



City of New Port Richey
Parks and Recreation Department
Special Event Application

*All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

Submit original signed and notarized application along with \$100 application fee to the following:

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

APPLICANT :

Name of Applicant: ROBERT SMALLWOOD

Title (if applicable): BOARD PRESIDENT

Name of Organization: GREATER NEW PORT RICHEY MAIN STREET, INC.

Is your organization tax exempt? Yes NO If yes, please attach documentation.

Is your organization a non-profit? Yes NO If yes, please attach documentation.

Mailing Address: GREATER NEW PORT RICHEY MAIN STREET, INC.

Street Address: 6345 GRAND BLVD

City: NEW PORT RICHEY State: FL Zip Code: 34652

Phone: 727-842-8066 Cell Phone: 727-267-5863

Email: BOB@NPRMAINSTREET.COM

EVENT

Name of Event: **17TH ANNUAL COTEE RIVER SEAFEST**

Description of Event (Include purpose):

3 DAY EVENT TO PROVIDE A VARIETY OF ACTIVITIES AT ATTRACT AND ENTERTAIN BOTH ATTENDEES AND PARTICIPATING VENDORS FROM WITHIN AND OUTSIDE OF PASCO COUNTY. THERE WILL BE FOOD & BEVERAGE, ARTS & CRAFTS, COMMERCIAL VENDORS, ALONG WITH A KID ZONE WITH BOUNCE HOUSES, WATER WARS, ROCK CLIMBING AND ZIP LINE. BLUES CONCERT, CLASSIC CAR SHOW, DUCKTONA RACE, AND CARDBOARD RAGATTA

Location of Event:

SIMS PARK, ORANGE LAKE, STAGE, PEACE HALL AND MUSEUM

Event/Organization Web Address:

WWW.NPRMAINSTREET.COM

Event Date(s) & Time(s):

Date	Day of the Week	Start Time	End Time
APRIL 22, 2016	FRIDAY	5:00pm	11:00pm
APRIL 23, 2016	SATURDAY	10:00am	11:00pm
APRIL 24, 2016	SUNDAY	10:00am	6:00 pm
<u>April 21, 16</u>	<u>Thursday</u>	<u>2pm</u>	<u>Completion</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Setup Date(s): THURSDAY, APRIL 21, 2016

Setup Time(s): 2:00pm to COMPLETION

Cleanup Date(s): SUNDAY, APRIL 24, 2016 MONDAY, APRIL 25, 2016

Cleanup Time(s): IMMEDIATELY AFTER EVENT TO UPON COMPLETION

Will this be an annual event? X Yes _____ No If yes, next year's date(s) FRIDAY, APRIL 21, 2017
 SATURDAY, APRIL 22, 2017
 SUNDAY, APRIL 23, 2017

EVENT LOGISTICS:

1. Estimated Attendance (Includes event crew, participants, and spectators):

12,000 THIS YEAR 12,000 FLOW LAST YEAR

Maximum number at peak time: 4,000

2. Will alcohol be served or sold? Served X Sold X No Alcohol

3. Approximate number of food vendors: 20

*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City of New Port Richey. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational

*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:

ARTS & CRAFTS VENDORS = 20 COMMERCIAL VENDORS = 15 F & B VENDORS = 20
 KIDS ZONE ACTIVITY VENDORS = 4 BOATS, PERSONAL WATERCRAFT AND MARINE RELATED PRODUCTS = 20
 HURRICANE EXPO VENDORS = 10 CLASSIC CAR SHOW = 1 DUCKTONA RACE, = 1 CARDBOARD RAGATTA = 1

5. Will electricity be required?: X Yes X No Source: PROVIDED BY THE PARKS AND RECREATIONS

Location of electricity:

*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

THROUGHOUT PARK FOR FOOD COURT, COMMERCIAL VENDORS, KIDS ZONE, BEER TRUCKS

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.):

