



City of New Port Richey Parks and Recreation Department Special Event Application

*All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

* Do not advertise our event until you receive an approved event permit.

Submit original signed and notarized application along with \$100 application fee to the following:

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

APPLICANT

Name of Applicant: Liz Misemer

Title (if applicable): Executive Director

Name of Organization: New Port Richey Main Street, Inc.

Is your organization tax exempt? Yes No If yes, please attach documentation.

Is your organization a non-profit? Yes No If yes, please attach documentation.

Mailing Address: PO Box 515
Street Address

NPR City FL State 34654 Zip Code

Phone: 727-597-3262 Daytime Phone same Cell Phone

Email: Director@NPRmainstreet.com

EVENT

Name of Event: 2019 KIAfest - Main Street Blast

Description of Event (Include purpose):

An Independence Day celebration featuring free music, activities and fireworks for local residents as well as surrounding communities affording opportunities to benefit local non-profits.

Location of Event: Sims Park, Orange Lake & portion of Grand Blvd.

Event/Organization Web Address: www.npmainstreet.com

Event Date(s) & Time(s):

Date	Day of the Week	Start Time	End Time
<u>06/28/19</u>	<u>Friday</u>	<u>5:00 pm - 11:00 pm</u>	
<u>6/29/19</u>	<u>Saturday</u>	<u>10:00 am - 11:00 pm</u>	

Setup Date(s): Barricade set-up Thursday 06/27/19

Setup Time(s): 10:00 a.m. to 7:00 p.m.

Cleanup Date(s): Sunday, June 30, 2019

Cleanup Time(s): 7:00 a.m. to 9:00 p.m.

Will this be an annual event? Yes No If yes, next year's date(s) 06/26 - 06/27, 2020

EVENT LOGISTICS

1. Estimated Attendance (Includes event crew, participants, and spectators):

10,000 Flow This Year 10,000 Flow Last year

Maximum number at peak time: 4,000 Flow

2. Will alcohol be served or sold? Served Sold No Alcohol

3. Approximate number of food vendors: 12

*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational
*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:

Arts & crafts = 20, Commercial = 20, F & B vendors = 12,
Sponsors = 5, Beer vendor booths = 2, Kids zone vendors = 2,
Bounce houses = 4, Military vehicle = 10

5. Will electricity be required?: Yes No Source _____

Location of electricity Sims Park, Orange Lake

*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.) Sound Booth, VIP Tent, Seating for dining,

Ticket Booths, Beer trucks and tents, Bands

7. List entertainment type (bands, DJ, dancers, clowns, etc.): _____

8. List dates and times of music and/or amplified sound: _____

Friday, 06-28-19, 5:00 pm - 11:00 p.m.

Saturday, 06-29-19, 1:00 - 11:00 p.m.

9. Will private security be provided? Yes No

If yes, list organization: Florida Volunteer Force

10. Will portable restrooms be used? Yes No

If yes answer the following and list on site plan:

How many: 10 Installation Date: 06/28/19 Removal Date: 07/01/19

11. Event holders are responsible for trash removal, and must provide their own dumpsters.

Please list your plan. Price Portables, JD Parker & Sons

Will dumpsters be used? Yes No

If yes please include on site plan and answer the following:

How many: 1 Sizes: 30 yd.

Installation Date: 06/27/19 Removal Date: 07/01/19

12. Please list any admission charges, donations, parking, registration or other fee and how much.

None

13. Does the event require street closures? Yes No

If yes answer the following:

Time assembly to begin: Friday, June 28 5:00-11:00 p.m.

Time event starts: Friday, June 28 5:00 p.m.

Estimated ending time: Saturday, June 29 11:00 p.m.

Event will be conducted on Streets Sidewalks Body of water

*Attach route map to application

16. Will a City dock be used for the event? Yes No

If yes, hours of use: see above

Location of dock: MISS DAISY BOAT TOURS

List vendors who will use the dock: _____

*Any dock used for the event will need to remain open to the public during the event.

17. Please check the additional facilities you plan on using.

- Pavillion(s)
- Gazebo
- Amphitheatre (requires an additional rental fee)
- Peace Hall (requires an additional rental fee)

As the applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the event policy and procedure manual, the resolution and City ordinance pertaining to Special Events, the event rules, guidelines, requirements, for tents and all policies, rules, regulations, and code provisions of the City of New Port Richey. I understand that any violations may result in immediate cancellation and revocation of the Event Permit. I further certify that all facts contained in this request are accurate.

For events on public property, I agree to obtain and furnish the City of New Port Richey with a certificate of general liability insurance in the amount of \$1,000,000.00 or greater as deemed by the City Risk Manager. The insurance must name the City of New Port Richey as an additional insured.

I understand incomplete applications or any outstanding financial obligations with any department within the City of New Port Richey may result in a denial of my request.

