

RESOLUTION 2024-18

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA,
PROVIDING A COMPREHENSIVE TABLE OF FEES FOR FISCAL YEAR 2024-2025, MODIFYING
CERTAIN FEES; PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City of New Port Richey has adopted by Ordinance No 2015-2051 providing for certain fees to be adopted by Resolution, upon an annual process to review and update all fees of the City to be in effect on the first day of each ensuing fiscal year; and

WHEREAS, the City Council has reviewed those fees which qualify to be set by Resolution and determined that some adjustments to the comprehensive fee schedule are merited; and

WHEREAS, the City Council of the City of New Port Richey deems it in the best interest of the Citizens of the City to update and approve the Comprehensive Fee Schedule for certain administrative functions of the City to more equitably assess the cost of these services to parties directly benefiting from those services or functions offered and/or provided; and

WHEREAS, the Schedule of Fees are reasonably related to the actual costs of performing the related administrative functions as well as appropriate to enable the continued provision of the cultural programs, services and other activities incorporated into the schedule.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of New Port Richey, Florida hereby adopts the Comprehensive Table of Fees as set forth in EXHIBIT A of this Resolution with an effective date of October 1, 2024.

RESOLVED THIS 3rd DAY OF SEPTEMBER, 2024

(ATTEST)

CITY OF NEW PORT RICHEY

Judy Meyers, MMC
City Clerk

Alfred C. Davis
Mayor-Councilman

(SEAL)

Approved as to legal form and content:

Timothy P. Driscoll, Esq.
City Attorney

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

ADMINISTRATIVE FEES

Fee Type	Description	Current Fee	Proposed Fee for FY2025
Municipal Title Search	Per Property	\$55.00	\$60.00
Credit Card Usage Fee	Online Payments	2.95% Per transaction; \$2.00 minimum per transaction	2.95% Per transaction; \$2.00 minimum per transaction
	Over the Counter Payments	2.95% Per transaction; \$2.00 minimum per transaction	3.95% Per transaction; \$2.50 minimum per transaction
Returned Check Fee	Checks up to \$50.00	\$25.00	\$25.00
	Checks \$50.01 - \$300.00	\$30.00	\$30.00
	Checks \$300.01 and above	\$40.00 or 5% of amount	\$40.00 or 5% of amount
Handbill Licenses Fee	One Week	\$30.00	\$30.00
	Three Months	\$60.00	\$60.00
	One Year	\$120.00	\$120.00
Political Campaign Signs	Per Election Cycle	\$60.00	\$60.00
Copy Fee			Per F.S. 119.07
Notary Fee	Per Transaction	\$10.00	\$10.00

SPECIAL ASSESSMENTS

Fee Type	Description	Current Fee	Proposed Fee for FY2025
Special Waste Hauling Permit	Annually	\$500.00	\$500.00
Stormwater Assessment	Annually; Per Equivalent Residential Unit (ERU)	\$80.00	\$80.00
Street Lighting Assessment	Annually; Per Equivalent Residential Unit (ERU)	\$38.71	\$38.71
Paving Assessment	Annually	Varies per Property Classification	Varies per Property Classification
Solid Waste Assessment	Annually	Varies per Property Classification	Varies per Property Classification
Foreclosure (Vacant Property) Registration	Per Property	\$200.00	\$200.00

EV CHARGING STATIONS

User Fees	Per kWh electricity fee	\$0.00	\$1.00/kWh
Idling Fees	After first 30 minute grace period	\$0.00	\$5.00
	Each additional hour afterwards	\$0.00	\$10.00

*subject to change by Duke Energy

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

SOLID WASTE COLLECTION FEES

RESIDENTIAL COLLECTIONS

Frequency	Quarterly Fee
2/wk	\$ 59.28

RESIDENTIAL ANCILLARY SERVICES

Special Pick-Up Large Item (per item)	\$ 33.45
Special Pick-Up Large Furniture (per item)	\$ 27.88
Special Pick-Up Tires (per tire)	\$ 27.88
Special Pick-Up Extra Debris (per cubic yard)	\$ 27.88
96-gallon Trash Cart Purchase	\$ 83.63
64-gallon Recycling Cart Purchase	\$ 78.05
Cart Monthly Rental (96-gallon & 64-gallon)	\$ 5.58

RESIDENTIAL SERVICE INTERRUPTIONS

Service Interruption	\$ 25.00
Resume Service	\$ 25.00

COMMERCIAL COLLECTIONS

NON-RESIDENTIAL CURBSIDE

Frequency	Monthly Fee	Extra Pick-Up Fee (per occurrence)
1/wk	\$ 26.36	\$ 16.73
2/wk	\$ 43.08	\$ 16.73
3/wk	\$ 65.70	\$ 16.73
4/wk	\$ 89.09	\$ 16.73

DUMPSTER SERVICE

Dumpster Size	Monthly Collection Fee by Frequency						Second Container Delivery/Removal Fee <i>(Extra Lift Fee will also)</i>	Extra Pick-Up Lift Fee (per)
	1/wk	2/wk	3/wk	4/wk	5/wk	6/wk		
2 yards	\$ 43.45	\$ 86.90	\$ 128.12	\$ 151.51	\$ 173.46	\$ 218.56	\$ 167.25	\$ 26.69
4 yards	\$ 79.18	\$ 158.35	\$ 237.52	\$ 316.69	\$ 331.66	\$ 371.46	\$ 167.25	\$ 53.39
6 yards	\$ 103.27	\$ 206.54	\$ 309.81	\$ 413.07	\$ 435.85	\$ 479.44	\$ 167.25	\$ 80.08
8 yards	\$ 119.73	\$ 239.47	\$ 359.20	\$ 478.94	\$ 523.25	\$ 627.89	\$ 167.25	\$ 106.77

COMMERCIAL ANCILLARY CHARGES

Overload Containers	\$11.15 per yard
Gate Service	\$22.30 per month
Locks/Lock bars	\$27.88 per month
Roll out service	\$27.88 per month
Container switch out	One free per year; \$111.50 for each additional switch.

