



## Florida Small Cities Community Development Block Grant (CDBG)

### Application for Funding

Applicant: City of New Port Richey  
(Name of Local Government)

- Commercial Revitalization       Housing Rehabilitation  
 Neighborhood Revitalization       Economic Development

Federal Fiscal Year 2019

Application Due Date: October 5, 2020

Mailing Address: Department of Economic Opportunity  
Bureau of Community Revitalization  
107 East Madison Street – MSC 400  
Tallahassee, Florida 32399-6508

Telephone: (850) 717-8405  
Fax: (850) 922-5609  
Web: <http://www.floridajobs.org/SmallCitiesCDBG>

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## Part 1 – General Information

## Introduction

In 1974, Congress passed the Housing and Community Development Act, Title I, and created the Community Development Block Grant (CDBG) program. The CDBG program, funded by the U.S. Department of Housing and Urban Development (HUD), consists of an *entitlement program* that provides funds to urban areas and a *non-entitlement program* that provides funds to the states to award to smaller, mostly rural communities.

The Florida's Small Cities CDBG Program is administered by the Florida Department of Economic Opportunity (Department). Funding is awarded on a competitive basis. The scoring criteria are contained in this application form.

Cities with a population under 50,000, and counties with an unincorporated population under 200,000, are eligible to participate in the Florida Small Cities CDBG Program, unless they have accepted *special entitlement status* or have opted to join an *urban entitlement program*. A list of eligible communities is posted to the Department's website annually. Categories of funding include:

- Commercial Revitalization (CR)
- Economic Development (ED)
- Housing Rehabilitation (HR)
- Neighborhood Revitalization (NR)

Overall, at least 70% of the state's funding must benefit low- and moderate-income persons. Activities undertaken with CDBG funds must meet one of the following national objectives and each annual action plan developed by the Department will identify which national objective(s) will be funded from the annual federal allocation:

- Benefit low- and moderate-income persons
- Aid in the prevention or elimination of slum or blight
- Meet urgent community development needs

### Pre-Application Activities

Local governments should review the Small Cities CDBG Program's administrative rule, Chapter 73C-23, Florida Administrative Code, and this application form to understand what activities must take place prior to the submission of an application and the scoring criteria for the application. For example, local governments must conduct two public hearings prior to submitting applications and may need to conduct surveys to document that at least 51% of the proposed beneficiaries are low- and moderate-income persons.

### **Notice of Application Cycle and Deadline for Submission**

The Department publishes a Notice of Funding Availability (NOFA) in the Florida Administrative Register. The notice is published at least 30 days prior to the opening of the application cycle and is posted to the Department's website at <http://www.floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/florida-small-cities-community-development-block-grant-program>. The notice states the start and end dates of the application cycle.

Two copies of each application (at least one of which must have original signatures) must be received by the Department by 5:00 p.m., Eastern Time on the deadline date stated in the NOFA. The second copy of the application can be submitted as an electronic file. Applications shall be submitted to:

Florida Small Cities CDBG Program  
Department of Economic Opportunity  
107 East Madison Street – MSC 400  
Tallahassee, Florida 32399-6508

Applications can be hand-delivered to the CDBG Office – Caldwell Building, 107 East Madison Street, Tallahassee, Florida. The applications must be received and date stamped by 5:00 p.m. Eastern time on the deadline date stated in the NOFA.

By the application deadline, one copy of the materials listed below must be sent to the Regional Planning Council that serves the applicant.

1. Part 2 - Application Profile and General Scoring Criteria
2. Part 9 - Forms and Supporting Documentation – Appendix A: Maps

### **Application Format and Application Submission**

The application is divided into nine parts. A local government must complete the parts of the application that relate to the activities for which it is requesting funds. Do not submit the entire application. Submit only those parts required for all applications and the part specifically related to the category (Commercial Revitalization, Economic Development, Housing Rehabilitation, or Neighborhood Revitalization) for which funds are being requested.

