

Library

It is the Mission of the Library To

transform lives with a curriculum that improves literacy, sparks creative expression, advances knowledge, and engages and connects the community.

Description

Since its establishment in 1920, the New Port Richey Public Library has been a cornerstone of the community, providing vital services and resources that enhance the lives of our members. We are steadfast in our dedication to this tradition of service, connecting our citizens who value education, literacy, and lifelong learning with the exceptional resources, spaces, and experiences they seek.

Accomplishments of FY24

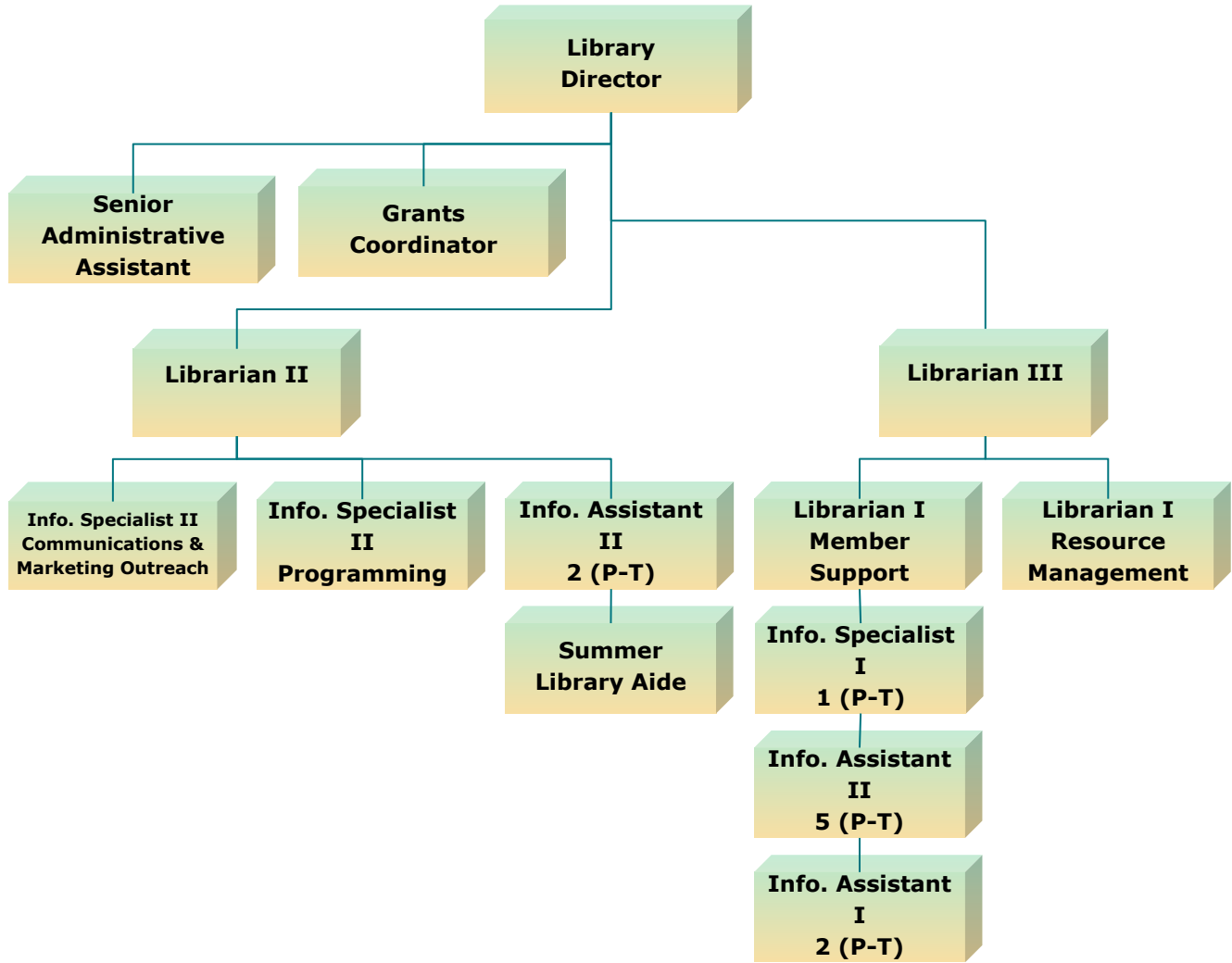
- ▶ The library fulfilled the 2024 Annual Plan of Service Goals, as outlined in the Strategic Plan 2023-2027. These aspirations included goals in the following pillars: providing greater access to library resources through outreach; building resiliency through sound practices and educational opportunities; being a place for everyone by embracing our community's diversity and providing experiences that foster awareness and appreciation; and building and strengthening partnerships through collaboration with public and private agencies.
- ▶ Amidst a significant rise in technology usage, the library has bolstered its cybersecurity measures for staff and members with the assistance of Technology Solutions and Tech Harbor. Compared to last fiscal year, there have been 103 more monthly public computer sessions, with the average session increasing by 5 minutes.
- ▶ The library has increased programming by 42% this fiscal year. On track to host 950 events by September 30, the library has extended its reach into the community by offering innovative and well-attended events, classes, and workshops such as Speed Friending with a book, Follow My Lead Dance Classes, a Homeschool Meetup, Mandarin Chinese, English, French, Spanish, ASL, and German Language Classes, Video Production Academies, a cultural presenter series, and a Riverside Concert Series.
- ▶ The library collaborated with various agencies through the continuation of the Look-Ahead Lunch and by becoming the first public library in the region to join with the American Heart Association and Northbay Hospital to offer a HIGI heart machine, educational classes, and loanable blood pressure cuffs for the public as part of the Libraries with Heart Initiative.
- ▶ The library cataloged FEMA publications and Pasco County Flood Rate Insurance Maps (FIRM) into the collection. Making these materials accessible to the public helps meet FEMA's Community Rating System (CRS) requirements, a voluntary incentive program for flood-zone communities. Residents benefit from the City's participation in this program by receiving lower property insurance rates.
- ▶ The library developed opportunities for community-shared cultural experiences by offering the New Port Richey Film Festival and "the Pioneering Women of West Pasco" Community Play, which starred local residents. The play was presented at well-known historical places such as Peace Hall and the Richey Suncoast Theater.
- ▶ To expand the library's presence and accessibility, the Library Advisory Board and Friends of the Library partnered to add more Little Free Libraries throughout the community and continue their fundraising efforts for a Mobile Library Branch. Additionally, more Spanish-language materials were added to the collection, as was a popular monthly event: Littles y Libros—Bilingual Storytime.

