



CITY OF NEW PORT RICHEY

BUDGET AMENDMENT REQUEST

Date 9/12/19

No. _____

INCREASE

Account Number	Description	Current Budget	Change	Proposed Budget
001-092-4-4419	Rent - Equipment	\$2,800.00	\$400.00	\$3,200.00
001-366920	Donations Recreation	\$3,028.00	\$400.00	\$3,428.00

DECREASE

Account Number	Description	Current Budget	Change	Proposed Budget
001-092-4-4962	Donations	0	400.00	0

Explanation: Donation given from Rotary Club of NPR Fund for chair rental for 9/11 event.

Requested by: Elkie D. [Signature]
Department Head

Approved by: [Signature]
Chief Accountant

Finance Director _____

City Manager _____

Council Action Required Yes No (If yes, Date Approved _____)

Date Posted _____ Current Month _____ Posted by _____

3899

REPUBLIC BANK
www.republicbank.com
Member FDIC

21-131/830
301
CHECK
301

9-11-19

\$ 400.00

00 10 DOLLARS

Carrie McCarver

AUTHORIZED SIGNATURE

ROTARY CLUB OF
NEW PORT RICHEY FUND, INC.
P.O. BOX 267
NEW PORT RICHEY, FL 34656

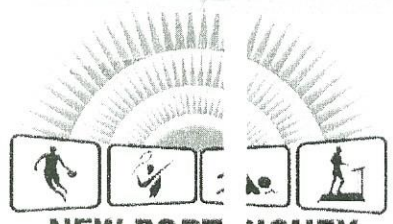
PAY TO THE ORDER OF *New Port Richey Recreation Center*

Kandice B.

MEMO

⑆0003899⑆ ⑆083001314⑆ 51189097⑆

9/11
Event
chair rental



NEW PORT RICHEY
Recreation & Aquatic Center

6630 Van Buren Street
New Port Richey, FL 34653
(727) 841-560

Date: 9/12/2019 Receipt #: 78968
Time: 10:33 AM Register: Front Desk
Cashier: Kandice B.
Customer: Rotary Club of New Port Richey

Item	Quantity	Price	Ext Price
Donations	1	\$400.00	\$400.00
Subtotal:			\$400.00
Total:			\$400.00

Tendered (this transaction)
Check (#3899): \$400.00
Payment Note: chair rental for 9/11 event
Total Payment: \$400.00

Balance Due: \$0.00
Thank You For Your Business!
Rain checks are issued if it rains.
We now offer Child watch, ask staff for details!
Visit CITYMPR.COM or more info



BUDGET AMENDMENT REQUEST

Date 8/30/2019

No. _____

INCREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget
001051-334320	Library	Library Services & Technology Act Innovation Grant	\$0	\$2,875.11	\$2,875.11
001051-44623	Library	Maintenance – Copiers	\$3,600.00	\$2,875.11	\$6,475.11

DECREASE

Account No.	Division	Description	Budget Current	Change	Proposed Budget

Explanation:

The Library received a grant from the Division of Library and Information Services that was not originally budgeted for.

Requested by: Name Cynthia Jeast Title Finance Director
 Approved by: Assistant Finance Director _____
 Finance Director _____
 City Manager _____

Council Action Required Yes No If "Yes", Date Approved _____

Date Posted _____ Current Month _____ Posted By _____



FLORIDA DEPARTMENT of STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

December 28, 2018

Ms. Andrea Figart, Library Director
New Port Richey Public Library
5939 Main Street
New Port Richey, Florida 34652

Subject: 2018-19 Library Services and Technology Act Innovation Grant Awards

Dear Ms. Figart: *Andi*

The Division of Library and Information Services has determined Innovation Grant awards under the Library Services and Technology Act (LSTA) for fiscal year 2018-19. I am pleased to inform you that your project, 2018-19 LSTA Innovation Grant, 18-LSTA-D-20, was funded at \$2,875.11.

The Notification of Grant Award document is provided with this letter. If there are any changes in funding amount, budget or activities in comparison to the original application, a Change Request form for the project must be filed before the grant agreement can be completed. The division has provided a copy of the form with this letter.

Grant and matching funds can be obligated or expended any time during the grant period, December 19, 2018 through September 30, 2019, but no payments can be requested until the grant agreement is signed by all parties. For these projects, one reimbursement payment will be made once the expenditures are documented.