- All applicants must complete the cover section and Parts 2, 8, and 9. Only the relevant appendices from Part 9 should be submitted with the application.
- Part 3 must be submitted by all applicants that are requesting points for non-CDBG funds that will be used on the project.
- Parts 4, 5, 6, and 7 pertain to individual funding categories. Submit the appropriate part for the category of funds being requested.

## **Part 2 – Application Profile and General Scoring Criteria**

**Application Profile  
Table G-1**

**Local Government Contact Information:**

Local Government Name: City of New Port Richey		
Street Address: 5919 Main Street		
Mailing Address (if different): N/A		
City: New Port Richey	Zip Code: 34652	County: Pasco
Main Telephone: (727) 853-1016	Main Facsimile: (727) 853-1023	Federal ID Number: 59-6000386
DUNS Number: 08-319-8242	Local Government's Name in DUNS: City of New Port Richey	
Chief Elected Official:		Title: Mayor
Telephone: (727) 853-1290		Facsimile: (727) 853-1023
E-mail Address: Marlower@cityofnewportrichey.org		
Local Government Financial Officer: Crystal Feast		Title: Finance Director
Telephone: (727) 853-1053		Facsimile: (727) 853-1023
E-mail Address: Feastc@cityofnewportrichey.org		
Local Government Project Contact: Earl Hahn		Title: Community Development Director
Street Address: 5919 Main Street		
City: New Port Richey	Zip Code: 34652	
Direct Telephone: (727) 853-1038	Facsimile: (727) 853-1052	
E-mail Address: Hahne@cityofnewportrichey.org		

### Application Profile – Table G-1 (Continued)

<b>Application Preparer Information</b>		
Preparer's Name: Fred Fox Enterprises, Inc.		Organization Preparing Application: <input type="checkbox"/> Local Government <input checked="" type="checkbox"/> Private Company <input type="checkbox"/> RPC
Street Address: P.O. Box 840338		
City: Saint Augustine	State: FL	Zip Code: 32080
Telephone: (904) 810-5183	Facsimile: (904) 810-5302	
E-mail Address: fred.fox@fredfoxenterprises.com		

<b>Consultant Information</b>		
Consultant's Name: Fred D. Fox		<input checked="" type="checkbox"/> Private Company <input type="checkbox"/> RPC
Street Address: P.O. Box 840338		
City: Saint Augustine	State: FL	Zip Code: 32080
Telephone: (904) 810-5183	E-mail Address: fred.fox@fredfoxenterprises.com	

<b>Demographics</b>		
U.S. Congressional District Number: 12	Florida Senate District Number: 16	Florida House District Number: 36
Service Area Census Tract(s) and Block Group(s): 030300-1,2,3 & 5; 030700-1; 030800-2; 030901-1 & 2; 030902-2; 031401-3,5,5 & 6; 031402-1,2,3 & 4; 031403-1 & 2; 031404-1; 031405-1		

<b>Application Type:</b> Indicate the application category. A completed application must include the appropriate section as listed below.	
<input type="checkbox"/> Commercial Revitalization (Part 4)	<input type="checkbox"/> Economic Development (Part 5)
<input checked="" type="checkbox"/> Housing Rehabilitation (Part 6)	<input type="checkbox"/> Neighborhood Revitalization (Part 7)

### Application Profile – Table G-1 (Continued)

<b>Citizen Participation – Public Hearings</b>	
Documentation of the citizen participation activities must be included in Appendix D of Part 9.	
List the date that the public notice for the first public hearing was published: 08/05/2020	List the date when the first public hearing was held: 08/19/2020
List the date that the public notice for the second public hearing was published: 09/02/2020	List the date when the second public hearing was held: 09/15/2020