- ▶ Compared to last fiscal year, the library has experienced a substantial increase in overall usage, with an average of 909 more in-person visits. Although the number of physical items added to the collection has remained unchanged, the usage of those materials has increased by 243 more total circulations per month.

FY25 Initiatives

- ▶ Outreach
 - ▶ Raise Awareness of NPRPL services:
 - ▶ FY 2023-2027 Partner with City Parks and Recreation to offer four events annually.
 - ▶ FY 2025 Increase new cardholder activity by 5% by sending a welcome newsletter specifically to new cardholders.
 - ▶ Create and share external promotional communication:
 - ▶ FY 2023-2027 Create a broader email database by harvesting email addresses at Parks events, Tasty Tuesdays, Library programs, etc.
 - ▶ Educate residents about modern library services:
 - ▶ FY 2023-2027 Conduct an ongoing communication campaign to improve understanding among the service area population that libraries are places for community connection, exciting new technology, fun events and classes, and life enrichment for everyone.
 - ▶ Centralize responsibility for outreach at community events: Assign duties to the Marketing and Outreach Coordinator.
- ▶ Resilience
 - ▶ Support the community during and after emergency events:
 - ▶ FY 2023-2027 Promote the Library as a place to gather after a storm to charge devices, use the Internet, and communicate with friends and family. Offer water as available.
 - ▶ FY 2023-2027 Promote Library as a cooling center after a storm when power or air conditioning is out.
 - ▶ Sustainable operation: Create a long-term plan to attract and retain staff in a tight labor market. As part-time positions open, consider replacing with FTE.
 - ▶ Encourage outdoor activities: Increase awareness by offering resources for home gardening through the existing seed library and three programs on organic gardening, etc.
- ▶ A Place for Everyone
 - ▶ Encourage residents to gather and connect:
 - ▶ FY 2023-2027 Promote ESOL classes/programs through three specific actions each year.
 - ▶ Offer personalized access to underserved members:
 - ▶ FY 2025 Research partnership with Bar Association or Legal Aid for Lawyer in the Library program for advice on expungement, bankruptcy, and other issues.
 - ▶ Introduce innovative services:
 - ▶ FY2023-2027 Provide three life skills programs for adults (financial literacy, sewing, and mending, etc.) and affordable living classes (coupons, etc)
 - ▶ FY2023-2027 Provide one multigenerational event, such as an oral history or genealogy project.

