

Library Advisory Board Meeting

September 18, 2023

In Attendance: Ron Becker, Nancy Cote, Nicholas Pacini, Andi Figart, Lewis Curtwright (by telephone), and Renee Tyner. Jayne Brewin and Maric Milhall were absent.

- I. **Call to Order:** 9:34 a.m. by Ron Becker. A quorum was met.
- II. **Minutes:** The August minutes were unanimously accepted
- III. **Public Comment:** None
- IV. **Officer/Committee Reports:**
 - A. Pasco County Library Advisory Board & Library Cooperative (Ron Becker)

The Pasco County Library System held an online meeting due to lack of quorum. The new Director Sean McGarvey was introduced. He has returned to Pasco after working several years at the Hillsborough County Public Library Cooperative.
 - B. The Friends of the New Port Richey Library (Nancy Cote)

Upcoming events include Gulf Harbors Civic Association Home and Trade Expo (Saturday September 30 from 9 am until 2 pm) where the FOL will offer raffle baskets and a Tiffany lamp; Cornhole Tournament on Railroad Square (Saturday October 7 from 11:30 until 7 pm); Rummage Sale (Sunday November 5 from 10 am until 4 pm in cooperation with the West Pasco Historical Society and the West Pasco Art Guild). The FOL will receive \$1.00 for every \$2.99 Community Bag purchased at Winn-Dixie on Massachusetts Avenue during the month of September. Other upcoming events: Children's Halloween Parade at the Library on Fri, Oct. 27 and a volunteer appreciation luncheon on Wed, December 7.
 - C. Library Director's Update (Andi Figart)
 - The Library Director is reviewing new grant opportunities and has applied for a mini grant through Fresh Access Bucks. The Florida State Aid report's first deadline is September 30 and is being finalized. Other grants received this fiscal year totaled \$14,309 for the Tasty Tuesday program and \$3,756 for the English for Families program from the Florida Humanities Council. She is updating the Emergency Connectivity Grant for the Chrome books and WIFI hotspots and attended a grants workshop presented by a member of Congressman Bilirakis' staff.
 - Annual City budget workshops are underway, and on Tues, Sept 19, Council will consider the Railroad Square wet zone extension request for the Oct 7 cornhole fundraiser. FOL is invited to attend and show support.
 - Annual staff evaluations and Health Insurance Open Enrollment are underway. The pay salary survey is complete but not yet presented to the City Council—any changes needed will be retroactive to October 1.
 - Cataloging Librarian Debbie Rusch has obtained new art work for the collection and is creating original cataloging records for the NPL catalog.
 - The Library Director has been moved from the Environmental Committee to help with the Cultural Affairs Committee.
 - The outdoor library benches, library door, and Little Free Library will be rewrapped. Door counts were shared. The Veia/Sensource system uses an infrared counter and records everyone except those shorter than 2 1/2 feet or that are carried or riding in strollers.

- **V. Continuing Business:**

- Nicholas Pacini presented the Social Media monthly August report (see attached). He also highlighted the infomercial filming of Florida House of Representative State Representative Brad Yeager as he received his library card.
- Little Free Libraries continue to be very popular especially for children's books. Ron Becker offered to assist McKenna Scott monitor the Parks and Recreation Little Free Library when it is installed.

VI. New Business

- Ron Becker requested that the board review the FY 2023 Annual Plan of Service and the new FY 2024 Annual Plan of Service prior to the next meeting and be ready with ideas/suggestions. Bonnie Martin suggested that we make an oral report during Vox Pop at a City Council meeting highlighting the door traffic statistics. Nicholas Pacini volunteered.
- Bonnie Martin was asked to speak about the history of the LAB and the FOL which she has almost completed. She showed us the newly preserved documents which have been scanned and will be kept both in paper and on flash drives in the Avery Room. Bonnie received applause for her tireless efforts! She suggested that a clock be added to the Avery Room.

VII. Communications:

- The next meeting will be October 23, 2023, at 9:30 am at the library.

VIII. Adjournment

- The meeting was adjourned at 10:20 am.

Respectfully submitted,
Nancy M. Cote
Nancy M. Cote, Secretary