<b>Subgrant Funding Request:</b>	
The maximum funding request for Neighborhood Revitalization, Commercial Revitalization and Housing Rehabilitation subgrants is based on the jurisdiction's LMI population as determined by HUD. Please see the table below. The maximum subgrant funding request for Economic Development subgrants is \$1,500,000, and the cost per job created must be less than \$35,000. At the bottom of the left column, enter the actual LMI population. (Data available on CDBG website.) At the bottom of the right column, enter the actual subgrant amount being requested.	
<b>LMI Population</b>	<b>Maximum Subgrant Request</b>
1 – 499	\$600,000.00
500 – 1,249	\$650,000.00
1,250 – 3,999	\$700,000.00
4,000 – and above	\$750,000.00
Local Government's LMI Population: 9,155	Subgrant Funds Being Requested: \$ 750,000.00

### Application Profile Table G-1 (Continued)

Answer the following questions by clicking on the correct check box.		
<b>Historic Preservation</b> Will the project impact a building, public improvement or planned open space that is 50 or more years old? If yes, documentation must be provided in Appendix L of Part 9. (See instructions.)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Interlocal Agreement</b> Will project activities require an interlocal agreement? If <b>yes</b> , the interlocal agreement(s) must be provided in Appendix J of Part 9. (See instructions.)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>State of Financial Emergency</b> Is the local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50 – 218.504, Florida Statutes?  Check at <a href="http://www.leg.state.fl.us/cgi-bin/View_Page.pl?File=financial-emergencies.cfm&amp;Directory=committees/joint/Jcla/&amp;Tab=committees">http://www.leg.state.fl.us/cgi-bin/View_Page.pl?File=financial-emergencies.cfm&amp;Directory=committees/joint/Jcla/&amp;Tab=committees</a>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Grant Preparation Costs</b> The applicant may request subgrant funds for the cost of application preparation. See instructions if funds are requested.  Does the applicant wish to request subgrant funds for the cost of application preparation? If yes, documentation must be included in Appendix F of Part 9.  Amount: \$ _____	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>National Flood Insurance Program</b> Is the applicant currently participating in the National Flood Insurance Program?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

## Project Narrative — G-2

Describe the proposed project using the guidelines in the instructions. Specific directions for Commercial Revitalization and Economic Development application narratives can be found in the instructions. Use additional pages as needed.

Service Area #1 – The City Limits of the City of New Port Richey Housing Rehab/Demolition/ Replacement Service Area:

This project consists of repairing or replacing a minimum of eleven (11) low to moderate income owner occupied housing units all of which will be located within the city limits of the City of New Port Richey.

The total household income of the occupants of two (2) of the eleven (11) housing units addressed will be between 0%-30% of Area Median Income. The total household income of the occupants of three (3) of the eleven (11) housing units addressed will be between 30.01%-50% of Area Median Income. Thus five (5) of the housing units addressed will have incomes between 0%-50% of Area Median income. The household income of the occupants of the six (6) remaining housing units will be less than 80% of Area Median Income.

The City of New Port Richey has incorporated the minimum green standards and supplemental green standards recommended by the Department of Economic Opportunity (DEO) in the City's Housing Assistance Plan (HAP).

As part of this project, the City will utilize CDBG funds for temporary relocation. Up to eleven (11) benefitting households will receive temporary relocation assistance for the period of time their home is under construction.

100% of the beneficiaries of this project will be members of low to moderate income households.

National Objective #1, Benefit to Low Moderate-Income Persons is realized by this activity.

The activities and budget amounts for the total Project Costs are as follows:

Activity #	Activity/Description	CDBG Amount	Local Match
14A	Housing Rehab/Demolition/Replacement	\$ 615,500.00	\$ 50,000.00
08	Temporary Relocation	\$ 22,000.00	\$ 0.00

The City anticipates it will take approximately thirty (30) months for the project to be complete including the environmental review, client solicitation, client selection, site specific environmental reviews, the development of rehabilitation/replacement bid specifications, project bidding, construction and grant closeout.

**Project Narrative — G-2 (continued)**

The City has committed \$50,000.00 in local funding as local match for the project. The entire fifty-thousand dollars (\$50,000.00) of local match funding committed as match for the project will be utilized in conjunction with six hundred fifteen thousand (\$615,000.00) in CDBG funding to rehabilitate, demolish and replace the housing units being addresses.

