

PRE-QUALIFICATION FORM

This document must be completed, notarized and returned to:

KMA Design, Inc
 104 Broadway Street
 Carnegie, PA 15106
 Tel: 412-429-4071
 Fax: 412-429-4074

Business Information:

Business/Firm Name: DB MORRISON, Inc. D/B/A Arete Industries
 Address: 13209 BYRD DR. Odessa, FL 33556
 Phone: 813-926-8500 Fax: 813-926-2691

Type of Firm:

Corporation Years in Business 18
 Partnership Where Incorporated? FLORIDA
 Sole Proprietor When Incorporated? 2/2000

Please list the number of employees in each applicable section:

<u>2</u> Drafting	<u>1</u> Metal Fabrication	<u>3</u> Wood Signs
<u> </u> Acid Etching	<u>2</u> Camera Ready Art	<u>3</u> Plastic Fabrication
<u> </u> Sculpture	<u> </u> Glass Etching	<u>2</u> Heavy Installation
<u> </u> Electric Signs	<u> </u> Fiberglass	<u> </u> Specialty Metals
<u> </u> Commercial Lettering	<u>2</u> Screen Printing	<u> </u> Neon Plant
<u> </u> Cast Metal	<u> </u> Interior Sign Fabrication	<u>3</u> Vinyl Lettering
<u>3</u> Other <u>Spray Painting</u>		

List Key Personnel:

Name	Title	Phone/Extension
<u>DAN MORRISON</u>	<u>V.P. Sales & MKting</u>	<u>813-607-6206</u>
<u>CURTIS SHULL</u>	<u>OPERATIONS MGR.</u>	<u>813-607-6211</u>
<u>Steve Hash</u>	<u>Project MGR.</u>	<u>813-607-6199</u>

Principal Type of Sign Business in YOUR Office:

Sales Brokerage Only	<u> </u> %	Interior	<u>10</u> %
Sales and Installation Only	<u> </u> %	Exterior	<u>80</u> %
Architectural Sign System Manufacturing	<u>90</u> %	Installation	<u>10</u> %
National Account Sign Manufacturing	<u> </u> %	With Own Employees	<u>90</u> %
Silk-screen and other commercial work	<u>10</u> %	Sub-Contract	<u>10</u> %
Other	<u> </u> %		

Service Area: _____

List states in which you are licensed to perform work: Florida - By County

Methods of Operation:

Trade References: See Attached

Dunn & Bradstreet Rating: UNKNOWN

Contractor's Insurance Company(s): Nationwide

Bonding Company: DBL Surety, Inc.

Total Bonding Capacity: _____

Average Construction Cost: _____

Average Turn-around Time: Small: _____ Large: _____

Do you and your subcontractors
Operate under a standard form of
Union rules? Yes No

Company has Affirmative Action? Yes No

Design Services offered on fee
basis? Yes No

Are you interested in custom work? Yes No

Are there any judgements,
claims, or suits pending or
outstanding against you? Yes No

Materials samples provided? Yes No

Maintenance contract available? Yes No

Are you now or have you ever
been involved in any bankruptcy
or reorganization proceedings? Yes No

Electrical Products UL Listed? Yes No

Comply with EPA for proper
disposal of hazardous waste? Yes No

OSHA? Yes No

If any of the answers need explanation, please elaborate in the space provided or on an attached sheet.

Terminated employee due to theft of company policy. Filed OSHA
Complaint. Answered complaint. To date NO OSHA Actions.

Products & Equipment:

List Main Products Used for Interiors: Plastics, Etched Zinc, Etched Magnesium,
Etched Aluminum, Cast Metals (BRONZE & ALUMINUM), HDU

List Main Products Used for Exteriors: Same as above plus: Granite, Wood

List Any Other Products that You Carry: Manufacture site Furnishing using
Recycled Plastics and Exotic HARDWOODS and LAMBOO

In-House Fabricating Capabilities: Stone cutting & Shaping, Sandblasting,
Spray Painting, CNC Routing, Metal Fabrication, Cold Casting

Unique In-House Equipment: CNC Router, Thermal Forming Oven

New Products: _____

Materials and Methods of Specialty: Aluminum Fabrication, Painting, Vinyl Application, Sandblasting, CNC Routing, Furniture Assembly, Recycled Plastics, Aluminum, Stone
References:

Project Name Bentley Village
Address 704 Village Circle, Naples, FL
Owner Vi Living
Design Firm — PRODUCTS DESIGNED IN-HOUSE
Designer —
Phone # John Hoover 312-803-8530

Project Name Carrollwood Village
Address Carrollwood, FL
Owner Carrollwood Village HOA
Design Firm Designed in-house
Designer —
Phone # Van Chandler 813-240-3807

Project Name Tampa Palms Community
Address Tampa, FL
Owner Tampa Palms CDD
Design Firm Hardeman Kempton
Designer Jason Rinard
Phone # 813-258-0066

Project Name Terminal Getaway Spa at Tampa International Airport
Address 4100 George J Bean Pkwy, Tampa, FL
Owner TIA
Design Firm Rick Swisher Architects
Designer Rick Swisher
Phone # 407-644-3003

Work Performed with Own Forces: Yes, Design, Manufacturing, Installation

Largest Architectural Sign System Contracts Recently Completed (Last Four Years or Less): Vi Living at Bentley Village \$405,000

Work in Progress/Construction Cost: \$400,000

Awards and Recognition: Finalist For Florida Companies to Watch Award-2016

Other Organizations and Affiliations: _____

Notarization:

Dated at _____ this _____ day of _____, 20____
Name of Organizations _____
By _____
Title _____
Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public

00-30-00 PROCUREMENT FORMS AND SUPPLEMENTS

00-30-01 BID FORM - UNIT PRICE (SINGLE PRIME CONTRACT)

NOTE TO BIDDER: Use **BLACK** ink for completing this Proposal form.

To: City of New Port Richey, City Clerk's Office

Address: 5919 Main Street
New Port Richey, FL 34652

Project Title: 2017-WAYFINDING SIGNAGE PROJECT

Bid No. ITB 18-008

Owner's Project No. 1510.04

Bidder's person to contact for additional information on this Proposal:

Name: Anthony J. Concolino

Telephone: (412) 429-4071

Email: ajc@thekmagroup.com

Bidder's Declaration and Understanding

The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Proposal is made without any connection of collusion with any person submitting another Proposal on this Contract.

The Bidder further agrees that he has exercised his own judgment regarding the interpretation of subsurface information and has utilized all data which he believes pertinent from the Design Consultant, Owner, and other sources in arriving at his conclusions.

The Bidder understands and agrees that if a Contract is awarded, the Owner may elect to award all schedules under one Contract, separately, or in any combination that best serves the interests of the Owner.

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The Bidder further declares that he has carefully examined the Contract Documents for the construction of the project, that he has personally inspected the site, that he has satisfied himself as to the quantities involved, including materials and equipment, and conditions of work involved, including the fact that the description of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the Contract Documents, and that this Proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Proposal.

CONTRACT EXECUTION AND BONDS

The Bidder agrees that if this Proposal is accepted, he will, within 15 days, not including Sundays and legal holidays, after notice of award, sign the Contract in the form annexed hereto, and will at that time, deliver to the Owner the Performance Bond and Payment Bond required herein, and will, to the extent of his Proposal, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete all work as specified or indicated in the Contract Documents.

CERTIFICATES OF INSURANCE

The Bidder further agrees to furnish the Owner, before Contract execution, the certificates of insurance as specified in these Documents.

START OF CONSTRUCTION AND CONTRACT COMPLETION TIME

The Bidder further agrees to begin work within 10 calendar days after the date of the Notice to Proceed and to complete the construction, in all respects, within the number of calendar days, after the date of the Notice to Proceed, indicated herein. The Contractor shall also comply with specific completion dates and sequences indicated elsewhere in the Contract Documents.

LIQUIDATED DAMAGES

In the event the Bidder is awarded the Contract and shall fail to complete the work within the time limit, extended time limit or completion dates agreed upon, as more particularly set forth in the Contract Documents, liquidated damages shall be paid to the Owner at the rate of **\$1000** per day for all work awarded under one contract until the work shall have been satisfactorily completed as provided by the Contract Documents. Sundays and legal holidays shall be excluded in determining days in default.

ADDENDA

The Bidder hereby acknowledges that he has received Addenda No.'s 1 , 2 , 3 , _____, _____, Bidder shall insert No. of each Addendum received) and agrees that all addenda issued are hereby made part of the Contract Documents, and the Bidder further agrees that his Proposal(s) includes all impacts resulting from said addenda.

SALES AND USE TAXES

The City of New Port Richey is tax exempt.

The Bidder agrees that all federal, state, and local sales, and use taxes are excluded from the stated bid prices for the work.

NAMED MATERIALS AND MANUFACTURERS

In the space provided in this bid form, the Bidder shall list as part of the bid the material and manufacturer to be utilized, if successful. Failure to list this information shall be cause for rejection of Bid.

DRUG-FREE WORKPLACE CERTIFICATION

In the case of tie bids, preference must be given to Bidders submitting a certification with their bid certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. The attached certification is provided for this purpose.

UNIT PRICE WORK


Bidder shall list material and manufacturer to be utilized in the space provided. Failure to list this information may be cause for rejection of Bid.

