: _____
Robert Marlowe, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE SOLE
USE AND RELIANCE OF THE CITY OF NEW PORT RICHEY,
FLORIDA:

Timothy P. Driscoll, City Attorney



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Kim Bogart, Chief of Police

DATE: 3/21/2017

RE: First Reading, Ordinance No. 2017-2113: Amending Chapter 23 of the City Ordinances Relating to Disposition of Impounded Vehicles

REQUEST:

This request is for Council to conduct a first reading of Ordinance No. 2017-2113 regarding amendments to Section 23-183 and repealing Article IV of Chapter 23, Sections 23-76 through 23-83 of the City Code of Ordinances relating to the enforcement and disposition of impounded vehicles.

DISCUSSION:

In 2014, this ordinance was revised to allow the police department to implement a vehicle impound program. Many of the vehicles that have been impounded were abandoned by their owners, which has created a storage problem for the Department. The purpose of this amendment is to streamline the disposition of those vehicles and unclaimed vehicles with liens. The proposed revision allows the City to enforce its lien and permits the City Manager to authorize timelier disposal of the vehicles. The revision also removes redundant verbiage addressed elsewhere in City ordinances.

RECOMMENDATION:

Staff recommends that City Council conduct the first reading of Ordinance No. 2017-2113 regarding amendments to Section 23-183 and repealing Article IV of Chapter 23, Sections 23-76 through 23-83 of the City Code of Ordinances relating to the enforcement and disposition of impounded vehicles.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
□ Ordinance 2017-2113 Amending Chapter 23 -- Vehicle Impound Ordinance Amendment	Ordinance

ORDINANCE NO. 2017-2113

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING FOR THE AMENDMENT OF SECTION 23-183 OF THE NEW PORT RICHEY CODE OF ORDINANCES; PERTAINING TO LIENS AGAINST AND SALE OF IMPOUNDED VEHICLES; PROVIDING FOR MORE EXPEDITED DISPOSITION OF SAID VEHICLES; PROVIDING FOR DISPOSAL OF UNSOLD VEHICLES; PROVIDING FOR AN ADMINISTRATIVE FEE; PROVIDING FOR REPEAL OF ARTICLE IV OF CHAPTER 23, SECTIONS 23-76 THROUGH 23-83, PERTAINING TO REMOVAL AND IMPOUNDMENT OF CERTAIN VEHICLES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City regularly has possession of impounded vehicles;

WHEREAS, state law mandates minimum storage periods before vehicles may be disposed of to satisfy any liens thereon;

WHEREAS, the City Code mandates a longer storage period than the periods mandated by state law;

WHEREAS, the City wishes to provide for storage periods consistent with state law in order to expedite the disposition of impounded vehicles; and

WHEREAS, it is declared as a matter of legislative determination and public policy that the provisions and prohibitions herein are necessary in the public interest; and it is further declared that the provisions and prohibitions herein are in pursuance of and for the purpose of securing and promoting the public health, safety, welfare and quality of life in the City.

**NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA
HEREBY ORDAINS:**

Section 1. Section 23-183 of the Code of Ordinances, pertaining to liens against and sale of impounded vehicles, is hereby amended as follows (strikeout text is deleted and underlined text is added):

Sec. 23-183. - Enforcement; sale; proceeds; lien.

- (a) A copy of the final order issued by either the city attorney if a preliminary hearing is waived or the preliminary hearing decision is not appealed by the owner to the city council in the time provided in section 23-182 or the mayor of the city council if the preliminary hearing decision was appealed for final hearing pursuant to section 23-182 shall be recorded in the public record and, upon recording shall constitute a lien against the vehicle. The city as holder of a lien against the vehicle, to the extent the lien has not been discharged or otherwise satisfied, may enforce the lien in any manner provided by law after 35 days from the date of the final order if the vehicle is more than 3 years of age or after 50 days from the date of the final order if the vehicle is 3 years of age or less. ~~ninety (90) calendar days from the date of the final order.~~
- (b) If the vehicle against which the lien is created is still under impoundment after 35 days from the date of the final order if the vehicle is more than 3 years of age or after 50 days from the date of the final order if the vehicle is 3 years of age or less. ~~ninety (90) calendar days from the date of the final order~~ and the owner has not satisfied the lien or the lien has not otherwise been discharged, the city may elect to sell the vehicle through a public sale or auction.
- (c) If the custodian elects to sell the vehicle, he or she must do so at public sale by competitive bidding. Notice of the time and place of the sale shall be given to the owner and an advertisement of the sale shall be published once a week for two (2) consecutive weeks in a newspaper of general circulation in the county where the sale is to be held. The notice shall include a statement that the sale shall be subject to any and all liens, except the city's lien. The advertisement must include a description of the vehicle and the time and place of the sale. The sale may take place no earlier than ten (10) calendar days after the final publication.
- (d) If the owner is absent from the sale, the proceeds of a public sale pursuant to this section, after payment and satisfaction of the city's lien, an administrative fee of \$200.00 and the costs of transportation, storage and publication of notice, shall be deposited with the city into an interest-bearing trust account not later than thirty (30) calendar days after the date of sale and held there for one (1) year. If no claim is made for these funds within a period of one (1) year after the date of the sale, the proceeds shall become the property of the city and deposited into the appropriate city fund.
- (e) In the event that the sale proceeds are insufficient to satisfy the amount owed pursuant to the final order, the administrative fee, and the costs of transportation, storage and publication of notice, the order shall constitute a lien against any real or personal property owned by the vehicle owner. Such lien shall be superior to all other liens, except a lien for taxes, and shall bear interest at the maximum rate allowed by law, as set forth in F.S. § 687.03, as amended from time to time, from the date of its filing. Upon petition to the circuit court, such order may be enforced in the same manner as a court judgment by the sheriffs of this state, including levy against the real or personal property, but such order shall not be deemed to be a court judgment except for enforcement purposes. The city attorney or his designee is authorized to foreclose any lien established hereby in the same manner as is provided by law for the foreclosure of

other municipal liens or alternatively, as provided by law for the foreclosure of mortgages. No lien created pursuant to this chapter may be foreclosed on real property which is homestead under § 4, Art. X of the State Constitution. In an action to enforce an order or to foreclose on a lien as provided in this section, the city shall be entitled to recover all costs, including a reasonable attorney's fee, which it incurs thereby.

- (f) Any vehicle not disposed by public sale shall become the property of the city and may thereafter be destroyed or otherwise disposed of at the discretion of the city manager, in accordance with the provisions of applicable law. The procedures for disposition of surplus city property shall not be applicable to such vehicles.

Section 2. Chapter 23, Article IV, Sections 23-76 through 23-83, of the Code of Ordinances, pertaining to the removal and impoundment of certain vehicles, is hereby repealed. (strikeout text is deleted and underlined text is added):

~~ARTICLE IV. REMOVAL AND IMPOUNDMENT OF CERTAIN VEHICLES~~

~~Sec. 23-76. Authorized conditions:~~

~~Any police officer of this city is authorized to order the removal, impoundment and storage of any motor vehicle or motorcycle by a tow truck:~~

- ~~(1) When any motor vehicle or motorcycle is unlawfully parked within this city in violation of any state law or city ordinance and when a traffic citation has been affixed to the vehicle or motorcycle or served on the owner or operator thereof;~~
- ~~(2) When any motor vehicle or motorcycle upon any street in this city is so disabled as to constitute an obstruction to vehicular traffic or the person in charge of such motor vehicle or motorcycle by reason of physical or emotional injury, distress or disability is incapacitated to the extent that any such person is unable to provide for the custody or removal thereof;~~
- ~~(3) When any motor vehicle or motorcycle is parked or placed in such a manner that it constitutes a hazard or obstruction to the movement of traffic and when a traffic citation has been affixed to the vehicle or served on the owner or operator thereof;~~
- ~~(4) When the operator of any motor vehicle or motorcycle is taken into custody by any law enforcement officer and such motor vehicle or motorcycle would thereby be left unattended upon any street or right-of-way in this city;~~
- ~~(5) When any motor vehicle or motorcycle is being operated on a street in this city when such motor vehicle or motorcycle is not in proper operating condition;~~
- ~~(6) When any motor vehicle or motorcycle is parked on private property or upon an area developed as an off-street parking facility without the consent of the owner, lessee or person in charge of any such property or facility and upon complaint to the police department by such owner, lessee or person in charge of such property or facility;~~
- ~~(7) When any motor vehicle or motorcycle is parked on a street or any public place in this city without valid license plates being affixed thereto or which have been reported as stolen and when a traffic citation has been affixed to such motor vehicle or motorcycle or served on the owner or operator thereof;~~

- ~~(8) When a wrecked or abandoned motor vehicle is found anywhere in this city; provided, however, that this subsection shall not apply to any wrecked or abandoned motor vehicle or motorcycle which is in storage on any real property within this city with the consent of the owner of such real property.~~

~~Sec. 23-77. Removal, inventory of personal property, securing vehicle.~~

~~Any police officer who impounds any motor vehicle or motorcycle shall inventory and remove all loose items of personal property therefrom and shall place such items in the police evidence room for safekeeping and custody. When such motor vehicle or motorcycle is to be removed, towed away, impounded and stored, the same shall be secured and locked through the services of a locksmith and the impoundment of such motor vehicle or motorcycle shall be in a location which shall assure the safe, secure storage thereof pending its reclamation by its owner or authorized bailee. All costs associated with the towing, impoundment and storage of the motor vehicle or motorcycle shall be imposed as a lien thereon and the cost and value thereof shall be paid by the owner or bailee as a prerequisite to the release of such motor vehicle or motorcycle to the owner or bailee.~~

~~Sec. 23-78. Permit for towing, impounding, storage.~~

- ~~(a) The city council shall approve and issue a special permit to all independent contractors who shall be authorized to tow, impound and store any such motor vehicle or motorcycle as described in this chapter. The monetary rates to be charged by any such contractors shall be fixed and uniform and shall be prescribed by the city council in accordance with a rate schedule that shall be binding upon any such independent contractor prior to the issuance of any such permit. Additionally, the city council shall prescribe the following terms and conditions as a prerequisite to the issuance of any such permit:~~

- ~~(1) The permit holder must have and provide a safe and secure location whereupon any such impounded vehicle may be stored.~~
- ~~(2) The permit holder shall be covered by a garageman's liability insurance policy in the minimum amount of one hundred thousand dollars (\$100,000.00) for each single bodily injury, three hundred thousand dollars (\$300,000.00) for bodily injury to more than one (1) person and twenty five thousand dollars (\$25,000.00) in property damage which shall provide insurance coverage in regard to vehicles which are towed away, impounded and stored pursuant to the provisions of this article and which shall be issued by an insurance company that is authorized to do business in the state.~~

- ~~(b) Any police officer who orders the towing, impoundment and storage of any such motor vehicle shall order the same to be performed only by an independent contractor who has been granted such a permit by the city council.~~

~~Sec. 23-79. Reclaiming vehicle.~~

- ~~(a) Any person who is the owner or authorized bailee of any such impounded property may reclaim the same at any time prior to the disposition and sale thereof by complying with the following procedure:~~

- ~~(1) Written proof of ownership and/or authorization shall be filed with the police department on forms provided by that department.~~
- ~~(2) Costs and charges which have been incurred as a result of the towing, impoundment and storage of such property shall be paid. Upon presentation of a receipt for the payment of such charges, the owner or authorized bailee shall be entitled to recover the impounded property from the custody and control of the independent contractor. Thereafter, the police department, through the city clerk's office, shall ensure that property disbursement of all funds collected hereunder is made to all creditors having claims against such impounded property which have arisen as the result of the towing, impoundment and storage thereof.~~
- ~~(b) The owner or authorized bailee of any such motor vehicle or motorcycle shall not be allowed to reclaim the same, without an order from a court of competent jurisdiction, where the police department or any police officer thereof shall have probable cause to believe that the same has been utilized in the commission of the crime or contains stolen property, contraband or those items of narcotics that are prohibited by law or when such motor vehicle or motorcycle is material evidence in the investigation or prosecution of any person where there is probable cause to believe that such person has committed any such crime.~~

~~Sec. 23-80. Council to order sale of unclaimed vehicles.~~

~~At the first regular city council meeting on the first Tuesday of each month, the chief of police shall submit to the city council a list of all motor vehicles or motorcycles which have been impounded under this article and which have been unclaimed for a period of at least thirty (30) days. The city council shall thereupon order the sale of such impounded property at a certain time, date and place no less than thirty (30) days from the date of such council meeting in accordance with the procedure in this article.~~

~~Sec. 23-81. Notice of sale of impounded properties; notice to owner.~~

- ~~(a) Whenever the city council shall decide to offer impounded properties for sale, they shall publish notice of the sale once a week for two (2) successive weeks in a newspaper published in the city and/or county and the first such publication shall be made at least twenty (20) days before the sale. Such publication shall briefly describe the property; state the date, time and place of the sale and that the sale shall be made to the highest bidder at public auction; and state the manufacturer's name, model and motor number and the identity of the record owner, if known; provided, however, that before any such sale, the police department shall cause an investigation to be made for the purpose of determining the identity of the record owner of any such motor vehicle, who shall be notified as follows:~~
 - ~~(1) If such owner is a resident of the state, by personal service of the notice of sale in accordance with F.S. chapter 48.~~
 - ~~(2) If such owner is a nonresident of the state, by serving the notice of sale on such nonresident owner via certified mail, return receipt requested, and the date of service shall be considered to be three (3) days subsequent to the date that the notice is actually mailed to such registered owner and the same shall be mailed to the address, if known, of the owner which has been ascertained by diligent search and inquiry.~~

~~(b) Service on such an owner, as contemplated in this section, shall be made at least ten (10) days prior to any such sale.~~

~~Sec. 23-82. Sale to highest bidder; disposition of proceeds.~~

~~The sale of any such impounded property shall be made by the chief of police to the highest bidder and the proceeds thereof shall be disbursed as follows:~~

- ~~(1) By payment of all costs and charges that have been incurred as the result of the impounding of the vehicle or, if the proceeds of the sale are insufficient to pay all of the charges, by the equitable apportionment of such proceeds toward the payment thereof;~~
- ~~(2) The surplus, if any, from the sale shall be paid and disbursed to the owner of the vehicle, if known, or, if unknown, after thirty (30) days, the same shall be paid into the fine and forfeiture fund of the city.~~

~~Sec. 23-83. Report of sale.~~

~~The city council shall make a report of sale of any such motor vehicles or motorcycles by an appropriate affidavit to the state department of motor vehicles which shall identify each motor vehicle or motorcycle sold under the provisions of this article and the identity of the purchaser thereof, in such form as may be required by the state department of motor vehicles.~~

Section 3. Conflict with Other Ordinances and Codes. All ordinances or parts of ordinances of the City of New Port Richey, Florida, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

Section 4. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 5. Effective Date. This ordinance shall take effect immediately upon its adoption as provided by law.

The foregoing Ordinance was duly read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this _____ day of _____, 2017, and read and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this _____ day of _____, 2017.

ATTEST:

By: _____
Judy Meyers, City Clerk

By: _____
Robert Marlowe, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY
FOR THE SOLE USE AND RELIANCE OF THE
CITY OF NEW PORT RICHEY, FLORIDA:

Timothy P. Driscoll, City Attorney



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Lisa L. Fierce, Development Director
DATE: 3/21/2017
RE: Appeal of Order to Demolish - 6143 Cecelia Drive - Freitas Property

REQUEST:

This is an appeal from an Order to Demolish a residential structure located at 6143 Cecelia Drive. It is based on the Building Official's determination that a structure meets the criteria for demolition set forth in Section 6-185 of the Code. City Council shall hear and consider all facts material to the appeal and may affirm, modify or reverse the Order to Demolish. The matter shall be handled as a quasi-judicial proceeding.

DISCUSSION:

Site Information:

The subject property is 0.12 acres located on the north side of Cecelia Drive, approximately 900 feet east of Madison Street. It is within the Tanglewood Terrace subdivision. The site contains a 1,572 square foot single-family home that was built in 1973. The City discovered the problems with the property after a neighbor contacted Code Enforcement.

Order to Demolish:

On January 20, 2017, the structure was inspected by the City's Building Inspector and by the Building Official on January 27, 2017. The Building Official determined that the structure meets criteria for demolition, per Code. The Order required that the owner demolish the structure and clear the site within 60 days or by Tuesday, March 28, 2017.

The Code states that the Building Official must find the existence of one or more of seven possible criteria. The Order to Demolish was issued based on existence of the following three criteria:

- Section 6-185(2) – The structure is so unsanitary or so utterly fails to provide the amenities essential to decent living that it is manifestly unfit for human habitation, or is likely to cause sickness or disease, so as to work injury to the life, health or safety on the general public or occupant. "Amenities essential to decent living" include, but are not limited to, the availability of potable water, at least one working toilet, and protection from exposure to the elements.

Building Official findings: The water was turned off from the property on September 9, 2017, due to non-payment. Billing charges have been accruing and to date total \$1,673.82. Duke Energy turned off the electricity on October 1, 2014. The dwelling unit had not been kept in a clean and sanitary condition. The interior had been damaged so that it is unsafe and unsanitary. The presence of many large holes were noted in the walls. The roof had not been properly maintained and had collapsed at back of house. Soffit and fascia are in need of attention for rodents and insects. There is substantial debris in the back yard including an abandoned jet-ski.

It also meets the definition of "dilapidate, deteriorated or decayed structure" by reason of inadequate maintenance, obsolescence or abandonment, is unsafe or unsanitary and constitutes a fire hazard or other danger to life or property or is inadequate for the purpose for which such structure was

intended. By definition, unfit or unsafe structures are a nuisance and unlawful.

- Section 6-185(3) – The structure, or a portion thereof, as a result of decay, deterioration, or dilapidation is likely to fully or partially collapse.

Building Official findings: The roof had not been maintained in a proper manner and had been perforated by a tree growing inside the lanai area to the destruction of the ceiling joists and decking. Shingles have completely deteriorated.

- Section 6-185(7) – The structural parts have become so dilapidated, decayed or deteriorated, or there is an unusual sagging or leaning out of plumb of the building or any part thereof caused by deterioration or over-stressing of the structure or structural parts, that the structure is manifestly unsafe.

Building Official findings: The collapse of the ceiling joist has put undue pressure on exterior walls. The roof had not been maintained in a proper manner and has defects which admit rain and cause dampness in the walls of the interior portion of the building. The presence of many large holes were noted in the walls. Kitchen cabinets are missing.

Appeal:

Under Section 6-190 of the Code, the owner or an “interested party” may appeal an Order to Demolish. On February 22, 2017, an appeal was filed by property owner Jeffrey A. Freitas (“petitioner”). The \$400 filing fee was submitted on February 22, 2017.

As part of the appeal, the petitioner may appear to show:

- 1) That the structure does not meet the criteria for demolition set out in, Section 6-185.
- 2) That the structure cannot be demolished within the time specified by the order.
- 3) That the structure can be reconstructed, repaired, or restored. If a petitioner is appealing based on this subsection, the petitioner must submit, with the written petition for appeal, the following documentation regarding the proposed reconstruction, repair, or restoration:
 - a) list of proposed work to the structure; estimated cost;
 - b) timetable for obtaining permits; and
 - c) timetable for completion of the work. (City Council may stay a Demolition Order to give the petitioner time for such reconstruction, repair, or restoration.)

It is the petitioner’s burden to provide competent, substantial evidence that one or more of the above criteria are applicable. Competent, substantial evidence is fact-based and reliable evidence. Based on Staff’s knowledge of the property from the January 20, 2017 inspection and a more recent exterior inspection on March 6, 2017, the report to repair the structure provided by the applicant, addresses all required improvements. It includes a list of the proposed work to the interior and exterior of the structure with an estimated cost of \$44,900. The timetable submitted, however, is not adequate which lists completion by March 29. Staff would recommend 90 days to make the necessary repairs or by June 21, 2017.

RECOMMENDATION:

City Council is to consider all facts material to the appeal as a quasi-judicial review. Any person aggrieved by the decision of the City Council may seek judicial review in Circuit Court. Council may affirm, modify or reverse the Order to Demolish within three alternatives:

1. Affirm the Building Official’s determination that the structure meets the criteria for demolition and direct the owner to demolish the structure within 30 days with valid demolition permit; or
2. Affirm the Building Official’s determination that the structure meets the criteria for demolition, but require the owner to repair or restore the structure by obtaining the required permits and completing the work, including final inspections within 90 days (June 21, 2017); or
3. Reverse the Building Official’s determination.

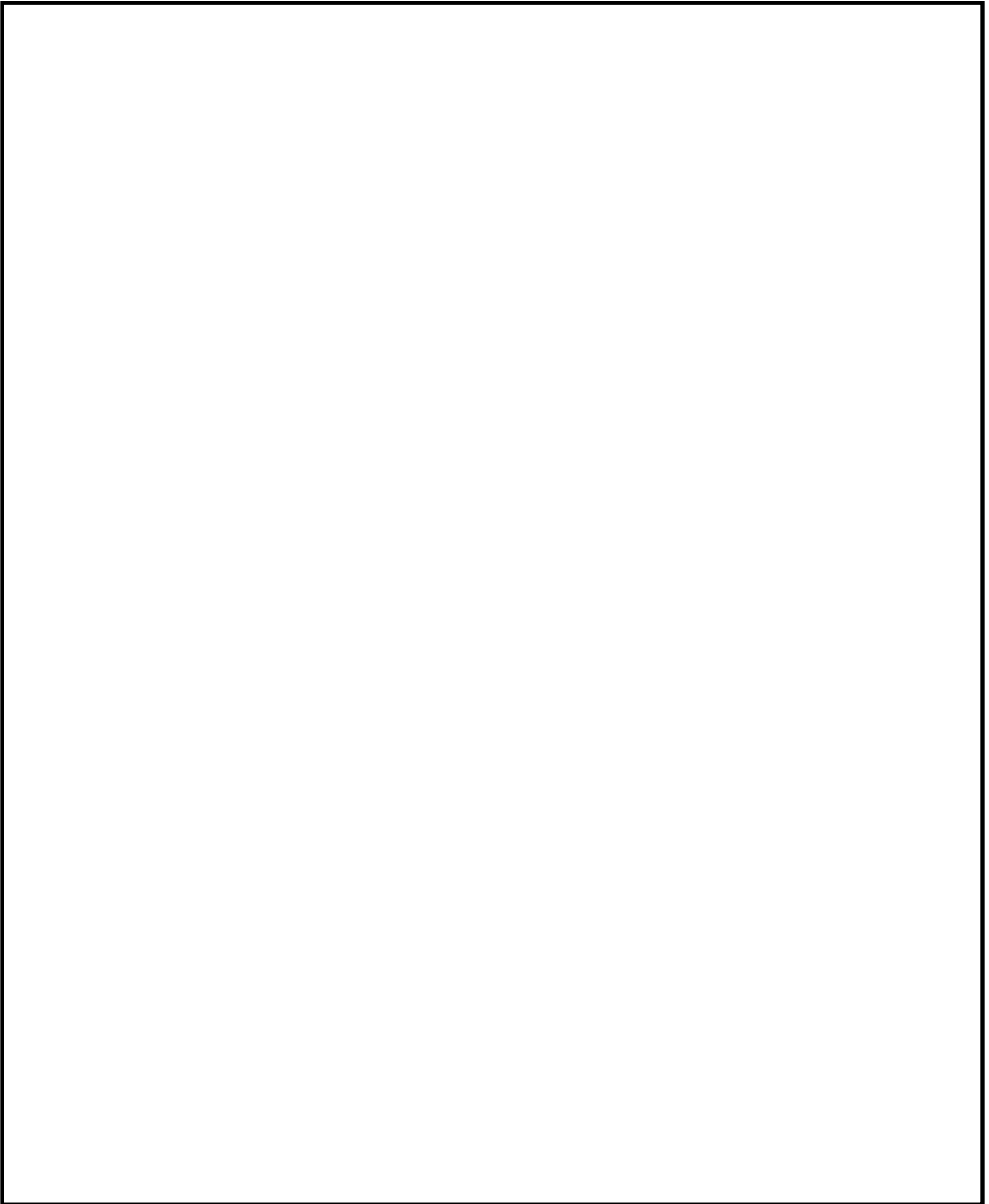
Staff recommends approval of alternative 2 to direct the owner to repair the structure within 90 days with a valid permit.

BUDGET/FISCAL IMPACT:

If the City is to demolish the property, the estimated impact to the budget is \$9,000. Costs incurred to date include certified mailings, advertising and title search.

ATTACHMENTS:

Description	Type
▣ Exhibit "A" - Site Location Map	Backup Material
▣ Exhibit "B" - Case History Timeline	Backup Material
▣ Exhibit "C" - Code Section 6-185, Criteria for Demolition	Backup Material
▣ Exhibit "D" - Demolition Investigation Form	Backup Material
▣ Exhibit "E" - Site Photographs	Backup Material
▣ Exhibit "F" - Order to Demolish	Backup Material
▣ Exhibit "G" - Code Section 6-190, Appeal to the City Council	Backup Material
▣ Exhibit "H" - Appeal Application	Backup Material



Development Department
City of New Port Richey, Florida

Case:

Address:

Owner:



Not to Scale

Exhibit B – Case History Timeline

10/31/2014	Complaint received by Code Enforcement regarding residential maintenance violations
11/3/2014	Certified Notice of Violation letter sent to property owner which was unclaimed
12/05/2014	Code Enforcement re-inspected found violation to still existed.
12/8/2014	Second Notice of Violation posted on the property & City Hall and sent to property owner (Freitas)
1/09/2015	Notice of Hearing Code Enforcement Special Magistrate hearing posted at the property & City Hall and sent to owner
2/10/2015	Code Enforcement re-inspects; violation remains
2/11/2015	Special Magistrate Hearing. Order set forth, the Respondent shall correct violations on property and come into compliance on or before February 25, 2015.
4/20/2016	Code Enforcement re-inspects. No change to the property since the Order issued.
1/10/2017	Letter from Duke Energy stating electric service was terminated on October 1, 2014
1/20/2017	Utilities history report shows no consumption of water since April 2014
1/20 & 1/27/2017	Building Inspector found evidence of slum & blighted criteria
1/27/2017	Order to Demolish Slum/Blighted Structure posted on property and mailed to property owner and interested parties; Notice recorded in Public Records with Pasco County.
1/27 & 2/03/17	Notice of Order to Demolish published twice in <i>Tampa Bay Times</i>
2/22/2017	Appeal of Order to Demolish submitted by property owner
3/1/2017	Notice of Appeal hearing sent via Certified Mail
3/21/2017	Appeal hearing

Exhibit C - Criteria for Demolition

- **Sec. 6-185. - Criteria for demolition.**

In determining whether a slum or blighted structure should be demolished, the building official or a licensed building inspector working under the supervision of the Building Official must find the existence of one (1) or more of the following criteria:

- (1) The structure, or a portion thereof has been extensively damaged by fire, flood, wind, or other natural phenomena such that the building or structure is substantially destroyed or poses an immediate and manifest danger to the life, health, or safety of the general public or occupant.
- (2) The structure is so unsanitary or so utterly fails to provide the amenities essential to decent living that it is manifestly unfit for human habitation, or is likely to cause sickness or disease, so as to work injury to the life, health or safety of the general public or occupant. "Amenities essential to decent living" include, but are not limited to, the availability of potable water, at least one (1) working toilet, and protection from exposure to the elements.
- (3) The structure, or a portion thereof, as a result of decay, deterioration, or dilapidation is likely to fully or partially collapse.
- (4) The condition of the structure, or a portion thereof, poses an immediate threat to life or property by fire or other causes.
- (5) The site to be cleared by demolition consists of the remains, debris, wall, chimney, or floors of or left from a building or structure that has partially or completely collapsed, fallen, or been torn down.
- (6) There is a serious and substantial falling away, hanging loose, or loosening of the siding, block, brick, or other building material creating a hazard for occupants or the public.
- (7) The structural parts have become so dilapidated, decayed, or deteriorated, or there is an unusual sagging or leaning out of plumb of the building or any part thereof caused by deterioration or over-stressing of the structure or structural parts, that the structure is manifestly unsafe.



DEMOLITION OF SLUM OR BLIGHTED STRUCTURES INVESTIGATION FORM

City of New Port Richey
Development Department
City Hall, 5919 Main Street, 1st Floor
New Port Richey, FL 34652
Phone (727) 853-1047 Fax (727) 853-1052

SITE DETAILS

Parcel ID No: 09-26-16-019A-00000-0390
Address: 6143 Cecelia Drive, New Port Richey, FL, 34653
Owner Name: Jeffrey A. Freitas
Structure Type: ☒ Residential ☐ Mobile ☐ Commercial ☐ Historical
Date Active Electric Service Discontinue: 10/01/2014
☒ Water Service Discontinued: No consumption since 4/24/2014 ☐ Gas Service Discontinued: _____

CRITERIA

NPR Code of Ordinances Chapter 6 - Article VI – Div. 5 – Sec 6185: In determining whether a slum or blighted structure should be demolished, the building official or licensed building inspector working under the supervision of the building official must find the existence of one or more of the following criteria:

- ☐ The structure or a portion thereof has been extensively damaged by fire, flood, wind, or other natural phenomena such that the building or structure is substantially destroyed or poses an immediate and manifest danger to the life, health, or safety of the general public or occupant.
- ☒ The structure is so unsanitary or so utterly fails to provide the amenities essential to decent living that it is manifestly unfit for human habitation, or is likely to cause sickness or disease, so as to work injury to the life, health, or safety of the general public or occupant "Amenities essential to decent living" include, but are not limited to, the availability of potable water, at least one working toilet, and protection from exposure to the elements.
- ☒ The structure, or a portion thereof, as a result of decay, deterioration, or dilapidation is likely to fully or partially collapse.
- ☐ The condition of the structure, or a portion thereof, poses an immediate threat to life or property by fire or other causes.
- ☐ The site to be cleared by demolition consists of the remains, debris, wall, chimney, or floors of or left from a building or structure that has partially or completely collapsed, fallen, or been torn down.
- ☐ There is a serious and substantial falling away, hanging loose; or loosening of the siding, block, brick, or other building material creating a hazard for occupants or the public.
- ☒ The structural parts have become so dilapidated, decayed, or deteriorated, or there is an unusual sagging or leaning out of plumb of the building or any part thereof caused by deterioration or over-stressing of the structure or structural parts, that the structure is manifestly unsafe.

COMMENTS / FINDING

Inspector Comments (including description of the state of the structure as well as other hazardous structures located on this site):

Inspector: Brendly W. Date: 1/20/17

As the Building Official for the City of New Port Richey it is my opinion that the above findings constitutes the condition of a slum or blighted structure, and therefore declare the structure condemned. It is additionally my recommendation that this case be further processed toward voluntary or involuntary demolition of the structure.