Until the housing units to be addressed are selected and site-specific environmental reviews have been completed, it is not known whether any of the housing units addressed will be located within a flood zone. If any of the housing units selected for inclusion in the program are located within a flood zone, the requirements for rehabilitating or replacing a residential housing unit located within a flood zone will be followed.

**The source and use of funds for the project are as follows:**

	CDBG	Local Leverage	Total
14A – Housing Rehab/Demolition/Replacement	\$ 615,500.00	\$ 50,000.00	\$ 665,500.00
08 – Temporary Relocation	\$ 22,000.00	0.00	\$ 22,000.00
21A-Administration	\$ 112,500.00	0.00	\$ 112,500.00
<b>Total</b>	<b>\$ 750,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 800,000.00</b>

Additional Information:

1. After the eleven (11) housing units have been addressed, if funding remains available, the remaining CDBG and match funding will be used to rehabilitate or replace additional housing units owned and occupied by low and moderate income households.

### General Scoring Criteria — Table G-3

<b>1. Community-Wide Needs Score (CWNS)</b> The CWNS for each non-entitlement local government is posted on the Department’s website at: <a href="http://www.floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/florida-small-cities-community-development-block-grant-program/downloads-and-information-for-applicants">http://www.floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/florida-small-cities-community-development-block-grant-program/downloads-and-information-for-applicants</a> <b>(Transfer this score to line 1. of the Application Scoring Summary page – Part 8, page 4.)</b>		<b>Score: <u>147.83</u></b>
<b>2. Special Designation Score</b> Check all applicable designations below and enter a score of 20 points if all CDBG activities will be conducted within any of the boundaries of the special designation areas checked. Documentation must be included in Appendix M of Part 9. (See instructions.) <b>(Transfer this score to line 3a. of the Application Scoring Summary page.)</b>		<b>Score: <u>0.00</u></b>
<input type="checkbox"/> Rural Area of Opportunity (RAO)	<input type="checkbox"/> Rural Community as defined by §288.0656, F.S.	
<input type="checkbox"/> Area of Critical State Concern pursuant to §380.05, F.S.	<input type="checkbox"/> Florida Enterprise Zone pursuant to §290.0065, F.S.	
<b>3. Grant History Score:</b> If the applicant has not had an open CDBG contract in the NR, CR, or HR categories within five years of application deadline, claim 100 points. <b>(Transfer this score to line 3b. of the Application Scoring Summary page.)</b>		<b>Score: <u>100.00</u></b>
<b>4. CATF Score:</b> The applicant can score a maximum of 10 points if it has appointed a Citizen Advisory Task Force (CATF) to provide input on all phases of the Small Cities CDBG Program process and the CATF met to discuss community needs and make recommendations to the local governing body before the application was drafted. The task force must be comprised of residents of the applying jurisdiction, and at least 51% of the members must be from LMI households. None of the members can be an elected official of the jurisdiction, and only one member can be an employee of the applicant. The CATF shall have at least five members, and at least 51% members must participate in the meeting to claim CATF points. Documentation must be included in Appendix D of Part 9. (See instructions.)		
<b>4a.</b> If the CATF met before the first public hearing was conducted and before a draft application was developed to discuss community needs and make recommendations to the local governing body as to the program area and activities that should be considered when drafting a Small Cities CDBG application, <b>score 10 points, or</b>		<b>Score: <u>10.00</u></b>
<b>4b.</b> If the CATF met before the notice for the second public hearing was published and before a draft application was finalized to make recommendations to the local governing body as to the program area and activities that should be included in its Small Cities CDBG application, <b>score 5 points.</b> <b>(Transfer this score to line 3c. of the Application Scoring Summary page.)</b>		
If applicable, list the date that the public notice for the CATF meeting was published: 08/05/2020	If applicable, list the date when the CATF meeting was held: 08/11/2020	

