



ALCOHOLIC BEVERAGE SPECIAL EVENT PERMIT APPLICATION

City of New Port Richey
Development Department
City Hall, 5919 Main Street, 1st Floor
New Port Richey, FL 34652
Phone (727) 853-1039 Fax (727) 853-1052

CASE # _____
SET Date: Tuesday, November 7, 2023
Council Date: _____
Date Received: _____

*** Please print legibly or use fillable form ***

- Submit original signed and notarized application
- Submit \$350 application fee \$350.00 (2024 permit fee)
- Submit at least 45 days prior to the proposed special event
- Submit with separate Special Event application (Case # _____)

ABSEP GENERAL INFORMATION:

Name of Event: New Port Richey Rotaract's Craft Beer & Wine Festival

Date(s) of Event: Saturday, January 20, 2024 (Limited to three days for alcohol sales)

Location of Event: Sims Park in New Port Richey

Applicant: New Port Richey Rotaract

Mailing Address: 5614 Red Snapper Court, New Port Richey, FL 34652
(Street, City, State, Zip Code)

Daytime Phone Number: (727) 247-6901 Fax Number: _____

Email or Alternate Contact Information: bertell.butler@bayshinegroup.org

Authorized Person in Charge: Bertell Butler IV - Vice President, Rotaract

If an organization, names, addresses, phone numbers of all Officers: (may attach as addendum)
See Attached

Who is the PRIMARY contact for this application? Bertell Butler IV - (727) 247-6901

ABSEP SUBMITTAL REQUIREMENTS:

List Alcohol to be Sold: None
(Limited to beer and wine)

List Alcohol to be Given Away: Wine & Beer

Time of Alcohol Sales: 5:00pm - 8:00pm served
(Limited to Monday through Saturday, 12:00 noon to 11:00 p.m. and Sunday, 1:00 p.m. to 9:00 p.m.; events limited to three days in duration)

List ABSEP applications approved for your organization this calendar year: N/A
(Limited to three permits per year, per applicant; eight per year total City-wide)

- Attach approved alcoholic beverage license from Florida Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco (1313 N. Tampa Road, Suite 909, Tampa, 33602; 813-272-2610.)
- Attach general liability and other insurance as required by the provisions of Florida Statutes for the sale or consumption of alcoholic beverages.
- Attach IRS Tax Exemption Form 501(c)(3) or (6), if nonprofit organization.

APPLICANT'S ACKNOWLEDGEMENT OF REQUIREMENTS:

1. Any business that obtains a permit allowing for outdoor consumption of alcoholic beverages on its premises shall provide an off-duty officer for security during all times that consumption is permitted.
2. The person responsible for conducting the event on behalf of the applicant must meet State minimum age licensing requirements and cannot have been convicted of a felony or crime involving moral turpitude. The applicant must obtain all necessary federal, state and local permits to engage in the proposed sale and/or consumption activity.
3. City Council may require any nonprofit civic organization that desires to hold an event on or in public property at which alcoholic beverages will be served, to enter into a written lease agreement and/or an indemnification agreement to indemnify and save harmless the City from any and all liability which may arise as a result of any such function and may further require any such organization to secure public liability insurance coverage from an insurance company, and in the amount acceptable to City Council, but providing coverage for each event 1) for personal injury of not less than \$1,000,000 per person and \$2,000,000 per occurrence, and 2) for property damage of not less than \$1,000,000.
4. Nonprofit civic organizations shall: 1) Have tax exempt status under Section 501(c)(3) or (6) of the 1986 IRS Code; 2) Operate an office in the City or be a nationally-recognized organization that conducted business as a nonprofit in the City; and 3) Promote or stimulate community and economic development within the City.
5. Only beer and wine shall be permitted to be served. The proposed sales and/or consumption activity must be associated with a public event. Alcoholic beverages shall be served in plastic containers only. No cans or glass containers shall be permitted.
6. Access points of the serving area shall be marked with signs notifying patrons that alcoholic beverages are not to be taken past the perimeter of the area shown on the site plan, and the applicant shall staff the entrance with as many personnel as necessary to enforce this requirement.
7. The proposed sales and/or consumption activity will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation. It will also not entail extraordinary or burdensome expense or police operation by the City. The use of alcoholic beverages is not expected to result in violence, crime or disorderly conduct.
8. The consumption and possession of alcoholic beverages upon a public street may be permitted as part of a special event subject to other conditions. No permits will be issued for special events within any City park except Sims Park or Orange Lake Park.
9. The sale, possession and consumption of alcoholic beverages shall be confined to designated and secured areas. The perimeter of the designated area shall be secured for the entire event. It is unlawful for any person to carry alcoholic beverages into the secured areas. Any person violating this shall be subject to ejection and arrest.
10. No person under the age of 21 shall be permitted to possess, consume or distribute any alcoholic beverages at the permitted event. After displaying the proper proof of legal age, the person wishing to purchase, possess or consume alcohol shall receive a wristband from the applicant (or agent) which shall be attached to his/her wrist and worn at all times of possession/consumption.
11. Hours of sales and/or consumption shall be limited to Monday through Saturday, noon to 11:00 p.m., and Sunday, 1:00 to 9:00 p.m. The applicant shall be responsible for enforcing the hours of operation and shall be liable for the failure to enforce.
12. The applicant shall pay all costs of police and other City services attributable to the sale or consumption of alcohol during the activity. For events at Sims Park, City Council may require an off-duty officer stationed at the playground, at the applicant's expense.
13. The applicant understands that the event must meet or exceed all applicable codes, laws and regulations.