- ▶ Encourage reading:
 - ▶ FY 2023-2027 Focus efforts on preparing children for kindergarten. Leverage 1000 Books Before Kindergarten program. Increase participants by 5% percent each year of the plan.
- ▶ Partnerships
 - ▶ Partner with local business: Partner with Pasco Camera or other local businesses to provide a Memory Lab class or open-workshop series. Leverage current scanning equipment to digitize print photos. Explore a partnership with the State Library of Florida for digitization funding.
 - ▶ Enhance school partnerships: Connect with education leaders to reinforce curriculum and to align the Library with educational benchmarks. Identify at least three benchmarks.
 - ▶ Enhance partnership with City Divisions: Partner with the Recreation and Parks department to offer an eSports event.
 - ▶ Establish partnerships to support workforce and economic development: Explore with Keiser whether any existing Library programs could be adjusted to offer Keiser credit.



Authorized Personnel - Full-time Equivalent

Position/Title	FY22-23	FY23-24	FY24-25
GRANT SPECIALIST	-	1.00	1.00
INFO SPECIALIST II/COMM & MRKT	0.73	0.73	1.00
INFO SPECIALIST II/PROGRAMMING	1.00	2.00	1.00
INFORMATION ASSISTANT I	1.46	0.73	1.23
INFORMATION ASSISTANT II	5.11	5.11	5.11
INFORMATION SPECIALIST I	0.73	0.73	0.73
LIBRARIAN I	2.00	2.00	2.00
LIBRARIAN II	1.00	1.00	-
LIBRARIAN III	1.00	1.00	1.00
LIBRARY DIRECTOR	1.00	1.00	1.00
SENIOR ADMINISTRATIVE ASST	1.00	1.00	1.00
SUMMER LIBRARY AIDE	0.25	0.25	0.25
Total	15.28	16.55	15.32

