

## Public Works - Supervision

### It Is the Mission of Public Works - Supervision to

provide responsive, professional, and courteous services to the Public.

### Description

The Public Works Department provides the design, construction and maintenance service of all public right-of-way's, maintenance of parks, city properties and the parking structure. The Department is composed of several divisions, which are overseen by Public Works - Supervision. Specific work tasks are achieved through a myriad of methods involving city staff, as well as consultants, contractors and developers.

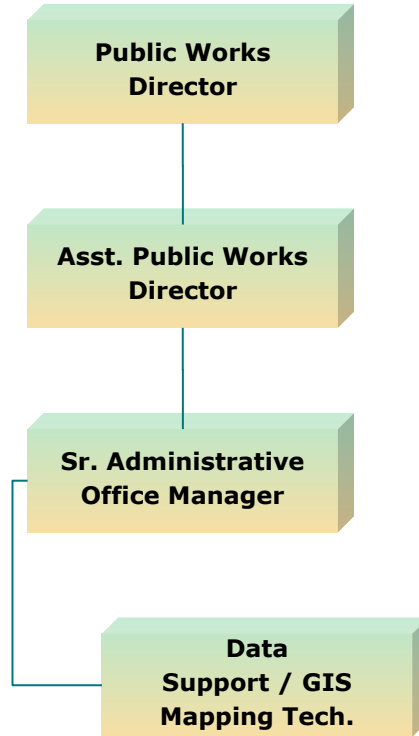
### Accomplishments of FY24

- ▶ Analysis/Program:
  - ▶ Performed 2024 Stormwater Utility Master Plan 10-year update.
  - ▶ Performed 2024 City-wide Vulnerability Study.
  - ▶ Performed 2024 Utility Master Plan.
  - ▶ Performed 2024 Utility Revenue Sufficiency Analysis.
  - ▶ Implemented a Single Waste Hauler Solid Waste Program.
- ▶ Training:
  - ▶ GIS & Mapping Technician obtained the FSA Stormwater Operator 2 License.
  - ▶ Completed the Emergency Management Web EOC.
  - ▶ Completed the ArcGIS Pro Editing Essentials Program.
- ▶ Grant Applications:
  - ▶ Awarded the FDEP Hazardous Mitigation Program Grant for the Beach St. Stormwater project with a 90% reimbursement.
  - ▶ Awarded the FDOT Community Traffic Safety Grant (CTSG) for Richey Elementary School LED Crossing System.

### FY25 Initiatives

- ▶ Analysis/Program:
  - ▶ Perform Utility Revenue Sufficiency Analysis.
  - ▶ Perform Impact Fee Analysis for the Water, Sewer, Stormwater, and Street divisions.
  - ▶ Complete and Implement the EPA Lead and Copper Analysis/Program.
- ▶ Training:
  - ▶ Achieve a Certified Arborist License for the Assistant Public Works Director.
  - ▶ Obtain notary certification for Administrative Assistant.
  - ▶ Obtain Drone Operation Pilot license.
- ▶ Grant Applications:

- ▶ FDOT CTSG LED Pedestrian Crosswalk System for Van Buren St. and Main St.
- ▶ FDEP Septic to Sewer - Leisure Lane
- ▶ Water Tower High Service Pump Project



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
ASSISTANT PUBLIC WORKS DIRECTOR	1.00	1.00	1.00
DATA SUPPORT/GIS MAPPING TECH	1.00	1.00	1.00
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00
SR. ADMINISTRATIVE OFFICE MANAGER	1.00	1.00	1.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

## Public Works Supervision Expenditures

001101 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41111	Department Head Salaries	107,186	119,114	116,630	116,630	123,000
41112	Division Head Salaries	45,670	69,551	95,520	95,520	98,510
41299	Regular Full Time Wages	112,411	99,904	90,320	90,320	99,530
41411	Overtime	1,002	4,659	2,000	2,000	620
41522	Education Incentive Pay	1,204	841	600	600	600
41529	Meal Allowance	-	71	-	-	-
42111	Social Security Matching	19,242	21,086	23,230	23,230	24,660
42211	FL Retirement System	36,470	43,807	65,040	65,040	53,070
42311	Health Insurance - Regular	58,736	58,817	30,270	30,270	59,830
42312	Group Life Insurance	72	76	240	240	90
42313	Accidental Death AD&D	10	13	120	120	20
42420	Workers Compensation	3,509	3,701	5,280	5,280	5,960
<b>Total Personnel Services</b>		<b>\$ 385,512</b>	<b>\$ 421,640</b>	<b>\$ 429,250</b>	<b>\$ 429,250</b>	<b>\$ 465,890</b>
43199	Professional Svcs - Misc	-	-	50,000	50,000	50,000
43499	Contractual Svcs - Misc	1,081	1,005	1,000	500	750
44011	Travel & Training	1,096	984	2,000	2,000	1,500
44121	Telephone - Local	7,099	1,631	6,500	6,500	3,000
44134	Data Lines	12,298	3,132	10,500	10,500	7,000
44211	Postage	129	187	350	350	350
44311	Electric - City Facilities	39,158	45,781	39,000	39,000	39,000
44331	Solid Waste Removal	4	-	-	-	-
44351	Water & Sewer - City	1,169	1,216	2,000	10,000	2,000
44373	Street Light Fee	610	635	650	630	630
44381	Stormwater Assessment	5,964	6,213	6,050	6,050	6,050
44463	Lease - Automobile <sup>(s)</sup>	-	-	1,800	-	8,400
44481	Lease - Copier	(188)	2,061	2,400	2,400	2,400
44571	Notary Bond	-	-	150	150	-
44611	Maintenance Buildings & Ground	435	31	-	-	600
44621	Rep & Maint - Equipment	1,008	-	2,000	2,000	2,000
44631	Rep & Maint - Central Garage	750	300	1,700	1,000	1,000
44799	Printing & Binding	1,697	1,888	1,500	2,500	2,500
45111	Office Supplies	1,347	1,073	6,200	2,000	2,000
45141	Small Tools & Implements	-	-	300	300	300
45211	Fuel	4,497	4,008	3,500	3,500	3,500
45225	Software Licenses / Support	647	1,415	2,000	2,000	3,500
45231	Clothing & Wearing Apparel	532	705	600	600	600
45243	Computer Supplies	-	3,404	3,000	16,000	1,000
45247	First Aid Supplies	198	62	200	200	150
45289	Automotive Parts	1,307	3,166	2,400	750	500

### Public Works Supervision Expenditures

001101 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45291	Operating Supplies - Disaster	1,587	2,862	500	500	500
45299	Operating Supplies - Misc.	1,636	1,740	2,500	1,500	2,500
45411	Dues and Memberships	2,116	1,900	1,900	1,800	2,500
45461	Books and Publications	194	101	300	300	300
<b>Total Operating</b>		<b>\$ 86,371</b>	<b>\$ 85,500</b>	<b>\$ 151,000</b>	<b>\$ 163,030</b>	<b>\$ 144,530</b>
46399	Impr.Other Than Bldg-Misc	15,860	-	25,000	-	-
47151	Lease - Principal	2,204	-	-	-	-
47251	Interest - Leases	52	-	-	-	-
<b>Total Capital</b>		<b>\$ 18,116</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 489,999</b>	<b>\$ 507,140</b>	<b>\$ 605,250</b>	<b>\$ 592,280</b>	<b>\$ 610,420</b>

## Public Works - Street & Right of Way

### It Is the Mission of Public Works - Street & Right of Way to

repair, maintain, and eliminate hazards to all public streets, right of ways, and alleys making our city a safer place for residents and the general public. The Division also maintains all traffic signs, roadway markings, sidewalks, streetlights and performs the setup of all road closures and detours in association with special events and emergency situations.

### Description

The Street & Right of Way Division is responsible for maintaining 35 miles of roadway marking, 40 acres of mowable land, 65 miles of paved road, and 80 miles of curbing.

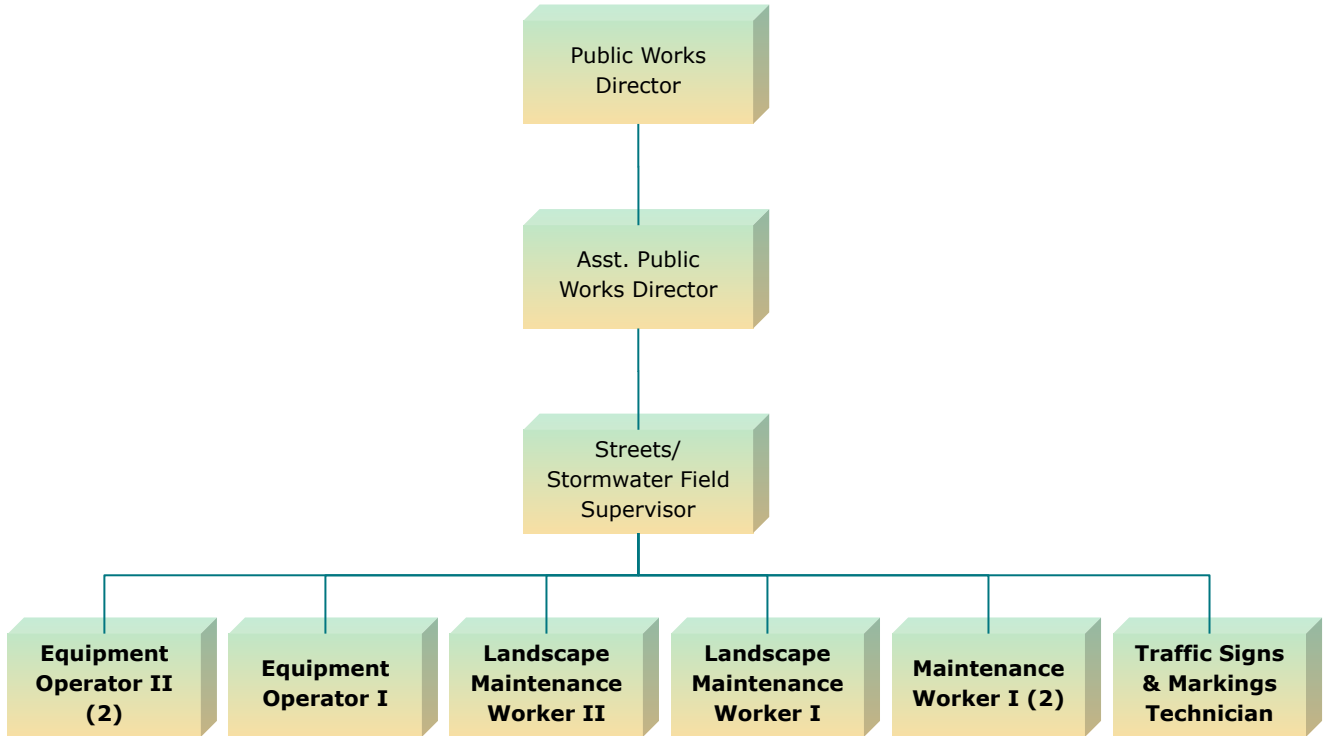
### Accomplishments of FY24

- ▶ Traffic Sign and Markings:
  - ▶ Installed golf cart crossing intersections on collector roads.
  - ▶ Installed alley signs throughout the city.
  - ▶ Installed LED crosswalk at Harrison St. and Louisiana Ave.
- ▶ Road Program:
  - ▶ Remarkered caution stripes along downtown Main Street in the Gateway area.
  - ▶ Cut back vegetation intruding onto the roadways on all collector roads.
  - ▶ Painted parking spots on Lemon and Lime Street.
  - ▶ Completed road restoration on water and sewer breaks.
- ▶ Tree Program:
  - ▶ Continue certification for Tree City USA to renew certification for the 34th year.
  - ▶ Identify hazardous trees along roadway right-of-ways and determine the type of hazard for remediation.
  - ▶ Planted trees for the Adopt-A-Tree Program.
- ▶ Residential Programs:
  - ▶ Completed 171 compost deliveries.
  - ▶ Processed 4,446 tons of yard debris.

### FY25 Initiatives

- ▶ Traffic Signs and Markings:
  - ▶ Install decorative traffic sign poles with signage along North River Road.
  - ▶ Restripe parking lots at City Hall and the City owned parking lot at Adams Street and Florida Avenue.
- ▶ Road Program:
  - ▶ Assist in the identification of roadways for cycle eight (8) of the Pavement Management Plan.
  - ▶ Continue to meet the NPDES requirements for the Sweeping roadways.

- ▶ Perform vision zone maintenance throughout the city.
- ▶ Continue to ensure that the vegetation on all City owned alleys is clear.
- ▶ Tree Program:
  - ▶ Continue certification for Tree City USA to renew certification for the 35th year.
  - ▶ Promote Adopt-A-Tree and memorial tree programs.
- ▶ Training:
  - ▶ Pesticides licenses.
  - ▶ Continue to train employees on proper use of personal protective equipment.
  - ▶ Renew training on the handling of Asbestos for maintenance personnel.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
EQUIPMENT OPERATOR I	1.00	1.00	1.00
EQUIPMENT OPERATOR II	2.00	2.00	2.00
LANDSCAPE MAINT. WORKER I	1.00	1.00	1.00
LANDSCAPE MAINT. WORKER II	1.00	1.00	1.00
MAINTENANCE WORKER I	3.00	3.00	2.00
TRAFFIC SIGNS & MARKING TECH	1.00	1.00	1.00
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>

### Public Works - Street & Right of Way Expenditures

001102 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41299	Regular Full Time Wages	168,244	178,931	250,100	250,100	276,170
41411	Overtime	14,745	25,402	21,000	9,020	9,960
41527	Stand-By Time	8,256	8,009	9,100	6,710	123,970
41529	Meal Allowance	-	150	-	-	-
42111	Social Security Matching	13,793	15,670	20,340	20,340	31,380
42211	FL Retirement System	20,633	26,279	36,070	36,070	39,000
42311	Health Insurance - Regular	32,859	27,520	70,610	70,610	48,150
42312	Group Life Insurance	108	121	480	480	170
42313	Accidental Death AD&D	(4)	4	240	240	30
42420	Workers Compensation	23,406	33,299	29,520	29,520	28,630
<b>Total Personnel Services</b>		<b>\$ 282,040</b>	<b>\$ 315,385</b>	<b>\$ 437,460</b>	<b>\$ 423,090</b>	<b>\$ 557,460</b>
43129	Engineering Services - Misc	7,297	7,425	5,000	5,000	10,000
43199	Professional Svcs - Misc	-	29,640	9,000	5,000	10,000
43430	Parking Lot Maintenance	59	356	1,000	1,000	1,000
43438	Lab Tests	-	-	250	250	250
43485	Trash Grinding Service	24,629	40,782	26,000	20,000	45,000
43499	Contractual Svcs - Misc	48,984	63,707	57,210	57,210	75,000
44011	Travel & Training	451	1,240	1,530	1,530	2,000
44121	Telephone - Local	-	-	1,600	-	2,000
44134	Data Lines	334	196	380	380	200
44211	Postage	1	-	50	50	-
44311	Electric - City Facilities	3,099	3,704	4,000	2,640	3,200
44312	Electric - Traffic Lights	4,867	5,352	5,000	5,000	5,000
44321	Str Lights - Eastbury Gardens	2,764	2,836	3,200	3,200	3,200
44322	Str Lights - Hillendale	18,725	19,836	22,000	22,000	22,000
44323	Str Lights - Ridgewood	7,920	7,942	9,000	9,000	9,000
44324	Electricity - Barbara Ann Acre	902	889	1,000	1,000	1,000
44325	Str Lights - Orangewood	-	3,301	7,500	7,500	7,500
44331	Solid Waste Removal	22,255	28,006	16,000	24,250	18,000
44351	Water & Sewer - City	57,651	49,872	50,000	50,000	50,000
44381	Stormwater Assessment	2,349	2,447	2,400	2,400	2,400
44419	Rent - Equipment	25	84	700	700	300
44463	Lease - Automobile <sup>(s)</sup>	-	50,644	55,060	55,060	73,060
44481	Lease - Copier	428	444	600	600	-
44611	Maintenance Buildings & Ground	5,121	5,962	10,000	10,000	8,000
44631	Rep & Maint - Central Garage	16,766	4,998	13,000	10,000	10,000
44799	Printing & Binding	222	372	500	500	500
44999	Other Current Charges - Misc	27	106	30	-	100
45111	Office Supplies	106	150	1,200	200	200
45141	Small Tools & Implements	3,358	1,221	2,100	1,500	1,500
45211	Fuel	43,358	47,583	35,000	35,000	35,000
45225	Software Licenses / Support	-	136	180	-	200
45231	Clothing & Wearing Apparel	1,826	1,755	2,700	2,700	2,700