PERMANENT ROLL-OFF OR COMPACTOR SERVICE

Delivery Fee	\$ 223.00
Haul Rate - Open top roll off container	\$ 373.53 plus disposal fees
Haul Rate - Compactors	\$ 429.28 plus disposal fees

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

LIBRARY FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Library Card	Resident	\$0.00	\$0.00
	Non-Resident	\$25.00	\$25.00
	Non-Resident - 6 months	\$12.50	\$12.50
	Replacement Card	\$0.00	\$0.00
Computer Use	Guest Pass	No charge	No charge
	Additional Hr. (if available)	No charge	No charge
Computer/Copier Prints	Black & White per page	\$0.15	\$0.15
	Color per page	\$0.25	\$0.25
Proctoring Exams	Online per occurrence	\$10.00	\$10.00
	Paper per occurrence	\$15.00	\$15.00
Fax Service - Send or Receive (Self Service)	First Page per page	\$1.00	\$1.00
	Each Additional per page	\$1.00	\$1.00
Bookstore	Data Storage Devices per item	\$5.00-\$10.00	\$5.00-\$10.00
	Books, Magazines, Discs Blue-Rays, CDs, DVDs per item	Varies	Varies
Bus Passes	31 Day Ride	\$37.50	\$37.50
	31 Day Reduced Ride	\$18.75	\$18.75
	20 Day Regular Ride	\$25.00	\$25.00
	20 Day Reduced Ride	\$12.50	\$12.50
	Summer Haul Pass	\$20.00	\$20.00
Passport	Photo Processing Fee	\$10.00	\$10.00
	Book Processing Fee	\$35.00	\$35.00
Library Fines/Late Charges	Books and DVDs	\$0.00	\$0.00
	Mobile Hotspot, Games, Launchpads, Tools, and Artwork /day/item	\$1.00	\$1.00
	Children's & YA Materials (not including AV or special collections)	No charge	No charge
	Adult Materials (not including AV or special collections)	No charge	No charge
	Interlibrary Loan Materials /day/item	\$1.00	\$1.00
	Maximum Total Fine /item	\$5.00	\$5.00
Lost/Damage Material Charges	Replacement of Materials Lost or Unreparable	Cost	Cost
	Case Replacement & Processing (DVDs, Blue-Rays, CDs discs)	Cost	Cost
	Chromebooks and Launchpads Non-print Media Returned in Outside Book Drop per item	\$5.00	\$5.00
	Collection Agency Charge per account	\$10.00	\$10.00
Meeting Room Charges	Not For Profit Organizations - During Normal Library Hours, per hour	\$0.00	\$0.00
	For Profit Organizations - During Normal Library Hrs. per hour	\$50.00	\$50.00
	Cleaning Charge per occurrence	\$25.00	\$25.00
	Room Set-up & Tear-down per occurrence	\$25.00	\$25.00
	No Show Charge (if not cancelled 5 days in advance) per occurrence	\$25.00	\$25.00
Notary Fee	Per Transaction	\$10.00	\$10.00

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

SPECIAL EVENTS

Major Events are defined as events that could include one or more of the following: events that last more than 72 hours, have an anticipated attendance of more than 1,000, or will significantly impact public streets, rights of way with road closures and the need for additional City Services from the Police Department and Fire Department.

Fee Type	Description	Current Fee	Proposed Fee for FY2025
Application Fee	per event	\$0.00	\$0.00
Small Events		\$150.00	\$150.00
Major Events		\$500.00	\$500.00
Railroad Square	Additional as required based on nature of event	\$200.00	\$200.00
Cavalier Square		\$75.00	\$75.00
Alcoholic Beverage	per event	\$350.00	\$350.00
Amphitheatre	City Resident or Business per event	\$350.00	\$350.00
	Non-city Resident or Business per event	\$650.00	\$650.00
Staffing/Materials	Per event	Per Agreement	Per Agreement

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

RECREATION & AQUATICS			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Membership Fees:			
<i>Daily Entry Fee (inc. Sales Tax)</i>			
Youth	Resident Fee	\$3.50	\$3.50
	Non-Resident Fee	\$4.50	\$4.50
Seniors	Resident Fee	\$3.75	\$3.75
	Non-Resident Fee	\$6.00	\$6.00
Adult	Resident Fee	\$4.00	\$4.00
	Non-Resident Fee	\$6.50	\$6.50
<i>One Month Rate (inc. Sales Tax):</i>			
Youth	Resident Fee	\$16.00	\$16.00
	Non-Resident Fee	\$20.00	\$20.00
Seniors	Resident Fee	\$20.00	\$20.00
	Non-Resident Fee	\$25.00	\$25.00
Adult	Resident Fee	\$28.00	\$28.00
	Non-Resident Fee	\$36.00	\$36.00
Household	Resident Fee	\$50.00	\$50.00
	Non-Resident Fee	\$70.00	\$70.00
<i>Annual Rate (inc. Sales Tax):</i>			
Youth	Resident Fee	\$135.00	\$135.00
	Non-Resident Fee	\$168.00	\$168.00
Seniors	Resident Fee	\$168.00	\$168.00
	Non-Resident Fee	\$210.00	\$210.00
Adult	Resident Fee	\$210.00	\$210.00
	Non-Resident Fee	\$268.00	\$268.00
Household	Resident Fee	\$410.00	\$410.00
	Non-Resident Fee	\$520.00	\$520.00
Summer Day Camp Program	Resident , per week	\$90.00	\$90.00
	Non-Resident, per week	\$105.00	\$105.00
Lifeguard Training	Resident & Non-Resident, per certification	\$175.00	\$175.00
Chaperoned Youth Swim Group	Resident & Non-Resident, per day	\$4.00 /Person	\$4.00 /Person
<i>Queen of Peace Hall Reservation:</i>			
Half Day	Resident	\$200.00 + Tax	\$200.00 + Tax
	Non-Resident	\$300.00 + Tax	\$300.00 + Tax
Full Day	Resident	\$350.00 + Tax	\$350.00 + Tax
	Non-Resident	\$550.00 + Tax	\$550.00 + Tax
	After Dark Add'l Charge	\$50.00	\$50.00
	Damage Deposit	\$200.00	\$200.00
	Mandatory Cleaning Fee	\$75.00	\$75.00
Railroad Square	City Business / Resident	\$500.00	\$500.00
	Non-City Business / Non Resident	\$500.00	\$750.00
Park Shelter Reservation	Resident , per day	\$35.00 + Tax	\$35.00 + Tax
	Non-Resident, per day	\$70.00 + Tax	\$70.00 + Tax
Aquatics Shade Canopy Rental	Resident , per day	\$160.00	\$160.00
	Non-Resident, per day	\$200.00	\$200.00
Gymnasium Rental	Resident /Hr./Gym (2 Hr. Min.)	\$50.00	\$50.00
	Non-Resident /Hr./Gym (2 Hr. Min.)	\$75.00	\$75.00
	Damage Deposit/Cleaning	\$100.00	\$100.00
Swimming Pool Rental (2 Hr. Min)	Resident - 1st Pool	\$100.00/Hr.	\$100.00/Hr.
	Resident - Add'l Pool	\$25.00/Hr.	\$50.00/Hr.
	Non-Resident - 1st Pool	\$150.00/Hr.	\$150.00/Hr.
	Non-Resident - Add'l Pool	\$50.00/Hr.	\$75.00/Hr.

