



**MINUTES OF THE CITY COUNCIL WORK SESSION
CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**August 9, 2018
5:00 PM**

**ORDER OF
BUSINESS**

1 Call to Order - Roll Call

The meeting was called to order by Mayor Rob Marlowe at 5:05 p.m. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Peter Altman and Councilman Matt Murphy. Councilman Chopper Davis was excused.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Police Chief Kim Bogart, Finance Director Crystal Feast, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Elaine Smith, Development Director George Romagnoli, Technology Solutions Director Bryan Weed and Human Resources Manager Bernie Wharran.

DISCUSSION ITEMS

2 Review of the FY2018/2019-FY2022/2023 Capital Improvement Program - Page 2

City Manager Manns introduced the item to Council. She stated that the purpose of this work session was to review the proposed projects for the Capital Improvement Program budget. The plan is a working blueprint for sustaining and improving the community's infrastructures. City Manager Manns then presented an overview of the Capital Improvement Program and how a Capital Improvement Program works. She then introduced Public Works Director Robert Rivera who presented the proposed projects to Council. The projects presented were as follows:

General Fund Projects

- 2019 RAC Chillers and System Control Replacement
- RAC Restroom/Locker Room upgrades

Deputy Mayor Starkey asked about the sidewalk on River Road and Mr. Rivera stated those improvements are slated to be made. Councilman Altman asked about the balance on the Penny 4

Pasco Ms. Feast stated she has a summary which shows the expenditures for each Penny 4 Pasco funds.

Stormwater Utility Fund

- Misc. Flood Control/Water Quality
- 2017 Hemlock Drive Stormwater Improvements - to include retention area
- 2018 Beach Street Stormwater Improvements

Capital Improvement Fund

- James E. Grey Preserve Phase I Improvements - includes parking lot off of Congress, construction of walking trail and pedestrian bridge
- Tennis Court Improvements - rollover project that includes electrical upgrades for lighting and stormwater issues that will be taken care of.
- Frances Avenue Park improvements - includes restroom replacement for phase I. Next year improvements are replacement shelters, picnic tables, trash cans and benches.

Deputy Mayor asked staff to look at the possibility of a boardwalk dock since it is a riverfront park but access to the river is limited.

- Central Fire Station Relocation - funds for site acquisition, engineering and construction.
- Seawall Stabilization Phase I - a rollover project due to a longer design process than anticipated. Phase I and Phase II will be combined into one project.
- Main Street Bridge Improvements - includes removal of existing benches, hardscape improvements, planters, decorative pavers, upgrades to LED lighting and possible lighting underneath.
- Sims Park Boat Ramp Improvements - includes replacement of restrooms, boat ramp extension, sidewalk improvements, shelter and kiosk replacement
- City Hall Glass Block Project - replacement will begin when all materials are onsite.
- Library Facility Improvements - includes interior painting, lobby upgrades, room and office space. Based on space needs assessment study.
- Orange Lake Restoration Improvements - includes flood gate control, diffuser system, two boardwalks and overlook.
- Parking Lot Improvements - includes reconfiguration for more parking spaces. Ties into the downtown parking implementation study which is slated for 2023.

Mayor Marlowe stated the parking lot behind Richey Suncoast Theatre has blind spot issue coming out onto Nebraska. Deputy Mayor Starkey stated the one parking serious issue is the parking for employees and guests at the Hacienda when it reopens. City Manager Manns stated at this point half of the Gloria Swanson parking lot will be dedicated for the Hacienda. The City is in talks with the County to takeover the parking lot behind the Health Department. Deputy Mayor stated perhaps we should look at more off site parking and a shuttle service for the Hacienda employees. Councilman Altman stated that parking improvements for redevelopment should come out of CRA funds. He stated it is critical to keep the general fund successful. City Manager Manns stated that parking improvements are being funded by Penny 4 Pasco and are allotted for economic development. A discussion then ensued about parking concerns for the Hacienda, Main Street Landings and The Central.

- Wayfinding Project - includes installation of signs. Poles have been ordered for the signs

and fabrication for the signs has been initiated.