**Public Works - Street & Right of Way Expenditures**

001102 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45243	Computer Supplies	-	324	1,500	1,500	500
45247	First Aid Supplies	156	223	100	100	100
45262	Trees	2,090	2,350	2,000	2,000	4,000
45289	Automotive Parts	33,664	5,968	15,000	15,000	10,000
45291	Operating Supplies - Disaster	-	1,816	500	500	500
45299	Operating Supplies - Misc.	12,563	12,192	14,000	14,000	13,500
45321	Signs & Sign Materials	31,861	26,261	30,000	30,000	30,000
45331	Pipe / Culvert Material	73	-	-	-	-
45341	Sod - Seed	230	60	1,600	1,600	1,000
45399	Road Materials - Misc	6,408	7,459	8,000	8,000	7,000
45411	Dues and Memberships	-	-	200	200	200
45461	Books and Publications	-	-	100	100	100
<b>Total Operating</b>		<b>\$ 360,569</b>	<b>\$ 437,639</b>	<b>\$ 416,190</b>	<b>\$ 406,670</b>	<b>\$ 465,210</b>
46399	Impr.Other Than Bldg-Misc	-	7,500	-	-	-
46416	Heavy Equipment	-	-	-	-	100,000
46431	Special Purpose Equipment	-	-	-	-	35,000
47151	Lease - Principal	27,136	-	-	-	-
47251	Interest - Leases	2,773	-	-	-	-
<b>Total Capital</b>		<b>\$ 29,909</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>
<b>Total Expenditures</b>		<b>\$ 672,518</b>	<b>\$ 760,524</b>	<b>\$ 853,650</b>	<b>\$ 829,760</b>	<b>\$ 1,157,670</b>

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS STREETS & RIGHT OF WAY MAINTENANCE 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

001102 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
<i>46416 Heavy Equipment</i>						
	2003 Pay Loader w/ Root Rake-#8 (R&R)	100,000	100,000	100,000	12,500	12,500
	1989 Case INT Broom Tractor-#5 (R&R)	-	2,000	2,000	2,000	2,000
	1997 Case Tractor c/s 570XLT-#3 (R&R)	-	5,000	5,000	69,000	6,900
	1994 Kubota Tractor-#10 (R&R)	-	3,250	3,250	3,250	3,250
	2006 JD244 Loader w/ Clam Shell-#12 (R&R)	-	8,750	8,750	8,750	8,750
	1983 Ingersol Rand Steam Roller-#67 (R&R)	-	7,000	7,000	7,000	7,000
	2020 Altec Bucket Truck -#138 (R&R)	-	8,000	8,000	8,000	8,000
	2020 John Deere Loader w/ Clam Shell-#140 (R&R)	-	5,000	5,000	5,000	5,000
<b>TOTAL</b>		<b>100,000</b>	<b>139,000</b>	<b>139,000</b>	<b>115,500</b>	<b>53,400</b>
<i>46431 Special Purpose Equipment</i>						
	Vermeer Stump Grinder SE9084 (R&R)	-	1,200	1,200	1,200	1,200
	2014 SCAG Mower (SE8762) (R&R)	-	1,200	1,200	1,200	1,200
	Km8000T 4-6 ton Asphalt Hotbox Trailer	35,000	-	-	-	-
<b>TOTAL</b>		<b>35,000</b>	<b>2,400</b>	<b>2,400</b>	<b>2,400</b>	<b>2,400</b>

**DIVISION TOTAL    \$ 135,000    \$ 141,400    \$ 141,400    \$ 117,900    \$ 55,800**

(a) Year of Acquisition (\$10,000 from R&R)

## Public Works - Stormwater Utility

### It Is the Mission of Stormwater Utility to

have a proactive inspection program that identifies flood prone areas, remediates those areas, expands or enlarges existing systems to eliminate the flood areas identified, and to improve water quality and quality of life for its residents, where applicable. This mission specifically includes the requirements of the Florida Department of Environmental Protection's National Pollution Discharge Elimination System Permit and all other mandates as appropriate.

### Description

The Stormwater Utility Division is a special purpose service unit within city government that provides stormwater management, as required by the Environmental Protection Agency. This Division maintains 5 miles of ditches, canals, and 40 miles of stormwater pipes. In addition, this Division cleans, and repairs catch basins, storm drain pipes, and ditches, while rebuilding or adding new structures, as needed.

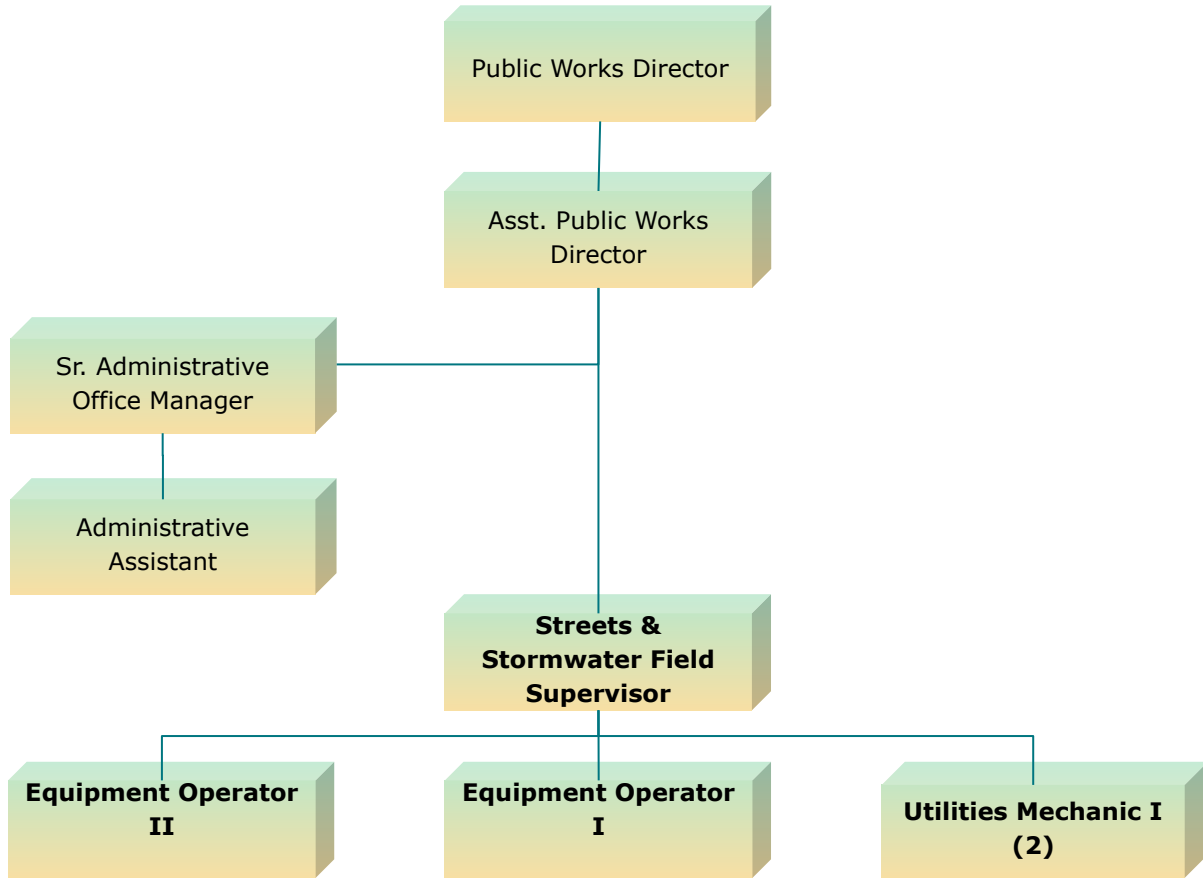
### Accomplishments of FY24

- ▶ Storm Pipe Maintenance:
  - ▶ Remove debris and sediments identified during stormwater inspections.
  - ▶ Tag and stencil remaining catch basins in Cycle 2.
  - ▶ Ensure all major outfalls are fully operational and clear of debris.
- ▶ NPDES Maintenance Activities:
  - ▶ Perform inspections on the remaining pipes and catch basins in Cycle 2.
  - ▶ Perform quarterly Water Quality Sampling at Sims Park outfall.
  - ▶ Complete review of Cycle 5 Permit and Annual Report Form.
- ▶ Flood Control:
  - ▶ Ensure inlets and pipes are clear of debris and sediments during rain events.
  - ▶ Perform maintenance on detention ponds, ditches, and swales for proper flow.
  - ▶ Distribute sand bags, as needed, during Hurricane Season.
  - ▶ Barricade flooded roads for vehicle and pedestrian safety.

### FY25 Initiatives

- ▶ Storm Pipe Maintenance:
  - ▶ Tag and stencil remaining catch basins in Cycle 3.
  - ▶ Clean and maintain tidal flex on our outfalls.
  - ▶ Jet and clean cycle 3 storm pipes.
- ▶ Stormwater Permit:
  - ▶ Clean and maintain all CDS and baskets quarterly.
  - ▶ Outfall inspections.

- ▶ Pipe inspections.
- ▶ Flood Control/Storm situations:
  - ▶ Mow and maintain all ponds and ditches.
  - ▶ Clean catch basins, as scheduled.
  - ▶ Set up pumps as needed for storm season.
  - ▶ Barricade flooded roads for vehicle and pedestrian safety.
- ▶ Job Safety:
  - ▶ Obtain MOT certification.
  - ▶ Ensure proper use of PPE bags.
  - ▶ Conduct vehicle inspections.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
EQUIPMENT OPERATOR I	1.00	1.00	1.00
EQUIPMENT OPERATOR II	1.00	1.00	1.00
STREET/STORMWATER FIELD SUPERVISOR	1.00	1.00	1.00
UTILITIES MECHANIC I	2.00	2.00	2.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

### Stormwater Utility Expenditures

002103 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41299	Regular Full Time Wages	174,041	182,422	209,290	209,290	227,140
41411	Overtime	13,162	17,456	16,390	16,390	17,990
41527	Stand-By Time	5,077	5,498	7,380	7,380	8,130
41529	Meal Allowance	-	75	75	80	80
41711	Accrued Vacation	1,023	-	-	-	-
42111	Social Security Matching	14,372	15,107	17,840	17,840	19,380
42121	Accrued FICA - Vac. & Sick	(7)	-	-	-	-
42211	FL Retirement System	9,902	18,340	24,140	24,140	25,320
42214	Defined Contribution Plan	5,096	5,524	5,520	5,520	12,157
42221	Accrued Retirement	(5)	-	-	-	-
42311	Health Insurance - Regular	22,108	33,262	40,350	40,350	43,950
42312	Group Life Insurance	89	99	360	360	130
42313	Accidental Death AD&D	12	17	180	180	30
42315	Net OPEB Obligation	(266)	-	-	-	-
42420	Workers Compensation	9,459	12,243	12,960	12,960	9,950
<b>Total Personnel Services</b>		<b>\$ 254,063</b>	<b>\$ 290,043</b>	<b>\$ 334,485</b>	<b>\$ 334,490</b>	<b>\$ 364,257</b>
43129	Engineering Services - Misc	700	350	6,000	10,000	6,000
43199	Professional Svcs - Misc	11,396	74,257	70,000	100,000	50,000
43433	Lawn Maintenance	23,780	24,507	43,000	43,000	43,000
43438	Lab Tests	941	1,526	2,500	2,500	2,500
43485	Trash Grinding Service	-	-	-	-	50,000
43498	Administrative Fees	20,594	20,532	22,000	22,000	22,000
43499	Contractual Svcs - Misc	34,686	53,064	51,000	35,000	15,000
44011	Travel & Training	1,052	860	1,740	1,740	1,740
44121	Telephone - Local	1,554	2,425	4,000	1,800	4,000
44134	Data Lines	926	340	200	350	200
44211	Postage	-	-	50	50	50
44311	Electric - City Facilities	17,102	16,654	18,000	18,000	18,000
44331	Solid Waste Removal	21,707	19,694	18,000	18,000	18,000
44373	Street Light Fee	124	130	140	140	140
44381	Stormwater Assessment	413	430	1,100	1,100	1,100
44419	Rent - Equipment	25	5,259	2,500	2,500	2,500
44463	Lease - Automobile <sup>(s)</sup>	(24,114)	32,802	47,000	33,720	47,000
44481	Lease - Copier	428	444	600	600	-
44511	Liability Insurance - Comp. Ge	7,686	7,759	8,020	8,020	8,020
44521	Buildings & Contents Insurance	4,953	3,950	5,770	5,770	5,770
44522	Pollution Insurance	4,554	4,629	4,500	4,500	4,500
44523	Automobile & Truck Insurance	730	740	1,200	1,200	1,200
44611	Maintenance Buildings & Ground	9,252	4,110	13,000	13,000	13,000
44631	Rep & Maint - Central Garage	8,536	1,620	5,000	5,000	5,000
44799	Printing & Binding	222	373	400	600	400
44983	Permit Fees	1,006	1,016	1,500	1,500	1,500
44999	Other Current Charges - Misc	116	143	200	200	200

### Stormwater Utility Expenditures

002103 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45111	Office Supplies	823	17	6,000	500	500
45121	Maps and Charts	113	-	-	300	-
45141	Small Tools & Implements	2,884	4,255	3,500	4,500	3,500
45211	Fuel	35,228	26,465	25,000	30,000	25,000
45225	Software Licenses / Support	-	208	300	300	300
45231	Clothing & Wearing Apparel	1,579	1,809	1,600	1,600	1,600
45243	Computer Supplies	-	324	1,500	2,000	1,500
45247	First Aid Supplies	100	111	200	200	200
45289	Automotive Parts	15,628	1,968	20,100	10,000	8,000
45291	Operating Supplies - Disaster	-	46,240	500	500	500
45299	Operating Supplies - Misc.	8,242	6,766	7,000	9,000	7,000
45311	Asphalt / Concrete	100	-	-	-	-
45321	Signs & Sign Materials	10,342	6,690	5,000	5,000	5,000
45331	Pipe / Culvert Material	3,315	1,988	10,000	10,000	10,000
45341	Sod - Seed	706	370	1,000	5,000	4,000
45399	Road Materials - Misc	2,746	2,769	5,000	5,000	6,000
45411	Dues and Memberships	650	650	650	650	650
45461	Books and Publications	77	-	-	200	200
<b>Total Operating</b>		<b>\$ 230,902</b>	<b>\$ 378,244</b>	<b>\$ 414,770</b>	<b>\$ 415,040</b>	<b>\$ 394,770</b>
46399	Impr.Other Than Bldg-Misc	16	76,257	960,000	960,000	150,000
46415	Trucks And Trailers	-	-	120,000	120,000	120,000
46431	Special Purpose Equipment	-	7,981	-	-	32,000
47251	Interest - Leases	3,379	-	-	-	-
49151	Transfer To General Fund - Svc	130,000	130,000	130,000	130,000	130,000
49921	Amortization	32,790	-	-	-	-
49996	Depreciation Expense	276,278	-	-	-	-
<b>Total Capital</b>		<b>\$ 442,463</b>	<b>\$ 214,238</b>	<b>\$ 1,210,000</b>	<b>\$ 1,210,000</b>	<b>\$ 432,000</b>
<b>Total Expenditures</b>		<b>\$ 927,428</b>	<b>\$ 882,525</b>	<b>\$ 1,959,255</b>	<b>\$ 1,959,530</b>	<b>\$ 1,191,027</b>

Stormwater Utility Fund

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS STORMWATER UTILITY 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

002103 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
463XX	<i>Flood Control</i>					
	Flood Control/Water Quality Projects	150,000	150,000	150,000	150,000	150,000
	<b>TOTAL</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
46415	<i>Trucks and Trailers</i>					
	Vacuum Line Cleaning Truck (Lease Payment 2/5)	120,000	120,000	120,000	120,000	120,000
	2000 GMC C6500 Water Tanker Truck (#69)(R&R)	-	25,000	80,000	7,000	7,000
	<b>TOTAL</b>	<b>120,000</b>	<b>145,000</b>	<b>200,000</b>	<b>127,000</b>	<b>127,000</b>
46416	<i>Heavy Equipment</i>					
	2004 New Holland Flail Mower (#11) (R&R)	-	5,000	5,000	5,000	5,000
	2012 John Deere Slope Mower (#41) (R&R)	-	2,500	2,500	2,500	2,500
	2014 TYMCO 600 Street Sweeper (#102) (Lease to own)	-	125,000	100,000	100,000	100,000
	<b>TOTAL</b>	<b>-</b>	<b>132,500</b>	<b>107,500</b>	<b>107,500</b>	<b>107,500</b>
46431	<i>Special Purpose Equipment</i>					
	Portable Pumping System (R&R)	-	3,000	3,000	3,000	3,000
	2000 John Deere 4x6 Gator (SE6372)	12,000	-	-	-	-
	S30 Mid-Size Rider Sweeper (SE9151) (R&R)	-	2,000	2,000	2,000	2,000
	12' Aluminum John Boat & Trailer (PW1)	-	1,000	1,000	1,000	1,000
	Pontoon Boat & Trailer (SE9138) (R&R)	-	1,500	1,500	1,500	1,500
	Sandbagger Machine	20,000	-	-	-	-
	<b>TOTAL</b>	<b>32,000</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>DIVISION TOTAL</b>		<b>\$ 302,000</b>	<b>\$ 435,000</b>	<b>\$ 465,000</b>	<b>\$ 392,000</b>	<b>\$ 392,000</b>

(a) Year of Acquisition

## Public Works - Water Production

### It is the Mission of Water Production to

operate, maintain, and manage the City of New Port Richey's William C. Maytum Water Treatment Plant in the professional manner required to deliver a reliable and adequate supply of safe drinking water, at a pressure that meets the safety and needs of all our customers throughout the distribution system.

