

New Port Richey Library Advisory Board (LAB)
Meeting Minutes
August 26, 2019

In attendance: Board of Directors: Peter Segal, Andrea Figart, Joan Hook, Dianne Ayers, Bonnie Martin, Marci Mihall

Call to Order: at 9:30 a.m. by President, Joan Hook.

Minutes: July's minutes were distributed and read. A motion was made by Dianne to accept the minutes. It was seconded by Marci and the motion passed with a unanimous vote.

Library Director Report:

- The new copier/printer/scanner has been installed. An ADA compliant table has been ordered to make the unit accessible to disabled patrons. Andi has secured a service agreement which will cover most repairs as they occur. Joan suggested that Andi give the City Council a 3 minute report on the functions of the new unit. Andi agreed and will include it when her turn comes in the city department rotation.
- Per the police dept. Request, the Library has turned the Wi-Fi off on Sundays. This reduces any marginal behaviors by citizens who loiter around the library and use the Wi-Fi when the library is closed.
- Andi announced that Business Development Week is approaching and is hosted by the Greater Pasco Chamber of Commerce. On behalf of the library, Stephanie Jones has submitted an application to be a presenter. Her topic will focus on the business start-up services the library offers.
- The back-to-school clothing swap was a successful library program this month. 2,400 items were donated to children and many of the recipients were very excited with their new items.
- Andi noted that there were several articles about the library which were written in the Tampa Bay Times.
- The Summer Reading Challenge was the most successful of all the years they have held it. They had 61 events over the summer, 690 entries, and 189 children who read a total of 2,615 hours. In addition, 16 children received tutoring in reading and 79 adults had 447 entries. There were 10 adult events this summer.
- Andi shared that Art on the Move is a fine art lending program that will begin at the library. It is the only program of its type in Florida. Library patrons will be able to check out a painting for a refundable deposit of \$50. This particular collection is being donated for lending by a local resident and will be catalogued at the library. The grand opening will be September 26th at the library from 5:30-6:30 p.m.
- Linda.com is the database for libraries. Since the database has recently been bought by Linked-In, it raises new concerns about the program's ability to keep library patrons' information private and secure. Also patrons are required to have a Linked-In account. Andi will monitor and review the program to determine whether the library will continue to use it.
- The library is partnering with SHINE to help seniors understand medicare products. SHINE will provide informational programs at the library and help attendees individually as well.
- Andi shared that librarian Emily Lenart has resigned. They are sad to see her leave but she has a new position in a private law firm library. Andi is seeking Emily's replacement

inside and outside the New Port Richey Public Library employees. A Master's Degree is required.

- Vivienne, the administrative staff person who assists Andi and the Librarians, is still out on medical leave. As a result, Andi indicates some library processes are slightly delayed. The city manager has approved compassionate leave (employees donating their sick leave) to help Vivienne.
- The State of Florida Library report is almost ready to submit. It is due Oct. 1st.
- Andi and staff are working on upgrading the fee schedule for 2020. They are trying to keep it in line with other local libraries.
- The City of New Port Richey City Council agreed to match funds if the library receives a State of FL. library construction grant. Andi is updating the grant content from last year and will resubmit it. She asked that LAB members contact state lawmakers to ask their support in having the grant awarded to our library.
- Andi announced that the first Public Hearing about the city budget will be Sept. 5th at 6:00 p.m. The second and final hearing is on Sept. 24th, also at 6:00 p.m.
- A copy of the Internet Use Policy was distributed to LAB members. Andi indicates it needs to be updated and would like members to review it prior to discussion at the next LAB meeting.
- The Meeting Room Policy was revisited as a refresher regarding group use and the handling of disruptive behaviors.
- Dianne asked if the library still had a local educators program and was it working? Andi indicates the LAB approved it on a trial basis and it worked very well. Diane made a motion to continue this Educators Card Program. Bonnie seconded it and it passed by unanimous vote.

Old Business:

- The check from the Innovative Grant was received and used for the TBS system. It helped to fund part of one of the scanners.
- A letter from the city was sent to Mark thanking him for agreeing to serve on the LAB another term.
- An updated LAB roster was given to members.
- A new LAB photograph taken at a recent City Council Meeting was given to all.
- A sample of the parade banners that will be used on golf carts was shared by Andi.

New Business:

- Even with the air conditioning problems in July, library attendance was more than 1,500 higher than in July of the previous year.

Adjourn: A motion was made and seconded to adjourn at 10:50 a.m. It met with unanimous agreement.

The next meeting is September 23, 2019.

Respectfully submitted,
Bonnie M. Martin

Bonnie M. Martin, Secretary