



**MINUTES OF THE CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**

**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**December 5, 2017**

**7:00 PM**

---

**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Bill Phillips, Councilwoman Judy DeBella Thomas and Councilman Chopper Davis.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Finance Director Crystal Feast, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed and Human Resources Manager Bernie Wharran.

2. Pledge of Allegiance

3. Moment of Silence

4. Approval of November 21, 2017 Work Session and Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Judy DeBella Thomas and seconded by Chopper Davis. The Motion Passed. 5-0.  
Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

5. Introduction - Jeff Baker, Duke Energy

Mr. Baker introduced himself to City Council and discussed the efforts of Duke Energy during Hurricane Irma and their new agreement with the Public Service Commission regarding the installation of utilities underground. He also stated that upgrades will be made to the grid and there will also be an increase in their solar footprint. Mr. Baker also stated that there will be some electric vehicle stations installed by Duke in the future.

## 6 Audit Report Presentation

City Manager Manns introduced Andrew Laflin from Clifton Larson Allen. Finance Director Feast began the presentation to Council by reiterating some of the reasons as to why the audit still has not been completed. Ms. Feast stated that six out of the twelve concerns had been corrected. Two more should be complete before the end of the year. Mr. Laflin then began his presentation to Council by stating that the audit is still in progress. He stated there was one material weakness, two significant deficiencies and two management letter recommendations. He then discussed the prior year's open findings. Mr. Laflin then highlighted the current fiscal year's findings. Mayor Marlowe asked when the audit will be completed as he has gotten several emails from the State. Mr. Laflin stated he is fully committed to getting the audit done as the information is received and possibly done in three to four weeks. Ms. Feast stated the delays have been internally related. She stated the audit team has been accommodating.

Deputy Mayor Starkey stated we need to get the personnel in Finance to get the work done. Ms. Feast replied prior to her coming to the city the work was outsourced at a great expense to the city. Mayor Marlowe stated that we should not be talking about this in December of 2017 for the fiscal year that ended in September 2016 and that it was unacceptable.

Councilman Phillips stated that this was disappointing and some of items were offensive especially regarding being out of compliance on investment policies. He does not like to show up and have the information left on the dais as it makes it difficult to follow along. He stated there is a contingency fund in the amount of \$137,160 and let's identify sources needed and move on. He stated it flows back to management and management of department. Give a game plan.

Councilwoman DeBella Thomas asked who do we need to connect with to bring staff on board to get the information moved along. City Manager Manns stated that we are currently recruiting for the open positions but there have been no qualified applicants. In prior years the audit preparation was outsourced whereas Ms. Feast is capable to get the information completed. Mayor Marlowe stated he is not happy and this should not be happening. Fifteen months is unacceptable. He stated the State said the delinquent date was July 1st and here we are five months later and it is still not done.

Deputy Mayor Starkey stated that we cannot put the blame all on one person and knows Ms. Feast came into a large mess in the Finance Department. The previous Finance Director was not qualified to be a finance director of a municipality. The bottom line though is that this is a very serious situation. We have to make this a priority for the city. We have to get the finance department up to speed where it needs to be. Mayor Marlowe stated there is contingency money available and let's get this fixed.

Councilman Davis stated this is a pyramid and the bottom base is Finance and IT. We are three months of the previous fiscal year and where will we be at the end of this fiscal year. If we bring someone in to get this done let's keep them around to catch up on this year.

Mr. Laflin reiterated his commitment to the completion of the audit but can only work with information when received.

## 7 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. Steve Schurdell came forward to thank Council for their support and use of the park for the Winterfest event over the last weekend. He stated that Dr. Unger brought in thirty tons of snow and he saw how much fun the kids had playing in the snow. He stated that the total costs could be between six to seven thousand and urged Council to consider underwriting a larger portion of something that can be turned into a world class event. Deputy Mayor Starkey recognized Dr. Unger in the audience and thanked him for bringing this event to the park. Dr. Unger came forward and stated he appreciated being allowed to have the event in Sims Park. He thanked the City, the Chamber, Main Street and the Bayou Business Association.

