

# Board and Committee Membership Application

City of New Port Richey  
5919 Main Street  
New Port Richey, FL 34652  
(727) 853-1016  
www.citynpr.org



## Applicant Information

Name Jennifer Helton  
Street Address 5333 Shaw St.  
City, State, Zip NPR, FL 34652  
Home Phone 727-744-0022  
Alternate Phone \_\_\_\_\_  
E-Mail Address jennipaint@gmail.com  
(attach copy of DL for  
residency verification)

## Boards and Committees

Please describe why you are interested in serving on a board or committee for the City of New Port Richey:

*I am a local business owner and want to be more involved in my community.*

Please choose which board or committee you are interested in serving on:

- Cultural Affairs Committee (meets on the third Wednesday of each month)
- Environmental Committee (meets on the second Monday of each month)
- Firefighters Pension Board (meets on a quarterly basis)
- Flood Risk and Preparedness Public Information Committee (to be determined)
- Historic Preservation Board (to be determined)
- Land Development Review Board (meets on the fourth Thursday of the month)
- Library Advisory Board (meets on the fourth Monday of the month)
- Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
- Police Pension Board (meets on the fourth Tuesday of the month)

Have you attended any meetings of the board or committee on which you want to serve?

Yes     No    If yes, how many have you attended? 1

**Previous Board or Committee Experience**

Have you ever served on a board or committee with any governmental unit? If so, please describe:

no

**Previous Volunteer or Community Service Experience**

Summarize your previous volunteer or community service experience.

I have volunteered at local food banks and participated in events for charity (fun runs, X-mas parades for charity).

**Special Skills, Interests and/or Qualifications**

Summarize special skills, interests and/or qualifications you possess which you feel would be beneficial to the board or committee you are applying for membership to.

I have a strong background in the arts and I have been a business owner for years (art gallery / real estate).

**Employment/Experience**

Job Title:	Owner/Broker	Employer:	Artisan Real Estate, Inc.
Address Line 1:	6611 US19 Ste. 214	Address Line 2:	
City:	NPR	State:	FL
Zip Code:	34652	County:	Pasco
Work Phone:	727-339-3233		

Professional licenses held:

FL. Real Estate Brokers License  
FL Real Estate Instructors License  
NC Real Estate Brokers License

Previous employment or experience:

Manager at Century 21 Berkshire Hathaway, Coldwell Banker offices since 2015 in Florida (Tampa, Venice, Marathon, Key West, Oldsmar)

Memberships in professional, civic organizations or government boards or committees:

Not a member of these - but a member of Dunedin Fine Arts Center for the last year.

Personal References

Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship
Susan Rosulek	727-534-2498	Friend/co-worker
Rick Lively	305-797-7233	Realtor/Friend
David Lang	727-237-4123	Hair Stylist/Friend

Eligibility Verification

To serve on the majority of the City's Boards or Committees you must either be a current resident of the city or own a business within the city limits, and a current registered voter. The qualifications to serve on the Flood Risk and Preparedness Public Information Committee and Historic Preservation Board are outlined in their specific ordinance located at [https://library.municode.com/fl/new\\_port\\_rikey/codes/code\\_of\\_ordinances](https://library.municode.com/fl/new_port_rikey/codes/code_of_ordinances). Please check all that apply.

- I currently live within the city limits.
- I am a registered voter in Florida
- I meet the qualifications to serve on the Flood Risk and Preparedness Public Information Committee
- I own a business within the city limits (attach copy of voter identification card)
- I meet the qualifications to serve on the Historic Preservation Board

Have you ever been convicted, pleaded guilty or no lo contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)

Yes  No

If yes, please explain (including date):

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

*Jennifer Helton*  
*Jennifer Helton*  
*4/16/2025*

### Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to [meyersj@cityofnewportrichey.org](mailto:meyersj@cityofnewportrichey.org). If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

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### FOR INTERNAL USE ONLY:

Date Application Received: \_\_\_\_\_

Type of Application:    New Member                  Renewal