Unit price bid items:

MUST BE FILLED OUT FOR UNIT COST AND TOTALS FOR EACH ITEM:

**EXHIBIT-A UNIT PRICE
BASE BID**

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	MOB/DEMOB	1	LS	\$7,500	\$7,500
2	10' Pole Mounted Directional (2)	40	EA	\$3,296	\$131,849
3	DOT Approved Directional (2.1)	2	EA	\$6,873	\$13,745

4	8' Pole Mounted Directional (3.1)	7	EA	\$3,318	\$23,227
5	Secondary Entrance Sign (4)	9	EA	\$3,683	\$33,151
6	Main Entrance Monument Sign (5)	4	EA	\$11,912	\$47,650
7	Park Kiosk (6)	3	EA	\$5,830	\$17,489
8	Park Entrance Sign (7)	9	EA	\$5,042	\$45,380
9	Financial Grant Sign (8)	1	EA	\$5,294	\$5,294
10	Restroom (11)	2	EA	\$813	\$1,626
11	Meadows Dog Park (12)	1	EA	\$4,034	\$4,034
12	Prohibit Sign (13)	1	EA	\$1,995	\$1,995
13	Pole Mounted 2-Panel Sign (14)	9	EA	\$3,232	\$29,088
14	Parking ID Sign (15)	3	EA	\$1,045	\$3,136
15	Monument LED Sign (16)	2	EA	\$36,454	\$72,908
16	Monument Sign (17)	2	EA	\$13,691	\$27,382
17	City Hall Cut-Out Letters (18)	1	Set	\$3,935	\$3,935
18	Library Cut-Out Letters (19)	1	Set	\$4,036	\$4,036
19	Demo / Restoration / Clearing (Estimated 70 qty U-Channel direct bury posts, 10 qty Foundations)	80	EA	\$150	\$12,000
20	Inlet Protection	20	EA	\$60	\$1,200
21	ALLOWANCE AMOUNT (to be used at City of New Port Richey's discretion)	1	LS	\$30,000.00	\$30,000.00
			TOTAL AMOUNT OF BASE BID		\$516,625

**EXHIBIT-B UNIT PRICE
ADD ALTERNATES**

ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	Sign Type 6 with Printed Backer (\$1,800.00 ALLOWANCE)	1	EA	\$6,192	\$6,192
2	Additional Sign Type 17 (\$900.00 ALLOWANCE)	3	EA	\$13,691	\$41,073

ADDITIONAL NOTES:

1. Mobilization/Demobilization Lump Sum shall also include Project Sign, MOT and Pre-Construction Video.
2. Contract time for this WORK 180 Calendar Days.

TOTAL BASE BID (LUMP SUM, UNIT PRICE, ALLOWANCE ITEMS):

\$ 516,625

Dollars

Five Hundred Sixteen Thousand Six Hundred Twenty five
(Amount in Words)

TIME OF COMPLETION **180** CALENDAR DAYS

AWARD

Award of the contract will be based on the lowest base bid amount, in conjunction with other applicable portions of these contract documents.

00-30-02 LIST OF SUBCONTRACTORS AND MAJOR MANUFACTURERS

The Following are Subcontractors to be employed by the Contractor and the approximate percentage of the total work to be performed by each.

Name and Address	Description of Work	Estimated % of Total Contract
Centerline Graphics	Printed Vinyl	10%
Matthews International	Dimensional Letters & Plaques	10%
Optec Displays, Inc	LED message signs	5%
All Trades Historical Restoration, LLC/Moisture & Masonry	Foundations/Demo	10%

00-30-03 MATERIALS AND EQUIPMENT:

Listed below is the Manufacturer's Names of all of the Major items of Materials and Equipment to be furnished:

Name and Address	Material/Equipment Furnished
Aluminum	
Eastern Metals Supply	3600 23rd Avenue South Lake Worth, FL 33461
American Metals Supply	9105 Sabal Industrial Blvd. Tampa, FL 33619
Digital Led Sign	
Optec Displays, Inc.	1700 S. Desoto Place, Ontario, CA 91761
Acrylic Logo	
Florida Centerline	1709 West Lemon St Tampa, FL 33606
Hardware	
Albany County Fasteners	201 Hartle Street Suite E, Sayreville, NJ 08872
A-Derrick, Inc.	4922 Distribution Dr Tampa, FL 33605
Break Away Assembly	
Ozark Distributions	591 Glendale Ave Greenville, AL 36037
Etched Zinc Plaques	
American Legacy	2197 Irvindale Drive Atlanta, GA 30341
Bases/Finials	
Brandon Industries	1601 W. Wilmeth Rd. Mckinny, TX 75069
Weldon Industries	4914 Joanne Kearney Blvd Tampa, FL 33619
Cast Letters	
Matthews Int'l Corp.	2 North Shore Center Pittsburgh, PA 15212
Brick Laying /Demo	
Moisture & Masonry Maintenance, LLC	1731 North Oregon Circle Tampa, FL 33612
Display Board	
George Patton Associates, Inc.	81 Commerce Drive Fall River, MA 02720
Screen Printing	
Universal Screen Graphics	4897 W. Waters Ave. Suite H. Tampa, FL 33634

00-30-04 BIDDER INFORMATION

The name of the Bidder submitting this Proposal is:

D/B/A ARETE INDUSTRIES

DG MORRISON, INC. doing

business at 13209 BYRD DR. Odessa, FL 33556
Street Address City State Zip

which is the address to which all communications concerned with the Proposal and with the Contract shall be sent.

The names of the principal officers of the corporation submitting this Proposal, or of the partnership, or of all persons interested in this Proposal as principals are as follows:

DON MORRISON - PRESIDENT

DAN MORRISON - VICE PRESIDENT

If Corporation

IN WITNESS WHEREOF the undersigned corporation has caused this instrument to be executed and its

seal affixed by its duly authorized officers this 19th day of December, 2017.

(SEAL)

DG MORRISON, INC. DBIA Acete
Name of Corporation Industries

FLORIDA
State of Incorporation

Dan Morrison
By

DAN MORRISON
Typed/Printed Name

VICE PRESIDENT
Title

Attest Sue Morrison
Secretary

CC0321840313
License Number

813-865-0208
Telephone Number

59-3621068
Federal I.D. Number

00-40-00 BID SECURITY FORMS
00-40-01 BID SECURITY FORM (FLORIDA BID BOND)

BOND NO. Bid

AMOUNT: \$ 5% of amount bid, penal sum not to exceed \$28,750.00

KNOW ALL MEN BY THESE PRESENTS, that DGMorrison, Inc. d/b/a Arete Industries

hereinafter called the PRINCIPAL, and American Southern Insurance Company

a corporation duly organized under the laws of the State of Kansas, having its principal place of business at

365 Northridge Road, Ste 400, Atlanta, GA 30350 in the State of Georgia

and authorized to do business in the State of Florida, as SURETY, are held and firmly bound unto the City of New Port Richey of the State of Florida, represented by its Council, hereinafter called the OBLIGEE, in

* Five Percent of Amount Bid, Penal Sum Not to Exceed Twenty Eight Thousand, Seven Hundred Fifty & 00/100 the sum of * DOLLARS (\$ 5% of amt bid, not to exceed \$28,750.00), for

the payment of which we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS BOND IS SUCH THAT:

~~WHEREAS,~~ the PRINCIPAL contemplates submitting or has submitted a bid to the City of New Port Richey for the furnishing of all labor, materials (except those to be specifically furnished by the Owner), equipment, machinery, tools, apparatus, means of transportation for, and the performance of the work covered in the Proposal and the detailed Drawings and Specifications, entitled:

2017-Wayfinding Signage Project

WHEREAS, it was a condition precedent to the submission of said bid that a cashier's check, certified check, or bid bond in the amount of 5 percent of the base bid be submitted with said bid as a guarantee that the Bidder would, if awarded the Contract, enter into a written Contract with the Owner for the performance of said Contract, within 30 consecutive calendar days after written notice having been given of the award of the Contract.

NOW, THEREFORE, the conditions of this obligation are such that if the PRINCIPAL within 30 consecutive calendar days after written notice of such acceptance, enters into a written Contract with the City of New Port Richey and furnishes the Performance and Payment Bonds, each in an amount equal to 100 percent of the base bid, satisfactory to the Owner, then this obligation shall be void; otherwise the sum herein stated shall be due and payable to the City of New Port Richey and the Surety herein agrees to pay said immediately upon demand of the stated bond penalty in good and lawful money of the United States of America, as liquidated damages for failure there of said PRINCIPAL.

Signed and sealed this 20th day of December, 2017.