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

RECREATION & AQUATICS			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Swimming Pool Rental (2 Hr. Min) cont.	Swim Team (6 Lanes)	\$25.00/Hr.	\$30.00/Hr.
	Swim Team - Shared (4 Lanes or less)	\$15.00/Hr.	\$20.00/Hr.
	Swim Meet	\$75.00/Hr.	\$75.00/Hr.
	Pro Shop (Goggles, towels, etc) per item	\$5.00-\$20.00	\$5.00-\$20.00
Activity/Meeting Room Rental - Oak Room (Non-Pool Room)	Resident an hour	\$30.00	\$30.00
	Non-Resident an hour	\$45.00	\$45.00
	Damage Deposit/Cleaning	\$100.00	\$100.00
Activity/Meeting Room Rental - Oak Room (Pool Room Rental with 30 Pool Passes)	Resident an hour	\$200.00	\$200.00
	Non-Resident an hour	\$270.00	\$270.00
	Damage Deposit/Cleaning	\$100.00	\$100.00
Activity/Meeting Room Rental - Palm Room	Resident an hour	\$40.00	\$45.00
	Non-Resident an hour	\$55.00	\$60.00
	Damage Deposit/Cleaning	\$100.00	\$100.00
Kitchen Fee	Per Hour an hour	\$40.00	\$50.00
Staffing/Materials	Per event	Per Agreement	Per Agreement
Special Event Permit Fees	Parade with Road Closure	\$238.00	\$238.00
	Road Closure / No Parade any area	\$138.00	\$138.00
	Food Trailer Vendor Fee	\$75.00	\$75.00
Park Vending	One Day Vending Permit Category I & II /Site or Category	\$25.00	\$25.00
	One Month Vending Permit Category I & II /Site or Category	\$150.00	\$150.00
	One Month Vending Permit Category III	\$250.00 /Site	\$250.00 /Site
	Sexual Predator Background Check	Actual Cost /Person	Actual Cost /Person

Category I: Food

Category II: Non-motorized Equipment Rentals, such as kayaks, canoes, paddleboards, and bikes

Category III: Motorized Equipment, such as boat rides, etc.

For special programs, lessons, and certain events, additional charges may be set in a manner that allows the Recreation & Aquatics Department to recuperate costs of contracted services and other direct costs associated with providing the special program, lesson, or certain event.

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

DEVELOPMENT SERVICES FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Annexation	Per Occurrence	\$900.00	\$1,500.00 *
Annexation (Pre) Agreement	Per Occurrence	\$400.00	\$400.00
Administrative Decision Appeal (Official)	Per Occurrence	\$500.00	\$500.00
Administrative Decision Appeal (DRC)	Per Occurrence	\$250.00	\$250.00
Adult Use Verification	Per Occurrence	\$350.00	\$350.00
Appeal of LDRB/HPB Decision	Per Occurrence	\$500.00	\$500.00
Certified Parcel (less than 3 lots)	Per Occurrence	\$500.00	\$500.00
Certificate of Appropriateness	Per Occurrence	\$500.00	\$500.00
Certificate of Concurrency	Per Occurrence	\$500.00	\$500.00
Community Development District (CDD) Petition Review	Per Occurrence	\$7,500.00	\$7,500.00
Code Amendment	Per Occurrence	\$1,000.00	\$2,500.00 *
Comprehensive Plan Text Amendment	Per Element	\$1,000.00	\$1,000.00
Concept Plan Application	Per Occurrence	\$250.00	\$250.00
Conditional Use (Base Fee)	Per Occurrence	\$750.00	\$1,750.00 *
Conditional Use Modifications	Per Occurrence	\$250.00	\$250.00
Copy Fee (Black 8.5" x 11") per page	After First 5 Pages	\$0.15	\$0.15
Copy Fee (Color 8.5" x 11") per page	After First 3 Pages	\$0.25	\$0.25
Copy Fee (Black 8.5" x 14") per page	After First 4 Pages	\$0.20	\$0.20
Copy Fee (Color 8.5" x 14") per page	After First 3 Pages	\$0.30	\$0.30
Copy Fee (Black 11" x 17") per page	Per Page	\$0.75	\$0.75
Copy Fee (Color 11" x 17") per page	Per Page	\$1.50	\$1.50
Copy Fee (Black 24" x 36") per page	Per Page	\$3.00	\$3.00
Development Agreement	Per Occurrence	\$0.00	\$0.00
Development Agreement/ Amendment	Per Occurrence	\$2,500.00	\$2,500.00
Development Agreement Extension	Per Occurrence	\$750.00	\$750.00
Dog Outdoor Dining Area	Per Occurrence	\$75.00	\$75.00
Dog Outdoor Dining Area Renewal	Per Occurrence	\$25.00	\$25.00
Easement Vacation - Residential	Per Occurrence	\$350.00	\$350.00
Easement Vacation - Commercial	Per Occurrence	\$400.00	\$400.00
Landscape Plan Application	Per Occurrence	\$250.00	\$250.00
Landscape Plan (Revision)	Per Occurrence	\$175.00	\$175.00
Land Use Amendment (LUA) - Small Scale (Base Fee)	Per Occurrence	\$1,500.00	\$2,500.00 *
LUA - Large Scale (Base Fee)	Per Occurrence	\$2,000.00	\$3,000.00 *
LUA - Small & Large Scale (Variable Fee)	Per Acre or Partial Acre	\$20.00	\$20.00
Local Historic Landmark Designation	Per Occurrence	\$500.00	\$500.00
Mobile Vending Registration Application	Per Occurrence	\$100.00	\$100.00
Mobile Vending Renewal Application	Per Occurrence	\$50.00	\$50.00
Mural Application	Per Occurrence	\$100.00	\$100.00
Nonconformity Determination	Per Occurrence	\$150.00	\$150.00
Off-street Parking Plan Application	Per Occurrence	\$300.00	\$300.00
Off-street Parking Plan (Revision Fee)	Per Occurrence	\$175.00	\$175.00
Parklet Registration Application	Per Initial Registration	\$150.00	\$150.00