ATTENDANCE AT MEETINGS:

The applicant or applicant's representative needs to be present at the SET and City Council meetings.

Receipt

Receipt #1063151.004
4/19/23 12:36 PM by
Recreation
6630 Van Buren Street
--
New Port Richey, FL 34652

New Port Richey Recreation and Aquatic Center

Product Sale
Event Application Fee
Dan Holback #35841
Event Application Fee \$150.00
Total Charges \$150.00

Payer
Dan Holback
P.O. Box 515
New Port Richey, FL 34653
Check \$150.00

Have a great day!

*Event Application Fee
NPR Rotaract's Craft Beer & Wine Fee*

Rec# 4/19/23 Rec# 6630 -- New

NEW PORT RICHEY, FL 34652

New Port Richey Recreation and Aquatic Center

Receipt

Receipt #1063152.004
4/19/23 12:37 PM by --
Recreation
6630 Van Buren Street
--
New Port Richey, FL 34652

New Port Richey Recreation and Aquatic Center

Product Sale
Alcoholic Beverage Event Application Fee
Dan Holback #35841
Alcoholic Beverage Event Application Fee \$300.00
Total Charges \$300.00

Payer
Dan Holback
P.O. Box 515
New Port Richey, FL 34653
Check \$300.00

Have a great day!

*Alcohol Application Fee
NPR Rotaract's Craft Beer & Wine Fee*

P A A R T P D P N C

Have a great day!

Have a great day!

Hold Harmless Agreement

I Daniel J. Holback, agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the New Port Richey Rotaract's Craft Beer & Wine Festival.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The New Port Richey Rotaract Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

Certification:

I Daniel J. Holback do certify that I am Treasurer

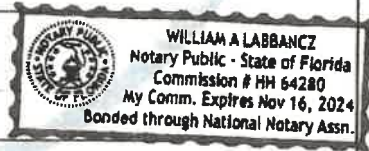
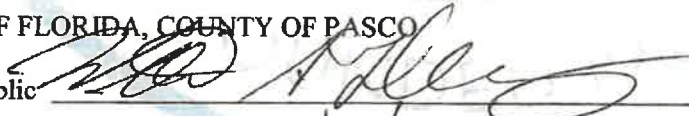
of New Port Richey Rotaract and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

Signature of applicant: DJ Holback

Date: Feb. 28, 2023

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public



My Commission Expires: 11/16/2024

As the applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the event policy and procedure manual, the resolution and City ordinance pertaining to Special Events, the event rules, guidelines, requirements, for tents and all policies, rules, regulations, and code provisions of the City of New Port Richey. I understand that any violations may result in immediate cancellation and revocation of the Event Permit. I further certify that all facts contained in this request are accurate.

For events on public property, I agree to obtain and furnish the City of New Port Richey with a certificate of general liability insurance in the amount of \$1,000,000.00 or greater as deemed by the City Risk Manager. The insurance must name the City of New Port Richey as an additional insured.

I understand incomplete applications or any outstanding financial obligations with any department within the City of New Port Richey may result in a denial of my request.

