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City of New Port Richey Recreation & Aquatic Center MAJOR EVENT Application

*Major events are defined as events that could include one or more of the following: events that last more than 72 hours, have an anticipated attendance of more than 1,000 or will significantly impact public streets, right of ways or public areas. All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

- *Permit Fee – Major Events: \$500.00
- *Permit Fee – Road Closure / With Parade: \$238.00

* Do not advertise our event until you receive an approved event permit.

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

APPLICANT

Name of Applicant: Anissa Reveron

Title (if applicable): Executive Director

Name of Organization: Chasco Fiesta Inc.

Is your organization tax exempt? Yes No If yes, please attach documentation.

Is your organization a non-profit? Yes No If yes, please attach documentation.

Mailing Address: 5443 Main Street
Street Address

<u>New Port Richey</u>	<u>FL</u>	<u>34652</u>
City	State	Zip Code

Phone: <u>(727) 777-5446</u>	<u>(727)267-0691</u>
Daytime Phone	Cell Phone

Email: edirector@chascofiesta.com

EVENT

Name of Event: Chasco Fiesta

Description of Event (Include purpose):

9 Day Festival with live music each night, food and other vendors

Location of Event: Downtown New Port Richey-Sims Park

Event/Organization Web Address: www.chascofiesta.com

Event Date(s) & Time(s):

Date	Day of the Week	Start Time	End Time
<u>3/15/2024</u>	<u>Friday</u>	<u>4 PM</u>	<u>11 PM</u>
<u>3/16/2024</u>	<u>Saturday</u>	<u>10 AM</u>	<u>11PM</u>
<u>3/17/2024</u>	<u>Sunday</u>	<u>10AM</u>	<u>10PM</u>
<u>3/18/2024</u>	<u>Monday</u>	<u>5PM</u>	<u>10PM</u>
<u>3/19/2024</u>	<u>Tuesday</u>	<u>5PM</u>	<u>10PM</u>
<u>3/20/2024</u>	<u>Wednesday</u>	<u>5PM</u>	<u>10PM</u>
<u>3/21/2024</u>	<u>Thursday</u>	<u>5PM</u>	<u>10PM</u>
<u>3/22/2024</u>	<u>Friday</u>	<u>10AM</u>	<u>11PM</u>
<u>3/23/2024</u>	<u>Saturday</u>	<u>10AM</u>	<u>11PM</u>

Setup Date(s): 3/12/24 - 3/15/24

Setup Time(s): 8:00am to 6:00pm

Cleanup Date(s) 3/23/24 - 3/25/24

Cleanup Time(s): 7am to 5pm

Will this be an annual event? Yes No If yes, next year's date(s) _____

EVENT LOGISTICS

1. Estimated Attendance (Includes event crew, participants, and spectators):

60,000 60,000
This Year Last year

Maximum number at peak time: 8,000

2. Will alcohol be served or sold? Served Sold No Alcohol

3. Approximate number of food vendors: 10
*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational
*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:
approx. 150 over the course of the 9 days.

5. Will electricity be required?: Yes No Source city and temp poles, subpanels

Location of electricity 2 temp poles to be installed by Duke energy
*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.) _____

10 x 10 and 10 x 20 vendor tents, food trucks, storage trailers, music concert chairs

7. List entertainment type (bands, DJ, dancers, clowns, etc.): _____

9 nights of live music on stage, Native american pow wow enteertainment, Dj's and MC

8. List dates and times of music and/or amplified sound: _____

3/15/24 thru 3/23/24 5pm to 11pm

9. Will private security be provided? Yes No

If yes, list organization: TBA

10. Will portable restrooms be used? Yes No

If yes answer the following and list on site plan:

How many: 55 Installation Date: 3/14/24 Removal Date: 3/24/24

11. Event holders are responsible for trash removal, and must provide their own dumpsters.

Please list your plan. JD Parker will handle all trash removal and dumpsters,

grease removal to be handles by griffin industries

Will dumpsters be used? Yes No

If yes please include on site plan and answer the following:

How many: 3 Sizes: 30

Installation Date: 3/14/24 Removal Date: 3/24/24

12. Please list any admission charges, donations, parking, registration or other fee and how much.

Park Entry fee \$5 on 3/17, 3/19-3/23

Must hold concert ticket for 3/15&16 and 3/18 is free day

13. Does the Event Require Street Closures?

Yes

No

If yes complete the following:

Date(s) of street closure: Begin 3/22/24 End 3/23/24

Time of street closure: Begin _____ End _____

List street(s) to be closed: See Attached
Car show and Street parade

*A letter must be delivered to all residents that will be directly impacted by a road closure. Attach letter along with addresses to this application.

14. Will there be a parade? Yes No

If yes complete the following:

Street(s) that will be utilized for parade route: _____

Please see special application for Street Parade submitted and attached

Time assembly to begin:	<u>10:00am</u>
Time parade starts:	<u>1:00pm</u>
Total number of units in parade:	<u>140</u>
Number of people in the parade:	<u>3,000</u>
Number of vehicles in the parade:	<u>90</u>
Number of animals in parade:	<u>30</u>
Number of floats:	<u>50</u>
Number of bands:	<u>10</u>

*Attach parade route map to application.

15. Will there be a running/walking/biking/water Event? Yes No

If yes answer the following:

Time assembly to begin: TBA

Time event starts: _____

Estimated ending time: _____

Event will be conducted on Streets Sidewalks Body of water

*Attach route map to application

16. Will a City dock be used for the event? Yes No

If yes, hours of use: 7:00am - 4:00pm

Location of dock: City of New Port Richey Boat Dock on River RD

List vendors who will use the dock: none

*Any dock used for the event will need to remain open to the public during the event.

17. Please check the additional facilities/Areas you plan on using.

- Pavilion(s)
- Orange Lake
- Amphitheatre (requires an additional rental fee)
- Peace Hall (requires an additional rental fee)

What is your Organization doing to fund or support Activities within the local Community?

Chasco Fiesta is the host of the 9 day festival which gives non profits the opportunity to raise money for their cause or organization.

What Groups or Individuals received financial or other support from your Group in the past year?


See Above

As the applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the event policy and procedure manual, the resolution and City ordinance pertaining to Special Events, the event rules, guidelines, requirements, for tents and all policies, rules, regulations, and code provisions of the City of New Port Richey. I understand that any violations may result in immediate cancellation and revocation of the Event Permit. I further certify that all facts contained in this request are accurate.

For events on public property, I agree to obtain and furnish the City of New Port Richey with a certificate of general liability insurance in the amount of \$1,000,000.00 or greater as deemed by the City Risk Manager. The insurance must name the City of New Port Richey as an additional insured.

I understand incomplete applications or any outstanding financial obligations with any department within the City of New Port Richey may result in a denial of my request.

Print Name of Applicant or Authorized Representative: Anissa Reveron

Signature of Applicant or Authorized Representative: 

Date: 9/22/23

Subscribed and sworn to before me this 22nd day of September, 2023
Who is personally known to me and/or produced a Florida License as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public: 



VASILIKI BIKAKIS
Commission # HH 416340
Expires June 29, 2027

My Commission expires: _____

Authorization for Applicant's Representative(s)

I Chasco Fiesta Inc., applicant, hereby authorize Anissa Reveron to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representatives and agreements made by the designated representative.

Signature of Applicant(s): 

Date: 9/22/23

Subscribed and sworn to before me this 22nd day of September, 20 23
Who is personally known to me and/or produced a Florida license as identification.