If you have questions, please contact David Beach at david.beach@dos.myflorida.com or 850.245.6630. Also, all completed Change Request forms should be submitted to this email address.

Sincerely,

Amy L. Johnson
Amy L. Johnson
Director

ALJ/db





CITY OF NEW PORT RICHEY

BUDGET AMENDMENT REQUEST

Date 6/18/19

No. _____

INCREASE

Account Number	Description	Current Budget	Change	Proposed Budget
001-0092-4-5245	Recreation Supplies	12,028.00	1,500.00	13,528.00
DDI 366920	Donations-Recreation (Donations)	3,028.00	1,500.00	4,528.00

DECREASE

Account Number	Description	Current Budget	Change	Proposed Budget
001-0092-4-4962	Donations (NPR Rotary)	1,500.00	1,500.00	0

Explanation: Funds donated for a frozen drink machine to use at special events for Parks & Recreation. All

Requested by: *Elied P. [Signature]*
Department Head

Approved by: *Crystal [Signature]*
Chief Accountant

Finance Director *Crystal [Signature]*

City Manager _____

Council Action Required Yes No (If yes, Date Approved _____)

Date Posted _____ Current Month _____ Posted by _____

**ROTARY CLUB OF
NEW PORT RICHEY FUND, INC.**
P.O. BOX 267
NEW PORT RICHEY, FL 34656

REPUBLIC BANK
www.republicbank.com
Member FDIC

3730

21-131/830

CHECK ARMOR
301
FRAUD PROTECTION

5/29/2019

PAY TO THE ORDER OF City of New Port Richey

\$ **1,000.00

One Thousand and 00/100*****

DOLLARS

City of New Port Richey



MEMO
Parks and Rec. - Donation

AUTHORIZED SIGNATURE

⑈003730⑈ ⑆083001314⑆ 51189097⑈

**ROTARY CLUB OF
NEW PORT RICHEY FUND, INC.**
P.O. BOX 267
NEW PORT RICHEY, FL 34656

REPUBLIC BANK
www.republicbank.com
Member FDIC

3750

21-131/830

CHECK ARMOR
301
FRAUD PROTECTION

6/12/2019

PAY TO THE ORDER OF City of New Port Richey

\$ 500-

Five Hundred & 00/100

DOLLARS



MEMO Donation

AUTHORIZED SIGNATURE

⑈003750⑈ ⑆083001314⑆ 51189097⑈



6630 Van Buren Street
New Port Richey, FL 34653
(727) 841-4560
Date: 6/13/2019 Receipt #: 69368
Time: 9:39 AM Register: Front Desk
Cashier: Summer M.
Cust: Rotary Club of New Port Richey

Item	Quantity	Price	Ext Price
Donations	1	\$1,000.00	\$1,000.00
Donations	1	\$500.00	\$500.00
Subtotal:		\$1,500.00	
Total:		\$1,500.00	

Tendered (this transaction):
Check (#3730, 3750): \$1,500.00
Payment Note: for frozen drink mix machi

Total Payments: \$1,500.00
Balance Due: \$0.00
Thank You For Your Business!
Rain checks are issued if a rainout occurs.
We now offer Child watch, ask staff for details!
Visit CITYNPR.ORG for more info
*** CUSTOMER COPY ***



CITY OF NEW PORT RICHEY

BUDGET AMENDMENT REQUEST

Date 8/12/19

No. _____

INCREASE

Account Number	Description	Current Budget	Change	Proposed Budget
001-092-4-4963	Recreation Trips	5,000.00	470.00	5,470.00
001-092-4-5299	Operating Supplies - Misc.	8,000.00	500.00	8,500.00
001 366920	Recreation - Donations	3028.00	970.00	3998.00

DECREASE

Account Number	Description	Current Budget	Change	Proposed Budget

Explanation: Donations received for Youth Advisory Board program expenses and other Youth programs.

