



**MINUTES OF THE CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS  
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

February 21, 2023

7:00 PM

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**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 p.m. Those in attendance were Deputy Mayor Mike Peters, Councilman Peter Altman, Councilman Matt Murphy and Councilwoman Kelly Mothershead.

Also in attendance were City Manager Debbie L. Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Dunn, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Police Chief Bob Kochen, Community and Development Director Dale Hall, Library Director Andi Figart, Technology and Innovations Director Robert Greene, Parks and Recreation Director Terri Moore and Human Resources Manager Bernie Wharran.

2 Pledge of Allegiance

3 Moment of Silence

4 Approval of February 7, 2023 Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Mike Peters and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

5 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. The following people came forward:

- Kathleen Simington, 5409 Main St., NPR spoke regarding golf carts being allowed to cross US 19.
- Victoria Green, 6020 7th Ave., NPR spoke regarding golf cart use throughout the city and also crossing US 19.

With no one else coming forward for public comment, Mayor Marlowe closed Vox Pop. Deputy Mayor Peters, Councilman Altman and Mayor Marlowe responded to the comments made regarding

golf carts.

- a Speakers must identify themselves prior to speaking by stating their name and full address for the record. Speakers shall address the City Council as a whole and refrain from addressing individual members of the City Council or the City staff. Speakers shall afford the utmost courtesy to the City Council, to City employees, and to the public, and shall refrain at all times, from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.

6 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Matt Murphy and seconded by Pete Altman. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

- a Library Advisory Board Minutes - November 2022
- b Purchases/Payments for City Council Approval

7 Public Reading of Ordinances

- a First Reading, Ordinance No. 2023-2270: Rezoning of +/-3.67 Acres on Pinewood Drive

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced Community and Development Director Dale Hall who then presented the item to Council. He stated that the purpose of this agenda item was to conduct a first reading of an ordinance to rezone a 3.67 acre property located on Pinewood Drive from MF-10, Multifamily-10 to PDD, Planned Development District (Residential Planned District Subcategory.) Mr. Hall stated that this replat would increase the number of lots from 20 to 28 in order to accommodate a townhome development. He stated the project is located at Petunia Ct. and Pinewood Drive. He stated that there are existing wetlands to the east of the site. Upon opening the floor to public comment, Angela Rauber came forward as representative of the applicant. She stated they were there to answer any questions if needed. With no one else coming forward Mayor Marlowe returned the floor to Council. Deputy Mayor Peters asked about the vacant lot to the west and Mr. Hall stated he was not sure of the owner but it is about 50% developed. Deputy Mayor Peters asked if it was a single car or two car garage and Ms. Rauber stated it is for two spaces. Deputy Mayor Peters asked about the distance between the garage and the sidewalk and whether or not there was space for parking so it would not be on the sidewalk. Katie Vander Meade with Landmark Engineering came forward and stated that the car will block the sidewalk. Motion was made to approve the ordinance upon its first reading.

Motion made by Mike Peters and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

- b Second Reading, Ordinance No. 2023-2266: Rezoning of +/-27.7 Acres on Sea Forest Drive

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced the item to Council. She stated this agenda item was first presented on December 20, 2022. She stated at that time there were concerns related to parking. She stated what was proposed at the time was a 1.1 ratio for car parking and no golf cart parking. City Manager Manns stated the complex has been redesigned to accommodate additional parking. She then introduced Community and Development Director Dale Hall who then made a presentation to Council. Mr. Hall began his presentation by highlighting the added parking and golf cart spaces. He then highlighted the proposed amenities. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Peters asked about three bedroom units and Mr. Devon Quist came forward and stated that 45% are one bedroom, 45% two bedrooms and about 10% are three bedrooms. Motion was made to approve the ordinance upon its second and final reading.

