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# PUBLIC WORKS - SUPERVISION

## IT IS THE MISSION OF PUBLIC WORKS – SUPERVISION TO

provide responsive, professional, and courteous services to the Public.

### DESCRIPTION

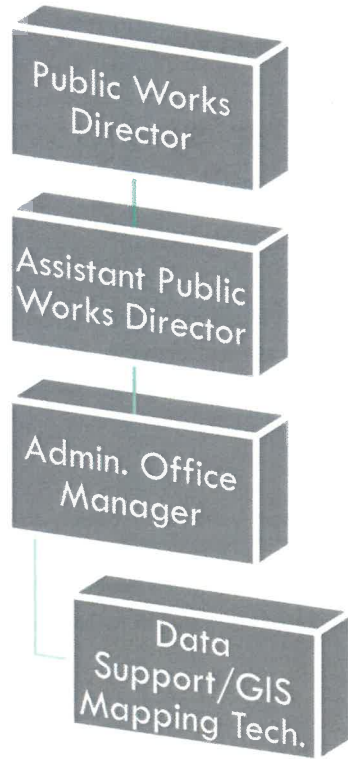
The Public Works Department provides design, construction and maintenance of right-of-ways, maintenance of parks, city properties and parking structures. The Department includes several divisions, which are overseen by Public Works – Supervision. Work is completed by city staff, as well as consultants, contractors and developers.

### ACCOMPLISHMENTS OF FY21

- Completed the Design Engineering Inter-local Agreement with Pasco County to replace and raise the Grand Blvd. bridge
- Completed the Restated Wastewater Operating and Maintenance Inter-local Agreement with Pasco County
- Completed water loss audit/analysis and identified tasks needed to reduce water loss

### FY22 INITIATIVES

- Complete the following analyses:
  - Water Loss Remediation Action Plan
  - GIS transition to new server and implementation
  - Complete a Utility Revenue Sufficiency Analysis and Tier Structure Analysis
- Complete training in the following areas:
  - Federal and State Traffic Certifications, as well as other required utility certifications
  - Training of new Utility Operations Manager
  - Training on new GIS system, once implemented



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Public Works Director	1	1	1
Assistant Public Works Director	1	1	1
Administrative Office Manager	1	1	1
Data Support/GIS Mapping Technician	1	1	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

## PUBLIC WORKS SUPERVISION

001101						AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET		
CODE	CLASSIFICATION	FY18-19	FY19-20	FY20-21	FY20-21	FY21-22	AMOUNT
41111	Dept Head Salaries	93,322	94,086	95,220	95,220	98,070	
41112	Division Head Salaries	55,058	58,490	59,680	59,680	65,230	
41299	Regular Full-Time Wages	73,147	75,622	78,940	78,940	83,510	
41411	Overtime Wages	504	-	-	1,140	500	
41522	Education Incentive Pay	1,200	1,214	1,200	1,200	1,200	
42111	Social Security Matching	16,411	17,601	17,820	17,820	19,070	
42211	Florida Retirement System	33,104	34,359	35,760	35,760	38,410	
42311	Health Insurance	33,519	24,988	34,840	34,840	34,840	
42312	Life Insurance	75	72	80	80	120	
42313	Accidental Death & Disab Insurance	10	10	20	20	30	
42426	Workers Comp - Clerical (8810)	163	165	170	170	180	
42432	Workers Comp - Municipal Class (9410)	9,657	2,247	3,010	3,010	4,000	
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 316,170</b>	<b>\$ 308,854</b>	<b>\$ 326,740</b>	<b>\$ 327,880</b>	<b>\$ 345,160</b>	
43499	Contractual Services - Misc	1,441	1,222	700	700	700	
44011	Travel & Training	225	534	-	-	3,000	
44121	Telephone - Local	5,269	5,500	6,500	6,500	6,500	
44134	Data Lines	10,022	10,096	10,500	10,500	10,500	
44141	Pager Services	37	46	-	-	-	
44211	Postage	433	252	350	350	350	
44311	Electric - City Facilities	29,927	30,989	33,000	33,000	33,000	
44351	Water & Sewer - City	14,432	10,274	15,000	15,000	15,000	
44373	Street Light Fee	616	-	630	630	630	
44381	Stormwater Assessment	6,026	-	6,050	6,050	6,050	
44481	Lease - Copier	2,789	5,402	2,000	2,000	2,400	
44571	Notary Bond	-	-	150	150	150	
44621	Maintenance & Repairs - Equipment	6,175	2,191	2,000	2,000	2,000	
44631	Maintenance & Repairs - Central Garage	60	330	1,000	1,000	1,000	
45111	Office Supplies - General	1,384	1,151	2,000	2,000	2,000	
45141	Small Tools & Implements	-	-	300	300	300	
45211	Fuel	3,646	3,051	2,800	2,800	2,800	
45225	Software License Support	620	883	3,000	3,000	3,000	
45231	Clothing & Apparel	523	403	400	400	600	
45243	Computer/Operating Supply	4,397	3,965	3,900	3,900	3,900	
45247	First Aid Supplies	117	68	200	200	200	
45289	Automotive Parts	31	1,167	1,500	1,500	1,500	
45291	Operating Supplies - Disaster	-	1,559	500	500	500	
45299	Operating Supplies - Misc	2,549	1,649	1,500	1,500	1,500	
45411	Dues & Memberships	1,516	1,566	1,800	1,800	1,800	
45461	Books & Publications	517	37	300	300	300	
<b>TOTAL OPERATING</b>		<b>\$ 92,752</b>	<b>\$ 82,335</b>	<b>\$ 96,080</b>	<b>\$ 96,080</b>	<b>\$ 99,680</b>	
46299	Building Improvements	2,385	-	-	-	-	
46413	Data Processing Equipment	2,414	-	-	-	-	
46431	Special Purpose Equipment	17,302	-	-	-	-	
<b>TOTAL CAPITAL</b>		<b>\$ 22,101</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 431,023</b>	<b>\$ 391,189</b>	<b>\$ 422,820</b>	<b>\$ 423,960</b>	<b>\$ 444,840</b>	

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM PUBLIC WORKS SUPERVISION

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46299	<i>Building Improvements</i>					
	HVAC System (R&R)	-	10,000	10,000	10,000	10,000
	Generator (R&R)	-	5,000	5,000	5,000	5,000
	<b>TOTAL</b>	-	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
46413	<i>Data Processing Equipment</i>					
	Desktop Computer	-	-	2,600	1,800	-
	<b>TOTAL</b>	-	-	<b>2,600</b>	<b>1,800</b>	-
46418	<i>Software</i>					
	ESRI Online Module	-	-	-	-	15,000
	<b>TOTAL</b>	-	-	-	-	<b>15,000</b>

**DIVISION TOTAL \$ - \$ 15,000 \$ 17,600 \$ 16,800 \$ 30,000**

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# PUBLIC WORKS – STREET & RIGHT OF WAY

## IT IS THE MISSION OF PUBLIC WORKS – STREET & RIGHT OF WAY TO

repair, maintain, and eliminate hazards to all public streets, right of ways, and alleys making our City a safer place for residents and the general public. The Division also maintains all traffic signs, roadway markings, sidewalks, streetlights and performs the setup of all road closures and detours in association with special events and emergency situations.

## DESCRIPTION

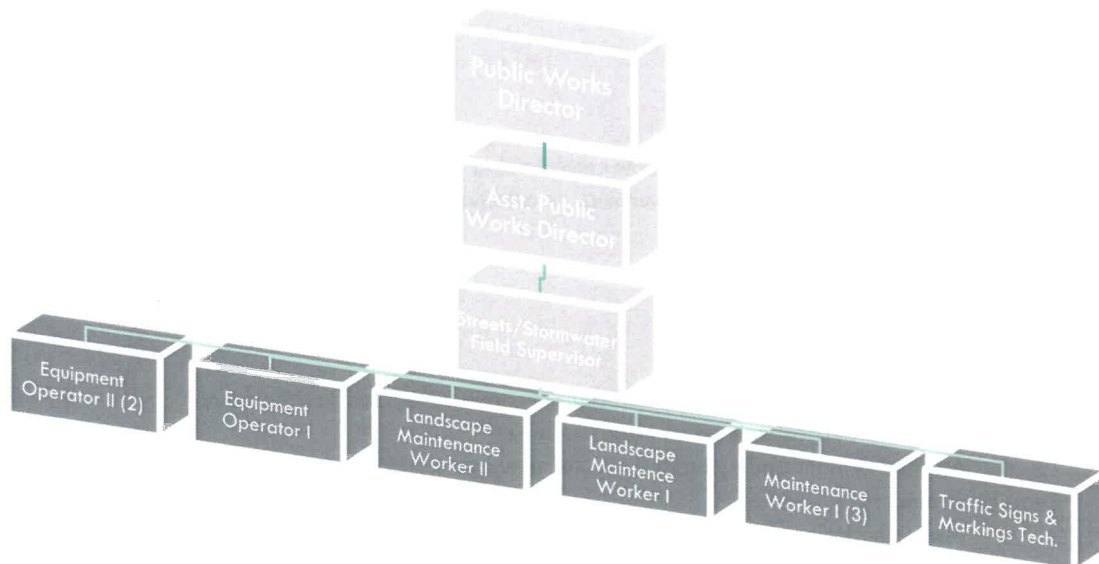
The Street & Right of Way Division is responsible for maintaining 35 miles of roadway marking, 40 acres of mowable land, 65 miles of paved road, and 80 miles of curbing. In addition, this Division also sets up all road closures, detours, and planning for special events.