Requested by: *Elaine D. [Signature]*
 Department Head

Approved by:
 Chief Accountant *Crystal Dana*
 Finance Director *Crystal Jeast*
 City Manager _____

Council Action Required Yes No (If yes, Date Approved _____)
 Date Posted _____ Current Month _____ Posted by _____



CITY OF NEW PORT RICHEY

BUDGET AMENDMENT REQUEST

Date 7/11/19

No. _____

INCREASE

Account Number	Description	Current Budget	Change	Proposed Budget
001-0094-4-6431	Special Purpose Equipment	0	12,275.00	12,275.00

DECREASE

Account Number	Description	Current Budget	Change	Proposed Budget
001-0092-4-6299	CIP - Building Improvements	45,000.00	(8,000.00)	37,000.00
001-0092-4-5236	Concession - (Food to Sell)	5,000.00	(4,000.00)	1,000.00
001-0094-4-3499	Contractual Services - Misc.	6,846.00	(275.00)	6,563.00

Explanation: Emergency repairs/replacement of all 4 pool pumps needed to open the pools back up. OK

Requested by: [Signature]
Department Head

Approved by: [Signature]
Chief Accountant

Finance Director [Signature]

City Manager _____

Council Action Required Yes No (If yes, Date Approved _____)

Date Posted _____ Current Month _____ Posted by _____

Donna French

From: Elaine Smith
Sent: Monday, July 08, 2019 12:09 PM
To: Donna French
Cc: Chris Bornfleth
Subject: RE: Invoice 1157 from S8 Aquatic Operations & Consulting

Please have the check ready this week so that we can hand it to them after they finish the work on Friday. Thank you.

From: Donna French
Sent: Monday, July 08, 2019 11:57 AM
To: Elaine Smith <SmithE@CityofNewPortRichey.org>
Cc: Chris Bornfleth <BornflethC@CityofNewPortRichey.org>
Subject: RE: Invoice 1157 from S8 Aquatic Operations & Consulting

Elaine/Chris,

I will do the requisition today. Please let me know as soon as the work has been completed. If the work has been completed this week, then a check will be ready on Friday.

Donna

From: Elaine Smith
Sent: Monday, July 08, 2019 11:22 AM
To: Donna French <FrenchD@CityofNewPortRichey.org>
Cc: Chris Bornfleth <BornflethC@CityofNewPortRichey.org>
Subject: FW: Invoice 1157 from S8 Aquatic Operations & Consulting

Donna: If at all possible, we need a check for the attached on Friday. It is the emergency pool pump motor purchase and install. Debbie said to use our funds first and then if we need money for Aquatic Maintenance, I will contact her. Thank you. Elaine

From: Chris Bornfleth
Sent: Monday, July 08, 2019 10:03 AM
To: Elaine Smith <SmithE@CityofNewPortRichey.org>
Cc: Jill Sparks <SparksJ@CityofNewPortRichey.org>
Subject: FW: Invoice 1157 from S8 Aquatic Operations & Consulting

Elaine,

Attached is our invoice for our pump room repair project. I spoke with our repair company today and I was told that we should be able to open back up to the public this upcoming Saturday and I'll keep you posted as I receive more information.

Chris Bornfleth
Assistant Parks and Recreation Director
City of New Port Richey, FL
6630 Van Buren St.
New Port Richey, FL 34653
Phone: 727-841-4560

To: Chris Bornfleth <BornflethC@CityofNewPortRichey.org>
Subject: Invoice 1157 from S8 Aquatic Operations & Consulting



S8 Aquatic Operations & Consulting

Dear Chris Bornfleth,

Here is your invoice! We appreciate your prompt payment.

Thanks for your business!
S8 Aquatic Operations & Consulting

INVOICE 1157

DUE 07/13/2019

\$12,275.00

Print or save

Powered by QuickBooks

S8 Aquatic Operations & Consulting
239 David Ave Lehigh Acres, FL 33936 US
(239) 839-3945
jeff@s8aquatics.com
www.s8aquatics.com

req. # 20193153

S8 Aquatic Operations & Consulting

239 David Ave
Lehigh Acres, FL 33936 US
(239) 839-3945
jeff@s8aquatics.com
www.s8aquatics.com



Invoice

BILL TO

Chris Bornfleth
City of New Port Richey
6630 Van Buren St.
New Port Richey, FL 34653
United States