60 EA. 10X10 TENT 10X20 VIP TENT 20EA. COCKTAIL TABLES MISC TABLE AND CHAIRS

7. List entertainment type (bands, DJ, dancers, clowns, etc.): BLUES FESTIVAL

FRIDAY, APRIL 22, 2016

5:30pm - 7:00pm TBA
 7:30pm - 9:00pm Bob Hope Band
 9:30pm - 11:00pm Greg Billings Band

SATURDAY, APRIL 23, 2016

12:00pm - 1:00pm TBA
 1:30pm - 3:00pm TBA
 3:30pm - 5:00pm TBA
 5:30pm - 7:00pm SHAWline
 7:30pm - 9:00pm Lauren Mitchell
 9:30pm - 11:00pm Chris Duarte Band

SUNDAY, APRIL 24, 2016

12:30pm - 2:00pm TBA
 2:30pm - 4:00pm TBA
 4:30pm - 6:00pm Betty Fox Band

If yes complete the following:

Date(s) of street closure: SATURDAY APRIL 22, 2016
Time of street closure: Begin 7:00am
End: UNTIL END OF HURRICADE EXPO

SUNDAY APRIL, 24, 2016
Begin 900am
End: UNTIL END OF CAR SHOW

List street(s) to be closed:

*A letter must be delivered to all residents that will be directly impacted by a road closure. Attach letter along with addresses to this application.

GRAND BLVD. FROM BANK TO SMARTSTART BUILDING

14. Will there be a parade? Yes No

If yes complete the following: Street(s) that will be utilized for parade route:

Time assembly to begin: _____

Time parade starts: _____

Total number of units in parade: _____

Number of people in the parade: _____

Number of vehicles in the parade: _____

Number of animals in parade: _____

Number of floats: _____

Number of bands: _____

*Attach parade route map to application.

15. Will there be a running/walking/biking/water event? Yes No

If yes answer the following:

List vendors who will use the dock: **A.F.I.R.E - DUCKTONA RACE**
Day and Date: SUNDAY APRIL 24, 2016
Time assembly to begin: 3:45pm
Time event starts: 4:00pm
Estimated ending time: 4:30pm
Event will be conducted on: _____ Streets _____ Sidewalks X Body of water
*Attach route map to application

List vendors who will use the dock: **CARDBOARD REGATTA**
Day and Date: SATURDAY APRIL 23, 2016
Time assembly to begin: 2:45pm
Time event starts: 3:00pm
Estimated ending time: 3:30pm
Event will be conducted on: _____ Streets _____ Sidewalks X Body of water
*Attach route map to application

List vendors who will use the dock: **MISS DAISY BOAT TOURS**
Day and Date: SATURDAY APRIL 23, 2016 SUNDAY APRIL 24, 2016
Time assembly to begin: 12:00pm 12:00pm
Time event starts: 12:00pm 12:00pm
Estimated ending time: 8:00pm 6:00pm
Event will be conducted on: _____ Streets _____ Sidewalks X Body of water
*Attach route map to application

16. Will a City dock be used for the event? X Yes _____ No

If yes, hours of use: SATURDAY APRIL 23, 2016 12:00PM TO 8:00pm
SUNDAY APRIL 24, 2016 12:00pm TO 6:00pm