## ACCOMPLISHMENTS OF FY21

- Traffic Signs & Markings Upgrades:
  - Installed LED crosswalk system on Louisiana Ave. near Gulf Middle School
  - Replaced decorative sign on Madison Street
  - Applied sealant and scheduled regular pressure washing on downtown sidewalks
- Road Program:
  - Maintained all city owned roads, including performing pot hole repair and patch work
  - Started grading and leveling of alleys
  - Completed improvements to the Main St. Bridge
  - Installed solar powered speed feedback signs on Congress Street
- Tree Program:
  - Continued certification for Tree City USA - 30<sup>th</sup> Year Renewal
  - Trimmed tree branches blocking streetlights, as part of the LED Streetlight Dark Spot Project
  - Trimmed trees and bushes in alleyways for safer vehicle access
- Job Safety:
  - Completed State Stormwater Inspector class
  - Completed training for staff, which covered safety protocols and FEMA requirements

## FY22 INITIATIVES

- Traffic Signs and Markings:
  - Continue to proactively inspect and replace stop signs, as needed
  - Continue to upgrade street name blades to meet MUTCD requirements
  - Continue to install decorative signs and sign posts in the downtown overlay area
- Road Program:
  - Continue to implement the City's Paving Management Plan
  - Conduct traffic studies in areas, as requested, and maintain all city right-of-ways
  - Maintain the City's Wayfinding Program
- Tree Program:
  - Continue certification for Tree City USA to renew certification for the 31<sup>st</sup> year
  - Continue to inspect and clear vision zones, as needed
  - Elevate tree canopies to meet the City's minimum overhead requirements
- Job Safety:
  - Continue staff training that covers safety protocols, policies, and expectations



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Equipment Operator II	2	2	2
Equipment Operator I	1	1	1
Landscape Maintenance Worker II	1	1	1
Landscape Maintenance Worker I	1	1	1
Maintenance Worker I	3	3	3
Traffic Signs & Markings Technician	1	1	1
<b>Total</b>	<b>9</b>	<b>9</b>	<b>9</b>

## STREET & RIGHT OF WAY MAINTENANCE

001102					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY18-19	FY19-20	FY20-21	FY20-21	FY21-22
41299	Regular Full-Time Wages	161,270	184,322	185,000	236,330	259,940
41411	Overtime Wages	9,815	7,207	10,000	10,000	13,000
41527	Standby Time	3,559	4,567	4,500	4,500	4,500
41529	Meal Allowance	18	-	-	30	-
42111	Social Security Matching	12,718	14,585	17,000	19,710	21,660
42211	Florida Retirement System	14,452	17,552	20,000	21,820	25,760
42311	Health Insurance	28,600	30,267	50,000	74,240	78,390
42312	Life Insurance	104	119	130	510	540
42313	Accidental Death & Disab Insurance	13	16	100	260	210
42431	Workers Comp - Street Maint/Trash (5509)	16,132	20,281	25,000	26,300	27,880
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 246,681</b>	<b>\$ 278,916</b>	<b>\$ 311,730</b>	<b>\$ 393,700</b>	<b>\$ 431,880</b>
43129	Engineering Services - Misc	-	-	4,500	4,500	4,500
43430	Parking Lot Maintenance	684	678	1,000	1,000	1,000
43438	Lab Test	-	-	250	250	250
43485	Trash Grinding Service	11,000	15,125	15,000	15,000	15,000
43499	Contractual Services - Misc	34,560	65,224	57,210	57,210	57,210
44011	Travel & Training	535	843	-	-	2,570
44121	Telephone - Local	-	-	-	1,000	-
44134	Data Lines	284	339	380	1,000	380
44211	Postage	259	168	50	50	50
44311	Electric - City Facilities	1,396	1,720	1,400	1,400	1,400
44312	Electric - Traffic Lights	4,207	3,922	5,000	5,000	5,000
44321	Eastbury Garden - Street Lights	2,418	2,431	2,500	2,500	2,500
44322	Hillandale - Street Lights	16,146	16,342	17,500	17,500	17,500
44323	Ridgewood - Street Lights	8,234	6,907	8,500	8,500	8,500
44324	Barbara Ann - Street Lights	777	673	900	900	900
44331	Trash Removal	23,371	19,851	15,000	15,000	15,000
44351	Water & Sewer - City	32,598	28,299	35,000	35,000	35,000
44381	Stormwater Assessment	2,373	-	2,400	2,400	2,400
44419	Rent - Equipment/Software	590	-	1,000	1,000	1,000
44463	Automotive(s)	-	-	23,730	23,730	43,500
44481	Lease - Copier	-	-	750	750	750
44611	Maintenance & Repairs - Bldg & Grounds	5,868	7,296	10,000	10,000	10,000
44621	Maintenance & Repairs - Equipment	1,860	-	-	-	-
44631	Maintenance & Repairs - Central Garage	13,740	19,050	10,000	10,000	10,000
44799	Printing & Binding	-	-	350	200	400
45111	Office Supplies - General	182	91	200	200	200
45141	Small Tools & Implements	2,009	1,452	1,500	1,500	1,500
45211	Fuel	29,297	27,978	35,000	35,000	35,000
45231	Clothing & Apparel	1,637	2,416	2,700	2,700	2,700
45243	Computer/Operating Supply	549	1,413	500	500	500
45247	First Aid Supplies	141	66	100	100	100
45262	Trees	1,066	1,950	1,000	1,000	1,000
45289	Automotive Parts	30,105	55,455	20,000	30,000	20,000
45291	Operating Supplies - Disaster	-	13	200	200	500
45299	Operating Supplies - Misc	17,638	13,852	8,000	8,000	8,000
45321	Signs & Sign Material	16,298	24,277	26,450	24,000	30,000
45341	Sod/Seed	2,321	1,067	1,600	1,600	1,600

## STREET & RIGHT OF WAY MAINTENANCE

001102 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
45399	Road Materials - Misc	10,773	9,618	11,500	17,000	12,000
45411	Dues & Memberships	-	-	300	300	300
45461	Books & Publications	-	-	200	200	200
<b>TOTAL OPERATING</b>		<b>\$ 272,916</b>	<b>\$ 328,516</b>	<b>\$ 321,670</b>	<b>\$ 336,190</b>	<b>\$ 348,410</b>
46415	Trucks & Trailers	-	-	160,000	160,000	-
46416	Heavy Equipment	-	16,492	85,000	85,000	-
46399	Improvements Other Than Buildings	-	-	-	-	-
46431	Special Purpose Equipment	26,117	4,972	-	-	-
<b>TOTAL CAPITAL</b>		<b>\$ 26,117</b>	<b>\$ 21,464</b>	<b>\$ 245,000</b>	<b>\$ 245,000</b>	<b>\$ -</b>

**TOTAL EXPENDITURES**    **\$ 545,714**    **\$ 628,896**    **\$ 878,400**    **\$ 974,890**    **\$ 780,290**

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM STREETS & RIGHT OF WAY MAINTENANCE

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46415	<i>Trucks &amp; Trailers</i>					
	Crack Sealer Machine & Trailer w/ Hoses	-	40,000	-	-	-
	<b>TOTAL</b>	-	<b>40,000</b>	-	-	-
46416	<i>Heavy Equipment</i>					
	Pay Loader w/ Root Rake-#8 (R&R)	-	12,500	12,500	12,500	12,500
	Case INT Broom Tractor-#5 (R&R)	-	16,250	1,625	1,625	1,625
	Case Tractor c/s 570XLT-#3 (R&R)	-	5,000	5,000	69,000 (a)	6,900
	Kubota Tractor-#10 (R&R)	-	3,250	3,250	3,250	3,250
	JD244 Loader w/ Clam Shell-#12 (R&R)	-	8,750	8,750	8,750	8,750
	Ingersol Rand Steam Roller-#67 (R&R)	-	7,000	7,000	7,000	7,000
	<b>TOTAL</b>	-	<b>52,750</b>	<b>38,125</b>	<b>102,125</b>	<b>40,025</b>
46431	<i>Special Purpose Equipment</i>					
	Vermeer Stump Grinder	-	1,200	1,200	1,200	1,200
	<b>TOTAL</b>	-	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

**DIVISION TOTAL**    \$    -    \$ **93,950**    \$ **39,325**    \$ **103,325**    \$ **41,225**

(a) Year of Acquisition (\$10,000 from R&R)

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# PUBLIC WORKS – FACILITIES MAINTENANCE

## IT IS THE MISSION OF PUBLIC WORKS – FACILITIES MAINTENANCE TO

maintain a safe, clean, and attractive environment for both employees and visitors to all facilities under the management of the City.