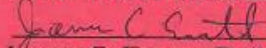
Building Official: Jim Endy Date: 1-26-17

Exhibit "E" - Site Photographs



ORDER TO DEMOLISH SLUM OR BLIGHTED STRUCTURE

This structure located at 6143 Cecelia Drive, New Port Richey, FL 34653 has been found by the City of New Port Richey to be a slum or blighted structure that shall be demolished pursuant to Article VI, Division 5 of the of the City of New Port Richey Code of Ordinances. **THIS STRUCTURE SHALL BE VACATED AND SHALL NOT BE OCCUPIED.** The owner(s) of this structure shall demolish this structure and clear the entire site within 60 days of date of this order or the City of New Port Richey will cause the structure to be demolished and cleared at the owner(s) expense. Demolition and clearance will include all tangible personal property on the site, such as vehicles, appliances, etc. **THE OWNER OR ANY OTHER INTERESTED PARTY MAY APPEAL THIS FINDING WITHIN 30 DAYS OF THE DATE INDICATED BELOW BY SUBMITTING A WRITTEN PETITION TO:** Development Director, 5919 Main Street, New Port Richey, FL 34652, Telephone 727-853-1047. **CAUTION: FAILURE TO APPEAL WITHIN 30 DAYS OR TO DEMOLISH THIS STRUCTURE WITHIN 60 DAYS WILL RESULT IN THE DEMOLITION OF THIS STRUCTURE WITHOUT FURTHER NOTICE OR HEARING. IT IS UNLAWFUL TO REMOVE OR TO MUTILATE THIS NOTICE UNTIL THE DEMOLITION ORDER IS COMPLIED WITH. FAILURE OF THE OWNER OR AN INTERESTED PARTY TO APPEAL WITHIN 30 DAYS OR TO DEMOLISH THIS STRUCTURE WITHIN 60 DAYS IS A VIOLATION OF THE CITY OF NEW PORT RICHEY'S ORDINANCES.**


James C. Everetts, Building Official

January 27, 2017
Date

Exhibit G - Appeal to City Council

- **Sec. 6-190. - Appeal to the City Council.**

(a) The owner or any interested party may appeal the order of demolition to the city council by submitting a written petition in a form approved by the city manager or his designee and a four-hundred-dollar fee on or before thirty (30) calendar days of the date indicated on the posted notice to: Development Director, Development Department of the City of New Port Richey, (address and phone). Upon receipt of both the written petition for an appeal and the four-hundred-dollar fee, the development director shall promptly arrange a time for the hearing before the city council and provide written notice thereof to the petitioner, who may appear to show:

- (1) That the structure does not meet the criteria for demolition set out in 6-185.
- (2) That the structure cannot be demolished within the time specified by the order.
- (3) That the structure can be reconstructed, repaired, or restored. If a petitioner is appealing based on this subsection, the petitioner must submit, with the written petition for appeal, the following documentation regarding the proposed reconstruction, repair, or restoration: list of proposed work to the structure; estimated cost; timetable for obtaining permits; and timetable for completion of the work. The city council may stay a demolition order to give the petitioner time for such reconstruction, repair, or restoration.

(b) A written petition for an appeal will not be accepted without the required four-hundred-dollar fee. Proof of indigence or inability to pay, in the form of a sworn financial statement, will be accepted in lieu of the four-hundred-dollar fee.

(c) The city council shall hear and consider all facts material to the appeal and may affirm, reverse or modify the order of demolition. Any person aggrieved by the decision of the city council may seek judicial review of the board's order in circuit court.



ADMINISTRATIVE APPEAL APPLICATION

City of New Port Richey
Development Department
City Hall, 5919 Main Street, 1st Floor
New Port Richey, FL 34652
Phone (727) 853-1039 Fax (727) 853-1052

CASE # SB2017-01

DRC Date: _____

Council Date: _____

Date Received: _____

RECEIVED

FEB 22 2017

DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

*** Please print legibly or use fillable form ***

- ☐ Submit original signed and notarized application
- ☐ Submit \$400 application fee

PETITIONER AND REPRESENTATIVE INFORMATION:

Petitioner(s): Jeffrey Freitas

Mailing Address: 4723 Spring Side Dr. New Port Richey, FL 34653

(Street, City, State, Zip Code for all owners)

Daytime Phone Number: 727-364-6402 Fax Number: _____

Email or Alternate Contact Information: jfreitas23@yahoo.com

Representative(s) of Petitioner(s): _____

Relationship to Petitioner(s): _____

Mailing Address: _____

(Street, City, State, Zip Code)

Daytime Phone Number: _____ Fax Number: _____

Email or Alternate Contact Information: _____

Who is the PRIMARY contact for this application? Jeffrey Freitas

SUBJECT PROPERTY INFORMATION:

General Location: City of New Port Richey

Street Address: 6143 Cecelia Drive New Port Richey, FL 34653

Size of Site: _____ square feet _____ acres

Legal Description: House

Parcel Number(s): 09-26-16-019A-00000-0390

Existing Categories: Zoning District: _____ Land Use Category: _____

Existing Use and Size: _____

(Existing number of dwelling units or square footage of non-residential use on the property)

RECEIVED

FEB 22 2017

DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

REQUESTED APPEAL:

I am petitioning the City of New Port Richey to consider an appeal of an administrative decision made by:

N.P.R. Building Official
(state title and/or position, i.e. Building Official, City Manager, etc.)

This decision involves (state nature of decision) Demolition

This decision was made on January 27th 2017. My appeal has been submitted within 30 days from that decision.

The basis of the appeal is as follows (attach additional sheets as necessary):

House is being sold to investors to be rehatted

NOTE FOR QUASI-JUDICIAL PROCEEDINGS:

I understand the hearing process to review this application is considered quasi-judicial and operates much like a court of law. Board and City Council members act in a similar capacity as a judge and must govern themselves in accordance with the basics of due process in making decisions. I understand that contact with any of these members about my application should be avoided. I also understand these members have been instructed to avoid all such conversations with applicants or people in opposition to or support the case. I further understand that decisions will be made based on evidence and testimony that was presented at scheduled public hearings and not on information gathered outside of these hearings.

ATTENDANCE AT MEETINGS:

The petitioner or petitioner's representative needs to be present at all meetings. Call Development Department Staff 727-853-1039 to find out when this case will be scheduled.

RECEIVED

FEB 22 2017

DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

AUTHORIZATION FOR PETITIONER'S REPRESENTATIVE(S):

I _____, **petitioner**, hereby authorize _____ **to act as my representative(s)** in all matters pertaining to the processing of this application. I agree to be bound by all representations and agreements made by the designated representative.

Signature of Petitioner(s): _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20____
who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public _____

My Commission Expires: _____

PETITIONER'S AFFIDAVIT:

I Jeffrey Freitas, **petitioner or authorized representative**, certify that I have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge. (Applications which are filed by corporations must bear the seal of the corporation over the signature of an officer authorized to act on behalf of the corporation.)

Signature of Petitioner or Authorized Representative: _____

Date: 2-22-2017

Subscribed and sworn to before me this 22 day of February, 20 17
who is personally known to me and/or produced A.L.C. Exp. 11/1/2018 as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public _____



My Commission Expires: _____

CITY OF NEW PORT RICHEY RECEIPT

(727) 853-1061

RECEIPT #

Received From

DATE

Location Address

No.

Legal-Sub

Lot(s)

Blk

	Code	Amount
1. Utility Deposit Acct# _____ Cy _____ Rt _____	UD	\$ _____
2. Meter Installation (Type) _____ Size _____	WM	_____
3. Reclaimed Water Connection-Size _____	WR	_____
4. Water Impact Fees _____	WI	_____
5. Sewer Impact Fees SW# _____ Cust# _____	--	_____
6. Interest - Sewer Impact Fee Agreement _____	II	_____
7. A/R Miscellaneous _____ Cust.# _____ TP _____	AR	_____
8. Building - Plan Review/Red Tags BP # _____	BP	_____
9. Development Review: Site Plan/Variance _____	DF	_____
10. Notary Fees/Passport Application Fees _____	NS/PA	_____
11. Copies _____	CE/CP	1156 \$400.00
12. Business Tax/Hazardous Permit # _____	OR/OL	\$400.00
13. Garage Sale/Special Permit _____	GS	_____
14. OTHER: <u>Appeal for Above add.</u>	LD	_____
15. OTHER: <u>ck# 1156</u>	CA	_____
16. OTHER: _____	--	_____
TOTAL \$		400.00

Oper: NPKLDS
 Date: 2/22/17 01
 CA
 Type: OC Drawer: 1
 Receipt no: 39883
 ACCOUNT-GENERAL
 1.00
 CK CHECK
 Total tendered
 Total payment
 Trans date: 2/22/17
 Time: 15:41:31



6143 Cecelia Dr, New Port Richey, FL 34653
Rehab Time-Frames

Phase 1: March 6 – March 9

Demo

Phase 2: March 9-16

Roof

Start on Interior

Phase 3: March 16-24

Exterior Paint

Interior Paint

Install Cabinetry

Complete Kitchen and Bathrooms

Install Appliances

A/C unit

Flooring

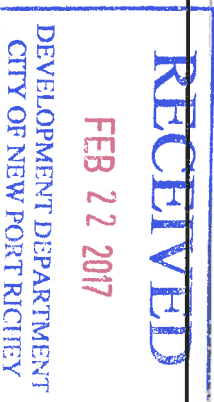
Phase 4: March 24 - 29

Landscaping

Finish Project

Prepared by JMN Enterprises, LLC
February 20, 2017

<u>Property Address:</u>	6143 Cecelia Dr, New Port Richey, FL 34653
<u>Square Feet:</u>	1128



TRADE	Quantity	Labor	Material	TOTAL BID	Invoice Batch 1	Invoice Batch 2	Invoice Batch 3	Invoice Batch 4	Final Invoice Batch	% Paid	Amount Paid
General											
Permits/Plans				\$ -							\$ -
Demo				\$ 1,000.00						0%	\$ -
Dumpster				\$ 500.00						0%	\$ -
Remediation											\$ -
Insurance (X3)				\$ 900.00						0%	\$ -
Utilities (Electric)				\$ 750.00						0%	\$ -
Utilities (Water)				\$ -							\$ -
Exterior											
Roofing				\$ 8,000.00						0	\$ -
Siding/Stucco											\$ -
Decking/Pavers				\$ -							\$ -
Masonry/Concrete				\$ 500.00						0	\$ -
Landscape				\$ 300.00						0	\$ -
Exterior Electrical				\$ -							\$ -
Windows/Doors				\$ 3,500.00						0%	\$ -
Exterior Paint				\$ 2,500.00						0%	\$ -
Exterior Carpentry				\$ -							\$ -
Pool/ Ext Plumbing				\$ -							\$ -
Fencing				\$ 600.00						100%	\$ -
Gutters				\$ -							\$ -
A/C Unit				\$ 4,500.00						0%	\$ -
Sod				\$ -							\$ -

Interior												
Framing											\$ -	
Doors/Hardware											\$ -	
Drywall											\$ -	
Interior Paint											\$ 2,500.00	0%
Interior Paint												
Garage Paint											\$ -	
Flooring											\$ -	
Carpet												
Hardwood											\$ 2,500.00	0
Vinyl												
Tile												100%
Other											\$ -	
Electrical											\$ -	
Rough											\$ -	
Fixtures											\$ -	
Finish											\$ -	
Plumbing											\$ -	
Rough											\$ -	
Fixtures											\$ 1,000.00	0%
Fixtures												
Finish											\$ -	
Crown/Base/Trim											\$ -	
Insulation											\$ 500.00	0
Alarm											\$ -	
Appliances											\$ -	
Kitchen												
Appliances											\$ 3,000.00	0
Counters											\$ -	
Backsplash											\$ -	
Cabinets											\$ 5,000.00	0%
Sinks/Faucets											\$ -	
Granite											\$ 2,000.00	0

2017年12月27日

DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

Page 63



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council

FROM: Lisa L. Fierce, Development Director

DATE: 3/21/2017

RE: Emergency Resolution No. 2017-12: Abatement and Removal of Unsafe Structure at 6821 Garden Drive

REQUEST:

This emergency resolution is scheduled for the March 21, 2017 City Council meeting. The structure has been determined to be unfit and unsafe. The purpose of the meeting is to report the condition of the structure to City Council which may, by resolution, declare the structure to be a nuisance and necessitate appropriate action. The matter shall be handled as a quasi-judicial proceeding.

DISCUSSION:

Site Information:

The subject property is 0.07 acres located on the west side of Garden Drive, approximately 175 feet north of Manor Beach Road. It is located within the Edgewater Gardens Subdivision that was platted in 1959. The site contains a mobile home that was damaged due to two separate fires. It is owned by Ronald Howarth. There is also a recreational vehicle on the property.

Condemnation Order:

There were fires to the structure on both March 1 and March 8. The Building Official determined that the structure meets the definition of unfit or unsafe structure and shall be abated under emergency condemnation procedure. Notice to the owner was sent via certified mail and was posted on the property and in City Hall. The Building Official also telephoned the property owner.

Whenever the Building Official determines that any structure constitutes a clear, present and immediate hazard to the safety of persons or property, the Building Official may issue an order of condemnation prohibiting habitation or occupation of the structure. The Building Official shall report the facts surrounding issuance of the order to City Council at its next regular meeting or other meeting called to hear emergency condemnations. Upon a determination that the condition of the structure at issue presents a clear, present and immediate hazard to the safety of persons or property, City Council shall adopt an emergency resolution declaring the same to be a nuisance and authorizing the immediate abatement and removal, forthwith, of such nuisance.

If the owner or any interested person can make arrangements for the abatement of such nuisance within the same time period as contemplated by City Council, the resolution shall be adopted but shall be held in abeyance for a stated time in order to allow the owner or such interested person to proceed with the abatement and removal of the nuisance; provided, however, that if the owner or any interested person does not proceed with the abatement, the nuisance shall be abated in accordance with the provisions of the resolution.

RECOMMENDATION:

Staff recommends approval of the resolution.

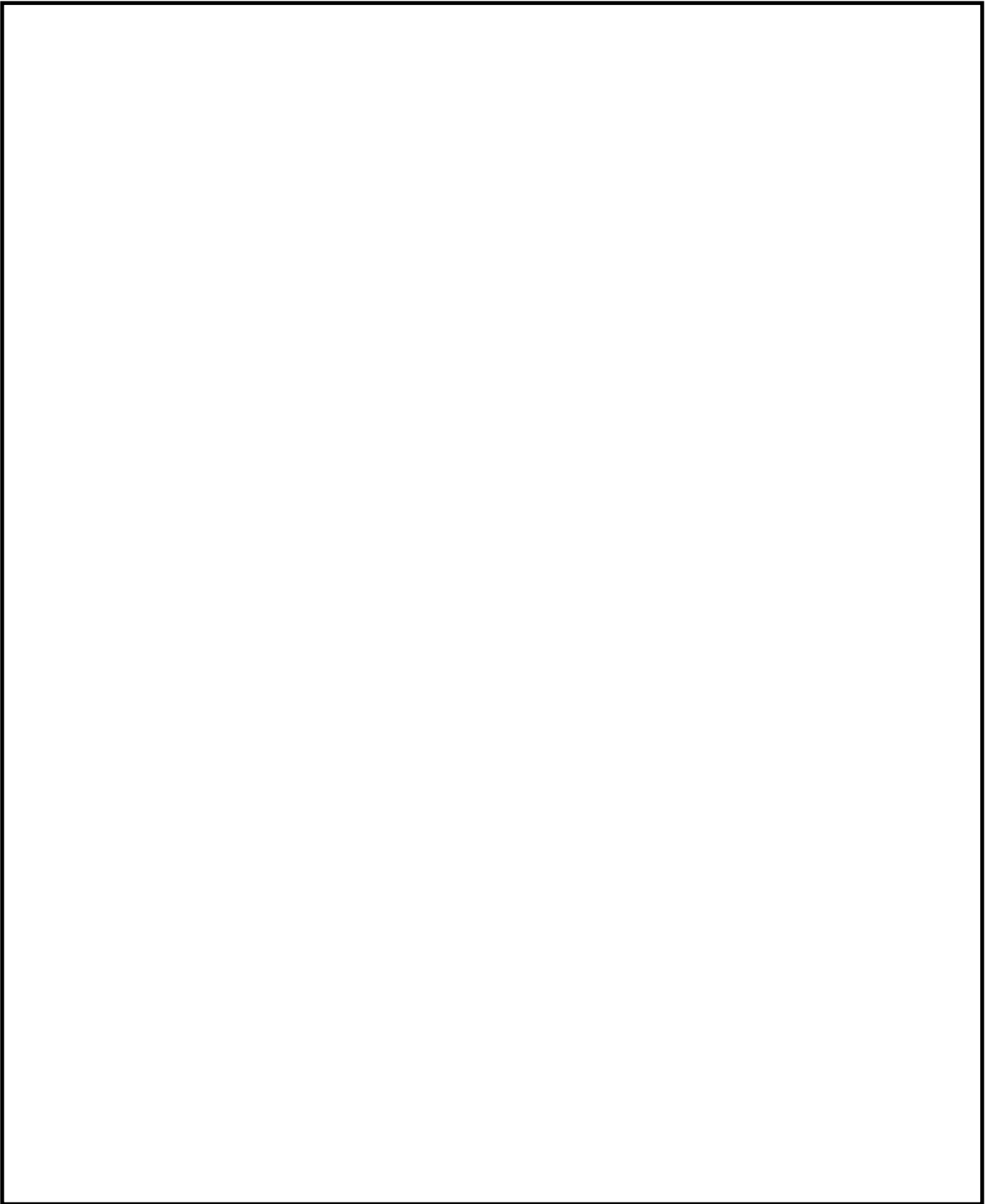
BUDGET/FISCAL IMPACT:

If the City is to remove the structure from the property, the estimated impact to the budget is \$6,000. A

separate hearing will be held after the removal of the structure to assess the costs and determine if a lien should be imposed.

ATTACHMENTS:

Description	Type
▣ Exhibit "A" - Site Location Map	Backup Material
▣ Exhibit "B"- Article VI of Code of Ordinances	Backup Material
▣ Exhibit "C"- Site Photographs	Backup Material
▣ Exhibit "D"- Notice of Condemnation Posted on Property	Backup Material
▣ Resolution #2017-12	Resolution Letter



Development Department
City of New Port Richey, Florida

Case:

Address:

Owner:



Not to Scale

ARTICLE VI. - DANGEROUS OR UNSAFE STRUCTURES^[4]

Footnotes:

--- (4) ---

Cross reference— Fire prevention and protection, Ch. 8; flood damage prevention, Ch. 9; health and sanitation, Ch. 11; mobile homes, Ch. 15; subdivisions, Ch. 21; zoning, Ch. 26.

DIVISION 1. - GENERALLY

Sec. 6-141. - Definitions.

The following definitions shall apply throughout this article:

Abandoned shall refer to any structure left vacant and unsecured by the owner of such structure with no overt indication of intent of the owner to resume the intended use of such structure.

Dilapidated, deteriorated or decayed structure shall refer to any structure which, by reason of inadequate maintenance, obsolescence or abandonment, is unsafe or unsanitary, constitutes a fire hazard or other danger to life or property or is inadequate for the purpose for which such structure was intended.

Hazard/hazardous shall refer to a situation which presents an exposure to danger or harm or a threat to safety.

Structure shall include any dwelling, edifice, building or other improvement which is intended or used for habitation or occupation.

Unfit or unsafe shall refer to any structure that is:

- a. Structurally unsound or unstable;
- b. Lacks running potable water or sanitary sewer facilities or is otherwise unsanitary;
- c. Inadequately provided with exit facilities or not provided with permanent means of securing all openings against unauthorized entry;
- d. Unsuitable, improper or inadequate for the use or occupancy for which it was intended;
- e. Dangerous to life or property because of a violation of one or more of the various codes of ordinances of the city;
- f. An attractive nuisance to children or a potential haven for vagrants; or
- g. A fire hazard or otherwise hazardous to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment.

(Ord. No. 1451, § 1, 4-7-98)

Sec. 6-142. - Certain structures declared to be a nuisance.

Unfit or unsafe structures as defined in this section are hereby declared a nuisance and unlawful.

(Ord. No. 1451, § 1, 4-7-98)

Secs. 6-143—6-150. - Reserved.



DIVISION 2. - EMERGENCY PROCEDURE

Sec. 6-151. - Authority of building official to condemn hazardous structures; declaration of nuisance.

Whenever the building official determines that any structure constitutes a clear, present and immediate hazard to the safety of persons or property, the building official may issue an order of condemnation prohibiting habitation or occupation of the structure, which order shall be conspicuously posted on the structure. It shall be unlawful to alter, deface or remove any such order during the pendency thereof.

The building official shall report the facts surrounding issuance of the order to the city council at its next regular meeting or other meeting called to hear emergency condemnations. Upon a determination that the condition of the structure at issue presents a clear, present and immediate hazard to the safety of persons or property, the city council shall adopt an emergency resolution declaring the same to be a nuisance and authorizing the immediate abatement and removal, forthwith, of such nuisance.

(Code 1964, § 6-46; Ord. No. 1451, § 1, 4-7-98)

Sec. 6-152. - Contents of resolution; notice to parties in interest.

The emergency resolution authorizing the abatement of any building declared a nuisance shall set forth a description of the property, the name and the address of the owner thereof as listed on the most recent tax roll, a recitation of facts in support of the action being taken by the city council and the method and the manner and by whom the abatement measure is to be performed. The city shall make a reasonable effort under the circumstances to give notice to the owner and any other person known to have an interest in the property, including, but not limited to, telephone or verbal notice, of the time, date and place when the resolution is to be considered by the city council. Notice of the hearing shall also be posted in city hall prior to the hearing.

If the owner or any interested person can make arrangements for the abatement of such nuisance within the same time period as contemplated by the city council, the resolution shall be adopted but shall be held in abeyance for a stated time in order to allow the owner or such interested person, forthwith, to proceed with the abatement and removal of the nuisance; provided, however, that if the owner or any interested person does not proceed with the abatement in such manner, the nuisance shall be abated and removed in accordance with the provisions of the resolution.

(Code 1964, § 6-48; Ord. No. 1451, § 1, 4-7-98)

Sec. 6-153. - Manner of abatement.

The abatement of any building declared a nuisance may be performed by city employees or by an independent contractor who shall dismantle, demolish, abate and remove such a nuisance. If an independent contractor is employed for such purpose, in the interest of expediting such abatement for the protection and security of the public welfare and safety, it shall not be necessary to invite bids for the performance of such abatement work but instead the city council shall secure price quotations with all due dispatch and award the abatement job to the most qualified independent contractor who is capable of performing such work on an emergency basis; provided, however, that the abatement job shall be awarded to the contractor making the lowest price quotation so long as such independent contractor is certified and licensed to perform such an abatement job in accordance with the method of removal and abatement thereof as prescribed by the city council.

(Code 1964, § 6-47; Ord. No. 1451, § 1, 4-7-98)

Sec. 6-154. - Hearing on costs; notice of hearing.

When any building declared a nuisance has been abated and removed pursuant to an emergency resolution, the city council shall schedule a hearing for the purpose of assessing the costs of the abatement and removal. Notice of the hearing shall be provided to the owner of the property and any person known to have an interest therein, as verified by an ownership and encumbrance report from a licensed title company doing business within the county. Notice shall be personally served as provided by law, except that notice may also be given by registered or certified mail, return receipt requested. Where personal service cannot be had, service by publication may be had in the manner prescribed by F.S. chapter 50. The hearing pursuant to the notice shall be held no less than thirty (30) days nor more than sixty (60) days following the date of the issuance of the notice. The notice shall be set forth on a form addressed to the party in interest, setting forth the legal description of the real property, reciting the reasons and purposes of the hearing and stating that the city council will at such hearing determine the costs and expenses that were incurred by the city in the abatement and removal of the building. The notice shall advise the party in interest that he has the right to attend the hearing, to be represented by counsel thereat and to present any evidence or to show cause why such costs should not be imposed or assessed against the subject real property. The notice shall further state that if the city council shall determine that such costs should be imposed and assessed against the subject real property, then the city council will adopt a resolution to that effect which will be recorded on the public records of the county for the purpose of imposing a lien or encumbrance against the real property for the full amount of the abatement and removal costs. Additionally, a copy of the resolution authorizing the abatement and removal of the nuisance shall be attached to the assessment notice.

(Code 1964, § 6-49; Ord. No. 1451, § 1, 4-7-98)

Sec. 6-155. - Hearing procedure; imposition of lien.

At the time, date and place scheduled for the hearing, the city council shall hear evidence pertaining to the costs incurred by the city for the abatement and removal of the building declared a nuisance, shall hear any testimony or evidence which the owner of the subject property or any person interested therein may desire to tender, and after hearing all of the facts and evidence, the city council shall decide whether or not the cost of the abatement and removal should be assessed against the subject real property and, if so, the amount of such costs. Should the council decide that such costs should be assessed against the subject real property, the council shall adopt a resolution setting forth its findings of facts and specifying the amount that it finds to be properly imposed and assessed against the subject real property. Such amount may include the entire cost of abatement, including rodent extermination, all administrative costs, reasonable attorneys' fees, postal expense, [and] newspaper publication. When so assessed by city council, such amount shall constitute a lien upon such property superior to all others except taxes. The city shall file such lien in the county's official record book showing the nature of such lien, the amount thereof, the legal description of the property and the name of the owner of the property. The lien shall date from the date of filing and shall accrue interest at the rate then prescribed for judgments in accordance with F.S. chapter 55. The city council may authorize the city attorney to enforce any such lien in the manner prescribed by F.S. chapter 162.

(Code 1964, § 6-50; Ord. No. 1451, § 1, 4-7-98)

Sec. 6-156. - Satisfaction of assessment.

Whenever the assessment levied pursuant to this division is paid in full, the city council shall adopt a resolution or declaration for the purpose of declaring that the assessment has been satisfied and is discharged as a lien against the subject real property.

(Code 1964, § 6-51; Ord. No. 1451, § 1, 4-7-98)

DIVISION 3. - SUPPLEMENTAL PROCEDURES FOR ABATEMENT OF MINOR NUISANCES

Sec. 6-157. - Minor nuisance defined.

For purposes of this article, "minor nuisance" shall include any structure which is not provided with a permanent means of securing all openings against unauthorized entry, or has other unfit or unsafe features which may be corrected by means other than the complete demolition or removal of the structure.

(Ord. No. 1451, § 1, 4-7-98)

Sec. 6-158. - Abatement of minor nuisances.

Minor nuisances may be abated in the manner prescribed by chapter 11 of this Code. The building official may secure any abandoned structure without notice to the owner as deemed necessary to expeditiously prevent such structure from being an attractive nuisance to children or affording a haven for vagrants.

During the pendency of any abatement proceeding under this division, the building official may issue and post an order of condemnation in the manner prescribed by section 6-151.

(Ord. No. 1451, § 1, 4-7-98)

Secs. 6-159—6-170. - Reserved.

Exhibit C - Site Photos - 6821 Garden Drive





NOTICE OF CONDEMNATION

Do not enter or occupy

6821 Garden Drive, New Port Richey, FL 34652

This structure constitutes a clear, present and immediate hazard to the safety of person or property. Habitation or occupation of the structure is prohibited.

The structure has been determined by the City of New Port Richey Building Official to be unfit or unsafe in accordance with Chapter 6, Article VI, New Port Richey Code, due to a recent fire of the structure. The City of New Port Richey City Council shall conduct hearing on Tuesday, March 21, 2017 at 7:00 pm in the City Council Chambers of City Hall (5919 Main Street, New Port Richey, FL, 34652). The purpose of the meeting is to report the condition of the structure to City Council which may, by resolution, declare the structure to a nuisance and authorize the Building Official to take appropriate, specific action at a time certain.



Building Official (727-853-1045)

March 7, 2017

Date

Warning: This structure has been seriously damaged and is unsafe. Do not enter. Entry may result in death or injury.

Resolution #2017-12

A RESOLUTION REQUESTING THE NUISANCE ABATEMENT OF A STRUCTURE SUBJECT TO A CONDEMNATION ORDER OF THE BUILDING OFFICIAL PURSUANT TO SECTION 6-171 THROUGH SECTION 6-183 OF THE CODE OF ORDINANCES OF THE CITY OF NEW PORT RICHEY; FINDING A HAZARD TO THE SAFETY OF PERSONS OR PROPERTY IN THE SUBJECT PROPERTY; CONDEMNING THE SUBJECT PROPERTY & AUTHORIZING THE DEMOLITION AND REMOVAL OF THE NUISANCE AT THE SUBJECT PROPERTY; FINDING THE SUBJECT PROPERTY TO CONSIST OF PARCEL ID: 06-26-16-0030-00000-0690 LOCATED AT 6821 GARDEN DRIVE, LEGALLY DESCRIBED AS EDGEWATER GARDENS UNIT 1 PB 6 PG 96 LOT 69 OR 8592 PG 1479, PUBLIC RECORDS OF PASCO COUNTY, FLORIDA, TOGETHER WITH MOBILE HOME SITUATED THEREON AND ALL IMPROVEMENTS AND APPURTENANTS THERETO, AKA 6821 GARDEN DRIVE, NEW PORT RICHEY, FLORIDA AND SHOWN ON EXHIBIT A; AND FOR OTHER PURPOSES AND RELIEF.

WHEREAS, the structure whose location is set forth herein is vacant and has become run down, dilapidated, unsightly, dangerous, obnoxious, unsafe, not fit for human habitation and detrimental to the public welfare of the City of New Port Richey, its citizens, and its residents;

WHEREAS, the condition of the Subject Property is unfit and unsafe to the safety of persons or property in the vicinity of the Subject Property;

WHEREAS, the condition of the Subject Property constitutes an immediate serious fire and health hazard to the City of New Port Richey, and unless actions are taken to remedy this situation by demolition and removal of said nuisance, there is a great likelihood that the surrounding property may be destroyed by fire originating from such unsafe and hazardous structures, and also that since structures contain litter, trash and debris with breeding rats, rodents, insects and other germ carriers of diseases;

WHEREAS, the Subject Property consists of a mobile unit which has been condemned and is uninhabitable; due to two fires. Total loss is over 90% of property destroyed.

WHEREAS, the condemned building on the Subject Property possesses no electricity; or water.

WHEREAS, windows, doors and all trusses are destroyed and aluminum siding is completely destroyed on the Subject Property;

WHEREAS, buildings on the Subject Property show exposed insulation, exposed electrical wiring; burnt wiring, kitchen and bath destroyed and all wood is destroyed.

WHEREAS, the buildings on the Subject Property are built and contain flammable material creating an imminent safety and fire hazard;

WHEREAS, the Building Official has posted an Order of Condemnation subject to Section 6-751, of the Code of New Port Richey upon the structure on the Subject Property;

WHEREAS, the structure on the Subject Property constitutes an immediate hazard to the health and safety of the citizens of New Port Richey, and they should be dismantled, demolished, abated, or removed for the purpose of eliminating such hazards.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY FLORIDA:

SECTION 1: That City Council hereby declares the structure located at the Subject Property identified in Section 4 below to be vacant while constituting a hazard to the safety of persons or property.

SECTION 2: That City Council hereby declares that the structure located at the Subject Property identified in Section 4 have been ordered condemned by the City Building Official and the habitation or occupation of such structures has been prohibited.

SECTION 3: That City Council hereby declares the Subject Property consists of a dilapidated mobile unit that was damaged beyond 90% of the value of the structure; the building on the Subject Property possesses no electricity; the building on Subject Property shows exposed insulation and exposed electrical wiring; and because of such conditions, the City Council declares the structure on the Subject Property to be a public nuisance and orders that they be dismantled, demolished, abated, or removed within 16 days, including illegally placed RV. Since this is a rented property, a legally licensed contractor would be required.

SECTION 4: The property subject to this Resolution identified by parcel number: 06-26-16-0030-00000-0690 and is located with physical address 6821 Garden Drive, New Port Richey, Florida 34652 and a legal description of: EDGEWATER GARDENS UNIT 1 PB 6 PG 96 LOT 69 OR 8592 PG 1479, PUBLIC RECORDS OF PASCO COUNTY, FLORIDA, TOGETHER WITH MOBILE HOME SITUATED THEREON AND ALL IMPROVEMENTS AND APPURTENANTS THERETO, AKA 6821 GARDEN DRIVE, NEW PORT RICHEY, FLORIDA (the "Subject Property"). The Subject Property is owned by Ronald Howarth whose address is 6953 Edgewater Drive, New Port Richey, FL 34652. The City of New Port Richey has made a reasonable effort under the circumstances to provide notice to Ronald Howarth and any other person known to have an interest in the Subject Property.