### Description

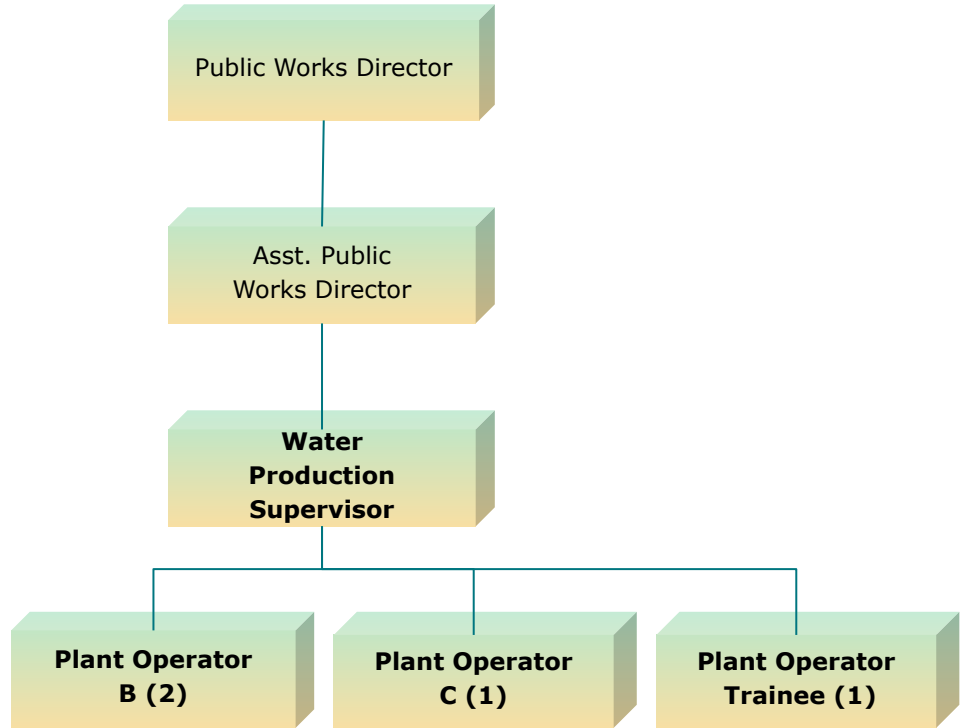
The Water Production Division is responsible for providing residents with water that meets or is better than standards set by the Environmental Protection Agency (EPA).

### Accomplishments of FY24

- ▶ Produced quality drinking water for delivery to the City and Region on a consistent basis. Maintained proper system pressure and disinfectant and fluoride levels throughout the distribution system.
- ▶ With Juturna consulting we have developed a plan to meet compliance with the revised Lead and Copper rule.
- ▶ Repaired and repainted inside and outside of 1MG raw water tank and outside of 2MG finished water tank.
- ▶ Replaced benchtop fluoride analyzer.
- ▶ Replaced portable multi parameter field meter (SL1000).
- ▶ Replaced 3 portable multi parameter field meter (DR900).
- ▶ Replaced 2 of the fleet vehicles at the plant.
- ▶ Replaced 7,500 outdated water meters throughout the City and tasked the contractors with identifying line composition for revised lead and copper rule.
- ▶ Replaced HVAC system in plant console.
- ▶ Replaced air release valve on transfer pump #3 and rebuilt air release valves on transfer pumps 1, 2 and 4.

### FY25 Initiatives

- ▶ Monitor legislation impacting the rules and regulations of the water treatment industry and adjust and modify plant operations accordingly.
- ▶ Begin implementation of new lead and copper rule which will take effect in October 2024.
- ▶ Purchase, install and program SCADA PLC and components.
- ▶ Continue SCADA improvements to integrate some water quality signals into our SCADA system.
- ▶ Rehab Fluoride Containment area and tank pad.
- ▶ Repair Bleach Skid Concrete.
- ▶ Replace Chlorine Bulk Storage Tank #1.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
WATER PROD LEAD OPERATOR B	1.00	1.00	-
WATER PROD PLANT OP TRAINEE	1.00	1.00	1.00
WATER PROD PLANT OPERATOR B	1.00	1.00	2.00
WATER PROD PLANT OPERATOR C	1.00	1.00	1.00
WATER PRODUCTION SUPERVISOR	1.00	1.00	1.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

### Water Production Expenditures

401105 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41112	Division Head Salaries	65,302	68,011	65,940	65,940	71,350
41299	Regular Full Time Wages	88,901	138,032	160,770	160,770	180,150
41411	Overtime	7,174	8,558	5,800	5,800	6,500
41527	Stand-By Time	17,283	18,679	17,400	17,400	18,450
41711	Accrued Vacation	478	-	-	-	-
42111	Social Security Matching	13,039	16,653	19,050	19,050	21,150
42121	Accrued FICA - Vac. & Sick	(23)	-	-	-	-
42211	FL Retirement System	(68,682)	28,519	33,760	33,760	35,170
42311	Health Insurance - Regular	28,392	35,658	50,440	50,440	33,720
42312	Group Life Insurance	54	84	300	300	110
42313	Accidental Death AD&D	7	15	150	150	20
42315	Net OPEB Obligation	(25,588)	-	-	-	-
42420	Workers Compensation	8,219	7,257	5,850	5,850	9,900
<b>Total Personnel Services</b>		<b>\$ 134,556</b>	<b>\$ 321,466</b>	<b>\$ 359,460</b>	<b>\$ 359,460</b>	<b>\$ 376,520</b>
43129	Engineering Services - Misc	4,590	8,101	5,000	5,000	5,000
43199	Professional Svcs - Misc	38,357	31,321	105,000	105,000	150,000
43412	Pest Control Services	480	480	440	440	480
43438	Lab Tests	24,003	29,115	40,000	40,000	45,000
43474	Security Services	3,170	3,408	3,300	3,300	3,300
43499	Contractual Svcs - Misc	24,701	9,255	45,000	45,000	45,000
44011	Travel & Training	100	223	1,640	1,640	1,400
44121	Telephone - Local	2,389	2,141	3,000	3,000	3,000
44134	Data Lines	6,795	7,052	6,000	6,000	8,000
44211	Postage	2,506	2,856	3,000	3,000	6,000
44311	Electric - City Facilities	112,106	131,189	100,000	100,000	144,000
44331	Solid Waste Removal	1,069	1,156	1,500	1,500	1,500
44373	Street Light Fee	38	81	60	60	60
44381	Stormwater Assessment	281	395	330	330	330
44382	Paving Assessment	-	85	-	-	-
44463	Lease - Automobile <sup>(6)</sup>	-	-	2,600	-	17,550
44611	Maintenance Buildings & Ground	19,918	22,180	30,000	30,000	25,000
44621	Rep & Maint - Equipment	2,315	2,418	2,000	2,000	2,000
44631	Rep & Maint - Central Garage	960	1,390	1,500	1,500	1,500
44983	Permit Fees	6,025	6,025	6,030	6,030	6,030
44999	Other Current Charges - Misc	-	251	1,300	1,300	1,300
45111	Office Supplies	380	405	500	500	1,250
45141	Small Tools & Implements	564	925	750	750	750
45211	Fuel	7,785	11,114	8,000	8,000	8,000
45221	Chemicals	142,319	187,931	180,000	180,000	340,000
45222	Laboratory Supplies	11,826	7,321	15,000	15,000	15,000
45225	Software Licenses / Support	-	-	5,000	5,000	5,000
45231	Clothing & Wearing Apparel	808	1,661	1,500	1,500	1,500
45243	Computer Supplies	521	963	5,000	5,000	1,000

### Water Production Expenditures

401105 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45247	First Aid Supplies	100	80	250	250	250
45251	Janitorial Supplies	184	259	800	800	800
45261	Raw Water	2,744,018	2,705,541	3,067,390	3,067,390	3,067,390
45289	Automotive Parts	4,104	962	1,500	1,500	1,500
45291	Operating Supplies - Disaster	385	817	500	500	500
45294	Conservation Kits & Materials	-	5,696	6,000	6,000	6,000
45299	Operating Supplies - Misc.	2,011	2,886	2,500	2,500	2,500
45411	Dues and Memberships	244	495	840	840	840
45461	Books and Publications	-	-	200	200	-
<b>Total Operating</b>		<b>\$ 3,165,052</b>	<b>\$ 3,186,178</b>	<b>\$ 3,653,430</b>	<b>\$ 3,650,830</b>	<b>\$ 3,918,730</b>
46341	Elevated Storage Tank	-	-	-	-	20,000
46344	Old Post Office Bldg. Impr.	-	-	-	-	10,000
46345	Ground Storage Reserviors	-	-	175,000	175,000	10,000
46399	Impr.Other Than Bldg-Misc	-	24,703	10,000	10,000	68,000
46417	Communication Equipment	-	22,649	50,000	50,000	30,000
46431	Special Purpose Equipment	-	74,887	40,000	34,500	38,000
<b>Total Capital</b>		<b>\$ -</b>	<b>\$ 122,239</b>	<b>\$ 275,000</b>	<b>\$ 269,500</b>	<b>\$ 176,000</b>
<b>Total Expenditures</b>		<b>\$ 3,299,608</b>	<b>\$ 3,629,883</b>	<b>\$ 4,287,890</b>	<b>\$ 4,279,790</b>	<b>\$ 4,471,250</b>

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS W&S WATER PRODUCTION 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

401105 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
46341	<i>Elevated Storage Tank</i> Elevated Storage Tank (R&R)	20,000	20,000	20,000	20,000	20,000
<b>TOTAL</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
46344	<i>City Well Repairs</i> City Well Repairs (R&R)	10,000	10,000	10,000	10,000	10,000
<b>TOTAL</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
46345	<i>Ground Storage Reservoirs</i> Ground Storage Reservoirs (R&R)	10,000	10,000	10,000	10,000	10,000
<b>TOTAL</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
43699	<i>Improvements Other than Buildings</i> Capital Equipment Repairs	10,000	10,000	10,000	10,000	10,000
	Stand-by Power Equipment (R&R)	-	10,000	10,000	10,000	10,000
	Aerator Leak Repair	15,000				
	Bleach Skid Concrete Repairs	13,000	-	-	-	-
	Fluoride Containment Rehab	30,000				
<b>TOTAL</b>		<b>68,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
46417	<i>Communication Equipment</i> Pump Room SCADA PLC & Components	30,000	-	-	-	-
<b>TOTAL</b>		<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
46431	<i>Special Purpose Equipment</i> Chlorine Bulk Storage Tank #1	23,000	-	-	-	-
	Commercial Lawn Tractor	15,000	-	-	-	-
	Portable Intelligent Auto Flushing Device	-	27,500	-	-	-
	Variable Frequency Drive	-	16,000	-	-	-
	Replace/Rebuild Transfer Pump #1	-	120,000	-	-	-
	Bleach and Ammonia Transfer Pumps	-	12,000	-	-	-
	Replace/Rebuild Transfer Pump #2	-	-	125,000	-	-
	Chlorine Bulk Storage Tank #2	-	-	25,000	-	-
	Emergency Eye Wash Station	-	-	6,000	-	-
	Replace/Rebuild Transfer Pump #3	-	-	-	130,000	-
	Bleach, Fluoride & Ammonia Mtrng Pumps	-	-	-	15,000	-
	Ammonia Bulk Storage Tanks	-	-	-	20,000	-
	Replace/Rebuild Transfer Pump #4	-	-	-	-	135,000
	Chlorine Bulk Storage Tank #3	-	-	-	-	30,000
<b>TOTAL</b>		<b>38,000</b>	<b>175,500</b>	<b>156,000</b>	<b>165,000</b>	<b>165,000</b>
<b>DIVISION TOTAL</b>		<b>\$ 176,000</b>	<b>\$ 235,500</b>	<b>\$ 216,000</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>

## Public Works - Facilities Maintenance

### It Is the Mission of Public Works - Facilities Maintenance to

maintain a safe, clean, and attractive environment for both employees and visitors to all facilities under the management of the city.

### Description

The Public Works - Facilities Maintenance Division is responsible for the maintenance and repair of New Port Richey's public buildings.

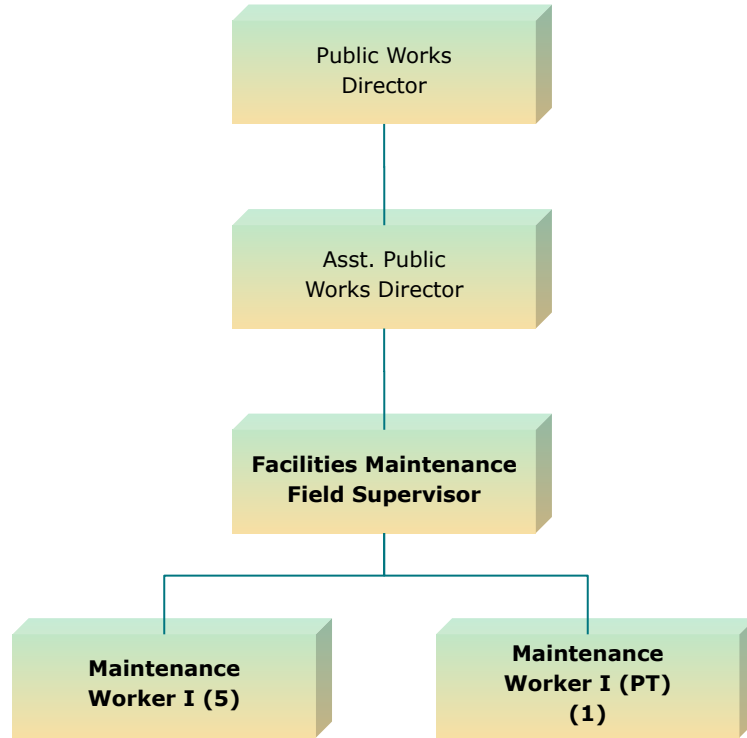
### Accomplishments of FY24

- ▶ City Hall:
  - ▶ Installed new conduit and conductors throughout the IT Training room.
  - ▶ Completed the replacement of the HVAC System.
  - ▶ Installed new ceiling tiles in the Council Chambers room.
  - ▶ Completed renovation of Assistant City's Manager office.
- ▶ Police Department:
  - ▶ Completed new interior lighting throughout the building.
  - ▶ Completed new coat of black sealer in front and back parking lots with new striping.
- ▶ Recreational Center:
  - ▶ Completed installation of new conduit and conductors for new sump pump in Aquatics Building.
  - ▶ Completed the conversion of LED lighting in all parking lots surrounding the building.
- ▶ Department of Health Building:
  - ▶ Completed the installation of fire and burglar alarms.
- ▶ Public Works:
  - ▶ Completed the painting of all exterior walls, of all 4 building structures at the Public Works Complex.
- ▶ LED Crosswalks Upgrades:
  - ▶ The complete installation of 2 new crosswalks at Grand Blvd & Missouri Ave, and in the Gerben Devry Parking Lot.
- ▶ City of New Port Richey:
  - ▶ Completed the installation of 6 new speed feedback signs.
  - ▶ Completed the rewiring of Sims Park- Orange Lake fountain.

### FY25 Initiatives

- ▶ Recreation Center:
  - ▶ Install TPO Roofing System.

