

Purchase Division Form
(02/05)

Subj: SOLE SOURCE JUSTIFICATION REQUIREMENTS

From: (Dept.) Police
To: 044

Date: 12/20/19

Ref: (a) Requisition # _____

Contractor: Southern Coast K-9

Item: Police K-9

Est. Cost: \$ 9,000.00

Required Delivery Date: 12/31/19

In accordance with reference (a) the following is submitted.

a. A brief description of the intended use or application.

This police canine will be assigned to a K-9 handler to function as a K-9 team for the Department.

b. Description of the critical or unique features (patent, copyright, proprietary, etc) which show no other item or source can satisfy the City's need.

Purchasing a canine for police purposes requires a high level of breeding and preliminary specialized training to meet the demands of police K-9 service. Each dog has unique characteristics and abilities that are evaluated by experienced and highly qualified K-9 Trainers. In this case, the trainers agree that this is an exceptional animal.

c. Describe the alternatives reviewed, which led to the conclusion that only this particular source of product can meet the requirement.

The Pasco County Sheriff's Office has assisted in the purchase of approximately 30 K-9s from Southern Coast K-9 for the Sheriff's Office, Dade City Police Department, Zephyrhills Police Department and the New Port Richey Police Department. The quality of the dogs from this particular vendor has been exceptional. The vendor is offering to sell the dog at \$500 less than the standard rate charged by most police K-9 distributors.

The above information must be certified as to the accuracy of the facts and representations contained in the request.

Kimi Baggett
Department Head

[Signature]
City Manager

The above facts have been reviewed and approved for sole source procurement and the anticipated cost to the City will be fair and reasonable.