## DESCRIPTION

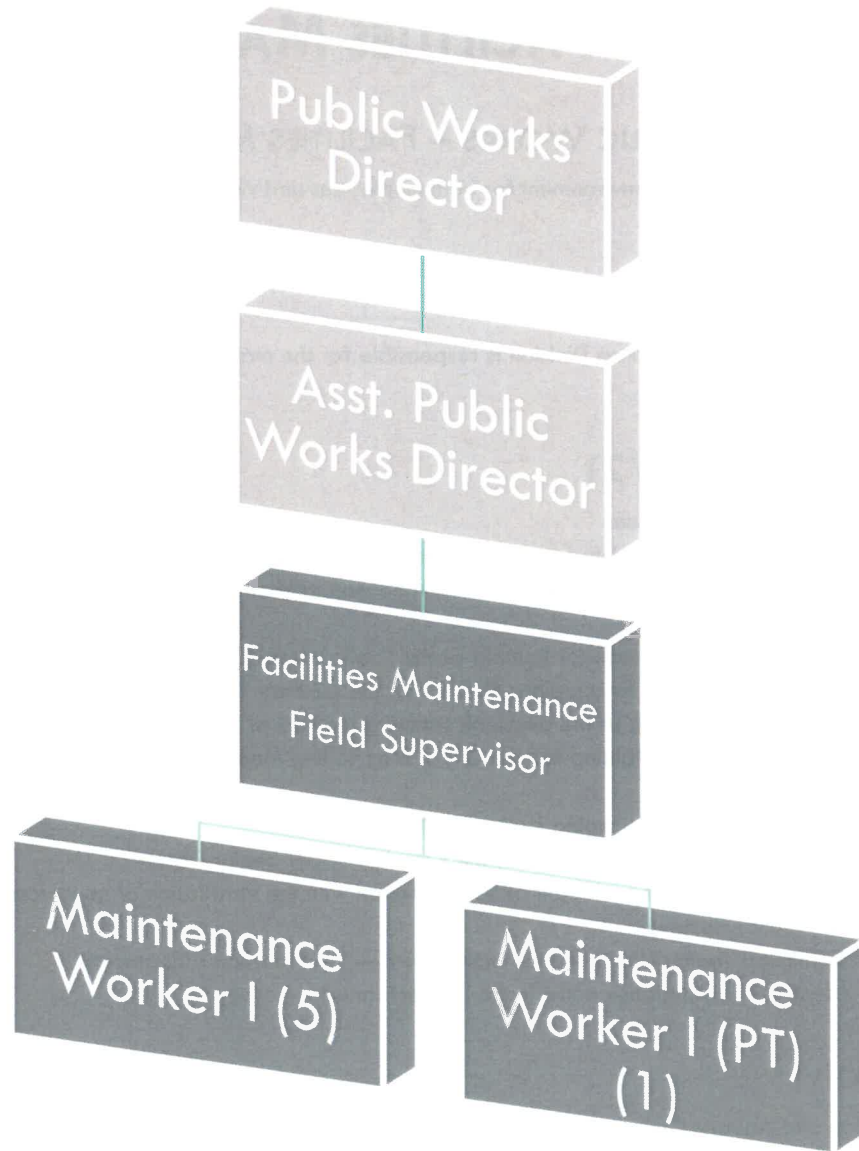
The Public Works – Facilities Maintenance Division is responsible for the maintenance and repair of New Port Richey's public buildings.

## ACCOMPLISHMENTS OF FY21

- Facilities Management Program:
  - Created and implemented the City's Facility Maintenance Plan and standard operating procedures for facility inspections, preventative maintenance, and employee safety protocol
- LED Conversion Program:
  - Converted existing exterior lighting at the Public Works Complex to LED
  - Worked with FDOT to complete Phase 1 of the US Hwy 19 LED conversion project
  - Installed LED lighting at the overlook structure located at Sims Park
  - Installed solar LED lighting for the City's Wayfinding Monument Sign on Main Street
- Project Completions:
  - Installed 2 new EV charging stations in the City
  - Installed a new roofing system at the Claude Pepper Senior Center
  - Assisted the Streets and Right of Way Division with the installation of new crosswalk on Madison St.
- Personnel Efficiency Review:
  - Continued Janitor/Maintenance activity review and function adjustments
  - Identified maintenance activities to be performed in-house

## FY22 INITIATIVES

- Recreation and Aquatic Center:
  - Replace state park equipment
  - Install new storage building at the Recreation & Aquatics Center
- Claude Pepper Senior Center:
  - Replace the 7-ton A/C unit
  - Implement Preventative Maintenance Program
- LED Lighting Upgrades:
  - Convert streetlights on US Hwy 19, between Trouble Creek Rd. and Lark Lane
  - Convert parking lot lighting around the Recreation & Aquatics Center
- City Hall:
  - Complete the installation of new HVAC controls and server upgrades
- Recycle Program:
  - Install permanent social distancing markers at all facilities
  - Continue to frequently disinfect high traffic areas at all facilities
  - Update critical inventory list



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Facilities Maintenance Field Supervisor	1	1	1
Maintenance Worker I	5.46	5.46	5.72
<b>Total</b>	<b>6.46</b>	<b>6.46</b>	<b>6.72</b>

## FACILITIES MAINTENANCE

001106		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY18-19	FY19-20	FY20-21	FY20-21	FY21-22
41299	Regular Full-Time Wages	125,190	144,369	144,350	144,350	171,140
41311	Part-Time Wages	30,919	24,042	37,410	37,410	18,370
41411	Overtime Wages	12,151	7,652	10,000	10,000	10,000
42111	Social Security Matching	12,356	13,000	15,730	15,730	15,760
42211	Florida Retirement System	12,623	15,460	17,420	17,420	18,740
42311	Health Insurance	23,345	34,039	40,550	40,550	43,550
42312	Life Insurance	83	85	110	110	120
42313	Accidental Death & Disab Insurance	11	11	80	80	110
42427	Workers Comp - Building (NOC) (9015)	7,148	7,506	9,370	9,370	11,370
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 223,826</b>	<b>\$ 246,164</b>	<b>\$ 275,020</b>	<b>\$ 275,020</b>	<b>\$ 289,160</b>
43411	Custodial/Janitorial Services	2,452	3,547	3,670	3,200	3,800
43412	Pest Control Services	5,550	5,200	7,000	7,000	7,000
43454	Contractual HVAC/Air	125,870	109,820	110,000	110,000	110,000
43455	Contractual Fire Monitoring	1,130	1,000	1,960	1,960	1,960
43474	Security Services	-	479	1,700	1,700	1,700
43499	Contractual Services - Misc	48,170	40,649	60,000	55,110	60,000
44011	Travel & Training	21	1,314	-	-	430
44121	Telephone - Local	2,169	2,352	2,300	2,300	2,300
44134	Data Lines	284	340	900	900	900
44311	Electric - City Facilities	52,094	53,587	53,000	53,000	53,000
44331	Trash Removal	18,769	20,358	23,950	20,600	25,000
44351	Water & Sewer - City	9,349	11,540	9,600	9,600	9,600
44373	Street Light Fee	1,017	-	1,020	1,020	1,020
44381	Stormwater Assessment	2,351	-	2,400	2,400	2,400
44419	Rent - Equipment/Software	92	394	1,000	1,000	1,000
44463	Automotive(s)	-	-	8,500	8,500	8,500
44611	Maintenance & Repairs - Bldg & Grounds	29,042	20,772	30,000	30,000	30,000
44631	Maintenance & Repairs - Central Garage	1,170	1,230	1,000	1,000	1,000
44655	Maintenance & Repairs - Senior Center	1,050	1,607	3,000	3,000	3,000
44983	Permit Fees	175	50	50	50	50
45111	Office Supplies - General	263	102	200	200	200
45141	Small Tools & Implements	5,084	3,030	3,500	3,500	3,500
45211	Fuel	5,155	7,292	5,000	5,000	5,000
45231	Clothing & Apparel	1,890	2,053	2,100	2,100	2,100
45243	Computer/Operating Supply	-	1,025	1,600	1,600	1,600
45247	First Aid Supplies	174	187	200	200	200
45251	Janitorial Supplies	30,674	25,358	28,000	28,000	28,000
45289	Automotive Parts	2,292	6,772	1,000	1,000	1,000
45291	Operating Supplies - Disaster	-	17,477	1,500	1,500	-
45299	Operating Supplies - Misc	5,228	3,993	1,500	1,500	1,500
<b>TOTAL OPERATING</b>		<b>\$ 351,515</b>	<b>\$ 341,528</b>	<b>\$ 365,650</b>	<b>\$ 356,940</b>	<b>\$ 365,760</b>
46399	Imp. Other Than Bldg-Misc	18,300	-	-	-	-
46415	Trucks & Trailers	25,405	-	-	-	-
46431	Special Purpose Equipment	3,850	-	1,700	1,810	-
<b>TOTAL CAPITAL</b>		<b>\$ 47,555</b>	<b>\$ -</b>	<b>\$ 1,700</b>	<b>\$ 1,810</b>	<b>\$ -</b>

**TOTAL EXPENDITURES    \$ 622,896    \$ 587,692    \$ 642,370    \$ 633,770    \$ 654,920**

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# PUBLIC WORKS – GROUNDS MAINTENANCE

## IT IS THE MISSION OF PUBLIC WORKS – GROUNDS MAINTENANCE TO

create memorable recreational and park experiences that enhance the quality of life for residents and visitors of New Port Richey.

