



**MINUTES OF THE CITY COUNCIL WORK SESSION  
CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS  
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**July 24, 2018  
7:00 PM**

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**ORDER OF  
BUSINESS**

**1 Call to Order - Roll Call**

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Peter Altman and Councilman Matt Murphy. Councilman Chopper Davis was excused.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Police Chief Kim Bogart, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Library Director Andi Figart, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Assistant Finance Director Crystal Dunn.

**DISCUSSION ITEMS**

**2 Review of Proposed FY19 Department Budgets - Page 2**

City Manager Manns introduced the item to Council. She stated the purpose of this work session was to review the proposed budgets for the upcoming fiscal year for the Development Department, Library, Technology Solutions and Police Department.

City Manager Manns reviewed the proposed Development Department budget which included a decrease in the director salary, addition of a part-time receptionist position, addition of a gas car allowance for the new director, decrease in contractual services and an increase in CDBG funds. The rest of the expenditures were consistent with the amounts from last fiscal year.

Library Director Andi Figart highlighted the proposed Library budget which included an increase in salaries to cover extended library hours and expanding one part-time position to a full-time position. Contractual services was increased due to TBLC expenses. Data lines were increased due to additional hot spots. Postage was decreased. Snap program was decreased due to part of the grant being concluded. Computer and supply was increased due to increased technology costs. Dues and memberships increased due to increased membership fees. State aid

grant funds were recently received. Mayor Marlowe asked about the library expansion and City Manager Manns stated an appropriation of \$300k was allotted for next fiscal year. Councilman Altman raised concerns over the referendum and the fees that will be assessed if passed. He would like to see the agreement between the County and Zephyrhills for the library.

Technology Solutions Director Bryan Weed highlighted the proposed Technology Solutions budget which included reduction in contractual services, slight increase in travel and training, telephone increased, data line increased due to establishment of a true enterprise level of connection at the Rec Center, software was reduced due to less maintenance costs, increased in audio visual due to repairs. Capital expenditures included an increase in data processing due to much needed upgrades, mobile management control system and replacement of servers and storage array at the Rec Center. Software decreased as Tyler Technologies was almost complete.

Police Chief Kim Bogart presented the proposed Police Department budgets. Under police supervision, telephone increased due to new in car router system, increase in copier due to new lease. Special purpose equipment increased due to much needed upgrades. Under police support services, full-time wages increased due to moving part-time position to full-time crime scene tech. Licensing and ID materials increased due to information collection licensing fees. Software was increased due to upgrade for records collection and retention. Under community services, increase in automobiles due to purchase of new vehicle since some vehicles are over 100k miles. Under patrol, small tools were increased due to purchase of vehicle perimeter detectors. Funds would mostly be covered by forfeiture funds. Data processing equipment increased due to router upgrades in vehicles. Automobile account was to cover the purchase of two new SUV's due to high mileage. Councilman Murphy asked about overtime wages and Chief Bogart stated that it is better to manage this way than hiring additional officers. It is a reasonable amount if you look over the past that was funded. Councilman Altman asked about off-duty pay rate compared to overtime rate charged. Chief Bogart replied that when an event is planned we know historically what is needed. The pay is for officers who are off-duty. Discussion ensued regarding patrol officer functions during special events and overtime pay for officers versus special event costs. Code Enforcement included an increase in postage due to Municipal Infraction program. Deputy Mayor Starkey reminded city employees to be cognizant that if they see something that is not right to report it to the police. City Manager Manns stated that is a culture that is still being developed. Special Traffic Enforcement included no significant changes.

3 Adjournment

Mayor Marlowe thanked City Manager Manns on her public art presentation at People Places the previous evening. Deputy Mayor Starkey got a report back from the gentlemen who had the food truck behind Ordinance 1 and that he reported he ran out of food. Patrons went to other establishments after the food truck ran out of food. Councilman Altman stated he talked to Gerald Kuss and he stated that he had no issue with the food truck that was there for the night. Mayor Marlowe stated that the owner of the pizza place stated his sales declined during the last event in the park that had food vendors. Mayor Marlowe encouraged NPRMS to have events in the downtown to keep people there for the businesses. Councilman Murphy stated by the time he got there the food truck was already sold out. Mayor Marlowe stated there is another Shop and Sip event this Friday night. There being no further business to consider, upon proper motion, the meeting adjourned at 8:21 p.m.

Approved: \_\_\_\_\_ (date)

\_\_\_\_\_ (signed)

Initialed: \_\_\_\_\_

Judy Meyers, City Clerk