* Applicant is responsible for engineering and surveying costs.

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

DEVELOPMENT SERVICES FEES				
Fee Type	Description	Current Fee	Proposed Fee for FY2025	
Parklet Renewal Application	Per Annual Renewal	\$75.00	\$75.00	
Plat/Replat - Preliminary (Base Fee)	Per Occurrence	\$750.00	\$750.00	
Plat/Replat - Prelim. & Final (Variable Fee)	Per Lot & Tract	\$15.00	\$15.00	
Plat/Replat - Preliminary (Survey Review)	Per Occurrence	\$500.00	\$500.00	
Plat/Replat - Preliminary (Revision Fee)	Per Occurrence	\$500.00	\$500.00	
Plat/Replat - Final (Base Fee)	Per Occurrence	\$1,000.00	\$1,000.00	
Plat/Replat - Final (Revision Fee)	Per Occurrence	\$500.00	\$500.00	
Public Hearing Notice Letter	Per Letter	\$0.00	\$1.00	
Rezoning (Base Fee)	Per Occurrence	\$850.00	\$2,350.00	*
Rezoning - Overlay District (Base Fee)	Per Occurrence	\$1,250.00	\$0.00	
Rezoning - PDD (Base Fee)	Per Occurrence	\$2,500.00	\$4,000.00	*
Rezoning - PDD (Amendment)	Per Occurrence	\$500.00	\$1,500.00	*
Sidewalk Café	Per Occurrence	\$50.00	\$50.00	
Site Plan Application - Preliminary - Major Residential (Base Fee)	Per Occurrence	\$750.00	\$1,250.00	*
Site Plan Application - Preliminary - Major Residential (Revision Fee)	Per Occurrence	\$600.00	\$0.00	
Site Plan Application - Final - Major Residential (Base Fee)	Per Occurrence	\$600.00	\$0.00	
Site Plan Application - Final - Major Residential (Revision Fee)	Per Occurrence	\$400.00	\$0.00	
Site Plan Application - Preliminary - Minor Residential (4 du<) (Base Fee)	Per Occurrence	\$200.00	\$500.00	*
Site Plan Application - Preliminary - Minor Residential (4 du<) (Revision Fee)	Per Occurrence	\$100.00	\$0.00	
Site Plan Application - Preliminary Major Non-residential (Base Fee)	Per Occurrence	\$800.00	\$1,250.00	*
Site Plan Application - Preliminary Major Non-residential (Revision Fee)	Per Occurrence	\$1,000.00	\$0.00	
Site Plan Application - Preliminary - Minor Non-residential (5K SF <) (Base Fee)	Per Occurrence	\$500.00	\$1,000.00	*
Site Plan Application - Preliminary - Minor Non-residential (5K SF <) (Revision Fee)	Per Occurrence	\$250.00	\$0.00	
Civil (Site Plan) Application Fee- Residential & Non-residential	Per Occurrence	\$200.00	\$0.00	
Building Plan Application Fee- Residential & Non-residential	Per Occurrence	\$200.00	\$0.00	
Special Exception Use Application	Per Occurrence	\$750.00	\$1,250.00	*
Special Exception Extension	Per Occurrence	\$500.00	\$0.00	
State Beverage License Verification	Per Permanent Application	\$300.00	\$300.00	
State Beverage License Verification	Per 1/2/3 Day Event	\$50.00	\$50.00	
Street Addressing (Assessed at Time of Platting or Building Permit Application)	Per Address	\$50.00	\$0.00	
Street/Alley Naming (Assessed at Time of Platting or Building Permit Application)	Per Street/Alley	\$250.00	\$250.00	
Street Name/Alley Changes	Per Street/Alley	\$500.00	\$500.00	
Subdivision and Plat Review	Per Occurrence	\$500.00	\$0.00	
Temporary Extension of Premises	Per Occurrence	\$200.00	\$200.00	

* Applicant is responsible for engineering and surveying costs.