DGMorrison, Inc. d/b/a Arete Industries

PRINCIPAL

By

Donald Morrison CEO

Typed Name & Title

American Southern Insurance Company

SURETY

By - (Attorney-In-Fact)

Jason S. Centrella, Attorney in Fact & FL Licensed Agent

Typed Name & Title



AMERICAN SOUTHERN INSURANCE COMPANY

Home Office: 3715 Northside Parkway, NW
Suite 4-800
Atlanta, Georgia 30327

Mailing Address: P. O. Box 723030
Atlanta, GA 31139-0030

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Stefan E. Tauger of Parker, Colorado; Scott E. Stoltzner of Hoover, Alabama; Arthur S. Johnson of Atlanta, Georgia; Andrew C. Hearer of Atlanta, Georgia; Jeffery L. Booth of Blacklick, Ohio; James E. Feldner of West Lake, Ohio; Patricia E. Martin of Lutz, Florida; David R. Brett of Columbia, South Carolina; Tirrell L. Moore of Monroe, North Carolina; Melanie J. Stokes of Atlanta, Georgia; Jason S. Centrella of Jacksonville, Florida; Michael K. Thompson of Atlanta, Georgia; Michael J. Brown of Cumming, Georgia; or Kelley E.M. Nys of Decatur, Georgia, EACH as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (one million dollars), including but not limited to consents of surety for the release of retained percentages and/or final estimates on construction contracts or similar authority requested by the Department of Transportation, State of Florida; and the execution of such undertakings, bonds, recognizances and other surety obligations, in pursuance of the presents, shall be as binding upon the Company as if they had been duly signed by the President and attested by the Secretary of the Company in their own proper persons.


This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 15th day of December, 2016.

Attest: 
Gail A. Lee, Secretary

By: American Southern Insurance Company

Scott G. Thompson, President

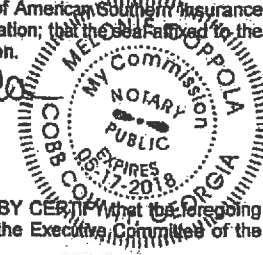
STATE OF GEORGIA
SS:

COUNTY OF FULTON

On this 15th day of December, 2016, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

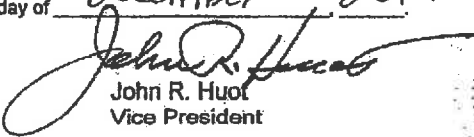
STATE OF GEORGIA
SS:
COUNTY OF FULTON

Melanie A. Coppola
Notary Public, State of Georgia
Qualified in Cobb County
Commission Expires May 17, 2018



I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 20th day of December, 2017


John R. Huot
Vice President

Power No. 42393

00-40-02 NONCOLLUSION AFFIDAVIT

STATE OF Florida

) SS

COUNTY OF Pasco

Florida, Pasco County, being first duly sworn deposes and says that:

1. He/she is the Vice President of Arete Industries, the Bidder that has submitted the attached Bid;

2. He/she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

3. Such bid is genuine and is not a collusive or sham Bid;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affidavit, have in any way, colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid price or the Bid price in any other bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the bidder or any other of its agents, representatives, owners, employees or parties in interest, including his affidavit.

By [Signature]

Sworn and subscribed to before me this 19th day of December, 2017

in the State of Florida, County of Pasco

Leah Marie Massie
Notary Public

My Commission Expires: March 20, 2020



00-40-03 PUBLIC ENTITY CRIMES STATEMENT
SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. his sworn statement is submitted with Bid, Proposal or Contract No. ITB-18-008^T

For: 2017-Wayfinding Signage Project

This sworn statement is submitted by Arete Industries
(name or entity, submitting sworn statement)

whose business address is 13209 Byrd DR,
Odessa, FL 33556

and

(if applicable) its Federal Employer Identification Number (FEIN) is
59-3621068.

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____)

3. My name is Dan Morrison and my relationship to the

(Please print name of individual signing)

entity named above is: Vice President

4. I understand that a "public entity crime" as defined in Paragraph 287.133(l)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(l)(b) Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(l)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime: or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in other person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(l)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 AND (Please indicate which additional statement applies.)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

00-40-04 - DRUG FREE WORKPLACE CERTIFICATION

Florida Statutes on Drug-Free Workplace Programs:

In case of tie bids, preference must be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section 287.087, Florida Statutes. The drug free certification form below must be signed and returned with your bid.

DRUG-FREE WORKPLACE CERTIFICATION

In order to have a drug-free workplace program, a business shall:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in the first paragraph.

In the statement specified in the first paragraph, notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

VENDOR NAME: Arete Industries BID NO: ITB-18-008

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Vendor's Signature

STATE OF: Florida

COUNTY OF: Pasco

PERSONALLY APPEARED BEFORE ME, the undersigned authority, DAN MORRISON

who, after first being sworn by me, affixed his/her signature in the space provided above on this 19th day

of December, 20 17.

Leah Marie Massie

Notary Public

March 30, 2020

My commission expires



(Affix Seal)

00-50-00 CONTRACTING FORMS AND SUPPLEMENTS

00-50-01 - AGREEMENT FORM – UNIT PRICE (SINGLE PRIME CONTRACT)

THIS AGREEMENT is dated as of the 19th day of Dec. in the year 20 17 by and between the City of New Port Richey (hereinafter called OWNER) and Arete Industries (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in all consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. - WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

2017-Wayfinding Signage Project

ARTICLE 2. DESIGN CONSULTANT or OWNER

The Project has been designed by:

KMA Design

who is hereinafter called DESIGN CONSULTANT and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned by OWNER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. - CONTRACT TIME

3.1. The Contractor shall commence the work to be performed under this Agreement within ten (10) days after the date specified for the commencement of the work in the Notice to Proceed and shall complete all work hereafter as follows:

3.1.1. Where specified, portions of the project, as described in this document, shall be complete by the dates and/or times indicated.

3.1.2. The Contractor shall perform the Base Bid Work and Alternate Bid Work to achieve Final Completion within 180 days from the date when the Contract Time commences to run.

3.2. Liquidated Damages.

3.2.1. OWNER and CONTRACTOR recognizes that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times, or by the dates, specified in paragraph 3.1.1 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER One thousand dollars (\$1,000.00) for each day that expires after the time specified in paragraph 3.1.1 for Substantial Completion.

3.2.2. OWNER and CONTRACTOR recognizes that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times, or by the dates, specified in paragraph 3.1.2 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER One thousand dollars (\$1,000.00) for each day that expires after the time specified in paragraph 3.1.2 for Final Completion.

ARTICLE 4. - CONTRACT PRICE

4.1. OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents in current funds as follows:

Five Hundred Sixteen Thousand Six Hundred Twenty five Dollars _____

(Amount in words)

\$ 516,625 _____

(Amount in figures)

ARTICLE 5. - PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with the Contract Documents. Applications for Payment will be processed by DESIGN CONSULTANT or OWNER as provided in these documents.

5.1. Progress Payments. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by DESIGN CONSULTANT or OWNER, on or about the 30th day of each month during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the schedule of values established.

5.1.1. Prior to Substantial Completion, retainage will be held in an amount indicated below:

Up to 50% complete the retainage held will be 10% of "Total Earned to Date".

Above 50% complete the total retainage may be reduced to between 10% and 5% of the Total "Contract Price" at the discretion of the Owner, if satisfactory progress is maintained, based on original progress schedule submitted. Otherwise, the retainage held will be 10% of "Total Earned to Date" until Final Acceptance. Retainage reduction below 10% of the "Total Earned to Date" will be accomplished by ceasing withhold additional amounts from progress payments beyond 50% complete.

5.1.2. Upon Substantial Completion, in an amount sufficient to increase total payments to CONTRACTOR to 95% of the Contract Price, less such amounts as DESIGN CONSULTANT shall determine, or OWNER may withhold.

5.2. Final Payment. Upon final completion and acceptance of the Work, the OWNER shall pay the remainder of the Contract Price as recommended by DESIGN CONSULTANT or OWNER.

ARTICLE 6. - CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

6.1. CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

6.2. CONTRACTOR has studied carefully all reports of explorations and tests of subsurface conditions and drawings of physical conditions which are identified in this document and accepts the determination of the technical data contained in such reports and drawings upon which CONTRACTOR is entitled to reply.

6.3. CONTRACTOR has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports, and studies which pertain to the subsurface or physical conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the Work as CONTRACTOR considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents and no additional examinations, investigations, explorations, tests, reports, studies or similar information or data are or will be required by CONTRACTOR for such purposes.

6.4. CONTRACTOR has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said Underground Facilities are or will be required by CONTRACTOR in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.

6.5. CONTRACTOR has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.

6.6. CONTRACTOR has given DESIGN CONSULTANT or OWNER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by DESIGN CONSULTANT or OWNER is acceptable to CONTRACTOR.