Print Name of Applicant or Authorized Representative: Liz Misemer

Signature of Applicant or Authorized Representative: Elizabeth Misemer

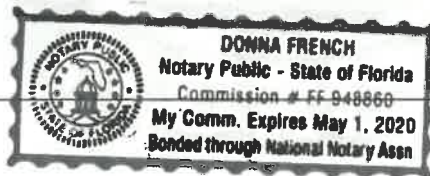
Date: 03/15/19

Subscribed and sworn to before me this 15th day of March, 2019
Who is personally known to me and/or produced FLDL as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public: Donna French

My Commission expires:



Authorization for Applicant's Representative(s)

New Port Kichey Main Street, Inc.

I Elizabeth Misemer, applicant, hereby authorize Elizabeth Misemer to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representatives and agreements made by the designated representative.

Signature of Applicant(s): Elizabeth Misemer

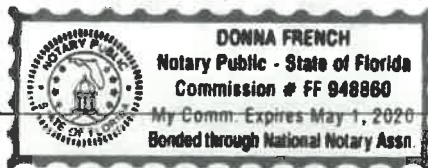
Date: 03/15/19

Subscribed and sworn to before me this 15th day of March, 20 19
Who is personally known to me and/or produced FLDL as identification.

STATE OF FLORIDA, PASCO COUNTY

Notary Public: Donna French

My Commission expires: _____



Hold Harmless Agreement

I Liz Misemer, Executive Director, agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the HAFest - Main Street Blast.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The New Port Richey Main St, Inc. Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

Certification:

I Liz Misemer do certify that I am Executive Director of New Port Richey Main Street, Inc. and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

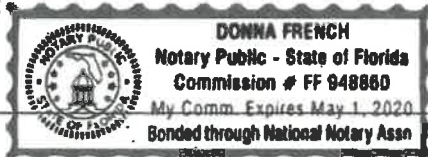
Signature of applicant: Elizabeth Misemer

Date: 03/15/19

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Donna French

My Commission Expires: _____





Road Closure Request

City of New Port Richey
5919 Main Street
New Port Richey, FL 34652
Phone: (727) 841-4560 Fax: (727) 841-4562

Please submit all requests at least 30 days prior to the event.

Name of Event: KIAfest/Main Street Blast

Date(s) and Time(s) of Event: Friday, June 28 (4-11 pm)/Saturday, June 29 (Noon - 11:00pm)

Intersection(s): Please see attached

Applicant: New Port Richey Main Street

Address (Street, City, State, Zip Code): P.O. Box 515
New Port Richey, FL. 34656

Daytime Phone Number: 727-842-3066

Email: Director@NPRMainStreet.com

Authorized Person in Charge: Liz Misemer

Estimated number of spectators: 10,000 flow over 2 days

Will there be food?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will there be tents over 10' x 10'?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will alcohol beverages be sold/served/consumed?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will there be port-o-lets?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will public electric outlets be used?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Will there be amplified music?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Description of Closure: Please see attached

2019 KIAfest/Main Street Blast

Road Closure Description

Per NPR PD

Friday, June 28

(4:00 pm -11:00 pm)

Adams Street (North of Parking Lot) around Circle to Grand Blvd

Saturday, June 29

(Noon to 11:00 pm)

Adams Street (North of Parking Lot) completely around Circle and around to Sims Lane. Washington to Indiana will be closed - Local Traffic Only.

MAIN STREET



Dear Resident/Homeowner,

We are writing to remind you that we have a special event scheduled for Sims Park and Orange Lake on June 28 & 29, 2019. The friendly KIAFest / Main Street Blast will be an Independence Day Celebration with fireworks Saturday evening which will include street closures.

Road Closures will be as follows:

Friday, June 28 (4:00 pm -11:00 pm)

Adams Street (North of Parking Lot) around Circle to Grand Blvd

Saturday, June 29 (Noon to 11:00 pm)

Adams Street (North of Parking Lot) completely around Circle and around to Sims Lane.
Washington to Indiana will be closed - Local Traffic Only.

NO PARKING WILL BE ALLOWED ON CIRCLE BOULEVARD ON SATURDAY.

We thank you for your patience and invite you to join us for free concerts in Sims Park, Vendors, Family Fun activities and MORE! In between concerts, be sure to take a walk through downtown and see all the new and exciting things happening! #MyNewPortRichey