- ▶ Library:
  - ▶ The initiation of a new preventive maintenance plan for the solar panels on the rooftop.
- ▶ Public Works Operations Center:
  - ▶ The conversion of new LED lighting in Building D.
  - ▶ The repainting of the interior of the building.
- ▶ City Hall:
  - ▶ Replace the tile and partitions in the restrooms.
- ▶ Department of Health Building:
  - ▶ The installation of a new HVAC System.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
FACILITIES MAINTENANCE FIELD SUPRVISOR	1.00	1.00	1.00
MAINTENANCE WORKER I	5.72	5.72	5.73
<b>Total</b>	<b>6.72</b>	<b>6.72</b>	<b>6.73</b>

## Public Works - Facilities Maintenance Expenditures

001106 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41299	Regular Full Time Wages	171,857	184,943	177,990	177,990	209,900
41311	Part Time Wages	18,993	17,973	19,880	19,880	23,800
41411	Overtime	8,339	12,885	10,280	10,280	10,000
42111	Social Security Matching	14,876	15,897	15,760	15,760	18,650
42211	FL Retirement System	20,780	25,437	28,250	28,250	31,600
42311	Health Insurance - Regular	32,756	31,959	43,550	43,550	52,450
42312	Group Life Insurance	102	120	120	120	130
42313	Accidental Death AD&D	14	21	110	110	30
42420	Workers Compensation	9,639	6,342	6,870	6,870	7,520
<b>Total Personnel Services</b>		<b>\$ 277,356</b>	<b>\$ 295,577</b>	<b>\$ 302,810</b>	<b>\$ 302,810</b>	<b>\$ 354,080</b>
43199	Professional Svcs - Misc	7,500	-	-	-	-
43411	Custodial Services	3,660	350	5,100	5,100	7,600
43412	Pest Control Services	4,800	4,800	6,000	6,000	6,000
43454	HVAC	78,115	92,151	110,000	110,000	110,000
43455	Contractual Fire Monitoring	2,952	3,163	4,400	1,960	8,400
43474	Security Services	900	3,056	2,600	2,600	2,600
43499	Contractual Svcs - Misc	68,859	89,566	70,000	63,200	70,000
44011	Travel & Training	526	42	430	430	430
44121	Telephone - Local	2,084	1,937	2,300	2,300	2,500
44134	Data Lines	334	196	900	900	200
44311	Electric - City Facilities	59,396	71,074	53,000	53,000	53,000
44331	Solid Waste Removal	26,324	29,362	32,000	20,300	35,000
44351	Water & Sewer - City	10,926	13,555	13,000	13,000	13,000
44373	Street Light Fee	1,006	1,358	1,400	1,020	1,020
44381	Stormwater Assessment	2,327	2,682	2,400	2,400	2,400
44382	Paving Assessment	-	1,622	1,900	-	-
44419	Rent - Equipment	25	84	1,000	1,000	500
44463	Lease - Automobile <sup>(s)</sup>	-	8,419	8,430	8,430	8,430
44611	Maintenance Buildings & Ground	34,630	28,225	30,000	30,000	30,000
44631	Rep & Maint - Central Garage	819	360	1,000	1,000	1,000
44655	Rep & Maint - Senior Center	2,765	651	2,500	2,500	1,500
44983	Permit Fees	200	200	200	200	200
45111	Office Supplies	44	102	1,600	200	400
45141	Small Tools & Implements	3,047	3,078	3,500	3,500	3,000
45211	Fuel	14,168	10,729	7,000	7,000	7,000
45231	Clothing & Wearing Apparel	2,189	2,613	2,300	2,100	2,500
45243	Computer Supplies	18	-	500	500	1,000
45247	First Aid Supplies	9	121	200	200	200
45251	Janitorial Supplies	34,716	52,535	35,000	35,000	35,000
45289	Automotive Parts	1,805	1,034	1,500	1,000	1,000

### Public Works - Facilities Maintenance Expenditures

001106 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45291	Operating Supplies - Disaster	1,412	817	-	-	-
45299	Operating Supplies - Misc.	4,047	4,441	4,000	4,000	3,800
<b>Total Operating</b>		<b>\$ 369,603</b>	<b>\$ 428,323</b>	<b>\$ 404,160</b>	<b>\$ 378,840</b>	<b>\$ 407,680</b>
46399	Impr.Other Than Bldg-Misc	8,925	23,193	45,000	51,800	-
47151	Lease - Principal	7,622	-	-	-	-
47251	Interest - Leases	797	-	-	-	-
<b>Total Capital</b>		<b>\$ 17,344</b>	<b>\$ 23,193</b>	<b>\$ 45,000</b>	<b>\$ 51,800</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 664,303</b>	<b>\$ 747,093</b>	<b>\$ 751,970</b>	<b>\$ 733,450</b>	<b>\$ 761,760</b>

## Public Works - Water & Reclaimed Water Distribution

### It is the Mission of Water Water & Reclaimed Water Distribution to

maintain and upgrade the City's potable water system. To demonstrate a high level of service that includes, but is not limited to, proactive maintenance activities, expansion of the water system where possible, monitoring and evaluating all current regulatory requirements, a one-hour response to emergency water breaks, a 24-hour response to all internal and external inquiries, and finally to demonstrate a high level of professionalism to all city residents and utility customers.

### Description

The City of New Port Richey has more than 11,000 water services, ranging in meter size from 3/4 inch to 10 inches. These services provide water to businesses, trailer parks, offices, restaurants, medical facilities, and individual and bulk customers. The Water Distribution Division also oversees the water lines, which total over 131 miles, and range in size from 1 1/2 inches to 30 inches in diameter.

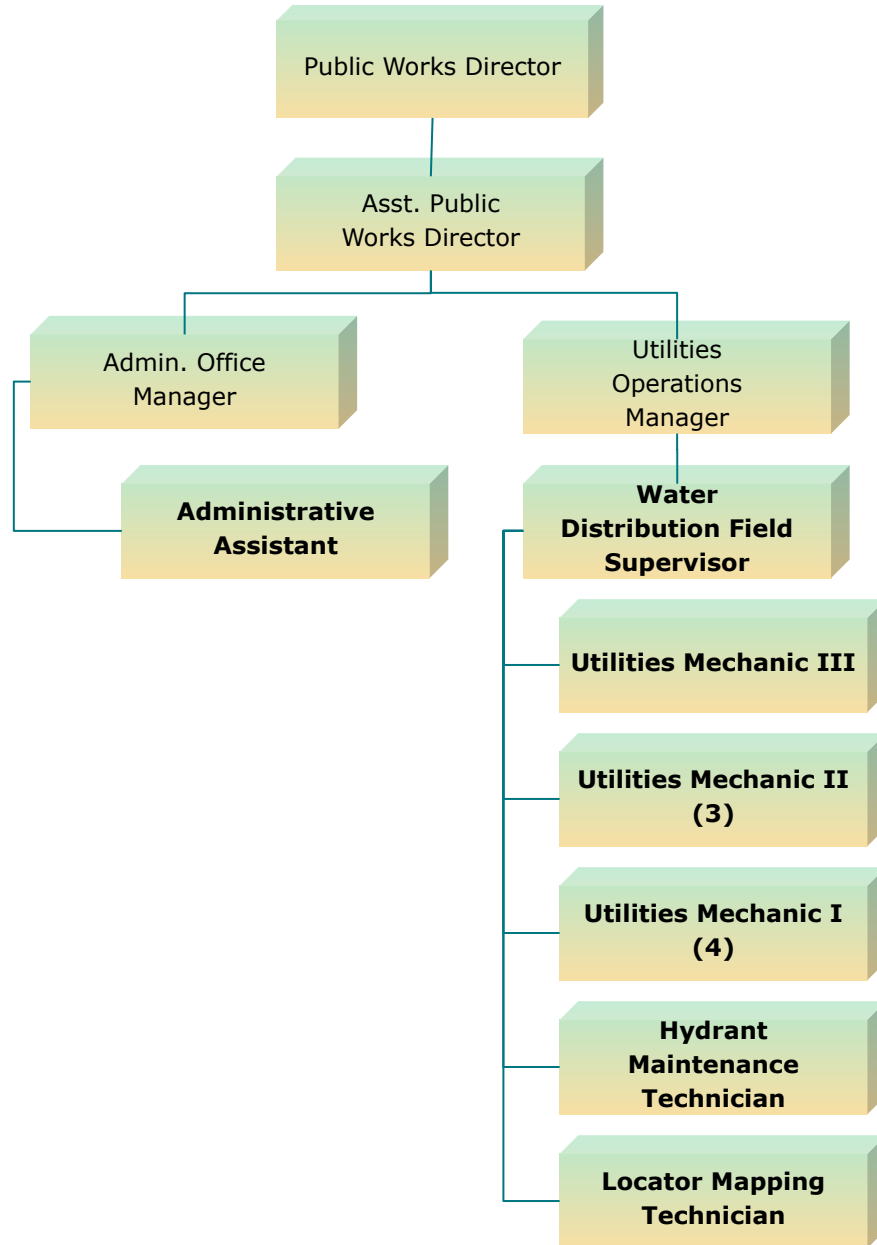
### Accomplishments of FY24

- ▶ Potable Water Meters/Reclaimed Water Meters:
  - ▶ Removed and replaced 1,000 standard meters with new iPERL smart meters.
  - ▶ Installed 24 new water connections and 6 new reclaimed water connections.
  - ▶ Built 12 RP backflow preventers for temporary water connections.
- ▶ Fire hydrant:
  - ▶ Completed a full round of hydrant testing throughout the City utility system.
  - ▶ Removed and replaced 3 low pressure fire hydrants to correct pressure and flow.
  - ▶ Replaced 12 fire hydrants to correct pressure and flow.
- ▶ Santee Court line extension
  - ▶ Extended 2-inch water service 150 feet to provide water on Olive Drive.
  - ▶ Performed pressure and bacteriological tests to activate line.

### FY25 Initiatives

- ▶ Potable water Meters/Reclaimed Waters Meters:
  - ▶ Change out the remaining bulk meters within the water distribution system.
  - ▶ Replace all retrofit SR11 potable Water meters with new iPERL water meters.
  - ▶ Inspect & identify all municipal water & reclaimed water connections to minimize excess water use.
- ▶ Distribution System:
  - ▶ Identify areas within the distribution system where SUE is needed and add maps to the GIS database.
  - ▶ Begin mapping areas of the distribution system using the new utility locator.
  - ▶ Establish SOPs, policies, and practices in preparation for the lead & copper regulations.
- ▶ Fire Hydrant Technician/Backflow Testing & Cross-Connection Control/DEP Certification:

- ▶ Complete one full cycle of all hydrant testing, inspection, and flushing.
- ▶ Initiate reclaimed water site inspection/cross-connection training for water distribution staff.
- ▶ Eligible water distribution staff to obtain their DEP water distribution certifications.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
HYDRANT MAINTENANCE TECHNICIAN	1.00	1.00	1.00
LOCATOR/MAPPING TECHNICIAN	1.00	1.00	1.00
UTILITIES MECHANIC I	4.00	4.00	4.00
UTILITIES MECHANIC II	3.00	3.00	3.00
UTILITIES MECHANIC III	1.00	1.00	1.00
UTILITIES OPERATIONS MANAGER	1.00	1.00	-
WATER DISTRIBUTION FIELD SUPERVISOR	1.00	1.00	1.00
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>12.00</b>

### Water & Reclaimed Water Distribution Expenditures

401107 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41299	Regular Full Time Wages	169,931	286,572	399,800	399,800	449,060
41411	Overtime	33,334	76,867	46,700	42,480	47,320
41511	Employee Incentives	125	125	-	-	-
41527	Stand-By Time	11,561	14,345	13,690	13,690	15,250
41529	Meal Allowance	60	150	-	-	-
41711	Accrued Vacation	353	-	-	-	-
42111	Social Security Matching	15,739	28,579	35,840	35,840	39,140
42121	Accrued FICA - Vac. & Sick	(17)	-	-	-	-
42211	FL Retirement System	23,989	47,208	54,310	54,310	67,660
42221	Accrued Retirement	(7)	-	-	-	-
42311	Health Insurance - Regular	29,917	32,747	30,780	90,780	43,250
42312	Group Life Insurance	73	148	150	720	210
42313	Accidental Death AD&D	11	27	30	360	40
42420	Workers Compensation	13,500	15,659	12,050	10,350	15,630
<b>Total Personnel Services</b>		<b>\$ 298,569</b>	<b>\$ 502,427</b>	<b>\$ 593,350</b>	<b>\$ 648,330</b>	<b>\$ 677,560</b>
43199	Professional Svcs - Misc	19,653	4,303	75,000	75,000	75,000
43442	Call Candy Service	2,583	3,565	3,200	3,000	4,000
43499	Contractual Svcs - Misc	13,222	51,750	35,000	35,000	28,000
44011	Travel & Training	1,586	1,319	4,350	4,350	2,500
44121	Telephone - Local	1,312	3,916	4,000	4,000	7,500
44134	Data Lines	2,049	583	1,500	1,500	200
44211	Postage	168	1	500	500	500
44331	Solid Waste Removal	16,217	18,025	10,500	10,500	10,500
44419	Rent - Equipment	25	84	500	500	500
44463	Lease - Automobile <sup>(s)</sup>	(2,418)	38,068	58,090	58,090	58,090
44481	Lease - Copier	550	390	600	600	-
44611	Maintenance Buildings & Ground	4,018	15,505	4,300	4,000	6,000
44621	Rep & Maint - Equipment	1,758	-	2,000	2,000	2,000
44631	Rep & Maint - Central Garage	11,053	5,909	12,700	7,000	7,000
44799	Printing & Binding	208	319	500	500	500
44999	Other Current Charges - Misc	-	-	200	100	-
45111	Office Supplies	315	577	1,280	800	500
45141	Small Tools & Implements	7,663	5,989	6,000	6,000	6,000
45211	Fuel	38,887	53,890	47,000	47,000	47,000
45225	Software Licenses / Support	24,195	14,655	32,000	32,000	32,000
45231	Clothing & Wearing Apparel	1,676	2,461	3,420	3,400	3,400
45243	Computer Supplies	-	2,655	4,600	3,400	2,600
45247	First Aid Supplies	30	278	200	200	200
45271	Meters	56,560	213,167	125,000	70,000	70,000
45272	Pipe	3,350	7,185	12,000	12,000	12,000
45273	Hydrants	7,934	24,837	25,300	10,000	15,000
45274	Valves and Clamps	43,440	81,664	60,000	60,000	60,000
45279	Water & Sewer Sup. Misc	228	1,524	3,200	2,500	2,500

### Water & Reclaimed Water Distribution Expenditures

401107 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45289	Automotive Parts	23,460	16,722	32,225	25,000	25,000
45291	Operating Supplies - Disaster	245	817	500	500	500
45298	Inventory Adjustments	(4,363)	(62,571)	-	-	-
45299	Operating Supplies - Misc.	41,425	77,753	80,000	30,000	50,000
45341	Sod - Seed	928	444	4,000	4,000	3,000
45399	Road Materials - Misc	4,500	5,365	8,000	8,000	8,000
45411	Dues and Memberships	-	-	230	230	230
45461	Books and Publications	97	-	240	240	240
<b>Total Operating</b>		<b>\$ 322,554</b>	<b>\$ 591,149</b>	<b>\$ 658,135</b>	<b>\$ 521,910</b>	<b>\$ 540,460</b>
46399	Impr.Other Than Bldg-Misc	-	5,750	30,000	15,000	15,000
46415	Trucks And Trailers	-	-	8,000	8,000	-
46416	Heavy Equipment	-	-	46,000	46,000	116,000
46431	Special Purpose Equipment	-	-	-	-	56,000
<b>Total Capital</b>		<b>\$ -</b>	<b>\$ 5,750</b>	<b>\$ 84,000</b>	<b>\$ 69,000</b>	<b>\$ 187,000</b>
<b>Total Expenditures</b>		<b>\$ 621,123</b>	<b>\$ 1,099,326</b>	<b>\$ 1,335,485</b>	<b>\$ 1,239,240</b>	<b>\$ 1,405,020</b>

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS W&S WATER & RECLAIMED WATER DISTRIBUTION 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

401107 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
46399	<i>Improvements Other Than Buildings - Misc.</i>					
	Capital Maintenance & Repairs	15,000	15,000	15,000	15,000	15,000
	<b>TOTAL</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
46415	<i>Trucks and Trailers</i>					
	2021 VacTron Trailer (#356) (R&R)	-	8,000	8,000	8,000	8,000
	2011 Ford F650 Water Truck (#77) (R&R)	-	5,000	5,000	5,000	5,000
	<b>TOTAL</b>	<b>-</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>
46416	<i>Heavy Equipment</i>					
	John Deere Payloader #7 (R&R)	100,000	100,000	100,000	10,000	10,000
	CAT Backhoe #14 (R&R)	16,000	16,000	80,000 (b)	10,000	10,000
	Bobcat Track Loader T-190 #70 (R&R)	-	8,000	8,000	8,000	8,000
	<b>TOTAL</b>	<b>116,000</b>	<b>124,000</b>	<b>188,000</b>	<b>28,000</b>	<b>28,000</b>
46431	<i>Special Purpose Equipment</i>					
	Double Diaphragm Pump	25,000	-	-	-	-
	2012 WANCO Mobile Display Sign Board (#345)	25,000	-	-	-	-
	Leak Detection Equipment	6,000	-	-	-	-
	2005 CAT Fork Lift (#15)	-	30,000	-	-	-
	2012 WANCO Mobile Display Sign Board (#346)	-	25,000	-	-	-
	<b>TOTAL</b>	<b>56,000</b>	<b>55,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**DIVISION TOTAL   \$ 187,000   \$ 207,000   \$ 216,000   \$ 56,000   \$ 56,000**

(a) Year of Acquisition

(b) Year of Acquisition (\$32,000 in R&R)

## Public Works - Construction Services

### It is the Mission of Construction Services to

to design and oversee the implementation of capital projects in accordance with Capital Improvement Programs and Master Plans; to support the City with all private project construction; to display a high level of fiscal accountability and transparency and finally, to keep current on design and construction practices with an emphasis on environmental best management practices.

### Description

It is the responsibility of the Construction Services Division to oversee the design process and manage the construction projects, in accordance with the City's Capital Improvement Program and master plans.