Library Expenditures

001051 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41111	Department Head Salaries	85,544	97,352	92,970	92,970	102,280
41210	Regular Exempt Salaries	173,287	203,841	203,980	203,980	231,430
41299	Regular Full Time Wages	39,741	64,775	170,980	170,980	121,410
41311	Part Time Wages	158,707	190,067	188,320	188,320	239,760
41312	Temporary Wages	2,559	2,054	6,080	6,080	8,040
42111	Social Security Matching	34,257	41,546	49,230	49,230	49,210
42211	FL Retirement System	65,914	87,942	108,530	108,530	116,080
42311	Health Insurance - Regular	41,516	49,550	62,000	90,780	47,940
42312	Group Life Insurance	99	134	170	540	170
42313	Accidental Death AD&D	13	24	270	270	30
42420	Workers Compensation	1,634	803	900	990	1,170
Total Personnel Services		\$ 603,271	\$ 738,088	\$ 883,430	\$ 912,670	\$ 917,520
43199	Professional Svcs - Misc	18,000	-	-	-	-
43428	Internet Ref. Service	47,806	50,634	53,400	53,400	63,150
43499	Contractual Svcs - Misc	23,622	23,696	21,850	21,850	32,400
44011	Travel & Training	2,500	3,294	3,800	3,800	5,800
44121	Telephone - Local	731	2,917	2,000	500	2,300
44134	Data Lines	25,740	22,201	27,200	27,200	27,200
44142	Burglar Alarm Lines	1,530	696	1,800	1,800	-
44211	Postage	7,790	6,697	15,000	15,000	17,500
44221	Freight Express Charges	1,194	695	500	500	350
44311	Electric - City Facilities	36,970	39,096	29,000	29,000	29,000
44351	Water & Sewer - City	2,937	3,177	3,300	3,300	3,300
44419	Rent - Equipment	1,040	2,839	2,500	2,500	2,500
44481	Lease - Copier	662	3,033	3,600	3,600	3,600
44611	Maintenance Buildings & Ground	5,167	4,171	2,000	2,000	2,000
44621	Rep & Maint - Equipment	15,173	8,508	4,000	4,000	9,000
44623	Rep & Maint - Copiers	1,058	828	1,200	1,200	1,200
44631	Rep & Maint - Central Garage	-	-	-	-	500
44799	Printing & Binding	17,479	15,904	15,000	15,000	22,000
44931	Credit Card Charges	223	-	-	500	-
44983	Permit Fees	751	793	900	900	900
45111	Office Supplies	3,571	2,123	2,000	2,000	2,000
45211	Fuel	-	-	-	-	1,600
45225	Software Licenses / Support	10,428	5,438	11,000	11,000	13,700
45231	Clothing & Wearing Apparel	1,189	915	1,000	1,000	1,000
45239	Bus Passes	-	675	1,875	1,875	6,500
45242	Photographic Supplies	184	100	200	200	200
45243	Computer Supplies	16,446	13,132	14,000	14,000	17,910
45247	First Aid Supplies	8	-	-	-	-
45248	Prizes and Awards	969	959	1,000	1,000	1,000
45249	Library Supplies	26,725	10,827	9,000	9,000	8,000
45289	Automotive Parts	-	-	-	-	500

Library Expenditures

001051 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
45290	Misc SNAP Program Costs	20,875	15,089	8,000	8,000	18,000
45291	Operating Supplies - Disaster	97	-	-	-	-
45293	Misc. Program Costs - Grants	3,757	3,055	9,500	9,500	9,500
45296	Misc. Program Costs	16,040	22,904	18,500	18,990	20,000
45299	Operating Supplies - Misc.	4,162	1,814	3,000	3,000	1,800
45411	Dues and Memberships	3,495	2,691	2,625	2,625	3,300
Total Operating		\$ 318,319	\$ 268,901	\$ 268,750	\$ 268,240	\$ 327,710
46414	Automobiles	-	-	-	-	95,000
46418	Software	-	-	-	8,000	-
46431	Special Purpose Equipment	-	68,263	-	-	-
46612	Library Materials	72,192	74,095	75,000	75,000	75,000
46672	Library Materials - State Aid	-	4,582	18,000	18,000	5,370
47151	Lease - Principal	2,217	-	-	-	-
47251	Interest - Leases	53	-	-	-	-
Total Capital		\$ 74,462	\$ 146,940	\$ 93,000	\$ 101,000	\$ 175,370
Total Expenditures		\$ 996,052	\$ 1,153,929	\$ 1,245,180	\$ 1,281,910	\$ 1,420,600

LIBRARY
5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM

001051					
EXP		FY	FY	FY	FY
CODE	CLASSIFICATION	24-25	25-26	26-27	27-28
			28-29		
46414	<i>Automobiles</i>				
	Book Mobile	95,000	-	-	-
		95,000	-	-	-
46612	<i>Library Materials</i>				
	Books & Other Reading Material	75,000	75,000	75,000	75,000
		-	-	-	-
	TOTAL	75,000	75,000	75,000	75,000
46672	<i>Library Materials - State Aid</i>				
	Books & Other Reading Material	5,370	20,000	20,000	20,000
	TOTAL	5,370	20,000	20,000	20,000

DIVISION TOTAL \$ 175,370 \$ 95,000 \$ 95,000 \$ 95,000 \$ 95,000