

Library Advisory Board Meeting January 25, 2021 Minutes

In Attendance: Andrea Figart, Joan Hook, Peter Segall, Marci Mihall, Jayne Brewin, Bonnie Martin, Ron Becker; Mark Vandebroek

I. Call to Order: 9:30 a.m. by Chairwoman Joan Hook

II. Minutes: The November minutes were reviewed. They were approved unanimously.

II. Public Comment: None

IV. New Business:

1. Marci reported on the time capsule project
2. Mark asked about the miniature horse portion of the Allowed Animals Policy. Andi reported that no miniature horse service animals have visited the Library to date.

V. Librarian report

1. Andi gave a renovation update. A few adjustments had been made to bring things back on budget. The finishes, flooring, carpets, tiles, etc. have been selected, and the new floor plan layout was discussed. The Renovation Budget goes before City Council at their February 16th meeting. Renovation will hopefully commence the first week in March. Joan Hook suggested that the Library Advisory Board Members should attend this meeting, if possible.
3. The Library's First Quarter Plan of Service Report was reviewed. Andi discussed ways that the Library is being frugal with funding while continuing to provide excellent resources to the community.
4. Due to COVID-19, outreach into schools is being done differently. Jessica Meredith, Youth Education Librarian, participated in various school ***Great Teach Ins***, via virtual presentations and meetings.
5. If the Library closes due to renovations, a staff training day with customer service, technology, emergency situations, new resources, and library/city resources will be considered.
6. The Library received a Florida Humanities Council Award. A grant of \$1000 was awarded for a Florida Talks Speaker Series that will feature virtual and in-person presentations from three experts. The subject matter features preserving water as a valuable Florida Resource. The Library is also partnering with Tampa Bay Estuary to house a King Tides Exhibit at City Hall in April to spotlight Earth Day Activities. The Library also applied for a traveling Water exhibit being offered by the Smithsonian.

7. A large collection of books was donated to local homeschoolers. The homeschoolers held their own Book Fair, and sent photos to thank the Library.

8. The Library's foot traffic was down by 60,000 people due to Covid, but had 3,142 new members. This was a 9% increase in membership.

9. The LAB/FOL Centennial Posters are now on display in City Hall.

10. A new book has been installed in James E Grey Preserve called, *El Perro con Sombrero* by Derek Taylor Kent. Arrows have been added into the storywalk panels to direct people to the start of the Storywalk.

11. Kristine Mosak has accepted a promotion as the Adult Programming Specialist.

12. The total value of items that members are now allowed to borrow at any time has been reduced from \$3000 to \$250. This reduction is more in-line with the Library's elimination of late fees on most materials as well as the fact that several hundred thousand new digital and e-resources have been added to the Libraries holdings. These items greatly increase Library offerings, and accrue no fees to borrowers.

13. Two Hand sanitizers, masks, and an Electro-Static Sprayer have been purchased for sanitizing the Library. Staff sanitize the entire Library every day before opening to the public. This equipment was purchased with CARES funding awarded to the City.

VI: Continuing:

1. The LAB discussed Reopening activities, including a time capsule and sending invitations to local officials.
2. Ron Becker gave a report on the Pasco County Library Cooperative virtual meeting. The President of the Pasco Friends of the Library Advisory Board discussed selling cookbooks and bumper stickers as a way to raise funds for Pasco County Libraries.

VI. Next Meeting: February 22nd 2021

VII. Adjourn: By unanimous vote the meeting was adjourned at 10:50 a.m.

Respectfully submitted,

Jayne Brewin

Jayne Brewin, Board Member