INVOICE # 1157
DATE 07/08/2019
DUE DATE 07/13/2019

ACTIVITY

QTY AMOUNT

Labor

Activity: 6/30/19: Service call. Assess pump room, drain 2.5 feet of water from recirculating pump area. Sump pump inspection, removal of electrical connection boxes from pumps, fans provided by city to dry up pump motors.
7/1/19: Service call, reconnect all electrical to pumps and assess all pump motor conditions and damage (Determine that all pump motors would need to be replaced.
7/2/19: Service call, Motor removal from pump housings and prepare for transport to Suncoast Electric, Tampa, FL.
7/3/19: Service call, removal of pump motors from pump room and transport to Suncoast Electric.
7/5/19: Service call, Install 2 new vacuum pump motors and new sump pump.
7/12/19: Service call, Pickup new pump motors from Suncoast Electric and transport back to Aquatic Center and begin to lower motors back into pump area.
7/13/19: Service call, Re-Install all new motors onto pumps and connect electrical. Perform startup of new motors.

New Replacement Pool Recirculating Motor	1	956.00
Installation of new Big John Sump Pump w/25 ft cord. 1/3 HP - 115 volt. Installation of 2 Vacuum Pump motors on Activity pool and Dive Pool. 1 HP, 208/230-460 volt 3 phase. US Seal PS-201 3/4 Prem Mech Seal Assy's, ALAD 083-0 O-rings bagged, Seal Plate O-rings - 2 of each item. 2" swing check valve Union.		
New Replacement Pool Recirculating Motor	2	3,232.66
15 HP, 15-18-254JP, TEFC - World Wide Motor		
New Replacement Pool Recirculating Motor	1	1,158.98
10 HP, 10-18-215JM, TEFC - World Wide Motor		
New Replacement Pool Recirculating Motor	1	1,058.72
7.5 HP, 7.5-18-213JM, TEFC - World Wide Motor		
New Replacement Pool Recirculating Motor	1	718.64
5 HP, 5-18-184JM, TEFC - World Wide Motor		

reg. # 2019 3153

ACTIVITY

QTY AMOUNT

MISC-SUP

5 1,750.00

Suncoast Electric new motor set up includes the following items: 1) Machining new shaft sleeves, 2) Resurface and clean impellers, 3) New shaft seals, 4) New gaskets, 5) Re-Assemble parts to new pump motors.

Labor

32 3,200.00

Removal and replacement of (3) recirculating pumps, (2) water feature pumps, (2) vacuum pumps and (1) sump pump. Time to remove Slide motor from plumbing and taking motor to electric shop to have impellar and shaft seals installed on new motor. Tuesday. Pickup and delivering of new motors to Aquatic Center. Begin installation of new motors. Friday. Installation of new recirculating motors and starting up of each motor. Saturday

NOTE: All labor, replacement of motors and miscellaneous parts are associated with the flooded pump room which occurred during off hours on June 29th to June 30th, 2019.

Warranty on New Motors (1) Year Manufacture

SUBTOTAL	12,075.00
SHIPPING	200.00
TOTAL	12,275.00
BALANCE DUE	\$12,275.00

Purchase Division Form
(02/05)

Subj: SOLE SOURCE JUSTIFICATION REQUIREMENT(S)

From: (Dept.) Recreation & Aquatics / 094
To: 044

Date: 7/8/19

Ref: (a) Requisition # 20193153

Contractor: S8 Aquatic Operations & Consulting

Item: Emergency Repairs to Pool Pumps

Est. Cost: 12,275.00

Required Delivery Date 7/13/19

In accordance with reference (a) the following is submitted. (Continue on reverse if necessary)

a. A brief description of the intended use or application.

Labor & Replacement motors for Kiddie, Dive, Lap, and Slide Pools; Recirculating pump for pools, housing, O-rings, seals & assembly, installation, service calls

b. Description of the critical or unique features (patent, copyright, proprietary, etc.) which show no other item or source can satisfy the City's need.

Swimming pools unable to be used due to aged pumps failing and needed immediate replacement.

c. Describe the alternatives reviewed, which led to the conclusion that only this particular source of product can meet the requirement.

Emergency situation needed resolution immediately and this company was able to provide immediate service.

The above information must be certified as to the accuracy of the facts and representations contained in the request.

DEPARTMENT HEAD

CITY MANAGER

The above facts have been reviewed and approved for sole source procurement and the anticipated cost to the City will be fair and reasonable.