



**MINUTES OF THE CITY COUNCIL WORK SESSION
CITY OF NEW PORT RICHEY**

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS

5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

July 31, 2018

5:00 PM

**ORDER OF
BUSINESS**

1 Call to Order - Roll Call

The meeting was called to order by Mayor Rob Marlowe at 5:00 pm. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Chopper Davis, Councilman Peter Altman and Councilman Matt Murphy.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Police Chief Kim Bogart, Finance Director Crystal Feast, Fire Chief Chris Fitch, Economic Development Director Mario Iezzone, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Elaine Smith and Human Resources Manager Bernie Wharran.

DISCUSSION ITEMS

2 Review of Proposed FY19 Department Budgets - Page 2

City Manager Manns introduced the item to Council. She stated the purpose of this work session was to review the proposed budgets for the Finance Department, Recreation & Aquatics, Fire Department and Public Works for the upcoming fiscal year.

Finance Director Feast highlighted the proposed budget changes for the Finance Department beginning with the accounting and budgeting division. Changes included audit services increased to align the budget with previous years costs. Office supplies increased to align for previous years costs. Books and publications was reduced. Billing and collections division decreased by three percent. Professional services decreased due to going live with utility billing. Credit card charges reduced due to Tyler as well.

Parks and Recreation Director Elaine Smith highlighted the changes in the Recreation & Aquatics budget. The recreation budget changes included a change in personnel positions. Part-time wages increased due to new positions in the Rec Center. Rental equipment increased due to inflatables and concerts. Copier increased for new copier. City sponsored programs increased

due to concerts in Sims Park, River Cleanup and other free events. Concession increased due to food purchases. Prizes and awards increased for trophy purchases. Improvements other than Bldg. increased due to new movie screen for Sims Park, trash cans and benches. Councilman Davis asked about childcare attendance numbers to be included in this week's City Manager's report. Deputy Mayor Starkey asked about feedback about the renovations and Ms. Smith stated they have all be positive. Council then discussed the use of the LED screens in the park. Aquatics budget changes included increase in natural gas to keep the pool heated during the winter months. Improvements other than bldg. included replacement of shades and ADA pool lift.

Chief Chris Fitch highlighted the changes to the Fire Department budget. Fire supervision changes included adding a part-time residential rental coordinator and fire inspector. There was a change from full-time to part-time for residential rental inspector. Contractual services increased due to a change in reporting software. Data lines increased for a new copy machine. Printing and binding increased due to residential rental inspection. Clothing increased for new fire inspector. Firefighting division changes included increase in part-time firefighter hours. There was a slight increase in overtime and overtime for special events. Cleaning allowance increased due to union contract. Travel and training reduced slightly. USAR equipment decreased. Office supplies, bunker gear increased and clothing and apparel decreased. Training supplies increased due to new training system request. Capital request included a new fire truck and replacement of AED's and other equipment. Council then discussed the possibility of providing transport services and the upcoming bond issue.

Public Works Director Robert Rivera highlighted the changes to the Public Works budget. There are a total of twelve funds that cover the department. Street and ROW special purpose increased due to request for stump grinder. Facility maintenance personnel changes included part-time to full-time position. Travel and training, telephone, data lines and office supplies decreased whereas street light fee, stormwater assessment and equipment rental increased.

Deputy Mayor Starkey then talked about the illegal dumping and accumulation of debris. Mr. Rivera stated the intent was for residents to due regular maintenance for their yards not to clear lots and remove trees. There is an award for illegal dumping. A discussion ensued about illegal dumping.

Grounds maintenance street light and stormwater assessment increased. Maintenance and repair vandalism and Pine Hill were eliminated and a line was added for memorial bricks. Chemicals for the splash pad increased. Trucks and trailers increased for new truck replacement.

Water and sewer production had decrease in street light and increase in stormwater assessment.

Water and sewer reclaimed distribution and construction services no operating increases. A discussion ensued about reclaimed water use.

Water and sewer reclaimed water production lab testing increased due to FDEP permit requirements.

Water and sewer pollution control engineering services increased due to discharge permit. Sludge removal, stormwater and street light increased. Truck insurance increased. Permit fees increased for surface water discharge permit.

Water and sewer collection professional services decreased.

Stormwater utility fund increases were due to stormwater, street light and insurance. Proposed revenue is due to fees to be assessed. There is a rollover balance of \$236,120.

Street lighting fund revenue majority from assessments. There is also a highway lighting and

maintenance agreement. The operating budget is based on the rate study that was done. Deputy Mayor Starkey stated there are several streets which have overgrown trees covering the street lights and asked staff to look at a proposal for trimming them since Duke Energy stated they only trim trees on power lines.

3 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 6:28 p.m.

Approved: _____ (date)

_____ (signed)

Initialed: _____

Judy Meyers, City Clerk