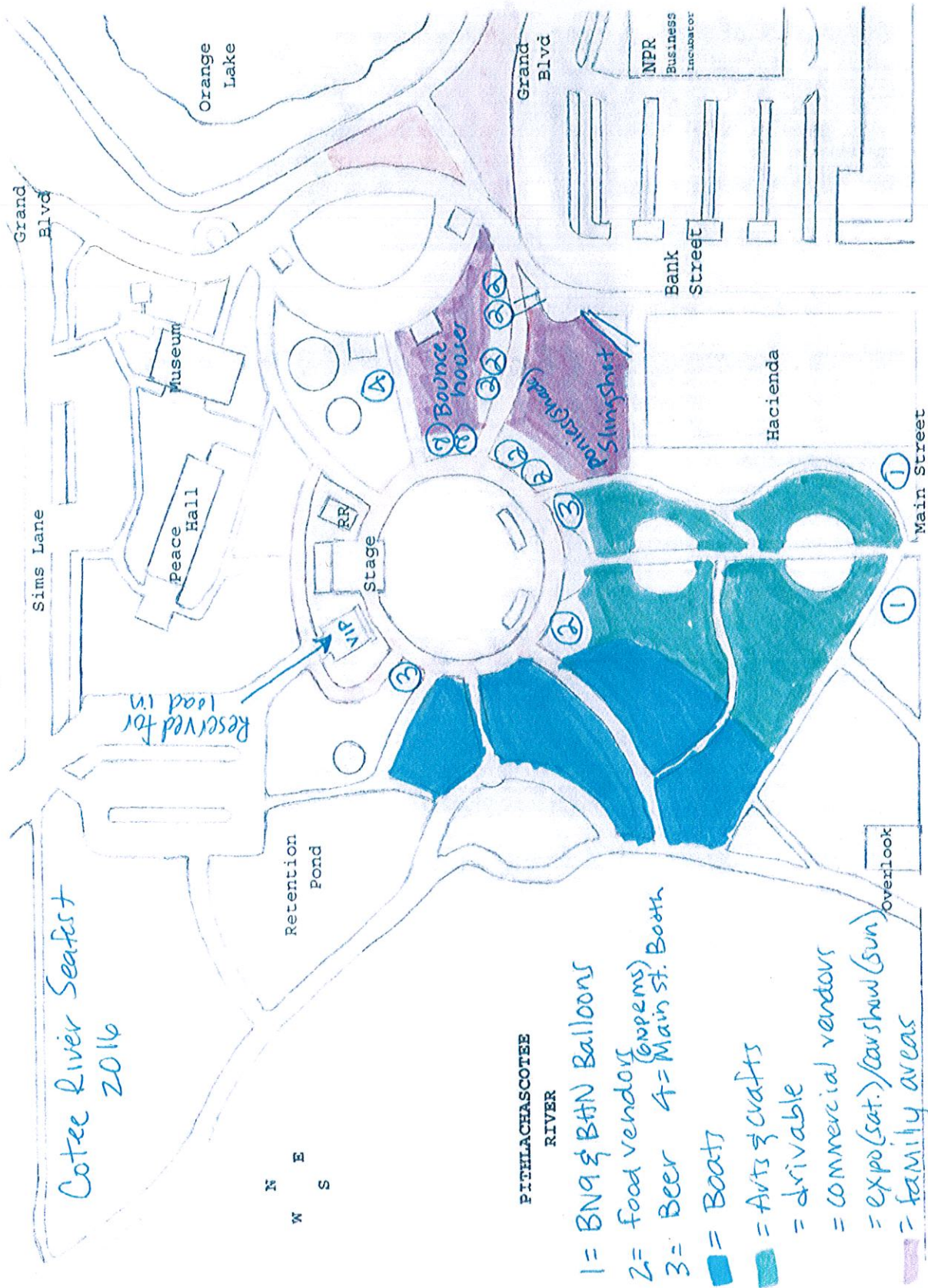
Location of dock: SIMS PARK
*Any dock used for the event will need to remain open to the public during the event.

17. Please check the additional facilities you plan on using.
_____ Pavillion(s)
_____ Gazebo
X Amphitheatre (requires an additional rental fee)
X Peace Hall (requires an additional rental fee)

SITE PLAN CHECKLIST

The following items should be on your site plan if applicable.