ARTICLE 7. - CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the

Work consists of the following: _____

7.1. This Agreement.

7.2. Exhibits to this Agreement.

7.3. Performance and other Bonds.

7.4. Notice of Award.

7.5. Drawings bearing the title **2017-Wayfinding Signage Project** as listed in table of contents thereof.
Construction Documents Dated 11.18.2017

7.6. Drawings, consisting of sheets bearing the following general titles in association with BASE BID:

Sheet no.	Description
00	COVER SHEET
GN1	GENERAL NOTES
GN2	BREAKAWAY SUPPORT SYSTEM
GN3	BREAKAWAY SUPPORT SYSTEM
GN4	BRICK VENEER
GN5	MESSAGE CENTER
GN6	FDOT DESIGN STANDARDS
GN7	FDOT DESIGN STANDARDS
GN8	KIOSK DISPLAY
GN9	SIGN TYPE LIST
01	POLE MOUNTED DIRECTIONAL (10 FOOT)
01.2	POLE MOUNTED DIRECTIONAL (8 FOOT)
02	POLE MOUNTED DIRECTIONAL (DOUBLE PANEL)
03	DOT DIRECTIONALS
04	POLE MOUNTED ENTRANCE
05	GROUND MOUNTED ENTRANCE
05.1	GROUND MOUNTED ENTRANCE
05.2	MEDALLION DETAIL
06	KIOSK
07	PARK ENTRANCE IDENTIFICATION
08	FINANCIAL GRANT
09	MEADOWS DOG PARK
10	PROHIBIT
11	RESTROOM
12	PARKING IDENTIFICATION
13	LED (CITY HALL)
14	LED (PUBLIC LIBRARY)
15	LED (RECREATION & AQUATIC CENTER) - Not in Scope
16	LED (SENIOR CENTER)
17	FIRE STATION #1
18	POLICE STATION
19	PUBLIC WORKS
20	FIRE STATION #2
21	SENIOR CENTER
22	CUT-OUT LETTERS (CITY HALL)
23	CUT-OUT LETTERS (LIBRARY)

7.7. Drawings, consisting of sheets bearing the following general titles in association with LOCATION PLANS:

Sheet

no.	Description
LP1	LOCATION PLAN NORTH
LP2	LOCATION PLAN CENTRAL
LP3	LOCATION PLAN SOUTH

7.8. Addenda numbers 1 to 3, inclusive.

7.9. CONTRACTOR's Bid (pages 11 to 58 , inclusive).

7.10. Documents submitted by CONTRACTOR prior to Notice of Award (pages 2 to 6 inclusive).

7.11. The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents.

7.12. The documents listed in paragraphs 7.2 et seq. above are attached to this Agreement (except as expressly noted otherwise above).

There are no Contract Documents other than those listed above in this Article 7.

ARTICLE 8. - MISCELLANEOUS

8.1. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without written consent of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

8.2. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns, legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

ARTICLE 9. OTHER PROVISIONS

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR or to DESIGN CONSULTANT. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or by DESIGN CONSULTANT on their behalf.

This Agreement will be effective on _____, 20_____.

_____ City of New Port Richey _____

_____	<i>Arete Industries</i>
OWNER	CONTRACTOR
_____	<i>13209 Byrd Dr., Odessa, FL 33556</i>

By _____	<i>[Signature]</i>	VICE PRESIDENT
----------	--------------------	----------------

_____	<i>DAN MORRISON/Vice President</i>
Typed/Printed Name & Title	Typed/Printed Name & Title

[CORPORATE SEAL] _____	[CORPORATE SEAL] <i>Sara Morrison</i>
------------------------	---------------------------------------

_____	<i>Secretary</i>
Attest - Title	Attest - Title

Approved as to form and legality: _____

Attorney Date

OWNER
Address for giving notices

CONTRACTOR
Address for giving notices

<u>City of New Port Richey</u>	<i>13209 Byrd Dr.</i>
<u>5919 Main Street</u>	<i>Odessa, FL 33556</i>

New Port Richey, FL 34652

(If OWNER is a public body,
attach evidence of authority
to sign and resolution or
other documents authorizing
execution

License No. CC0321840313

Agent for service of process:

of _____ Agreement.)

(If CONTRACTOR is a corporation, attach evidence of authority to sign.)

State of Florida



Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of DGMORRISON, INC., a Florida corporation, filed on January 25, 2000, as shown by the records of this office.

The document number of this corporation is P00000007808.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capitol, this the
Twenty-fifth day of January, 2000



CR2EO22 (1-99)

Katherine Harris

Katherine Harris
Secretary of State

ARTICLES OF INCORPORATION
In compliance with Chapter 607, F.S., Florida Profit

ARTICLE I NAME

The name of the corporation shall be:

DG Morrison, Inc.,

ARTICLE II PRINCIPLE OFFICE

The principle place of business/mailling address is:

*13209 BYRD DRIVE
ODESSA, FL 33556-5307*

ARTICLE III SHARES

The number of shares of stock is:

1000

ARTICLE IV OFFICERS/DIRECTORS (OPTIONAL)

The name(s) and address(es):

*DONALD MORRISON
PRESIDENT
3803 PRESERVE CT #206
TAMPA, FL 33624*

ARTICLE V REGISTERED AGENT

The name and Florida street address of the registered agent is:

*DONALD MORRISON
3803 PRESERVE CT. #206
TAMPA, FL 33624*

ARTICLE VI INCORPORATOR

The name and address of the Incorporator is:

*DONALD MORRISON
3803 PRESERVE CT. #206
TAMPA, FL 33624*

I hereby accept the appointment as Registered Agent & agree to act in this capacity.

Donald Morrison Donald Morrison 1/21/00
Signature/Registered Agent Date

Donald Morrison Donald Morrison 1/21/00
Signature/Incorporator Date

00 JAN 25 AM 10:53
SECRETARY OF STATE
TALLAHASSEE, FLORIDA

FILED

00-60-00 PROJECT FORMS

00-60-01 PERFORMANCE BOND FORM

BOND NO. BID
AMOUNT 5% of Amount Bid, Penalsum Not to exceed \$ 28,750.00

KNOW ALL MEN BY THESE PRESENTS, that DGMORRISON, Inc. DBA Acrete Industries
(contractor)
of 13209 Byrd Dr., Odessa, FL 33556
(contractor's address)

hereinafter called the CONTRACTOR (Principal), and American Southern Insurance Company,
(surety)
of 365 Northridge Rd, Suite 400, Atlanta, GA 30350
(surety's address)

a corporation duly organized and existing under and by virtue of the laws of the State of ~~Georgia~~ Kansas
hereinafter called the SURETY, and authorized to transact business within the State of Florida, as SURETY, are held and firmly bound unto the City of New Port Richey as OWNER (obligee),
in the sum of Twenty eight thousand seven hundred fifty ⁰⁰/₁₀₀ DOLLARS
(\$5% of Amt. Bid Not to exceed \$ 28,750.00).

lawful money of the United States of America, for the payment of which, well and truly be made to the OWNER, the CONTRACTOR and the SURETY bind themselves and each of their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents as follows:

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT:

WHEREAS, the CONTRACTOR has executed and entered into a certain Contract hereto attached, with the OWNER, dated Dec. 19, 20 17, to furnish at his own cost, charges, and expense all the necessary materials, equipment, and/or labor in strict and express accordance with said Contract and the Plans, Drawings, and Specifications prepared by the Owner or Design Consultant, all of which is made a part of said Contract by certain terms and conditions in said Contract more particularly mentioned, which Contract, consisting of the various Contract Documents specifically mentioned herein and relative thereto, is made a part of this Bond as fully and completely as if said Contract Documents were set forth herein;

NOW THEREFORE, the conditions of this obligation are such that if the above bounden CONTRACTOR shall in all respects comply with the terms and conditions of said Contract and his obligation thereunder, including the Contract Documents (which include the Plans, Drawings, Specifications, and conditions as prepared by said Design Consultant, the Contractor's bids accepted by the above Owner, the Bid and Contract Performance and Payment Bonds, and all Addenda, if any, issued prior to the opening of bids),

and shall indemnify and save harmless the above Owner, Owner's Agent, or Agent's employees against and from all costs, expenses, damages, attorney's fees, including appellate proceedings, injury, or loss to which said Owner may be subject by reason of any wrongdoing, misconduct, want of care or skill, negligence, failure to petition within the prescribed time, or default, including patent infringements, on the part of said CONTRACTOR, his agents or employees, in the execution or performance of said Contract; then this obligation shall be void; otherwise, to remain in full force and effect for the term of said Contract, including any and all guarantee periods as specifically mentioned in said Contract Documents;

AND, the said Surety for value received, hereby stipulates and agrees that no change involving any extension of time, or addition to the terms of the Contract or to the work to be performed, or materials to be furnished thereunder, or in the Plans, Drawings, and Specifications accompanying the said Contract shall affect said obligation of said Surety on this Bond, and the said Surety does hereby waive notice of any such changes, extension of time, alterations, or additions of the terms of the Contract, or to the work, or to the Drawings and Specifications. Claimant shall give written notice to the Contractor and to the Surety as required by Florida Statutes, Section 255.05 or Section 713.23. Any actions against the Contractor or the Surety shall be brought within the time specified by Section 255.05 or Section 713.23.

IN WITNESS WHEREOF, the above parties bounded together have executed this instrument this 19 day of December, 2017, the name and corporate seal of each corporate party being hereto affixed and those presents duly signed by its undersigned representative, pursuant to authority of its governing body.

CONTRACTOR _____
By _____ (Seal)

Typed/Printed Name & Title

Attest

SURETY _____
By _____

Typed/Printed Name & Title

Attest

APPROVED AS TO FORM: _____, 20____

City Attorney

Typed/Printed Name & Title

AMERICAN SOUTHERN INSURANCE COMPANY

Home Office: 3715 Northside Parkway, NW
Suite 4-800
Atlanta, Georgia 30327

Mailing Address: P. O. Box 723030
Atlanta, GA 31139-0030

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Stefan E. Tauger of Parker, Colorado; Scott E. Stoltzner of Hoover, Alabama; Arthur S. Johnson of Atlanta, Georgia; Andrew C. Heaner of Atlanta, Georgia; Jeffery L. Booth of Blacklick, Ohio; James E. Feldner of West Lake, Ohio; Patricia E. Martin of Lutz, Florida; David R. Brett of Columbia, South Carolina; Tirrell L. Moore of Monroe, North Carolina; Melanie J. Stokes of Atlanta, Georgia; Jason S. Centrella of Jacksonville, Florida; Michael K. Thompson of Atlanta, Georgia; Michael J. Brown of Cumming, Georgia; or Kelley E.M. Nys of Decatur, Georgia, EACH as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (one million dollars), including but not limited to consents of surety for the release of retained percentages and/or final estimates on construction contracts or similar authority requested by the Department of Transportation, State of Florida; and the execution of such undertakings, bonds, recognizances and other surety obligations, in pursuance of the presents, shall be as binding upon the Company as if they had been duly signed by the President and attested by the Secretary of the Company in their own proper persons.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 15th day of December, 2016.