## DESCRIPTION

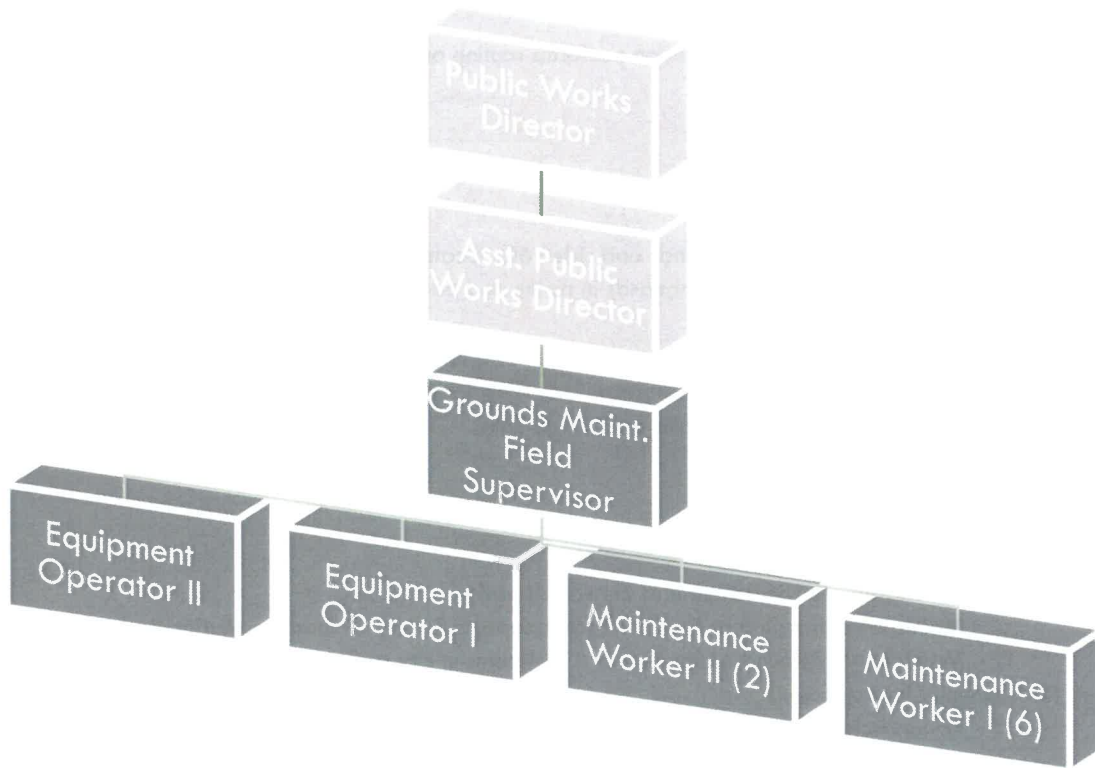
The Public Works – Grounds Maintenance Division performs routine and specialized grounds maintenance for all of the City's parks, preserves, and athletic fields.

## ACCOMPLISHMENTS OF FY21

- Maintenance Programs:
  - Pressure washed playgrounds and sidewalks located in city parks
  - Identified pedestrian trip hazards in parks and performed remediation work
- Park Amenity Improvements:
  - Replaced playground equipment in Sims Park, Frances Park, and Meadows Park
- Replaced plants along Madison Streetscape, U.S. Hwy 19 median, and Marine Parkway
- Refurbished boards along boardwalks at Orange Lake

## FY22 INITIATIVES

- Maintenance Programs:
  - Investigate electrical system at the splash pad
  - Maintain landscaping at Madison Streetscape, U.S. Hwy 19 median, Marine Parkway, and city parks
  - Maintain playground equipment and restrooms in city parks
- Park Amenity Improvements:
  - Re-landscape Sims Park, where needed
  - Replace playground equipment at the Meadows Park
  - Replace aging boardwalk wood slats at the James E. Grey Preserve
- Personnel Training:
  - Fertilizer and Herbicide Application Certification
  - Stormwater Operator Site Inspector Certification
  - FEMA certifications for all employees
  - Train all staff on the proper way for load in and load out for events



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Grounds Maintenance Field Supervisor	1	1	1
Equipment Operator II	1	1	1
Equipment Operator I	1	1	1
Maintenance Worker II	2	2	2
Maintenance Worker I	6	6	6
<b>Total</b>	<b>11</b>	<b>11</b>	<b>11</b>

## GROUNDS MAINTENANCE

001110		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY18-19	FY19-20	FY20-21	FY20-21	FY21-22
41210	Regular Exempt Salaries	49,820	51,622	50,110	50,110	50,860
41299	Regular Full-Time Wages	137,331	188,884	200,000	241,660	272,040
41411	Overtime Wages	33,879	28,077	20,000	25,000	25,500
41527	Standby Time	76	74	-	-	170
41529	Meal Allowance	-	-	-	80	-
42111	Social Security Matching	16,550	20,145	17,500	23,950	26,670
42211	Florida Retirement System	19,308	26,989	26,000	29,580	35,580
42311	Health Insurance	32,972	40,577	45,000	87,110	95,810
42312	Life Insurance	105	134	200	600	660
42313	Accidental Death & Disab Insurance	13	18	120	320	250
42428	Workers Comp - Parks (9102)	11,116	9,503	12,000	13,440	14,670
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 301,170</b>	<b>\$ 366,023</b>	<b>\$ 370,930</b>	<b>\$ 471,850</b>	<b>\$ 522,210</b>
43430	Parking Lot Maintenance	-	933	2,000	2,000	2,000
43433	Lawn Maintenance	120,053	152,109	125,000	125,000	150,800
43499	Contractual Services - Misc	17,139	27,928	25,000	25,000	25,000
44011	Travel & Training	21	750	-	-	3,000
44121	Telephone - Local	1,079	588	600	600	600
44134	Data Lines	284	340	350	350	350
44311	Electric - City Facilities	19,657	16,969	20,000	20,000	20,000
44331	Trash Removal	2,166	2,734	5,000	5,000	5,000
44351	Water & Sewer - City	49,431	37,387	37,000	37,000	37,000
44373	Street Light Fee	137	-	140	140	140
44381	Stormwater Assessment	3,662	-	3,650	3,650	3,650
44419	Rent - Equipment/Software	1,641	-	1,000	1,000	1,000
44463	Automotive(s)	-	-	45,020	45,020	45,020
44611	Maintenance & Repairs - Bldg & Grounds	66,306	51,915	49,000	49,000	60,000
44631	Maintenance & Repairs - Central Garage	6,645	4,790	4,000	4,000	4,000
44997	Other Charges - Memorial Items	503	313	2,000	2,000	2,000
44999	Other Current Charges - Misc	145	145	500	500	500
45111	Office Supplies - General	284	432	100	100	100
45141	Small Tools & Implements	3,439	4,072	3,000	3,000	3,000
45211	Fuel	14,256	13,148	16,000	16,000	16,000
45221	Chemicals	1,746	1,123	3,000	3,000	4,000
45231	Clothing & Apparel	2,328	2,037	3,000	3,000	3,000
45243	Computer/Operating Supply	233	230	1,300	1,300	250
45247	First Aid Supplies	32	57	100	100	100
45251	Janitorial Supplies	19,361	13,203	18,000	18,000	18,000
45289	Automotive Parts	16,541	12,544	5,000	5,000	5,000
45291	Operating Supplies - Disaster	-	4,258	1,500	1,500	5,000
45299	Operating Supplies - Misc	5,777	12,670	7,000	7,000	7,000
45321	Signs & Sign Material	3,385	3,057	3,000	3,000	3,000
45341	Sod/Seed	7,029	30,584	27,000	27,000	27,000
45411	Dues & Memberships	1,608	1,680	1,680	1,680	2,200
<b>TOTAL OPERATING</b>		<b>\$ 364,888</b>	<b>\$ 395,996</b>	<b>\$ 409,940</b>	<b>\$ 409,940</b>	<b>\$ 453,710</b>
46399	Improvements Other than Buildings	-	8,524	15,000	15,000	-
46415	Trucks & Trailers	35,074	2,593	-	-	-
46431	Special Purpose Equipment	4,508	12,498	-	-	-

## GROUNDS MAINTENANCE

001110

EXP

CODE CLASSIFICATION

	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
TOTAL CAPITAL	\$ 39,582	\$ 23,615	\$ 15,000	\$ 15,000	\$ -

TOTAL EXPENDITURES \$ 705,640 \$ 785,634 \$ 795,870 \$ 896,790 \$ 975,920

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM GROUNDS MAINTENANCE

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46416	<i>Heavy Equipment</i>					
	John Deere Tractor-#34 (R&R)	-	3,200	3,200	3,200	3,200
	Kubota Clambucket Bush Hog-#33 (R&R)	-	3,350	3,350	3,350	3,350
	<b>TOTAL</b>	-	<b>6,550</b>	<b>6,550</b>	<b>6,550</b>	<b>6,550</b>
46431	<i>Special Purpose Equipment</i>					
	Case Scout 4x4 Utility Vehicle (R&R)	-	1,200	1,200	1,200	1,200
	Club Cart Utility (R&R)	-	2,600	2,600	2,600	2,600
	<b>TOTAL</b>	-	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>	<b>3,800</b>

**DIVISION TOTAL \$ - \$ 10,350 \$ 10,350 \$ 10,350 \$ 10,350**

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# PUBLIC WORKS - STORMWATER UTILITY

## IT IS THE MISSION OF STORMWATER UTILITY TO

have a proactive inspection program that identifies flood prone areas, remediates those areas, expands or enlarges existing systems to eliminate the flood areas identified, and to improve water quality and quality of life for its residents, where applicable. This mission includes unfunded mandates and requirements of the Florida Department of Environmental Protection's National Pollution Discharge Elimination System Permit.