Motion made by Pete Altman and seconded by Kelly Mothershead. The Motion Passed. 5-0. Ayes:

8 Business Items

a Acceptance of Donation from Pasco Florida Kennel Club for New K-9

City Manager Manns introduced the item to Council. She stated that Jeannie St. John was in attendance from the Pasco Florida Kennel Club. At that time she asked her to come forward along with Mark Garcia and Chief Kochen. Ms. St. John and Mr. Garcia then presented Chief Kochen with a check for \$9,500 for the purchase of a new K-9. Upon acceptance of the check, Chief Kochen stated the request was to approve the acceptance of the check and the subsequent budget amendment. Chief Kochen stated that the department is in the process of considering what type of dog would best suit the department's operational needs. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Mike Peters and seconded by Kelly Mothershead. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

b Board Re-Appointments: Dell deChant, Rose Mohr and Amber Blais, Environmental Committee

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve the re-appointments of Dell deChant, Rose Mohr and Amber Blais to the Environmental Committee. She stated that Dell deChant and Rose Mohr currently serve as Chairman and Vice-Chair. Mr. deChant's and Ms. Mohr's terms both expired on February 2, 2023 therefore they have submitted applications seeking re-appointment to the Committee. If approved, Mr. deChant's and Ms. Mohr's terms will be for two years and will be up for renewal on February 21, 2025. City Manager Manns stated that Ms. Blais' term is due to expire on March 2, 2023 therefore she has also submitted her application seeking re-appointment to the Committee. If approved, Ms. Blais' term will be for two years and will be up for renewal on March 2, 2025. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Matt Murphy and seconded by Mike Peters. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

c Request for Approval of Library Services and Technology Act (LSTA) "From Room to Zoom: Tech and AV Transformations" Grant Agreement. Project Number 22-LSTA-A-B-06

City Manager Manns introduced Library Director Andi Figart who then presented the item to Council. She stated that the purpose of this agenda item was to review and approve the Library Services and Technology Award (LSTA) Grant: 22-LSTA-B-06 for the project "From Room to Zoom: Tech and AV Transformations" in the amount of \$68,701 and the corresponding budget amendment. She stated the grant funds will be used to add technology and audio-visual equipment to three Community Meeting Rooms. She stated that grant requirements call for a matching amount of 1/3 which totals \$22,900 for this grant. The funds have been budgeted for and also received financial assistance from the Friends of the Library. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Pete Altman and seconded by Kelly Mothershead. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

d Approval of Agreement with Tyler Technologies RE: Cloud Services

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to review and consider the approval of the attached proposal to enter into an agreement with Tyler Technologies in an amount not to exceed \$82k for cloud services. She then introduced Technology Solutions Director Robert Greene who stated that the reason for entering into this agreement is to provide disaster prevention/disaster recovery services by having Tyler Technologies host the data in the

cloud via Software as a Service. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Mike Peters and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

e Resolution No. 2023-08: Approval of Interlocal Agreement for Animal Control Services

City Attorney Driscoll read the resolution by title only. City Manager Manns introduced the item to Council. She stated that the City relinquished control for animal control services back in January 2014. She stated that this request for this agenda item was twofold. The first request is that City Council adopt a resolution which authorizes and requests animal control services to be administered within city limits by Pasco County Animal Services. The second request is to approve a new Interlocal Agreement with Pasco County for animal control services. She stated that the annual fees for animal control services would be greatly reduced since the calculated costs would be based on the net operating cost per capita of providing services to the residents of unincorporated Pasco County and those municipalities also served by the Pasco County Animal Services Department. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

f Rejection of Bid for ITB23-006 2023 Misc. As-Needed Pipeline Construction Project

City Manager Manns introduced Public Works Director Robert Rivera who then the item to Council. He stated that the purpose of this agenda item was to reject the bid received from Rowland Inc. for ITB23-006 Misc. As-Needed Pipeline Construction Project. He stated that the bid submitted was 400% to 500% higher than current utility contract pricing. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to reject the bid submitted by Rowland Inc. as requested by staff.

