

Library Advisory Board
Meeting Minutes

October 28, 2024

In Attendance: Ron Becker, Nancy Cote, Nicholas Pacini, Marci Mihall, Renee Tyner, Bonnie Martin, Lewis Curtwright (via telephone), City Liaison Andi Figart, Library Administrative Assistant Joyce Haasnoot, Joan Hook, and Jayne Brewin.

- I. **Call to Order:** 9:33 a.m. by Nicholas Pacini. A quorum was met.
- II. **Minutes:** The September 2024 minutes were unanimously accepted. Renee Tyner made a motion to approve, and Bonnie Martin seconded.
- III. **Public Comment:** None
- IV. **Officer/Committee Reports:**
 - Pasco County Library Advisory Board & Library Cooperative (Ron Becker)
 - Due to Hurricane Helene and Hurricane Milton, the board did not meet.
 - The Friends of the New Port Richey Library (Nancy Cote)
 - Nancy shared with the board the success of the Masquerade Ball and discussed upcoming events the Friends will be hosting and that there is currently a membership sale going on.
 - Library Director's Update (Andrea Figart)
 - Director Figart provided the board with updates on programs planned for the fall, as well as various staffing updates. She asked that the board keep an eye out for possible locations that could benefit from the Mobile Library Branch within the city. The Mobile Library Branch would consider going outside the city to their regular community partners, such as Premier Health and Gulf Harbors Civic Association. The schedule planning is just in the beginning stages, so suggestions are welcome.
- V. **Continuing Business:**
 - The Little Free Libraries are still doing well, and books are always needed. The next one has been installed in Frances Avenue Park.
 - The Code of Conduct Policy was discussed. One suggestion from the last meeting was to include no vaping and no smoking.
 - The New Port Richey City Ordinance, Article VII, was discussed. There were no changes from the last meeting.
 - Programming statistics for the last quarter were presented. All statistics look good.

VI. New Business:

- The Fiscal Year 2024 Annual Plan of Service was reviewed. The past year's activities were discussed.
- The Fiscal Year 2025 Annual Plan of Service was reviewed and several suggestions were made:
 - Explore low-cost advertising options by partnering with local groups to purchase ad space. For example, combine summer reading ad with the ad for classes at the art guild.
 - Utilize Friends of the Library to harvest e-mail addresses for additional promotional communications. They can share the lists they collect at various events with the library.
 - Explore utilizing local residents who have a long history in the city to speak on their experiences growing up in New Port Richey and the surrounding area.
 - Encourage public education on hurricane resources.
 - Offer educational opportunities to staff to continue to draw in top-notch employees.

VII. Communications:

- The next meeting will be November 25th at 9:30 a.m. at the library.

VIII. Adjournment

- The meeting was adjourned at 10:42 a.m.