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

DEVELOPMENT SERVICES FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Unity of Title	Per Occurrence	\$250.00	\$250.00
Vacation - Residential Rental Registration	Per Occurrence	\$250.00	\$0.00
Vacation - Residential Rental Renewal	Per Year	\$100.00	\$100.00
Vacation - Commercial	Per Occurrence	\$1,000.00	\$0.00
Variance - Residential	Per Occurrence	\$500.00	\$500.00
Variance - Commercial	Per Occurrence	\$750.00	\$750.00
Variance - Sign Request	Per Occurrence	\$750.00	\$750.00
Wireless Facilities (Towers)	Per Occurrence	\$1,000.00	\$1,500.00
Zoning Verification Letter	Per Letter	\$125.00	\$125.00

* Applicant is responsible for engineering and surveying costs.

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

BUILDING PERMIT & OTHER PERMIT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
State of Florida Building Surcharge		3% (min. of \$4.00)	3% (min. of \$4.00)
A 3% fee is charged on all permits (i.e. building, plumbing, electrical, mechanical, roofing, fire systems, etc.). The minimum amount collected on any permit will be \$4.00, per F.S. 553 and F.S. 468.			

Current Fee

Residential/Commercial - New Construction/Addition

Renovation/Site:

Permit fees for residential and commercial new construction, additions, or renovations are based on 1% of construction value, but not less than a \$200 minimum fee.

Value is based on contract price. The Building Official reserves the right to determine fees based on ICC valuation or other nationally recognized sources.

Proposed Fee for FY2025

Civil (Site) Plans - Residential / Commercial

Permit fees for residential and commercial new SITE construction, additions, or renovations are based on 1% of construction value, but not less than a \$200 minimum fee.

Value is based on contract price. The Building Official reserves the right to determine fees based on ICC valuation or other nationally recognized sources.

In addition, Consultant fees shall be paid by the applicant prior to issuance of permit.

Building (Architectural) Plans - Residential/Commercial

Permit fees for residential and commercial new BUILDING construction, additions, or renovations are based on 1% of construction value, but not less than a \$200 minimum fee.

Value is based on contract price. The Building Official reserves the right to determine fees based on ICC valuation or other nationally recognized sources.

In addition, Consultant fees shall be paid by the applicant prior to issuance of permit.

	Current Fee	Proposed Fee for FY2025
Zoning Review Fee	\$50.00	\$50.00
Special Flood Hazard Area Fee (SFHA)/ 100 Year Floodplain	\$50.00	\$50.00

All construction located in an SFHA requires additional review to ensure compliance with FEMA limitations for substantial improvements.

Zoning review fees may apply, if applicable.

Miscellaneous Building Permit Fees:	Residential Re-roof	\$150.00 minimum or 1%	\$150.00 minimum or 1%
	Commercial Re-roof	based on value; minimum of \$250.00 or 1%	based on value; minimum of \$250.00 or 1%
	Residential Demolition	\$200.00 flat	\$200.00 flat
	Commercial Demolition	\$250 minimum or 1%	\$250 minimum or 1%
	Residential Fence	\$70.00	\$70.00
	Commercial Fence	based on value; minimum \$200.00 or 1%	based on value; minimum \$200.00 or 1%
	Driveways	\$150.00	\$150.00
	Accessory Structures	based on value; minimum \$200.00 or 1%	based on value; minimum \$200.00 or 1%
	Mobile Home Installation	\$500.00	\$500.00
	Garage Door	\$100.00	\$100.00
	Tents & Canopies	\$50.00 processing fee	\$50.00 processing fee
	Sinkhole & Foundation Stabilization	\$250.00 minimum or 1%	\$250.00 minimum or 1%
	Right-of-Way Use	\$150.00 flat	\$150.00 flat
Tree Removal Permit: May require relocation of trees, replanting of trees, and/or payment to Tree Fund.		\$50.00 (up to 5 trees); \$10.00/additional tree	\$50.00 (up to 5 trees); \$10.00/additional tree

	Residential - New/Alt/Tank Charge	\$250.00 minimum or 1%	\$250.00 minimum or 1%
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City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

BUILDING PERMIT & OTHER PERMIT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
LP/Natural Gas:	Commercial - New/Alt/Tank Charge	based on value; \$300.00 minimum or 1%	based on value; \$300.00 minimum or 1%
Swimming Pools:	Above ground/spa	\$200.00	\$200.00
	Temporary Swimming Pool	\$100 flat	\$100 flat
	Residential Swimming Pool	\$250.00 minimum or 1%	\$250.00 minimum or 1%
	Commercial Swimming Pool	based on value; \$500.00 minimum or 1%	based on value; \$500.00 minimum or 1%
Electric:	Temporary Pole	\$50.00	\$50.00
	* Residential - New, Alterations, Repairs	\$150.00 minimum or 1%	\$150.00 minimum or 1%
	* Commercial - New, Alterations, Repairs	\$250.00 minimum or 1%	\$250.00 minimum or 1%
Plumbing:	Residential - New, Repairs, Alterations, & Additions	\$150.00 minimum or 1%	\$150.00 minimum or 1%
	Commercial - New, Repairs, Alterations, & Additions	\$250.00 minimum or 1%	\$250.00 minimum or 1%
	Irrigation	\$150.00	\$150.00
Mechanical:	Residential - New, Repairs, Alterations, & Additions	\$200.00 minimum or 1%	\$200.00 minimum or 1%
	Commercial - New, Repairs, Alterations, & Additions	\$250.00 minimum or 1%	\$250.00 minimum or 1%
	Residential - Equal Changeout	\$150.00	\$150.00
	Commercial - Equal Changeout	based on value; \$200.00 minimum or 1%	based on value; \$200.00 minimum or 1%
	Residential - Changeouts with Duct work	based on value; \$200.00 minimum or 1%	based on value; \$200.00 minimum or 1%
	Commercial - Changeouts with Duct work	based on value; \$250.00 minimum or 1%	based on value; \$250.00 minimum or 1%
	Kitchen Hoods	based on value; \$200.00 minimum or 1%	based on value; \$200.00 minimum or 1%

* In the case of multiple units, multiple meter panel box change outs the following reduction in the fee schedule shall apply:

Units	Percentage
2 to 6	10%
7 to 25	20%
26 to 50	30%
51 plus	40%

Fire Permit Fees:

Fire permit fees are assessed by the Fire Department. All fire permits will be charged a \$150.00 fee for processing, in addition to fees assessed by the Fire Department.

