

**NEW PORT RICHEY CULTURAL AFFAIRS COMMITTEE  
BOARD MEETING  
NOVEMBER 15, 2023**

**MINUTES**

The regular meeting of the Cultural Affairs Committees was held at the New Port Richey Public Library at 6:30 pm on Wednesday, November 15, 2023. Board members in attendance: Kim Brust, Eric Mullins, Kelly Smallwood, Beth Fregger, City Liaison - Andrea Figart, Chairperson - Richard Melton, Public - PHSC student Billy Norton.

**APPROVAL OF MINUTES**

Minutes were unanimously approved

**VOX POP** - There were no discussions or speakers

**CONTINUING BUSINESS**

1. Beth Fregger offered to take over the writing of the minutes. A motion was made by Kim Brust - Second by Kelly Smallwood. It was unanimously approved.
2. Committee Recommendations of other applicants - suggestions were made on advertising for new members.
  - a. Put a notice on the back of the water bill.
  - b. Make a post on the City website  
City Liaison will check on these and talk with the City's new marketing specialist, Ali Buckman, to see if other options are available.
3. Funding amount update - City Liaison reported the committee has a budget of \$6000 for the FY 2023-24.
4. City's 100 Year celebration - Ideas, Updates. - The city liaison reported that the committee will be meeting after the first of the year to begin planning. The future committee members will be notified.
5. Program Possibilities & Grants
  - a. Florida Humanities - Florida Talks Speaker Grant - *Rolling Deadline* City liaison explained the grant process.
    - i. We can choose up to 3 speakers for a minimum of \$300/speaker. Committee chose
      1. David Morton - Florida Film Historian
      2. Eliot Kleinberg - Florida Author
      3. David Head - Florida Author
      4. Alternate - Chris Kahl - Florida Folk Singer and Storyteller
    - ii. A grant writing committee was formed to pursue this grant members are: City Liaison - Andi Figart, Kim Brust, Richard Melton
    - iii. The committee will also contact the suggested speakers to request their availability in Qtr 2, 3 & 4.
    - iv. Kim Brust motioned to pursue this grant. This was seconded by Anna Mae McNally and passed unanimously.

- b. Florida Humanities - Community Project Grant
  - i. Grant is awarded 3 times per year and could be used to produce the documentary film about NPR discussed at the previous meeting
  - ii. The deadline for the 2023 grant is December 2023. A motion was made to apply for this grant in 2024 after the new deadlines were published. Motion made by Anna Mae McNally second by Kelly Smallwood. Passed unanimously.
  - iii. A grant writing committee was formed to pursue this grant, Members are: City Liaison - Andi Figart, Beth Fregger, Eric Mullins, and Kelly Smallwood.
  - iv. To prepare for the Community Projects Grant, it was suggested to go forward with pricing out the cost of producing the film. To do that, the committee will develop an RFP to send to individuals to write, direct, and produce this documentary and make this a 100th anniversary project for the city. Chair Rich Melton requested this be put under New Business for the December Meeting.
- c. CAC Project Plan - To respect the committee's time, Chair Rich Melton suggested moving this to Continuing Business for the December meeting

## **NEW BUSINESS**

**OTHER** - No other discussions

A motion to adjourn the meeting was made by Anna Mae McNulty and seconded by Eric Mullins. Approved unanimously.

The meeting was adjourned at 7:35 pm.

Respectfully submitted,  
Beth Louise Fregger