### General Scoring Criteria — Table G-3 (Continued)

<b>5. Outstanding Performance in Equal Employment Opportunity (EEO)</b>						
<p><b>M/WBE Contracting:</b> The applicant may claim up to 20 points for achievement in Minority-/Women-Owned Business Enterprises (M/WBE) contracting in the most recent Small Cities CDBG subgrant that was administratively closed not more than four years before application deadline date. Review the M/WBE reports submitted to DEO for that subgrant and enter a score based on the achievement reported.</p>						
<b>Most Recent Administratively Closed Small Cities CDBG Contract Number:</b>				N/A		
Amount Awarded to M/WBE firms	÷	Total Prime Contracts Amount	X 100 =	_____ M/WBE %		
<b>M/WBE %</b>	<b>Points</b>		<p><b>5a. M/WBE Contracting Score:</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">5.00</p> <p style="text-align: center;">(Maximum 20 points)</p>			
0.0 – 4.99%	0					
5.0 – 14.99%	5					
15.0 – 19.99%	10					
20.0 – 24.99%	15					
25.00%+	20					
<p>If the applicant has not administratively closed a Small Cities CDBG subgrant within four years of the application deadline date, score 5 points.</p>						
<p><b>Local Government Minority Employment:</b> The applicant may claim up to 60 points for meeting minority employment goals. Complete the table below to calculate the applicant’s percentage of minority employees. See instructions for calculations.</p>						
Number of Permanent Full-time Equivalent Minority Applicant Employees	÷	Number of Permanent Full-time Equivalent Applicant Employees	=	Applicant’s Percentage of Minority Employees		
_____		_____		_____ %		
<p>Enter percentage of minorities in the applicant’s county: 10.1%</p>						
<p>If the “Prorated 60 Points Score” is claimed, complete the following equation:</p>						
Applicant’s Percentage of Minority Employees	÷	Percentage of Minorities in Applicant’s County	=	Applicant’s Percentage of Minority Employees	X 60 =	Points Claimed
_____		_____		_____		_____

If the applicant has three or less employees, 40 points may be claimed.		
<b>5b. Local Government Minority Employment Score (60 Points Maximum):</b>		_____
<b>6. Outstanding Performance in Fair Housing</b>		
The applicant may claim five points for adopting a Fair Housing Ordinance prior to the application deadline and five points for conducting a Fair Housing workshop in the 12 months prior to the application deadline. See instructions for guidelines and documentation requirements.		
	<b>Date</b>	<b>Score</b>
6a. Date Fair Housing Ordinance Adopted:	_____	5.00
6b. Date of Fair Housing Workshop:	08/19/2020	5.00
<b>6c. Total Fair Housing (6a+6b) Score (10 Points Maximum):</b>	10.00	

**Outstanding Performance in EEO and Fair Housing (5a+5b+6c) Score:** \_\_\_\_\_  
 (Transfer this score to line 2. on the Application Scoring Summary page – Part 8, page 4.)  
 (90 points maximum)

## **Part 3 – Sources and Uses of Non-CDBG Funds**

**Sources and Uses of Non-CDBG Funds**  
**Private, Participating Party, Public Leverage from Non-Local and Local Funding Sources**  
**Table L-1**

Activity #	Source	Amount Claimed for Scoring	Amount Not Claimed for Scoring	Type (Participating Party, Loan, Grant, Local Government Funds, Donated Land, or Other Leverage)
14A	City of New Port Richey	\$50,000.00	\$0.00	Local Government Funds
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
Totals		\$50,000.00	\$0.00	
Total Funds Claimed for Leverage Scoring		\$50,000.00		

Use the preceding totals to compute the number of points you are claiming for leverage scoring on the next page.