- Food Vendors
- Additional vendors/sponsors
- Electrical locations
- Event equipment
- Portable restrooms
- Dumpsters
- Street closures
- Parade route
- Beer trucks
- Alcohol area
- Fencing/barricades
- Bounce houses
- Tents
- First Aid
- Command Center
- Carnival
- Any additional elements that will be on site for your event



2016

COTEE RIVER SEAFEST FOOD & BEVERAGE VENDOR LIST

Perry & Susan	Bianco	Bianco Quality Foods, Inc.	Sausage, Steak Sub, Corn Dogs, Chicken, Funnel Cake	Oversized Booth 20X30	
Matthew	Attal	Big Island Products LLC, DBA Maui Wouli	Beverages- Hawaiian Hot & Cold Coffee, Iced Tea, Smoothies	12X12 Tent / 110V	(+ \$15.00 Electric)
Mike & Donna	DeBoer & Brame	CampFireUSA, Team 24	Hot Dogs- Beverages	12X12 Tent / 110V / Water	(+ \$15.00 Electric)
Steve	Viger	Caribbean Jacks	Real Fruit Smoothies, Hot & Iced Cappuccino, Strawberry Shortcake	20X12 Trailer / 220V	(+ \$25.00 Electric)
Matthew	Sanchez	Country Kettle Corn	Kettle Corn- beverages	15X15	
Cheri	Rhodes	Crop Circle Corn	Roasted corn on the cob, roasted sweet potatoes	12X12 Tent / 5X6 Trailer	(+ \$100.00 for Space)
Marian		Dockside Sports Bar & Grille	Seafood-Mussels in garlic sauce, Fish Tacos, Fish N Chips, Shrimp Scampi, Seafood Fra Diablo		
	Frankie	Frankies Raw Bar	Seafood-Oysters, Clams, Shrimp, Blue Crab, Lobster, and Scallops.		
Clarence	Smith	Frozen Spoons Italian Ice LLC	Italian Ice Speciality	5X15	
Anthony	Pizzo	Genoa Italian Concessions	Italian Sausage, Calamari, Coconut Shrimp, Funnel Cakes	Oversized, 25X20 / 2-110V/Water	2 SPACES
Eric	Suojanen	Gill Dawgs	Seafood-		
Ronald L.	Imus	Grandpa's Mini Doughnuts	Doughnuts, Nacho Cheese, Toco In A Bag, Beverages	Oversized 8.5X16 + 4th Hitch	(+ \$25.00 Electric)
Howard	Young	H & M Bessreal Inc.	Seafood-Mahi-Mahi, Salmon, Cod Fish, Beverages, Hot dog, chicken tenders	10X20 / 110V	(+ \$15.00 Electric)
Garrison	Hahn	Hahn's Kettle Corn	Kettle Corn	30X10 / 110V	(+ \$15.00 Electric)
David	French	Hammerheads Seafood	Seafood-	Oversized, 30X30 / 110V / Water	(+ \$15.00 Electric)
Tammie	Zifer	Heavenly Soft Pretzels	Soft Pretzels served with sauces	12X12 Tent / 110V	(+ \$15.00 Electric)
Colby	Williams	Island Vibes	Beverages- Frozen drinks & smoothies	12X12 Tent / 110V / water	(+ \$15.00 Electric)
Jesse	Curtl	J & K Concessions	Fresh Lemonade, Frozen Lemonade, Ice Tea, Funnel Cakes, Fried Cookies, Fried Twinkies	11X15 Tent Car/110V/Water	

2016
COTEE RIVER SEAFEST
FOOD & BEVERAGE VENDOR LIST

Curtis	Long	Thurston's Italian Ice	Funnel Cake, Italian Ice, Hot Dogs, Corn Dogs	Oversize- 20X10 / 110V	(+ \$15.00 Electric - \$50.00 Space)
David	Asher	Tikiz Shaved Ice & Ice Cream	Shaved Ice, Ice Cream Bars and Popsicles	22' Truck	
Eric	Junglaus	Tony's Chowder	Seafood-World Champion Clam Chowder 3X's.		
Brent	Trump	Trump Enterprises	Nuts- sweet glazed nuts, carmel corn, slushies		
Dana	Benedetto	Twisted Willy's	Handrolled soft pretzels, beverages	15X10 / 220V	(+ \$25.00 Electric)
Steve	Osekowsky	Twisted Yogurt	Ice Cream- soft serve, cones, Sunday's Floats	6X12 Trailer / 220V / Water	(+ \$25.00 Electric)
Les & Becky	Long	U.S.A. Concessions	Sausages- Hot Dogs, Hamburgers, Taters, Beverages	Oversize 8.5X25' / 110V	(+ \$15.00 Electric)
Ed	Burbach	Whiskey River Sports Bar and Grill	Seafood-		