Attest: Gail A. Lee, Secretary

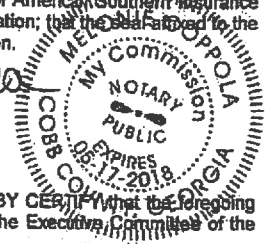
By: Scott G. Thompson, President

STATE OF GEORGIA
SS:
COUNTY OF FULTON

On this 15th day of December, 2016, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

STATE OF GEORGIA
SS:
COUNTY OF FULTON

Melanie A. Coppola
Notary Public, State of Georgia
Qualified in Cobb County
Commission Expires May 17, 2018



I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 20th day of December, 2017

John R. Huot
Vice President

Power No. 42393

00-60-02 PAYMENT BOND FORM

BOND NO. Bid
AMOUNT \$ 5% of Amount Bid, penal sum not to exceed \$28,750.00

KNOW ALL MEN BY THESE PRESENTS, that DG MORRISON, INC. D/B/A Arête Industries
(contractor)
of 13209 Byrd Dr, Odessa, FL 33556
(contractor's address)

hereinafter called the CONTRACTOR (Principal), and American Southern Insurance Company
(surety)
of 365 Northridge Rd, Suite 400, Atlanta, GA 30350
(surety's address)

a corporation duly organized and existing under and by virtue of the laws of the State of ~~Georgia~~ Kansas
hereinafter called the SURETY, and authorized to transact business within the State of Florida, as
SURETY, are held and firmly bound unto the City of New Port Richey as OWNER (obligee), in the sum
of Twentyeight thousand Seven hundred 28,750.00 lawful money of the United States of
America, for the payment of which, well and truly be made to the OWNER, the CONTRACTOR and the
SURETY bind themselves and each of their heirs, executors, administrators, successors, and assigns,
jointly and severally, firmly by these presents as follows:

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT:

WHEREAS, the CONTRACTOR has executed and entered into a certain Contract hereto attached, with
the OWNER, dated Dec. 19, 20 17, to furnish at his own cost, charges, and expense all
the necessary materials, equipment, and/or labor in strict and express accordance with said Contract
and the Plans, Drawings, and Specifications prepared by the OWNER or DESIGN CONSULTANT all of
which is made a part of said Contract by certain terms and conditions in said Contract more particularly
mentioned, which Contract, consisting of the various Contract Documents specifically mentioned herein
and relative thereto, is made a part of this Bond as fully and completely as if said Contract Documents
were set forth herein;

NOW THEREFORE, the conditions of this obligation are such that if the above bounden CONTRACTOR
shall in all respects comply with the terms and conditions of said Contract and his obligation
thereunder, including the Contract Documents (which include the Plans, Drawings, Specifications, and
conditions as prepared by said DESIGN CONSULTANT, the CONTRACTOR's bid as accepted by the above
Owner, the Bid and Contract Performance and Payment Bonds, and all Addenda, if any, issued prior to
the opening of bids), and further that if said CONTRACTOR shall promptly make payments to all person
supplying materials, equipment, and/or labor used directly or indirectly by said CONTRACTOR or
subcontractors in the prosecution of the work provided for in said Contract in

accordance with Florida Statutes, Section 255.05 or Section 713.23; then this obligation shall be void; otherwise, to remain in full force and effect for the term of said Contract, including any and all guarantee periods as specifically mentioned in said Contract Documents; AND, the said SURETY for value received, hereby stipulates and agrees that no change involving any extension of time, or addition to the terms of the Contract or to the work to be performed, or materials to be furnished thereunder, or in the Plans, Drawings, and Specifications accompanying the said Contract shall affect said obligation of said Surety on this Bond, and the said Surety does hereby waive notice of any such changes, extension of time, alterations, or additions of the terms of the Contract, or to the work, or to the Drawings and Specifications. Claimant shall give written notice to the CONTRACTOR and to the SURETY as required by Florida Statutes, Section 255.05 or Section 713.23. Any actions against the Contractor or the SURETY shall be brought within the time specified by Section 255.05 or Section 713.23.

IN WITNESS WHEREOF, the above parties bounded together have executed this instrument this _____ day of _____, 20____, the name and corporate seal of each corporate party being hereto affixed and those presents duly signed by its undersigned representative, pursuant to authority of its governing body.

CONTRACTOR _____

By _____ (Seal)

Typed/Printed Name & Title

Attest

SURETY _____

By _____

Typed/Printed Name & Title

Attest

APPROVED AS TO FORM: _____, 20_____

City Attorney

Typed/Printed Name & Title

AMERICAN SOUTHERN INSURANCE COMPANY

Home Office: 3715 Northside Parkway, NW
Suite 4-800
Atlanta, Georgia 30327

Mailing Address: P. O. Box 723030
Atlanta, GA 31139-0030

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Stefan E. Tauger of Parker, Colorado; Scott E. Stoltzner of Hoover, Alabama; Arthur S. Johnson of Atlanta, Georgia; Andrew C. Heaner of Atlanta, Georgia; Jeffery L. Booth of Blacklick, Ohio; James E. Feldner of West Lake, Ohio; Patricia E. Martin of Lutz, Florida; David R. Brett of Columbia, South Carolina; Tirrell L. Moore of Monroe, North Carolina; Melanie J. Stokes of Atlanta, Georgia; Jason S. Centrella of Jacksonville, Florida; Michael K. Thompson of Atlanta, Georgia; Michael J. Brown of Cumming, Georgia; or Kelley E.M. Nys of Decatur, Georgia, EACH as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (one million dollars), including but not limited to consents of surety for the release of retained percentages and/or final estimates on construction contracts or similar authority requested by the Department of Transportation, State of Florida; and the execution of such undertakings, bonds, recognizances and other surety obligations, in pursuance of the presents, shall be as binding upon the Company as if they had been duly signed by the President and attested by the Secretary of the Company in their own proper persons.


This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 15th day of December, 2016.

Attest: 
Gail A. Lee, Secretary

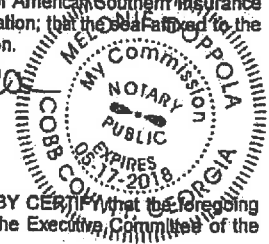
American Southern Insurance Company
By: 
Scott G. Thompson, President

STATE OF GEORGIA
SS:
COUNTY OF FULTON

On this 15th day of December, 2016, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

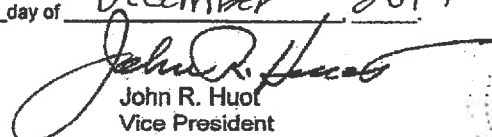
STATE OF GEORGIA
SS:
COUNTY OF FULTON

Melanie A. Coppola
Notary Public, State of Georgia
Qualified in Cobb County
Commission Expires May 17, 2018



I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 20th day of December, 2017


John R. Huot
Vice President

Power No. 42393

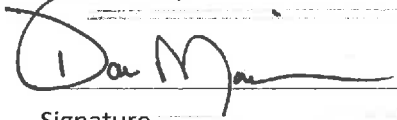
01-00-00 GENERAL REQUIREMENTS

01-00-01 - CONTRACTOR'S CODE OF CONDUCT FORM

Contractors Code of Conduct

- **Courtesy and Respect:** It is critical that all contractors and their employees conduct themselves in a manner that is lawful, courteous, businesslike, and respectful of all.
- **Language and Behavior:** Contractors and their employees cannot engage in behavior that is rude, threatening, or offensive. Use of profane or insulting language is prohibited. Harassment of any type, including sexual harassment is strictly prohibited. Abusive, derogatory, obscene or improper language, gestures, remarks, whistling, cat calls or other disrespectful behavior cannot be tolerated. Roughhousing, fighting, fisticuffs, physical threats, destruction of property, vandalism, littering, or physical abuse of anyone on City property are not permitted under any circumstance.
- **No Weapons, Alcohol, or Drugs:** The use, possession, distribution, or sale of any weapon, alcohol, illegal drug, or controlled dangerous substance by any contractor or contractor's employee is prohibited. Offenders will be removed from job site and/or reported to the Police Department.
- **Smoking:** Contractors and their employees are not permitted to smoke in or near any of the City Buildings.
- **Fraternization:** Contractors and their employees may not fraternize or socialize with City employees.
- **Appearance:** Contractors and their employees are required to wear appropriate work wear, hard hats and safety footwear, as the case may be, while on City property. Articles of clothing must be neat and tidy in appearance, and cannot display offensive or inappropriate language, symbols or graphics. The City has the right to decide if such clothing is inappropriate.
- **Reporting:** The contractor is required to report any matter involving a violation of these rules of conduct to City. Any matter involving health or safety, including any altercations, should be reported to the City immediately.