### Leverage Score Summary

**Leverage Points Calculation for NR, CR, and HR**

**Communities with a LMI Population of 1,249 or Less**

$$\underline{\$ \quad \quad \quad} \div \$1,000 = \underline{\quad \quad \quad} \text{ Points}$$

(25 Points Maximum)

**Leverage Points Calculation for NR, CR, and HR**

**Communities with a LMI Population of 1,250 or More**

$$\underline{\$50,000.00} \div \$2,000 = \underline{25.00} \text{ Points}$$

(25 Points Maximum)

**Leverage Points Calculation for ED**

$$\underline{\$ \quad \quad \quad} \div \$10,000 = \underline{\quad \quad \quad} \text{ Points}$$

(125 Points Maximum)

**Leverage Score: 25.00**

**(Transfer this score to line 3d. on the Application Scoring Summary page in Part 8.  
25 Points Maximum for NR, HR, and CR. 125 Points Maximum for ED.)**

## **Part 6 – Housing Rehabilitation**

**Category Impact  
CDBG Funds and Activity Goals Score — Table H-1**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
Activity #	Activity Name	Enter CDBG Activity \$	% of CDBG Project Cost (B ÷ 1)	Goal Points	Activity Goal Score (C x D)	# of Housing Units To be Addressed by Activity
01	Acquisition (in support of)	\$	%	*		
01	Acquisition in 100 Year Floodplain	\$	%	75		
04	Clearance	\$	%	35		
15	Code Enforcement	\$	%	45		
04A	Demolition (without subsequent construction)	\$	%	50		
16A	Historic Preservation - Residential	\$	%	35		
14A	Housing Rehab/Demolition/Replacement	\$615,500.00	96.55%	75	72.41	11
08	Permanent Relocation as a part of Hazard Mitigation	\$	%	75		
08	Permanent Relocation – Other	\$	%	50		
14A	Potable Well Installation**	\$	%	70		
14A	Removal of Housing Architectural Barriers	\$	%	75		
14A	Septic System Installation**	\$	%	70		
14A	Sewer Hookups**	\$	%	70		
08	Temporary Relocation	\$22,000.00	3.45%	75	2.59	11
14A	Utility Hookups, Other**	\$	%	60		
14A	Water Hookups**	\$	%	70		
1. Add Column B to get the CDBG Project Cost		\$637,500.00	<b>4. Add Column E to get the Total Activity Goal Score:</b> 75.00 (75 Points Maximum)			Total Unduplicated Number of Housing Units to be Addressed by All Activities <u>11</u>
2. Enter CDBG Administrative Funds (Maximum of 15% of Total CDBG Funds Requested)		\$112,500.00	* Goal points for this activity are same as the activity supported by the acquisition. ** Use only if no housing rehabilitation is required. Otherwise, treat as complementary activity to housing rehabilitation activity.			
3. Add 1 and 2 for Total CDBG Funds Requested		\$750,000.00				

**Low Income and Very Low Income Beneficiary Impact Score**

<b>Option 1: Housing Rehabilitation (Housing Rehab/Demolition/Replacement)</b>
<b>5a.</b> Number of homes to be addressed whose occupants qualify as “low income:” (Note: “low income” (LI) means the household income is between 30.01% - 50% of median income for your county)
“Low income” beneficiary impact points: 3 homes* X 50 = 150.00 points (150 Points Maximum)
<b>5b.</b> Number of homes to be addressed whose occupants qualify as “very low income:” (Note: “very low income” (VLI) means the household income does not exceed 30% of median income for your county) 1 home: score = 55 points; 2 homes: score = 85 points:
“Very low income” beneficiary impact points: 2 home(s) = 85.00 points (85 Points Maximum)
<b>Option 2: Hookups Only (Sewer, Water or Other Utility)</b>
<b>5c.</b> Number of households to be hooked up whose occupants qualify as “low income:”
“Low income” beneficiary impact points:            homes* X 7 =            points (175 Points Maximum)
<b>5d.</b> Number of households to be hooked up whose occupants qualify as “very low income:”
“Very low income” beneficiary impact points:            home(s) X 6 =            points (60 Points Maximum)
<b>5e. Total “Low Income” and “Very Low Income” Beneficiary Impact Score (5a+5b) or (5c+5d):</b> <u>235.00</u> (235 Points Maximum)
* If a Recipient serves more “very low income” homes than scored on this application, those additional homes can be counted to meet the number of “low income” homes that the Recipient committed to serve.