Greg Armstrong came forward and stated that being in real estate he looks at what drives people here. Millenials are coming into our community. He is concerned that something that a previous city

manager put into place many years ago will divide the community apart. This weekend's Christmas parade should be a large event. The parade this year was almost cancelled until they found a sponsor. There are many ways he has found to save money for hosting events. With no one else coming forward for public comment, Mayor Marlowe closed Vox Pop.

8 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 5-0.  
Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

a Parks and Recreation Advisory Board Minutes - October 2017

b Purchase/Payments for City Council Approval

9 Public Reading of Ordinances

a First Reading, Ordinance #2017-2131 - Rezoning Application – 5831-5837 Main Street

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced Development Director Lisa Fierce who presented the item to Council. She stated that the purpose of this agenda item was to approve a rezoning request for a property along Main Street. The request is to rezoning from MF14 to Downtown District. The request meets concurrency requirements and LDC. Upon opening the floor to public comment, Anne Graffey the applicant came forward that she bought the building believing it was commercial but was actual residential. She stated that she has leased part of the building to New Port Richey Main Street. Councilman Phillips thanked her for bringing the building into compliance. He then asked Ms. Fierce if there are any other buildings that have the similar zoning issue. Ms. Fierce stated that the MF zoning did allow for business use. Staff is currently looking at other buildings in that area. With no one else coming forward, Mayor Marlowe returned the floor to Council. Motion was made to approve the ordinance upon its first reading.

Motion made by Bill Phillips and seconded by Judy DeBella Thomas. The Motion Passed. 5-0.  
Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

b First Reading, Ordinance #2017-2129 - Code Amendment - Regulating Wireless Facilities in the Right-of-Way

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns reminded Council that we are still under the moratorium before she introduced Shawn Dressler from Kimley-Horn & Associates who then presented the item to Council. He stated that the purpose of this agenda item was to go over why this ordinance was necessary and to provide an appropriate timeline. He stated that prior to July 1, 2017 no statutory requirement to permit cell towers in city rights-of-way. After July 1, 2017 the Advanced Wireless Infrastructure Deployment Act calls for very specific timelines and review guidelines. The four categories are collocation of facilities on existing government owned poles, new poles for new facilities, ground mounted equipment and new poles? Collocation applies to existing city owned poles. May be enclosed or exposed but not more than six cubic feet. New poles per existing city utility pole placement standards. Councilwoman DeBella Thomas asked if Duke Energy would get the revenue and Mr. Dressler replied the statutes are very specific regarding how the fees are charged. The ground mounted equipment allowed to be no more than twenty-eight cubic feet. Councilman Phillips asked if units could be stacked on top of each other and Mr. Dressler replied that the units may not be able to be stacked but multiple units could be placed together. Micro cells once first approved and can hold it more can be put on. Councilman Phillips asked about wind loads and that once the door is opened they can come in with interesting designs. Mr. Dressler stated they would have to go through the permitting process for a new pole.

Mr. Dressler then highlighted the timeframes for the review and permit process. The Act within fourteen days of receiving application municipality must deem complete or incomplete and request thirty day negotiation period on proposed location. Application can cover one to thirty locations. If no negotiation requested then within sixty days must approve or deny application. If negotiation requested then within ninety days must approve or deny application. If no approval or denial is given within timeframe then application automatically deemed approved. Councilman Phillips asked if it was business days or calendar days and City Attorney Driscoll replied calendar days. Mr. Dressler then stated that permit fees were very specific and may be imposed by a permit application fee up to \$100 or may increase the rate of the communications service tax. He reiterated that there are prohibitions related to charging fees and this would be monitored closely. Mr. Dressler then highlighted the design standards which included location, aesthetics, function and safety. Mr. Dressler then highlighted each of the sections in the proposed ordinance.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Phillips stated that a new line item should be created in the budget so that this can be tracked. The records will also need to be kept up to date as it will be part of the audit. Councilman Davis asked about the ground mounted in the examples and Mr. Dressler stated they would be screened from view. Councilwoman DeBella Thomas asked if we would be prohibited if we artistically designed the box and Mr. Dressler stated he was not aware of any restriction. Motion was made to approve the ordinance upon its first reading.