## DESCRIPTION

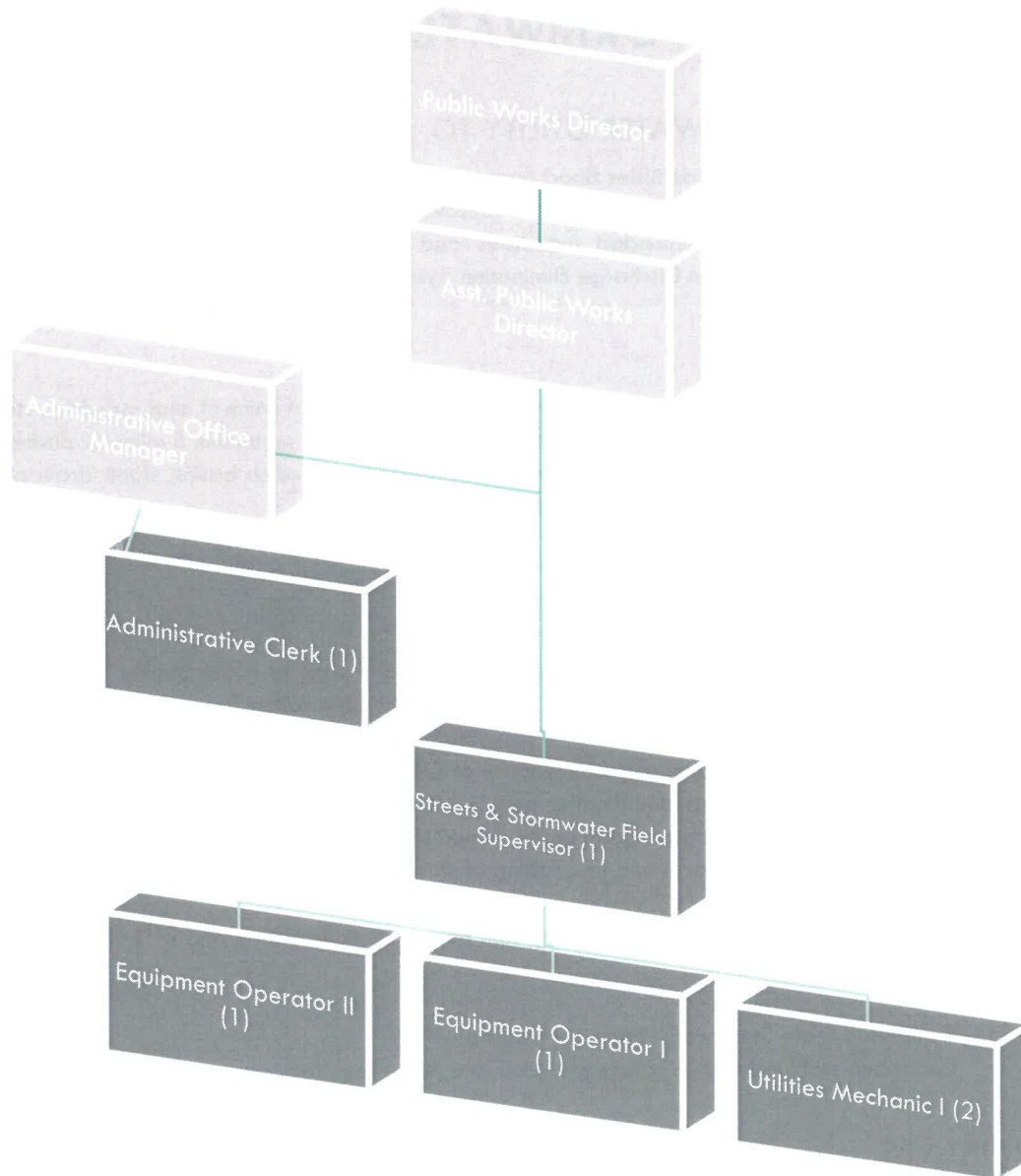
The Stormwater Utility Division is a special purpose service unit within city government that provides stormwater management, as required by the Environmental Protection Agency. This Division maintains 5 miles of ditches/ canals and 40 miles of stormwater pipes. In addition, this Division cleans and repairs catch basins, storm drain pipes, and ditches, while rebuilding or adding new structures, as needed.

## ACCOMPLISHMENTS OF FY21

- Storm Pipe Maintenance:
  - Removed sediments from Maplewood retention pond and pond at Police Station
  - Removed and replaced storm drain lids and stormwater pipe failures
- NPDES Maintenance Activities:
  - Continued facility inspection and maintenance of CDS units, pipe, catch basins, and outfalls
  - Continued catch basin tag identification and "No Dumping" stencil installations
  - Continued street sweeping program on all curbed streets
  - Continued sediment removal and re-grading of stormwater ponds, existing ditches and swales
- Flood Control:
  - Continued to be proactive during heavy rain events, working safely and effectively during street and stormwater projects
- Job Safety:
  - Completed State Stormwater Inspector training
  - Conducted staff training on safety protocols and FEMA requirements

## FY22 INITIATIVES

- Storm Pipe Maintenance:
  - Remove sediments from Pennsylvania Ave's detention pond
  - Inspect stormwater drainage systems in Zone #1
  - Tag and stencil all catch basins in Zone #2
- Stormwater Permit:
  - Continue stormwater inspections for our stormwater permit. Ex: ditches, swales, catch basins and pipes
  - Start regular route of stormwater drain cleaning and inspections
  - Make adjustments to City's stormwater infrastructure to be in compliance with stormwater permit
- Flood Control/Storm Situations:
  - Keeping all drain grates cleared and flowing during rain events
  - Continue working safely and being proactive during weather events like closing flooded streets and/or pedestrian safety concerns
  - Keep up with mowing and inspections of all detention ponds
- Job Safety:
  - Send employees to stormwater classes and CDL classes



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Streets & Stormwater Field Supervisor	1	1	1
Administrative Clerk	1	1	1
Equipment Operator II	1	1	1
Equipment Operator I	1	1	1
Utilities Mechanic I	2	2	2
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>

## STORMWATER UTILITY

002103						AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY18-19	FY19-20	FY20-21	FY20-21		FY21-22
41299	Regular Full-Time Wages	91,471	177,747	150,000	184,000		189,610
41311	Part-Time Wages	20,476	2,399	-	-		-
41411	Overtime Wages	14,037	12,788	10,000	20,000		15,000
41527	Standby Time	7,085	7,220	6,720	7,000		6,720
41529	Meal Allowance	-	30	-	-		-
42111	Social Security Matching	9,711	14,889	14,500	17,010		17,580
42211	Florida Retirement System	9,355	13,758	12,000	14,620		16,130
42214	Defined Contribution Plan	5,890	4,378	4,200	4,970		5,240
42311	Health Insurance	13,299	34,993	20,000	52,260		52,260
42312	Life Insurance	54	99	120	360		360
42313	Accidental Death & Disab Insurance	7	13	110	120		140
42426	Workers Comp - Clerical (8810)	30	52	50	60		70
42433	Workers Comp - Irrigation Workers/Oper/Drivers (0251)	8,062	8,444	8,000	9,330		10,700
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 179,477</b>	<b>\$ 276,810</b>	<b>\$ 225,700</b>	<b>\$ 309,730</b>		<b>\$ 313,810</b>
43129	Engineering Services - Misc	3,433	4,646	15,000	15,000		15,000
43199	Professional Services - Misc	3,278	3,748	15,000	15,000		15,000
43433	Lawn Maintenance	4,270	6,208	43,000	43,000		43,000
43438	Lab Test	-	556	5,000	5,000		5,000
43498	Administrative Fees	20,829	20,722	22,000	22,000		22,000
43499	Contractual Services - Misc	15,525	23,472	35,000	35,000		35,000
44011	Travel & Training	-	1,367	1,850	1,850		1,740
44121	Telephone - Local	525	1,864	1,800	1,800		1,800
44134	Data Lines	284	339	350	350		350
44141	Pager Services	70	58	-	50		-
44211	Postage	432	180	50	50		50
44311	Electric - City Facilities	13,219	15,660	12,000	12,000		12,000
44331	Trash Removal	14,053	18,146	13,000	13,000		13,000
44373	Street Light Fee	126	-	140	140		140
44381	Stormwater Assessment	357	748	1,100	1,100		1,100
44419	Rent - Equipment/Software	-	-	5,000	5,000		5,000
44463	Lease - Automobile	-	-	20,000	20,000		36,000
44481	Lease - Copier	-	-	600	600		600
44511	Liability Insurance - Comp. General	8,529	7,180	9,000	9,000		9,000
44521	Building & Contents Insurance	3,095	3,629	3,100	3,100		3,100
44522	Pollution Insurance	4,405	4,413	4,400	4,400		4,400
44523	Automobile & Truck Insurance	759	746	750	750		750
44611	Maintenance & Repairs - Bldg & Grounds	13,130	5,070	13,000	13,000		13,000
44621	Maintenance & Repairs - Equipment	1,595	-	400	400		-
44631	Maintenance & Repairs - Central Garage	2,850	7,050	5,000	5,000		5,000
44799	Printing & Binding	-	-	400	400		400
44983	Permit Fees	1,006	1,006	2,500	2,500		2,500
44999	Other Current Charges - Misc	1,374	72	2,000	2,000		1,000
45111	Office Supplies - General	476	499	1,000	1,000		1,000
45121	Maps & Charts	287	-	300	300		300
45141	Small Tools & Implements	6,618	7,096	5,000	5,000		5,000
45211	Fuel	31,876	19,946	20,000	20,000		20,000
45225	Software License Support	-	295	300	300		300