Sincerely,

Liz Misemer
Executive Director
New Port Richey Main Street, Inc

WILLIAMS RICHARD C JR &
WILLIAMS SAMUEL J
6337 GRAND BLVD
NEW PORT RICHEY FL 34652-2312

EVERETT FREDRICK & MARIANNE
6525 CIRCLE BLVD
NEW PORT RICHEY FL 34652-2324

CITY OF NEW PORT RICHEY
REAL PROPERTY MANAGEMENT
5919 MAIN ST
NEW PORT RICHEY FL 34652-2715

JUSTIN FRANK & LISA
6528 WASHINGTON ST
NEW PORT RICHEY FL 34652-1953

BRODBECK MARY M &
BRODBECK MICHAEL A
3063 COUNTY ROAD H
SWANTON OH 43558-8846

CENTRAL ORANGE PARTNERS LLC
5742 MAIN ST
NEW PORT RICHEY FL 34652-2712

DEMORA DAN &
DEMORA DAVID
292 RURITAN LN
VIOLA DE 19979-1253

WILLIAMS SAMUEL J & VALERIE S
6515 CIRCLE BLVD
NEW PORT RICHEY FL 34652-2325

EVERETT FREDRICK & MARIANNE
36 SCRIBNER AVE
STATEN ISLAND NY 10301-2316

CASSON LEONARD W FAMILY TRUST
CASSON LEONARD W TRUSTEE
PO BOX 404
NEW PORT RICHEY FL 34656-0404

BISSI PROPERTY MANAGEMENT INC
6332 GRAND BLVD
NEW PORT RICHEY FL 34652-2313

SCOTT M MCPHERSON PA
5723 MAIN ST
NEW PORT RICHEY FL 34652-2635

HARMON BRANDY
5629 SIMS LN
NEW PORT RICHEY FL 34652-2322

MCCLENNAN ROBERT &
HOGAN-MCCLENNAN SUSAN
6501 CIRCLE BLVD
NEW PORT RICHEY FL 34652-2325

COMMUNITY CONGREGATIONAL
CHURCH OF NEW PORT RICHEY FL
OF THE UNITED CH OF CHRIST INC
6533 CIRCLE BLVD
NEW PORT RICHEY FL 34652-2324

CITY OF NEW PORT RICHEY
REAL PROPERTY MANAGEMENT
5919 MAIN ST
NEW PORT RICHEY FL 34652-2715

MCCLENNAN ROBERT J JR & SUSAN C
6501 CIRCLE BLVD
NEW PORT RICHEY FL 34652-2325

WOOLLEY LLOYD L JR & MARY ANN
PO BOX 609
ZELLWOOD FL 32798-0609

CITY OF NEW PORT RICHEY
REAL PROPERTY MANAGEMENT
5919 MAIN ST
NEW PORT RICHEY FL 34652-2715

CENTRAL ORANGE PARTNERS LLC
5742 MAIN ST
NEW PORT RICHEY FL 34652-2712

LEAS RICHARD
6529 WASHINGTON ST
NEW PORT RICHEY FL 34652-1952

SPANGLE JOHN L
6509 CIRCLE BLVD
NEW PORT RICHEY FL 34652-2325

CENTRAL ORANGE PARTNERS LLC
5742 MAIN ST
NEW PORT RICHEY FL 34652-2712

DEDE DONATO D & GRACE T
6545 CIRCLE BLVD
NEW PORT RICHEY FL 34652-2324

MORRIS MERRILL C JR & EMILY G
5715 INDIANA AVE
NEW PORT RICHEY FL 34652-2355

5711 INDIANA TRUST
MERKLEYS PROPERTY SYS LLC TTEE
PMB 357
9119 RIDGE RD
NEW PORT RICHEY FL 34654-5059

KOSTRELES JOHN A JR &
RIZZO KATHLEEN M
7938 EDINBURGH DR
NEW PORT RICHEY FL 34653-1307

GULFCOAST NETWORKING
6335 GRAND BOULEVARD
NEW PORT RICHEY, FL. 34656

LITTLE CORONAS, INC.
6324 GRAND BOULEVARD
NEW PORT RICHEY, FL. 34652

MAIN STREET

New Port Richey, FL

2019-2020 New Port Richey Main Street Board of Directors

President:

Bob Smallwood, F.I. Grey & Son Commercial Realtor

Treasurer:

Karen Carpinone, Retired

Board of Director:

Cindy Partazana, Family Benefit Services

Board of Director:

Karie McAteer, Master Title

Board of Director:

Frank Roman, Roman Plumbing

Board of Director:

Patrick Bene, Bene's Career Academy

Board of Director:

Adam Shoemaker, Madison Pointe Care Center



1988

FLORIDA DEPARTMENT OF STATE
Katherine Harris
Secretary of State

July 13, 2001

Matthew Potter
P.O. Box 622
New Port Richey, FL 34656-0622

Re: Document Number N14029

The Articles of Amendment to the Articles of Incorporation of NEW PORT RICHEY COMMUNITY COOPERATIVE, INC. which changed its name to GREATER NEW PORT RICHEY MAIN STREET, INC., a Florida corporation, were filed on May 23, 2001.

Should you have any questions regarding this matter, please telephone (850) 245-6050, the Amendment Filing Section.

Susan Payne
Senior Section Administrator
Division of Corporations

Letter Number: 101A00041281



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

85-8015724557C-5	08/31/2016	08/31/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

GREATER NEW PORT RICHEY MAIN STREET INC
 6345 GRAND BLVD
 NEW PORT RICHEY FL 34652-2305

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.