Motion made by Judy DeBella Thomas and seconded by Bill Phillips. The Motion Passed. 5-0.  
Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

- c First Reading, Ordinance #2017-2128 - Code Amendment - Prohibiting Call Centers and Nicotine Dispensing Device Businesses in the Downtown District

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced Development Director Lisa Fierce who presented the item to Council. She stated that the purpose of this agenda item was to adopt an ordinance prohibiting call centers and nicotine dispensing locations from the downtown. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Mayor Marlowe stated he did not want to see call centers on the ground floor of buildings but he didn't mind upstairs. Councilwoman DeBella Thomas stated her experience with call centers do not warrant them in the downtown. Deputy Mayor Starkey asked for clarification on paraphernalia. Councilwoman DeBella Thomas stated it would be like e-cig. Ms. Fierce stated that the definition of drug paraphernalia is included in the ordinance. Chief Bogart stated he would like to have the ordinance mirror the County where it has to be a separate area in the store. Motion was made to approve the ordinance upon its first reading.

Motion made by Judy DeBella Thomas and seconded by Bill Phillips. The Motion Passed. 0-0.

- d First Reading, Ordinance #2017-2126 - Code Amendment - Mobile Food Vending Regulations

This agenda item was withdrawn.

- e First Reading, Ordinance #2017-2127 - Code Amendment - Repealing Mobile Vending Regulations

This agenda item was withdrawn.

## 10 Business Items

- a 2015/2016 Street Improvement Project - ITB No. 18-001 Bid Award

City Manager Manns introduced Public Works Director Robert Rivera who then presented the item to Council. He stated that the purpose of this agenda item was to review and approve the bid by D.A.B.

Constructors, Inc. for the 2015/2016 Street Improvement Project. Mr. Rivera stated that the City has worked with D.A.B. in the past with good results. The funding is available in the pavement management plan. A change order would be brought back to cover additional streets once the bid has been awarded. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilwoman DeBella Thomas asked about the Forest and Indiana and the pothole in the road and asked if staff could look into that. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 5-0.  
Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

b Professional Service Agreement - Professional Engineering Services 2018

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to recommend Ayers and Associates to continue serving as the City's engineer. The services provided over the last three years has been high quality. Funding is appropriated in this year's budget. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 5-0.  
Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

c Recommendation for In-Kind Support for Special Events

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to . Last year's appropriation was \$55,000. This year's requests were in excess of \$86,000. Staff is recommending the same level of funding in the amount of \$55,000. The only change in events was the addition of the Freedom Fest event which received \$6,022.50. City Manager Manns stated that consideration was made to trim funding as little as possible. One of the factors that determined funding was what other city funding was provided to event organizers. New Port Richey Main Street is appropriated with funds for the program and the Chamber receives discounted rent. Councilwoman DeBella Thomas asked how did we determine \$55,000. City Manager Manns replied that was the amount that was funded the previous year. Upon opening the floor to public comment, Chip Wichmanowski came forward and stated that the Chamber truly the support received by the city. As Council considers funding he asked that consideration be made to increase funding as the events provide positive impact to the community. With no one else coming forward, Mayor Marlowe returned the floor to Council.

Councilman Davis asked about the Cultural Affairs Committee budget and whether it could be moved to special events. Deputy Mayor Starkey asked to talk about each event separately as each event brings different things to the city. Councilman Phillips stated he would like to have had this information during the budget season. There is \$131,000 contingency fund in the budget. If we itemize there are not only Cultural Affairs dollars but other line items as well. Really want to see the itemization of money raised and where it is going back into the community in order to be more civic minded for these events. We need additional benchmarks to be confident on what is happening in the community.