SECTION 5: The City Council hereby declares the nuisance provided herein to constitute an unsafe and unfit structure which is a nuisance to the safety of persons or property pursuant to Section 6-171 of the Code of Ordinances of the City of New Port Richey. The City Council authorizes the Building Official in concert with the Public Works Department of the City of New Port Richey to dismantle, demolish, abate, or remove immediately the structure on the Subject Property or procure the use of an independent contractor without the invitation of bids but instead by securing price quotations in compliance with Section 6-179 of the Code of Ordinances for the City of New Port Richey.

SECTION 6: The owner of the Subject Property or any interested person can make arrangements for the abatement of such nuisance within the same time period as contemplated by the City Council, and in such a situation this resolution shall be adopted but shall be held in abeyance for a stated time in order to allow the owner or such interested person to proceed with the abatement or removal of the nuisance; provided however, that if the owner or any interested person does not proceed with the abatement in such manner, the nuisance shall be dismantled, demolished, abated, or removed in accordance with the provisions of the resolution. Nothing in this section shall prohibit the City of New Port Richey from immediately dismantling, demolishing, abating, or removing the nuisances on the Subject Property.

SECTION 7: That the provisions of this Resolution are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 8: That this Resolution shall be in full force and effect from and after its passage and approval.

SECTION 9: DONE AND RESOLVED this ____ day of _____, 2017

(seal)
(Attest)

Judy Meyers,
City Clerk

Rob Marlowe
Mayor-Councilmember

APPROVED AS TO LEGAL FORM AND CONTENT FOR THE
SOLE RELIANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA

Timothy Driscoll
City Attorney

Exhibit A - Site Location Map
6821 Garden Drive, New Port Richey, Florida 34652
Parcel ID:06-26-16-0030-00000-0690





NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Debbie L. Manns, City Manager

DATE: 3/21/2017

RE: Resolution No. 2017-13: Opposition to HB 13 Regarding Community Redevelopment Agencies

REQUEST:

The request is for City Council to adopt Resolution No. 2017-13 in opposition of House Bill 13 which severely restricts the ability of Community Redevelopment Agencies (CRA's) to perform in accordance with their intended purpose and establishes a process by which to terminate all CRAs in Florida.

DISCUSSION:

Under Chapter 163, Part III, of the Florida Statutes a county or municipality is permitted to create a Community Redevelopment Agency to influence the redevelopment of blighted properties. CRA's rely on tax increment financing as a tool for redevelopment and to motivate the creation of jobs. In short, the tax increment used to finance projects is a portion of the difference between the amount of property tax revenue generated prior to the establishment of the CRA and the amount of property tax revenue generated in future fiscal years.

The current proposed HB 13 seeks to prohibit or restrict local municipalities' use of CRA's. The projects financed through use of tax increment funds stabilize blighted areas. Local units of government have both the right and the responsibility to mobilize reinvestment in economically challenged areas. The state should not restrict CRA's as they are a necessary tool for local units of government. Should HB 13 pass and become law as of July 1, 2017, it would have devastating effects on the 178 current CRA's throughout the State of Florida including our own.

RECOMMENDATION:

The recommendation is for the City Council to adopt Resolution No. 2017-13 expressing the City's opposition to HB 13 in relation to community redevelopment agencies and direct the City Clerk to forward copies of the Resolution to Governor Rick Scott, Speaker of the House Richard Corcoran and the members of the Pasco County Legislative Delegation.

BUDGET/FISCAL IMPACT:

There is no financial impact associated with this agenda item.

ATTACHMENTS:

Description	Type
☐ Resolution No. 2017-13: Opposition to HB 13 Regarding Community Redevelopment Agencies	Backup Material
☐ Proposed HB 13	Backup Material

RESOLUTION 2017-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, OPPOSING ANY STATE LEGISLATION THAT WOULD PROHIBIT THE CREATION OF NEW COMMUNITY REDEVELOPMENT AGENCIES AFTER A DATE CERTAIN; PROVIDE A PHASE-OUT PERIOD FOR EXISTING COMMUNITY REDEVELOPMENT AGENCIES; PROVIDE A LIMITED EXCEPTION FOR COMMUNITY REDEVELOPMENT AGENCIES WITH CERTAIN OUTSTANDING BOND OBLIGATIONS; REQUIRE THE DEPARTMENT OF ECONOMIC OPPORTUNITY TO DECLARE INACTIVE COMMUNITY REDEVELOPMENT AGENCIES THAT HAVE REPORTED NO FINANCIAL ACTIVITY FOR A SPECIFIED NUMBER OF YEARS; REQUIRE MUNICIPAL COMMUNITY REDEVELOPMENT AGENCIES TO PROVIDE AN ANNUAL BUDGET TO THE COUNTY COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, any state legislation that prohibits or restricts local municipalities' use of community redevelopment agencies to effectively carry out community redevelopment and revitalization would have far-reaching negative impacts upon local governments throughout the State of Florida and would severely limit their ability to meet community needs; and

WHEREAS, the City Council of the City of New Port Richey strongly opposes any state legislation that would prohibit the creation of new community redevelopment agencies after a date certain; provide a phase-out period for existing community redevelopment agencies; provide a limited exception for community redevelopment agencies with certain outstanding bond obligations; require the department of economic opportunity to declare inactive community redevelopment agencies that have reported no financial activity for a specified number of years; and require municipal community redevelopment agencies to provide an annual budget to the county commission.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED, THAT:

SECTION 1. The City Council of the City of New Port Richey opposes any state legislation that would prohibit the creation of new community redevelopment agencies after a date certain; provide a phase-out period for existing community redevelopment agencies; provide a limited exception for community redevelopment agencies with certain outstanding bond obligations; require the department of economic opportunity to declare inactive community redevelopment agencies that have reported no financial activity for a specified number of years; and require municipal community redevelopment agencies to provide an annual budget to the county commission.

SECTION 2. This Resolution shall become effective immediately upon adoption.

The above and foregoing Resolution was read and adopted at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 21st day of March, 2017.

ATTEST:

By: _____
Judy Meyers, City Clerk

By: _____
Robert Marlowe, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE SOLE USE AND RELIANCE OF
THE CITY OF NEW PORT RICHEY, FLORIDA:

Timothy P. Driscoll, City Attorney

1 A bill to be entitled
2 An act relating to community redevelopment agencies;
3 amending s. 163.356, F.S.; providing reporting
4 requirements; deleting provisions requiring certain
5 annual reports; amending s. 163.367, F.S.; requiring
6 ethics training for community redevelopment agency
7 commissioners; amending s. 163.370, F.S.; establishing
8 procurement procedures; creating s. 163.371, F.S.;
9 providing annual reporting requirements; requiring a
10 community redevelopment agency to publish annual
11 reports and boundary maps on its website; creating s.
12 163.3755, F.S.; prohibiting the creation of new
13 community redevelopment agencies after a date certain;
14 providing a phase-out period for existing community
15 redevelopment agencies; providing a limited exception
16 for community redevelopment agencies with certain
17 outstanding bond obligations; creating s. 163.3756,
18 F.S.; providing legislative findings; requiring the
19 Department of Economic Opportunity to declare inactive
20 community redevelopment agencies that have reported no
21 financial activity for a specified number of years;
22 providing hearing procedures; authorizing certain
23 financial activity by a community redevelopment agency
24 that is declared inactive; requiring the Department of
25 Economic Opportunity to maintain a website identifying

all inactive community redevelopment agencies;
amending s. 163.387, F.S.; revising requirements for
the use of the redevelopment trust fund proceeds;
limiting allowed expenditures; revising requirements
for the annual budget of a community redevelopment
agency; requiring municipal community redevelopment
agencies to provide annual budget to county
commission; revising requirements for the annual
audit; requiring the audit to be included with the
financial report of the county or municipality that
created the community redevelopment agency; amending
s. 218.32, F.S.; requiring county and municipal
governments to report community redevelopment agency
annual audit reports as part of the county or
municipal annual report; revising criteria for finding
that a county or municipality failed to file report;
requiring the Department of Financial Services to
provide a report to the Department of Economic
Opportunity concerning community redevelopment
agencies with no revenues, expenditures, or debts;
providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Paragraphs (c) and (d) of subsection (3) of

51 section 163.356, Florida Statutes, are amended to read:

52 163.356 Creation of community redevelopment agency.—

53 (3)(c) The governing body of the county or municipality
54 shall designate a chair and vice chair from among the
55 commissioners. An agency may employ an executive director,
56 technical experts, and such other agents and employees,
57 permanent and temporary, as it requires, and determine their
58 qualifications, duties, and compensation. For such legal service
59 as it requires, an agency may employ or retain its own counsel
60 and legal staff.

61 (d) An agency authorized to transact business and exercise
62 powers under this part shall file with the governing body the
63 report required pursuant to s. 163.371(1). ~~, on or before March~~
64 ~~31 of each year, a report of its activities for the preceding~~
65 ~~fiscal year, which report shall include a complete financial~~
66 ~~statement setting forth its assets, liabilities, income, and~~
67 ~~operating expenses as of the end of such fiscal year. At the~~
68 ~~time of filing the report, the agency shall publish in a~~
69 ~~newspaper of general circulation in the community a notice to~~
70 ~~the effect that such report has been filed with the county or~~
71 ~~municipality and that the report is available for inspection~~
72 ~~during business hours in the office of the clerk of the city or~~
73 ~~county commission and in the office of the agency.~~

74 (e) ~~(d)~~ At any time after the creation of a community
75 redevelopment agency, the governing body of the county or

76 municipality may appropriate to the agency such amounts as the
77 governing body deems necessary for the administrative expenses
78 and overhead of the agency, including the development and
79 implementation of community policing innovations.

80 Section 2. Subsection (1) of section 163.367, Florida
81 Statutes, is amended to read:

82 163.367 Public officials, commissioners, and employees
83 subject to code of ethics.—

84 (1) (a) The officers, commissioners, and employees of a
85 community redevelopment agency created by, or designated
86 pursuant to, s. 163.356 or s. 163.357 are ~~shall be~~ subject to
87 the provisions and requirements of part III of chapter 112.

88 (b) Commissioners of a community redevelopment agency must
89 comply with the ethics training requirements in s. 112.3142.

90 Section 3. Subsection (5) is added to section 163.370,
91 Florida Statutes, to read:

92 163.370 Powers; counties and municipalities; community
93 redevelopment agencies.—

94 (5) A community redevelopment agency shall procure all
95 commodities and services under the same purchasing processes and
96 requirements that apply to the county or municipality that
97 created the agency.

98 Section 4. Section 163.371, Florida Statutes, is created
99 to read:

100 163.371 Reporting requirements.—

101 (1) Beginning March 31, 2018, and no later than March 31
102 of each year thereafter, a community redevelopment agency shall
103 file an annual report with the county or municipality that
104 created the agency and publish the information on the agency's
105 website. The report must include the following information:

106 (a) A complete audit report of the redevelopment trust
107 fund pursuant to s. 163.387(8).

108 (b) The performance data for each plan authorized,
109 administered, or overseen by the community redevelopment agency
110 as of December 31 of the year being reported, including the:

111 1. Total number of projects started, completed, and the
112 estimated project cost for each project.

113 2. Total expenditures from the redevelopment trust fund.

114 3. Number of jobs created within the community
115 redevelopment agency's area of authority.

116 4. Sector of the economy to which the new jobs pertain.

117 5. Number of jobs retained in the area within the
118 community redevelopment agency's authority.

119 6. Original assessed real property values within the
120 community redevelopment agency's area of authority as of the day
121 the agency was created.

122 7. Total assessed real property values of property within
123 the boundaries of the community redevelopment agency as of
124 January 1 of the year being reported.

125 8. Total amount expended for affordable housing for low

126 and middle income residents.

127 (2) By January 1, 2018, each community redevelopment
128 agency shall publish on its website digital maps that depict the
129 geographic boundaries and total acreage of the community
130 redevelopment agency. If any change is made to the boundaries or
131 total acreage, the agency shall post updated map files on its
132 website within 60 days after the date such change takes effect.

133 Section 5. Section 163.3755, Florida Statutes, is created
134 to read:

135 163.3755 Termination of community redevelopment agencies;
136 prohibition on future creation.-

137 (1) A community redevelopment agency in existence on July
138 1, 2017, shall terminate on the expiration date provided in the
139 community redevelopment agency's charter on July 1, 2017, or on
140 September 30, 2037, whichever is earlier.

141 (2) A community redevelopment agency may not initiate any
142 new projects or issue any new debt on or after October 1, 2017.

143 (3)(a) Notwithstanding subsection (1), a community
144 redevelopment agency with outstanding bonds as of July 1, 2017
145 and that do not mature until after the earlier of the
146 termination date of the agency or September 30, 2037, remains in
147 existence until the date the bonds mature.

148 (b) A community redevelopment agency operating under this
149 subsection on or after September 30, 2037, may not extend the
150 maturity date of any outstanding bonds.

151 (c) The county or municipality that created the community
152 redevelopment agency must issue a new finding of necessity
153 limited to timely meeting the remaining bond obligations of the
154 community redevelopment agency.

155 (4) A community redevelopment agency may not be created on
156 or after July 1, 2017. A community redevelopment agency in
157 existence before July 1, 2017, may continue to operate as
158 provided in this part.

159 Section 6. Section 163.3756, Florida Statutes, is created
160 to read:

161 163.3756 Inactive community redevelopment agencies.—

162 (1) The Legislature finds that a number of community
163 redevelopment agencies continue to exist but report no revenues,
164 no expenditures, and no outstanding debt in their annual report
165 to the Department of Financial Services pursuant to s. 218.32.

166 (2) (a) Beginning October 1, 2014, a community
167 redevelopment agency that has reported no revenues,
168 expenditures, or debt under s. 218.32 or s. 189.016(9), for 3
169 consecutive fiscal years shall be declared inactive by the
170 Department of Economic Opportunity. The department shall notify
171 the agency of the declaration of inactive status under this
172 subsection. If the agency has no board members or no agent, the
173 notice of inactive status must be delivered to the governing
174 board or commission of the county or municipality that created
175 the agency.

176 (b) The governing board of a community redevelopment
177 agency declared inactive under this subsection may seek to
178 invalidate the declaration by initiating proceedings under s.
179 189.062(5) within 30 days after the date of the receipt of the
180 notice from the department.

181 (3) A community redevelopment agency declared inactive
182 under this section is authorized only to expend funds from the
183 redevelopment trust fund as necessary to service outstanding
184 bond debt. The agency may not expend other funds without an
185 ordinance of the governing body of the local government that
186 created the agency consenting to the expenditure of funds.

187 (4) The provisions of s. 189.062(2) and (4) do not apply
188 to a community redevelopment agency that has been declared
189 inactive under this section.

190 (5) The provisions of this section are cumulative to the
191 provisions of s. 189.062. To the extent the provisions of this
192 section conflict with the provisions of s. 189.062, this section
193 prevails.

194 (6) The Department of Economic Opportunity shall maintain
195 on its website a separate list of community redevelopment
196 agencies declared inactive under this section.

197 Section 7. Subsections (6) and (8) of section 163.387,
198 Florida Statutes, are amended to read:

199 163.387 Redevelopment trust fund.—

200 (6) Beginning July 1, 2017, moneys in the redevelopment

trust fund may be expended ~~from time to time~~ for undertakings of a community redevelopment agency as described in the community redevelopment plan only pursuant to an annual budget adopted by the board of commissioners of the community redevelopment agency and only for the following purposes stated in this subsection.~~7~~ ~~including, but not limited to:~~

(a) Except as provided in this subsection, a community redevelopment agency shall comply with the requirements of s. 189.016.

(b) A community redevelopment agency created by a municipality shall:

1. Adopt its proposed budget within 90 days before the beginning of its fiscal year.

2. Submit its proposed budget and projections for the next fiscal year to the board of county commissioners for the county in which the community redevelopment agency is located within 60 days before the start of the agency's fiscal year.

3. Submit amendments to its operating budget to the board of county commissioners of the county in which the community redevelopment agency is located within 10 days after the date of adoption of the amended budget. ~~Administrative and overhead expenses necessary or incidental to the implementation of a community redevelopment plan adopted by the agency.~~

(c) The annual budget of a community redevelopment agency may provide for payment of the following expenses:

226 1. Administrative and overhead expenses directly or
227 indirectly necessary to implement a community redevelopment plan
228 adopted by the agency.

229 2.~~(b)~~ Expenses of redevelopment planning, surveys, and
230 financial analysis, including the reimbursement of the governing
231 body or the community redevelopment agency for such expenses
232 incurred before the redevelopment plan was approved and adopted.

233 3.~~(c)~~ The acquisition of real property in the
234 redevelopment area.

235 4.~~(d)~~ The clearance and preparation of any redevelopment
236 area for redevelopment and relocation of site occupants within
237 or outside the community redevelopment area as provided in s.
238 163.370.

239 5.~~(e)~~ The repayment of principal and interest or any
240 redemption premium for loans, advances, bonds, bond anticipation
241 notes, and any other form of indebtedness.

242 6.~~(f)~~ All expenses incidental to or connected with the
243 issuance, sale, redemption, retirement, or purchase of bonds,
244 bond anticipation notes, or other form of indebtedness,
245 including funding of any reserve, redemption, or other fund or
246 account provided for in the ordinance or resolution authorizing
247 such bonds, notes, or other form of indebtedness.

248 7.~~(g)~~ The development of affordable housing within the
249 community redevelopment area.

250 8.~~(h)~~ The development of community policing innovations.

251 (8) (a) Each community redevelopment agency shall provide
252 for an audit of the trust fund each fiscal year and a report of
253 such audit to be prepared by an independent certified public
254 accountant or firm.

255 (b) The audit ~~Such~~ report shall:

256 1. Describe the amount and source of deposits into, and
257 the amount and purpose of withdrawals from, the trust fund
258 during such fiscal year and the amount of principal and interest
259 paid during such year on any indebtedness to which increment
260 revenues are pledged and the remaining amount of such
261 indebtedness.

262 2. Include a complete financial statement identifying the
263 assets, liabilities, income, and operating expenses of the
264 community redevelopment agency as of the end of such fiscal
265 year.

266 3. Include a finding by the auditor determining whether
267 the community redevelopment agency complies with the
268 requirements of subsection (7).

269 (c) The audit report for the community redevelopment
270 agency shall be included with the annual financial report
271 submitted by the county or municipality that created the agency
272 to the Department of Financial Services as provided in s.
273 218.32, regardless of whether the agency reports separately
274 under s. 218.32.

275 (d) The agency shall provide ~~by registered mail~~ a copy of

the audit report to each taxing authority.

Section 8. Subsection (3) of section 218.32, Florida Statutes, is amended to read:

218.32 Annual financial reports; local governmental entities.—

(3) (a) The department shall notify the President of the Senate and the Speaker of the House of Representatives of any municipality that has not reported any financial activity for the last 4 fiscal years. Such notice must be sufficient to initiate dissolution procedures as described in s. 165.051(1) (a). Any special law authorizing the incorporation or creation of the municipality must be included within the notification.

(b) Failure of a county or municipality to include in its annual report to the department the full audit required by s. 163.387(8) for each community redevelopment agency created by that county or municipality constitutes a failure to report under this section.

(c) By November 1 of each year, the department must provide the Special District Accountability Program of the Department of Economic Affairs with a list of each community redevelopment agency reporting no revenues, expenditures, or debt for the community redevelopment agency's previous fiscal year.

Section 9. This act shall take effect July 1, 2017.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council

FROM: Debbie L. Manns, City Manager

DATE: 3/21/2017

RE: Resolution No. 2017-14: Opposition to HB 17 Regarding the Preemption of Municipal Home Rule Powers

REQUEST:

The request is for the City Council to adopt Resolution No. 2017-14 expressing the City's opposition of HB 17 in respect to local regulation preemption by the state which is currently scheduled for its first reading by the 2017 House of Representatives.

DISCUSSION:

Currently, there is legislation being considered at the state level that would preempt local units of government from licensing and regulating business without specific approval from the state and nullifies all existing regulations not authorized by law on July 1, 2020. Some examples of regulations currently not specifically authorized by Florida law are as follows:

- Noise regulations
- Adult entertainment/sexually oriented business regulation
- Medical marijuana siting and security regulations
- Building height restrictions
- Parking of commercial vehicles in residential districts
- Home based business regulations

Local units of government are created and chartered by their citizens to solidify the reigns of home rule. The ability of municipalities to respond to local problems and activities would be severely limited by HB 17. More specifically, HB 17 is designed to undercut the intent of municipal citizens, who voted to incorporate their communities and exercise home rule powers granted by the Florida Constitution to govern themselves and thereby, effectively address the unique local concerns of their community.

RECOMMENDATION:

The recommendation is for the City Council to adopt Resolution No. 2017-14 expressing the City's opposition to HB 17 in relation to the preemption of municipal home rule powers and direct the City Clerk to forward copies of the Resolution to Governor Rick Scott, Speaker of the House Richard Corcoran and the members of the Pasco County Legislative Delegation.

BUDGET/FISCAL IMPACT:

There is no financial impact associated with this agenda item.

ATTACHMENTS:

Description	Type
□ Resolution No. 2017-14: Opposition to HB 17 Regarding the Preemption of Municipal Home Rule Powers	Backup Material
□ Proposed HB 17	Backup Material

RESOLUTION 2017-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, OPPOSING ANY STATE LEGISLATION THAT WOULD PREEMPT LOCAL REGULATIONS TO THE STATE BY PROHIBITING LOCAL GOVERNMENTS FROM IMPOSING OR ADOPTING CERTAIN ORDINANCES, REGULATIONS, RULES, LICENSES, PERMIT OR OTHER REQUIREMENTS INCLUDING ASSOCIATED FEES; OPPOSING ANY STATE LEGISLATION THAT WOULD PREEMPT AND REPEAL BY OPERATION OF STATE LAW ANY EXISTING LOCAL REGULATIONS; OPPOSING ANY STATE LEGISLATION THAT WOULD LIMIT LOCAL GOVERNMENTS IN MODIFYING OR IMPOSING ADDITIONAL REGULATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, any state legislation that preempts local regulations would have far-reaching negative impacts upon local governments throughout the State of Florida and would severely limit their ability to prescribe local laws to meet community needs; and

WHEREAS, the City Council of the City of New Port Richey strongly opposes any state legislation that would preempt local regulations, that would repeal by operation of law existing local regulations or that would limit local governments in modifying or enacting additional local regulations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED, THAT:

SECTION 1. The City Council of the City of New Port Richey opposes any state legislation that would preempt local regulations to the State of Florida by prohibiting local governments from imposing or adopting certain ordinances, regulations, rules, licenses, permit or other requirements including associated fees that would repeal by operation of law any existing local regulations, or that would limit local governments in modifying or enacting additional regulations.

SECTION 2. This Resolution shall become effective immediately upon adoption.

The above and foregoing Resolution was read and adopted at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 21st day of March, 2017.

ATTEST:

By: _____
Judy Meyers, City Clerk

By: _____
Robert Marlowe, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE SOLE USE AND RELIANCE OF
THE CITY OF NEW PORT RICHEY, FLORIDA:

Timothy P. Driscoll, City Attorney

1 A bill to be entitled
2 An act relating to local regulation preemption;
3 providing definitions; prohibiting certain local
4 governments from imposing or adopting certain
5 regulations on businesses, professions, and
6 occupations after a certain date; preempting the
7 regulation of businesses, professions, and occupations
8 to the state; providing exceptions to such preemption;
9 providing an effective date.

10
11 Be It Enacted by the Legislature of the State of Florida:

12
13 Section 1. Regulation of businesses, professions, and
14 occupations preempted to the state.-

15 (1) DEFINITIONS.-As used in this section:

16 (a) "Local government" means a county, municipality,
17 special district, school district, or political subdivision of
18 the state.

19 (b) "Regulation" means a rule or regulation, license,
20 permit, or requirement and includes, but is not limited to, a
21 regulatory fee, license fee, or permit fee.

22 (2) LOCAL GOVERNMENT REGULATION.-After January 1, 2017, a
23 local government may not adopt or impose a new regulation on a
24 business, profession, and occupation unless the regulation is
25 expressly authorized by general law.

HB 17

2017

26 (3) PREEMPTION OF REGULATION TO THE STATE.-

27 Notwithstanding any law to the contrary, this section expressly
28 preempts the regulation of businesses, professions, and
29 occupations to the state and supersedes any local government
30 regulation of businesses, professions, and occupations with the
31 exception of the following:

32 (a) A regulation adopted prior to January 1, 2017, without
33 general law authority. Any such regulation expires on January 1,
34 2020.

35 (b) A regulation expressly authorized by general law.

36 (4) EXISTING REGULATION LIMIT.-A local government with a
37 local regulation concerning a business, profession, or
38 occupation that is retained pursuant to paragraph (3)(a) may not
39 impose additional regulations on that business, profession, or
40 occupation or modify such regulation except to repeal or reduce
41 the regulation.

42 (5) REGULATIONS NOT AUTHORIZED.-A local regulation that is
43 not authorized under this section or expressly authorized by
44 general law does not apply and may not be enforced.

45 Section 2. This act shall take effect July 1, 2017.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Debbie L. Manns, City Manager
DATE: 3/21/2017
RE: Recommendations for In-Kind Support for Special Events

REQUEST:

The request is for City Council to approve the recommended in-kind support of the annual special events hosted by local not for profit organizations.

DISCUSSION:

A formal application process has established and applies to not for profit organizations seeking in-kind support from the city for special events. The approved amount of in-kind services support would be used to cover a portion of the expenses associated with the police, fire and public service staff that are involved in the set up and operation of the planned special event.

The purpose of the formal application process is to facilitate quantifiable recommendations to the City Council on the amount of city support to the respective annual events. The recommendations are based on factors such as: the amount of gross revenue generated by the special event and the resoluteness of the event organizer in ensuring that the surplus revenue is used to further achieve the purpose or mission of the event organizer. Secondly, to make certain that the special events that are being supported: promote the city as a destination for visitors, result in economic impact to local businesses and provide a family-friendly program.

In that regard, attached please find the applications for in-kind support that have been received for the current fiscal year as well as a recommendation matrix.

RECOMMENDATION:

Staff recommends that City Council approve the recommended in-kind support of the annual special events as submitted.

BUDGET/FISCAL IMPACT:

Funding for this item is provided for in the City Council's budget account number 001-0011-519-49-61 Special Events.

ATTACHMENTS:

Description	Type
❑ Special Events Applications	Backup Material
❑ Recommendation Matrix	Backup Material



CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION

I. EVENT INFORMATION:

- a. Organization: West Pasco Chamber of Commerce
- b. Name of Event: Cotee River Bike Fest
- c. Event Dates (beginning, ending) October 13-15, 2017
- d. Event Coordinator (name, address, phone, email) Liz Misemer 5443 Main Street
New Port Richey, Fl. 34652/ C (727)842-7651/ E Liz@westpasco.com
- e. Please indicate other events provided by your agency and the amount (if any)
currently funded by the City: Holiday Street Parade \$2500.00
- f. How are the events specified assessed for effectiveness? Event revenues,
surveys, and feedback from city and local businesses
- g. Please provide a statement setting forth the use of net proceeds derived from
the special event: Net profit from the event is used to utilize the programs and
operations of the West Pasco Chamber of Commerce.

II. MARKETING AND ADVERTISING

- a. Which specific advertising mediums will be used? Radio, Magazines, Websites,
Newspaper ads, Flyers, Posters and Social Media
- b. Identify advertising campaign duration and amount for each medium: Please
see attached.



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

- c. Will the City of New Port Richey be identified as a sponsor on all promotional/advertising materials? Yes

III. ECONOMIC IMPACT

- a. Describe the overall economic benefit to NPR: 2016 Cotee River Bike Fest estimated over 40,000 visitors to downtown New Port Richey. The City of NPR gets recognition and notoriety as the 4th largest Bike Fest in Florida.
- b. Will the event compliment or compete with existing downtown businesses?
Compliment
- c. If yes, in what way(s) and to what degree? Two downtown business owners are on the Cotee River Bike Fest committee. A unique "Local Business Sponsorship" was made available specifically for downtown NPR businesses at a discounted rate to encourage their participation.

IV. EVENT IMPACT

- a. How many consecutive years has this event been held in NPR? 3

V. REQUIRED DOCUMENTS

- a. Adopted agency budget for current fiscal year.
b. Audited Financial Statement (for 2016 or a IRS Form 990)
c. Certificate of Incorporation



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

Overall Proposed Statement of Revenue & Expenditures
(Detailed line-item budget)

Revenues	2016*	2017
<i>City Sponsorship</i>	\$ 10,500.00	\$
Total Revenue		

Expenses	2016*	2017
Total Expenses		

*A profit & loss statement may be provided in lieu of the requested detail

Marketing and Advertising II

2016 Cotee River Bike Fest

This year we promoted Cotee River Bike Fest on Facebook, reaching over 8,250 friends. We also promoted through the following media: 2 magazines, 4 radio stations, CycleFish Bike event website, Citrus Publishing County Chronicle, Citrus Publishing Chronicle Online, Suncoast News and Tampa Bay Times.

Our advertisement with Tampa Bay Times began on Sunday, September 25, 2016 and ran through Friday, October 7, 2016. This included, starting with an "Advertorial Story", followed by The Times Weekend section, TBT "Weekend Planner", Times Sports, Marketlink Sections, Weekly Sections, ¼ and ½ page ads, TBT double truck, TBT front and back cover wrap. The Tampa Bay Times also did a digital "Extended Reach Package" that ran from September 1 - October 9, 2016 to include display ads on thousands of websites within Tampa Bay Market (outside Pasco) using: Site Re-Targeting, Key-Word & Contextual Search, Geo-Targeting & Mobile Geo-Fencing.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Not For Profit Corporation

WEST PASCO CHAMBER OF COMMERCE, INC.