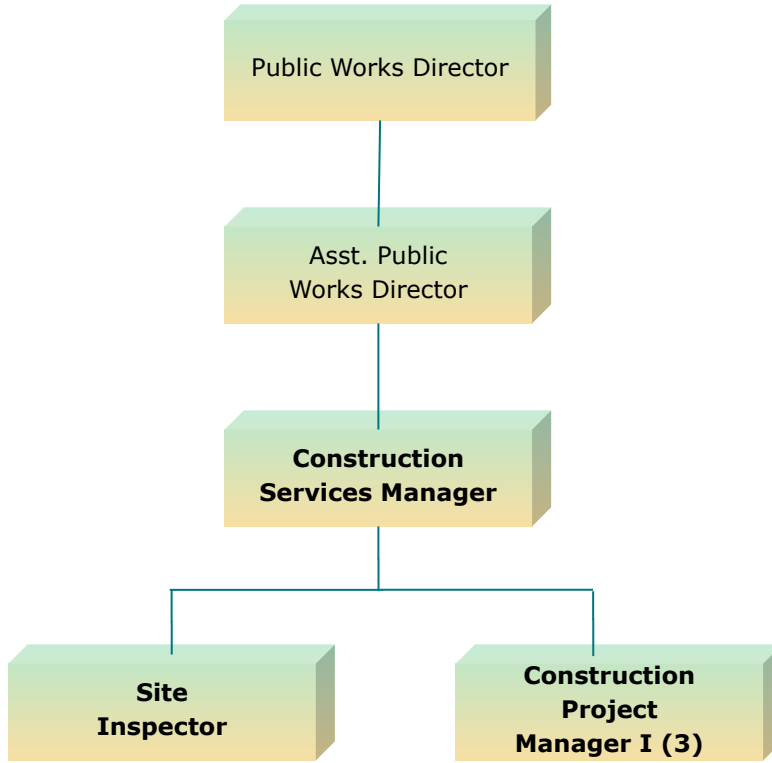
### Accomplishments of FY24

- ▶ Supported City CIP Projects:
  - ▶ Completed the 2021-2022 Street Improvement.
  - ▶ Completed the 2022-2023 Street Improvement Project.
  - ▶ Initiated the construction of Fire Station No. 2.
  - ▶ Completed the renovation of the RAC Locker Room Renovation Project.
  - ▶ Implemented the Police Station Renovation Project.
  - ▶ Implemented the Main Street Entryway Signage and Keiser Landscaping Project.
  - ▶ Completed the installation of the Main Street Sidewalk.
  - ▶ Implemented the improvements involved in the North River Road Project.
  - ▶ Completed the redevelopment of the Dog Park Improvement Project.
  - ▶ Completed the design and initiated construction on the Fleet Warehouse Project.
- ▶ Development Review Committee:
  - ▶ Develop and implement standard operating procedures for utility reviews.
  - ▶ Processed all Development Department's Permit Applications for the City.

### FY25 Initiatives

- ▶ Provide construction management support for the following City CIP Projects:
  - ▶ Railroad Square Improvement Design & Construction
  - ▶ 2019 Beach Street Stormwater Improvements
  - ▶ 2020 James Grey Preserve Improvements (Phase 1) Design
  - ▶ 2020 Sims Park Boat Ramp Improvements Construction Phase
  - ▶ 2020 WWTP Headworks Containment Berm Construction Phase
  - ▶ 2021 Sims Park Boat Ramp Improvements Engineering Phase
  - ▶ 2021 City Hall Facility Renovations
  - ▶ 2021 Grand Blvd Multi-Use Path South & North side Design & Construction Phase
  - ▶ 2022 Fire Station #1 Implement Hardscaping grant

- ▶ 2021 Elevated Storage Tank Pump Station Improvement Design & Construction Phase
- ▶ 2021 Little Road - Massachusetts Ave WM Interconnect Design & Construction Phase
- ▶ 2023-2024 Street Improvement Project Design & Construction Phase
- ▶ Provide construction management support for the following private projects:
  - ▶ 2022 Aqua Harbor - Demo work has been completed
  - ▶ 2020 New Port Corners - Construction Started
  - ▶ Pine Hill Park
  - ▶ 2021 Residents at Orange Lake Phase II
- ▶ Update the City's Construction Standards and Details:
  - ▶ Continue with meeting Public Works Staff for information reviews and updates.
  - ▶ Continue to update City's Construction Standards & Materials Specification
  - ▶ Continue to update the City's Details using AutoCAD.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
CONSTRUCTION PROJECT MANAGER I	2.00	2.00	3.00
CONSTRUCTION PROJECT MANAGER II	1.00	1.00	-
CONSTRUCTION SERVICES MANAGER	1.00	1.00	1.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

## Construction Services Expenditures

401109 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41210	Regular Exempt Salaries	62,137	68,010	64,440	64,440	70,870
41299	Regular Full Time Wages	114,870	129,040	188,890	188,890	167,550
41411	Overtime	4,675	3,776	7,010	7,010	8,580
41527	Stand-By Time	1,106	289	-	-	-
41711	Accrued Vacation	497	-	-	-	-
42111	Social Security Matching	13,844	14,893	15,940	15,940	18,900
42121	Accrued FICA - Vac. & Sick	(24)	-	-	-	-
42211	FL Retirement System	19,945	24,459	35,330	35,330	33,670
42311	Health Insurance - Regular	7,176	21,098	30,260	30,260	23,730
42312	Group Life Insurance	58	74	300	300	90
42313	Accidental Death AD&D	8	13	20	150	20
42420	Workers Compensation	7,900	5,122	6,350	6,350	6,450
<b>Total Personnel Services</b>		<b>\$ 232,192</b>	<b>\$ 266,774</b>	<b>\$ 348,540</b>	<b>\$ 348,670</b>	<b>\$ 329,860</b>
43499	Contractual Svcs - Misc	1,977	1,616	1,500	1,500	1,500
44011	Travel & Training	451	84	1,910	1,910	1,500
44121	Telephone - Local	2,330	2,040	2,700	2,700	2,700
44134	Data Lines	565	277	500	500	200
44211	Postage	-	-	150	150	150
44463	Lease - Automobile <sup>(s)</sup>	(1,222)	18,060	14,800	14,800	14,800
44481	Lease - Copier	133	571	1,000	1,000	1,000
44631	Rep & Maint - Central Garage	990	528	1,000	1,000	1,000
44799	Printing & Binding	244	815	800	800	800
44999	Other Current Charges - Misc	1,101	-	-	-	-
45111	Office Supplies	574	675	1,000	1,000	1,000
45141	Small Tools & Implements	-	249	300	300	300
45211	Fuel	5,954	5,703	7,000	7,000	7,000
45225	Software Licenses / Support	1,325	1,469	4,000	4,000	4,000
45231	Clothing & Wearing Apparel	787	1,297	500	500	1,000
45243	Computer Supplies	-	1,803	500	500	3,000
45289	Automotive Parts	639	1,059	2,000	2,000	2,000
45291	Operating Supplies - Disaster	-	817	-	-	-
45299	Operating Supplies - Misc.	1,082	1,087	1,600	1,600	1,600
45411	Dues and Memberships	-	175	200	200	200
<b>Total Operating</b>		<b>\$ 16,930</b>	<b>\$ 38,325</b>	<b>\$ 41,460</b>	<b>\$ 41,460</b>	<b>\$ 43,750</b>
<b>Total Expenditures</b>		<b>\$ 249,122</b>	<b>\$ 305,099</b>	<b>\$ 390,000</b>	<b>\$ 390,130</b>	<b>\$ 373,610</b>

## Public Works - Grounds Maintenance

### It Is the Mission of Public Works - Grounds Maintenance to

create memorable recreational and park experiences that enhance the quality of life for residents and visitors of New Port Richey.

### Description

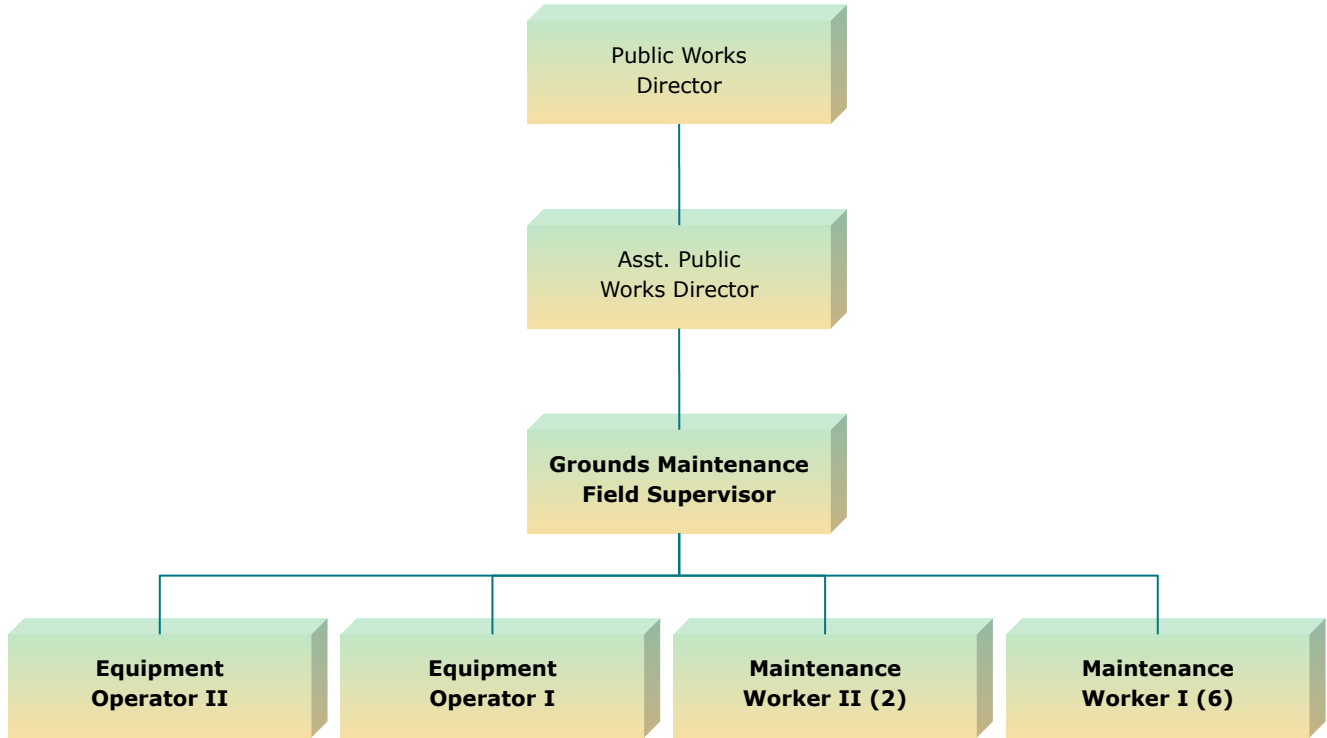
The Public Works - Grounds Maintenance Division performs routine and specialized ground maintenance for all the City's parks, preserves, and athletic fields.

### Accomplishments of FY24

- ▶ Maintenance Programs:
  - ▶ Pressure wash all playground equipment bi-weekly.
  - ▶ Replace batteries in sprinkler systems every 6 months at all parks and facilities grounds.
  - ▶ Maintain splash pad daily. Take water samples daily for health department compliance.
  - ▶ Check sprinkler systems every month to make sure they are operating efficiently.
- ▶ Park Amenity Improvements:
  - ▶ Resurface playground and work out areas at Sims Park.
  - ▶ Install new sod at Sims Park.
  - ▶ Replace stairs at Peace Hall.
  - ▶ Reseal and restripe parking lot at Sims Park.
  - ▶ Install new turf at Sims Park.

### FY25 Initiatives

- ▶ Maintenance Programs:
  - ▶ Pressure wash side walks at all parks.
  - ▶ Maintain tractors and equipment to be used at the parks.
  - ▶ Treat grass areas with fertilizer and pesticides at Sims Park.
- ▶ Park Amenity Improvements:
  - ▶ Repair and replace playground equipment at all parks, as needed.
  - ▶ Powder coat trash receptacles, benches and tables.
- ▶ Personnel Training:
  - ▶ Commercial Driver's License training.
  - ▶ Limited Lawn & Ornamental pesticide licensing for personnel.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
EQUIPMENT OPERATOR I	1.00	1.00	1.00
EQUIPMENT OPERATOR II	1.00	1.00	1.00
GROUNDS MAINT FIELD SUPERVISOR	1.00	1.00	1.00
MAINTENANCE WORKER I	6.00	6.00	6.00
MAINTENANCE WORKER II	2.00	2.00	2.00
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

### Grounds Maintenance Expenditures

001110 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41210	Regular Exempt Salaries	19,740	-	-	-	-
41299	Regular Full Time Wages	156,872	227,435	326,500	326,500	373,700
41411	Overtime	37,112	32,723	30,610	30,610	35,040
41527	Stand-By Time	-	-	140	140	90
41529	Meal Allowance	-	30	-	-	-
42111	Social Security Matching	15,835	19,074	27,330	27,330	31,280
42211	FL Retirement System	24,683	32,240	48,480	48,480	55,710
42311	Health Insurance - Regular	38,242	54,409	65,000	100,870	61,130
42312	Group Life Insurance	96	143	660	660	170
42313	Accidental Death AD&D	13	25	330	330	30
42420	Workers Compensation	13,063	11,280	12,110	12,110	12,240
<b>Total Personnel Services</b>		<b>\$ 305,656</b>	<b>\$ 377,359</b>	<b>\$ 511,160</b>	<b>\$ 547,030</b>	<b>\$ 569,390</b>
43430	Parking Lot Maintenance	1,158	-	2,000	2,000	2,000
43433	Lawn Maintenance	142,847	127,171	150,800	150,800	150,800
43499	Contractual Svcs - Misc	14,560	11,628	20,000	20,000	20,000
44011	Travel & Training	-	476	1,750	1,750	1,750
44121	Telephone - Local	496	976	900	900	2,000
44134	Data Lines	340	196	350	350	180
44311	Electric - City Facilities	23,398	25,484	22,000	22,000	25,000
44331	Solid Waste Removal	3,319	4,252	3,500	2,400	2,400
44351	Water & Sewer - City	38,907	43,656	55,000	55,000	55,000
44373	Street Light Fee	261	278	280	270	270
44381	Stormwater Assessment	4,396	4,569	4,600	4,400	4,400
44419	Rent - Equipment	255	320	800	800	800
44463	Lease - Automobile <sup>(s)</sup>	-	46,112	46,240	46,240	65,000
44611	Maintenance Buildings & Ground	47,368	44,741	45,000	45,000	45,000
44631	Rep & Maint - Central Garage	5,128	1,470	5,100	4,000	4,000
44983	Permit Fees	-	-	-	-	150
44997	Other Charges - Memorial Items	5,295	5,374	2,000	2,000	2,000
44999	Other Current Charges - Misc	333	2,048	2,000	2,000	2,000
45111	Office Supplies	152	33	3,000	100	100
45141	Small Tools & Implements	2,001	3,233	3,000	3,000	3,000
45211	Fuel	18,605	23,624	21,000	21,000	21,000
45221	Chemicals	4,065	1,881	5,000	5,000	2,000
45225	Software Licenses / Support	-	6,292	-	-	5,500
45231	Clothing & Wearing Apparel	1,722	2,605	3,800	3,800	3,800
45243	Computer Supplies	-	-	400	400	1,500
45247	First Aid Supplies	173	253	215	200	200
45251	Janitorial Supplies	21,552	25,019	25,000	25,000	25,000
45289	Automotive Parts	10,627	3,869	19,000	4,000	4,000
45291	Operating Supplies - Disaster	-	1,040	5,000	5,000	3,500

### Grounds Maintenance Expenditures

001110 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45299	Operating Supplies - Misc.	14,211	10,596	10,000	10,000	10,000
45321	Signs & Sign Materials	1,210	2,234	3,000	3,000	3,000
45341	Sod - Seed	11,934	19,005	30,000	50,000	35,000
45411	Dues and Memberships	2,632	-	2,800	2,800	200
<b>Total Operating</b>		<b>\$ 376,945</b>	<b>\$ 418,435</b>	<b>\$ 493,535</b>	<b>\$ 493,210</b>	<b>\$ 500,550</b>
46399	Impr.Other Than Bldg-Misc	23,525	135,796	-	-	-
47151	Lease - Principal	41,892	-	-	-	-
47251	Interest - Leases	4,420	-	-	-	-
<b>Total Capital</b>		<b>\$ 69,837</b>	<b>\$ 135,796</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures</b>		<b>\$ 752,438</b>	<b>\$ 931,590</b>	<b>\$ 1,004,695</b>	<b>\$ 1,040,240</b>	<b>\$ 1,069,940</b>

## Public Works - Reclaimed Water Production

### It is the Mission of Reclaimed Water Production to

protect health and the environment by operating and maintaining the reclaim water production facility at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. Be innovative and creative to hold costs to a minimum.