Print Name of Applicant or Authorized Representative: Sean Fulton

Signature of Applicant or Authorized Representative: [Handwritten Signature]

Date: 10/27/23

Subscribed and sworn to before me this 30th day of October, 2023
Who is personally known to me and/or produced _____ as
identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public: [Handwritten Signature]



LIA GALLEGOS
Notary Public
State of Florida
Comm# HH317734
Expires 9/28/2026

My Commission expires: _____

The applicant or applicant's representative needs to be present at the SET and City Council meetings.

AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S):

I _____, the **applicant**, hereby **authorize** _____ **to act as my representative(s)** in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.

Signature of Applicant(s): _____

Date: _____

Subscribed and sworn to before me this _____ day of _____, 20____ who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public _____

My Commission Expires: _____

APPLICANT'S AFFIDAVIT:

I DAN HOLBACK, **applicant or authorized representative**, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge.

Signature of Applicant: [Signature]

Date: 4-25-2023

Subscribed and sworn to before me this 25th day of April, 2023 who is personally known to me and/or produced PERSONAL KNOWN as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public [Signature]
WILLIAM A. LABBANCZ

My Commission Expires: Nov. 16, 2024



Date completed application received _____

Application fee paid

_____ Cash

_____ Check #

Approval from Business and Professional Regulation

General liability or other insurance attached

No more than three approvals for this applicant verified

SET meeting date _____

City Council approval date _____



2023 Florida Annual Resale Certificate for Sales Tax

DR-13
R. 10/22

This Certificate Expires on December 31, 2023

Business Name and Location Address

Certificate Number

ROTARY CLUB OF NEW PORT RICHEY FUND INC
9444 CALLE ALTA
NEW PORT RICHEY, FL 34655-1293

61-8018988210-8

By extending this certificate or the certificate number to a selling dealer to make eligible purchases of taxable property or services exempt from sales tax and discretionary sales surtax, the person or business named above certifies that the taxable property or services purchased or rented will be resold or re-rented for one or more of the following purposes:

- Resale as tangible personal property
- Re-rental as tangible personal property
- Resale of services
- Re-rental as commercial real property
- Incorporation into tangible personal property being repaired
- Re-rental as transient rental property
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing

Your *Florida Annual Resale Certificate for Sales Tax* (Annual Resale Certificate) allows you or your representatives to buy or rent property or services tax exempt when the property or service is resold or re-rented. You **may not** use your Annual Resale Certificate to make tax-exempt purchases or rentals of property or services that will be used by your business or for personal purposes. Florida law provides for criminal and civil penalties for fraudulent use of an Annual Resale Certificate.

As a seller, you must document each tax-exempt sale for resale using one of three methods. You can use a different method each time you make a tax-exempt sale for resale.