Councilwoman DeBella Thomas stated that we do have a phenomenal city that has a great park. She stated that she did not like pitting organizations against each other. They all bring all kinds of excellent ideas to the bottom line of their organizations. The events this year all went above and beyond expectations.

Deputy Mayor Starkey stated that the County is currently spending one percent of their budget on cultural activities. We are currently spending ten percent of our budget. We have to be cognizant when looking at the in-kind allocations as tax payers dollars are being used. He stated that the Bikefest event is a cool event but this event prevents local businesses from making money. Mayor Marlowe stated if you look at the application the Bikefest states it makes \$54,000 and two thirds of the budget for

Chasco. We should be cultivating smaller, one day events instead of massive festivals in Sims Park. We went months without the park being able to recover. The bottom line is how much do we want to spend to encourage overuse of the park. He would like to see more events designed for kids. Some events do not have the large sponsors to back them. It is not the role of the City to underwrite events. Councilman Davis stated he did not believe Bikefest made as much money as what was on the application. We should be looking at this during the budget season.

Councilwoman DeBella Thomas stated it is an important statement that we are making to the community that we created the veterans day event. As a city it was an obvious extension to welcome and honor them. These events bring quality of life to the city. Councilman Phillips stated he was in agreement to move the Cultural Affairs dollars over. Mayor Marlowe asked to bump up the date for the next fiscal year that way when we get to the budget season these numbers will already be put into place.

Councilman Phillips stated he would like to see if these events are also submitting applications to the County for tourist dollars. He stated that there are a lot of dollars going to central Pasco. Councilman Davis stated that the dollars received by the TDC has to be spent on advertising out of the area. Councilwoman DeBella Thomas stated that some cities pay for large events themselves. She also stated that the event organizers would be most appreciative ahead of time of what they could be receiving so they could incorporate that into their planning. It was the consensus of Council to conduct a work session in January on this matter therefore no action was taken on this item as presented.

d Request for Funding by Richey Suncoast Theatre for Elf the Musical

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to review a request by the Richey Suncoast Theatre for the production of Elf the Musical in Sims Park. Since that time she has had discussion with the theater group and if the production was held in the theater costs would be reduced to \$5,000. Upon opening the floor to public comment, Bob Langford came forward and stated that they were supposed to be working with the city and there was miscommunication. He stated that they omitted the request for the lights and after further discussion got the request down to \$5,000. He stated that the production director and music director were two separate positions. He said admission will be \$5 for the event. Councilman Phillips stated that it appears when the dates were originally selected it coincided with the street parade. Mr. Langford stated that yes and it will be held on Friday and Sunday. Councilman Phillips stated he has seen some positive things that will be happening in the near future. He stated he thought this would be a great event to add to the holiday festivities downtown. With no one else coming forward, Mayor Marlowe returned the floor to Council. Councilwoman DeBella Thomas asked about sponsors. Mr. Langford stated there were no sponsors. The production costs would be covered by the City and ticket sales. Councilwoman DeBella Thomas stated that the idea of doing it in the theatre great and will work better. Councilman Davis stated he would like to see the theatre challenge itself with more productions. Motion was made to approve funding in the amount of \$5,000.

Motion made by Jeff Starkey and seconded by Bill Phillips. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

e Board Re-Appointments: David Schrader, Greg Giordano and Joy Phillips, Parks and Recreation Advisory Board

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve the re-appointments of David Schrader, Greg Giordano and Joy Phillips to the Parks and Recreation Advisory Board. Upon opening the floor to public comment, David Schrader and Greg Giordano came forward to thank Council for their reappointments. With no one else coming forward, Mayor Marlowe returned the floor to Council. Councilman Phillips asked that the votes be split and stated that he would abstain from the vote for Joy Phillips as she is his spouse.

Motion was made to approve the re-appointment of David Schrader. Motion was made by Councilman Phillips and seconded by Councilman Davis. Motion passed 5-0. Ayes: Marlowe, Phillips, Starkey, DeBella Thomas and Davis.