### Average CDBG Cost per LMI Housing Unit

**6a.** Use the CDBG Funds and Activity Goal Score Spreadsheet to calculate the average CDBG LMI housing unit cost:

<u>        \$637,500.00        </u>	$\div$	<u>        11        </u>	$=$	<u>        \$57,954.54.        </u>
CDBG Project Cost		Total Number of LMI Housing Units		Average CDBG LMI Housing Unit Cost

Enter the appropriate score from the chart below on line 6b.

Option 1. Rehab - Average CDBG Cost Per LMI HU	Score	Option 2. Hookups - Average CDBG Cost Per LMI HU	Score
Less than \$62,250	120	Less than \$2,200	100
\$62,250 to \$65,000	105		
\$65,000 to \$66,999	90	\$2,200 to \$3,099	80
\$67,000 to \$68,999	75		
\$69,000 to \$70,999	60	\$3,100 to \$3,999	60
\$71,000 to \$72,999	45		
\$73,000 to \$74,999	30	\$4,000 to \$4,899	40
\$75,000 to \$76,999	15		
\$77,000 to \$77,999	0	\$4,900 and above	20
\$78,000 to \$78,999	-50		
\$79,000 and above	-100		

**6b. Average CDBG Cost per LMI Housing Unit Score:**    120.00

#### “Green” Rehabilitation Standards

7a. If the Housing Assistance Plan (HAP) requires all the minimum “green” standards identified in the instructions, <b>score 45 points:</b>	<u>45.00</u>
7b. If the HAP requires all the supplemental “green” standards identified in the instructions, <b>score 30 points:</b>	<u>30.00</u>
<b>7c. “Green” Rehabilitation Standards (7a + 7b) Score:</b>	<u>75.00</u>

**Category Summary Score (4+5e+6b+7c=):**    505.00

(Transfer this score to line 3e. in the HR column on the Application Scoring Summary page – Part 8, page 4.)  
(Cannot exceed 505 points.)

## **Part 8 – Certification and Score Summary**

*I, the undersigned chief elected official or authorized representative of the Applicant, certify that, to the best of my knowledge, this Florida Small Cities Community Development Block Grant Application for Funding was prepared in accordance with state and federal rules and regulations, contains information that is true and correct, and has been approved by the local governing body.*

I also certify that the Applicant:

Has met all citizen participation requirements contained in Chapter 73C-23, Florida Administrative Code:

Following public notice, hearings were conducted by a member of the local governing body or a duly authorized employee;

- The first public hearing was conducted to obtain citizen views about community development needs and potential uses of CDBG funding;
  - The notice for the second public hearing was published following the first public hearing. The notice included a summary of the activities that would be conducted with CDBG funds, the specific locations where those activities would take place, a line item budget, and the time and place where a copy of the draft application would be available for review; and
  - A second public hearing was conducted to obtain citizen comments on the CDBG application prior to submission.
2. Has properly conducted surveys of service areas to document LMI benefit, if applicable.
  3. Will not attempt to recover, through special assessments, capital costs of public improvements funded in whole or in part with CDBG funds.
  4. Will ensure that upon completion of housing structures addressed with CDBG funds, each housing structure will meet the local housing code.
  5. Will administer the subgrant in conformity with the Civil Rights Act of 1964 and the Fair Housing Act.
  6. Will affirmatively further fair housing and undertake one fair housing activity each quarter.
  7. Has adopted or will adopt a Community Development Plan or has adopted the Local Comprehensive Plan as its Community Development Plan.
  8. Will adopt an Anti-Displacement and Relocation Policy and will minimize the displacement of persons.
  9. Has presented accurate information and has documentation on file and readily accessible to the Department of Economic Opportunity.
  10. Has authorized the submission of this application by vote of the local governing body.
  11. Will adopt a CDBG Procurement Policy that conforms to 2 CFR 200.317 – 200.326, Sections 255.0525 and 287.055, Florida Statutes, and Rule 73C-23.0051(4), Florida Administrative Code.
  12. Has implemented a financial management system that complies with Section 218.33, Florida Statutes, and 2 CFR 200.302.