## STORMWATER UTILITY

002103						AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET		
CODE	CLASSIFICATION	FY18-19	FY19-20	FY20-21	FY20-21	AMOUNT	
						FY21-22	
45231	Clothing & Apparel	791	2,092	1,600	1,600	1,600	
45243	Computer/Operating Supply	3,898	2,229	4,300	4,300	4,300	
45247	First Aid Supplies	119	75	200	200	200	
45289	Automotive Parts	20,036	19,539	15,000	15,000	15,000	
45291	Operating Supplies - Disaster	-	128	500	500	500	
45299	Operating Supplies - Misc	8,963	10,088	9,000	9,000	9,000	
45321	Signs & Sign Material	2,873	4,306	4,000	4,000	4,000	
45331	Pipe/Culvert Material	974	16,712	10,000	10,000	10,000	
45341	Sod/Seed	1,003	2,294	5,000	5,000	5,000	
45399	Road Materials - Misc	3,812	3,118	7,500	7,500	5,000	
45411	Dues & Memberships	95	1,203	650	650	650	
45461	Books & Publications	-	-	200	200	200	
<b>TOTAL OPERATING</b>		<b>\$ 194,965</b>	<b>\$ 216,500</b>	<b>\$ 315,990</b>	<b>\$ 316,040</b>	<b>\$ 327,980</b>	
46399	Improvements Other Than Bldg - Misc	-	-	293,730	293,730	606,000	
46431	Special Purpose Equipment	-	-	73,000	73,000	18,000	
<b>TOTAL CAPITAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 366,730</b>	<b>\$ 366,730</b>	<b>\$ 624,000</b>	
581							
49151	Transfer to General Fund	130,000	130,000	130,000	130,000	130,000	
49153	Transfer to Capital Improvement Fund	353,000	-	-	-	-	
49157	Transfer to W&S Construction Fund	-	30,900	-	-	-	
<b>TOTAL TRANSFERS</b>		<b>\$ 483,000</b>	<b>\$ 160,900</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 857,442</b>	<b>\$ 654,210</b>	<b>\$ 1,038,420</b>	<b>\$ 1,122,500</b>	<b>\$ 1,395,790</b>	

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM STORMWATER UTILITY

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46399	<i>Improvements Other than Buildings - Misc.</i>					
	Misc. Flood Control/Water Quality Projects	100,000	100,000	100,000	100,000	100,000
	2018 Beach St. Stormwater Improv. (Engineering)	6,000	3,000	-	-	-
	2018 Beach St. Stormwater Improv. (Construction)	500,000	500,000	-	-	-
	2023 Carlton Rd., Dartmouth Rd., Berkley Ave. Drainage Improv. (Engineering)	-	4,000	30,000	10,000	-
	2023 Carlton Rd., Dartmouth Rd., Berkley Ave. Drainage Improv. (Construction)	-	-	-	250,000	200,000
	2024 Downtown Resiliency Improvements - Phase I (Engineering)	-	-	30,000	-	-
	2024 Downtown Resiliency Improvements - Phase I (Construction)	-	-	-	150,000	150,000
	2025 Aspen St. Drainage Project (Engineering)	-	-	-	3,000	63,000
	2025 Aspen St. Drainage Project (Construction)	-	-	-	-	200,000
	<b>TOTAL</b>	<b>606,000</b>	<b>607,000</b>	<b>160,000</b>	<b>513,000</b>	<b>713,000</b>
46413	<i>Data Processing Equipment</i>					
	Computer	-	-	2,800	-	-
	Laptop	-	2,400	-	-	2,400
	<b>TOTAL</b>	<b>-</b>	<b>2,400</b>	<b>2,800</b>	<b>-</b>	<b>2,400</b>
46415	<i>Trucks and Trailers</i>					
	Vacuum Line Cleaning Truck (R&R)	-	50,000	50,000	50,000	50,000
	GMC C6500 Water Tanker Truck #69	-	25,000	80,000 (a)	7,000	7,000
	<b>TOTAL</b>	<b>-</b>	<b>75,000</b>	<b>130,000</b>	<b>57,000</b>	<b>57,000</b>
46416	<i>Heavy Equipment</i>					
	New Holland Flail Mower #11 (R&R)	-	5,000	5,000	5,000	5,000
	John Deere Slope Mower #41 (R&R)	-	2,500	2,500	2,500	2,500
	TYMCO 600 Street Sweeper #102 (R&R)	-	17,500	17,500	17,500	17,500
	<b>TOTAL</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
46431	<i>Special Purpose Equipment</i>					
	S30 Mid-Size Rider Sweeper (R&R)	-	2,000	2,000	2,000	2,000
	Portable Pumping System (R&R)	-	3,000	3,000	3,000	3,000
	<b>TOTAL</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

**DIVISION TOTAL    \$ 606,000    \$ 714,400    \$ 322,800    \$ 600,000    \$ 802,400**

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# PUBLIC WORKS – WATER PRODUCTION

## IT IS THE MISSION OF WATER PRODUCTION TO

operate, maintain, and manage the City of New Port Richey's Joseph A. Maytum Water Treatment Plant in the professional manner required to deliver a reliable and adequate supply of safe drinking water, at a pressure that meets the safety and needs of all our customers throughout the distribution system.

## DESCRIPTION

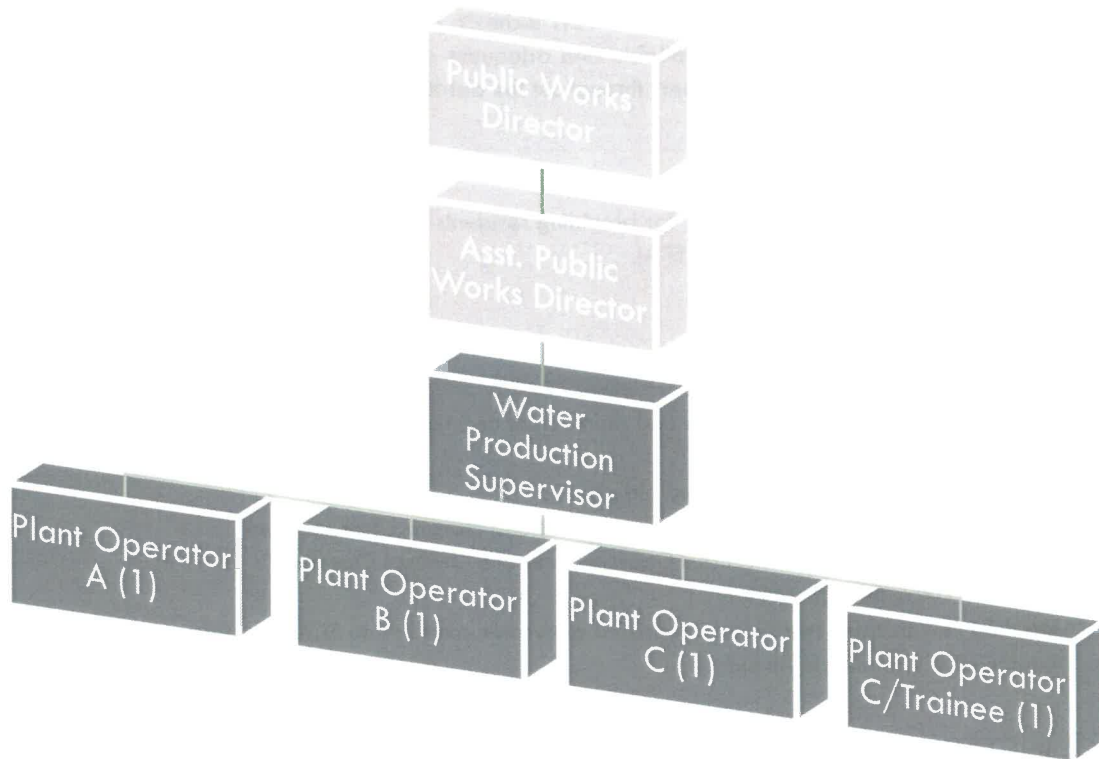
The Water Production Division is responsible for providing residents with water that meets or is better than standards set by the Environmental Protection Agency (EPA).