### Description

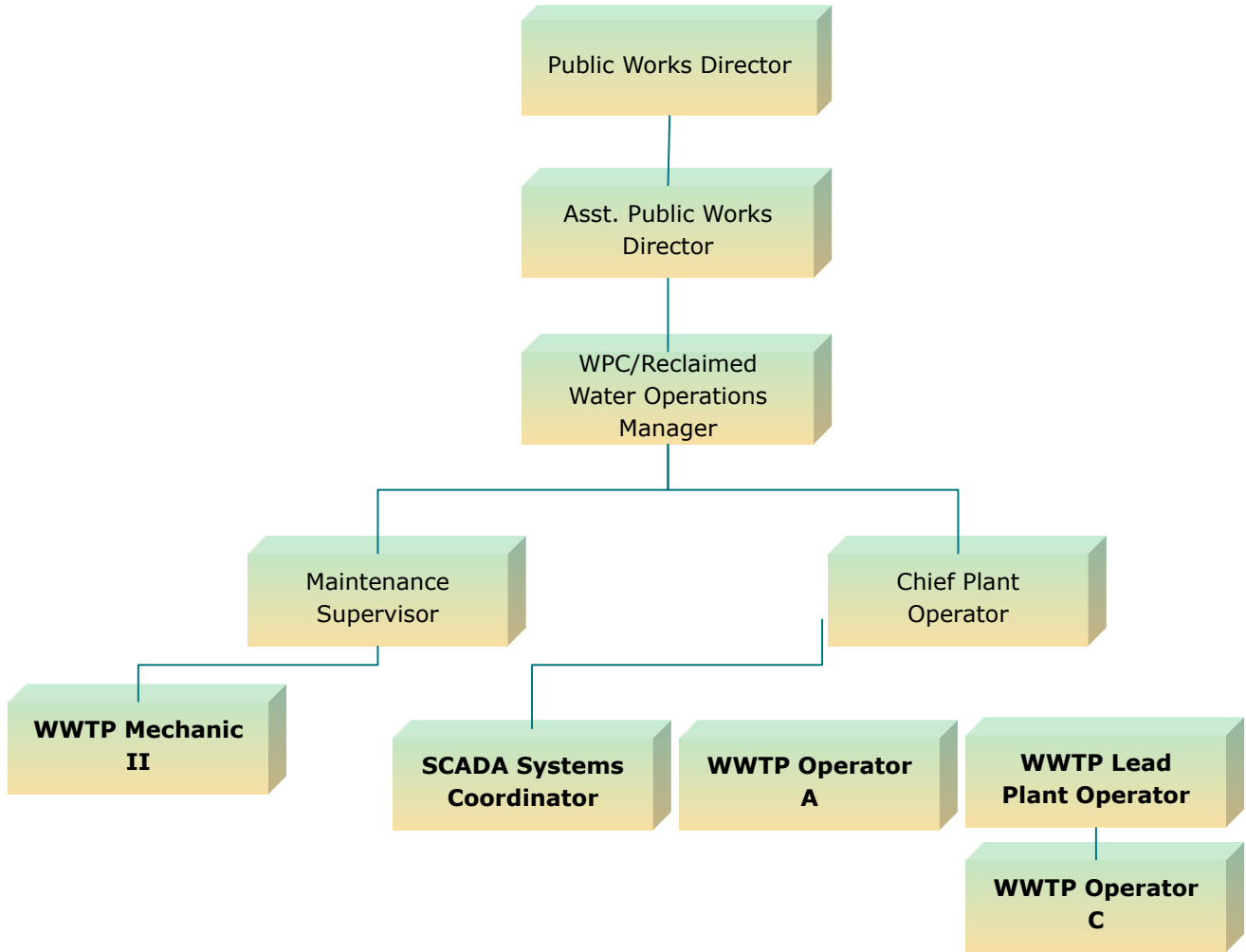
The Reclaimed Water Production Division is responsible for the operation of the wastewater treatment plant and producing and providing reclaimed water for beneficial reuse.

### Accomplishments of FY24

- ▶ Installation of new SCADA servers at the Water Plant and lift stations.
- ▶ Rebuilt #4 sand filter expansion seam.
- ▶ Painted the reuse effluent structures.
- ▶ Repair the underdrain on sand filter #4 and cleaned all sand filters
- ▶ Completed the programming for the control panels for aration motors 3-1 and 3-2.

### FY25 Initiatives

- ▶ Continue to provide high-quality reuse water for beneficial reuse of City and Pasco residents.
- ▶ Continue to seek out ways to be more energy efficient and cost-effective in all phases of equipment and operations to reduce overall operating and capital improvement costs.
- ▶ Capital Projects:
  - ▶ Install 4-Reuse Transfer Check Valves to prevent backflow.
  - ▶ Install #4-5 6000 GPM high service pumps.
- ▶ Install a new VFD for high-service Pumps 2-3.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
SCADA SYSTEM COORDINATOR	-	-	1.00
WWT PLANT OPERATOR A	-	-	1.00
WWT PLANT OPERATOR C	1.00	1.00	1.00
WWT PLANT OPERATOR TRAINEE	1.00	1.00	-
WWTP LEAD PLANT OPERATOR	1.00	1.00	1.00
WWTP MECHANIC II	1.00	1.00	1.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>

### Reclaimed Water Production Expenditures

401111 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41210	Regular Exempt Salaries	-	-	-	-	68,000
41299	Regular Full Time Wages	170,449	172,615	188,430	188,430	196,500
41411	Overtime	12,651	12,035	10,000	7,080	7,370
41527	Stand-By Time	7,334	13,182	19,870	19,870	20,880
41529	Meal Allowance	-	-	80	80	80
41711	Accrued Vacation	436	-	-	-	-
42111	Social Security Matching	13,915	14,480	16,480	16,480	22,400
42121	Accrued FICA - Vac. & Sick	(21)	-	-	-	-
42211	FL Retirement System	21,001	24,116	29,230	29,230	37,060
42311	Health Insurance - Regular	43,688	36,649	40,350	40,350	46,970
42312	Group Life Insurance	72	70	240	240	110
42313	Accidental Death AD&D	10	12	120	120	20
42420	Workers Compensation	6,582	3,709	4,680	4,680	7,240
<b>Total Personnel Services</b>		<b>\$ 276,117</b>	<b>\$ 276,868</b>	<b>\$ 309,480</b>	<b>\$ 306,560</b>	<b>\$ 406,630</b>
43438	Lab Tests	14,016	16,461	15,000	15,000	25,000
43499	Contractual Svcs - Misc	-	1,020	3,720	3,720	38,000
44011	Travel & Training	191	50	1,400	1,400	3,000
44121	Telephone - Local	-	-	-	-	250
44134	Data Lines	-	25	680	680	680
44211	Postage	-	17	105	30	200
44311	Electric - City Facilities	267,640	258,324	280,000	280,000	280,000
44419	Rent - Equipment	-	-	2,000	2,000	2,000
44599	Insurance - Misc.	-	-	1,000	1,000	-
44611	Maintenance Buildings & Ground	39,110	50,452	61,000	61,000	71,400
44621	Rep & Maint - Equipment	8,368	6,760	5,200	5,200	7,280
44631	Rep & Maint - Central Garage	-	-	-	-	1,000
45111	Office Supplies	73	77	2,000	100	130
45211	Fuel	-	-	-	-	1,000
45221	Chemicals	147,472	179,040	180,000	174,000	348,000
45222	Laboratory Supplies	192	123	8,200	8,200	8,200
45231	Clothing & Wearing Apparel	1,170	1,099	1,450	1,450	1,700
45243	Computer Supplies	-	-	3,100	2,500	1,000
45251	Janitorial Supplies	166	201	220	220	320
45289	Automotive Parts	-	-	-	-	500
45299	Operating Supplies - Misc.	470	590	650	500	700
45411	Dues and Memberships	-	150	300	300	300
<b>Total Operating</b>		<b>\$ 478,868</b>	<b>\$ 514,389</b>	<b>\$ 566,025</b>	<b>\$ 557,300</b>	<b>\$ 790,660</b>
46299	Building Improvements	-	8,130	-	-	-
46399	Impr.Other Than Bldg-Misc	-	32,566	215,900	215,900	525,780
<b>Total Capital</b>		<b>\$ -</b>	<b>\$ 40,696</b>	<b>\$ 215,900</b>	<b>\$ 215,900</b>	<b>\$ 525,780</b>
<b>Total Expenditures</b>		<b>\$ 754,985</b>	<b>\$ 831,953</b>	<b>\$ 1,091,405</b>	<b>\$ 1,079,760</b>	<b>\$ 1,723,070</b>

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS W&S RECLAIMED WATER PRODUCTION 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

401111 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
46299	<i>Building Improvements</i>					
	Structural Maintenance & Repair (R&R)	-	10,000	10,000	10,000	10,000
<b>TOTAL</b>		<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
46399	<i>Improvements Other than Buildings</i>					
	Capital Equipment Repairs	10,000	10,000	10,000	10,000	10,000
	Equipment Upgrades (R&R)	-	10,000	10,000	10,000	10,000
	Sand Filter Rehabilitation (1)	409,000	449,900	494,890	544,379	-
	High Service #4,5 custom offset plates	42,480	-	-	-	-
	Composite Sampler	8,500	-	-	<b>11,050</b>	-
	High Service VFD	15,000	<b>16,500</b>	-	-	-
	Hach SC200 Analyzer/Controller (2)	12,000	-	-	6,500	-
	Tr-50 Chemical Pump M-4	8,900	-	-	-	12,460
	Laboratory Analytical Balance	11,000	-	-	-	-
	Sodium Hypochlorite Chemical Pump M-4	8,900	-	-	<b>10,000</b>	-
	High Service Split Case Pump	-	64,900	50,000	<b>77,000</b>	-
	Sodium Hypochlorite storage tank 8,000 gallon (2)	-	-	-	-	-
<b>TOTAL</b>		<b>525,780</b>	<b>551,300</b>	<b>564,890</b>	<b>668,929</b>	<b>32,460</b>

**DIVISION TOTAL    \$ 525,780    \$ 561,300    \$ 574,890    \$ 678,929    \$ 42,460**

## Public Works - Water Pollution Control

### It is the Mission of Water Pollution Control to

protect public health and the environment by operating and maintaining the wastewater treatment plant at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. Be innovative and creative to hold costs to a minimum.

### Description

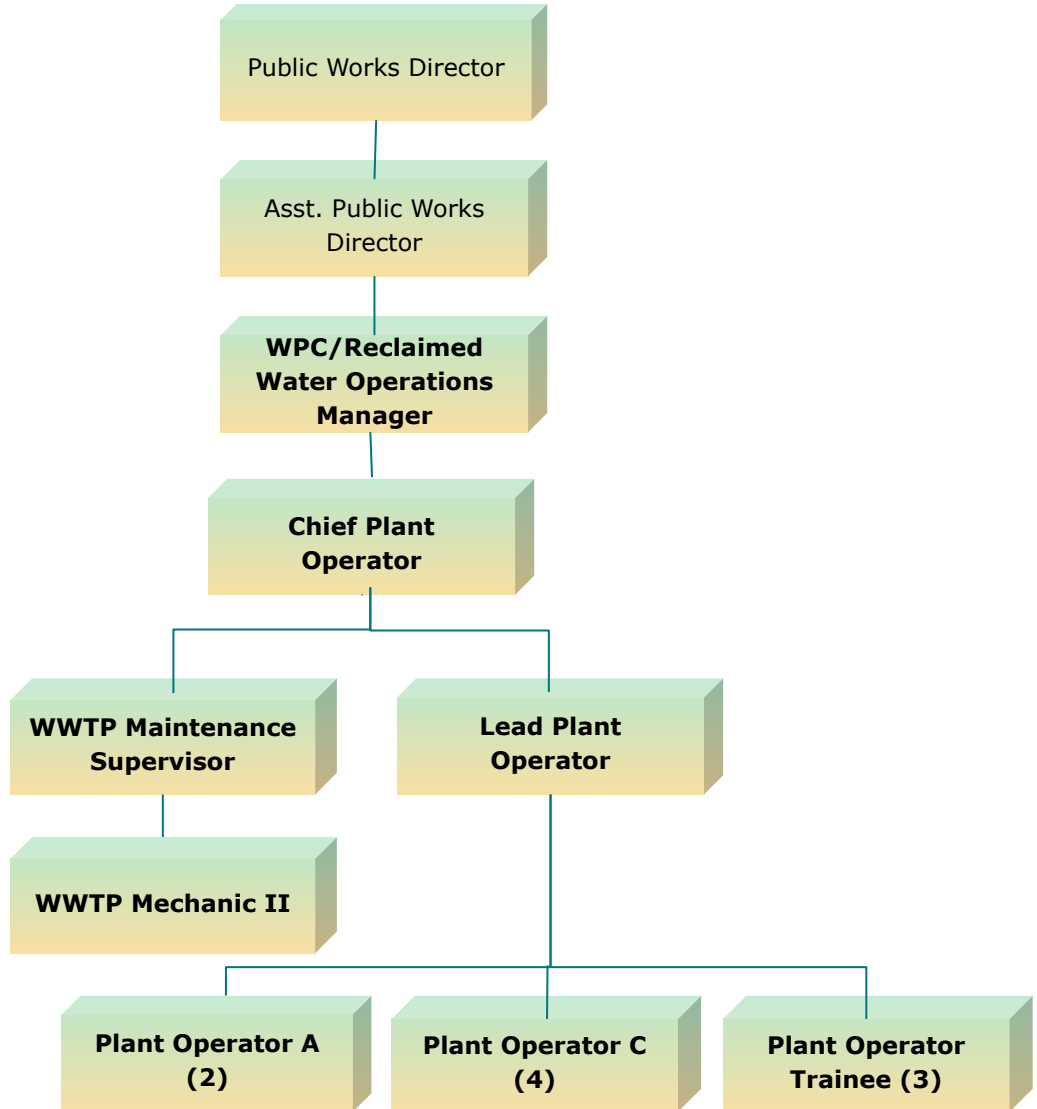
The Water Pollution Control Division is responsible for the treatment of all wastewater collected at the wastewater treatment plant.

### Accomplishments of FY24

- ▶ We have successfully conducted pilot testing to comply with the Copper Administrative Order.
- ▶ Installed a new storage building on the property.
- ▶ Rehabilitation of the clarifier rake and plow structure.
- ▶ Backup of radio communicating to over 20 devices throughout the WWTP.
- ▶ Completed the required Department of Health inspection.

### FY25 Initiatives

- ▶ To supply and produce high quality reclaimed water for beneficial reuse in accordance DEP rules:
  - ▶ Continue to seek out ways to be more energy efficient and cost-effective in all phases of equipment and operations to reduce overall operating and capital improvement costs.
  - ▶ Be creative and innovative in implementing process improvements to produce quality effluent water beyond the permit parameters and cost savings to the city.
  - ▶ Inspection/integrity of process tank equipment that is vital to the process. We can assure that the city is on the path to producing quality effluent for years to come and is prepared financially for the investments that will be needed.
- ▶ Permits:
  - ▶ Work with DEP on permit renewal and public meetings and in so doing inspire public trust and reinforce the concept that the city is looking to protect the health and safety of our community.
  - ▶ Monitor legislation impacting the rules and regulations of the wastewater treatment industry. It's essential to stay on top of emerging laws relevant to our areas of practice and be prepared for any upcoming EPA, DOH, DHS, or FDEP regulations and permit requirements that would position the City the need to apply for grants, CIP, and otherwise plan for any other long-term financial needs.
- ▶ Capital Projects:
  - ▶ Replace the seals and coating inside the aeration tanks.
  - ▶ Rehabilitation of the clarifier rake and plow structure.
  - ▶ Purchase an isolation slide gate to replace the fixed gate at the bayou.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
CHIEF PLANT OPERATOR	1.00	1.00	1.00
SCADA SYSTEM COORDINATOR	-	1.00	-
WPC/RECL WTR OPERATIONS MANAGER	-	-	1.00
WPC/RECL WTR OPERATIONS MANAGR	1.00	1.00	-
WWT PLANT OPERATOR A	3.00	3.00	2.00
WWT PLANT OPERATOR B	1.00	1.00	-
WWT PLANT OPERATOR C	3.00	3.00	4.00
WWT PLANT OPERATOR TRAINEE	3.00	3.00	3.00
WWTP MAINTENANCE SUPERVISOR	1.00	1.00	1.00
WWTP MECHANIC II	-	-	1.00
<b>Total</b>	<b>13.00</b>	<b>14.00</b>	<b>13.00</b>

### Water Pollution Control Expenditures

401112 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41112	Division Head Salaries	75,219	76,832	76,360	76,360	85,560
41210	Regular Exempt Salaries	-	-	60,320	60,320	-
41299	Regular Full Time Wages	469,915	493,026	511,370	511,370	564,870
41411	Overtime	47,551	44,185	30,000	28,030	30,960
41522	Education Incentive Pay	602	602	600	600	600
41527	Stand-By Time	14,737	23,147	24,500	24,500	27,840
41529	Meal Allowance	-	-	150	150	150
41711	Accrued Vacation	1,052	-	-	-	-
42111	Social Security Matching	44,722	47,324	53,650	53,650	54,310
42121	Accrued FICA - Vac. & Sick	(50)	-	-	-	-
42211	FL Retirement System	58,057	70,231	85,850	85,850	83,440
42214	Defined Contribution Plan	7,008	6,309	6,790	6,790	6,920
42221	Accrued Retirement	(20)	-	-	-	-
42311	Health Insurance - Regular	108,126	100,527	131,130	131,130	130,230
42312	Group Life Insurance	211	243	840	840	270
42313	Accidental Death AD&D	28	43	420	420	50
42420	Workers Compensation	18,436	21,978	26,880	26,880	19,020
<b>Total Personnel Services</b>		<b>\$ 845,594</b>	<b>\$ 884,447</b>	<b>\$ 1,008,860</b>	<b>\$ 1,006,890</b>	<b>\$ 1,004,220</b>
43129	Engineering Services - Misc	80,100	39,221	80,000	80,000	70,000
43199	Professional Svcs - Misc	4,536	4,078	70,000	70,000	70,000
43412	Pest Control Services	1,020	1,020	1,000	1,000	1,000
43438	Lab Tests	7,102	3,678	3,000	3,000	3,000
43499	Contractual Svcs - Misc	18,427	20,870	12,400	12,400	12,400
44011	Travel & Training	2,288	1,241	6,400	6,400	3,600
44121	Telephone - Local	6,072	2,572	3,500	3,500	3,000
44134	Data Lines	5,979	4,898	5,000	5,000	5,000
44211	Postage	196	278	130	130	30
44311	Electric - City Facilities	305,304	437,882	385,000	280,000	385,000
44316	Electric - Orangewood	3,487	369	1,369	-	700
44331	Solid Waste Removal	7,609	8,748	13,600	13,600	13,600
44351	Water & Sewer - City	39,615	39,920	48,000	48,000	48,000
44361	Sludge Removal	501,400	623,712	525,000	525,000	700,000
44373	Street Light Fee	270	281	285	280	280
44381	Stormwater Assessment	2,720	2,834	2,840	2,750	2,750
44419	Rent - Equipment	-	2,473	13,400	4,000	4,000
44463	Lease - Automobile <sup>(s)</sup>	(375)	11,585	8,700	8,520	12,000
44481	Lease - Copier	-	-	-	510	-
44511	Liability Insurance - Comp. Ge	11,151	10,294	10,600	10,600	10,600
44521	Buildings & Contents Insurance	202,738	189,516	276,550	276,550	276,550
44522	Pollution Insurance	7,245	8,101	7,780	7,780	7,780
44523	Automobile & Truck Insurance	3,114	3,472	3,600	3,600	3,600
44525	Flood Insurance	7,934	9,383	15,290	15,290	15,290
44611	Maintenance Buildings & Ground	125,371	116,271	110,000	100,000	100,000