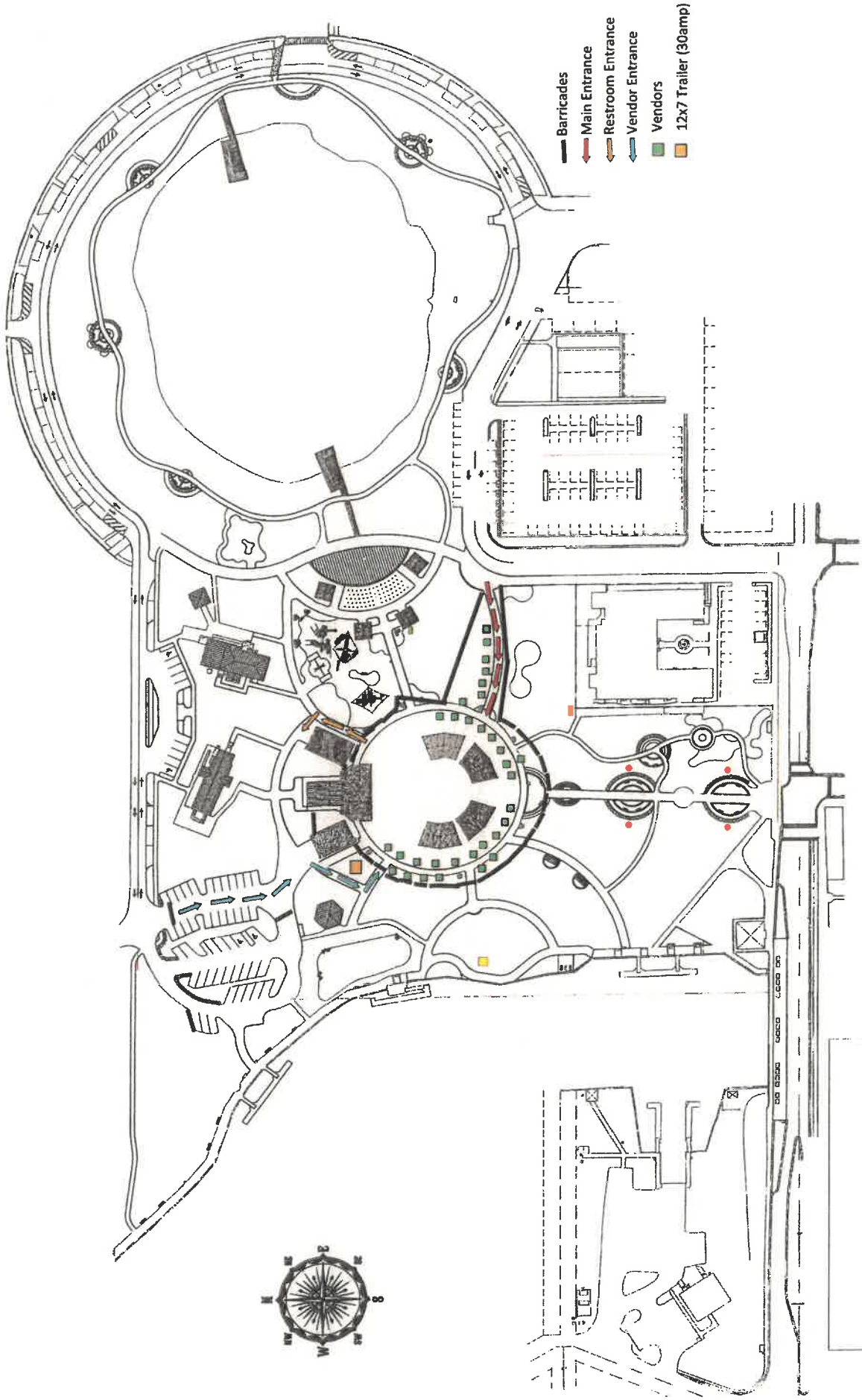
1. Obtain a copy (paper or electronic) of your customer's current Annual Resale Certificate.
2. For each sale, obtain a transaction authorization number using your customer's Annual Resale Certificate number.
3. Each calendar year, obtain annual vendor authorization numbers for your regular customers using their Annual Resale Certificate numbers.

Online: Visit floridarevenue.com/taxes/certificates

Phone: 877-357-3725 and enter your customer's Annual Resale Certificate number

Mobile App: Available for iPhone, iPad, and Android devices

Rotaract's Craft Beer & Wine Festival — Sims Park — Saturday, January 20, 2024





- 1 Main entrance
- 2 bathroom entrance
- 3 vendor entrance
- 4 Dented keg
- 5 Cuenti Brewing
- 6 5 branches
- 7 Wander Thirsty
- 8 wine at the docks
- 9 Tombs Tap House
- 10 Bruce Bros Brewery
- 11 Craft Life Brewing
- 12 Oasis Den
- 13 Chicken Salad Chick
- 14 Paradise Craft Distributors
- 15 Ignorant Ales
- 16 M&M Coffee
- 17 Broad Street
- 18 Axe Hole Togo Trailer 10'x14'
- 19 Heros Salts
- 20 Pasco Brewers Guild
- 21 Pasco Brewers Guild
- 22 Sign
- 23 Collee River Brewing
- 24 Collee River Creamery
- 25 Big Storm Brewing
- 26 Infusions Brewing
- 27 Short & top tables with chairs
- 28 Tall standing cocktail tables
- 29 Tall standing cocktail tables
- 30 Short & top tables with chairs
- 31 extra seating
- 32 Peris games area (cornhole/tenja)
- 33 12'x7' refrigerated cooler (need 30 amp plug)

- barricades
- Entrances
 1. Main entrance
 2. Bathroom access
 3. vendor entrance for set up
- Vendor tents
- Small high top tables
- Low tables with chairs

