

New Port Richey Library Advisory Board (LAB) Meeting Minutes October 28 2019

In attendance: Board of Directors: Peter Segal, Andrea Figart, Joan Hook, Dianne Ayers (via teleconference), Bonnie Martin, Marci Mihall, Mark Vandebroek
Absent: Jayne Brewin

Call to Order: at 9:31 a.m. by Chairwoman, Joan Hook.

Minutes: September's minutes were distributed and read. A motion was made by Marci to accept the minutes. It was seconded by Peter. The motion passed with a unanimous vote.

Library Director Report:

- Andi noted that the Library is in the process of having the HVAC bid completed by Amsco. The bid will be given to the NPR City Council for approval. The estimated time work to start on the new HVAC system is January or February. The information presented was followed by a discussion of the number of units to be installed.
- Our library was placed further up on the Public Library Construction Grant list this year. We made #15 this year. Even though it was higher, Andi does not think it is high enough for us to receive state construction funds this year.
- Staffing - Andi indicated they have been short a Librarian I position for the past two months. The Library is being particular about finding the applicant who best suits the position and brings needed supervisory and technology skills to the position. The second round of interviews have been completed and although there have been excellent candidates, the forerunner is a gentleman with an MLS degree who has the necessary skills for the front desk supervision.
- Vivienne is still not feeling well and trying to work from home. The LAB relayed their best wishes for a good recovery.
- The annual Tampa Bay Library Consortium meeting is coming soon. Stephanie Jones will attend with Andi.
- Art on the Move event was wonderful. As of this date, no artwork has been checked out.
 - Tasty Tuesday will be adding artisans, not crafters, to the weekly Tuesday market. An application must be submitted and the product must meet the artisan guidelines.
- The Library will be offering patrons a Health and Wellness informational series. Premier Healthcare will be at the Library on 11/16/19 to answer questions about healthcare programs and will have 6 weeks of workshops in March and April 2020. Additional workshops may be set up for summer. Premier Healthcare staff will also be at Tasty Tuesdays to give literature and answer questions about children's health.
- A local rabbi has offered to teach Yiddish classes at the Library.

- A senior programs group may also be coming to offer classes.
- The Library and patrons will be moving from Linda.com to Knowledge City which is a more secure site that protects member's confidentiality while not including advertising.
- The Library is adding Library Aware - a marketing database from EBSCO which will include artistic marketing tools that will assist the Marketing Specialist with her projects with more efficiency. The subscription includes Novelist Select at no additional cost.
- The Library's new self-checkout is estimated to begin in December. It includes an app for cellphones that allows members to checkout and reminders to return items.
- Pagebuilder (website format) will be ending in the next month or so. The library will keep it's url and searches will re-route the user to the Library's page on the City's website.
- Andi informed the LAB that there are about 30 WiFi Hotspots available for checkout from the Library. She indicated they are very popular and a source for internet connection. Dianne asked for clarification about the Hotspots. Discussion ensued which was very helpful.

Old Business:

-The parade arrangements are taking shape. There is now a golf cart for every book being highlighted for each decade of the Library's history. A meeting to finalize plans will be held at Joan's home on 11/2/19. The float is being arranged by Andi and will feature book characters.

-There is an open BOD position for someone who resides in the City limits. Interested persons need to complete an application available from the City Clerk's office.

New Business:

- The Library will be having a temporary Storywalk around Orange Lake as part of the 11/2/19 Family Fun activities.
- With fundraising help from the Friends of the Library, the Library is getting closer to having a permanent Storywalk in the James E. Grey Preserve.
- Stephanie Jones demonstrated the usefulness of the Library's new Printer/Scanner.

Adjourn: A motion was made and seconded to adjourn at 10:30 a.m. It met with unanimous agreement.

The next meeting is November 23, 2019. Respectfully submitted,

Bonnie M. Martin

Bonnie M. Martin, Secretary