### Water Pollution Control Expenditures

401112 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
44621	Rep & Maint - Equipment	16,380	12,088	17,600	12,280	12,280
44631	Rep & Maint - Central Garage	4,277	1,490	4,400	4,200	4,200
44799	Printing & Binding	-	-	-	100	-
44983	Permit Fees	12,350	10,138	12,000	12,000	12,000
44999	Other Current Charges - Misc	3,068	-	-	-	-
45111	Office Supplies	1,726	2,039	1,500	1,500	1,470
45141	Small Tools & Implements	2,874	2,393	3,500	3,500	3,500
45211	Fuel	16,803	15,591	20,000	20,000	20,000
45221	Chemicals	155,987	206,198	180,000	180,000	180,000
45222	Laboratory Supplies	7,851	11,934	12,000	12,000	12,000
45223	Chemicals - Orangewood	34	-	-	-	-
45225	Software Licenses / Support	-	-	5,000	5,000	5,000
45231	Clothing & Wearing Apparel	3,172	3,650	4,500	4,000	4,000
45243	Computer Supplies	7,730	4,104	6,000	4,000	1,000
45247	First Aid Supplies	93	244	400	400	400
45251	Janitorial Supplies	5,507	5,087	5,000	5,000	4,900
45289	Automotive Parts	14,707	4,276	23,000	5,000	5,000
45291	Operating Supplies - Disaster	-	1,172	1,500	1,500	500
45299	Operating Supplies - Misc.	3,573	4,529	3,000	3,000	2,800
45411	Dues and Memberships	-	675	1,500	1,500	1,500
45461	Books and Publications	-	-	150	150	150
<b>Total Operating</b>		<b>\$ 1,599,435</b>	<b>\$ 1,828,305</b>	<b>\$ 1,904,494</b>	<b>\$ 1,753,040</b>	<b>\$ 2,018,880</b>
46299	Building Improvements	-	33,393	-	-	-
46399	Impr.Other Than Bldg-Misc	-	178,285	468,050	468,050	1,548,500
<b>Total Capital</b>		<b>\$ -</b>	<b>\$ 211,678</b>	<b>\$ 468,050</b>	<b>\$ 468,050</b>	<b>\$ 1,548,500</b>
<b>Total Expenditures</b>		<b>\$ 2,445,029</b>	<b>\$ 2,924,430</b>	<b>\$ 3,381,404</b>	<b>\$ 3,227,980</b>	<b>\$ 4,571,600</b>

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS W&S WATER POLLUTION CONTROL 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

401112 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
46299	<i>Building Improvements</i>					
	Structural Maintenance & Repair (R&R)	-	20,000	20,000	20,000	20,000
	Administrative Building Roof Repairs	-	85,000	-	-	-
	<b>TOTAL</b>	<b>-</b>	<b>105,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
46399	<i>Improvements Other than Buildings</i>					
	Capital Equipment Repairs	15,000	15,000	15,000	15,000	15,000
	Standby Power Equipment (R&R)	-	20,000	20,000	20,000	20,000
	Process Equipment (R&R)	-	40,000	40,000	40,000	40,000
	Clarifier cat walk steel	25,000	-	-	-	-
	Replace Aerator Gear Box, Mixer (1)	456,000	456,000	456,000	456,000	456,000
	Clarifier Main Gear Box (1)	145,000	159,500	175,450	-	-
	Clarifier Rake and Plow Structure Rehabilitation	106,000	116,600	128,260	-	-
	M-4 Chemical Pump Sodium Hydroxide	8,500	-	10,200	-	-
	Aeration VFD (4)	43,000	-	-	-	-
	Replace Inside Seals and Coat Inside Aeration Tank #2	750,000	825,000	907,500	-	-
	Security Cameras	-	25,000	-	-	-
	Asphalt Pad for Sludge Trailer, Tanker, and Dump Trailer	-	25,000	-	-	-
	Sodium Hydroxide storage tanks 1,000 gallon	-	15,000	-	-	-
	<b>TOTAL</b>	<b>1,548,500</b>	<b>1,697,100</b>	<b>1,752,410</b>	<b>531,000</b>	<b>531,000</b>
46415	<i>Trucks &amp; Trailers</i>					
	Mack Truck Tractor Trailer #9 (R&R)	-	8,000	8,000	8,000	8,000
	Ford F550 Flat Bed w/ Knuckle Crane #46 (R&R)	-	4,500	4,500	4,500	4,500
	<b>TOTAL</b>	<b>-</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>

**DIVISION TOTAL    \$ 1,548,500    \$ 1,814,600    \$ 1,784,910    \$ 563,500    \$ 563,500**

## Public Works - Sewer Collection

### It is the Mission of Sewer Collection to

maintain and upgrade the City's sewer collection system whenever and wherever possible. This division strives to remain current with today's technology and to implement new technology, when appropriate, into our system and everyday routine. Most importantly, great effort is made to ensure that all staff are trained and prepared for any event that might jeopardize the integrity of the City's sewer collection system. The highest level of service and professionalism is expected and shall be maintained by all members of the staff.

### Description

The Sewer Collection Division maintains and repairs over 8,000 sewer services, including clearing of blockages and repair and replacement of defective sewer services. Sewer Collection is also responsible for the maintenance of sewer force mains, ranging in size from 4 to 16 inches long, and 65 lift stations to the lines pump.

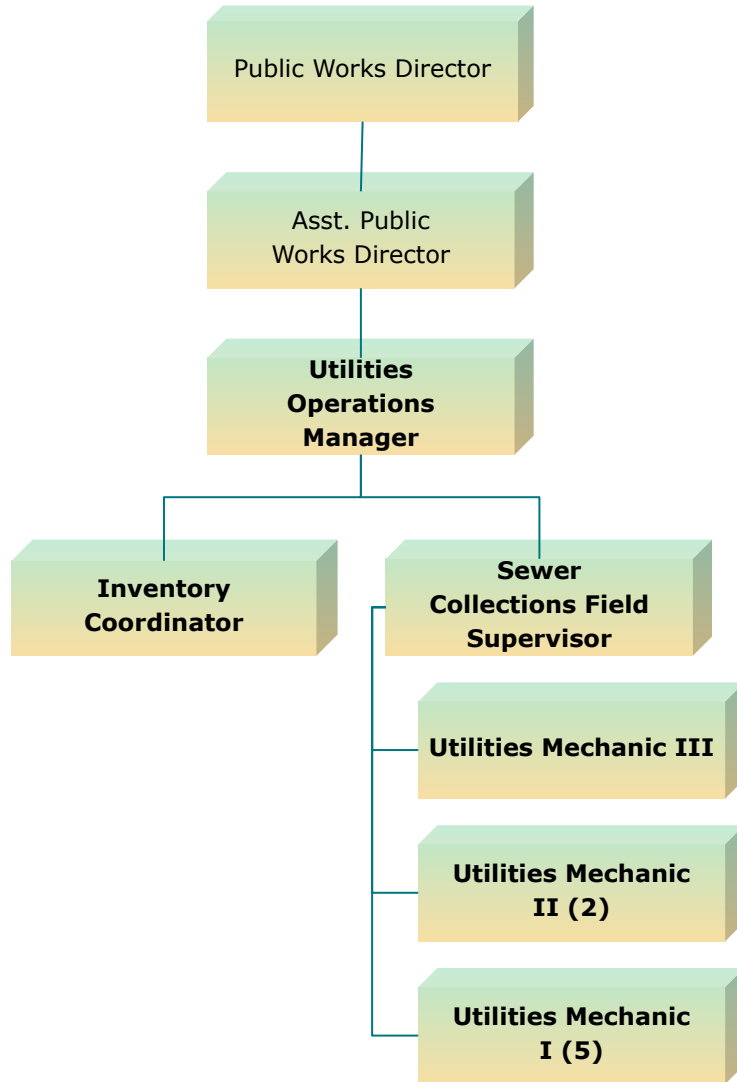
### Accomplishments of FY24

- ▶ SCADA Communication System:
  - ▶ Completed lift station panel upgrades with new PLC's so that 100% of the City's stations are on one universal system.
  - ▶ Installed 10 antennas at lift stations for better system communication.
  - ▶ Completed lift station antenna tower installation to mitigate cyber threats and improve system to staff communication.
- ▶ Annual sewer system inspection and lining project:
  - ▶ Completed 27 sewer manhole inspections.
  - ▶ Completed 3,805 feet of sewer gravity main lining in order to mitigate deterioration of our sewer system.
  - ▶ Inspected 4,575 feet of gravity sewer mains.
- ▶ Training & certifications:
  - ▶ Continuation of training related to division specific education and performance evaluations.
  - ▶ Key staff members of the sewer division have been sent to classes for the Wastewater Collection course.

### FY25 Initiatives

- ▶ Complete Communication/Lift Station Upgrades:
  - ▶ Continue the lift station inspection and maintenance program in an effort to mitigate station deterioration.
  - ▶ Complete lift stations new antenna installation to fix rolling communication issues.
- ▶ Complete Inflow/Infiltration Phase 2:
  - ▶ Complete repair of broken cleanouts as called out in our inflow and infiltration smoke testing study.
  - ▶ Continue the installation of manhole pans to prevent inflow and infiltration into our sewer system.
  - ▶ Complete installation of smart manhole covers to help with infiltration monitoring around the Pithlachascotee River.

- ▶ Continue Sanitary Sewer Pipe Lining:
  - ▶ Cleaning and camera work of sewer lines will be done in coordination with this project and as per our inflow and infiltration study.
  - ▶ Identify deficient sanitary sewer lines and repair/upgrade as needed.
  - ▶ Prioritize deficient sanitary sewer lines and create a database for future maintenance/repair.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
INVENTORY COORDINATOR	1.00	1.00	1.00
SEWER COLLECTION FIELD SUPRVIS	1.00	1.00	1.00
UTILITIES MECHANIC I	5.00	5.00	5.00
UTILITIES MECHANIC II	2.00	2.00	1.00
UTILITIES MECHANIC III	1.00	1.00	2.00
UTILITIES OPERATIONS MANAGER	1.00	1.00	1.00
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

### Sewer Collection Expenditures

401113 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41210	Regular Exempt Salaries	32,240	-	60,320	60,320	60,320
41299	Regular Full Time Wages	205,472	263,427	335,130	335,130	376,730
41411	Overtime	44,584	53,422	47,260	47,260	51,660
41522	Education Incentive Pay	602	602	600	600	600
41527	Stand-By Time	15,464	15,039	13,700	13,700	15,300
41529	Meal Allowance	-	-	220	220	230
41711	Accrued Vacation	587	-	-	-	-
42111	Social Security Matching	22,118	24,684	32,360	32,360	38,620
42121	Accrued FICA - Vac. & Sick	(28)	-	-	-	-
42211	FL Retirement System	32,896	40,768	54,360	54,360	66,620
42221	Accrued Retirement	(12)	-	-	-	-
42311	Health Insurance - Regular	38,699	40,932	111,000	111,000	106,460
42312	Group Life Insurance	113	135	660	660	230
42313	Accidental Death AD&D	15	24	330	330	40
42420	Workers Compensation	13,996	9,291	10,350	10,350	17,550
<b>Total Personnel Services</b>		<b>\$ 406,746</b>	<b>\$ 448,324</b>	<b>\$ 666,290</b>	<b>\$ 666,290</b>	<b>\$ 734,360</b>
43199	Professional Svcs - Misc	58,285	62,566	60,000	60,000	40,000
43499	Contractual Svcs - Misc	46,461	59,129	40,000	40,000	37,000
44011	Travel & Training	1,408	222	4,670	4,670	2,000
44121	Telephone - Local	4,761	4,532	5,500	5,500	6,800
44134	Data Lines	5,716	2,704	5,000	5,000	1,000
44211	Postage	26	-	-	150	-
44311	Electric - City Facilities	117,852	112,757	95,000	95,000	95,000
44331	Solid Waste Removal	16,133	18,102	12,500	12,500	13,600
44351	Water & Sewer - City	6,146	1,848	6,500	6,500	2,000
44381	Stormwater Assessment	51	53	60	60	60
44419	Rent - Equipment	25	84	1,500	1,500	1,500
44463	Lease - Automobile <sup>(s)</sup>	5,547	23,255	60,000	60,000	60,000
44481	Lease - Copier	551	392	600	600	-
44611	Maintenance Buildings & Ground	63,929	93,124	80,000	80,000	100,000
44621	Rep & Maint - Equipment	-	572	10,000	10,000	10,000
44631	Rep & Maint - Central Garage	8,407	3,980	15,000	15,000	15,000
44799	Printing & Binding	208	319	300	300	500
44999	Other Current Charges - Misc	-	-	350	100	-
45111	Office Supplies	54	280	500	500	500
45141	Small Tools & Implements	4,617	6,946	6,850	6,850	6,850
45211	Fuel	30,513	29,694	35,000	35,000	35,000
45221	Chemicals	500	4,120	5,000	5,000	5,000
45225	Software Licenses / Support	2,150	5,102	10,000	10,000	10,000
45231	Clothing & Wearing Apparel	2,185	2,479	3,000	3,000	3,000
45243	Computer Supplies	-	324	2,500	2,500	2,000
45247	First Aid Supplies	115	274	300	300	300
45272	Pipe	2,247	2,781	5,000	5,000	5,000

## Sewer Collection Expenditures

401113 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45274	Valves and Clamps	3,976	2,986	15,000	15,000	15,000
45289	Automotive Parts	24,284	13,072	17,000	17,000	17,000
45291	Operating Supplies - Disaster	-	817	500	500	500
45299	Operating Supplies - Misc.	17,161	22,429	24,000	24,000	20,000
45341	Sod - Seed	696	412	3,000	3,000	3,000
45399	Road Materials - Misc	7,480	3,816	5,000	5,000	5,000
45411	Dues and Memberships	-	110	300	300	300
45461	Books and Publications	-	-	200	200	200
<b>Total Operating</b>		<b>\$ 431,484</b>	<b>\$ 479,281</b>	<b>\$ 530,130</b>	<b>\$ 530,030</b>	<b>\$ 513,110</b>
46399	Impr.Other Than Bldg-Misc	-	64,232	15,000	15,000	15,000
46417	Communication Equipment	-	67,552	-	-	-
46431	Special Purpose Equipment	-	-	15,000	15,000	-
<b>Total Capital</b>		<b>\$ -</b>	<b>\$ 131,784</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 15,000</b>
<b>Total Expenditures</b>		<b>\$ 838,230</b>	<b>\$ 1,059,389</b>	<b>\$ 1,226,420</b>	<b>\$ 1,226,320</b>	<b>\$ 1,262,470</b>

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS W&S SEWER COLLECTION 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

401113 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
46399	<i>Improvements Other than Buildings</i>					
	Lift Station Panel	-	-	25,000	-	25,000
	Capital Maintenance & Repairs	15,000	15,000	15,000	15,000	15,000
<b>TOTAL</b>		<b>15,000</b>	<b>15,000</b>	<b>40,000</b>	<b>15,000</b>	<b>40,000</b>
46415	<i>Trucks and Trailers</i>					
	2018 Vacuum Sewer Cleaner (#127) (R&R)	-	25,000	25,000	25,000	25,000
	Camera Truck (R&R)	-	100,000	50,000	50,000	50,000
<b>TOTAL</b>		<b>-</b>	<b>125,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
46416	<i>Heavy Equipment</i>					
	Standby Power Equipment (R&R)	-	6,500	6,500	6,500	6,500
	2001 New Holland Backhoe (#27) (R&R)	-	80,000	5,000	5,000	5,000
	480 Volt Mobile Standby Generator Trailer (R&R)	-	11,000	11,000	11,000	11,000
	2014 Mid-Size Excavator - Track Hoe w/ Trailer (#105)(R&R)	-	7,500	7,500	7,500	7,500
	2019 JCB Midi-Excavator 55Z (#139) (R&R)	-	9,000	9,000	9,000	9,000
<b>TOTAL</b>		<b>-</b>	<b>114,000</b>	<b>39,000</b>	<b>39,000</b>	<b>39,000</b>
46431	<i>Special Purpose Equipment</i>					
	Bypass Pump with Grinder (R&R)	-	100,000	100,000	-	-
<b>TOTAL</b>		<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>

**DIVISION TOTAL   \$   15,000   \$ 354,000   \$ 254,000   \$ 129,000   \$ 154,000**

## Public Works - Parking Garage Maintenance

### It Is the Mission of Parking Garage Maintenance

to maintain a positive reputation in parking operations and provide the public with quality parking services.