The contractor is responsible for his/her employees, agents, consultants, and guests. If prohibited conduct does occur, the contractor will take all necessary steps to stop and prevent any future occurrence. Any breach of these conditions will result in the removal of the person responsible from the project site and prohibited actions could result in the termination of any contract or agreement with the City."


Signature

12-19-17
Date

Vice President
Title

01-00-02 – UNSATISFACTORY WORK

Nonperformance Clause

If at any time during the contract term, the services performed or work done by the contractor is considered by The City of New Port Richey to create a condition that threatens the health, safety or welfare of the community, the contractor shall, on being notified by The City New Port Richey, immediately correct such deficient service or work. In the event the contractor fails, after notice, to correct the deficient service or work immediately, The City shall have the right to order the correction of the deficient services or work by a separate contract or with its own resources at the expense of the contractor. The City reserves the right to terminate the contract immediately.

Contractor shall supervise, inspect and direct the work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the work in accordance with the contract documents. Contractor shall be solely responsible for the means, methods, techniques, sequence, and procedures of construction. The City reserves the right to implement critical work schedules with time restraints as called out in the contract document.

At all times during the contract term and progress of work, the contractor shall assign a competent resident superintendent who shall not be replaced without notice to the City except under extraordinary circumstances. Contractor shall provide skilled, properly trained and equipped labor for work performed.

Notwithstanding the above, The City of New Port Richey reserves the right to cancel the contract, without cause, by giving thirty (30) days' prior written notice to the contractor of the intention to cancel.

01-00-03 - SUMMARY OF WORK

PART 1 GENERAL

1.01 WORK COVERED BY CONTRACT DOCUMENTS

A. The work may consist of, but may not be limited to the following construction project for the 2017-Wayfinding Signage Project:

The Project is located within the City of New Port Richey, Florida, between US19 and Polk St. and south to the city limits south of the Pithlachascotte River along Grand Blvd., with multiple locations as shown on the project plans, and the items below:

- Existing signage removal
- Manufacture of new signage as indicated on construction documents and specifications
- Field locate / Utility Clear 811
- Installation of new signage
- Restoration of ground conditions
- Demolition of identified plant material
- 1-year Warranty on Electrical Components after Final Acceptance
- 5-year Warranty on Signage Components and Finishes after Final Acceptance

B. The Contractor shall furnish and install all labor, equipment, material, and incidentals, which are necessary for the full completion of the work whether specifically indicated in the Contract Documents or not. This includes, but is not limited to staging of material, coordination with the Owner, workplace safety, restoration, cleanup, etc.

1.02 PLANS AND SPECIFICATIONS

- A. The Plans and the Specifications indicate the extent and nature of the work to be performed.
- B. Plans: When obtaining data and information from the Plans, figures shall be used in preference to scaled dimensions, and large scale drawings in preference to small scale drawings.
- C. Supplementary Drawings: When, in the opinion of the Owner or Design Consultant, it becomes necessary to explain more fully the work to be done or to illustrate the work further, or to show any changes which may be required, drawings known as Supplementary Drawings, with specifications pertaining thereto, will be prepared and given to the Contractor.

D. Contractor to Check Plans and Data: The Contractor shall verify all dimensions, quantities and details shown on the Plans, Supplementary Drawings, Schedules, Specifications or other data received from the Owner, and shall notify him Owner of all errors, omissions, conflicts, and discrepancies found therein. Failure to discover or correct errors, conflicts or discrepancies shall not relieve the Contractor of full responsibility for unsatisfactory work, faulty construction or improper operation resulting therefrom nor from rectifying such conditions at his own expense. Contractor will not be allowed to take advantage of any errors or omissions, as full instructions will be furnished by the Design Consultant or Owner, should such errors or omissions be discovered. All schedules are given for the convenience of the Owner and the Contractor and are not guaranteed to be complete. The Contractor shall assume all responsibility for the making of estimates of the size, kind, and quality of materials and equipment included in work to be done under the Contract.

E. Intent:

1. All work called for in the Specifications applicable to this Contract, but not shown on the Plans in their present form, or vice versa, shall be of like effect as if shown or mentioned in both. Work not specified in either the Plans or in the Specifications, but involved in carrying out their intent or in the complete and proper execution of the work, is required and shall be performed by the Contractor as though it were specifically delineated or described.

2. The apparent silence of the Specifications as to any detail, or the apparent omission from them of a detailed description concerning any work to be done and materials to be furnished, shall be regarded as meaning that only the best general practice is to prevail and that only material and workmanship of the best quality is to be used, and interpretation of these Specifications shall be made upon that basis.

3. The inclusion of the Related Requirements (or work specified elsewhere) in the General part of the specifications is only for the convenience of the Contractor, and shall not be interpreted as a complete list of related Specification Sections.

1.03 MATERIALS AND EQUIPMENT

A. Manufacturer

1. All transactions with the manufacturers or subcontractors shall be through the Contractor.

2. Any two or more pieces or material or equipment of the same kind, type or classification, and being used for identical types of services, shall be made by the same manufacturer.

3. Delivery: The Contractor shall deliver materials in ample quantities to insure the most speedy and uninterrupted progress of the work so as to complete the work within the allotted time. The Contractor shall also coordinate deliveries in order to avoid delay in, or impediment of, the progress of the work of any related Contractor.

B. Installation of Equipment.

1. The Contractor shall have on hand sufficient proper equipment and machinery of ample capacity to facilitate the work and to handle all emergencies normally encountered in work of this character.

1.04 CONSTRUCTION AREAS

The Contractor shall:

A. Limit his use of the construction areas for work and for storage, to allow for:

1. Work by other contractors.
2. Owner use.

B. Coordinate use of work site under direction of Owner's Representative.

C. Assume full responsibility for the protection and safekeeping of products under this Contract, stored on the site.

D. Move any stored-products, under Contractor's control, which interfere with operations of the Owner or separate contractor.

E. Obtain and pay for the use of additional storage of work areas needed for operations.

01-00-04 - PRE-CONSTRUCTION VIDEO

PART 1 GENERAL

1.01 SCOPE OF WORK

A. Furnish all labor, materials equipment, and incidentals required to videograph all areas within the project area, as shown in the drawings and as specified herein. Contractor shall videograph the existing conditions including the nearby homes, fence, utilities drainage area etc.

B. The pre-construction video shall be done by a professional videographer who is fully experienced, and qualified with the specified equipment. The Contractor shall provide a finished DVD of the videography to Owner for review.

C. The audio shall be done by a person qualified and knowledgeable in the specifics of the contract, who shall speak with the clarity and diction so as to be easily understood.

1.02 COSTS

A. The Contractor shall pay costs for specified video DVD and shall deliver two (2) copies to the Owner.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION

A. All videography shall be in color.

B. Coverage shall include, but not be limited to, the exterior of existing homes, driveways, adjacent landscaping, fences, and utilities. Of particular concern, are any existing faults, fractures, defects or other imperfections exhibited by the above mentioned surface features. Audio description shall be made simultaneously with the support video coverage.

C. No construction shall start until pre-construction videography is complete. Any portion of the provided DVD coverage deemed unacceptable by the Owner or Design Consultant shall be re-videographed and a new DVD provided by the Contractor, at no additional cost to the Owner.

01-00-05 - PROJECT SIGN

PART 1 GENERAL

1.01 SCOPE OF WORK

A. Furnish and install ONE (1) project sign for this project, prior to start of actual construction. See attached Project Sign Detail from the City of New Port Richey Public Works Department. The following project information shall be indicated on the sign.

1. Project name: **2017-Wayfinding Signage Project**
2. Current City Officials' information (Mayor, Council, City Manager)
3. City of New Port Richey seal
4. Funding source and Construction Costs

1.02 LOCATION

A. This project sign shall be installed at the following location:

1. To be determined – coordinate sign location with the Owner.
2. Signs will be located near each end of the project. Signs shall be placed in accordance with local codes and located on the shoulders a minimum of 14' from entry lanes and 24' from travel lane. Specific locations to be determined by Owner.

1.03 SUBMITTALS

A. Submit sign layout drawing for review. Identify materials, colors, fonts on the drawing.

(See attached Detail 100)

PART 2 PRODUCTS

2.01 SIGN MATERIALS

A. Structure and Framing must be new, wood or metal in sound condition, structurally adequate to work, suitable for specified finish and visibly attractive.

