



**MINUTES OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING**  
**CITY OF NEW PORT RICHEY**  
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS  
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA  
September 3, 2024  
IMMEDIATELY FOLLOWING THE REGULAR CITY COUNCIL MEETING

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**MINUTES**

**ORDER OF**  
**BUSINESS**

1 Call to Order - Roll Call

The meeting was called to order by Chairman Chopper Davis at 9:07 p.m. Those in attendance were Director Kelly Mothershead, Director Matt Murphy, Director Peter Altman, and Director Butler, IV.

Also in attendance were Executive Director Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Dunn, Fire Chief Chris Fitch, Assistant Public Works Director Colin Eichenmuller, Police Chief Bob Kochen, Library Director Andi Figart, Technology Solutions Manager Mike Miller, Assistant City Manager Greg Oravec and Human Resources Director Arnel Wetzel.

2 Approval of August 1, 2024 CRA Meeting Minutes - Page 2

Motion was made to approve the minutes as presented.

Motion made by Pete Altman and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Butler, Davis, Mothershead, Murphy

3 Consent Agenda: a.) Purchases/Payments for CRA Board Approval - Page 5

Motion was made to accept the Consent Agenda.

Motion made by Matt Murphy and seconded by Kelly Mothershead. The Motion Passed. 5-0. Ayes: Altman, Butler, Davis, Mothershead, Murphy

4 Main Street Entryway Signature Feature Project Close Out - Page 7

Executive Director Manns introduced Assistant Public Works Director Colin Eichenmuller who then presented the item to the Board. He stated that the purpose of this agenda item was to approve a deductive change order in the amount of \$2,147.73 and final pay request in the amount not to exceed \$241,871.80 from Augustine Construction, Inc. for the completion of the Main Street Entryway Signature Feature project. Mr. Eichenmuller then highlighted the elements of the project. Upon opening the floor to public comment, no one came forward therefore Chairman Davis returned the floor to the Board. Motion was made to approve the item as presented.

Motion made by Pete Altman and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Butler, Davis, Mothershead, Murphy

5 Request by Toys for Tots Campaign to Use CRA Facility and Waiver of Fees - Page 10

Executive Director Manns introduced the item to the Board. She stated that the purpose of this agenda item was to approve the use of the former SunTrust Bank location at 6128 US Highway 19 as storage for the Toys for Tots Campaign up until the date of distribution. Upon opening the floor to public comment, no one came forward therefore Chairman Davis returned the floor to the Board. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Pete Altman. The Motion Passed. 5-0. Ayes: Altman, Butler, Davis, Mothershead, Murphy

6 Adjournment

Director Butler asked about CDBG and Executive Director Manns stated it was for CRA. Director Butler stated that he was disheartened that we only budgeted \$150k. He stated he is going through the list of residential needs with the Development Department. He stated if we budget \$250k we can have a bigger impact and instill more confidence in the community. His proposal is to adjust the number for final budget.

There being no further business to consider, upon proper motion, the meeting adjourned at 9:14 p.m.

(signed) \_\_\_\_\_  
Judy Meyers, MMC, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_