### Description

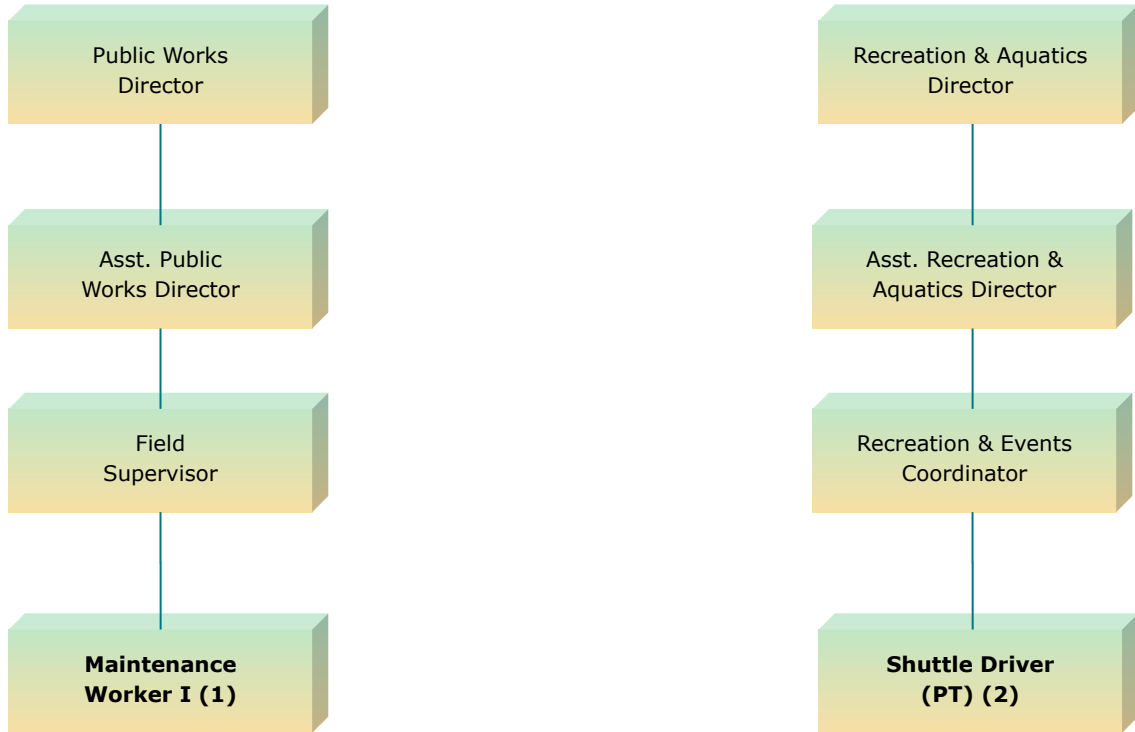
The Public Works - Parking Garage Maintenance Division performs routine and specialized maintenance for the City's public parking garage structure.

### Accomplishments of FY24

- ▶ Operation and Maintenance:
  - ▶ Implemented security program.
  - ▶ Installed downtown trolley stop on the north end of the facility.
  - ▶ Maintained full operations for EV parking areas.
  - ▶ Identified, fabricated, and installed outreach signage at the facility.

### FY25 Initiatives

- ▶ Operation and Maintenance:
  - ▶ Implement a 24-hour seven day a week operational program.
  - ▶ Complete standard operating procedures for the facility.
  - ▶ Re-stripe parking surfaces.
- ▶ Revenue Enhancements - Implement invoice charge for EV parking electric usage.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
MAINTENANCE WORKER I	-	1.00	1.00
SHUTTLE DRIVER	-	1.46	1.46
<b>Total</b>	-	<b>2.46</b>	<b>2.46</b>

### Parking Garage Maintenance Expenditures

001114 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41299	Regular Full Time Wages	-	27,579	26,020	26,020	31,200
41311	Part Time Wages	-	21,960	45,270	45,270	31,220
41411	Overtime	-	1,318	380	380	450
42111	Social Security Matching	-	3,481	5,480	5,480	4,810
42211	FL Retirement System	-	5,925	7,760	7,760	9,740
42311	Health Insurance - Regular	-	7,454	10,090	10,090	8,370
42312	Group Life Insurance	-	21	180	180	30
42313	Accidental Death AD&D	-	4	90	90	10
42420	Workers Compensation	-	-	7,500	7,500	2,600
<b>Total Personnel Services</b>		<b>\$ -</b>	<b>\$ 67,742</b>	<b>\$ 102,770</b>	<b>\$ 102,770</b>	<b>\$ 88,430</b>
43430	Parking Lot Maintenance	-	-	2,000	2,000	2,000
43455	Contractual Fire Monitoring	-	-	-	-	2,600
43474	Security Services	-	70,526	80,000	80,000	80,000
43499	Contractual Svcs - Misc	-	6,689	10,000	10,000	10,000
44134	Data Lines	-	4,016	6,800	6,800	6,800
44311	Electric - City Facilities	-	14,443	15,000	15,000	18,000
44351	Water & Sewer - City	-	9,756	12,000	12,000	6,000
44419	Rent - Equipment	-	-	1,000	1,000	1,000
44611	Maintenance Buildings & Ground	-	400	3,000	3,000	2,000
44631	Rep & Maint - Central Garage	-	1,370	1,000	1,000	800
44983	Permit Fees	-	75	100	100	100
45141	Small Tools & Implements	-	-	-	500	-
45225	Software Licenses / Support	-	6,427	6,500	6,500	6,500
45231	Clothing & Wearing Apparel	-	653	800	800	800
45289	Automotive Parts	-	-	300	300	300
45299	Operating Supplies - Misc.	-	-	-	250	-
45321	Signs & Sign Materials	-	-	300	300	300
<b>Total Operating</b>		<b>\$ -</b>	<b>\$ 114,355</b>	<b>\$ 138,800</b>	<b>\$ 139,550</b>	<b>\$ 137,200</b>
<b>Total Expenditures</b>		<b>\$ -</b>	<b>\$ 182,097</b>	<b>\$ 241,570</b>	<b>\$ 242,320</b>	<b>\$ 225,630</b>

## Non-Expenditure Disbursements

001 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
581						
49161	Transfer To Street Imprvmnt	330,000	200,000	-	-	-
49163	Transfer To CRA - Tax Incrmnt	2,259,458	3,185,340	4,015,240	4,015,240	4,015,240
49168	Transfer to Intergovernmental	-	-	726,395	726,395	726,395
49421	Reserves - Contingency	-	-	75,000	75,000	75,000
<b>Total Transfers</b>		<b>\$ 2,589,458</b>	<b>\$ 3,385,340</b>	<b>\$ 4,816,635</b>	<b>\$ 4,816,635</b>	<b>\$ 4,816,635</b>
584						
49422	Reserves - Merit Wage Inc	-	-	422,180	422,180	422,180
49424	Reserves - Sick Leave	-	-	50,000	50,000	50,000
49495	Reserves - Public Art Fund	-	-	5,000	5,000	5,000
<b>Total Reserves</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 477,180</b>	<b>\$ 477,180</b>	<b>\$ 477,180</b>
<b>Total Expenditures</b>		<b>\$ 2,589,458</b>	<b>\$ 3,385,340</b>	<b>\$ 5,293,815</b>	<b>\$ 5,293,815</b>	<b>\$ 5,293,815</b>
<b>Total General Fund Expenditures</b>		<b>\$ 24,504,114</b>	<b>\$ 27,647,585</b>	<b>\$ 32,911,678</b>	<b>\$ 32,610,055</b>	<b>\$ 34,945,132</b>



**NEW PORT**  
**RICHEY**  
CLASSIC. FLORIDA. CURRENT.

## Public Works - Central Garage

### It is the Mission of Central Garage to

maintain the City's fleet of vehicles and equipment in a dependable, safe, economically prudent, and environmentally sound condition. All of which includes a scheduled maintenance program to create a proactive approach in keeping maintenance cost down to avoid major repairs.

### Description

The Central Garage Division provides acquisition, disposal, preventative maintenance, and major and minor repairs for the City's motor vehicle fleet and equipment. The Division performs these functions on a variety of vehicle types, including police vehicles and fire apparatus.

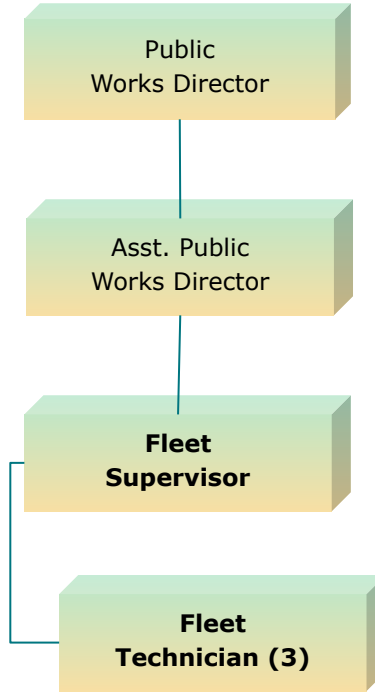
### Accomplishments of FY24

- ▶ Fleet Inventory:
  - ▶ Enterprise leasing program implemented Cycle 5 for new vehicle acquisition.
  - ▶ Nine new police and three new public works vehicles were outfitted and placed into service.
  - ▶ Maintained stock of new tires, brakes, fluids, batteries, and filters for police vehicles and most public works vehicles and equipment.
  - ▶ Completed six Public Surplus auctions of de-commissioned city owned and impounded vehicles and equipment.
- ▶ Training:
  - ▶ ASE certifications gained by staff.
  - ▶ A/C training class completed by all three technicians.
  - ▶ ASE - EPA 609 refrigerant certification acquired by all three technicians.
- ▶ Fleet Operational Improvements:
  - ▶ New SYNTECH Fuel Master - Fuel dispensing system implemented and working well for all users.
  - ▶ Successful implementation of TYLER work order management and keeping work orders current and up to date.
  - ▶ Positive progress of continued clean up of facility and property in preparation for new building.
- ▶ Environmental Improvements:
  - ▶ Minimal fluid and chemical spills contained and disposed of quickly and efficiently.
  - ▶ Use of environmentally friendly chemicals wherever possible.

### FY25 Initiatives

- ▶ Fleet Inventory:
  - ▶ Continuation of Enterprise leasing program for new vehicle needs.
  - ▶ Keeping commonly used brakes, tires, and filters in stock to lessen completion times on repairs and services.

- ▶ Continuing sales through Public Surplus auctions of de-commissioned city vehicles, equipment, and police impounds.
- ▶ Training:
  - ▶ FEMA/NIMS training and certification of Fleet Supervisor and staff.
  - ▶ Continued ASE certification of fleet staff.
  - ▶ Emergency vehicle training for fleet staff.
  - ▶ Underground storage tank Class C Certification of fleet staff.
- ▶ Fleet Operational Improvements:
  - ▶ Implementation of fuel system software and hardware upgrades, installation, and training
  - ▶ Completion of the Tyler work order software system upgrades and all required training
  - ▶ Removal of years of outdated, un-used old parts and materials taking up storage space for new products
- ▶ Environmental Improvements:
  - ▶ Overcoming site obstacles related to traffic and work flow during the construction of the new fleet building.
  - ▶ Keeping vehicles and equipment maintained and in peak running condition to lessen environmental impacts.



**Authorized Personnel - Full-time Equivalent**

Position/Title	FY22-23	FY23-24	FY24-25
FLEET SUPERVISOR	1.00	1.00	1.00
FLEET TECHNICIAN	3.00	3.00	3.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Central Garage Expenditures

EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
501591						
41299	Regular Full Time Wages	197,406	136,129	167,690	167,690	172,620
41411	Overtime	2,107	2,921	1,360	1,360	1,400
41529	Meal Allowance	-	-	70	70	80
41711	Accrued Vacation	(4,100)	-	-	-	-
42111	Social Security Matching	15,174	10,344	12,940	12,940	13,320
42121	Accrued FICA - Vac. & Sick	(90)	-	-	-	-
42211	FL Retirement System	30,155	17,188	20,130	20,130	23,720
42221	Accrued Retirement	(69)	-	-	-	-
42311	Health Insurance - Regular	24,742	18,069	40,350	40,350	13,260
42312	Group Life Insurance	70	58	240	240	70
42313	Accidental Death AD&D	9	10	120	120	20
42315	Net OPEB Obligation	16,169	-	-	-	-
42420	Workers Compensation	9,120	10,953	3,470	3,470	3,700
<b>Total Personnel Services</b>		<b>\$ 290,693</b>	<b>\$ 195,672</b>	<b>\$ 246,370</b>	<b>\$ 246,370</b>	<b>\$ 228,190</b>
43199	Professional Svcs - Misc	2,922	-	-	-	-
43434	Wrecker Services	1,100	1,500	2,500	2,500	3,000
43436	Paint and Body Work	2,737	9,521	10,000	10,000	10,000
43437	Auto Repair and Testing	28,153	11,655	20,000	20,000	25,000
43440	Paint & Body - PD Vehicles	17,486	15,121	15,000	15,000	15,000
43446	Parts - Resale	(65,980)	47,386	140,000	140,000	130,000
43447	Fuel - Resale	281,943	273,454	400,000	400,000	400,000
43499	Contractual Svcs - Misc	9,022	8,638	5,000	5,000	5,000
44011	Travel & Training	268	112	2,500	2,500	2,000
44121	Telephone - Local	2,378	1,177	2,150	2,150	600
44134	Data Lines	1,575	5,182	4,500	4,500	5,500
44211	Postage	98	121	100	100	100
44351	Water & Sewer - City	4,051	4,191	6,000	6,000	4,500
44419	Rent - Equipment	-	-	200	200	200
44463	Lease - Automobile <sup>(S)</sup>	(5,038)	27,113	33,000	33,000	42,000
44481	Lease - Copier	632	749	600	600	780
44611	Maintenance Buildings & Ground	8,555	771	6,000	6,000	4,000
44621	Rep & Maint - Equipment	1,881	1,034	3,000	3,000	3,000
44631	Rep & Maint - Central Garage	1,490	600	1,000	1,000	1,000
44799	Printing & Binding	107	103	-	-	180
44983	Permit Fees	25	25	100	100	50
44999	Other Current Charges - Misc	116	21	-	-	-
45111	Office Supplies	64	89	400	400	400
45141	Small Tools & Implements	6,205	4,408	6,000	6,000	6,000
45211	Fuel	28,855	51,300	5,000	5,000	13,200
45225	Software Licenses / Support	5,175	3,195	8,000	8,000	10,500
45231	Clothing & Wearing Apparel	49	-	100	100	100
45232	Laundry Service	4,370	4,339	4,500	4,500	4,500
45243	Computer Supplies	108	258	500	500	1,000

### Central Garage Expenditures

501591 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45247	First Aid Supplies	271	115	200	200	200
45251	Janitorial Supplies	1,117	686	1,000	1,000	1,000
45289	Automotive Parts	12,645	10,772	8,000	8,000	8,000
45297	Fuel Inventory Adjustments	29,070	12,698	-	-	-
45298	Inventory Adjustments	(2,642)	(3,270)	-	-	-
45299	Operating Supplies - Misc.	22,283	9,755	15,000	15,000	12,000
45411	Dues and Memberships	-	-	200	200	200
45461	Books and Publications	-	74	500	500	500
<b>Total Operating</b>		<b>\$ 401,091</b>	<b>\$ 502,893</b>	<b>\$ 701,050</b>	<b>\$ 701,050</b>	<b>\$ 709,510</b>
46399	Impr.Other Than Bldg-Misc	-	66,484	-	-	-
46431	Special Purpose Equipment	-	-	-	-	7,000
47251	Interest - Leases	2,391	-	-	-	-
49711	Depreciation Expense	25,222	-	-	-	-
49921	Amortization	25,755	-	-	-	-
<b>Total Capital</b>		<b>\$ 53,368</b>	<b>\$ 66,484</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>
<b>Total Expenditures</b>		<b>\$ 745,152</b>	<b>\$ 765,049</b>	<b>\$ 947,420</b>	<b>\$ 947,420</b>	<b>\$ 944,700</b>

Central Garage

# City of New Port Richey | Proposed Budget FY 2024-2025

## PUBLIC WORKS CENTRAL GARAGE 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

501591 EXP CODE	CLASSIFICATION	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
46431	<i>Special Purpose Equipment</i> Vehicle Recharge Air Machine	7,000	-	-	-	-
<b>TOTAL</b>		<b>7,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**DIVISION TOTAL**    \$    7,000    \$    -    \$    -    \$    -    \$    -