- Parking Lot Solar Canopies - includes a feasibility study as part of our green initiative. There are grants available. Need to have analysis done of areas where canopies can be placed and what kind of style to fit in with our architecture.
- Central Avenue Center Median Project - includes improvements between Adams Street and Circle Blvd. to include hardscape, irrigation, sidewalk and lighting.
- Marine Parkway Pedestrian Bridge - includes funds allotted for possible site acquisition.
- Grand Blvd. Multi-Use Path - project will be done in multiple phases. Currently in conceptual phase. Will also include temporary solutions to be utilized to see what works.

Mayor Marlowe asked to coordinate with the County's MPO. Deputy Mayor Starkey stated this project is currently not on the MPO's radar. Councilman Altman asked about the underpass with Port Richey. City Manager Manns stated there is a feasibility study that needs to be conducted first. She has had discussions with their City Manager and he pledged a small amount towards the study.

Water and Sewer Construction Fund

- Fleet Purchasing Warehouse - project includes structural analysis to look at the building's function now and what it will be in the future. Additional storage areas for materials and stormwater upgrades.
- Misc. ROW Irrigation and Expansion - includes expansion of the City's reclaimed water distribution system.
- Orangewood Lakes Utility Acquisition - full details will be presented with the valuation report.
- Potable and Reclaimed Water System Extension - allocation of funds for residents who have wells. This will allow to expand and get into the area to provide water.
- Bulk Meter Backflow Prevention - includes backflow prevention device assembly upgrades
- Potable and Reclaimed Water System Improvements - includes misc. replacement of older water mains.
- Sewer Main and Manhole Rehabilitation Lining - project includes inspection of city gravity sewer mains and manholes structures to detect infiltration/exfiltration points and pipe failures
- 2015/2016 Sewer Utility System Improvements - project bids are due to be received in a few weeks. Project based on Master Plan. Master lift station on Nebraska needs to have flows alleviated. Upgrading lift stations going south.
- 2018/2019 Sewer Utility System Improvements - project includes construction of new sanitary sewer force mains
- Sewer System Extensions - project will provide for services for residents whose septic tanks fail.

Redevelopment Fund

- Hacienda Hotel Restoration - includes the installation of doors and windows. As soon as the grants are closed out then ownership can be transferred.

Street Improvement Fund

- 2017/2018 Street Improvement Project - has been in design and will go to bid October 1st. This project will focus on the City's collector roads such as Gulf Drive (Madison St. to US Hwy 19), Massachusetts Ave. (Grand Blvd. to Anderson St.) and residential streets such as Wyoming Ave., Montana Ave., Tennessee Ave., Azalea Dr., Richey Dr. Char Ln., and a portion of Indiana Ave. (Grand Blvd. to Washington St.
- Traffic Sign Upgrades - includes the continuation of the decorative light fixtures.
- Streetscape Improvements Madison Street - multi-use path project is continuation of approved the previous year's project. Most of the underground work is complete. Sidewalk improvements have begun.
- 2018/2019 Neighborhood Improvement Project - includes traffic analysis of North River Road neighborhood. Surveys are being completed to see how much ROW can be obtained. Sidewalks would be expanded and trees would be planted.
- LED Crosswalk Signage and Lighting - will be located on Madison Street at School Road near Gulf High School.
- Alley Needs Assessment and Criteria Guideline Program - an extension of Pavement Management Plan and will provide a format how residents can improve their alleys, provides maintenance responsibilities and takes into account the alleys where structures have been built.
- 2018/2019 Street Improvement Project - includes asphalt overlays, milling and overlay.

Councilman Altman stated his concerns over the condition of Gulf Drive. Mr. Rivera stated it is a main road and a third entrance into the city. He suggested to continue with the improvements as part of the PMP as the improvements Council has suggested would be multi-year implementation. Estimated \$1.2 million to put utilities underground. ROW is already at its limit.

- Roadway Striping Program - ties into the North Park neighborhood improvements.

3 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 6:50 p.m.

Approved: _____ (date)

_____ (signed)

Initialed: _____

Judy Meyers, City Clerk