



MINUTES OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
August 15, 2023
IMMEDIATELY FOLLOWING THE REGULAR CITY COUNCIL MEETING

MINUTES

**ORDER OF
BUSINESS**

1 Call to Order - Roll Call

The meeting was called to order by Chairman Chopper Davis at 8:36 p.m. Those in attendance were Director Matt Murphy, Director Peter Altman and Director Mike Peters. Director Kelly Mothershead was excused.

Also in attendance were Executive Director Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Dunn, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Police Chief Bob Kochen, Library Director Andi Figart, Community and Development Director Dale Hall, Technology and Innovations Director Robert Greene, and Human Resources Director Jill Sassone.

2 Approval of July 18, 2023 CRA Meeting Minutes - Page 2

Motion was made to approve the minutes as presented.

Motion made by Matt Murphy and seconded by Mike Peters. The Motion Passed. 4-0. Ayes: Altman, Davis, Murphy, Peters Absent: Mothershead

3 Review of the FY2023-2024 Proposed Budget - Page 5

Executive Director Manns introduced the item to the Board. She stated that the purpose of this agenda item was to review the proposed budget for the upcoming fiscal year. Executive Director Manns then introduced Finance Director Crystal Dunn who then presented the proposed budget to the Board. Mrs. Dunn began her presentation by highlighting the organizational chart of the CRA. She then highlighted the various revenue sources. Mrs. Dunn then highlighted the personnel services expenditures. Director Altman stated that events and marketing may not be allowed under the new changes in state law. He suggested having the City Attorney look at the matter. The total operating budget is \$2,383,880. Professional services planning was decreased. Ads/marketing was decreased. Data lines were increased. Electric-city facilities was increased along with maintenance building and grounds. Repairs to the Central Garage was increased. Redevelopment incentives and residential incentives were increased. Software licensing was increased. Program costs were increased. Director Altman asked if the residential incentives were in place of the CDBG funds and Executive Director Manns stated this

is in addition to the CDBG funds. The residential funds would be used towards foreclosed home upgrades so they could turn around and be sold. Mrs. Dunn then highlighted the Capital Projects which included Railroad Square, Streetscape, Property Assemblage, Main St. Entryway, courtyard project and public art. Mrs. Dunn stated that transfers to the General Fund and Debt Service increased. There were also transfers for the CRA loan and parking garage. Director Peters asked about the balance on the debt service and Executive Director Manns stated there is more than one bond so staff would have to look into it. She stated it is hopeful to pay off the SunTrust bond next year. Director Peters stated generally speaking without much expectation of changes the \$11m budget could be closer to \$8m next year and Executive Director Manns stated yes that was accurate but there are projects that may be added to the tax rolls before the onset of the next fiscal year. There may also be an opportunity to sell the SunTrust, River Road and Cigar Warehouse properties. Director Altman also suggested looking into acquiring the Schwettman property. Executive Director Manns stated that there is money in the budget to cover the down payment for Schwettman. Director Peters commended Executive Director Manns for her foresight on projects.

4 Communications

None.

5 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:56 p.m.

(signed) _____
Judy Meyers, CMC, City Clerk

Approved: _____ (date)

Initialed: _____