B. Finishes and paint shall be adequate to resist weathering and fading for scheduled construction period.

1. Colors shall be selected by the City
2. Letter style shall be Helvetica Regular, or as otherwise requested by the Owner to meet the facility standards

C. Galvanized hardware

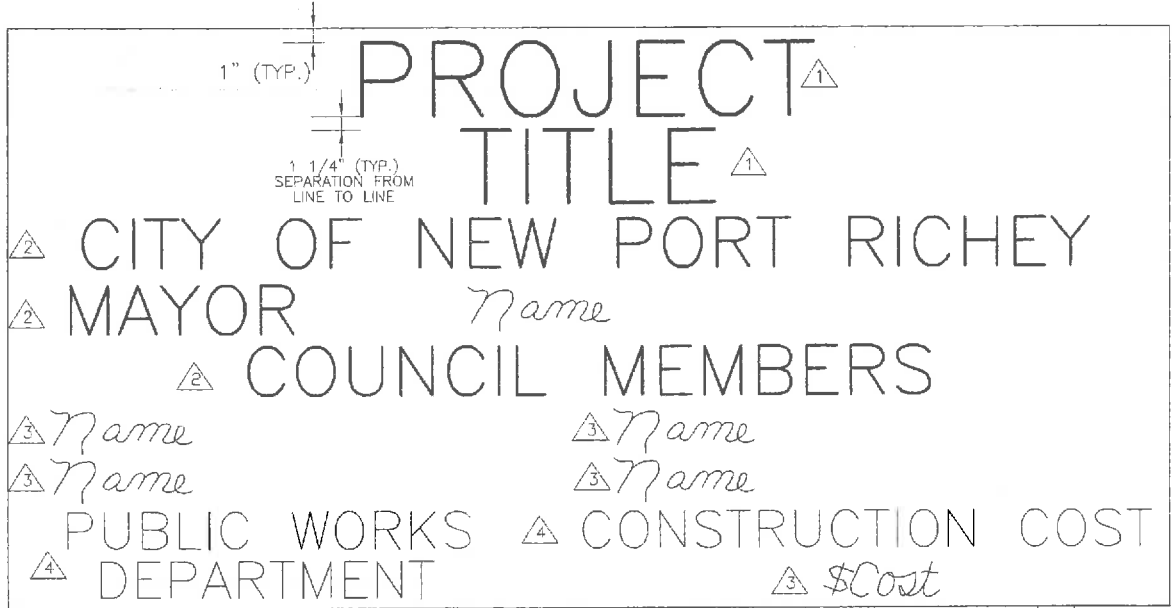
2.02 SIZE

A. 8' wide x 4' high, constructed of high density 3/4" exterior grade plywood

PART 3 EXECUTION

A. Signs shall be in place prior to commencement of work.

B. Remove signs at the completion of the project.



SIGNS SHALL BE 8' WIDE x 4' HIGH, CONSTRUCTED OF HIGH DENSITY 3/4" EXTERIOR PLYWOOD.

SIGNS SHALL BE MOUNTED AND BRACED WITH PRESSURE TREATED LUMBER AS NECESSARY AND MAINTAINED AND KEPT IN PRESENTABLE CONDITION FOR THE DURATION OF THE PROJECT.

SIGNS SHALL BE IN PLACE PRIOR TO COMMENCEMENT OF WORK.

SIGNS WILL BE PLACED IN ACCORDANCE WITH LOCAL CODES.

SIGNS SHALL BE PAINTED WITH EXTERIOR ENAMEL, WHITE BACKGROUND WITH BLACK LETTERING.

LETTERS (PROFESSIONALLY DONE) SHALL BE:

- 1 6" NEWS GOTHIC (BOLD)
- 2 4" NEWS GOTHIC
- 3 3" BRUSH SCRIPT
- 4 3" NEWS GOTHIC

IN ORDER TO PREVENT THE CREATION OF A TRAFFIC HAZARD BY LIMITING VISIBILITY AT A STREET INTERSECTION, OR INTERSECTION OF A STREET AND RAILROAD CROSSING. NO SIGNS SHALL BE ERECTED WITHIN THE CLEAR SIGHT TRIANGLE ON CORNER LOTS. THE BOTTOM MOST PART OF THE SIGN SHALL NOT EXCEED 4' ABOVE GROUND.

CREATED <u>09/02/09</u> REVISED _____ _____ _____	PROJECT SIGN DETAIL	PROVIDED FOR INFORMATIONAL PURPOSES ONLY. NO MODIFICATIONS WITHOUT WRITTEN NPRPW APPROVAL
New Port Richey – Public Works		DETAIL 100

SECTION 10 14 00 - SIGNAGE

PART 1 – GENERAL

1.1 SUMMARY

- A. Section includes:
 - 1. Exterior Signage

1.2 PERFORMANCE REQUIREMENTS

- A. Provide workmanship and materials, free of defects. Defective is defined to include delamination, abnormal deterioration, fading and discoloration. Weathering, failure of securing to substrates indicated, cracking, corrosion or coating damage, or visible scratches on surfaces.
- B. Signage shall not bear manufacturer's code or other identifying marks on any area or part, which may be visible in the normal positioning, attitude, or use of the sign item.
- C. The drawings are diagrammatic and indicate the aesthetic or "design intent" only. Details shown are intended as a guide for the interfacing of adjacent surfaces.
- D. Ensure that the design of support substrates and structures are adequate and compatible for the performance of all work required.

1.3 SUBMITTALS

- A. Prior to commencement of work, provide shop drawings for all fabricated items.
 - 1. Show dimensions, details of construction, materials, technical data, and installation instructions for each type of sign required.
 - 2. Show anchorages and accessory items.
 - 3. Furnish location template drawings for items supported or anchored to permanent construction.
- B. Material and color match samples for each sign type:
 - 1. Submit no less than three (3) sets of each color indicated in the Construction Documents on 4" x 4" aluminum with minimum thickness of .080"
 - 2. Submit and label samples for the following:
 - a) PMS Black
 - b) PMS 345c
 - c) PMS 7714c
 - d) PMS 7579c
 - e) PMS 3935c
 - f) PMS White
 - g) Screened Logo Gradient
 - h) Vertically Brushed Aluminum
- C. Full Scale Samples: fabricated with colors and finishes as indicated by Designer.
 - 1. Submit proofs of artwork, map art, and symbols.
 - 2. Submit full scale working prototypes for:
 - a) Sign Type 2 - POLE MOUNTED DIRECTIONAL

b) Sign Type 4 - SECONDARY ENTRANCE

c) Sign Type 19 – CUT OUT LETTERS; Letter ‘C’ Only

3. Prototypes may be used and installed as actual sign units, if approved by designer/owner.
- D. Submit signage message schedule with copy and spelling for Owner/Designer review.
- E. Submit CPM Production Schedule with milestones to include, but may not be limited to, Submittals, Owner/Designer Approvals, Production Start, Production Finish, Site Walk / Staking, Installation Start, Installation Completion, Punch and Final Review/Acceptance.
- F. Submit individual layouts, templates or samples showing letter or word spacing for each sign, for review and approval prior to production.
- G. Submit signed and sealed Structural Engineering drawings for all exterior sign types. *Note - Sign Type 2.1 has been pre-engineered and should be in accordance with FDOT specifications contained on pages GN6 & GN7 of the Construction Documents.*
- H. Submit blocking support requirements with shop drawings.

1.4 QUALITY ASSURANCE

- A. Coordinate sign locations with Owner/Designer.
- B. Comply with municipal and state code requirements.
- C. Comply with *The Americans with Disabilities Act, 2010 Edition, ADA, Chapter 7: Communication Elements and Features, Section 703 Signs*
- D. Field verify all sign locations and notify Owner/Designer of any discrepancies before fabrication of sign units.

1.5 WARRANTY

- A. Provide a written warranty for one year from date of substantial completion for electrical components, and a five-year warranty from date of substantial completion on the sign structures and paint finishes.
- B. The Contractor shall submit or obtain from any subcontractor and submit on letterhead obtained from the company supplying the Warranty/Guarantee, the following form for the overall project and the work under each section of the specifications. The contractor shall submit all of the Warranty/Guarantees to the Owner/Designer, as a prerequisite to the final payment.

WARRANTY / GUARANTEE

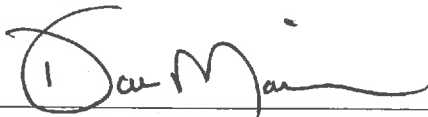
We hereby warrant and guarantee the exterior signage, which we have installed for the City of New Port Richey for five (5) year(s) for non-illuminated products and one (1) year on electrical components from the date of substantial completion.

We warrant and guarantee that the materials and equipment furnished under this contract are of good quality and new unless otherwise required or permitted by the contract documents; that the work will be free from defects not inherent in the quality required or permitted; and that the work conforms with the requirements of the contract documents.

We agree to repair or replace, to the satisfaction of the owner, any or all work not conforming to the contract documents, including substitutions not properly approved and authorized, workmanship or materials that prove defective within the warranty /guarantee period. This warranty/guarantee excludes remedy for damage or defect caused by abuse, modifications not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage.

Any repairs or replacements shall bear an additional twelve (12) month guarantee, in addition to any remaining warranty period, as herein stated, dated from the final acceptance of repairs or replacement.

In the event of our failure to comply with the above-mentioned conditions within a reasonable time after being notified in writing, we collectively and separately do hereby authorize the Owner to proceed to have defects repaired and made good at our expense, and will pay the costs and charges; therefore, immediately upon demand.



(Signature of Contractor or Subcontractor)

12-19-17

Date

(Signature of Contractor) only where subcontractor is major signee

1.6 MAINTENANCE CONTRACT

- A. Provide the Owner with a written maintenance contract which, if accepted by the Owner, shall become effective on the expiration date of written warranty.