13. Will complete a self-evaluation of its facilities related to the Americans with Disabilities Act and adopt a Transition Plan, if applicable.
14. Will meet a National Objective for each funded activity other than administration and engineering prior to the administrative closeout of the subgrant.

<b>Signature of Chief Elected Official or Designee</b>
Signature: _____
Typed Name and Title:
Date:
If signed by a person other than the chief elected official, a copy of the resolution authorizing the person to sign the application must be included in Appendix B.

<b>Signature of Application Preparer if not an employee of the Local Government</b>
Signature: _____
Typed Name and Title: Fred D. Fox, President
Name of Firm or Agency: Fred Fox Enterprises, Inc.

### Application Scoring Summary

This form is the Applicant’s evaluation of the application score. Use the “scores” identified in the application to complete this form when you have finished filling out the application. Enter the scores or other information in the appropriate columns. When all of the scores have been transferred to this form, add the scores and enter the total.

<b>Applicant Name:</b> City of New Port Richey				(For DEO Use Only) Application Number: _____		
<b>Enter Type of Application:</b> <input type="checkbox"/> Commercial Revitalization <input checked="" type="checkbox"/> Housing Rehabilitation <input type="checkbox"/> Economic Development <input type="checkbox"/> Neighborhood Revitalization						
Title/Score	Part	Page	CR	ED	HR	NR
1. Community-Wide Needs Score (250 Points Maximum)	2	13			147.83	
2. Outstanding Performance in Equal Employment Opportunity and Fair Housing (90 points maximum)	2	15			90.00	
3. Program Impact:						
3a. Special Designation Score (20 Points Maximum)	2	13			0.00	
3b. Grant History Score (100 Points Maximum)	2	13			100.00	
3c. CATF Score (10 Points Maximum)	2	13			10.00	
3d. Leverage (25 Points Maximum for CR, NR and HR) (125 Points Maximum for ED)	3	18			25.00	
3e. Category Summary Score	6	22			505.00	
3f. Total Program Impact Score (3a+3b+3c+3d+3e) (660 Points Maximum)	8	26			640.00	
4. <b>Total Application Score</b> (1+2+3f) (1000 Points Maximum)	8	26			877.83	
Less Penalties Assessed (For DEO Use Only)						
Final Score (For DEO Use Only)						

## **Part 9 –Supporting Documentation**

Place all supporting documentation in this section. Separate the documents with a titled tab or titled colored paper. Include only those appendices that are required for the application.

<b>Appendix</b>	<b>Title</b>
A	Maps (Required)
B	Local Governing Body's Resolutions for Signature Delegation and Application Submission (Required)
C	Comprehensive Plan Documents (Required)
D	Public Hearing/CATF Documentation (Required)
E	Leverage Documentation
F	Grant Application Preparation Cost Documentation
G	Readiness to Proceed Documentation
H	VLI/LMI Worksheets and Survey Documentation or Census Data and Maps
I	Documentation Related to Health and Safety Impact Score
J	Joint Agreements, Contingency Funding Documentation and/or Interlocal Agreements
K	Housing Assistance Plan (Required for all Housing Rehabilitation Applications)
L	Historic Preservation Documents
M	Special Designation Documentation
N	Documentation for Economic Development Applications
O	Documentation for Other Community Development Activities Score (Commercial Revitalization)
P	Documentation for Demolition of Vacant Dilapidated Structures (Commercial Revitalization)
Q	Local Government Minority Contracting and Fair Housing Score Documentation
R	Commercial Rehabilitation Policy (Required for all Commercial Revitalization Applications that will utilize CDBG funds to rehabilitate commercial buildings)
S	