Filing Information

Document Number 707904
FEI/EIN Number 59-0609498
Date Filed 09/30/1964
State FL
Status ACTIVE
Last Event NAME CHANGE
 AMENDMENT
Event Date Filed 07/22/1980
Event Effective Date NONE

Principal Address

5443 MAIN STREET
 NEW PORT RICHEY, FL 34652

Changed: 05/14/1998

Mailing Address

5443 MAIN STREET
 NEW PORT RICHEY, FL 34652

Changed: 01/12/2012

Registered Agent Name & Address

Wichmanowski, Henry G
 5443 MAIN ST.
 NEW PORT RICHEY, FL 34652

Name Changed: 02/07/2013

Address Changed: 05/14/1998

Officer/Director Detail

Name & Address

Title TD

SCHALLES, LARRY
 5320 MAIN STREET

NEW PORT RICHEY, FL 34652

Title Chairman of the Board Elect

Shelton, Tina
10146 Shooting Star Court
New Port Richey, FL 34655

Title Chairman of the Board

Barley, Victoria
9108 U.S. Highway 19
Port Richey, FL 34668

Title P

Wichmanowski, Henry G
5443 MAIN STREET
NEW PORT RICHEY, FL 34652

Title 1st Vice Chair

Pontlitz, Derek
5728 Main Street
New Port Richey, FL 34652

Title Secretary

Bennett, Becky
7344 Little Road
New Port Richey, FL 34654

Title 2nd Vice Chairman

Schurdell, Steve
13825 US Hwy 19, Suite 400
Hudson, FL 34667

Annual Reports

Report Year	Filed Date
2014	03/31/2014
2015	03/18/2015
2016	03/29/2016

Document Images

03/29/2016 - ANNUAL REPORT	View image in PDF format
03/18/2015 - ANNUAL REPORT	View image in PDF format
03/31/2014 - ANNUAL REPORT	View image in PDF format
02/07/2013 - ANNUAL REPORT	View image in PDF format
01/12/2012 - ANNUAL REPORT	View image in PDF format
03/04/2011 - ANNUAL REPORT	View image in PDF format

01/08/2010 – ANNUAL REPORT	View image in PDF format
03/19/2009 – ANNUAL REPORT	View image in PDF format
02/18/2008 – ANNUAL REPORT	View image in PDF format
01/18/2007 – ANNUAL REPORT	View image in PDF format
01/11/2006 – ANNUAL REPORT	View image in PDF format
01/04/2005 – ANNUAL REPORT	View image in PDF format
01/12/2004 – ANNUAL REPORT	View image in PDF format
01/13/2003 – ANNUAL REPORT	View image in PDF format
02/05/2002 – ANNUAL REPORT	View image in PDF format
02/08/2001 – ANNUAL REPORT	View image in PDF format
06/02/2000 – ANNUAL REPORT	View image in PDF format
04/20/1999 – ANNUAL REPORT	View image in PDF format
05/14/1998 – ANNUAL REPORT	View image in PDF format
04/29/1997 – ANNUAL REPORT	View image in PDF format
04/18/1996 – ANNUAL REPORT	View image in PDF format
04/19/1995 – ANNUAL REPORT	View image in PDF format

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public Inspection

A For the 2015 calendar year, or tax year beginning **07/01/15**, and ending **06/30/16**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization <div style="text-align: center; font-weight: bold;">WEST PASCO CHAMBER OF COMMERCE, INC</div> Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite <div style="display: flex; justify-content: space-between;"> 5443 MAIN STREET </div> City or town, state or province, country, and ZIP or foreign postal code <div style="display: flex; justify-content: space-between;"> NEW PORT RICHEY FL 34652 </div>	D Employer identification number <div style="text-align: center; font-weight: bold;">59-0609498</div> E Telephone number <div style="text-align: center; font-weight: bold;">727-842-7651</div> G Gross receipts \$ 529,675
F Name and address of principal officer: <div style="text-align: center; font-weight: bold;">HENRY G. WICHMANOWSKI</div> <div style="text-align: center; font-weight: bold;">5443 MAIN ST.</div> <div style="text-align: center; font-weight: bold;">NEW PORT RICHEY FL 34652</div>		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
I Tax-exempt status: <input type="checkbox"/> 501(c)(3) <input checked="" type="checkbox"/> 501(c) (6) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		H(c) Group exemption number ▶
J Website: WWW.WESTPASCO.COM		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		L Year of formation: M State of legal domicile: FL

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <div style="text-align: center; font-weight: bold;">See Schedule O</div>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	0
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	0
	5 Total number of individuals employed in calendar year 2015 (Part V, line 2a)	5	0
	6 Total number of volunteers (estimate if necessary)	6	0
Revenue	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	3,303
	b Net unrelated business taxable income from Form 990-T, line 34	7b	0
	8 Contributions and grants (Part VIII, line 1h)	Prior Year 177,314	Current Year 173,849
	9 Program service revenue (Part VIII, line 2g)	5,095	5,010
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	206	3
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	190,845	168,024
	12 Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	373,460	346,886
	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	24,428	37,404
	14 Benefits paid to or for members (Part IX, column (A), line 4)		0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	178,815	205,569
Expenses	16a Professional fundraising fees (Part IX, column (A), line 11e)		0
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 12,633		
	17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	119,670	136,282
	18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	322,913	379,255
	19 Revenue less expenses. Subtract line 18 from line 12	50,547	-32,369
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year 138,007	End of Year 120,972
	21 Total liabilities (Part X, line 26)	0	15,334
	22 Net assets or fund balances. Subtract line 21 from line 20	138,007	105,638

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <div style="text-align: center; font-weight: bold;">HENRY G. WICHMANOWSKI</div>		Date
	Type or print name and title <div style="text-align: center; font-weight: bold;">PRESIDENT</div>		
Paid Preparer Use Only	Print/Type preparer's name LARRY C. SCHALLES	Preparer's signature	Date 09/13/16
	Firm's name ▶ LARRY C. SCHALLES, CPA, PA	Firm's EIN ▶ 59-3155692	Check <input type="checkbox"/> if PTIN self-employed P01240940
	Firm's address ▶ 5320 MAIN STREET NEW PORT RICHEY, FL 34652	Phone no. 727-847-2277	

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

Part I

Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III



1 Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)

(Expenses \$ 37,718 including grants of \$ 37,404) (Revenue \$)

4e Total program service expenses ▶ 37,718

Part I

Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A		X
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X, or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII		X
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X

Form 990 (2015)

	Yes	No
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	X	
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.		X

Part I

Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)		
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	X	
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O	X	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		
d	If "Yes," indicate the number of Forms 8282 filed during the year		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12		
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders		
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒**Section A. Governing Body and Management**

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1b	Enter the number of voting members included in line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a		X
b		
10b		
11a		X
b		
12a		X
b		
c		
12c		
13		X
14		X
15		
a		X
b		X
16a		X
b		
16b		

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed ► **FL**
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☐ Upon request ☐ Other (explain in Schedule O)
- 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20 State the name, address, and telephone number of the person who possesses the organization's books and records: ►

LARRY C. SCHALLES, CPA
NEW PORT RICHEY

5320 MAIN ST.

FL 34652

727-847-2277

WPCC Proposed Budget 2016-2017

	Approved 2015-2016	Proposed 2016-2017
Ordinary Income/Expense		
Income		
510200 · Cont.& Grants - Dues	163,902.41	\$172,000.00
510400 · Fundraising - Sponsorship	177,104.56	\$195,000.00
510401 · Fundraising - Advertising	23,875.91	\$25,000.00
510550 · Fundraising - Vendor Booths	21,875.00	\$24,000.00
510600 · Fundraising - Ticket/Entry Fees	72,387.67	\$25,000.00
510700 · Fundraising - Auction	550.00	\$500.00
510900 · Fundraising - Other	48,127.53	\$95,000.00
511000 · Program Service - Fees	5,780.00	\$5,700.00
511200 · Investment Income	2.87	\$3.00
511300 · Other	758.00	\$800.00
Total Income	514,363.95	\$543,003.00
Gross Profit	514,363.95	\$543,003.00
Expense		
810100 · Wages	181,765.58	\$204,708.00
810101 · Commission	2,057.50	\$0.00
810102 · Payroll Expenses	15,741.00	\$20,471.00
810300 · Professional Services	37,011.33	\$35,000.00
810400 · Website Development/Maintenance	145.60	\$150.00
810500 · Insurance	11,586.48	\$12,000.00
810600 · Travel and Meetings	190.06	\$1,000.00
810700 · Phone	5,797.23	\$6,000.00
810800 · Postage	8,692.44	\$7,200.00
810900 · Occupancy	5,500.00	\$3,000.00
811000 · Marketing/Promotions/PR	23,776.80	\$25,000.00
811100 · Printing	23,711.44	\$24,000.00
811200 · Gifts/Awards	10,313.81	\$10,000.00
811201 · Membership Plaques	1,134.74	\$1,200.00
811300 · Facility Rentals/Services	13,481.77	\$13,000.00
811400 · Supplies	9,281.24	\$8,500.00
811500 · Subscriptions	308.11	\$300.00
811600 · Food & Beverage	43,565.43	\$45,000.00
811700 · Computer Hardware	773.03	\$775.00
811800 · Computer Software	504.97	\$500.00
811900 · Dues & Fees	7,876.58	\$8,000.00
811950 · Event Fees	5,000.00	\$25,000.00
812000 · Bank Services & Fees	438.99	\$450.00
812100 · Merchant Services & Fees	3,186.45	\$4,000.00
812400 · Grants and Contributions	35,454.23	\$35,625.00
812800 · Utilities	2,982.07	\$3,000.00
812900 · Entertainment	19,000.00	\$22,000.00
813000 · Equipment Rental	17,429.37	\$17,500.00
813100 · Taxes	6,438.56	\$6,500.00
813200 · Decorations	2,202.03	\$2,200.00
813300 · Miscellaneous	46.00	\$0.00
813400 · Ambassador Expenses	125.00	\$0.00
813500 · YPG Expenses	500.00	\$0.00
Total Expense	496,017.84	\$542,079.00
Net Ordinary Income	18,346.11	\$924.00
	18,346.11	\$924.00

1:43 PM
02/16/17
Accrual Basis

West Pasco Chamber of Commerce, Inc.
Cotee River Bike Fest Profit & Loss
April 2016 through March 2017

	Apr '16 - Mar 17
Ordinary Income/Expense	
Income	
510400 · Fundraising - Sponsorship	70,925.00
510401 · Fundraising - Advertising	14,229.00
510550 · Fundraising - Vendor Booths	24,415.00
510900 · Fundraising - Other	54,413.95
Total Income	163,982.95
Gross Profit	163,982.95
Expense	
810300 · Professional Services	8,922.64
810400 · Website Development/Maintenance	194.00
810500 · Insurance	2,094.59
810600 · Travel and Meetings	41.26
811000 · Marketing/Promotions/PR	32,945.87
811100 · Printing	4,398.49
811200 · Gifts/Awards	2,453.36
811400 · Supplies	979.51
811600 · Food & Beverage	22,903.44
811900 · Dues & Fees	450.00
811950 · Event Fees	1,500.00
812400 · Grants and Contributions	2,000.00
812900 · Entertainment	24,665.40
813000 · Equipment Rental	16,500.97
813100 · Taxes	4,820.01
813600 · Bad Debt	50.00
Total Expense	124,919.54
Net Ordinary Income	39,063.41
Net Income	39,063.41

STILLWATER NPR #7,262



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

I. EVENT INFORMATION:

- a. Organization: West Pasco Chamber of Commerce
- b. Name of Event: Holiday Street Parade
- c. Event Dates (beginning, ending): December 9, 2017
- d. Event Coordinator (name, address, phone, email) Liz Misemer
5443 Main Street NPR, FL 34652
P- 727-842-7651 E- Liz@westpasco.com
- e. Please indicate other events provided by your agency and the amount (if any) currently funded by the City: Cotee River Bike Fest 10,5000
- f. How are the events specified assessed for effectiveness? Event revenues and feedback from downtown businesses and the local community.
- g. Please provide a statement setting forth the use of net proceeds derived from the special event: Net profits from this event is used to utilize the programs and operations of the West Pasco Chamber of Commerce

II. MARKETING AND ADVERTISING

- a. Which specific advertising mediums will be used? Radio, Newspaper, Flyers and Social Media
- b. Identify advertising campaign duration and amount for each medium: Flyers start on November 1st through event. Radio, Newspaper and social media begins at the beginning of November running through event.



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

- _____
- _____
- c. Will the City of New Port Richey be identified as a sponsor on all promotional/advertising materials? Yes

III. ECONOMIC IMPACT

- a. Describe the overall economic benefit to NPR: The Holiday Street Parade brings thousands of visitors downtown
- _____
- b. Will the event compliment or compete with existing downtown businesses?
Compliment
- _____
- c. If yes, in what way(s) and to what degree? The Holiday Street Parade brings thousands of potential customers for all downtown businesses.
- _____
- _____
- _____

IV. EVENT IMPACT

- a. How many consecutive years has this event been held in NPR? 40

V. REQUIRED DOCUMENTS

- a. Adopted agency budget for current fiscal year.
- b. Audited Financial Statement (for 2016 or a IRS Form 990)
- c. Certificate of Incorporation





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Not For Profit Corporation
WEST PASCO CHAMBER OF COMMERCE, INC.

Filing Information

Document Number 707904
FEI/EIN Number 59-0609498
Date Filed 09/30/1964
State FL
Status ACTIVE
Last Event NAME CHANGE
 AMENDMENT
Event Date Filed 07/22/1980
Event Effective Date NONE

Principal Address

5443 MAIN STREET
NEW PORT RICHEY, FL 34652

Changed: 05/14/1998

Mailing Address

5443 MAIN STREET
NEW PORT RICHEY, FL 34652

Changed: 01/12/2012

Registered Agent Name & Address

Wichmanowski, Henry G
5443 MAIN ST.
NEW PORT RICHEY, FL 34652

Name Changed: 02/07/2013

Address Changed: 05/14/1998

Officer/Director Detail

Name & Address

Title TD

SCHALLES, LARRY
5320 MAIN STREET

NEW PORT RICHEY, FL 34652

Title Chairman of the Board Elect

Shelton, Tina
10146 Shooting Star Court
New Port Richey, FL 34655

Title Chairman of the Board

Barley, Victoria
9108 U.S. Highway 19
Port Richey, FL 34668

Title P

Wichmanowski, Henry G
5443 MAIN STREET
NEW PORT RICHEY, FL 34652

Title 1st Vice Chair

Pontlitz, Derek
5728 Main Street
New Port Richey, FL 34652

Title Secretary

Bennett, Becky
7344 Little Road
New Port Richey, FL 34654

Title 2nd Vice Chairman

Schurdell, Steve
13825 US Hwy 19, Suite 400
Hudson, FL 34667

Annual Reports

Report Year	Filed Date
2014	03/31/2014
2015	03/18/2015
2016	03/29/2016

Document Images

03/29/2016 -- ANNUAL REPORT	View image in PDF format
03/18/2015 -- ANNUAL REPORT	View image in PDF format
03/31/2014 -- ANNUAL REPORT	View image in PDF format
02/07/2013 -- ANNUAL REPORT	View image in PDF format
01/12/2012 -- ANNUAL REPORT	View image in PDF format
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01/08/2010 -- ANNUAL REPORT	View image in PDF format
03/19/2009 -- ANNUAL REPORT	View image in PDF format
02/18/2008 -- ANNUAL REPORT	View image in PDF format
01/18/2007 -- ANNUAL REPORT	View image in PDF format
01/11/2006 -- ANNUAL REPORT	View image in PDF format
01/04/2005 -- ANNUAL REPORT	View image in PDF format
01/12/2004 -- ANNUAL REPORT	View image in PDF format
01/13/2003 -- ANNUAL REPORT	View image in PDF format
02/05/2002 -- ANNUAL REPORT	View image in PDF format
02/08/2001 -- ANNUAL REPORT	View image in PDF format
06/02/2000 -- ANNUAL REPORT	View image in PDF format
04/26/1999 -- ANNUAL REPORT	View image in PDF format
05/14/1998 -- ANNUAL REPORT	View image in PDF format
04/29/1997 -- ANNUAL REPORT	View image in PDF format
04/18/1996 -- ANNUAL REPORT	View image in PDF format
04/19/1995 -- ANNUAL REPORT	View image in PDF format

Printer Friendly Version of Story | [Contact Us](#) | [Feedback](#)

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public Inspection

A For the 2015 calendar year, or tax year beginning 07/01/15, and ending 06/30/16

B Check if applicable:

☐ Address change☐ Name change☐ Initial return☐ Final return/terminated☐ Amended return☐ Application pending

C Name of organization

WEST PASCO CHAMBER OF COMMERCE, INC

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

5443 MAIN STREET

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

NEW PORT RICHEY

FL 34652

D Employer identification number

59-0609498

E Telephone number

727-842-7651

G Gross receipts \$

529,675

F Name and address of principal officer:

HENRY G. WICHMANOWSKI

5443 MAIN ST.

NEW PORT RICHEY

FL 34652

H(a) Is this a group return for subordinates? ☐ Yes ☒ NoH(b) Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. (see instructions)

I Tax-exempt status:

☐ 501(c)(3)☒ 501(c)

(6)

(insert no.)

☐ 4947(a)(1) or☐ 527

J Website: WWW.WESTPASCO.COM

H(c) Group exemption number

K Form of organization:

☒ Corporation☐ Trust☐ Association☐ Other

L Year of formation:

M State of legal domicile: FL

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities:

See Schedule O

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)

3 0

4 Number of independent voting members of the governing body (Part VI, line 1b)

4 0

5 Total number of individuals employed in calendar year 2015 (Part V, line 2a)

5 0

6 Total number of volunteers (estimate if necessary)

6 0

7a Total unrelated business revenue from Part VIII, column (C), line 12

7a 3,303

b Net unrelated business taxable income from Form 990-T, line 34

7b 0

Revenue

8 Contributions and grants (Part VIII, line 1h)

Prior Year

177,314

Current Year

173,849

9 Program service revenue (Part VIII, line 2g)

5,095

5,010

10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)

206

3

11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)

190,845

168,024

12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)

373,460

346,886

Expenses

13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)

24,428

37,404

14 Benefits paid to or for members (Part IX, column (A), line 4)

0

15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)

178,815

205,569

16a Professional fundraising fees (Part IX, column (A), line 11e)

0

b Total fundraising expenses (Part IX, column (D), line 25)

12,633

17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)

119,670

136,282

18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)

322,913

379,255

19 Revenue less expenses. Subtract line 18 from line 12

50,547

-32,369

Net Assets or Fund Balances

20 Total assets (Part X, line 16)

Beginning of Current Year

138,007

End of Year

120,972

21 Total liabilities (Part X, line 26)

0

15,334

22 Net assets or fund balances. Subtract line 21 from line 20

138,007

105,638

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

Date

HENRY G. WICHMANOWSKI

PRESIDENT

Type or print name and title

Paid

Preparer

Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if PTIN

LARRY C. SCHALLES

09/13/16

self-employed

P01240940

Firm's name LARRY C. SCHALLES, CPA, PA

Firm's EIN 59-3155692

5320 MAIN STREET

NEW PORT RICHEY, FL 34652

Phone no. 727-847-2277

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form 990 (2015)

Part I

Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III



1 Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)

(Expenses \$ 37,718 including grants of \$ 37,404) (Revenue \$)

4e Total program service expenses 37,718

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A		X
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII		X
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X

	Yes	No
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	X	
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.		X

Part I

Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☐

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)		
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	X	
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O	X	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		
d	If "Yes," indicate the number of Forms 8282 filed during the year		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12		
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders		
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

	1a	1b	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.				
b Enter the number of voting members included in line 1a, above, who are independent				
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?				X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?				X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?				X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?				X
6 Did the organization have members or stockholders?				X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?				X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?				X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a The governing body?			X	
b Each committee with authority to act on behalf of the governing body?			X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O.				X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?		X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
10b		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?		X
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
11b		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13		X
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?		
12b		
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done		
12c		
13 Did the organization have a written whistleblower policy?		X
14 Did the organization have a written document retention and destruction policy?		X
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official		X
b Other officers or key employees of the organization		X
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
15a		
15b		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		
16b		

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed **FL**
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☐ Upon request ☐ Other (explain in Schedule O)
- 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

- 20 State the name, address, and telephone number of the person who possesses the organization's books and records: **LARRY C. SCHALLES, CPA**
NEW PORT RICHEY **5320 MAIN ST.**

FL 34652

727-847-2277

WPCC Proposed Budget 2016-2017

	Approved 2015-2016	Proposed 2016-2017
Ordinary Income/Expense		
Income		
510200 · Cont.& Grants - Dues	163,902.41	\$172,000.00
510400 · Fundraising - Sponsorship	177,104.56	\$195,000.00
510401 · Fundraising - Advertising	23,875.91	\$25,000.00
510550 · Fundraising - Vendor Booths	21,875.00	\$24,000.00
510600 · Fundraising - Ticket/Entry Fees	72,387.67	\$25,000.00
510700 · Fundraising - Auction	550.00	\$500.00
510900 · Fundraising - Other	48,127.53	\$95,000.00
511000 · Program Service - Fees	5,780.00	\$5,700.00
511200 · Investment Income	2.87	\$3.00
511300 · Other	758.00	\$800.00
Total Income	514,363.95	\$543,003.00
Gross Profit	514,363.95	\$543,003.00
Expense		
810100 · Wages	181,765.58	\$204,708.00
810101 · Commission	2,057.50	\$0.00
810102 · Payroll Expenses	15,741.00	\$20,471.00
810300 · Professional Services	37,011.33	\$35,000.00
810400 · Website Development/Maintenance	145.60	\$150.00
810500 · Insurance	11,586.48	\$12,000.00
810600 · Travel and Meetings	190.06	\$1,000.00
810700 · Phone	5,797.23	\$6,000.00
810800 · Postage	8,692.44	\$7,200.00
810900 · Occupancy	5,500.00	\$3,000.00
811000 · Marketing/Promotions/PR	23,776.80	\$25,000.00
811100 · Printing	23,711.44	\$24,000.00
811200 · Gifts/Awards	10,313.81	\$10,000.00
811201 · Membership Plaques	1,134.74	\$1,200.00
811300 · Facility Rentals/Services	13,481.77	\$13,000.00
811400 · Supplies	9,281.24	\$8,500.00
811500 · Subscriptions	308.11	\$300.00
811600 · Food & Beverage	43,565.43	\$45,000.00
811700 · Computer Hardware	773.03	\$775.00
811800 · Computer Software	504.97	\$500.00
811900 · Dues & Fees	7,876.58	\$8,000.00
811950 · Event Fees	5,000.00	\$25,000.00
812000 · Bank Services & Fees	438.99	\$450.00
812100 · Merchant Services & Fees	3,186.45	\$4,000.00
812400 · Grants and Contributions	35,454.23	\$35,625.00
812800 · Utilities	2,982.07	\$3,000.00
812900 · Entertainment	19,000.00	\$22,000.00
813000 · Equipment Rental	17,429.37	\$17,500.00
813100 · Taxes	6,438.56	\$6,500.00
813200 · Decorations	2,202.03	\$2,200.00
813300 · Miscellaneous	46.00	\$0.00
813400 · Ambassador Expenses	125.00	\$0.00
813500 · YPG Expenses	500.00	\$0.00
Total Expense	496,017.84	\$542,079.00
Net Ordinary Income	18,346.11	\$924.00
	18,346.11	\$924.00

1:41 PM

02/16/17

Accrual Basis

West Pasco Chamber of Commerce, Inc.
Holiday Festival Profit & Loss
July 1, 2016 through February 16, 2017

	Jul 1, '16 - Feb 16, 17
Ordinary Income/Expense	
Income	
510100 · Cont. & Grants - Monetary	25.00
510400 · Fundraising - Sponsorship	19,950.00
Total Income	19,975.00
Gross Profit	19,975.00
Expense	
810300 · Professional Services	1,285.96
810500 · Insurance	890.00
811100 · Printing	1,677.24
811200 · Gifts/Awards	500.00
811400 · Supplies	1,869.60
811600 · Food & Beverage	271.34
811950 · Event Fees	160.00
812400 · Grants and Contributions	100.00
813000 · Equipment Rental	2,033.00
813200 · Decorations	11.24
Total Expense	8,798.38
Net Ordinary Income	11,176.62
Net Income	11,176.62

STILLOWENAR * 5,403.50



CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION

I. EVENT INFORMATION:

- a. Organization: Chasco Fiesta, Inc
- b. Name of Event: Chasco Fiesta
- c. Event Dates (beginning, ending): March 24 - April 1, 2017
- d. Event Coordinator (name, address, phone, email) Geoffrey Kronich
16540 Pointe Village Dr. Suite 105 Lot 2, FL 33558 727-842-6055
- e. Please indicate other events provided by your agency and the amount (if any) currently funded by the City: None
- f. How are the events specified assessed for effectiveness? Supports 26
Not for Profit Organizations in Pasco County
- g. Please provide a statement setting forth the use of net proceeds derived from the special event: Chasco Fiesta, Inc does not benefit
from the event. It is designed to help 26 not-for-profit
organizations raise money.

II. MARKETING AND ADVERTISING

- a. Which specific advertising mediums will be used? Tampa Bay Times, Tampa Bay
Magazine, Brasley Media Group, Spectrum, #Cinema, Social Media
- b. Identify advertising campaign duration and amount for each medium: Social Media (Facebook, Instagram) Tampa Bay Times TBT
Spectrum Media, Radio through Brasley Media Group. See Attach
Gold Package
- c. Will the City of New Port Richey be identified as a sponsor on all promotional/advertising materials? Yes, Gold Medal Sponsor on all
media, advertising and promotional materials as well as,
all Social Media



CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION

III. ECONOMIC IMPACT

- a. Describe the overall economic benefit to NPR: Economic impact
is over \$2 million dollars
- b. Will the event compliment or compete with existing downtown businesses?
This event will compliment and grow sales with
local downtown businesses.
- c. If yes, in what way(s) and to what degree? Chesca brings more than
120,000 people into downtown New Port Richey.

IV. EVENT IMPACT

- a. How many consecutive years has this event been held in NPR? 72

V. REQUIRED DOCUMENTS

- a. Adopted agency budget for current fiscal year.
b. Audited Financial Statement (for 2016 or a IRS Form 990)
c. Certificate of Incorporation



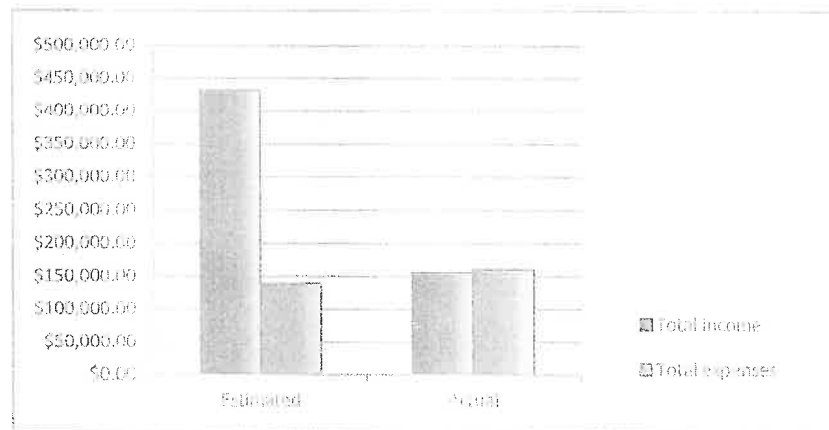
<i>Revenues</i>	<i>2016*</i>	<i>2017</i>
<i>City Sponsorship</i>	\$ 36,795.00	\$
<i>Total Revenue</i>		

*A profit & loss statement may be provided in lieu of the requested detail

Chasco Fiesta 2016/2017

> Profit - Loss Summary

	Estimated	Actual
Total income	\$431,000.00	\$155,000.00
Total expenses	\$138,089.50	\$159,557.00
Total profit (or loss)	\$292,910.50	-\$4,557.00



Chasco Fiesta 2016/2017

> Expenses

Total Expenses			Estimated	Actual
			\$138,039.50	\$159,557.06
Events	Estimated	Actual		
WPCOC Golf Tournament	\$1,832.95	\$1,500.00		
Soccer Dogs	\$700.00			
Total	\$2,532.95	\$4,500.00		
Logistics	Estimated	Actual		
Ring Power (Light Booms)	\$1,600.00			
Coastal Rentals (Tents & Chairs)	\$9,273.00			
Affordable Golf Carts	\$1,852.85			
Hughs	\$6,461.78			
Arthur Price (Port-a-potties)	\$10,046.25			
Recycle Cans	\$2,600.00			
Total	\$31,833.86	\$0.00		
Misc.	Estimated	Actual		
Security	\$2,392.53			
Hospitality (Bands and HA)	\$3,776.35			
Total	\$6,169.38	\$0.00		
Entertainment	Estimated	Actual		
Country Night		\$25,000.00		
Bay Area Showcase		\$2,950.00		
Youth Music Showcase				
Blue Grass Night		\$2,200.00		
Rock/Jazz Night		\$2,000.00		
Rhythm and Blues Night		\$4,350.00		
Oldies Night		\$9,520.00		
Classic Rock night		\$16,600.00		
Integrity Promotion	\$5,000.00			
Total	\$5,000.00	\$66,620.00		
Operations	Estimated	Actual		
Accounting	\$150.00	\$150.00		
Merchant Solutions	\$598.30	\$750.00		
GPCC	\$36,000.00	\$36,000.00		
Total	\$36,748.30	\$36,900.00		
Advertising	Estimated	Actual		
WQYK	\$9,205.00	\$9,500.00		
TBT	\$12,662.51	\$10,000.00		
Tampa Bay Magazine	\$3,800.00	\$1,900.00		
Spectrum	\$10,000.00	\$10,000.00		
FaceBook	\$2,000.00	\$2,000.00		
Tri-State Bluegrass	\$137.00	\$137.00		
72HrPrint.com	\$15,000.00	\$18,000.00		
Total	\$55,804.51	\$51,537.00		
Misc	Estimated	Actual		
Total	\$0.00	\$0.00		

Chasco Fiesta 2016/2017

> Income

			Estimated	Actual
Total Income			\$471,900.00	\$155,000.00
Country Concert				
Estimated	Actual		Estimated	Actual
1000		General Admission \$25.00	\$25,000.00	\$0.00
850		Golden Square \$35.00	\$29,750.00	\$0.00
150		VIP \$60.00	\$9,000.00	\$0.00
			\$63,750.00	\$0.00
Classic Rock				
Estimated	Actual		Estimated	Actual
1000		General Admission \$15.00	\$15,000.00	\$0.00
850		Golden Square \$25.00	\$21,250.00	\$0.00
150		VIP \$60.00	\$9,000.00	\$0.00
			\$45,250.00	\$0.00
Exhibitors/vendors				
Estimated	Actual		Estimated	Actual
20		Not-For-Profit \$1,000.00	\$20,000.00	\$0.00
5		For Profit \$2,500.00	\$12,500.00	\$0.00
			\$0.00	\$0.00
			\$32,500.00	\$0.00
Sponsorships				
Type	Goal	Actual	Estimated	Actual
Presenting Sponsor	1	\$20,000.00	\$20,000.00	\$20,000.00
Gold	10	\$15,000.00	\$150,000.00	\$97,500.00
Native American Title	1	\$10,000.00	\$10,000.00	\$2,500.00
Street Parade Title	1	\$10,000.00	\$10,000.00	\$7,500.00
Beer Parade Title	1	\$10,000.00	\$10,000.00	\$0.00
Carnival Title	1	\$10,000.00	\$10,000.00	\$0.00
Entertainment	10	\$5,000.00	\$50,000.00	\$15,000.00
Bronze	10	\$2,500.00	\$25,000.00	\$5,000.00
Misc	1	\$7,500.00	\$7,500.00	\$7,500.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$292,500.00	\$155,000.00

Chasco Fiesta™ Inc. 2015 - 2016 Profit and Loss

Total Income: \$ 325,269.97

Total Expense: \$ 321,442.77

Total Profit: \$ 3,827.20

Income

405 - Carnival		
405.05 Event Sponsor	5,000.00	
405.10 Vendor Payments	11,500.00	
405.15 Daily Receipts	59,000.00	
Total 405 - Carnival	75,500.00	
410 - Street Parade		
410.01 Title Sponsorship	7,500.00	
410.03 Other Sponsors		
410.10 King/Queen Float	800.00	
410.15 Entry Fees	4,300.00	
Total 410 - Street Parade	12,600.00	
415 - Country Concert		
415.10 Ticket Sales	15,000.00	
415.13 Reimb of Start-Up I	650.00	
415.14 Raffle - 50/50	150.00	
415.15 Raffle - Door Prize	1,200.00	
415.20 Artist Sales %	300.00	
Total 415 - Country Concert	17,300.00	
420 - Boat Parade		
420.05 Event Sponsor	7,500.00	
420.10 Registration Fees	600.00	
Total 420 - Boat Parade	8,100.00	
425 - Entertainment in the Park		
425.05 Event Sponsors	11,500.00	
Total 425 - Entertainment in the Park	11,500.00	
426 - Nightly Entertainment		
426.10 True Oldies		
426.10.01 Tic	9,000.00	
426.10.05 Ev	7,000.00	
426.10.20 Re	100.00	
Total 426.10 True Oldies	16,100.00	
426.15 - Rhythm & Bluesmasters		
426.15.01 Tic	1,000.00	
426.15.05 Ev	2,500.00	
426.15.20 Re	100.00	
Total 426.15 - Rhythm & B	3,600.00	
426.20 Christian Concert		
426.20.05 Ev	4,000.00	
Total 426.20 Christian Cor	4,000.00	
Total 426 - Nightly Entertainment	23,700.00	
430 - Softball Tournament		
430.10 Registration Fees	1,750.00	