STATE OF FLORIDA, PASCO COUNTY

Notary Public: 

My Commission expires:



VASILIKI BIKAKIS
Commission # HH 416340
Expires June 29, 2027

Hold Harmless Agreement

I Chasco Fiesta Inc., agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the 2024 CHASCO FIESTA.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The _____

Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

Certification:

I Anissa Reveron do certify that I am Executive Director

of Chasco Fiesta Inc.,

and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

Signature of applicant: _____

Date: 9/22/23

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public _____

My Commission Expires: 06/29/2027

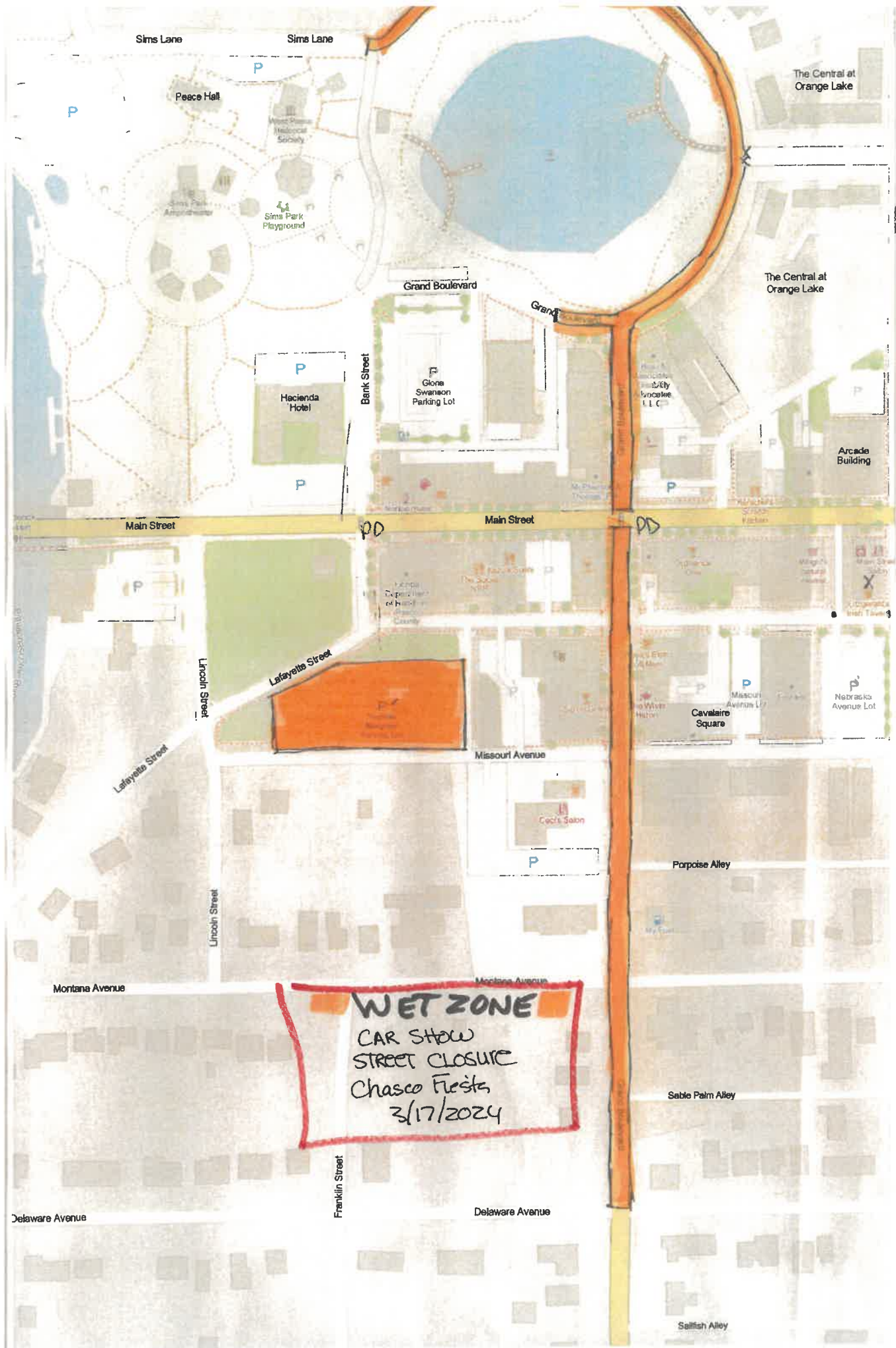


VASILIKI BIKAKIS
Commission # HH 416340
Expires June 29, 2027

2023 Chasco Fiesta Steering Committee Members

<u>FIRST</u>	<u>LAST</u>	<u>POSITION</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>ST</u>	<u>ZIP</u>	<u>PHONE</u>
		EXECUTIVE DIRECTOR					
CAMI	AUSTIN	CHAIR	5443 MAIN ST	NEW PORT RICHEY	FL	34668	727-243-5157
CHUCK	GREY	VICE CHAIR	5443 MAIN ST	NEW PORT RICHEY	FL	34652	727-514-9020
PETER	ALTMAN	TREASURER	5919 MAIN ST	NEW PORT RICHEY	FL	34652	727-992-9801
KURT	CONOVER	SPONSORSHIP	5443 MAIN ST	NEW PORT RICHEY	FL	34652	727-247-2375
GARY	GANN	ENTERTAINMENT	5721 GRAND BLVD	NEW PORT RICHEY	FL	34652	727-207-3491
MARK	EWALD	SECURITY	5443 MAIN ST	NEW PORT RICHEY	FL	34652	727-457-3982
AL	RENEDO	LOGISTICS	5500 RivadelPlace	NEW PORT RICHEY	FL	34652	727-735-4672
ARLENE	BROCK	HOSPITALITY	6121 MASSACHUSETTS AVE	NEW PORT RICHEY	FL	34652	727-992-6811
TINA	O'DANIELS	VOLUNTEERS	3149 CHALON ST	NEW PORT RICHEY	FL	34652	727-809-1816
DEBRA	GOLINSKI	HOSPITALITY	4443 ROWAN RD	NEW PORT RICHEY	FL	34652	727-834-5479
ANGEL	COOK	PARADES/EVENTS	5443 MAIN ST	NEW PORT RICHEY	FL	34652	727-457-4849
JUDITH	KOUTSOS	HOSPITALITY					

APPENDIX A



Sims Lane

Sims Lane

The Central at Orange Lake

Peace Hall

West Orange Medical Society

Sims Park Amphitheater

Sims Park Playground

Grand Boulevard

The Central at Orange Lake

Grand Boulevard

Bank Street

Gloria Swanson Parking Lot

City of Orange U.I.C.

Arcade Building

Hacienda Hotel

Main Street

Main Street

P

PD

PD

Lafayette Street

Lincoln Street

Lafayette Street

Missouri Avenue

Cavaliers Square

Natracks Avenue Lot

Coc's Salon

Porpoise Alley

Montana Avenue

Montana Avenue

WET ZONE
CAR SHOW
STREET CLOSURE
Chasco Fiesta
3/17/2024

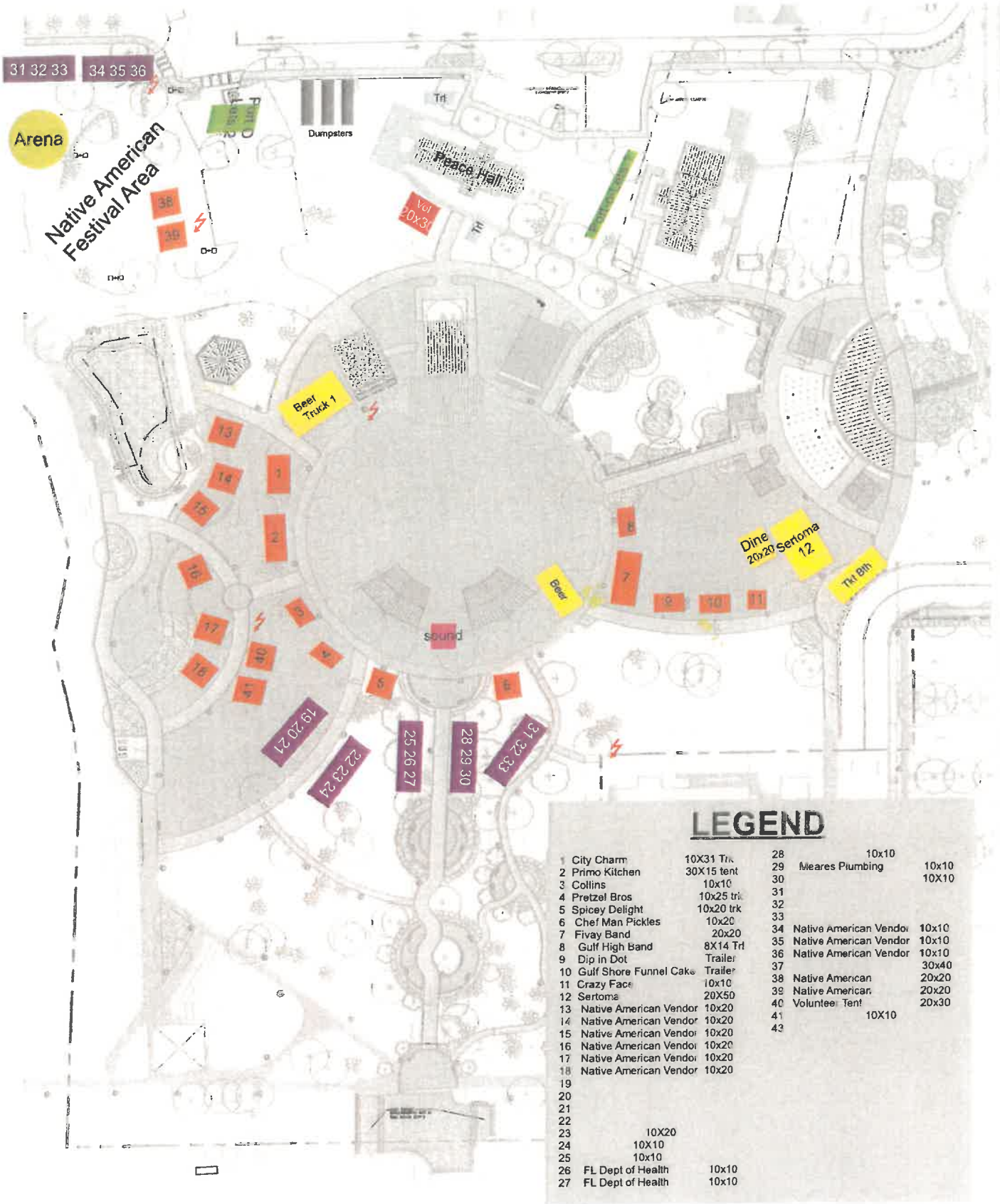
Sable Palm Alley

Delaware Avenue

Franklin Street

Delaware Avenue

Saltish Alley



31 32 33 34 35 36

Arena

Native American Festival Area

Dumpsters

Trt

Peace Hall

Vol 20x3

Beer Truck 1

Dine 20x20 Sertoma 12

Trt Bth

sound

LEGEND

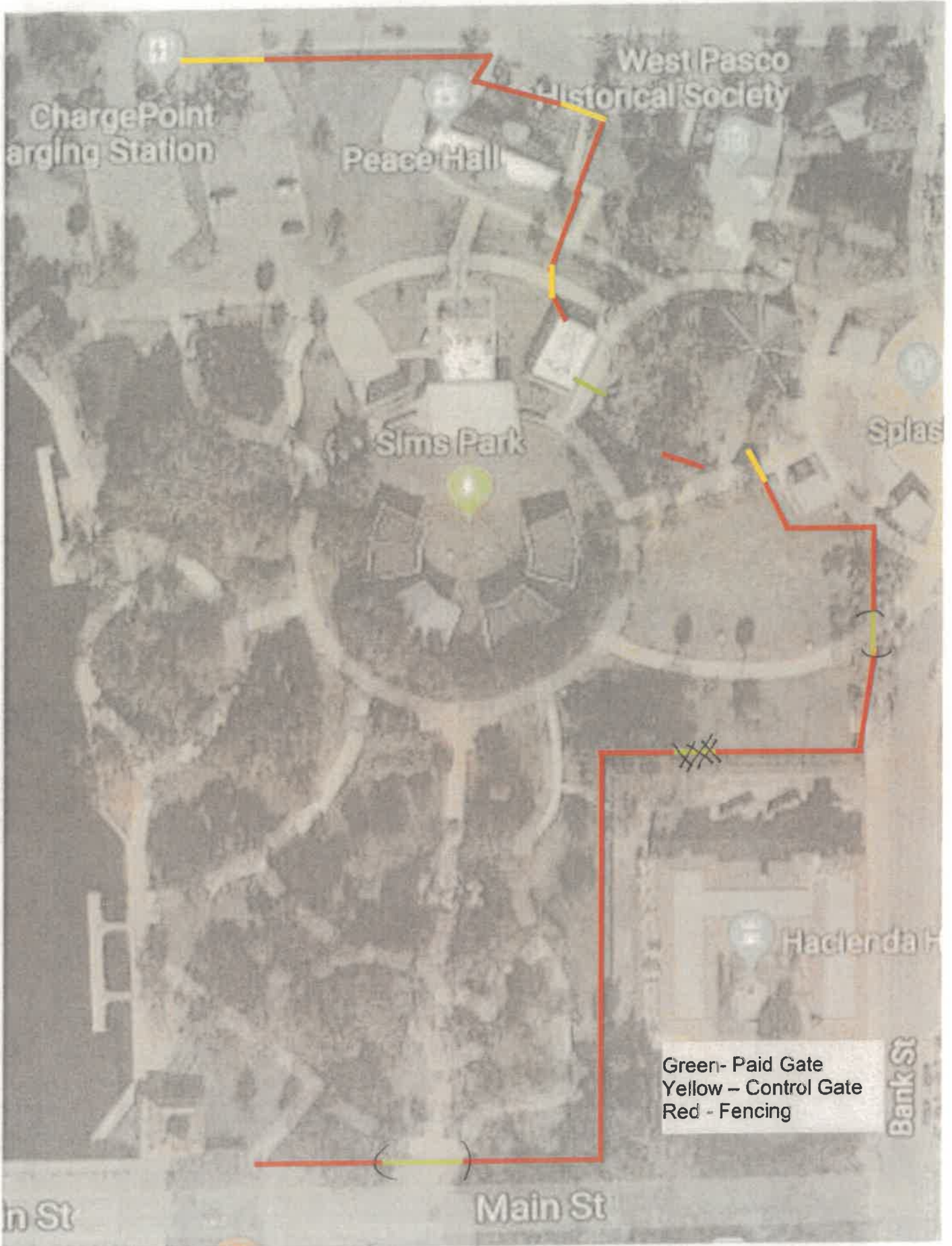
1 City Charm	10X31 Trk	28	10x10
2 Primo Kitchen	30X15 tent	29	Mearas Plumbing 10x10
3 Collins	10x10	30	10x10
4 Pretzel Bros	10x25 trk	31	
5 Spicey Delight	10x20 trk	32	
6 Chef Man Pickles	10x20	33	
7 Fivay Band	20x20	34	Native American Vendor 10x10
8 Gulf High Band	8X14 Trl	35	Native American Vendor 10x10
9 Dip in Dot	Trailer	36	Native American Vendor 10x10
10 Gulf Shore Funnel Cake	Trailer	37	30x40
11 Crazy Face	10x10	38	Native American 20x20
12 Sertoma	20X50	39	Native American 20x20
13 Native American Vendor	10x20	40	Volunteer Tent 20x30
14 Native American Vendor	10x20	41	
15 Native American Vendor	10x20	42	10X10
16 Native American Vendor	10x20	43	
17 Native American Vendor	10x20		
18 Native American Vendor	10x20		
19			
20			
21			
22			
23	10X20		
24	10X10		
25	10x10		
26 FL Dept of Health	10x10		
27 FL Dept of Health	10x10		

Not To Scale
Sept 28, 2023

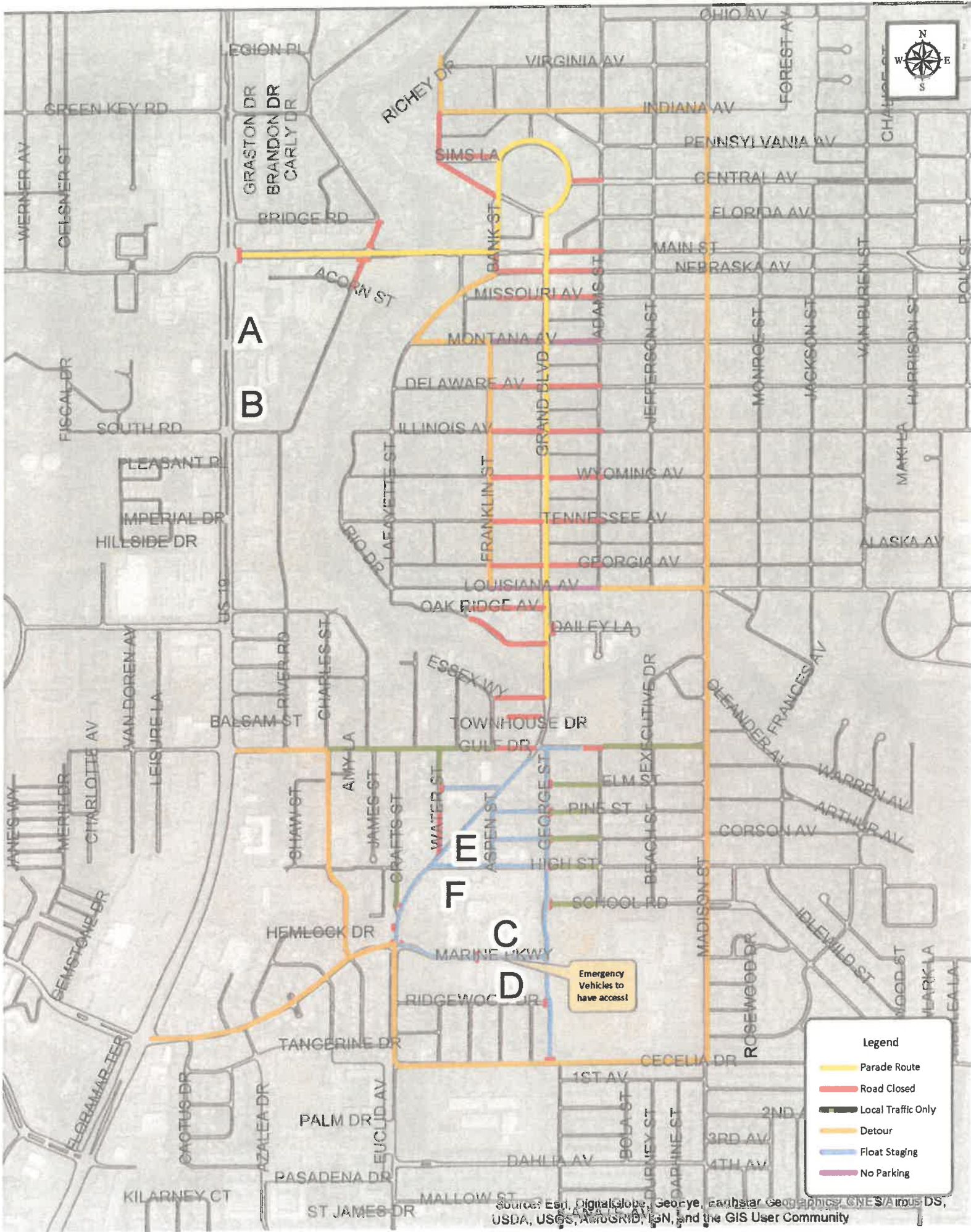
Port-o-Lets 1:
18 Port-o-potty's
6 Handicap
10 Wash areas

Port-o-Lets 2:
2 Port-o-potty's
2 Handicap
1 Wash area

2024 Chasco Fencing



Parade Route, Closures, & Detours



Legend

- Parade Route
- Road Closed
- Local Traffic Only
- Detour
- Float Staging
- No Parking

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community