## ACCOMPLISHMENTS OF FY21

- Produced a quality drinking water for delivery to City and Region on a consistent basis
- Maintained proper system pressure and disinfectant and fluoride levels throughout the distribution system
- Replaced Bleach Bulk Tank #2
- Rehabilitated Well #5 and replaced old piping
- Inspected and cleaned ground storage reservoirs and Elevated Storage Tank
- Hired and trained one "A" Licensed Operator and one "Trainee Operator"
- Replaced UPS's throughout Plant
- Installed new transfer switch and integrated generator controls into SCADA system
- Replaced Amperometric Titrator

## FY22 INITIATIVES

- Monitor legislation impacting the rules and regulations of the water treatment industry
- Repair and paint Elevated Storage Tank
- Complete engineering study and begin work on HSP for Elevated Storage Tank
- Continue SCADA improvements at Water Plant
- Purchase and install new on-line free ammonia analyzer at Water Plant
- Replace Ammonia Bulk Storage Tanks and ammonia feed line
- Replace roof at Pump Room
- Replace Check Valve on HSP's #2 & #3



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Water Productions Supervisor	1	1	1
Lead Plant Operator B	1	1	1
Plant Operator B	1	1	1
Plant Operator C	2	1	1
Plant Operator C/Trainee	0	1	1
<b>Total</b>	<b>5</b>	<b>5</b>	<b>5</b>

## W&S WATER PRODUCTION

401105 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
41112	Division Head Salaries	59,129	59,353	59,700	59,700	60,970
41299	Regular Full-Time Wages	151,245	137,816	125,000	158,620	164,740
41411	Overtime Wages	4,565	4,362	5,720	5,720	5,940
41527	Standby Time	16,728	18,294	16,730	16,730	17,400
42111	Social Security Matching	16,992	18,294	17,750	18,430	19,060
42211	Florida Retirement System	21,326	20,302	18,500	20,400	22,660
42311	Health Insurance	18,125	16,099	17,000	43,550	43,550
42312	Life Insurance	91	77	150	300	300
42313	Accidental Death & Disab Insurance	12	10	80	150	120
42421	Workers Comp - Waterworks Oper/SLSMN Drivers (7520)	19,818	9,271	9,500	12,140	9,790
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 308,031</b>	<b>\$ 283,878</b>	<b>\$ 270,130</b>	<b>\$ 335,740</b>	<b>\$ 344,530</b>
43129	Engineering Services - Misc	3,457	230	10,000	10,000	10,000
43199	Professional Services - Misc.	-	-	50,000	60,000	50,000
43412	Pest Control Services	440	520	440	440	440
43438	Lab Test	2,052	7,922	6,000	6,000	15,000
43474	Security Services	2,552	2,743	3,000	3,000	3,300
43499	Contractual Services - Misc	18,410	9,914	35,000	35,000	45,000
44011	Travel & Training	820	341	1,640	1,640	1,640
44121	Telephone - Local	1,771	2,229	3,000	3,000	3,000
44134	Data Lines	4,869	4,878	6,000	6,000	6,000
44141	Pager Services	46	96	-	-	-
44211	Postage	2,536	2,410	4,000	4,000	3,000
44221	Freight Express Charges	-	-	-	30	-
44311	Electric - City Facilities	98,355	96,859	124,290	124,290	124,290
44331	Trash Removal	817	1,094	1,500	1,500	1,500
44373	Street Light Fee	38	53	60	60	60
44381	Stormwater Assessment	284	328	330	330	330
44611	Maintenance & Repairs - Bldg & Grounds	30,700	16,992	35,000	35,000	35,000
44621	Maintenance & Repairs - Equipment	1,484	2,411	2,000	2,000	2,000
44631	Maintenance & Repairs - Central Garage	791	240	2,000	2,000	2,000
44983	Permit Fees	6,025	6,025	6,030	6,030	6,030
44999	Other Current Charges - Misc	-	1,139	1,100	1,100	1,300
45111	Office Supplies - General	966	7,190	500	500	500
45121	Maps & Charts	-	-	-	250	-
45141	Small Tools & Implements	503	344	750	750	750
45211	Fuel	5,531	5,189	10,000	10,000	10,000
45221	Chemicals	73,011	103,743	129,170	129,170	129,170
45222	Laboratory Supplies	6,793	7,092	7,000	7,000	8,000
45231	Clothing & Apparel	1,313	1,283	1,500	1,500	1,500
45243	Computer/Operating Supply	3,319	471	1,500	1,500	1,500
45247	First Aid Supplies	56	154	250	250	250
45251	Janitorial Supplies	505	383	800	800	800
45261	Raw Water	2,880,261	2,773,714	2,900,000	3,050,000	3,050,000
45289	Automotive Parts	276	787	2,000	2,000	2,000
45291	Operating Supplies - Disaster	-	617	-	-	500
45294	Conservation Kits & Materials	19,499	2,240	12,000	12,000	6,000
45299	Operating Supplies - Misc	2,132	1,945	2,500	2,500	2,500

## W&S WATER PRODUCTION

401105 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
45411	Dues & Memberships	645	270	840	840	840
45461	Books & Publications	-	-	200	200	200
<b>TOTAL OPERATING</b>		<b>\$ 3,170,257</b>	<b>\$ 3,061,846</b>	<b>\$ 3,360,400</b>	<b>\$ 3,520,680</b>	<b>\$ 3,524,400</b>
46341	Elevated Storage Tank	-	-	500,000	155,000	230,000
46344	City Well Repairs	-	-	-	-	10,000
46345	Ground Storage Reservoirs	-	-	10,000	10,000	15,000
46399	Improvements Other Than Bldg - Misc	-	-	50,000	50,000	95,000
46417	Communication Equipment	-	-	50,000	50,000	50,000
46431	Special Purpose Equipment	-	-	25,800	25,800	156,000
<b>TOTAL CAPITAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 635,800</b>	<b>\$ 290,800</b>	<b>\$ 556,000</b>

**TOTAL EXPENDITURES**    **\$ 3,478,288**    **\$ 3,345,724**    **\$ 4,266,330**    **\$ 4,147,220**    **\$ 4,424,930**

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER PRODUCTION

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46341	<i>Elevated Storage Tank</i>					
	Clean/Paint Elevated Storage Tank	170,000	-	-	-	-
	Elevated Storage Tank (R&R)	20,000	30,000	20,000	20,000	20,000
	Pax Mixer	40,000	-	-	-	-
	<b>TOTAL</b>	<b>230,000</b>	<b>30,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
46344	<i>City Well Repairs</i>					
	City Well Repairs (R&R)	10,000	10,000	10,000	10,000	10,000
	<b>TOTAL</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
46345	<i>Ground Storage Reservoirs</i>					
	Ground Storage Reservoirs (R&R)	15,000	60,000	10,000	10,000	10,000
	Cleaning and Inspection	-	-	-	-	-
	<b>TOTAL</b>	<b>15,000</b>	<b>60,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
43699	<i>Improvements Other than Buildings</i>					
	Equipment Maintenance & Repair	55,000	15,000	15,000	15,000	15,000
	Stand-by Power Equipment (R&R)	10,000	10,000	10,000	10,000	10,000
	Process Equipment (R&R)	10,000	10,000	10,000	10,000	10,000
	High Service Pump at Elevated Storage Tank (R&R)	20,000	300,000	10,000	10,000	10,000
	<b>TOTAL</b>	<b>95,000</b>	<b>335,000</b>	<b>45,000</b>	<b>205,000</b>	<b>45,000</b>
46417	<i>Communication Equipment</i>					
	SCADA Improvements, Phase III	50,000	-	-	-	-
	<b>TOTAL</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
46434	<i>Special Purpose Equipment</i>					
	Chlorine Bulk Storage Tank	-	-	18,000	20,000	-
	Replacement of Ammonia Line	12,000	-	-	-	-
	Check Valves on HSP's 2 & 3	65,000	-	-	-	-
	On-line Free Ammonia Analyzer	38,000	42,000	-	-	-
	Emergency Shower w/ Eye Wash - Flouride Area	-	4,200	4,200	4,200	-
	Ammonia Bulk Storage Tank (2)	16,000	12,000	-	-	-
	Roof on Pump Room	25,000	25,000	-	-	-
	Commercial Lawn Tractor	-	10,000	-	-	-
	Chlorine Day Storage Tank	-	5,000	-	-	-
	Refrigerator	-	1,500	-	-	-
	Variable Frequency Drive	-	-	16,000	-	-
	Depoloxes (3)	-	-	-	20,000	-
	Transfer Pumps - Bleach, Fluoride, Ammonia	-	-	-	-	11,000
	<b>TOTAL</b>	<b>156,000</b>	<b>99,700</b>	<b>38,200</b>	<b>44,200</b>	<b>11,000</b>

**DIVISION TOTAL**    **\$ 556,000**    **\$ 534,700**    **\$ 123,200**    **\$ 289,200**    **\$ 96,000**

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# PUBLIC WORKS – WATER & RECLAIMED WATER DISTRIBUTION

## IT IS THE MISSION OF WATER & RECLAIMED WATER DISTRIBUTION TO

maintain and upgrade the City's potable water system. To demonstrate a high level of service that includes, but is not limited to, proactive maintenance activities, expansion of the water system where possible monitor and evaluate all current regulatory requirements, a one hour response to emergency water breaks, a 24 hour response to all internal and external inquiries, and finally to demonstrate a high level of professionalism to all City residents and Utility customers.

## DESCRIPTION

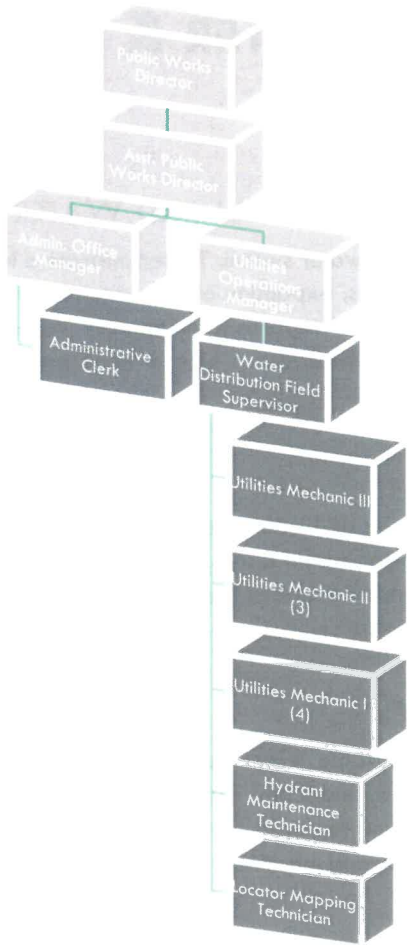
The City of New Port Richey has in excess of 11,000 water services, ranging in meter size from 3/4 inch to 10 inches. These services provide water to businesses, trailer parks, offices, restaurants, medical facilities, and individual and bulk customers. The Water Distribution Division oversees these water lines, which total over 131 miles, and range in size from 1 1/2 inches to 30 inches in diameter.