Expense

602 - Sponsorship Expense		
602.10 Event Entry Fees	2,400.00	
602.20 Gold Medal Expense	1,500.00	
Total 602 - Sponsorship Expense	3,900.00	
610 - Street Parade		
610.05 Cost of Bands	3,000.00	
610.10 Band Transportatic	350.00	
610.25 Band Hospitality	650.00	
610.30 Rotary Hospitality	500.00	
610.50 Parade Trophies	450.00	
610.60 King/Queen Float	1,600.00	
610.65 Chamber/Rotary FI	1,600.00	
610.70 Sound	1,800.00	
610.80 Miscellaneous	100.00	
Total 610 - Street Parade	10,050.00	
615 - Country Concert		
615.10 Chair Rental	510.00	
615.15 Entertainment	50,000.00	
615.25 Refreshments	350.00	
615.30 Generator	600.00	
615.40 Lodging	1,000.00	
615.45 Production/Equipm	6,800.00	
615.50 Raffle Prize	213.98	
615.60 Kiosk Bank	650.00	
615.70 Sound/Lighting	1,875.00	
615.75 Ticket Printing	500.00	
615.83 Sales Tax	700.00	
Total 615 - Country Concert	63,198.98	
620 - Boat parade		
620.05 Advertising	500.00	
620.10 Banners/Signs	1,200.00	
620.25 Refreshments	60.00	
620.30 Postage	170.00	
620.35 Awards/Trophies	2,300.00	
620.45 Decorations	350.00	
Total 620 - Boat parade	4,580.00	
625 - Entertainment in the Park		
625.10 Chair Rental	2,160.00	
625.15 Entertainment	20,000.00	
625.20 Lighting/Sound	11,250.00	
625.25 Refreshments	700.00	
625.40 Lodging	250.00	

Total 430 - Softball Tournament	1,750.00	Total 625 - Entertainment in the Park	34,360.00
440 - Beverage Sales		626 - Nightly Entertainment	
441 Beer Sales	4,000.00	626.10 True Oldies	
443 Police Reimbursemen	1,450.00	626.10.10 Ch	360.00
444 Alcohol Permit Reimb	250.00	626.10.15 En	8,000.00
Total 440 - Beverage Sales	5,700.00	626.10.20 Liq	2,125.00
445 - Native American Pow-Wow		626.10.35 Tic	275.00
445.10 Vendor Revenues	4,500.00	626.10.50 St	100.00
Total 445 - Native American Pow-Wow	4,500.00	626.10.65 Sa	600.00
485 - Not for Profit Vendors		626.10.80 Re	1,000.00
485.05 Sertoma Speech/H	300.00	Total 626.10 True Oldies	12,460.00
485.10 Lighthouse for the	1,000.00	626.15 - Rhythm & Bluesmasters	
485.20 WPCC Golf Tourna	1,000.00	626.15.10 Ch	360.00
485.25 Flea Market	600.00	626.15.15 En	7,000.00
485.30 Cotee River Lions	850.00	626.15.20 Liq	1,875.00
485.45 West Pasco Serton	1,000.00	626.15.35 Tic	270.00
485.50 Bowling Tourname	650.00	626.15.40 Lo	250.00
485.70 - Classic Car Show	475.00	626.15.45 Pri	1,400.00
485.95 Other Not for Profit	600.00	626.15.50 St	100.00
485.99 NFP - Food Vendor	5,600.00	626.15.65 Sa	50.00
Total 485 - Not for Profit Vendors	12,075.00	Total 626.15 - Rhythm & B	11,305.00
487 - For Profit Vendors		626.20 Christian Concert	
487.05 Vendor Revenues	4,250.00	626.20.10 Ch	360.00
487.10 Sale of Merchandis	750.00	626.20.20 Liq	1,875.00
487.20 - Vendors - Non Fo	325.00	Total 626.20 Christian Cor	2,235.00
487 - For Profit Vendors -	3,750.00	Total 626 - Nightly Entertainment	26,000.00
Total 487 - For Profit Vendors	9,075.00	630 - Softball Tournament	
490 - Misc. Income		630.10 Cash Awards	1,000.00
490.15 Reim Chairs/Table	2,500.00	630.20 Sanction Fees	140.00
490.20 Ice Sales	2,960.00	630.40 Umpire Fees	650.00
490.25 Interest Income	9.97	Total 630 - Softball Tournament	1,790.00
490.35 T-Shirt Sales	3,000.00	640 - Beverage Expenses	
Total 490 - Misc. Income	8,469.97	640.10 Law Enforcement	1,450.00
492 - TDC Reimbursement	18,000.00	640.30 Permits	250.00
495 - Misc. Sponsors		Total 640 - Beverage Expenses	1,700.00
495.02 GM Sponsors	110,000.00	645 - Native American Pow-Wow	
495.95 Other Sponsors	7,000.00	645.10 Director Fees	2,700.00
Total 495 - Misc. Sponsors	117,000.00	645.15 Dance Prizes	19,550.00
Total Income	325,269.97	645.20 Dancers	3,000.00
		645.25 Drums	4,000.00
		645.35 Lodging	4,500.00
		645.40 Animal Education	4,000.00
		645.45 Other Performers	5,500.00
		645.50 Misc. Expense	800.00
		Total 645 - Native American Pow-Wow	44,050.00
		680 - Chasco Advertising	
		680.20 Newspapers	11,150.00
		680.30 Radio	12,000.00

680.55 Website Ads	
680.55.10 Website	10,000.00
Total 680.55 Website Ads	10,000.00
680.60 Brochures/Posters	7,000.00
680.70 Misc. Expense	2,500.00
Total 680 - Chasco Advertising	42,650.00
690. - Logistics	
690.04 Other Sponsor Exp	500.00
690.06 Communications	473.79
690.14 Gators/Golf Carts	2,500.00
690.15 Permits-NPR	600.00
690.18 Permits-Pasco Cot	60.00
690.22 Park Electricity	1,500.00
690.23 Park Supplies/Fuel	2,200.00
690.26 Port-o-lets	7,900.00
690.27 Imperial Restroom:	2,150.00
690.34 Park Security	2,800.00
690.36 Chairs/tables/tents	5,100.00
690.37 Park Lighting & Eq	1,230.00
690.40 Misc. Expense	350.00
690.45 Insurance	12,600.00
690.50 IFEA Fees	175.00
690.55 Music Licensing	765.00
690.60 Ice Expenses	3,900.00
690.70 Steering Comm. Ex	1,220.00
690.90 Storage Units	1,750.00
690.98 Signage	200.00
Total 690. - Logistics	47,973.79
691 Office Expenses	
691.10 Coordinating Fee	36,000.00
691.20 Postage	400.00
691.30 Office Supplies	500.00
691.40 Printing/Copies	500.00
691.60 Website	20.00
Total 691 Office Expenses	1,420.00
695 - Memorabilia	
695.05 Memorabilia Costs	3,500.00
695.25 Reimb of Sales Tax	250.00
Total 695 - Memorabilia	3,750.00
Total Expense	321,442.77

State of Florida

Department of State

I certify from the records of this office that CHASCO FIESTA, INC. is a corporation organized under the laws of the State of Florida, filed on October 20, 2011.

The document number of this corporation is N11000009980.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on February 2, 2016, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Second day of February, 2016*



Ken Reifner
Secretary of State

Tracking Number: CC2773157107

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

I. EVENT INFORMATION:

- a. Name of Event: Cottee River Seafood & Blues Festival
- b. Event Dates (beginning, ending): April 21, 22, 23 2017
- c. Event Coordinator (name, address, phone, email) KC Quaretti
KC@nprmainstreet.com
- d. Please indicate other events provided by your agency and the amount (if any) currently funded by the City: Main Street Blast \$5000, Hollywood of The East \$0, Night in the Tropics \$0, River lights Boat Parade \$0, main street Holidays \$500 in 2015
- e. How are the events specified assessed for effectiveness? Surveys are taken at event and attendance is estimated
- f. Please provide a statement setting forth the use of net proceeds derived from the special event: To support The downtown area via the main street four point approach.

II. MARKETING AND ADVERTISING

- a. Which specific advertising mediums will be used? Visit Florida, Tampa Bay Times, Suncoast News, Facebook, Twitter, It's Your Home magazine, Hits 106
- b. Identify advertising campaign duration and amount for each medium: Visit Florida is ongoing, Tampa Bay Times 30 days our Sponsor/ pay \$750, Suncoast News \$250, Facebook ads \$200, Hits 106 \$1000 sponsor
- c. Will the City of New Port Richey be identified as a co-sponsor on all promotional/advertising materials? Yes Absolutely

III. ECONOMIC IMPACT

- a. Describe overall economic benefit to NPR: With an estimated attendance of 15,000 there will be an added revenue expected to be over \$50,000.00



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

b. Will the event compliment or compete with existing downtown businesses?

Compliment the downtown businesses with
added exposure and revenue

c. If yes, in what way(s) and to what degree? Added exposure to new
clients, added revenue from fair goers,

IV. EVENT IMPACT

a. How many consecutive years has this event been held in NPR? 18

V. REQUIRED DOCUMENTS

- a. Adopted agency budget for current fiscal year.
- b. Audited Financial Statement (previous year)
- c. Certificate of Incorporation



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

Overall Proposed Statement of Revenue & Expenditures
(Detailed line-item budget)

Revenues	Prior Year	Current Year
City Sponsorship	\$ 5,000.00	\$ 5,000
Food	\$ 78,500	\$ 78,500
Sponsors	\$ 6,700	\$ 6,700
Photo Contsr	\$ 300	\$ 300
Food Vendors	\$ 4,500	\$ 4,500
Commercial Vendors	\$ 5,000	\$ 5,000
Activity Vendors	\$ 1,800	\$ 1,800
Art + Crafts	\$ 3,800	\$ 3,800
Boat Tours	\$ 500	\$ 500
Boat Vendors	\$ 1,400	\$ 1,400
Total Revenue	\$ 102,500	\$ 102,500

Expenses	Prior Year	Current Year
20% Food Vendors	\$ 47,729	\$ 47,729
Tent & Equip	730	730
Permits	5,393	5,393
Bands	9,725	9,725
Sound & Equip	2,500	2,500
Port-O-Lets	685	685
Golf Cart Rental	800	800
Advertising	915	915
Flyers / Banners	250	250
Hotels	400	400
Ice	300	300
Total Expenses	\$ 69,500	\$ 69,500

10/01/2016-09/30/2017

INCOME

SEAFEST	102,500
KIAFEST	61,200
NIGHT IN THE TROPICS	8,000
HOLLYWOOD HORROR NIGHTS	0
HOLLYWOOD OF THE EAST	0
COTEEMAN TRIATHLON	\$1,500
MAIN STREET HOLIDAYS Boat Parade	5,000
MAIN STREET HOLIDAYS KIA VILLAGE	3,000
MEMBERSHIP	7500
LUNCH & LEARN	1500
DESIGN	1500
ECONOMIC DEVELOPMENT	1500
ANNUAL BANQUET	2500
	195,700

EXPENSES

ADVERTISING & PROMOTION	\$4,000
CONFERENCES & WORKSHOPS	\$4,000
CREDIT CARD FEES	\$1,700
DESIGN COMMITTEE	\$3,000
ECONOMIC DEVELOPMENT	3,000
DUES & SUBSCRIPTION	\$600
INSURANCE	\$2,800
ENTERTAINMENT & MEALS	\$700
MILEAGE	\$1,500
OFFICE SUPPLIES	\$3,000
PAYROLL	\$14,000
PAYROLL TAXES	\$1,260
POSTAGE	\$300
RENT	\$900
TAXES	\$125
PHONE	\$2,484
WEB SITE	\$200
OPERATING RESERVES	\$10,000

EVENTS:

SEAFEST	\$69,500
KIAFEST	\$52,319
NIGHT IN THE TROPICS	\$7,000
HOLLYWOOD HORROR NIGHTS	\$0
HOLLYWOOD OF THE EAST	\$0
COTEEMAN TRIATHLON	\$1,000
MAIN STREET HOLIDAYS boat parade	\$3,000
LUNCH & LEARN	\$1,500
MAIN STREET HOLIDAYS KIA VILLAGE	\$3,000
ANNUAL BANQUET	\$2,000

\$192,888

Approved.



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 10/15

85-8015724557C-5	08/31/2016	08/31/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

GREATER NEW PORT RICHEY MAIN STREET INC
6345 GRAND BLVD
NEW PORT RICHEY FL 34652-2305

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



1988

FLORIDA DEPARTMENT OF STATE

Katherine Harris
Secretary of State

July 13, 2001

Matthew Potter
P.O. Box 622
New Port Richey, FL 34656-0622

Re: Document Number N14029

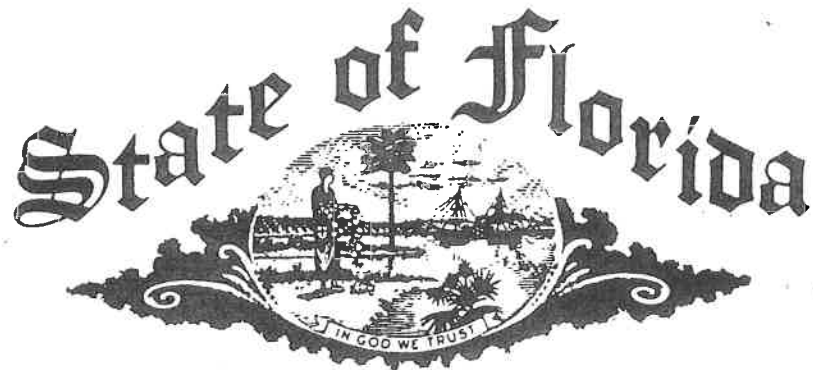
The Articles of Amendment to the Articles of Incorporation of NEW PORT RICHEY COMMUNITY COOPERATIVE, INC. which changed its name to GREATER NEW PORT RICHEY MAIN STREET, INC., a Florida corporation, were filed on May 23, 2001.

Should you have any questions regarding this matter, please telephone (850) 245-6050, the Amendment Filing Section.

Susan Payne
Senior Section Administrator
Division of Corporations

Letter Number: 101A00041281

Division of Corporations - P.O. BOX 6327 - Tallahassee, Florida 32314



Department of State

I certify that the attached is a true and correct copy of the Articles of Incorporation of NEW PORT RICHEY COMMUNITY COOPERATIVE, INC., a corporation organized under the Laws of the State of Florida, filed on March 26, 1986, as shown by the records of this office.

The document number of this corporation is N14029.

Given under my hand and the
Great Seal of the State of Florida,
at Tallahassee, the Capital, this the
27th day of March, 1986.



George Firestone

George Firestone
Secretary of State

CR2E022 (10-85)



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

I. EVENT INFORMATION:

- a. Name of Event: Main Street Blast Friendly Kia Fest
- b. Event Dates (beginning, ending): June 30 + July 1 2017
- c. Event Coordinator (name, address, phone, email) KC Quaretti
KC@npemainstreet.com
- d. Please indicate other events provided by your agency and the amount (if any) currently funded by the City: Cotee River SeaFest \$5,000, Hollywood of the East \$0, Night in the Tropics \$0, River Lights Boat Parade \$0, Main Street Holidays \$500 in 2015
- e. How are the events specified assessed for effectiveness? surveys taken at event and with businesses after event, estimated attendance
- f. Please provide a statement setting forth the use of net proceeds derived from the special event: Support the downtown area of New Port Richey via The Main Street Four point approach

II. MARKETING AND ADVERTISING

- a. Which specific advertising mediums will be used? Tampa Bay Times, Visit Florida, Suncoast News, Facebook, twitter, It's your home Magazine, HITS 106
- b. Identify advertising campaign duration and amount for each medium: Tampa Bay Times \$750 30 days prior until event, Facebook ads \$200, Suncoast News \$250, IT'S YOUR HOME article, HITS 106 \$1000 sponsor
- c. Will the City of New Port Richey be identified as a co-sponsor on all promotional/advertising materials? yes absolutely

III. ECONOMIC IMPACT

- a. Describe overall economic benefit to NPR: with an attendance of 15,000 visitors, The city businesses can expect over \$50,000 in added revenue from the event plus long term exposure to new visitors



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

b. Will the event compliment or compete with existing downtown businesses?

compliment as we are adding ways to bring visitors
from the park to downtown

c. If yes, in what way(s) and to what degree? increased business

during event, exposure to new business clients

IV. EVENT IMPACT

a. How many consecutive years has this event been held in NPR? 15⁺⁺

V. REQUIRED DOCUMENTS

- a. Adopted agency budget for current fiscal year.
- b. Audited Financial Statement (previous year)
- c. Certificate of Incorporation



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

Overall Proposed Statement of Revenue & Expenditures
(Detailed line-item budget)

Revenues	Prior Year	Current Year
City Sponsorship	\$ 5,000	\$ 5,000
Food	33,500	33,500
Sponsors	18,000	18,000
Food Vendors	4,100	4,100
Commercial Vendors	4,000	4,000
Activity Vendors	600	600
Arts & Craft Vendors	1,000	1,000
Total Revenue	66,200	66,200

Expenses	Prior Year	Current Year
City fees	6,200	6,200
Fireworks	6,000	6,000
2070 Food	19,060	19,060
Bands	7,800	7,800
Advertising	1,650	1,650
Port-O-lets	2,050	2,050
Beer	3,000	3,000
Sound Equip	2,350	2,350
Truck Tents Equip	2,700	2,700
Misc Equip	360	360
Ice water	400	400
Clean up	750	750
Total Expenses	52,320	52,320

10/01/2016-09/30/2017

INCOME

SEAFEST	102,500
KIAFEST	61,200
NIGHT IN THE TROPICS	8,000
HOLLYWOOD HORROR NIGHTS	0
HOLLYWOOD OF THE EAST	0
COTEEMAN TRIATHLON	\$1,500
MAIN STREET HOLIDAYS Boat Parade	5,000
MAIN STREET HOLIDAYS KIA VILLAGE	3,000
MEMBERSHIP	7500
LUNCH & LEARN	1500
DESIGN	1500
ECONOMIC DEVELOPMENT	1500
ANNUAL BANQUET	2500
	195,700

EXPENSES

ADVERTISING & PROMOTION	\$4,000
CONFERENCES & WORKSHOPS	\$4,000
CREDIT CARD FEES	\$1,700
DESIGN COMMITTEE	\$3,000
ECONOMIC DEVELOPMENT	3,000
DUES & SUBSCRIPTION	\$600
INSURANCE	\$2,800
ENTERTAINMENT & MEALS	\$700
MILEAGE	\$1,500
OFFICE SUPPLIES	\$3,000
PAYROLL	\$14,000
PAYROLL TAXES	\$1,260
POSTAGE	\$300
RENT	\$900
TAXES	\$125
PHONE	\$2,484
WEB SITE	\$200
OPERATING RESERVES	\$10,000
EVENTS:	

SEAFEST	\$69,500
KIAFEST	\$52,319
NIGHT IN THE TROPICS	\$7,000
HOLLYWOOD HORROR NIGHTS	\$0
HOLLYWOOD OF THE EAST	\$0
COTEEMAN TRIATHLON	\$1,000
MAIN STREET HOLIDAYS boat parade	\$3,000
LUNCH & LEARN	\$1,500
MAIN STREET HOLIDAYS KIA VILLAGE	\$3,000
ANNUAL BANQUET	\$2,000

\$192,888

Approved

State of Florida

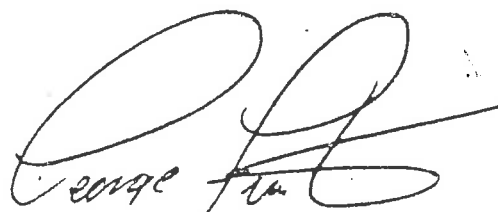


Department of State

I certify that the attached is a true and correct copy of the Articles of Incorporation of NEW PORT RICHEY COMMUNITY COOPERATIVE, INC., a corporation organized under the Laws of the State of Florida, filed on March 26, 1986, as shown by the records of this office.

The document number of this corporation is N14029.

Given under my hand and the
Great Seal of the State of Florida,
at Tallahassee, the Capital, this the
27th day of March, 1986.

A handwritten signature in dark ink, appearing to read "George Firestone".

George Firestone
Secretary of State

CR2E022 (10-85)



1988

FLORIDA DEPARTMENT OF STATE

Katherine Harris
Secretary of State

July 13, 2001

Matthew Potter
P.O. Box 622
New Port Richey, FL 34656-0622

Re: Document Number N14029

The Articles of Amendment to the Articles of Incorporation of NEW PORT RICHEY COMMUNITY COOPERATIVE, INC. which changed its name to GREATER NEW PORT RICHEY MAIN STREET, INC., a Florida corporation, were filed on May 23, 2001.

Should you have any questions regarding this matter, please telephone (850) 245-6050, the Amendment Filing Section.

Susan Payne
Senior Section Administrator
Division of Corporations

Letter Number: 101A00041281

Division of Corporations - P.O. BOX 6327 - Tallahassee, Florida 32314



FLORIDA

Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

85-8015724557C-5	08/31/2016	08/31/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

GREATER NEW PORT RICHEY MAIN STREET INC
6345 GRAND BLVD
NEW PORT RICHEY FL 34652-2305

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



FLORIDA

Important Information for Exempt Organizations

DR-14
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

I. EVENT INFORMATION:

- a. Name of Event: River Lights Boat Parade & Festival
- b. Event Dates (beginning, ending): December 1 & 2 2017
- c. Event Coordinator (name, address, phone, email) KE Quaretti
ke@nprmainstreet.com
- d. Please indicate other events provided by your agency and the amount (if any) currently funded by the City: Seafest \$5,000, Kifest \$5000, Main Street Holidays \$500 in 2015, Hollywood of The East \$0, Night in The Tropics, \$0
- e. How are the events specified assessed for effectiveness? Surveys taken at event & after w/ businesses, estimated attendance
- f. Please provide a statement setting forth the use of net proceeds derived from the special event: Support and enhance our downtown via The main street four point approach.

II. MARKETING AND ADVERTISING

- a. Which specific advertising mediums will be used? Visit Florida, Facebook, Twitter, Tampa Bay Times, Hits 106, Suncoast News IT'S YOUR HOME magazine
- b. Identify advertising campaign duration and amount for each medium: Hits 106 \$1000 sponsor, Facebook \$50, Tampa Bay Times \$400 sponsor/pay, Suncoast News \$200 sponsor
- c. Will the City of New Port Richey be identified as a co-sponsor on all promotional/advertising materials? yes Absolutely

III. ECONOMIC IMPACT

- a. Describe overall economic benefit to NPR: 2016 attendance was over 10,000 which will bring added revenue to the downtown of over \$30,000



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

- b. Will the event compliment or compete with existing downtown businesses?

Definitely compliment The downtown businesses

- c. If yes, in what way(s) and to what degree? Hometown holidays,
visitors, Shopper, diners all will bring added
exposure and Revenue

IV. EVENT IMPACT

- a. How many consecutive years has this event been held in NPR? over 20

V. REQUIRED DOCUMENTS

- a. Adopted agency budget for current fiscal year.
- b. Audited Financial Statement (previous year)
- c. Certificate of Incorporation



**CITY OF NEW PORT RICHEY
SPECIAL EVENT
SPONSORSHIP APPLICATION**

Overall Proposed Statement of Revenue & Expenditures
(Detailed line-item budget)

Revenues	Prior Year	Current Year
<i>City Sponsorship</i>	\$ 0	\$ 1000
Art	450	600
Commercial	0	2000
Food	0	2100
Activity	400	425
Boats Kayak	600	700
Total Revenue	1450	5625

Expenses	Prior Year	Current Year
City Fees	2000	2617
Port-O-Lets	500	500
Ads	0	250
Rental Equipment	100	100
Movie	0	800
Entertainment	0	400
Sound	700	700
Live Streaming	0	250
Total Expenses	3300	4817

10/01/2016-09/30/2017

INCOME

SEAFEST	102,500
KIAFEST	61,200
NIGHT IN THE TROPICS	8,000
HOLLYWOOD HORROR NIGHTS	0
HOLLYWOOD OF THE EAST	0
COTEEMAN TRIATHLON	\$1,500
MAIN STREET HOLIDAYS Boat Parade	5,000
MAIN STREET HOLIDAYS KIA VILLAGE	3,000
MEMBERSHIP	7500
LUNCH & LEARN	1500
DESIGN	1500
ECONOMIC DEVELOPMENT	1500
ANNUAL BANQUET	2500
	195,700

EXPENSES

ADVERTISING & PROMOTION	\$4,000
CONFERENCES & WORKSHOPS	\$4,000
CREDIT CARD FEES	\$1,700
DESIGN COMMITTEE	\$3,000
ECONOMIC DEVELOPMENT	3,000
DUES & SUBSCRIPTION	\$600
INSURANCE	\$2,800
ENTERTAINMENT & MEALS	\$700
MILEAGE	\$1,500
OFFICE SUPPLIES	\$3,000
PAYROLL	\$14,000
PAYROLL TAXES	\$1,260
POSTAGE	\$300
RENT	\$900
TAXES	\$125
PHONE	\$2,484
WEB SITE	\$200
OPERATING RESERVES	\$10,000
EVENTS:	
SEAFEST	\$69,500
KIAFEST	\$52,319
NIGHT IN THE TROPICS	\$7,000
HOLLYWOOD HORROR NIGHTS	\$0
HOLLYWOOD OF THE EAST	\$0
COTEEMAN TRIATHLON	\$1,000
MAIN STREET HOLIDAYS boat parade	\$3,000
LUNCH & LEARN	\$1,500
MAIN STREET HOLIDAYS KIA VILLAGE	\$3,000
ANNUAL BANQUET	\$2,000
	\$192,888

Approved



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-
R. 10/

85-8015724557C-5	08/31/2016	08/31/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

GREATER NEW PORT RICHEY MAIN STREET INC
 6345 GRAND BLVD
 NEW PORT RICHEY FL 34652-2305

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR
R. 10

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480 Tallahassee, FL 32314-6480.



1988

FLORIDA DEPARTMENT OF STATE

Katherine Harris
Secretary of State

July 13, 2001

Matthew Potter
P.O. Box 622
New Port Richey, FL 34656-0622

Re: Document Number N14029

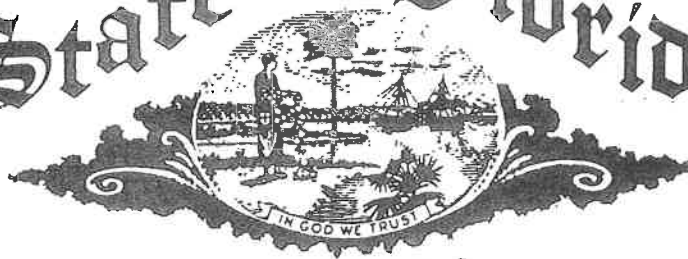
The Articles of Amendment to the Articles of Incorporation of NEW PORT RICHEY COMMUNITY COOPERATIVE, INC. which changed its name to GREATER NEW PORT RICHEY MAIN STREET, INC., a Florida corporation, were filed on May 23, 2001.

Should you have any questions regarding this matter, please telephone (850) 245-6050, the Amendment Filing Section.

Susan Payne
Senior Section Administrator
Division of Corporations

Letter Number: 101A00041281

State of Florida



Department of State

I certify that the attached is a true and correct copy of the Articles of Incorporation of NEW PORT RICHEY COMMUNITY COOPERATIVE, INC., a corporation organized under the Laws of the State of Florida, filed on March 26, 1986, as shown by the records of this office.

The document number of this corporation is N14029.

Given under my hand and the
Great Seal of the State of Florida,
at Tallahassee, the Capital, this the
27th day of March, 1986.



George Firestone
Secretary of State

CR2E022 (10-85)

Event	Organizer	2015 Appropriation	2016 Appropriation	2017 Request	2017 Recommendation
Cotee River Bike Fest	West Pasco Chamber of Commerce	\$5,150.00	\$5,727.00	\$10,500.00	\$6,000.00
Holiday Street Parade	West Pasco Chamber of Commerce	\$10,000.00		\$2,500.00	\$2,000.00
Chasco Fiesta	Chasco Fiesta, Inc.	\$35,530.00	\$36,795.00	\$36,795.00	\$33,000.00
Cotee River Seafood Festival	Greater New Port Richey Main Street	\$4,151.00	\$2,500.00	\$5,000.00	\$4,000.00
Main Street Blast	Greater New Port Richey Main Street	\$9,363.00	\$5,000.00	\$5,000.00	\$5,000.00
River Lights Parade & Festival	Greater New Port Richey Main Street			\$1,000.00	\$0.00
			Total 2017	\$60,795.00	\$50,000.00



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council

FROM: Robert M Rivera, Public Works Director

DATE: 3/21/2017

RE: RESTORE Act - Pasco County/New Port Richey Subrecipient Agreement - Consideration for Approval

REQUEST:

The request from staff for City Council is to review and consider for approval the attached RESTORE Act Subrecipient Agreement between the City and Pasco County.

DISCUSSION:

The RESTORE Act is the result of British Petroleum (BP) and Deepwater Horizon Oil Spill event. On April 20, 2010, and for a total of 87 days; over 210 million US gallons of crude oil was pumped into the Gulf of Mexico. Subsequent to Federal Legislation and Civil penalties, States affected by the spill became eligible for grant money for environmental projects that have a regional impact on the environment and the restoration of ecosystems.

As City Council is aware, staff applied for grant funding through the Federal Government's RESTORE Act. The grant application process began with staff presenting and submitting a conceptual design for the Orange Lake Improvements Project to the RESTORE Act Advisory Committee (RAC). This board consists of nine (9) volunteer members appointed by the Board of County Commissioners (BCC). Subsequent to the RAC's approval, City staff and County staff worked on and submitted to the U.S. Department of Treasury the Orange Lake Improvements Project. This project calls out for the dredging of the Lake, the installation of pollution control structures, littoral shelf creations, diffusion system installation, flood gate for flood control, and boardwalks. On February 27, 2017 the U.S. Department of Treasury issued Pasco County the Notice of Award (NOA), for the Orange Lake Project. The NOA allocated grant funding in the amount of \$100,000.00 restricted for use during the construction phase of the project. As part of the award, Pasco County has to enter into a subrecipient agreement with the City of New Port Richey. This agreement includes all of the terms and conditions of the Notice of Award agreement executed between Pasco County and the U.S. Department of Treasury.

RECOMMENDATION:

Approval of the agreement is recommended.

BUDGET/FISCAL IMPACT:

There is no budget impact at this time.

ATTACHMENTS:

	Description	Type
▣	Subrecipient Agreement	Backup Material

<u>ARTICLE I</u>	RECITALS
<u>ARTICLE II</u>	PURPOSE AND INTENT
<u>ARTICLE III</u>	STATEMENT OF WORK
<u>ARTICLE IV</u>	PERFORMANCE AND SUBCONTRACTS
<u>ARTICLE V</u>	CONTRACT LIABILITY
<u>ARTICLE VI</u>	REIMBURSEMENT
<u>ARTICLE VII</u>	PAYMENT
<u>ARTICLE VIII</u>	UNIFORM ADMINISTRATIVE REQUIREMENTS
<u>ARTICLE IX</u>	PROGRAM INCOME
<u>ARTICLE X</u>	MAINTENANCE AND REAL PROPERTY PROTECTIONS
<u>ARTICLE XI</u>	COUNTY RECOGNITION
<u>ARTICLE XII</u>	TERM
<u>ARTICLE XIII</u>	AUDITS AND MONITORING
<u>ARTICLE XIV</u>	QUARTERLY REPORTING REQUIREMENT
<u>ARTICLE XV</u>	RECORD RETENTION
<u>ARTICLE XVI</u>	SUSPENSION AND TERMINATION
<u>ARTICLE XVII</u>	NOTICES
<u>ARTICLE XVIII</u>	INDEPENDENT CONTRACTOR
<u>ARTICLE XIX</u>	INDEMNIFICATION
<u>ARTICLE XX</u>	INSURANCE
<u>ARTICLE XXI</u>	PERSONNEL AND PARTICIPANT CONDITIONS
<u>ARTICLE XXII</u>	ENVIRONMENTAL CONDITIONS
<u>ARTICLE XXIII</u>	GENERAL CONDITIONS

**SUBAWARD AGREEMENT BETWEEN THE CITY OF NEW PORT RICHEY,
FLORIDA AND PASCO COUNTY, FLORIDA PERTAINING TO THE DIRECT
COMPONENT PORTION OF THE RESTORE ACT TRUST FUND MONIES
ALLOCATED TO PASCO COUNTY**

THIS SUBAWARD AGREEMENT(hereinafter "Agreement") is entered into by and between PASCO COUNTY, a political subdivision of the State of Florida, with an address of 37918 Meridian Avenue, Dade City, Florida 33525, by and through its Board of County Commissioners, (hereinafter the "COUNTY"), and the City of New Port Richey, a political subdivision of the State of Florida, with an address of 5919 Main Street, New Port Richey, Florida 34652, by and through its City Council, (hereinafter the "SUBRECIPIENT"), and having a DUNS number of 083198242, for the receipt of a subaward of funds made available through a federal award to the COUNTY.

WITNESSETH:

WHEREAS, the COUNTY, recognizing that substantial funds of money could be made available to Pasco County through the Resources and Ecosystem Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (hereinafter "the RESTORE Act") which established the Gulf Coast Restoration Trust Fund, developed and submitted a Multiyear Implementation Plan to the United States Department of Treasury (hereinafter the "DEPARTMENT") pursuant to all applicable rules and requirements; and

WHEREAS, said Multiyear Implementation Plan consisted of three initial projects, one of which the SUBRECIPIENT proposed, the Orange Lake Restoration Project; and

WHEREAS, the Multiyear Implementation Plan was accepted by the DEPARTMENT on July 17, 2015, which authorized the COUNTY to apply for financial assistance from the Gulf Coast Restoration Trust Fund to be used to fund activities and projects consistent with the Multiyear Implementation Plan; and

WHEREAS, the COUNTY has been awarded a RESTORE Act allocation of \$992,600.00 dollars, Federal Award Identification Number 1 RDCGR190021-01-00 , awarded to the COUNTY on March 1, 2017 by the United States Department of Treasury; and

WHEREAS, the SUBRECIPIENT has requested funds from the COUNTY for the Orange Lake Restoration Project; and

WHEREAS, the COUNTY, acting as a pass-through entity, and the SUBRECIPIENT desire to enter into an subaward Agreement in accordance with 2 C.F.R. Part 200, to allow the SUBRECIPIENT to utilize an allocated sum of the COUNTY'S portion of Gulf Coast Restoration Trust Fund to carry out the project activities for the Orange Lake Restoration Project in compliance with the Multiyear Implementation Plan; and

WHEREAS, Exhibits A, B, C, D and E which are attached and further explain this Subaward Agreement are incorporated by reference and made part of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained herein, the parties hereto agree as follows:

ARTICLE I

RECITALS

The WHEREAS clauses set forth above are incorporated herein by reference and made part of this Agreement.

ARTICLE II

PURPOSE AND INTENT

The COUNTY has received a Federal Award through the Gulf Coast Restoration Trust Fund (CFDA# 21.015, titled: Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States, in the amount of Nine Hundred Ninety-Six Thousand, Two Hundred Thirty-three and 64/100 Dollars (\$996,233.64) to carry out the projects meeting the requirements of 31 C.F.R. Part 34. The purpose and intent of this Agreement is to allocate a portion of RESTORE Act funds awarded to the COUNTY to the SUBRECIPIENT for reimbursement of qualified expenditures for the Orange Lake Restoration Project more specifically described in Exhibits A, C, and E.

ARTICLE III

STATEMENT OF WORK

1. Project. The Orange Lake Restoration Project (hereinafter the "Project"), more particularly described in Exhibit A, is the purpose of this Agreement.
2. Budget. The COUNTY and the SUBRECIPIENT agree that the budget submitted for the Project as shown as part of SUBRECIPIENT's application for the Allocated Sum, attached hereto and incorporated herein as Exhibit E, herein referred to as "Project Budget," shall be the basis for the Allocated Sum.
3. Schedule. The timeframe to provide Project services, herein referred to as "Project Schedule," begins on January 6 1, 2016, and ends on November 30, 2017, as indicated in Exhibit C. The Project Schedule shall be strictly followed by the SUBRECIPIENT in performing and completing the Project.
4. Qualified expenditures, eligible expenditures, and eligible expenses shall mean those expenditures or expenses reasonably necessary to complete the Project.

ARTICLE IV

PERFORMANCE AND SUBCONTRACTS

1. Performance Monitoring. The COUNTY shall monitor the performance of the SUBRECIPIENT against goals and performance standards as required herein. Substandard performance, as reasonably determined by the COUNTY, will constitute noncompliance of this Agreement. If such substandard performance is not corrected by the SUBRECIPIENT within a period of forty-five (45) days after being notified by the COUNTY, in accordance with Article XVI contract suspension or termination procedures may be initiated and enforced in accordance with regulations set forth in 2 C.F.R. Part 200.
2. SUBRECIPIENT's subcontractors. The SUBRECIPIENT shall be responsible for all work performed and all expenses incurred in connection with this Agreement. The SUBRECIPIENT may subcontract, as necessary, to perform as required by this Agreement. The COUNTY shall not be liable to any subcontractor(s) for any expenses or liabilities incurred under the SUBRECIPIENT's subcontract(s), and the

SUBRECIPIENT shall be solely liable to its subcontractor(s) for all expenses and liabilities incurred under its subcontract(s). The SUBRECIPIENT shall take the necessary steps to ensure that each of its subcontractor(s) will be deemed independent contractor(s) and will not be considered or permitted to be agents, servants, joint ventures or partners of the COUNTY.

3. Procurement Standards. All procurement transactions shall be conducted in a manner to provide to the maximum extent, practical, open, and free competition. Bid packages and advertisements shall be subject to COUNTY review and comment before being published. Documentation concerning the selection process for all contracts or subcontracts shall be forwarded to the COUNTY for review and comment prior to award. Within 10 working days from receiving documentation from the SUBRECIPIENT, the COUNTY shall submit all comments to the SUBRECIPIENT for consideration.

4. Laws. All contracts or subcontracts made by the SUBRECIPIENT to carry out the Project herein shall be made in accordance with all applicable Federal, State, and local laws, rules, and regulations stipulated in this Agreement and in strict accordance with all terms, covenants, and conditions in this Agreement. Any worker's services contracted hereunder shall be specified by written contract or Agreement and shall be subject to each Article set forth in this Agreement.

5. Subcontract Monitoring. The SUBRECIPIENT shall monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance. Such summaries and documents shall be submitted to the COUNTY with each quarterly report.

ARTICLE V

CONTRACT LIABILITY

The COUNTY shall not be liable to any person, firm, or corporation who contracts with, or provides goods or services to, the SUBRECIPIENT in connection with this Agreement, or for debts or claims accruing to such parties against the SUBRECIPIENT; there is no contractual relationship either expressed or implied between the COUNTY and any other person, firm, or corporation supplying any work, labor, services, goods, or materials to the SUBRECIPIENT as a result of its services to the COUNTY hereunder.

ARTICLE VI
REIMBURSEMENT

The SUBRECIPIENT is allocated a total sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00)(hereinafter the "Allocated Sum") by the COUNTY from its RESTORE Act allocation, to be made available to the SUBRECIPIENT for reimbursement of eligible expenditures, in consideration for performance of the project as described in Exhibit A, attached hereto and incorporated herein. The total amount of Federal funding (Restore Act allocation) obligated by this Agreement and made available to the SUBRECIPIENT shall not exceed One Hundred Thousand and 00/100 Dollars (\$100,000.00).

ARTICLE VII
PAYMENT

Payment by the COUNTY of the Allocated Sum to the SUBRECIPIENT as reimbursement or the SUBRECIPIENT's vendor for performance of the Project shall be as follows:

1. The SUBRECIPIENT shall submit to the COUNTY, through its Parks, Recreation and Natural Resources Administrative Services Division any and all documents verifying the request for payment, herein "Verifying Documents." Verifying Documents shall be submitted to the COUNTY within thirty (30) days from the day the SUBRECIPIENT received service or performance or supplies from a vendor and in no event later than forty-five (45) days from when the SUBRECIPIENT receives the bill/invoice from the vendor. Final request for payment shall be submitted no later than thirty (30) days from Project completion. Verifying Documents may include, but are not limited to:

a. Records of staff time, documented time sheets, with original signatures of the staff person and a documented official, all applicable cancelled checks (a bank statement will be required if the cancelled checks are not legible), receipts for material and labor, and any invoices chargeable to the Project.

b. An original invoice and written approval by the SUBRECIPIENT for each eligible expense to be paid directly to the vendor, or a written request for reimbursement that includes a copy of applicable invoices for each eligible expense.

c. Invoices from the vendor, including details of the amounts being invoiced, and copies of cancelled checks, front and back, which have been processed for payment for items that apply to the reimbursement of the SUBRECIPIENT's funds.

2. Within ten (10) working days of receipt of Verifying Documents, the COUNTY shall, in its sole discretion, determine if the Verifying Documents, or any portion of them, are acceptable and in strict compliance with the purpose, national objective, and laws stated herein and approve them for payment. If, at the sole discretion of the COUNTY, it is determined there are any errors in the Verifying Documents, the COUNTY shall notify the SUBRECIPIENT within ten (10) working days of receipt of the Verifying Documents. The SUBRECIPIENT shall submit corrected Verifying Documents within ten (10) working days of receipt of notice. Payment shall not be made for any Verifying Documents that contain errors.

3. Upon determination by the COUNTY that Verifying Documents are approved, the COUNTY will initiate the payment process in accordance with Section 218.73-74, Florida Statutes, considered due upon receipt by the Clerk & Comptroller's Office, and paid upon approval by the COUNTY. The COUNTY reserves the right to delay any payment request for Verifying Documents containing errors, until such errors are corrected to the satisfaction of the COUNTY.

4. In no event shall the COUNTY be obligated to reimburse for any Verifying Documents older than sixty (60) days from the date of receipt by the SUBRECIPIENT from a vendor.

5. Payments may be contingent upon certification of the SUBRECIPIENT's financial management system in accordance with the standards specified in 2 CFR, 200; 2 CFR, 215; or 2 CFR, 225, as applicable.

6. If applicable, program income must be disbursed before the SUBRECIPIENT requests funds from the COUNTY.

ARTICLE VIII

UNIFORM ADMINISTRATIVE REQUIREMENTS

The SUBRECIPIENT shall comply with 2 CFR, 200.330 and 200.331, and agrees to adhere to accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred. The SUBRECIPIENT shall administer the Project in conformance with 2 CFR, as appropriate, to ensure substantial adherence to the applicable accounting principles and procedures required therein, utilization of adequate internal controls, and the maintenance of necessary source documentation for all costs incurred.

ARTICLE IX

PROGRAM INCOME

The SUBRECIPIENT shall report monthly all program income, as defined in 2 CFR, 200.80, generated by activities carried out with the Allocated Sum made available under this Agreement. The use of program income by the SUBRECIPIENT shall comply with the requirements set forth in the *Restore Act Financial Assistance Standards Terms and Conditions and Program-Specific Terms and Conditions*, U.S. Department of the Treasury, 2015. By way of further limitations, the SUBRECIPIENT may use such income during the contract period for activities permitted under this Agreement and shall reduce requests for additional funds by the amount of any such program balances on hand. All unused program income with interest shall be returned to the COUNTY at the end of the contract period.

ARTICLE X

MAINTENANCE AND REAL PROPERTY PROTECTIONS

The SUBRECIPIENT shall not mortgage or otherwise encumber title to the property of the Project by utilizing it as collateral for any type of lien, note, mortgage, debt obligation, or security Agreement without prior written approval by the COUNTY. The SUBRECIPIENT shall not subject the title to such property to any liens or grants; the making of any Federal loan; the entering into of any cooperative Agreement; or to the extension,

continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative Agreement without prior written approval from the COUNTY.

ARTICLE XI

COUNTY RECOGNITION

The SUBRECIPIENT shall ensure recognition of the role of the COUNTY in providing funding for the Project. All facilities constructed pursuant to this Agreement shall be permanently labeled as to the funding source. Any announcements, information, press releases, publications, brochures, videos, web pages, programs, etc., created to promote the Project shall acknowledge the COUNTY as providing funding for the Project.

ARTICLE XII

TERM

The term of this Agreement shall be in effect from March 1, 2017, to August 31, 2018, upon the effective date as required herein, until such time as the monitoring period has expired.

ARTICLE XIII

AUDITS AND MONITORING

In the event that the SUBRECIPIENT expends Seven Hundred Fifty Thousand and 00/100 Dollars (\$750,000.00) or more in Federal awards in its fiscal year, the SUBRECIPIENT must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR, 200, as revised. Article III indicates Federal resources awarded through the COUNTY by this Agreement. In determining the Federal awards expended in its fiscal year, the SUBRECIPIENT shall consider all sources of Federal awards, including Federal resources received from the COUNTY. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR, 200, as revised. An audit of the SUBRECIPIENT conducted by the Auditor General in accordance with the provision of 2 CFR, 200, as revised, will meet the requirements of this part.

- a. In connection with the audit requirements addressed in Subsection 1 above, the SUBRECIPIENT shall fulfill the requirements relative to audit responsibilities as provided in 2 CFR, 200, as revised.
- b. If the SUBRECIPIENT expends less than Seven Hundred Fifty Thousand and 00/100 Dollars (\$750,000.00) in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 CFR, 200, as revised, is not required. In the event that the SUBRECIPIENT expends less than Seven Hundred Fifty Thousand and 00/100 Dollars (\$750,000.00) in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR, 200, as revised, the cost of the audit must be paid from non-Federal resources.
- c. In addition to reviews of audits conducted in accordance with 2 CFR, 200, as revised, monitoring procedures may include, but not be limited to, on-site visits by the COUNTY; limited-scope audits as defined by 2 CFR, 200, as revised; submittal and review of financial management statements; and/or other procedures. By entering into this Agreement, the SUBRECIPIENT agrees to comply and cooperate with any reasonable monitoring procedures/processes deemed appropriate by the COUNTY. In the event the COUNTY determines that a limited-scope audit of the SUBRECIPIENT is appropriate, the SUBRECIPIENT agrees to comply with any additional instructions provided by the COUNTY to the SUBRECIPIENT regarding such audit. The SUBRECIPIENT further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

ARTICLE XIV

QUARTERLY REPORTING REQUIREMENT

The SUBRECIPIENT shall submit to the COUNTY a quarterly activity report, as indicated in Exhibit D, attached hereto and incorporated herein, every ninety (90) days from the effective date of this Agreement. Reports are due by the 15th of the month and must include information on levels of accomplishment, national objectives met for each activity funded, and subcontract monitoring reports as applicable.

ARTICLE XV

RECORD RETENTION

1. Maintenance of Records

- a. The SUBRECIPIENT shall maintain all records required by Federal regulations specified in 2 CFR, as appropriate that are pertinent to the Project herein funded by the Allocated Sum.

Such records shall include, but are not limited to:

1. Application requesting Project funding.
2. Executed SUBRECIPIENT Agreement approving the Project, including any amendments to this Agreement.
3. Records providing a full description of each activity undertaken.
4. Records demonstrating that the activity meets the national objective herein.
5. Records determining eligibility of work performed for the Allocated Sum.
6. Records documenting the acquisition, improvement, use, or disposition of real property acquired or improved with the Allocated Sum, if applicable.
7. Financial records as required by 2 CFR 200.330 and 200.331, and all Financial Management standards as specified in Exhibit B.
8. Copy of quarterly reports submitted as required herein.

- b. Retention of Records. The SUBRECIPIENT shall retain all records pertinent to expenditures incurred under this Agreement for a period of five (5) years after the termination of all activities funded under this Agreement, after the resolution of all Federal audit findings, or until the note and mortgage associated with this Agreement are satisfied, whichever occurs later.

- c. Access to Records. The COUNTY and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of the SUBRECIPIENT which are pertinent to the

subaward, in order to make audits, examinations, excerpts, and transcripts. The right of access shall last as long as any record is required to be retained. Access shall be made available during normal business hours and as often as the COUNTY or any authorized representative of the Federal government deems necessary.

- d. All original records and documents pertinent to this Agreement shall be retained by the SUBRECIPIENT during the terms of this Agreement. All records, including supporting documentation, shall be sufficient to determine compliance with the requirements of this Agreement and all other applicable laws and regulations. The SUBRECIPIENT, its employees or agents, shall provide access during the contract period to all related records and documents for accounts placed with the SUBRECIPIENT by the COUNTY, at reasonable times to the COUNTY, its employees or agents. "Reasonable" shall be construed according to the circumstances, but ordinarily shall mean during normal business hours of 8:00 a.m. to 5:00 p.m., local time, on Monday through Friday. "Agents" shall include, but not be limited to, auditors retained by the COUNTY. The SUBRECIPIENT shall comply with the requirements of Chapter 119, Florida Statutes, with respect to any documents, papers, and records made or received by the SUBRECIPIENT in connection with this Agreement, including the provisions of public access and for copies at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by the law. The SUBRECIPIENT shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- e. The SUBRECIPIENT shall meet all requirements for retaining public records and transfer, at no cost to the COUNTY, all public records in possession of the SUBRECIPIENT upon termination of this Agreement, and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored

electronically must be provided to the COUNTY in a format that is compatible with the information technology systems of the COUNTY.

ARTICLE XVI

SUSPENSION AND TERMINATION

1. Termination. Either party may terminate this Agreement without cause, at any time, by giving at least a thirty (30) day written notice to the other party of such termination. Either party may terminate this Agreement with cause immediately.

a. In the event of any termination, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports, or other materials prepared by the SUBRECIPIENT under this Agreement, shall, at the option of the COUNTY, become the property of the COUNTY, and the SUBRECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

b. Cause shall include, but is not limited to, failure to strictly comply with all applicable Federal, State, and local laws, rules and regulations, or any substandard performance by the SUBRECIPIENT. Substandard performance shall be any performance indicated by Verifying Documents but not reflected in the actual performance of the Project. In the event of substandard performance, the COUNTY shall notify the SUBRECIPIENT in writing of such substandard performance, and the SUBRECIPIENT shall take corrective action within a reasonable time, but in no event later than forty-five (45) days from receipt of the notice from the COUNTY.

c. No delay or omission to exercise any right, power, or remedy accruing to either party upon breach or violation by either party under this Agreement shall impair any such right, power, or remedy of either party; nor shall such delay or omission be construed as a waiver of any such breach or default or any similar breach or default.

2. Suspension. In lieu of termination upon a finding of cause, as defined in this article, the COUNTY may suspend this Agreement and withhold any payment of Allocated Sum until such time as the SUBRECIPIENT is found to be in compliance by the COUNTY.

ARTICLE XVII

NOTICES

All notices required or permitted hereunder shall be deemed duly given if sent by certified mail, postage prepaid, addressed to the parties as follows:

PASCO COUNTY

Administrative Services Manager
Pasco County
4111 Land O'Lakes Blvd. Suite 310
Land O' Lakes, FL 34639
(727) 847-2411 ext. 8302

SUBRECIPIENT

City Manager,
City of New Port Richey
5919 Main Street
New Port Richey, FL 34652
(727) 853-1016
Federal ID No
DUNS No. 083198242

Awarding Agency – US Department of the Treasury.
Awarding official – Laura McGilvary, US Department of the Treasury.
Laurie McGilvary
Program Director
Office of Gulf Coast Restoration
U.S. Department of the Treasury
202-622-7340
Laurie.McGilvary@treasury.gov

ARTICLE XVIII

INDEPENDENT CONTRACTOR

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The SUBRECIPIENT shall, at all times, remain an independent contractor with respect to the services to be performed under this Agreement. The COUNTY shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance, and workers' compensation insurance.

ARTICLE XIX
INDEMNIFICATION

The SUBRECIPIENT shall defend, hold harmless, and indemnify the COUNTY and all of its officers, agents, and employees from and against any and all claim, liability, loss, damage, cost, attorney's fee, charge, or expense of whatever kind or nature which the COUNTY may sustain, suffer, incur, or be required to pay by reason of the loss of any monies paid to the SUBRECIPIENT resulting out of fraud, defalcation, dishonesty, or failure of the SUBRECIPIENT to comply with this Agreement, or arising out of any act, action, neglect, or omission during the performance of this Agreement, as modified, any part thereof, or work performed hereunder, whether direct or indirect; or by reason or result of injury caused by the SUBRECIPIENT's negligent maintenance or supervision of the property or work performed thereon over which the SUBRECIPIENT has control; or by reason of a judgment over and above the limits provided by the insurance, required under Article XXII of this Agreement; or by any defect in the condition or construction of the Project, if the Project was inspected and accepted by the SUBRECIPIENT; whether or not due to, or caused by negligence of the COUNTY, or any of its agents and employees, except that the SUBRECIPIENT will not be liable under this provision for damages arising out of the injury or damage to persons or property directly caused or resulting from the sole negligence of the COUNTY or any of its agents or employees. The indemnity hereunder shall continue until all provisions of this Agreement, including satisfaction of any mortgage and/or promissory note, have been fully performed by the SUBRECIPIENT.

The SUBRECIPIENT's obligation to indemnify, defend, and pay for the defense or, at the COUNTY's option, to participate and associate with the COUNTY in the defense and trial of any damage claim or suit and any related settlement negotiations, shall arise within seven (7) days of receipt by the SUBRECIPIENT of the COUNTY's notice of claim for indemnification to the SUBRECIPIENT. The notice of claim for indemnification shall be served by certified mail. The SUBRECIPIENT's obligation to defend and indemnify within seven (7) days of receipt of such notice shall not be excused because of the SUBRECIPIENT's inability to evaluate liability, or because the SUBRECIPIENT evaluates liability and determines the SUBRECIPIENT is not liable, or determines the COUNTY is solely negligent. Only a final adjudication judgment finding the COUNTY solely

negligent shall excuse performance of this provision by the SUBRECIPIENT. If a judgment finding the COUNTY solely negligent is appealed and the finding of sole negligence is reversed, the SUBRECIPIENT will be obligated to indemnify the COUNTY for the cost of the appeal(s). The SUBRECIPIENT shall pay all costs and fees related to this obligation and its enforcement by the COUNTY.

ARTICLE XX

INSURANCE

1. The SUBRECIPIENT shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the SUBRECIPIENT's operation and use of the premises. The cost of such insurance shall be borne by the SUBRECIPIENT.

2. The SUBRECIPIENT shall not enter or occupy the premises until it has obtained all insurance required herein and such insurance has been approved by the COUNTY as provided herein.

3. The SUBRECIPIENT shall furnish certificate(s) of insurance on the form required by the COUNTY to the COUNTY (Attention: Pasco County Risk Manager, West Pasco Government Center, 8731 Citizens Drive, Suite 330, New Port Richey, Florida 34654). The certificate(s) shall clearly indicate the SUBRECIPIENT has obtained insurance of the type, amount, and classification required for strict compliance with this Agreement and that no reduction in coverage or in limits, suspension, or cancellation of the insurance shall be effective without thirty (30) days prior written notice as provided below. The certificate(s) shall be signed by a person authorized by that insurer to bind coverage on its behalf. The COUNTY reserves the right to require complete, certified copies of all required policies at any time. Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the COUNTY to the attention of the Pasco County Risk Manager. In the event the insurance coverage expires prior to the termination or end of this Agreement, a renewal certificate shall be issued thirty (30) days prior to the expiration date. Compliance with the foregoing requirements shall not relieve the SUBRECIPIENT of the

liability and obligations under this Agreement. Neither approval by the COUNTY or a failure to disapprove insurance certificates or policies furnished by the SUBRECIPIENT shall release the SUBRECIPIENT of full responsibility for all liability or its obligations under this Agreement.

4. All insurance policies shall be issued by responsible companies authorized to do business under the laws of the State of Florida, have an "A" policyholders' rating, have a financial rating of at least Class VIII in accordance with the most current Best's Key Rating Guide, and shall be satisfactory to the COUNTY. All policies of insurance required by this Agreement shall be primary insurance with respect to the COUNTY, its officials, agents, and employees. Any insurance or self-insurance maintained by the COUNTY, its officials, agents, or employees shall be in excess of the SUBRECIPIENT's insurance and shall not contribute with it. All policies of insurance required by this Agreement, except workers' compensation, shall specifically provide that the COUNTY shall be an "additional insured" under the policy and shall contain a severability of interests' provision. All insurance policies required herein and all provisions hereof shall apply to all operations, activities, or use by the SUBRECIPIENT, or by anyone employed by or contracting with the SUBRECIPIENT, and it is the SUBRECIPIENT's responsibility to ensure that any contractor, subcontractor, or anyone directly or indirectly employed by any of them, complies with those insurance provisions and that the COUNTY is an "additional insured" on such policies. Any deductibles or self-insured retentions must be declared to and approved by the COUNTY and are the responsibility of the SUBRECIPIENT. The minimum kinds and limits of coverage to be carried by the SUBRECIPIENT shall be as follows:

1. Workers' Compensation and Employer's Liability:

a. If the SUBRECIPIENT falls under the State of Florida Workers' Compensation law, the SUBRECIPIENT shall provide coverage for all employees. The coverage shall be for the statutory limits in compliance with the applicable State and Federal laws. The policy must include employer's liability with a limit of One Hundred Thousand and 00/100 Dollars (\$100,000.00) for each accident. The insurer shall agree to waive all rights of subrogation against the COUNTY, its officials, agents, and employees for losses arising from the leased premises.

2. Comprehensive General Liability:

a. Shall include premises and/or operations, broad form property damage, independent contractor, contractual liability, and fire legal liability, and shall be written on an "occurrence basis." In the event SUBRECIPIENT is only able to secure coverage on a "claims-made basis," the SUBRECIPIENT shall be obligated, by virtue of this Agreement, to maintain tail coverage in effect with no less limits of liability, nor any more restrictive terms and/or conditions, for a period of three (3) years from expiration or termination of this Agreement.

Bodily injury and personal injury, including death:

- \$1,000,000.00 each person;
- \$2,000,000.00 aggregate;
- \$1,000,000.00 each occurrence;
- \$2,000,000.00 aggregate.

ARTICLE XXI

PERSONNEL AND PARTICIPANT CONDITIONS

1. Civil Rights

- a. Compliance. The SUBRECIPIENT shall comply with Title VI of the Civil Rights Act of 1964, as amended; Title VIII of the Civil Rights Act of 1968, as amended; the Americans with Disabilities Act of 1990, as amended; Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; Executive Order 11063, as amended; and Executive Order 11246, as amended.
- b. Nondiscrimination. The SUBRECIPIENT shall comply with nondiscrimination in employment and contracting opportunities laws, regulations, and executive orders and all other applicable laws, rules, and regulations.

2. Affirmative Action

- a. Approved Plan. The SUBRECIPIENT agrees that it shall be committed to carry out its activities pursuant to the COUNTY's specifications and to the Affirmative Action program in

keeping with principles as provided in the President's Executive Order 11246 of September 24, 1965, as amended. Such information shall be made available to the CDBG Program administrator for review upon request.

- b. Women and Minority-Owned Businesses. The SUBRECIPIENT will use its best efforts to afford and women- and minority-owned business enterprises the maximum practical opportunity to participate in the performance of this Agreement. As used in this Agreement, the term "minority and women business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. The SUBRECIPIENT may rely on written representations by subcontractors regarding their status as minority and women business enterprises in lieu of an independent investigation.
- c. Access to Records. The SUBRECIPIENT shall furnish and cause each of its subcontractors to furnish all information and reports required hereunder and will permit access to its books, records, and accounts by the COUNTY, its agents, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations, and provisions stated herein.
- d. Notifications. The SUBRECIPIENT will send to each labor union or representative of workers with which it has a collective bargaining Agreement or other contract or understanding, a notice from the SUBRECIPIENT's contracting officer advising the labor union or worker's representative of the SUBRECIPIENT's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- e. Equal Employment Opportunity and Affirmative Action Statement. The SUBRECIPIENT shall, in all solicitations or advertisements for employees, placed by or on behalf of the SUBRECIPIENT, state that it is an Equal Opportunity or Affirmative-Action employer.
- f. Subcontract Provisions. The SUBRECIPIENT shall include the provisions of Subsection 1, Civil Rights, and Subsection 2, Affirmative Action, in every subcontract or purchase order,

specifically or by reference, so that such provisions will be binding upon each subcontractor or vendor.

3. Employment Restrictions

- a. Prohibited Activities. The SUBRECIPIENT shall not use any portion of the Allocated Sum or personnel employed to carry out this Agreement for political activities, inherently religious activities, and lobbying, political patronage, or nepotism activities.
- b. Labor Standards. The SUBRECIPIENT shall comply with the Davis-Bacon Act, as applicable, the provisions for Contract Work Hours and Safety Standards Act (40 U.S.C., 327, et seq.), and all other applicable Federal, State, and local laws and regulations. The SUBRECIPIENT further shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C., 874, et seq.). The SUBRECIPIENT shall maintain documentation demonstrating compliance with the hour and wage requirements of this subsection.

The SUBRECIPIENT agrees that, except with respect to the rehabilitation or construction of residential property designed for residential use for less than eight (8) households, all subcontractors engaged under contracts in excess of Two Thousand and 00/100 Dollars (\$2,000.00) for construction, renovation, or repair of any building, or work financed in whole or part with assistance provided under this Agreement, shall comply with Federal requirements adopted by the COUNTY pertaining to such Agreements; and with the applicable requirements of the regulations of the United States Department of Labor under 29 CFR, Parts 1, 3, 5, 6, and 7, governing the payment of wages and ratio of apprentices and trainees to journeymen provided, that if wage rates higher than those required under the regulations are imposed by State or local law, nothing hereunder is intended to relieve the SUBRECIPIENT of its obligation, if any, to require payment of the higher wage. The SUBRECIPIENT shall cause or require language to be inserted in full in all such contracts subject to such regulations and provisions, meeting the requirements of this article.

4. Conduct

- a. Hatch Act. The SUBRECIPIENT agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.
- b. Conflict of Interest. The SUBRECIPIENT shall not employ or retain any person or entity with a financial interest in the Project. The SUBRECIPIENT shall not employ, retain, or otherwise grant any financial interest in the Project to any person employee, agent, consultant, officer, or elected or appointed official of the COUNTY who may exercise or have exercised any functions or responsibilities with respect to the Project, or who are in a position to participate in a decision-making process or gain inside knowledge to the Project, either for themselves or anyone with whom they have business or immediate family ties.
- c. Lobbying. The SUBRECIPIENT hereby certifies:
 - 1. No Federal appropriated funds have been paid by or on behalf of it to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative Agreement; and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative Agreement.
 - 2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Agreement, the SUBRECIPIENT shall complete and submit Standard Form LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

3. The SUBRECIPIENT shall require that the language of the Anti-Lobbying Certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative Agreements), and shall certify and disclose accordingly.
- d. Copyright. In the event the performance of this Agreement results in any copyrighted material or inventions, the COUNTY reserves the right to royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use the work or material for governmental purposes.
- e. Religious Activities. The SUBRECIPIENT agrees that funds provided under this Agreement will not be utilized for religious activities, to promote religious interests, or for the benefit of a religious organization.

ARTICLE XXII

ENVIRONMENTAL CONDITIONS

1. Air, Water, Species Protection. The SUBRECIPIENT agrees to comply with the following regulations insofar as they apply to the performance of this Agreement:
 - a. Clean Air Act, 42 U.S.C., 7401, et seq.
 - b. Clean Water Act, 33 U.S.C 1251, et seq.
 - c. Environmental Protection Agency Regulations pursuant to 40 CFR 50, as amended.
 - d. National Environmental Policy Act of 1969, as amended, 42 U.S.C. 4321, et seq.
 - e. Coastal Zone Management Act, as amended, 16 U.S.C 1451, et seq., and implementing regulations 15 CFR Part 930.
 - f. Endangered Species Act, 16 U.S.C. 153, et seq.
 - g. Magnuson-Steven's Fishery Conservation and Management Act, as amended, 16 U.S.C. 1801-1884.
 - h. Marine Mammal Protection Act, 16 U.S.C. Chapter 31.

- i. Coastal Barrier Resources Act, as amended.
- j. Rivers and Harbors Act.
- k. Wild and Scenic Rivers Act, 16 U.S.C. 1271, et seq.
- l. Safe Drinking Water Act, 42 U.S.C. 300f, et seq.
- m. Executive Order 11988, Floodplain Management.
- n. Executive Order 11990, Wetland Protection.
- o. Executive Order 13089, Coral Reef Protection.
- p. Executive Order 13112, Invasive Species.
- q. Executive Order 13186, Responsibilities of Federal Agencies to Protect Migratory Birds.

2. Historic Preservation. The SUBRECIPIENT agrees to comply with the historic preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C., 470), and the procedures set forth in 36 CFR, 800, Advisory Council on Historic Preservation Procedures, for protection of historic properties insofar as they apply to the performance of this Agreement.

3. Environmental Protection. The SUBRECIPIENT agrees to comply with the Resource Conservation and Recovery Act, the Comprehensive Environmental Response, Compensation, and Liability Act insofar as they apply to the performance of this Agreement.

ARTICLE XXIII

GENERAL CONDITIONS

- a. Assignment. No assignment, delegation, transfer, or novation of this Agreement, or any part hereof, may be made unless in writing and signed by all parties hereto.
- b. Headings. All articles and descriptive headings of paragraphs in this Agreement are inserted for convenience only and shall not affect the construction or interpretation hereof.
- c. Modification. No modification, addendum, or amendment of any kind whatsoever may be made to this Agreement unless in writing and signed by all parties hereto. This Agreement may be

amended from time to time to conform to Federal, State, or local governmental guidelines, policies, or available funding amounts, and such approval shall not be unreasonably withheld.

- d. Amendments. Such amendments shall not invalidate this Agreement, nor relieve or release the COUNTY or the SUBRECIPIENT from its obligations under this Agreement, or change the independent contractor status of the SUBRECIPIENT.
- e. Entire Agreement. This Agreement represents the entire Agreement between the parties and supersedes any and all prior agreements, written or oral, relating to the matters set forth herein. Prior agreements, negotiations, or understandings shall have no force or effect on this Agreement.
- f. Sovereign Immunity. To the extent permitted by law, nothing in this Agreement shall be construed in any way to waive the sovereign immunity of the COUNTY and the SUBRECIPIENT, as provided by the laws of the State of Florida.
- g. Laws. This Agreement shall be governed by all applicable Federal laws, rules, and regulations that apply. The SUBRECIPIENT shall perform all acts required by this Agreement in strict conformity with all applicable laws and regulations.
- h. Venue. Venue for any litigation arising from this Agreement shall be in the Sixth Judicial Circuit of Florida, in and for Pasco County.
- i. This Agreement shall take effect the last day all parties hereto have signed.
- j. Severability. If any tem or provision of this Agreement is found to be illegal and unenforceable, the remainder will remain in full force and effect, and such term or provision shall be deemed stricken.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates indicated below.

(SEAL)

BOARD OF COUNTY COMMISSIONERS OF
PASCO COUNTY, FLORIDA

ATTEST:

PAULA S. O'NEIL, Ph.D., CLERK & COMPTROLLER

MIKE MOORE, CHAIRMAN

DATE

ATTEST:

CITY OF NEW PORT RICHEY, FLORIDA

CITY CLERK

Rob Marlowe, MAYOR

DATE

EXHIBIT A

PROJECT DESCRIPTION

Orange Lake is a small body of water located in downtown New Port Richey, Florida. Orange Lake will be dredged to restore the lake to the greatest extent possible. During dredging, samples will be taken and spoils from the dredge will be removed and disposed of as necessary. Once the dredge is completed and deposited sediment is removed, aeration/diffusion devices will be installed to circulate dissolved oxygen at all levels of the lake. Littoral shelves will be constructed and planted around the perimeter of the lake to allow for vegetation to uptake excess nitrogen and phosphorous. A stormwater control gate will be installed to allow control of the lake level and to direct stormwater overflow as necessary to the Pithlachascotee River. A Continuous Deflection Separation unit will be installed in the 42" stormwater system. It is important to note that the City of New Port Richey is exploring options to reroute the stormwater drain lines currently aligned to Orange Lake. The combined results of these efforts should result in restoring water quality. A boardwalk will also be constructed to allow the public better access to Orange Lake and provide for aesthetic views.

EXHIBIT B
SUBRECIPIENT REQUIREMENTS

Provisions		Citation
1.	Eligible Activity	34 CFR 34.201
2.	Subrecipient determination	2 CFR 200.300
3.	Time of Performance	2 CFR 200.331
4.	Compensation and Method of Payment	2 CFR, Part 225
5.	Program Income	2 CFR 200.80
6.	Record Keeping Requirements	2 CFR 200.331, .333
7.	Reporting Requirements	2 CFR 200.331
8.	Public Access to Program Records	2 CFR 200.331
9.	Uniform Administrative and Program Management Standards	2 CFR, 225; 2 CFR, 200
10.	Other Program Requirements	2 CFR 200.331 2 CFR 200.207
11.	Termination	2 CFR 200.331, .338
12.	Compliance with Laws/Regulations	2 CFR 200.331
13.	Antidiscrimination/Affirmative Action EEO/Labor Standards	2 CFR 200.331
14.	Financial Management	2 CFR 200.331, .333
15.	Audits	2 CFR, 200
16.	Monitoring and Management	2 CFR, 200.300-.332
17.	Conflict of Interest	2 CFR, 200.318(c)
18.	Procurement Methods	2 CFR, 200.317-.326
19.	Budget	2 CFR 200.331
20.	Project Schedule/Milestones	2 CFR 200.331
21.	Environmental Review	2 CFR 200.331
22.	Best Available Science	31 CFR, Part 34
23.	Internal Controls	2 CFR 200.303

EXHIBIT C

PROJECT SCHEDULE

Action Item	Completion Date
30% Complete (Design)	1/6/16
60% Complete (Design)	2/11/16
90% Complete (Design)	2/28/16
Final Design	10/8/16
Pre-Application Meeting(s)	10/15/16
Required Permits Approved	3/8/17
Operation and Maintenance Plan	3/24/17
Construction Bid Packages	3/24/17
Bid Advertisement, Tabulation, and Award	5/26/17
Contractor Notice to Proceed	6/5/17
Start Construction	6/19/17
Substantial Completion	8/25/17
Complete Construction	9/22/17
Construction Inspection Reports and Construction Certification	10/22/17
Construction Record Drawings, to Include Resource Benefit Calculations and Methodology	10/22/17
Signed and Sealed by a Professional Engineer	10/22/17
Final Report	10/22/17
Project Close-out and Contract Termination	11/30/17

**EXHIBIT D
PASCO COUNTY RESTORE PROGRAM
QUARTERLY ACTIVITY REPORT**

Reporting Period (check one): Quarter 1: <input type="checkbox"/> October 1 – December 31 Quarter 3: <input type="checkbox"/> April 1 – June 30 Quarter 2: <input type="checkbox"/> January 1 – March 31 Quarter 4: <input type="checkbox"/> July 1 – September 30	Date Report Submitted:
1.	Subrecipient Name:
2.	Project Name:
3.	Name of Contact Person:
4.	Contact Email Address:
5.	Subrecipient Area Code and Phone Number:

EXHIBIT E

PROJECT BUDGET AND FUNDING SOURCES

Budget:

Vacuum Dredging (Partially funded by RESTORE)	\$350,000.00
Littoral Shelf Work to Include Exotic Plant Removal and Planting Costs	\$5,500.00
Aeration/Diffusion System	\$8,500.00
Boardwalk*	\$24,000.00
Slide Gates	\$12,000.00
CDS Units and Baffle Boxes	\$194,000.00

Funding Sources:

RESTORE Funding (Dredging)	\$100,000.00
City of New Port Richey	247,000.00
Southwest Florida Water Management District	<u>247,000.00</u>
Total	\$594,000.00



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Robert M Rivera, Public Works Director
DATE: 3/21/2017
RE: 2017 City Hall Interior Carpet Removal and Replacement Project - Consideration for Approval

REQUEST:

The action requested of City Council is to review and consider the approval of the attached proposal from Prodigy Flooring Inc., in the amount not to exceed \$81,052.12 for the removal and replacement of carpet in the interior of City Hall. The Prodigy Flooring Inc., pricing is in accordance with the National Auto Joint Powers Alliance (NJPA) RFP No. 121715.

DISCUSSION:

In the last few years City Council has approved several building improvement projects for City owned facilities. For City Hall those projects have included the repaving and LED light conversion of the adjacent parking lot, roof replacement, chiller replacement, energy efficient upgrades, exterior and interior painting. The removal and replacement of the interior carpet is the next proposed project by staff for City Council. The existing carpet in several areas is beyond its useful life and does not represent the standard City Council has set for the City's main facility used to conduct business by the Public, City Council, and City Staff.

RECOMMENDATION:

Approval of the proposal is recommended.

BUDGET/FISCAL IMPACT:

This project is budgeted in the Development Services Department Operating Account No. 001-0081-515-62-99 Building Improvements.

ATTACHMENTS:

Description	Type
❑ Proposal & Site Maps	Backup Material
❑ NJPA Members Price List	Backup Material
❑ Authorized Dealer	Backup Material
❑ Letters of Recommendation	Backup Material



ESTIMATE 6684TS-001

PRODIGY FLOORING
5515 PIONEER PARK BLVD.
TAMPA, FL 33634
(813) 971-8300

ESTIMATE Date 01/23/17

6684TS-001

CLIENT	PROJECT
CITY OF NEW PORT RICHEY 6132 PINE HILL RD PORT RICHEY, FL 34668	NPR CITY HALL - COUNCIL ROOM NJPA CONTRACT #121715-MAC

ESTIMATE Date	Salesperson 1
01/23/17	TONY SCIACCA

Area	Style/Item	Color/Desc	Manufacturer	W x L	Qty	Price	Total
BROADLOOM	BROADLOOM ALLOWANCE	SENDAL		12' x 18'	24.00 SY	29.09	698.16
TO FURNISH BROADLOOM FOR THE FACE OF THE STAGE							
BROADLOOM	BROADLOOM ADHESIVE	BROADLOOM ADHESIVE			1.00 EA	72.76	72.76
TO FURNISH MANUFACTURER'S RECOMMENDED ADHESIVE							
BROADLOOM	STAGE FACE LABOR				1.00 LS	350.00	350.00
LABOR TO INSTALL CARPET TILE ON THE FACE OF THE STAGE IN THE COUNCIL ROOM							
BROADLOOM Sub Total:							1,120.92
CARPET TILE	ATTITUDES - SQUIGGLES	137 GRAFFITI			336.00 SY	30.69	10,311.84
TO FURNISH SPECIFIED CARPET TILE							
CARPET TILE	CARPET TILE ADHESIVE	CARPET TILE ADHESIVE			3.00 EA	129.71	389.13
TO FURNISH MANUFACTURER'S RECOMMENDED ADHESIVE							
CARPET TILE	CARPET TILE LABOR				336.00 SY	4.30	1,444.80
LABOR TO INSTALL CARPET TILE							
CARPET TILE	CARPET TILE OVERAGE (5%)				16.00 SY	30.69	491.04
UP TO 5% OVERAGE ASSOCIATED WITH THE PRODUCTION OF CARPET TILE							
CARPET TILE Sub Total:							12,636.81



ESTIMATE 6684TS-001

PRODIGY FLOORING
5515 PIONEER PARK BLVD.
TAMPA, FL 33634
(813) 971-8300

ESTIMATE Date 01/23/17

6684TS-001

CLIENT	PROJECT
CITY OF NEW PORT RICHEY 6132 PINE HILL RD PORT RICHEY, FL 34668	NPR CITY HALL - COUNCIL ROOM NJPA CONTRACT #121715-MAC

ESTIMATE Date	Salesperson 1
01/23/17	TONY SCIACCA

Area	Style/Item	Color/Desc	Manufacturer	W x L	Qty	Price	Total
DEMO	DEMO BROADLOOM		PRODIGY FLOORING		320.00 SY	2.49	796.80
LABOR TO REMOVE EXISTING BROADLOOM							
DEMO Sub Total:							796.80
FLOOR PREP	FLOOR PREP				2,546.00 SF	0.46	1,171.16
LABOR TO PREP FLOOR TO MAKE READY FOR NEW CARPET TILE							
FLOOR PREP Sub Total:							1,171.16
FURNITURE	SEATING REMOVE/REPLACE				336.00 SY	7.00	2,352.00
LABOR TO LIFT FURNITURE/PARTITIONS IN CUBICLE AREA AND REMOVE/REPLACE FILING CABINETS.							
*** PLEASE NOTE - ALL LATERAL FILING CABINETS MUST BE EMPTIED AND BOXED BY OTHERS PRIOR TO INSTALL. VERTICAL FILING CABINETS MAY REMAIN FULL. PRODIGY FLOORING IS NOT RESPONSIBLE FOR DAMAGE TO LOCKS, HANDLES, INTERIOR ARMS, ETC. ON FILING CABINETS. DUE TO THE WEIGHT OF FILES, SOME MOVING PARTS MAY BE DAMAGED WHEN FULL FILING CABINETS ARE MOVED.							
FURNITURE Sub Total:							2,352.00
MISC	CARPET DISPOSAL				320.00 SY	1.00	320.00
TO DISPOSE OF CARPET PER THE EPA GUIDELINES							
MISC Sub Total:							320.00



ESTIMATE 6684TS-001

PRODIGY FLOORING
5515 PIONEER PARK BLVD.
TAMPA, FL 33634
(813) 971-8300

ESTIMATE Date 01/23/17

6684TS-001

CLIENT	PROJECT
CITY OF NEW PORT RICHEY 6132 PINE HILL RD PORT RICHEY, FL 34668	NPR CITY HALL - COUNCIL ROOM NJPA CONTRACT #121715-MAC

ESTIMATE Date	Salesperson 1
01/23/17	TONY SCIACCA

Area	Style/Item	Color/Desc	Manufacturer	W x L	Qty	Price	Total
STAIR TREADS	STAIR TREAD ALLOWANCE	TBD			60.00 LF	10.79	647.40
TO FURNISH AND INSTALL STAIR TREADS FOR STAIRS							
STAIR TREADS Sub Total:							647.40
TRANSITIONS	TRANSITION ALLOWANCE	TBD			24.00 LF	1.50	36.00
TO FURNISH VINYL TRANSITIONS WHERE CARPET MEETS OTHER FINISHES							
TRANSITIONS Sub Total:							36.00
WALL BASE	FURNISH/INSTALL VINYL BASE				360.00 LF	1.75	630.00
LABOR TO INSTALL VINYL BASE IN AREAS THAT ARE RECEIVING NEW CARPET.							
WALL BASE Sub Total:							630.00

STANDARD FLOOR PREP IS INCLUDED. EXCESSIVE FLOOR PREP WILL BE CHARGED ACCORDINGLY.

Acceptance of Proposal:

The Above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. Prodigy Flooring, Inc. warrants the installation of floorcovering for the above referenced project for a period of 2 years from the installation date.

Authorized Signature: _____ Date: / /

Acceptance of Proposal: The Above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. Prodigy Flooring, Inc. warrants the installation of floorcovering for the above referenced project for a period of 2 years from the installation date. Authorized Signature: _____ Date: / /
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6684TS-001

3/01/2017

Page No: 3

Total \$19,711.09



ESTIMATE 6683TS-001

PRODIGY FLOORING
5515 PIONEER PARK BLVD.
TAMPA, FL 33634
(813) 971-8300

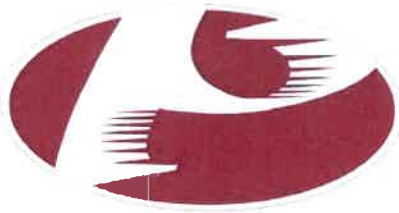
ESTIMATE Date 01/20/17

6683TS-001

CLIENT	PROJECT
CITY OF NEW PORT RICHEY 6132 PINE HILL RD PORT RICHEY, FL 34668	NPR CITY HALL NJPA CONTRACT #121715--MAC

ESTIMATE Date	Salesperson 1
01/20/17	TONY SCIACCA

Area	Style/Item	Color/Desc	Manufacturer	W x L	Qty	Price	Total
CARPET TILE	ATTITUDES - SQUIGGLES	137 GRAFFITI			1,148.00 SY	30.69	35,232.12
TO FURNISH SPECIFIED CARPET TILE							
CARPET TILE	CARPET TILE ADHESIVE	CARPET TILE ADHESIVE			11.00 EA	129.71	1,426.81
TO FURNISH MANUFACTURER'S RECOMMENDED ADHESIVE							
CARPET TILE	CARPET TILE LABOR				1,148.00 SY	4.30	4,936.40
LABOR TO INSTALL CARPET TILE							
CARPET TILE	CARPET TILE OVERAGE (5%)				54.00 SY	30.69	1,657.26
UP TO 5% OVERAGE ASSOCIATED WITH THE PRODUCTION OF CARPET TILE							
CARPET TILE Sub Total:							43,252.59
DEMO	DEMO BROADLOOM		PRODIGY FLOORING		986.00 SY	2.49	2,455.14
LABOR TO REMOVE EXISTING BROADLOOM							
DEMO	DEMO CERAMIC TILE				224.00 SF	4.00	896.00
LABOR TO REMOVE AND DISPOSE OF CERAMIC TILE THAT IS CURRENTLY UNDER THE CARPET IN 1ST FLOOR CONFERENCE ROOM AND ENTRYWAY.							
DEMO Sub Total:							3,351.14



ESTIMATE 6683TS-001

PRODIGY FLOORING
5515 PIONEER PARK BLVD.
TAMPA, FL 33634
(813) 971-8300

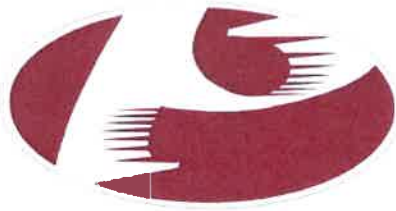
ESTIMATE Date 01/20/17

6683TS-001

CLIENT	PROJECT
CITY OF NEW PORT RICHEY 6132 PINE HILL RD PORT RICHEY, FL 34668	NPR CITY HALL NJPA CONTRACT #121715--MAC

ESTIMATE Date	Salesperson 1
01/20/17	TONY SCIACCA

Area	Style/Item	Color/Desc	Manufacturer	W x L	Qty	Price	Total
FLOOR PREP	FLOOR PREP				8,794.00 SF	0.45	3,957.30
LABOR TO PREP FLOOR TO MAKE READY FOR NEW CARPET TILE							
FLOOR PREP Sub Total:							3,957.30
FURNITURE	FURNITURE REMOVE/REPLACE				554.00 SY	4.00	2,216.00
LABOR TO REMOVE AND REPLACE STANDARD FURNITURE. ALL COMPUTERS, FAX MACHINES, PRINTERS, ETC. MUST BE UNPLUGGED BY OTHERS PRIOR TO INSTALLATION. ALL DESK TOPS AND SHELVES MUST BE CLEARED AND BOXED UP BY OTHERS PRIOR TO INSTALLATION.							
FURNITURE	CUBICLES/FILE CABINETS				432.00 LS	7.00	3,024.00
LABOR TO LIFT FURNITURE/PARTITIONS IN CUBICLE AREA AND REMOVE/REPLACE FILING CABINETS.							
*** PLEASE NOTE - ALL LATERAL FILING CABINETS MUST BE EMPTIED AND BOXED BY OTHERS PRIOR TO INSTALL. VERTICAL FILING CABINETS MAY REMAIN FULL. PRODIGY FLOORING IS NOT RESPONSIBLE FOR DAMAGE TO LOCKS, HANDLES, INTERIOR ARMS, ETC. ON FILING CABINETS. DUE TO THE WEIGHT OF FILES, SOME MOVING PARTS MAY BE DAMAGED WHEN FULL FILING CABINETS ARE MOVED.							
FURNITURE Sub Total:							5,240.00
MISC	CARPET DISPOSAL				986.00 SY	1.00	986.00
TO DISPOSE OF CARPET PER THE EPA GUIDELINES							
MISC Sub Total:							986.00



ESTIMATE 6683TS-001

PRODIGY FLOORING
5515 PIONEER PARK BLVD.
TAMPA, FL 33634
(813) 971-8300

ESTIMATE Date 01/20/17

6683TS-001

CLIENT

CITY OF NEW PORT RICHEY
6132 PINE HILL RD
PORT RICHEY, FL 34668

PROJECT

NPR CITY HALL
NJPA CONTRACT #121715--MAC

ESTIMATE Date

01/20/17

Salesperson 1

TONY SCIACCA

Area	Style/Item	Color/Desc	Manufacturer	W x L	Qty	Price	Total
TRANSITIONS	TRANSITION ALLOWANCE	TBD			96.00 LF	1.50	144.00

TO FURNISH VINYL TRANSITIONS WHERE CARPET MEETS OTHER FINISHES

TRANSITIONS Sub Total: 144.00

WALL BASE	FURNISH/INSTALL VINYL BASE				2,520.00 LF	1.75	4,410.00
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LABOR TO INSTALL VINYL BASE IN AREAS THAT ARE RECEIVING NEW CARPET.

WALL BASE Sub Total: 4,410.00

Acceptance of Proposal:

The Above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. Prodigy Flooring, Inc. warrants the installation of floorcovering for the above referenced project for a period of 2 years from the installation date.

Authorized Signature: _____ Date: / /

Acceptance of Proposal:

The Above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. Prodigy Flooring, Inc. warrants the installation of floorcovering for the above referenced project for a period of 2 years from the installation date.

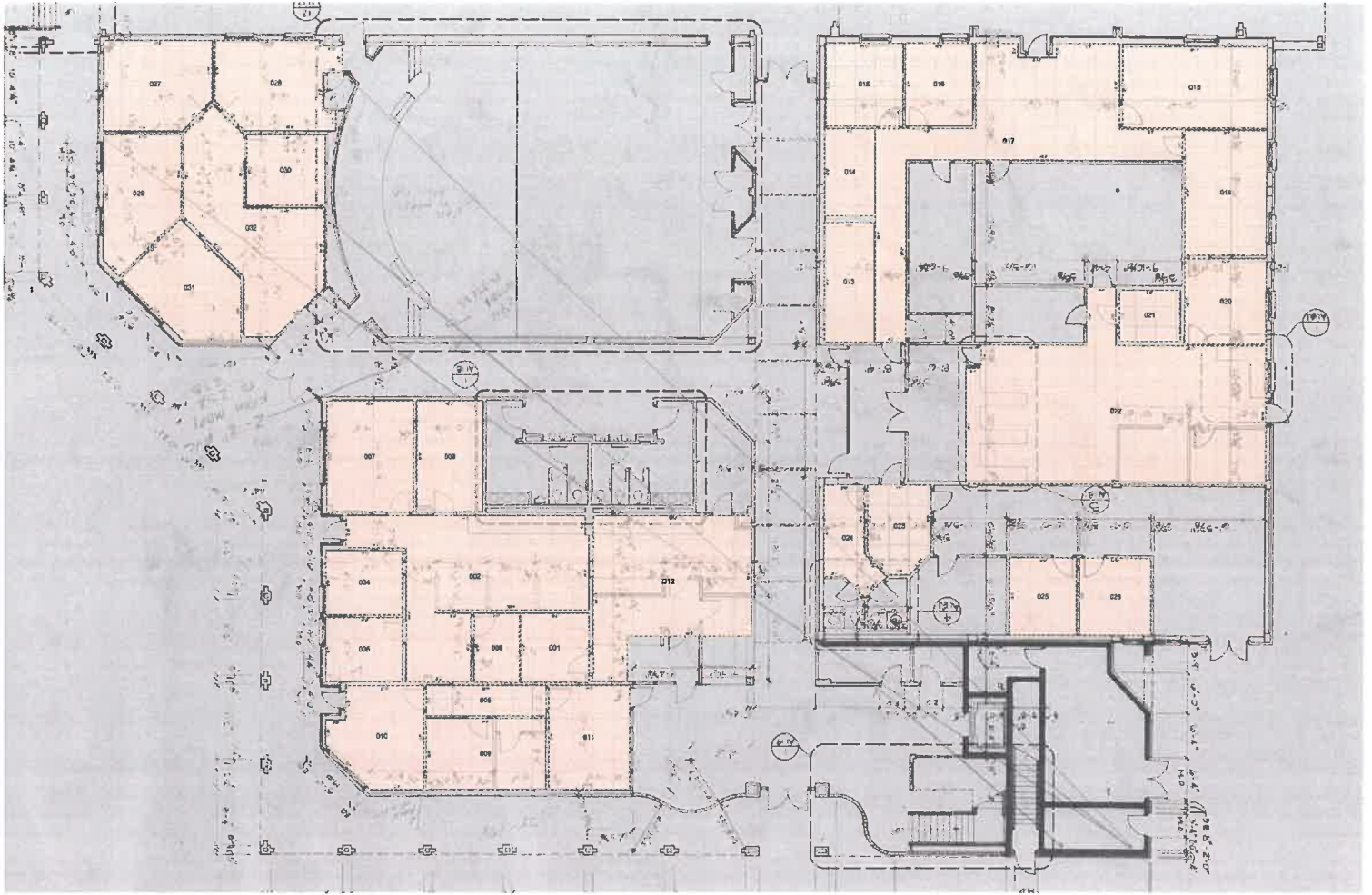
Authorized Signature: _____
Date: / /

6683TS-001

3/01/2017

Page No: 3

Total \$61,341.03

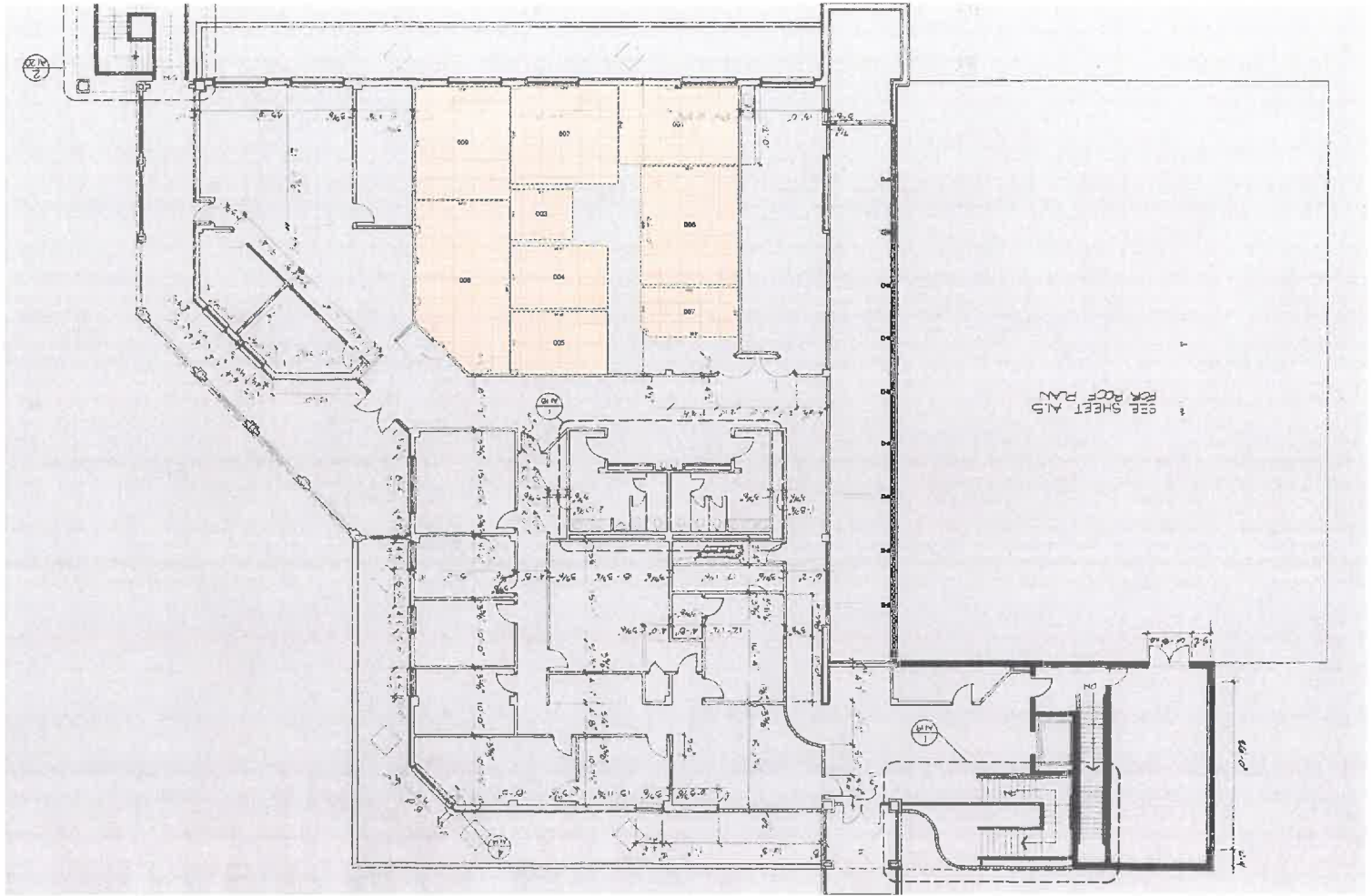


☐ 12' CARPET SOLID A: Carpet 1
 ☐ CARPET TILES 36"x36": CPT 2

1/25/2017

Room Plan

1



1/25/2017

NJPA Member Price List (Contract # 121715-MAC)

Confidential Information

Milliken

Milliken MQ#08-02814 (Updated 12/9/2016)

Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included	Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included
Modular Carpet Products							
Allegory		50cm	\$ 21.87	Mix It Up		50cm-1mtr	\$ 22.07
Any Which Way		50cm	\$ 43.02	Monuments & Shrines	Yes	50cm	\$ 25.49
Arcadia		1mx1m, 25cmx1m	\$ 21.05	Narrow		50cm	\$ 42.56
Arcadia made to order		1mx1m, 25cmx1m	\$ 21.05	Naturally Drawn		50cm	\$ 22.02
Archipelago		50cm	\$ 27.38	New Vistas		1meter	\$ 21.53
Arctic Survey		25cm x 1m	\$ 37.75	Next Dimension - Any Which Way, Round & Round, Up & Up		50cm	\$ 43.02
Art Media Collection		1meter	\$ 37.95	Next Dimension - Narrow		50cm	\$ 42.56
Attitudes Collection		36"x36"	\$ 30.69	Nexus		50cm	\$ 32.87
The BASICS		50cm	\$ 22.79	Nordic Stories	Yes	50cm	\$ 24.76
The Basics San		50cm	\$ 22.79	Out of the Shadows	Yes	50cm	\$ 25.93
BioView		1meter	\$ 28.17	Oxygen		36"x36"	\$ 32.33
Centro Collection		1meter	\$ 22.31	Palisades TLC		50cm	\$ 48.26
CEO Tile		50cm	\$ 57.36	Paste Up - Loop		50cm	\$ 28.98
CEO Tile Trimline		50cm	\$ 44.53	Paste Up - Tip Shear		50cm	\$ 34.71
City Proper		50cm	\$ 34.65	Pen & Ink		50cm	\$ 47.49
Coir Collection		36"x36"	\$ 30.57	Persian Dynasty		50cm-1mtr	\$ 29.35
Color Field		25cm x 1m	\$ 22.49	Plan A		50cm-1mtr	\$ 29.51
Color Field Painter		25cm x 1m	\$ 27.49	Plank Tile		50cm	\$ 41.13
Color Field Patina		25cm x 1m	\$ 20.99	Precision Loc		50cm	\$ 41.24
Colorwash-Matter-Arbitrary		1meter	\$ 35.70	Remix 2		1meter	\$ 30.63
Colorwash-Matter-Methodical		1meter	\$ 37.21	Remix 2 Trimline		1meter	\$ 22.14
Colorweave Collection		36"x36"	\$ 30.57	Round & Round		50cm	\$ 43.02
Common Thread		50cm	\$ 25.95	Sante & Sense Collections		1meter	\$ 32.69
Consequence 2.0	Yes	50cm-1mtr	\$ 33.42	Scattergraph	Yes	50cm	\$ 21.79
Continental		25cm x 1m	\$ 33.15	Segue		1meter	\$ 31.17
Craft		50cm	\$ 39.77	Sender		50cm	\$ 39.79
Design Rhythms Zirconia		36" x 36"	\$ 28.17	Simply That Collection		1meter	\$ 29.10
Dissident - Dissident & Fringe		50cm-1mtr	\$ 28.77	Simply This Collection		36"x36"	\$ 29.10
Elevation	Yes	50cm-1mtr	\$ 21.91	Sisal Duet & Sisal Style Collections		36"x36"	\$ 28.00
Fahrenheit		1meter	\$ 23.53	Sound and Fury	Yes	50cm	\$ 24.47
Fixate Loop Pile	Yes	50cm	\$ 23.53	Southern Analog	Yes	50cm	\$ 24.81
Fixate Velvet Pile		50cm	\$ 29.12	Stimulus - Draft & Excel		1meter	\$ 25.44
Formwork	Yes	50cm	\$ 23.95	Stoney Brook		50cm-1mtr	\$ 21.94
Fretwork		1meter	\$ 36.91	Straight Talk 2 Collection	Yes	50cm-1mtr	\$ 24.47
Ghost Artist Collection	Yes	50cm	\$ 27.09	Suitable 2.0		50cm	\$ 27.72
Grand Plaza 40oz(500yd.min.order)		36"x36"	\$ 52.24	Surface Study-Surface Study		50cm	\$ 24.81
Grand Plaza 36oz(500yd.min.order)		36"x36"	\$ 47.64	Surface Study-Made to Order		50cm	\$ 21.79
Heritage Collection		50cm	\$ 45.74	Talkative Rain Collection		50cm-1mtr	\$ 21.94
Image Series I - IV (20 oz.)		36"x36"	\$ 31.79	Theory2		1meter	\$ 31.09
Image Series I - IV (24 oz.)		36"x36"	\$ 35.16	TLC Precision Loc		50cm	\$ 44.12
In Color		50cm	\$ 37.65	Up & Up		50cm	\$ 43.02
Inis Mor		50cm	\$ 27.79	Walk the Line		50cm	\$ 28.07
Intervals Collection		50cm-1mtr	\$ 32.44	Way		1meter	\$ 25.36
Journal		50cm	\$ 25.63	Whale Song		50cm	\$ 27.14
Kai		1meter	\$ 23.65	Windows		50cm	\$ 32.91
Landmark		50cm	\$ 21.67	Windowscape		50cm	\$ 32.91
Lapidus		1mx1m, 25cmx1m	\$ 41.38	Yarn Storm		50cm	\$ 24.47
Latitude		25cm x 1m	\$ 26.56				
Lindstrom		50cm	\$ 42.33				
Linen (Custom Capable)		50cm,1m	\$ 30.81				
Linen 2 (No Customs Available)		50cm	\$ 25.86				
Lineation		50cm	\$ 24.79				
Lyceum		1meter	\$ 29.47				
Lyceum - Trimline		1meter	\$ 20.16				
Metro Tile		50cm	\$ 32.87				
Midnight Sparkle Collection		36"x36"	\$ 33.91				
Traditional Carpets							
Agave		13'6"BL	\$ 33.45	Metro		13'6"BL	\$ 23.78
Cadence		13'6"BL	\$ 32.87	Next Dimension-Any Which Way, Round & Round, Up & Up		13'6"BL	\$ 32.69
CEO		13'6"BL	\$ 47.31	Nexus		13'6"BL	\$ 23.78
CEO Trimline		13'6"BL	\$ 34.18	Palisades Crescendo		13'6"BL	\$ 46.83
Classic Artem		13'6"BL	\$ 45.68	Palisades Palisades		13'6"BL	\$ 40.57
Classic Litterae		13'6"BL	\$ 48.39	Palisades TLC		13'6"BL	\$ 34.18
Craft		13'6"BL	\$ 27.86	Pen & Ink		13'6"BL	\$ 32.64
Effervesce		13'6"BL	\$ 37.99	Plank		13'6"BL	\$ 29.33
Heritage		13'6"BL	\$ 34.76	Raw Silk		13'6"BL	\$ 40.99
Illume-Candescent		13'6"BL	\$ 42.46	Raw Silk Trimline		13'6"BL	\$ 31.62
Illume-Lambent, Lucent		13'6"BL	\$ 35.63	Rhythm - Brio, Cadence & Rondo		13'6"BL	\$ 37.06
Isobar		13'6"BL	\$ 34.36	Royal - Actionbac		13'6"BL	\$ 30.51
Landscape		13'6"BL	\$ 39.47	Royal - (PerformaBac2**& Coloseal) (250 Sq. Yd. Minimum)		13'6"BL	\$ 37.62
Lindstrom		13'6"BL	\$ 31.86	Sandal		13'6"BL	\$ 29.09
Majesty - Sr. Living (Actionbac)		13'6"BL	\$ 27.51	Serrano		13'6"BL	\$ 30.44
Majesty - Sr. Lvg (PerformaBac2)**(250 Sq. Yd. Minimum)		13'6"BL	\$ 34.52				

NJPA Member Price List (Contract # 121715-MAC)

Confidential Information

Milliken MQ#08-02814 (Updated 12/9/2016)

Milliken

Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included	Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included
Installation Prices ("NOT TO EXCEED" costs)							
Actual Installation costs will require site review and estimate							
2 Cove base: furnish and install (LNF)			\$ 2.75 LNF	Carpet cove base w molding 4"			\$ 4.00 Ln.Ft.
material only (LNF)			\$ 1.65 LNF	Carpet cove base w molding 6"			\$ 5.00 Ln.Ft.
Transition strips: Metal(furnish&install)LNF			\$ 4.00 LNF	Labor: install carpet (rennovation) Sq. Yd.			\$ 9.00 SQY
3 Transition strips: Vinyl(furnish&install)LNF			\$ 4.00 LNF	Labor: install carpet (new construction) Sq. Yd.			\$ 8.50 SQY
4 Stair nosing (furnish and install) LNF			\$ 5.00 LNF	Labor: remove existing carpet (Sq. Yd.)			\$ 3.45 SQY
5 Stair tread (furnish and install) LNF			\$ 25.00 LNF	Labor: move furniture (light moving) Sq. Yd.			\$ 5.00 SQY
Floor Prep			\$ 1.00 Sq. Ft.	Labor: move furniture (medium moving) Sq. Yd.			\$ 9.00 SQY
Furnish and Install VCT			\$ 2.75 Sq. Ft.	Labor: move furniture (heavy moving) Sq. Yd.			\$ 27.00 SQY
Furnish and Install SRT/VCT Slip Resistant			\$ 6.00 Sq. Ft.	Includes install			
Install LVT			\$ 2.75 Sq. Ft.	Labor nights & weekends upcharge			\$ 2.50 SQY
Remove VCT or LVT			\$ 1.75 Sq. Ft.	Material disposal			\$ 1.25 SQY
Install standard Ceramic/Porcelain Tile or Wood			\$ 12.00 Sq. Ft.	30 SY Dumpster			\$ 500.00 Each
Scarify Subfloor			\$ 1.10 Sq. Ft.	Moisture Abatement			quote per project
*Note this services requires a \$500 minimum trip charge				Project Management Fee on Turnkey projects			up to 20% of contract value

All Prices Include freight (FOB Destination, continental U.S.) Orders should be entered as inclusive of Freight. Terms: net 30 days

Customization Upcharges

Standard Products Level 1				Standard Products Level 4			
Dye Injected			\$ 1.15	Dye Injected			TBD
SDN			\$ 2.20	SDN			TBD
Continuous Dye				Continuous Dye			\$ 2.20
Standard Products Level 2				Plank Offering Upcharges			
			see notes	Standard Products-Plank Offering			\$ 0.50
Dye Injected			\$ 1.15	Standard Products-Not offered in Plank			Bus.Mgt
SDN			\$ 2.20				
Continuous Dye				Custom Plank Products			\$ 1.50
Standard Products Level 3				Level 2 Customization-Dye Injected			\$ 1.50
			see notes	Level 2 Customization-SDN			\$ 2.55
Dye Injected			n/a	Level 3 Customization-Dye Injected			\$ 1.50
SDN			\$ 1.65	Level 3 Customization- SDN			Bus.Mgt
Continuous Dye			Not Offered				
Continuous Dye			Not Offered				

		Standard Products Level 1 Customization			
		SqYd Min	Up Charge	Custom Descriptions	Sample Production Time (Business Days)
Dye Injected	Modular Tile	100	Applied to standard product pricing	Standard Design Recolored - Standard Colorway	Approx. 3-5 days
SDN	Modular Tile	1,000	Applied to standard product pricing	Standard Design Recolored - Standard Yarns	Approx. 7 - 10 days
Cont Dyed	Modular Tile Std Broadloom	250	Applied to standard product pricing at yardage tier	Standard Pattern - Any custom color	Lab dip: 3 - 5 days Broadloom sample: 5 - 7 days

		Standard Products Level 2 Customization			
		SqYd Min	Up Charge	Custom Descriptions	Sample Production Time (Business Days)
Dye Injected	Modular Tile	100	Already Applied - Top Section Custom base pricing	Custom pattern or Standard Design base change - Standard Colorways	Approx. 3-5 days
SDN	Modular Tile	1,000	Applied to standard product pricing	Standard Design Recolored - Custom Yarns or 1m x 1m Standard Product	Approx. 10 - 14 days
Cont Dyed	Modular Tile Std Broadloom	500	Applied to standard product pricing at yardage tier	Custom Pattern (Includes trim-line if not already offered) - Existing Product / Yarn creel	Broadloom sample: 7 - 10 days

		Standard Products Level 3 Customization			
		SqYd Min	Up Charge	Custom Descriptions	Sample Production Time (Business Days)
Dye Injected	Modular Tile	3,000	Already Applied - Bottom Section Custom base pricing	Custom pattern, Standard Design Base Change or Standard Design Recolored - Non-standard colorways & Standard base	Approx. 5-7 days
SDN	Modular Tile	n/a	n/a	n/a	n/a
Cont. Dyed	Modular Tile Std Broadloom	2,500	Applied to standard product pricing at yardage tier	Color Infusion	Broadloom sample: 7 - 10 days

		Standard Products Level 4 Customization: Business Management Approval Required			
		SqYd Min	Up Charge	Custom Descriptions	Sample Production Time (Business Days)
Dye Injected	Modular Tile	TBD	TBD	Custom pattern - Non-standard colorways & Non-standard base	TBD
SDN	Modular Tile	TBD	TBD	Custom pattern - Standard or custom yarn	TBD
Cont. Dyed	Modular Tile Std Broadloom	2,500	Applied to most similar product pricing at yardage tier	Custom pattern (Including Dropped Products) - CUSTOM yarn creel	Broadloom sample: 10 - 14 days

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Milliken

Milliken MQ#08-02814 (Updated 12/9/2016)

Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included		Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included	
Adhesives, Backing Treatments, and Options					Entryway Products				
TractionBack - Non Adhesive Backing			\$ 1.29		First Appearance Cleansweep		50cm	\$ 57.09	
Color Seal Application			\$ 1.30		Quadrus - Gravity & Liftoff		50cm	\$ 52.51	
ESP Backing (Comfort Plus only and 1,000 yard minimum)			\$ 1.49		Quadrus Brush - Altitude & Orbit		50cm	\$ 60.36	
SPF 40 Application			\$ 1.20		Sepio		50cm	\$ 45.35	
Milliken Non-Reactive Standard Adhesive (4 gallon pail) - 130 sq. yd. avg. spread rate per pail		4 Gallon	\$ 129.71		OBEX/ARX				Pricing below per box
Milliken Non-Reactive Standard Adhesive (pallet qty.)			\$ 123.33		OBEX - ARX Collection				
Milliken Moisture Extreme Spray Adhesive 75 sq. yd. spread rate per 6-pack		6 packs	\$ 875.99		Prior 11 C tm (11mm closed)			\$ 293.17	
Milliken LVT Adhesive Spread Rate 220-260 sq. ft./gallon		1 Gallon	\$ 51.16		Prior 16 tm (16mm open)			\$ 341.01	
Milliken LVT Adhesive Spread Rate 220-260 sq. ft./gallon		4 Gallon	\$ 132.56		Prior 16 C tm (16mm closed)			\$ 397.98	
Broadloom Adhesive - 4 gal pail 30 sq. yd. avg. spread rate per pail		4 Gallon	\$ 76.29		Tergo 11C and Forma 2.0 11 C tm (11mm closed)			\$ 617.34	
Broadloom Adhesive (pallet Qty.)		4 Gallon	\$ 72.76		Tergo 16 & Forma 2.0 16 tm (16mm open)			\$ 688.08	
Premium Standard Tac #29 Broadloom Adhesive for pattern and non patterned broadloom		4 Gallon	\$ 62.95		Tergo 16C & Forma 2.0 16 C tm (16 mm closed)			\$ 755.13	
4" Carpet Cove Base		per ln ft.	\$ 1.85		Obex 11mm PVC Edging			\$ 212.69	
6" Carpet Cove Base		per ln ft.	\$ 2.74		Obex 16mm PVC Edging			\$ 240.59	
#175 Multi Track Roller		unit cost	\$ 295.30		Obex Universal Aluminum Edging			\$ 447.57	
					Atrium Plus		1 roll = 2m x 25m	\$ 2,103.66	Per Roll
					Only sold in full roll quantities				
LVT Products				Per Sq. Ft.					Per Sq. Ft.
Abstract - Fibre		18" x 36"	\$ 2.96		Wood - Fissure Oak		9" x 48"	\$ 2.96	
Abstract - Twist		18" x 18"	\$ 2.96		Wood - Kokutan		7" x 48"	\$ 2.96	
Stone - Charlotte		18" x 18"	\$ 2.96		Wood - Laurel Oak		7" x 48"	\$ 2.96	
Stone - Serpeggiante		12" x 24"	\$ 2.96		Wood - Oak		5" x 48"	\$ 2.96	
Stone - Slate		18" x 18"	\$ 2.96		Wood - Rosecliff Cherry		7" x 48"	\$ 2.96	
Stone - Stone		18" x 36"	\$ 2.96		Wood - Rosewood		7" x 48"	\$ 2.96	
Wood - Aged Oak		9" x 48"	\$ 2.96		Wood - Rustic Pine		7" x 48"	\$ 2.96	
Wood - Apple Wood		5" x 48"	\$ 2.96		Wood - Teak		7" x 48"	\$ 2.96	
Wood - Cherry		7" x 48"	\$ 2.96						
Wood - Eucalyptus Saligna		7" x 48"	\$ 2.96						
Free Lay - Power Grid		36" x 36"	\$ 4.09						
Free Lay - Polished Concrete		36" x 36"	\$ 4.09						
Free Lay - Fargesia Bamboo		9" x 59.72"	\$ 4.09						
Free Lay - Heritage Wood		9" x 59.72"	\$ 4.09						
Free Lay - Eero		9" x 59.72"	\$ 4.09						
Max Order from Inventory - 200m ² , 240yd ² , 2160ft ²									

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Milliken

Milliken MQ#08-02814 (Updated 12/9/2016)

Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included		Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included	
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Product Name	Product Size	Nominal Size	Member Cost per Mat Standard Backing		Product Name	Product Size	Nominal Size	Member Cost per Mat Standard Backing	
MAT PRODUCTS DO NOT INCLUDE FREIGHT					MAT PRODUCTS DO NOT INCLUDE FREIGHT				
Matting Products					INCLUDE FREIGHT				
Forever Mat	3' x 4'	33.75" x 45.8"	\$ 52.06		Logo Mat Qty (20+)	3' x 4'	33.75" x 45.8"	\$ 58.02	
Forever Mat	3' x 5'	33.75" x 57.6"	\$ 65.07		Logo Mat Qty (20+)	3' x 5'	33.75" x 57.6"	\$ 72.52	
Forever Mat	4' x 6'	44.75" x 68.5"	\$ 104.10		Logo Mat Qty (20+)	4' x 6'	44.75" x 68.5"	\$ 116.05	
Forever Mat	3' x 10'	33.75" x 118.0"	\$ 130.14		Logo Mat Qty (20+)	3' x 10'	33.75" x 118.0"	\$ 145.07	
					Custom sizes available	Custom			
MilliTron Dyed Mat	3' x 4'	33.75" x 45.8"	\$ 64.31		Terra Mat	3' x 5'	33.75" x 57.6"	\$ 60.55	
MilliTron Dyed Mat	3' x 5'	33.75" x 57.6"	\$ 80.41		Terra Mat	4' x 6'	44.75" x 68.5"	\$ 97.96	
MilliTron Dyed Mat	4' x 6'	44.75" x 68.5"	\$ 128.64		Terra Mat	3' x 10'	33.75" x 118.0"	\$ 121.11	
MilliTron Dyed Mat	3' x 10'	33.75" x 118.0"	\$ 160.81						
Custom sizes available					Rubber Scrapper Mat	3' x 5'	34" x 56"	\$ 48.78	
					Rubber Scrapper Mat	4' x 6'	48" x 72"	\$ 88.61	
Logo Mat Qty (1)	3' x 4'	33.75" x 45.8"	\$ 109.97		Rubber Scrapper Mat	3' x 10'	34" x 119"	\$ 124.54	
Logo Mat Qty (1)	3' x 5'	33.75" x 57.6"	\$ 137.48						
Logo Mat Qty (1)	4' x 6'	44.75" x 68.5"	\$ 219.97		Rubber UltraSan Kitchen Mat	3' x 5'		\$ 71.69	
Logo Mat Qty (1)	3' x 10'	33.75" x 118.0"	\$ 274.95		Rubber UltraFlow Kitchen Mat	3' x 5'		\$ 71.69	
Custom sizes available									
					Comfort AntiFatigue Mat	3' x 5'	85 cm x 150 cm	\$ 75.09	
Logo Mat Qty (2 - 9)	3' x 4'	33.75" x 45.8"	\$ 76.59		Comfort AntiFatigue Mat	4' x 6'	115 cm x 180 cm	\$ 120.12	
Logo Mat Qty (2 - 9)	3' x 5'	33.75" x 57.6"	\$ 95.74		Comfort AntiFatigue Mat	3' x 10'	85 cm x 300 cm	\$ 46.36	
Logo Mat Qty (2 - 9)	4' x 6'	44.75" x 68.5"	\$ 153.20						
Logo Mat Qty (2 - 9)	3' x 10'	33.75" x 118.0"	\$ 191.48		Comfort Plus AntiFatigue Mat	3' x 5'	91.4 cm x 152.4 cm	\$ 111.62	
Custom sizes available	Custom				Comfort Plus AntiFatigue Mat	4' x 6'	121.9 cm x 182.9 cm	\$ 178.59	
					Comfort Plus AntiFatigue Mat	3' x 10'	91.4 cm x 304.8 cm	\$ 227.72	
Logo Mat Qty (10 - 20)	3' x 4'	33.75" x 45.8"	\$ 60.87						
Logo Mat Qty (10 - 20)	3' x 5'	33.75" x 57.6"	\$ 76.10						
Logo Mat Qty (10 - 20)	4' x 6'	44.75" x 68.5"	\$ 121.77						
Logo Mat Qty (10 - 20)	3' x 10'	33.75" x 118.0"	\$ 152.20						
Custom sizes available	Custom								
				Upon Request	To Order call: 800-342-5537 ext. 1 (Milliken Mats Customer Care)				

WEBSITES:

Product Gallery and Samples

www.millikencarpetsamplestudio.com

Milliken Contract

www.millikencarpet.com

Contact Us:

(877) 880-5593



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Confidential Information

Milliken MQ#08-02814 (Updated 12/9/2016)

Milliken

Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included	Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included
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NJPA MilliCare Price List (Contract # 022712-MAC)

Milliken

Milliken MQ#08-02814					
Facility Type	Facility Size (ft2)	Range of Frequency	Western Region A	Central Region B	Northeast Southeast Canada Region C
Office	<2,500	2.5 - 3.0	\$400.00	\$400.00	\$400.00
	2,501 - 5,000	2.5 - 3.0	\$0.15	\$0.14	\$0.15
	5,001 - 10,000	2.5 - 3.0	\$0.13	\$0.12	\$0.13
	10,001 - 100,000	2.5 - 3.0	\$0.11	\$0.10	\$0.11
	>100,000	2.5 - 3.0	\$0.09	\$0.08	\$0.09
Theatres and Food Services (auditoriums, cafeterias, etc.)	<2,500	4.0 - 6.0	\$400.00	\$400.00	\$400.00
	2,501-5,000	4.0 - 6.0	\$0.16	\$0.15	\$0.16
	5,001-10,000	4.0 - 6.0	\$0.14	\$0.13	\$0.14
	10,001-100,000	4.0 - 6.0	\$0.12	\$0.11	\$0.12
	>100,000	4.0 - 6.0	\$0.10	\$0.09	\$0.10
Restorative			\$0.25	\$0.25	\$0.25
In-House Janitorial Training	TBD		\$0.00	\$0.00	\$0.00
Emergency/Call-Out Charge			\$250.00	\$225.00	\$250.00
Charges are at local hourly charges per person at rates shown below.					
Transport	>40 mi.		\$65.00	\$65.00	\$65.00
Hourly Charges/Person					
Panel and Upholstery Cleaning					
STANDARD WORK STATION					
- 6'x6'66" PLUS ONE TASK CHAIR			\$45.00	\$45.00	\$45.00
- NO TASK CHAIR			\$40.00	\$40.00	\$40.00
PANELS					
- PER SQ. FT (ODD OR OVERSIZED PANELS)			\$0.18	\$0.18	\$0.18
- PER LINEAR FOOT (PER SIDE)					
- 48"			\$1.25	\$1.25	\$1.25
- 66"			\$1.50	\$1.50	\$1.50
- 72"			\$1.75	\$1.75	\$1.75
- 80"			\$2.00	\$2.00	\$2.00
SEATING					
CHAIRS					
- TASK (SEAT AND BACK)			\$10.00	\$10.00	\$10.00
- EXECUTIVE (HIGH BACK)			\$14.00	\$14.00	\$14.00
- GUEST CHAIR (SEAT ONLY)			\$6.00	\$6.00	\$6.00
- ARM CHAIR (SEAT, BACK, AND ARMS)			\$12.00	\$12.00	\$12.00
- FULLY UPHOLSTERED CHAIR			\$25.00	\$25.00	\$25.00
- COUCH			\$65.00	\$65.00	\$65.00
- Leather Task Chair			\$25.00	\$25.00	\$25.00
- LOVESEAT			\$55.00	\$55.00	\$55.00

NJPA Member Price List (Contract # 121715-MAC)

Confidential Information

Milliken

Milliken MQ#08-02814 (Updated 12/9/2016)

Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included	Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included
Fiber Protection							
Carpet-Sqft							
			\$ 0.10			\$ 0.10	\$ 0.10
STANDARD WORK STATION							
- 6x8x66" PLUS ONE TASK CHAIR			\$ 22.50			\$ 22.50	\$ 22.50
- NO TASK CHAIR			\$ 20.00			\$ 20.00	\$ 20.00
PANELS							
- PER SQ. FT (OR ODD OR OVERSIZED PANELS)			\$ 0.09			\$ 0.09	\$ 0.09
- PER LINEAR FOOT (PER SIDE)							
- 48"			\$ 0.63			\$ 0.63	\$ 0.63
- 66"			\$ 0.75			\$ 0.75	\$ 0.75
- 72"			\$ 0.88			\$ 0.88	\$ 0.88
- 80"			\$ 1.00			\$ 1.00	\$ 1.00
SEATING							
CHAIRS							
- TASK (SEAT AND BACK)			\$ 5.00			\$ 5.00	\$ 5.00
- EXECUTIVE (HIGH BACK)			\$ 7.00			\$ 7.00	\$ 7.00
- GUEST CHAIR (SEAT ONLY)			\$ 3.00			\$ 3.00	\$ 3.00
- ARM CHAIR (SEAT, BACK, AND ARMS)			\$ 6.00			\$ 6.00	\$ 6.00
- FULLY UPHOLSTERED CHAIR			\$ 12.50			\$ 12.50	\$ 12.50
- COUCH			\$ 32.50			\$ 32.50	\$ 32.50
- LOVESEAT			\$ 12.50			\$ 12.50	\$ 12.50
NOTES: Pricers per ft2 and frequencies help estimate a budget for an effective long-term maintenance program. Program costs are then compared to client budgets to finalize a program that will meet customer requirements. If new carpet area to be cleaned in a facility is less than 2,500 ft2 then the minimum visit charge applies.							

WEBSITES:

Product Gallery and Samples

www.millikencarpetsamplestudio.com

Milliken Contract

www.millikencarpet.com

Contact Us:

(877) 880-5593



NJPA Member Price List (Contract # 121715-MAC)

Confidential Information

Milliken

Milliken MQ#08-02814 (Updated 12/9/2016)

Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included	Product Name	Quick Ship	Product Size	Member Cost per Sq.yd. Freight Included
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Resilient Floorings				
Service	Size (sq ft)	Western Region A (\$/sq ft)	Central Region B (\$/sq ft)	Northeast-Southeast Canada Region C (\$/sq ft)
Performance Coating				
Minimum Trip Charge		\$625.00	\$625.00	\$625.00
Standard				
New Construction		\$2.50	\$2.50	\$2.50
Existing/Renovation		\$4.00	\$4.00	\$4.00
Colored Coating		\$5.00	\$5.00	\$5.00
Mark No More				
New Construction		\$4.00	\$4.00	\$4.00
Existing/Renovation		\$5.00	\$5.00	\$5.00
Colored Coating		\$6.00	\$6.00	\$6.00
Additional Options				
Primer		\$1.00	\$1.00	\$1.00
Slip Additive		\$1.00	\$1.00	\$1.00
Plus Additive		\$1.00	\$1.00	\$1.00
Logos/sign		Priced per project	Priced per project	Priced per project
Tile & Grout				
Minimum Trip Charge		\$500.00	\$500.00	\$500.00
Preparation & Grout Renew		\$5.00	\$5.00	\$5.00
Preparation/Grout Renew/Performance Coating		\$8.00	\$8.00	\$8.00
Grout Repair		\$75.00 per man per hour rate	\$75.00 per man per hour rate	\$75.00 per man per hour rate
Specialty Flooring; Stone & Wood				
Minimum Trip Charge		\$500.00	\$500.00	\$500.00
Honing/Polishing		.50 per process	.50 per process	.50 per process
Other Services				
Scarify Subfloor		\$ 1.10	\$ 1.10	\$ 1.10
Ceramic or Tile Scrub & Buff (Sq. Ft.)		\$ 0.25	\$ 0.25	\$ 0.25
VCT strip & wax (Sq. Ft.)		\$ 1.00	\$ 1.00	\$ 1.00
Note: These services require a minimum trip charge of \$500				

February 7, 2017

TO WHOM IT MAY CONCERN

This is to confirm that Prodigy Flooing, 5515 Pioneer Park Blvd., Tampa, FL 33634 is an approved Milliken dealer to provide Milliken Carpet, Floor Maintenance and all other services offered on NJPA Contract Number 121715-MAC.

Sincerely,

Rick Brown

Rick Brown
Strategic Account Manager
Milliken Floor Covering

Milliken™

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Philip, MD, MPH
Surgeon General and Secretary

Vision: To be the Healthiest State in the Nation

September 26, 2016

To whom it may concern:

Mr. Tony Sciacca and his team at Prodigy Flooring have performed extensive work at the Department of Health in Hernando County over the past two years. We have been favorably impressed with both the product installed and the Prodigy staff we have interacted with from the Account Executive to the installers. All work was completed satisfactorily within the prescribed timeframes and in a safe and dependable manner. Based on our experience we would not hesitate to recommend Mr. Sciacca and his team for future projects.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen Sauskojus".

Kathleen Sauskojus, MS
Sr. Public Health Services Manager

**Florida Department of Health
in Hernando County**

7551 Forest Oaks Blvd. • Spring Hill, FL 34606-2437
PHONE: 352/540-6800 • FAX 352/688-5097
FloridaHealth.gov



Accredited Health Department
Public Health Accreditation Board

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Phillip, MD, MPH
State Surgeon General and Secretary

Vision: To be the Healthiest State in the Nation

November 2, 2016

To Whom It May Concern:

I have had the pleasure of working with Prodigy Flooring at the Florida Department of Health in Citrus. We had two major projects that involved carpeting and vinyl plank for our entire two story facility. I cannot say enough about the service and support that has always been provided to me by Tony Sciacca and the company he represents.

Prodigy Flooring has become a trusted resource from the moment we began our flooring project. The enthusiasm for the products and dedication to providing us with a timely and efficient solution made the decision to choose Prodigy Flooring easy.

The key factors for choosing to work with Prodigy Flooring was the in depth product knowledge, dedication to our needs and requirements, as well as the ability to supply us with an innovative design solution within the means of our budget.

Tony makes himself readily available and accessible, answering every phone call and e-mail regardless of how big or small the request. We have had a last minute project that needed to be taken care of quickly and Tony was able to find a way to get it done, responding with a calm and affirmative solution. The demolition and installation crew are top notch and work like a well-oiled machine and finished the project ahead of the projected timeline.

We have had many positive comments internally and externally regarding the excellent quality of the product as well as the final outcome. As a result, we have enhanced our professional image, and staff are proud of the workspaces.

Finally, I would be remiss if I did not specially mention Tony Sciacca as a major factor in the success of this large scale project. His responsiveness and attention to detail truly set him apart and makes working with Prodigy Flooring a sincere pleasure.

Sincerely,

Gerri L Velazquez
Facilities Services Manager

**Florida Department of Health
in Citrus County**
3700 West Sovereign Path • Lecanto, FL 34461-8071
PHONE: 352/527-0068 • FAX: 352/527-0629
FloridaHealth.gov



Accredited Health Department
Public Health Accreditation Board