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

BUILDING PERMIT & OTHER PERMIT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Administrative Fees:			
	Each Resubmittal after two submittals	\$200.00	\$200.00
	1st Re-inspection Fee	\$75.00	\$75.00
	2nd Re-inspection Fee for Previous Note	\$150.00	\$150.00
	3rd Re-inspection Fee for Previous Note	\$200.00	\$200.00
	Permit Extension - 90 days (1st) (Upon BO Approval)	\$100.00	\$100.00
	Permit Extension - 2nd 90 days (Upon BO Approval)	\$200.00	\$200.00
	After the Fact Permits - 1st Offense	Double Permit Fee, plus \$100.00	Double Permit Fee, plus \$100.00
	After the Fact Permits - Subsequent Offense (within 6 months)	3x Permit Fee, plus \$250	3x Permit Fee, plus \$250
	Duplicate Certificate of Occupancy	\$10.00	\$10.00
	Duplicate Permit Card	\$5.00	\$5.00
	Field Inspection Fee - Owner Request w/o Permit) - for Building, Planning, & Fire	\$60.00/department requested	\$75.00/department requested
	Notary Service (Unrelated to Permits)	\$10.00	\$10.00
	Condemnation Fee	\$300.00	\$300.00
	Building Removed by the City	Cost of Removal, Clearing Fees, Administrative Fees, and Legal Fees	Cost of Removal, Clearing Fees, Administrative Fees, and Legal Fees
	Temporary Certificate of Occupancy (BO Approval)	\$100.00	\$150.00
	Renewal of Temporary Certificate of Occupancy, Valid for 90 days	\$175.00	\$250.00
	Permit Processing/Inspections - After Hours	\$200.00	\$200.00
	Code Interpretation (written by BO)	\$350.00	\$350.00
	Alternative Materials and Methods Request (written by BO)	\$350.00	\$350.00
	Residential Permit Revision	\$75.00/revision	\$200.00/revision
	Commercial Permit Revision	\$100.00/revision	\$200.00/revision
	Change or Add Sub-Contractor to Previously Issued Permit	\$20.00 per change or addition	\$20.00 per change or addition
	Change of Contractor to Issued Permit	\$50.00	\$75.00
	Expired Permit Reinstatement Fee, for Permits lacking FINAL INSPECTIONS only (with BO Approval)	\$50.00/trade	Current fee for each year delinquent
	Expired Permit Reinstatement Fee, for Permits lacking MULTIPLE INSPECTIONS only (with BO Approval)	\$50.00/trade, plus 1/2 (50%) of the original permit fee	Current fees for each year delinquent

Impact Fees:

Water and Sewer impact fees are set by Ordinance and are imposed on new construction, where utility services have not been previously established. Fees are calculated based on equivalent residential units (ERUs), as follows:

Water Service Development Fee \$1,158.00/ERU
Sewer Service Development Fee \$2,262.00/ERU

Pasco County Public School Impact Fees are collected at the prevailing rate.

Communications Facilities in Public Rights-of-Way

Annual permit fee, set by Ordinance No. 2017-2129:

\$500/ linear mile, or portion thereof, or the maximum amount allowed under F.S. Section 337.401(6)(b), whichever is higher.

Application Fee to Collocate Small Wireless Facilities on City Utility Poles:

\$150/pole/year/Facility (also set by Ordinance No. 2017-2129)

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

FIRE DEPARTMENT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Commercial/Business/Public/ Assembly/Mixed	Plan Reviews (Site or Bldg)	\$150.00/Review	\$200.00/Review
	Plan Reviews (3 or more)	\$100.00/Review	\$150.00/Review
Occupancy/Hotels/Motels/ A.C.L.F./Day Care	Per 1,000 sq.ft. of floor area or fraction thereof	\$15.00	\$20.00
Commercial/Business/Public/ Assembly/Mixed	Plan Reviews (Site or Bldg)	\$150.00/Review	\$150.00/Review
	Plan Reviews (2 or more)	\$100.00/Review	\$100.00/Review
Hospitals/Clinics/Surgical/ Medical/Nursing	Plan Reviews (Site or Bldg)	\$200.00/Site or Building	\$200.00/Site or Building
	Plan Reviews (3 or more)	\$100.00/Review	\$500.00/Review
Homes/Hotels/Motels	Per 1,000 sq.ft. of floor area or fraction thereof	\$20.00	\$20.00
Hospitals/Clinics/Surgical/ Medical/Nursing	Plan Reviews (Site or Bldg)	\$200.00/Site or Building	\$200.00/Site or Building
	Plan Reviews (2 or more)	\$100.00/Review	\$500.00/Review
Residential/Foster/Group Homes	Plan Reviews (Site or Bldg)	\$125.00/Site or Building	\$125.00/Site or Building
	Plan Reviews (3 or more)	\$75.00/Review	\$75.00/Review
	Dwelling/Living/Sleeping Unit	\$20.00/Unit	\$20.00/Unit
	Per 1,000 sq.ft. of floor area or fraction thereof	\$20.00	\$30.00
Residential/Foster/Group Homes	Plan Reviews (Site or Bldg)	\$125.00/Site or Building	\$125.00/Site or Building
	Plan Reviews (2 or more)	\$75.00/Review	\$75.00/Review
	Dwelling/Living/Sleeping Unit	\$20.00/Unit	\$20.00/Unit
Fire Sprinkler System/Standpipes/Fire Hood Suppression System	Plan Review	\$100.00/Review	\$150.00/Review
	Plan Reviews (3 or more)	\$75.00/Review	\$75.00/Review
	System, plus Fee for each Device or head	\$75.00	\$75.00
	Sprinkler Head System Device	\$1.50 each	\$1.50 each
	Range Exhaust Hood	\$75.00/Hood	\$75.00/Hood
	Range Hood Fire Suppression System	\$75.00	\$75.00
Fire Sprinkler System/Standpipes/Fire Hood Suppression System	Range Hood System, Head, or Device	\$1.50 each	\$1.50 each
	Plan Review	\$100.00/Review	\$150.00/Review
	Plan Reviews (2 or more)	\$75.00/Review	\$75.00/Review
	System, plus Fee for each Device or head	\$75.00	\$75.00
	Sprinkler Head System Device	\$1.50 each	\$1.50 each
	Range Exhaust Hood	\$75.00/Hood	\$75.00/Hood
Fire Alarm/Detection Systems- Monitored	Range Hood Fire Suppression System	\$75.00	\$75.00
	Range Hood System, Head, or Device	\$1.50 each	\$1.50 each
	Plan Review	\$100.00	\$150.00/Review
	Plan Reviews (2 or more)	\$75.00/Review	\$75.00/Review
	System (Alarm Detection Devices, Wiring, Warning Systems)	\$75.00/Review	\$75.00/Review
	System Device (Detectors, Pull Stations, Horns/Strobes, etc.)	\$1.00 each	\$1.00 each
Flammable/Combustible/Compress Liquid/Gas Storage Systems	Plan Review	\$100.00	\$150.00/Review
	Plan Reviews (2 or more)	\$75.00/Review	\$75.00/Review
	System (Tanks, Piping, Dispensers, Anchors, Shutoffs, Wells, etc.)	\$60.00	\$60.00
	L.P. Supplier Tank Change Out	\$60.00	\$60.00
	1 Tank or Meter	\$60.00	\$60.00
	2 - 3 Tanks	\$125.00	\$125.00
	4 or More Tanks	\$225.00	\$225.00
	Compressed Gas Systems	\$125.00	\$125.00
Tank Removal - Underground	\$75.00	\$75.00	