New Port Richey

PRESENTS



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April 16, 2016

Dear Resident/Homeowner,

We are writing to remind you that we have a special event scheduled for Sims Park and Orange Lake on April 22nd, 23rd, 24th 2016. The 17th Annual "Cotee River Seafest"

This event will require some street closures on Grand Blvd. between Bank St. and alley by SmartStart building.

Traffic for these days will be diverted east on Indiana Avenue and south on Adams St. We will also have a "soft barrier" at Grand and Massachusetts that will say "Local Traffic Only", so most of the southbound traffic on Grand will be diverted east on Massachusetts.

There may also be event attendees parking along the streets in your neighborhood; nothing different from any other special event.

We thank you for your patience in allowing us to put on events that show off our beautiful downtown and parks. We invite you to stop by for some great music, tasty seafood and many family activities!

Thank you again.

Cotee River Seafest
Promotions Team

Greater New Port Richey Main Street, Inc.

New Port Richey

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ALL PRIVATE RESIDENCES AND BUSINESSES

6533 Circle Blvd. - Community Congregational Church

6431 Circle Blvd. - WP Historical Society Museum

6501 Circle Blvd.

6503 Circle Blvd.

6505 Circle Blvd.

6509 Circle Blvd.

6515 Circle Blvd.

6525 Circle Blvd.

6334 Circle Blvd.

6543 Circle Blvd.

6545 Circle Blvd.

6549 Circle Blvd.

6522 Washington St.

6528 Washington St.

6529 Washington St.

6332 Grand Blvd.

6335 Grand Blvd.

6341 Grand Blvd.

6324 Grand Blvd.



GREATER NEW PORT RICHEY MAIN STREET EXECUTIVE BOARD 2016 - 2017

BOB SMALLWOOD - PRESIDENT

Design; Organization; Promotion; Economic Restructuring Committees

Realtor, FI GREY

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SHIRLEY PHEASANT - PAST PRESIDENT

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New Port Richey, Fl 34652

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New Port Richey



GREATER NEW PORT RICHEY MAIN STREET BOARD OF DIRECTORS 2016 - 2017

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STAFF

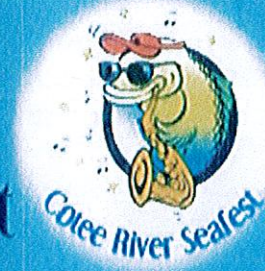
TBD
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PHONE: 727-842-8066
CELL:

KATHY L. LEEK
ADMINISTRATIVE ASSISTANT
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PRESENTS



New Port Richey Main Street COTEE RIVER SEAFEST

April 22-24, 2016

Sims Park

Friday 5pm-11pm ~ Saturday 10am-11pm ~ Sunday 11am-6pm



Presents Greg Billings

Miss Daisy Boat rides
6pm Live Music
Fresh Seafood

Friday 4/22

Kids Activities

Saturday 4/23

Concert Headliner:
Chris Duarte

Pasco Camera Exchange Photo Awards
Cardboard Boat Regatta Race
Weeki Wachee Mermaids

Live Music on stage all day

Art Show

Arts & Crafts

Miss Daisy Boat Rides

Captain's Forum

Classic Car Show

Boat & Watercraft Show

Kids Activities

Fresh Seafood

Hurricane Expo 2016

Sponsored by Pasco County Emergency Management

Sunday 4/24

A.F.I.R.E. Duck Race

Art Show

Arts & Crafts

Boat & Watercraft Show

Fresh Seafood

Weeki Wachee Mermaids

Miss Daisy Boat Rides

Kids Activities

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Thank You Sponsors



ENTERTAINMENT, SEAFOOD &
COLD BEER ALL WEEKEND