Motion was made to approve the re-appointment of Greg Giordano. Motion was made by Councilman Phillips and seconded by Councilman Davis. Motion passed 5-0. Ayes: Marlowe, Phillips, Starkey, DeBella Thomas and Davis.

Motion was made to approve the re-appointment of Joy Phillips. Motion was made by Councilman Davis and seconded by Deputy Mayor Starkey. Motion passed 4-0. Ayes: Marlowe, Starkey, DeBella Thomas and Davis. Abstain: Phillips.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

f Three Minute Report: Technology Solutions

11 Communications

Mayor Marlowe stated to look at the sound system in Sims Park and a permanent system put into the amphitheater. He thanked Councilwoman for filling in for him at the tree lighting ceremony.

Deputy Mayor Starkey stated he attended a county meeting this week regarding Municipal Service Taxing Unit (MSTU) for parks and rec and libraries. As a soccer coach he goes to sports facilities all over and they are very nice. Every surrounding area has huge facilities for the events. We need much larger sports facilities as no one wants to come to Pasco. We spend half of the state average to fund our libraries and parks and it is absurd that the county is only spending one percent of the budget on these. He urged residents to take the County survey and read the parks and rec summary and voice their concerns. This will not pass a referendum. The people who voted for you trust you to make tough decisions. Referendums are irresponsible. If we had sent the pavement management to referendum it would not have passed. Council made the tough decision to put it in place. He urged the County to make the tough decision and do what is right and not send this to referendum. It will cost less than \$100 a year for a premiere park package. This issue will be addressed by the County on January 30th. The bed tax raised twelve million that is going towards the sports facility in Wesley Chapel. We have to be proactive instead of reactive.

Councilman Phillips stated he appreciated Deputy Mayor's passion on the subject. The citizens of New Port Richey are going to step up and say they are already doing it. At the end of the day he wants them to be on the record they are going to build something on the west side. He was not in town for the parade over the weekend but pictures let him brag about the city. He appreciated the opportunity to represent the city at the delegation meeting. If you read the article about the meeting it did characterize it completely. The ability of them to step into home rule is really present. The delegation was disrespectful. It was nice to bring the points to them but he felt they were not paying attention and that was disappointing. At the end of the day they should have common courtesy to their other elected officials.

Councilwoman DeBella Thomas stated she was so pleased with Friday night's Christmas tree and card lighting. She would like to see them remain in the park. She thanked Deputy Mayor for using his boat for the parade. It was awesome to hear everyone along the river cheering and extending holiday wishes. She stated there are 116 entries in the street parade up from 90 last year. She attended the ASAP brunch earlier today where over 80 organizations were represented. She was pleased to see Sgt. Melleker and Cpl. Ray and Kayla Kuni representing the City. She is looking forward to the event this weekend. She wanted to remind everyone the Suncoast League of Cities meeting is next week. Toys for Tots this year has exploded and she is proud of the city. She thanked Christian Isley for all of his hard work.

Councilman Davis stated that the boat parade and the Winterfest event was great. He is looking forward to this weekend's parade.

12 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 10:20 pm.

(signed) \_\_\_\_\_  
Judy Meyers, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>PHILLIPS Roy W. (BILL)</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>CITY COUNCIL NEW PORT RICHEY</i>
MAILING ADDRESS <i>5760 COLONIAL DR.</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY <i>NEW PORT RICHEY PASCO</i>	NAME OF POLITICAL SUBDIVISION: <i>City of New Port Richey</i>
DATE ON WHICH VOTE OCCURRED <i>December 5, 2017</i>	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Bill Phillips, hereby disclose that on December 5, 20 17 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, Joy Phillips - WIFE ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

*VOTE ON WIFE - APPLICATION AND APPROVAL TO SERVE ON PARK & RECREATION BOARD OF NEW PORT RICHEY, FL.*

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

December 5, 2017  
Date Filed

*Bill Phillips*  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.