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

FIRE DEPARTMENT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Special Event Permits	Tents- Larger than 10x10	\$40.00, plus \$10.00 per tent over one	\$40.00, plus \$10.00 per tent over one
	Cooking, using combustible or flammable cooking fuels	\$50.00, plus \$15.00 per tent over one	\$50.00, plus \$15.00 per tent over one
	Carnivals	\$150.00	\$150.00
	Firework Displays	\$150.00	\$200.00
Hazardous Uses/Operations - Annual Permit	Combustible Dust-producing Operations	\$100.00	\$100.00
	Compressed and Liquified Gases - Storage, Dispensing, or Use	\$75.00	\$75.00
	Explosive Materials	\$100.00	\$100.00
	Flammable/Combustible Liquids	\$100.00	\$100.00
	Bowling Establishments	\$75.00	\$75.00
	Lumber Yards	\$100.00	\$100.00
	Woodworking Operations	\$75.00	\$75.00
	Fireworks - Sales/Storage	\$100.00	\$100.00
	Waste Material Handling or Incinerator Operations	\$75.00	\$75.00
	Repair Garages	\$75.00	\$75.00
	Fumigations	\$75.00/House, Building, or Structure	\$75.00/House, Building, or Structure
	Dry Cleaning Establishments/Operations	\$75.00	\$75.00
	Toxic Substance/Pesticide Use/Storage/Operations	\$75.00	\$75.00
	Dipping Operations using Flammable Finishes	\$75.00	\$75.00
Hazardous Uses/Operations - Annual Permit, Cont.	Combustible Fibers and Materials Storage/Use/Operations	\$75.00	\$75.00
	Gasoline Stations/Dispensing	\$75.00	\$75.00
	Automobile Wrecking/Junkyard	\$75.00	\$75.00
	Flammable Finishing or Spraying Operations and Storage	\$75.00	\$75.00
	Fiberglass Use/Storage/Manufacturing	\$75.00	\$75.00
	Pyroxylin Plastics - Storage/Use	\$75.00	\$75.00
	Welding, Cutting, or Hot Work	\$75.00	\$75.00
Other Plan Review	Temporary Construction	\$75.00	\$75.00
	Construction Miscellaneous	\$75.00	\$75.00
	Revised site plans	\$75.00	\$75.00
	Revised construction plans	\$75.00	\$75.00
	Underground fire main / lines	\$75.00	\$75.00
	Fire pumps (includes test / inspection)	\$250.00	\$300.00
	Emergency / Disaster Plan Review	\$150.00	\$100.00
Fire & Safety Inspections	Original Inspection	No Charge	No Charge
	1st Re-inspection	No Charge	No Charge
	2nd Re-inspection	\$75.00	\$75.00
	3rd Re-inspection	\$90.00	\$90.00
	4th Re-inspection	\$200.00	\$200.00
FIRE SAFETY INSPECTIONS (Existing Commercial Occupancies) Annual / Periodic Inspection (Based on occupancy Square Footage)	0-15000 Sq Ft	\$100.00	\$100.00
	15001-25000 Sq Ft	\$125.00	\$125.00
	25001-35000 Sq Ft	\$150.00	\$150.00
	35001-45000 Sq Ft	\$175.00	\$175.00
	45001-55000 Sq Ft	\$200.00	\$200.00

