

PARKS & RECREATION BOARD MEETING

May 10, 2016

The regular meeting of the Parks & Recreation Advisory Board was called to order at 7:30am on Tuesday, May 10, 2016. Board Members Dave Schrader, Carolyn Marlowe, Justin Billings, Bob Smallwood, Dana Suiters, Greg Giordano, Joy Phillips and staff liaison Elaine Smith were in attendance. Guest Rob Oman was also in attendance. The April meeting minutes were unanimously approved.

OLD BUSINESS:

- FL Sunshine Law and Advisory Board Code - The City Attorney was not able to attend the meeting.
- Work Session - Sports Facilities Advisory Group - The findings from the public meetings were reported to City Council. The final presentation to City Council will be presented next month. So far, it appears the findings are: the Fitness Center needs to be expanded, we need to provide child watch, decrease fees, and new software is needed.
- Fitness Equipment Bid Award - Life Fitness - \$300,000 was budgeted for the new Fitness Equipment. The winning bid came in under \$123,000. The remainder of the funds will be used to purchase additional equipment. The color has been selected and equipment ordered. It will take 6 to 8 weeks to receive the equipment. Gulf High School will be taking the old equipment.
- Mother's Day Pool & Movie Party - The attendance was low (under 100), but the event was not heavily promoted. The video board on the truck could not fit on the grassy area, so it was moved to the back parking lot. There was glare from the setting sun, so the Father's Day event movie will be shown later in the evening.
- National Kids to Parks Day Proclamation - May 17th - The Proclamation will be read by the Mayor at the next City Council meeting. The event will be held on Saturday, May 21st at the Grey Preserve. There will be giveaways, and a Nature Scavenger Hunt.
- Video Boards installation at Sims Park - The City's IT Department is handling the install and running of the video board. The screen will be installed on the left side of the amphitheatre and should be ready for the first Summer Sunset Concert on June 18th. There will be a separate room for the equipment that cannot be accessed by the general public. If a Special Event Planner wants ads displayed on the video board, they will submit them to the IT Department.

NEW BUSINESS:

- West Pasco Quilters Guild Donation - May 3rd - A donation of \$3,000 was presented to the City to be used for children's programs. The Guild now has 275 members, and they hold regular meetings, instructional classes, and a bi-annual show at the Recreation & Aquatic Center.
- 800 Snoopys (18" tall) Donated - 600 will be handed out to children at Summertime in the City and 200 at the Christmas event. They have "2015" stitched on the bottom of the foot, so the Quilters Guild is going to change the "5" to a "6".
- CDBG Frances Avenue Restrooms - The funding for the new bathrooms has been approved. The restrooms will be similar to those at Sims Park. They may be relocated closer to the new ADA parking and kayak launch, which are nearly complete. The next steps are for engineering, design, permitting, etc. A new grill, trash cans, and tables at the shelter will also be added. There was a question about having a water fountain; there will be a regular water fountain, but not a doggie fountain.
- FY 2016/2017 Budget Preparation - The budget is due at the end of the month.
- Meeting with Pasco County School Athletics: Learn to Swim & Athletic Tournaments - Elaine met with the old County Athletic Director (Amy) and the new one (Matt). They requested a reduction in the cost of the rental for their swimming tournaments. When Elaine explained the costs (life guards, chemicals, etc.) they understood why the rates cannot be lowered. Fees for renting the gym for volleyball, basketball, wrestling, etc. are negotiable. The school system is required to have a swimming unit for 3rd to 5th graders. At this time, the PE teachers are unable to implement this requirement due to lack of access to a swimming pool. There are grants to help with swim lessons so the P & R Department will be negotiating with Pasco County to have these students swim at the Recreation & Aquatic Center.
- Special Event Fees - New fees for Special Events were discussed item by item (see attachment for the old/new fees). Discussion: Application Fee is not refundable due to the time it takes for the Special Event Team to go over the event's plan. The Damage Deposit is collected up front; if there is no damage, it will be refunded after the event. The Bond for the Carnival will be increased; the carnival for the 2016 Chasco Fiesta had a hydraulic leak, broken sidewalk, and tree damage. The Chasco Fiesta also had 3 sprinklers damaged. A damaged picnic table was destroyed when a boat trailer ran over it during the Seafood Fest; the cost will be covered by the company's insurance company. The sod recovery from these two events is doing well. There was a recommendation by Bob Smallwood to increase the non-resident rate for Peace Hall rental to \$250 (half-day) and \$500 (full day). There was a question about rates to rent picnic shelters, facilities at the Recreation & Aquatic Center, and Railroad Square; those

items will be in a separate fee structure. There was a motion by Justin Billings to vote on the changes of the fees, including the proposal by Bob Smallwood. It was seconded by Bob Smallwood. The vote was unanimous in favor of the fees.

- Pickleball - The players were complaining about glare from the bright sunlight coming in through the windows on the back side (East); new window tinting will be installed at the beginning of June to reduce the glare.
- Tennis Courts - A new windscreen has been installed around the fence.
- Playful City, USA - 8th Year in a row - Will be announced May 18th and at the City Council meeting on May 17th during a 3-minute report by Elaine.
- Alternate P & R Advisory Board Members - Rob Oman will be a new alternate Board Member pending approval at the next City Council meeting; there is still an opening for a second alternate member.

SPECIAL EVENTS

- A Walk in Sims Park with City Council - The Walk scheduled for May 14th has been re-scheduled for June 4th at 8:30am.
- Family Movie Night at Sims Park - May 14th at 8pm "Inside Out"
- Kids to Parks Day at James E Grey Preserve - May 21st: 10am-12pm
- Rock the Park at Sims Park has been cancelled.
- RAP River Run at Sims Park - June 11th

VOX POP

Joy was recently awarded \$500 for the boat float in the Chasco Boat Parade (Dana's boat).

Next meeting will be held Tuesday, June 14, 2016 at 7:30am.
The meeting was then adjourned.

Respectfully submitted,

Carolyn Marlowe

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P & R Adv. Bd. Secretary

BMB: dcf