PART 2 – PRODUCTS

2.1 GENERAL

- A. Signs and sign elements: conform to the layout and proportions as indicated.
 - 1. Materials: new stock, free from defects impairing strength, durability and appearance.
 - 2. Fabrication: In accordance with the highest standards of the trade. All signs and components complete and free from visual and structural / mechanical flaws.
 - 3. Use no fabrication materials or procedures that will in any way change the visual quality or have an adverse effect on materials and surfaces.
 - 4. Letter Forms: aligned to maintain a base line parallel to the sign format. Margins shall be maintained as indicated by sign type drawings.
 - 5. Edges of Letter Forms: sharp and clean with no edge build-up or bleeding. All surfaces of Letter Forms: without pinholes or defects.
 - 6. Units adequately vented to dissipate heat and properly vented and drained to prevent water containment. All unit openings: backed with a non-ferrous fine screen mesh and shall not directly inlet water condensation or contaminants.
 - 7. Units constructed of vandal-resistant construction materials, methods, and aluminum, steel, and non-aluminum metallic surfaces. Components: non-ferrous and/or rust-proofed. All joints and seams sealed and weather-proofed.
 - 8. Pop rivets will not be acceptable as a method of mechanical fastening.
 - 9. All hinges and seams to be located per drawings.
- B. Symbols, Typography, and Color:
 - 1. Copy on construction drawings is for layout purposes only.
 - 2. Stated dimensions shall take precedence over scale dimensions. If the drawings are not scaled, notation "not to scale" occurs on the drawing.
 - 3. The graphic configuration of signs is ultimately governed by original art for each sign as approved by Designer and Owner.
 - 4. Original art shall conform to the dimensions and general configuration shown on sign type drawings/diagrams. In the event of conflict between original art and drawings, notify Designer immediately for resolution of the discrepancy.
 - 5. Colors to match color selected by the Owner from the full range of colors in the Pantone Matching System; PANTONE, INC., 55 Knickerbocker Road, Moonachie NJ 07074.
 - 6. The signage schedule is a consolidated reference which gives the location code, sign copy, mounting surface and/or mounting

device, and information which is not conducive to exclusive categorization. Verify exact copy on signs with the Owner/Designer.

7. Letter forms: using upper case or upper and lower case in sizes shown and /or scheduled.
8. Letter height: identified as "cap" letter height.
9. Letter spacing: optical, but in accordance with examples shown in the Construction Documents.
10. Directional arrows: as indicated in the Construction Documents.
11. Prior to fabrication of signage, verify copy and spelling with Owner's representative and Designer in accordance with Section 1.3 Submittals.

2.2 MATERIALS / FABRICATION

EXTERIOR SIGNAGE:

- A. Provide materials: new stock, free from defects impairing strength, durability, and appearance.
1. Aluminum:
 - a. Aluminum plate, angles, channels, extrusions, and other structural items fabricated from alloy 6061-T6, 6063-T5, or other alloy as required for applicable function and use as recommended by the ALUMINUM COMPANY OF AMERICA, KAISER ALUMINUM, REYNOLDS ALUMINUM or equivalent manufacturer.
 - b. Aluminum used for all exposed surfaces: a minimum thickness of 0.125" with a painted finish as selected by Owner/Designer.
 - c. Aluminum used for concealing framing of signage: a minimum thickness of 0.125" with a mill finish.
 - d. Provide aluminum of the best commercial quality with the various form straight and true. Replace materials, which have scratches, scars, creases or buckles.
 - e. Welded joints: heli-arc welded in conformance with the American Welding Society and the Aluminum Association's specifications.
 2. Fasteners: non-corrosive type fasteners, nonconductive or insulated when joining non-compatible materials. **Vandal-resistant fasteners** are to be used on any exposed areas below 72". Proposed vandal-resistant fasteners shall be submitted to the Designer for review and approval.
 3. Reproduction Process:
 - a. Silk Screening:
 - 1) Silk screening: executed from photo screens prepared from original art. Hand-cut screens will not be accepted.
 - 2) Silk screen printing: executed in such a manner that all edges and corners of finished letter forms are true and clean. Letter forms: true and level.
 - b. Ink and Paints:
 - 1) Inks and paints for silk screen and imprinted surfaces: provide a type compatible with the surface on which it is applied and as recommended by manufacturer.
 - 2) Do not use paint or ink that will fade, discolor, or delaminate as a result of proximity to ultraviolet light source or heat.
 - 3) Include the cost of priming other surfaces (pre-treatments) in the work as part of the finished surface work.
 - 4) Inks and Paints: evenly applied and without pinholes, scratches, orange peeling, application marks and dust particles. Workmanship in connection with finishes and formation of the letters shall conform to the highest standards of the trade.

- 5) Paints:
 - a) Akzo Nobel, 136 Milton Park Abingdon, Oxon OX14 4SB United Kingdom
 - b) Matthews Paint Company, 8201 100th Street, Pleasant Prairie, WI 53158-2201
4. Steel:
 - a. Structural steel sections, channels, tubing, and angles shall meet the requirements of ASTM A-36, with factory-prime paint coating.
 - b. Steel shall have a galvanized finish.
5. Vinyl Die Cut Letters:
 - a. Legends, arrows and logotypes on non-illuminated signs, unless otherwise noted, shall be precision die cut from "Scotchlife" brand "Flat Top" wide angle engineer grade reflective sheeting as manufactured by the 3M COMPANY. "Scotchcal" brand vinyl sheeting, as manufactured by the 3M COMPANY shall be free of trapped air bubbles, wrinkles and tears. All copy shall be applied straight and true with proper inter-letter and inter-word spacing.
6. Fasteners, anchors, and hardware: of prime commercial quality.
 - a. Hardware: non-conductive and/or insulated when joining non-compatible material. Paint for shop coating and field touch-up of dissimilar metal connecting members, including anchors and clips, shall be alkali-resistant, bituminous paint.
 - b. Vandal-resistant fasteners shall be used whenever possible.
7. All adhesives and adhesive tapes required for plastic, glass, and metal shall be a type recommended for the particular usage by the manufacturer and guaranteed to meet the general and structural support criteria indicated.
8. Electronic Message Display:
 - a. Optec 10mm INF-MOD-10-RGB-Z-P-D-QR (verify operation method and required software with Owner/Designer)
 - b. Electrical:
 - i. Power requirements (i.e. voltage) to be provided by manufacturer
 - ii. Power to be provided within 10 feet of final sign location, to be coordinated with the City of New Port Richey authorized electrician, unless otherwise specified by the City of New Port Richey.
9. Breakaways:
 - a. Transpo Industries – Pole Safe with Skirt (actual model required to be confirmed by licensed engineer based on sign pole dimensions and wall thicknesses).
10. Masonry:
 - a. Stoneyard - Greenwich Gray Ledgestone
 - b. Belden – Thin Brick Veneer (field match color to existing adjacent façade)
11. Misc:
 - a. Displays2go – Exterior Sign Cabinet w/Removable Hinged Retainer 33"x58" Outdoor Snap Frame w/Anti-Theft Lock.

- b. Brandon Industries – Fluted Poles and Decorative Bases

PART 3 – EXECUTION

3.1 EXAMINATION

- A. Examine existing conditions of the Project, including elements subject to damage or to movement during cutting and patching.
- B. After uncovering work, examine the conditions affecting the installation of products, or performance of the work.
- C. Report unsatisfactory or questionable conditions to the Owner and Designer in writing; do not proceed with the work until the Owner has provided further instructions.

3.2 PREPARATION

- A. Provide adequate temporary support to assure the structural value and integrity of the affected portion of the work.
- B. Provide devices and methods to protect other portions of the Project from damage.
- C. Provide protection from the elements for that portion of the Project, which may be exposed by cutting and patching work.

3.3 INSTALLATION

- A. Install in accordance with manufacturer's recommendations; attach units rigidly; mount plumb and level.
- B. Take care during installation to assure that signs are not damaged or scratched. Repair or replace signs showing damage, as directed by the Owner/Designer.
- C. Installation: Comply with applicable codes and ordinances.
- D. Coating and shop coating and field touch-up of dissimilar metal connecting members, including anchors and clips: alkali-resistant, bituminous paint.
- E. Provide signs and components complete and free from visual and structural or mechanical flaws.
- F. Do not use fabrication or installation materials or procedures that will in any way change the visual quality or have an adverse effect on the existing materials and surfaces on the structure.
- G. Verify mounting surfaces prior to install.

3.4 LETTER SPACING

- A. Letter spacing: optical and in accordance with example shown.
- B. Letter forms:
 - 1. All letter forms shall be so aligned as to maintain a base line parallel to the sign format. Margins shall be maintained as indicated by sign type diagrams.
 - 2. All edges of letter forms shall be sharp and clean with no edge build-up or bleeding.

3.5 PERFORMANCE

- A. Execute work so as to interfere as little as possible with functioning and normal operations of the site.
- B. Execute cutting and demolition by methods that will prevent damage to other work, and will provide proper surfaces to receive installation of repairs. Fabricator shall repair all damaged areas to match the surrounding finishes.
- C. Execute fitting and adjustment of products to provide a finished installation to comply with specified products, functions, tolerances, and finishes.
- D. Restore work which has been cut or removed; install new products to provide completed work in accordance with requirements of Contract Documents.
- E. Refinish entire surfaces to provide an even finish to match adjacent finishes.
 - 1. For continuous surfaces, refinish to nearest intersection.
 - 2. For an assembly, refinish the entire unit.

END OF SECTION 10 14 00