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

FIRE DEPARTMENT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
FIRE SAFETY INSPECTIONS (Existing Commercial Occupancies) Annual / Periodic Inspection (Based on occupancy Square Footage) Cont.	55001-65000 Sq Ft	\$225.00	\$225.00
	65001-75000 Sq Ft	\$250.00	\$250.00
	75001-85000 Sq Ft	\$275.00	\$275.00
	85001-95000 Sq Ft	\$300.00	\$300.00
	>95000 Sq Ft (\$300 Base Plus \$15 per 5000 Sq Ft)	\$15/5000 Sq Ft	\$15/5000 Sq Ft
Re-Inspections:	Initial Re-inspection	\$0.00	\$0.00
	2nd Re-inspection	\$75.00	\$75.00
	3rd Re-inspection	\$90.00	\$90.00
	4th Re-inspection	\$200.00	\$200.00
CONSTRUCTION INSPECTIONS (New Businesses)	Certificate of Occupancy	\$50.00	\$75.00
	Certificate of Completion (renovations, additions)	\$50.00	\$50.00
	Change of Occupancy	\$50.00	\$75.00
	Red tag (failed inspection)	\$50.00	\$50.00
Temporary Construction	Field inspection (per temp. structure>120 ft ²)	\$25.00	\$25.00
Construction Miscellaneous	Certificate of completion / Final Inspection	\$50.00	\$50.00
Performance Acceptance Test	Fire alarm and / or detection system acceptance test	\$50.00 each	\$60.00 each
	2-hour hydrostatic test (fire line, sprinkler, standpipe)	\$50.00 each	\$60.00 each
Performance Acceptance Test	Pre-engineered fire suppression fixed systems acceptance test	\$50.00 each	\$60.00 each
	Elevator - Firefighter recall system test	\$50.00 each	\$60.00 each
Licensed Facilities	Nursing Homes	\$50.00 / floor + \$0.002 ft ²	\$50.00 / floor + \$0.002 ft ²
	Hospitals	\$50.00 / floor + \$0.002 ft ²	\$50.00 / floor + \$0.002 ft ²
	Group Homes	\$50.00 / floor + \$0.002 ft ²	\$50.00 / floor + \$0.002 ft ²
	Foster Care	\$50.00 / floor + \$0.002 ft ²	\$50.00 / floor + \$0.002 ft ²
	Day Care	\$50.00 / floor + \$0.002 ft ²	\$50.00 / floor + \$0.002 ft ²
Other Requests for Inspection:	Private Schools	\$50.00 / floor + \$0.002 ft ²	\$50.00 / floor + \$0.002 ft ²
	Per structure, building, site, H.R.S., etc. (rezoning, occupancy changes, anticipated purchase of property, etc.)	\$50.00	\$50.00
Re-inspection Fee:	Construction, remodeling, etc. (due to failure to comply with prescribed requirements, deficiencies exist, not ready for inspection, etc.)	\$40.00	\$50.00
Request for Waiver of Flow Tests:		\$150.00	\$150.00
Per request; City to provide one truck company, two firefighters, and public works employees to assist requesting agency			
Occupational Licenses:		\$25.00	\$25.00
Prior to issuance of license (fire safety, operations inspection)			
Residential Rentals:		\$25.00	\$0.00
Prior to issuance of license (fire safety, operations inspection)			

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

FIRE DEPARTMENT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
2023 FEMA Rates			
Standby Fees:	Ladder Truck (Standby)	\$122.69/hr	\$190.81/hr.
	Fire Truck (Standby)	\$128.27/hr	\$173.47/hr.
	Command/Staff Vehicle (Standby)	\$19.97/hr	\$22.91/hr.
	ATV/Utility Vehicle (Standby)	\$14.05/hr	\$14.84/hr.
	Staffing - Firefighter/EMT/ Paramedic/Inspector/ Officer	\$40.00/hr	\$50.00/hr.
COMMUNITY RISK REDUCTION (2 hour minimum)	Fire and Life Safety Inspector (with staff vehicle)		\$50.00/hr.
	Fire Watch (with staff vehicle)		\$50.00/hr.
	Crowd Manager (with staff vehicle)		\$50.00/hr.
False Fire Alarms:			
	1 - 3 responses within a 6 month period	No Charge	No Charge
	4 responses within a 6 month period	\$150.00/response	\$100.00/response
	5 responses within a 6 month period	\$250.00/response	\$150.00/response
	6 responses within a 6 month period	\$350.00/response	\$250.00/response
	Incident Investigation Fees:	\$100.00/hr.	\$75.00/hr.
Investigation resulting from violation of codes, negligence, and arson			
Manpower/Staffing and vehicles are at a blended rate, approved by resolution of the City Council in 2012			
Expendable materials - actual replacement cost, plus 10% administrative processing fee			

City of New Port Richey
FY 2025 Proposed Comprehensive Fee Schedule

POLICE DEPARTMENT FEES			
Fee Type	Description	Current Fee	Proposed Fee for FY2025
Magistrate Fee		\$200.00	\$200.00
Court Costs		\$100.00	\$100.00
Fingerprinting	per card	\$10.00	\$10.00
Incident Report	per page	\$0.15	\$0.15
Vehicle Crash Report	Insurance Companies and Law Firms - per page	\$0.15	\$0.15
	Involved Parties - per page (1st 60 days)	Free	Free
	"Fix It" Tickets - Affidavit of Compliance showing Violator corrected Vehicle Defect	\$4.00	\$4.00
Vehicle Impound	Administration Fee	\$40.00	\$40.00
	Storage Fee	\$20.00/Day	\$20.00/Day
Digital Evidence (USB)	per USB	\$10.00	\$10.00
	per DVD	\$5.00	\$5.00
Off Duty Services	Administration Fee	\$5.00/hour	\$5.00/hour
	Service	\$45.00/hour	\$45.00/hour

OTHER FEES			
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Business Tax Receipts: City Ordinance No. 1861 City Ordinance No. 1861
 Unless otherwise expressly exempted by law, all persons carrying on, engaged in or managing any *business*, profession or occupation within the corporate limits of the City are required to apply for and receive a business tax receipt. Fees for business tax receipts are outlined in Ordinance No. 1861.

Residential Rental Permit:	\$70.00	\$70.00
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Unless otherwise expressly exempted by law, all persons carrying on, engaged in or managing any *business*, profession or occupation within the corporate limits of the City are required to apply for and receive a business tax receipt. Fees for business tax receipts are outlined in Ordinance No. 1861.