Motion made by Pete Altman and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

g Rejection of Bids for ITB22-017 Recreation and Aquatic Center Locker Rooms Renovation Project

City Manager Manns introduced Parks and Recreation Director Terri Moore who then the item to Council. She stated that the purpose of this agenda item was to reject the bids received ITB23-017 Recreation and Aquatic Center Locker Rooms Renovation Project. The two bids received were significantly over the amount of funding budgeted for the project. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. City Manager Manns stated that not only was the rejection request due to the bids submitted being over budgeted for the project, staff is looking to use funds dedicated towards this project for the relocation of Fire Station No. 2. She stated that a bid award for that project would be presented to Council for their consideration at their next meeting. Motion was made to reject the bids submitted for ITB23-017 Recreation and Aquatic Center Locker Rooms Renovation Project as requested by staff.

Motion made by Matt Murphy and seconded by Kelly Mothershead. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

h Memorandum of Agreement w/IAFF, Local 1158 RE: COLA and Rental Inspection Program

City Manager Manns introduced the item to Council. She stated that the request for this agenda item was twofold. First, the request is to authorize a COLA increase for Fire Department personnel that are currently covered members of the International Association of Firefighters (IAFF), Local 1158 in the amount of 4.5% retroactive to October 1, 2022. Secondly, the request is to remove Article 9, Section 8 of the Labor Agreement which pertains to the administration of the Rental Inspection Program. City

Manager Manns stated that the union was not interested in continuing to receive salary adjustments subject to a pay for performance plan but rather receive a flat COLA increase. After much discussion an offer of 4.5% of base salary was offered as the market rate assessment was done just a year ago. A Memorandum of Understanding was executed on January 10, 2023 with both parties tentatively supporting the proposal subject to ratification. The second part of the agreement was related to the rental inspection program. Moving the rental inspection program from the fire department to code enforcement will allow code enforcement to administer the program on a straight time basis versus an overtime basis currently in the fire department. The membership of IAFF, Local 1158 conducted a vote on January 26, 2023 and voted in favor of ratifying the agreement as proposed including the removal of the rental inspection program. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Pete Altman and seconded by Mike Peters. The Motion Passed. 5-0. Ayes: Altman, Marlowe, Mothershead, Murphy, Peters

9 Communications

Mayor Marlowe stated that Farm Net will have one of their regular events on Saturday. He stated there is a concert at the Library Saturday afternoon. He stated next Tuesday night there will be a concert in the small amphitheater in Sims Park also hosted by the Library. He also stated that People Places will be hosting the next Talk About Town on ADU's at Ordinance One. Mayor Marlowe spoke regarding his service lapel pin. He also spoke regarding the book A Walkable City and that he was donating it to the Library. Councilman Murphy stated he was elected Chair of the Pasco County MPO. He stated he spoke with Secretary Gwynn about the golf cart crossings and he will do everything he can to help the City's application move forward in the process. He stated there was a huge turnout for the concert in the park this past weekend. He stated the Library Lovers Ball was a great event. Councilman Murphy spoke regarding the tree lighting in the park and he heard that someone may be possibly donating a tree. He stated he is looking forward to Chasco. Councilman Altman stated he has been reappointed as Vice-Chair of the Resiliency Steering Committee and there is an event in May in Clearwater. He stated he attended the FRA Board of Directors meeting last week and received early reports regarding CRA's. He stated it was mentioned that the money in the resiliency project barrel is \$1B in the state and there is another \$500M in the budget for resiliency projects in this year's budget. He is looking forward to looking at the vulnerability studies. Councilman Altman stated he would like to talk to the County about service areas especially for those west of US19. He stated he is looking forward for Council to bring back ideas that can be implemented to the staff. Deputy Mayor Peters stated that the Library Lovers Ball was a wonderful event and thanked Bonnie Martin and Andi Figart for her work on the event. He stated the current Citizens Academy class interest and wanting to learn is amazing. He stated each of the department's have stepped up their game. Deputy Mayor Peters showed a photo from Florida Sports Coast for a print ad in the Bridal Guide that featured the Hacienda Hotel. He stated FSC is looking at more opportunities to promote the west side of the county more. Councilwoman Mothershead stated that Kim Bogart's retirement party was very nice. She stated that the Estuary restaurant opened this week. She stated there are a lot of exciting things coming up with Chasco.

10 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:18 p.m.

(signed) \_\_\_\_\_  
Judy Meyers, CMC, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_