

PARKS & RECREATION BOARD MEETING

May 9, 2023

The regular meeting of the Parks & Recreation Advisory Board was held at the Recreation and Aquatic Center and call to order at 7:00am on Tuesday, May 9, 2023. Board Members Rob Oman, Carolyn Marlowe, Launi Schmutz-Harden, Bertell Butler and Chairman David Schrader were in attendance. Board member Dana Suiters was absent. Stephen Blanchard attended as a potential new member. City Manager Debbie Manns was the acting city liaison and Chandler Sheldon was the staff representative in attendance.

APPROVAL OF Minutes

- The April 11, 2023 meeting Minutes were unanimously approved.

OLD BUSINESS

- Resurfacing of Kiddie Pool – It is slated for consideration by the City Council. The bid came in over budget but the higher number does seem to reflect the current market reality.
- Gymnasium Wall Divider and Floor Refurbishing – These projects are being handle by the Construction Management Division of the City. The project is going out for bids with the goal of completing the projects by September 30th.
- RAC Restroom Project – This project is being reviewed by the Construction Management Division. Bids have come in over the project budget for a second time so an alternate plan for the project will be investigated.
- Meadows Park Project – The pre-construction meeting is May 10th. This project will start within 30 days and will be completed in 150 days at a cost of 1.3 million.
- Replacement of the surface in the playground at Sims Park – It is already included in the budget for next year to be completed early in the budget year with an improved surface material.

NEW BUSINESS

- FY 2023-2024 Captial Improvement Program – Concepts for what programs to be included in the Capital Improvement Program will be due by the middle of June.
- FDEP, Land & Water Conservation Fund – A grant will be submitted to fund the Grey Preserve Phase III which includes the board walk.

CITY MANAGER'S REPORT

- Interim Director – Andi Figart is acting in a dual role as Library Director and Interim Recreation Director. She will be at the Rec Center one day a week.
- Department Heads/Police Presence – There will be a department head in the building each day of the week. There has been an increase in police presence in the building throughout the week but with an increase presence on the weekends especially in the pool deck area.
- Parks and Recreation Director – Interviews are taking place to hire a new Park and Recreation Director.
- Assistant Director – An offer has been extended. They're waiting to hear back from the applicant.
- Administrative Office Assistant – An offer has been extended.
- Recreation Supervisor II – Summer Martin has been appointed on an interim basis.
- Lifeguard Wage Adjustments – There has been a study on increasing the wages of Lifeguards and the new entry level is \$15 an hour. There was discussion on what benefits could be offered to increase the retention of lifeguards through the summer season by paying for the WSI certification.
- Closure of Pool on Sunday May 7, 2023 – The pool was closed to the public except for already scheduled birthday parties due to a shortage of lifeguards.
- Kiwanis Club has made a donation to the Park and Recreation Department of \$10,000 to help fund the installation of playground and exercise equipment for those with special needs. The City Manager will also look into grants for this project.

The meeting was adjourned at 7:45.

Respectfully submitted,

Carolyn Marlowe
Secretary, Parks and Recreation Advisory Board