

NEW PORT RICHEY CULTURAL AFFAIRS COMMITTEE MEETING

September 18, 2024 - 6:30 p.m.

NPR Public Library

MINUTES

ANY PERSON DESIRING TO APPEAL ANY DECISION, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE TRANSCRIBED VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

Please be conscientious of the time to assist with maintaining 1-1.5 hour overall meeting length.

1. **WELCOME and ROLL CALL** - Members present - Kim Brust, Eric Mulins, Vincent Gaddy, Kelly Smallwood, Richard Melton, Dave Folds, City Liaison - Andi Figart, Library Administrative Assistant- Joyce Haasnoot, Potential New Member - Susie Saxe. Beth Fregger was absent.
2. **REVIEW and APPROVAL OF MINUTES** from June 26, 2024 - minutes were approved as read. Motion to approve - Kim Brust. Second - Kelly Smallwood
3. **VOX POP**- Lewis Cipher with the Monufest Organizing Committee requested a donation from the Cultural Affairs Committee in the amount of \$5,000 to assist with funding for bands, advertising, and sound engineers at the 4th Annual Monufest on October 18th & 19th. After a discussion about CAC expanding its funding scope to include cultural activities beyond simply approving event funding requests from outside groups, Kim Brust made a motion to deny funding. The motion was seconded by Rich Melton. It was suggested that Mr. Cipher seek in-kind support from the City Council, specifically for services such as police presence and public works assistance.
4. **NEW BUSINESS**
 - A. The committee discussed the Fiscal Year 25 budget allocation in the City Council budget for the Cultural Affairs Committee. \$10,000 was requested in the budget for use by City Council in approving cultural events.
 - B. The mural ordinance workshop held on September 3rd was discussed. City staff will revise the ordinance as discussed in the September 3rd meeting. Once revised, the ordinance will be submitted to Cultural Affairs Committee for their recommendations. After review by the committee, the ordinance will be submitted to City Council for final approval.
 - C. City staff has been instructed to develop a Request for Proposal (RFP) to hire a consultant for the creation of a Mural Master Plan. Once the RFP is finalized, it will be reviewed by the Cultural Affairs Committee for recommendations before being released for bidding.
 - D. Election for a Chair, Vice Chair, and Secretary will be held at the next meeting on October 16th.

5. CONTINUING BUSINESS

A. The Cultural Affairs Committee brochure was reviewed. At the next meeting in October, a group photo will be taken to include in the final brochure. The consensus on the colors, layout, fonts, and verbiage was positive. Double check for any spelling and grammar errors before final approval. Revisions were suggested as follows:

- Adjust photo cropping to highlight more of the murals.
- Add a QR code that links directly to the funding request form.
- Add a QR code linking to a suggestion page.
- Include a QR code linking to a newly created webpage that provides information about the Cultural Affairs Committee and its mission.

6. **NEXT MEETING:** Wednesday, October 16, 6:30 pm

7. **ADJOURNMENT** - Meeting was adjourned at 7:15 p.m. Kelly Smallwood made a motion to adjourn, Second by Kim Brust