## ACCOMPLISHMENTS OF FY21

- Added 20 new residential potable water service connections, 2 new larger commercial potable water connections for new construction, and 9 new reclaimed water service connections for irrigation
- Installed 3 new fire hydrants and repaired 6 existing fire hydrants within the distribution system
- Continued asbestos, equipment, and machinery training for all personnel

## FY22 INITIATIVES

- Potable Water Meters/Reclaimed Water Meters:
  - Change out or upgrade all bulk meters within the water distribution system
  - Continue to replace all retrofit SR11 potable water meters with Ipearl water meters
  - Revive the reclaimed water site inspection program
- Watermain Valves:
  - Implement new valve locating, exercising, and maintenance program
  - Test valves in pre-planned areas throughout the city to see which need replacement
  - Begin replacing all gate valves with resilient wedge valves
- Fire Hydrant Technician / Backflow Testing:
  - Send appropriate staff to backflow assembly testing and/or hydrant testing courses
  - Revive the cross-connection control program
  - Modify the Hydrant Tester's job description to include cross-connection control work



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Water Distribution Section Leader	1	1	1
Utilities Mechanic III	0	0	1
Utilities Mechanic II	0	0	3
Utilities Mechanic I	8	8	4
Hydrant Maintenance Technician	1	1	1
Administrative Assistant	1	1	1
Locator Mapping Technician	1	1	1
<b>Total</b>	<b>12</b>	<b>12</b>	<b>12</b>

## W&S WATER & RECLAIMED WATER DISTRIBUTION

401107 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
41299	Regular Full-Time Wages	191,851	240,528	250,000	351,730	359,970
41411	Overtime Wages	35,828	3,202	45,000	53,540	54,830
41511	Employee Incentives	-	-	-	-	-
41527	Standby Time	10,807	12,019	10,000	11,990	12,280
41529	Meal Allowance	150	-	-	300	-
42111	Social Security Matching	17,722	21,201	25,000	32,700	33,450
42211	Florida Retirement System	20,544	25,172	28,000	35,340	38,860
42311	Health Insurance	32,471	38,763	45,000	95,810	95,810
42312	Life Insurance	112	123	160	500	720
42313	Accidental Death & Disab Insurance	16	18	60	200	280
42421	Workers Comp - Waterworks Oper/SLSMN Drivers (7520)	10,757	11,998	13,500	15,090	16,030
42426	Workers Comp - Clerical (8810)	63	30	40	40	50
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 320,321</b>	<b>\$ 353,054</b>	<b>\$ 416,760</b>	<b>\$ 597,240</b>	<b>\$ 612,280</b>
43199	Professional Services - Misc	10,335	43,754	100,000	100,000	100,000
43442	Call Candy Services	2,221	2,149	3,000	3,000	3,000
43499	Contractual Services - Misc	11,588	73,953	30,000	30,000	35,000
44011	Travel & Training	615	974	4,570	4,570	4,500
44121	Telephone - Local	1,595	1,816	4,000	4,000	4,000
44134	Data Lines	1,051	1,106	2,000	2,000	2,000
44141	Pager Services	131	140	-	-	-
44211	Postage	627	316	750	750	750
44331	Trash Removal	9,126	13,820	10,000	10,000	13,000
44419	Rent - Equipment/Software	240	-	500	500	500
44463	Automotive(s)	-	793	52,430	52,430	52,430
44481	Lease - Copier	-	160	600	600	600
44571	Notary Bond	-	-	-	150	-
44611	Maintenance & Repairs - Bldg & Grounds	1,087	3,820	5,000	5,000	5,000
44621	Maintenance & Repairs - Equipment	2,923	567	2,000	2,000	2,000
44631	Maintenance & Repairs - Central Garage	10,935	12,480	10,000	10,000	10,000
44799	Printing & Binding - Misc	-	34	-	-	300
44999	Other Current Charges - Misc.	-	125	-	-	100
45111	Office Supplies - General	517	717	800	800	800
45141	Small Tools & Implements	5,856	3,944	7,700	7,700	7,700
45211	Fuel	48,356	45,066	45,000	45,000	45,000
45225	Software License Support	22,770	25,860	26,000	26,000	32,000
45231	Clothing & Apparel	2,497	3,322	3,400	3,400	3,400
45243	Computer/Operating Supply	1,156	288	3,400	3,400	3,400
45247	First Aid Supplies	67	357	200	200	200
45271	Meters	98,554	54,237	33,000	33,000	70,000
45272	Pipe	7,307	3,922	10,000	10,000	12,000
45273	Hydrants	3,477	14,579	10,000	10,000	10,000
45274	Valves & Clamps	49,029	47,809	70,000	70,000	70,000
45279	Water & Sewer Supplies - Misc	207	112	5,000	5,000	5,000
45289	Automotive Parts	24,113	32,343	30,000	30,000	25,000
45291	Operating Supplies - Disaster	-	9	100	100	1,500
45299	Operating Supplies - Misc	21,021	32,845	15,000	15,000	15,000
45311	Asphalt/Concrete	202	448	-	-	-

## W&S WATER & RECLAIMED WATER DISTRIBUTION

401107 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
45341	Sod/Seed	258	902	4,000	4,000	4,000
45399	Road Materials - Misc	2,857	2,900	8,000	8,000	8,000
45411	Dues & Memberships	125	-	400	400	400
45461	Books & Publications	-	299	240	240	240
	<b>TOTAL OPERATING</b>	<b>\$ 340,843</b>	<b>\$ 425,966</b>	<b>\$ 497,090</b>	<b>\$ 497,240</b>	<b>\$ 546,820</b>
46399	Improvements Other Than Bldg - Misc	-	-	10,000	10,000	-
46415	Trucks & Trailers	-	-	120,000	120,000	8,000
46416	Heavy Equipment	-	-	1,500	1,500	59,000
	<b>TOTAL CAPITAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 131,500</b>	<b>\$ 131,500</b>	<b>\$ 67,000</b>

**TOTAL EXPENDITURES**    \$ 661,164    \$ 779,020    \$ 1,045,350    \$ 1,225,980    \$ 1,226,100

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER & RECLAIMED WATER DISTRIBUTION

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46399	<i>Improvements Other Than Buildings - Misc.</i>					
	Equipment Maintenance & Repair	15,000	15,000	15,000	15,000	15,000
	<b>TOTAL</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
46415	<i>Trucks and Trailers</i>					
	#356 2021 VacTron Trailer	8,000	8,000	8,000	8,000	8,000
	<b>TOTAL</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
46416	<i>Heavy Equipment</i>					
	Pipe Hunter Vac Truck Mounted #77 (R&R)	5,000	5,000	5,000	5,000	5,000
	John Deere Payloader #7 (R&R)	30,000	150,000 (a)	10,000	10,000	10,000
	CAT Backhoe #14 (R&R)	16,000	16,000	80,000 (b)	10,000	10,000
	Bobcat Track Loader T-190 #70 (R&R)	8,000	8,000	8,000	8,000	8,000
	<b>TOTAL</b>	<b>59,000</b>	<b>179,000</b>	<b>103,000</b>	<b>33,000</b>	<b>33,000</b>

**DIVISION TOTAL    \$ 82,000    \$ 202,000    \$ 126,000    \$ 56,000    \$ 56,000**

(a) Year of Acquisition (\$60,000 in R&R)

(b) Year of Acquisition (\$32,000 in R&R)

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# PUBLIC WORKS – CONSTRUCTION SERVICES

## IT IS THE MISSION OF CONSTRUCTION SERVICES TO

to design and construct capital projects in accordance with Capital Improvement Programs and Master Plans; to support the City with all private project construction; to display a high level of professionalism and transparency and finally, to keep current on design and construction practices with an emphasis on environmental best management practices.

## DESCRIPTION

It is the responsibility of the Construction Services Division to design and construct capital projects, in accordance with the City's Capital Improvement Program and master plans.

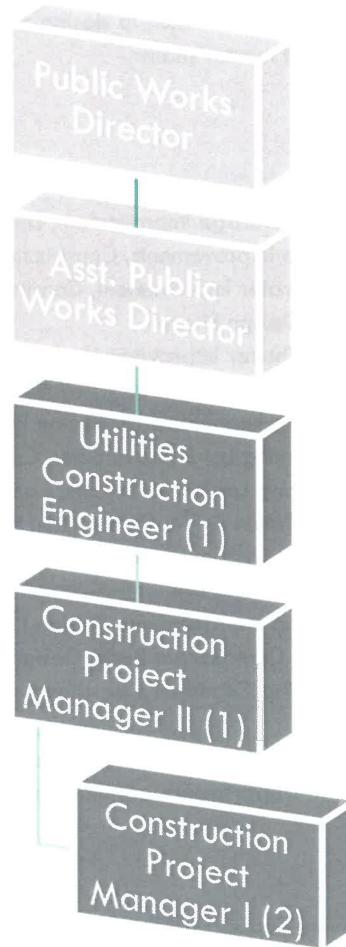
## ACCOMPLISHMENTS OF FY20

- