



DOWNTOWN SMALL EVENTS APPLICATION FORM

Applicant: New Port Richey Main Street, Inc.

Doing Business As: N/A

Mailing Address: 5415 Main Street

City: NPR State: FL Zip Code: 36452

Telephone Number: 727-377-1673 Alternate Number:

Insurance Company (Please attach a copy): Mount Vernon Fire Insurance Company PG5

Event Details:

I will send event insurance once permit + ABT 6003 license

Does the applicant operate a business in the City of New Port Richey? YES NO Not for Profit with NPR

This event is located on public or private property? Public

Please provide dates and details: 05/16/2024 NPRMS Spring Wine Stroll - 50s Sock Hop

Will this be a Recurring Event: YES NO (Ex: Every Other Saturday)

Expected Attendance: 400 Maximum Attendance at Any One Time: 400

Will there be Alcohol: YES If alcohol will be served - Complete sections 1, 2, & 5 of the DBPR ABT -6029 Division of Alcoholic Beverages and Tobacco

Will you be preparing food outside of your normal Business Operation? YES NO

Please describe food preparation:

Will there be use of generators/electrical cords? If yes, please provide details (number & location of generators): Fire extinguishers? YES NO

Site & Vendor Information:

Survey/site plan of the property including (if applicable)

- Perimeter barricades and access points, Location of existing building walls, Temporary fences, Sales area, Portable restrooms, Parking (including handicap), Stage, tent (require separate permit), Restricted outdoor alcohol consumption area, Two-way traffic circulation/ unimpeded access from roadway and Site photographs.

See attached participating Businesses + Fall 2023 Map to show District.

Number of vendors: Please attach a list of vendors & description of items being sold.

Applicant Agreement:

I have read and agree to abide by the City of New Port Richey Policies and Procedures for Special procedures and set-ups required for businesses in the Downtown Zoning District.

Applicant's Signature: Zina Gosh Date: 04/15/2023

FOR OFFICE USE:

- € Administrative Fee for 4 Month Permit (Non-Local Business): \$100
- € Road Closure Fee Per Occurrence: \$138
- € City Electric Fee Per Occurrence: \$
- € Security Deposit: \$1,500 (refundable)
- € Fire Inspection Fee Per Occurrence: \$50/hr

Department Approvals: **Approval Date:** _____

- € FIRE ADMINISTRATION DEPARTMENT
- € PUBLIC WORKS DEPARTMENT
- € POLICE DEPARTMENT
- € DEVELOPMENT DEPARTMENT
- € CITY MANAGER'S OFFICE

Final Approval: _____ Date: _____

Comments:
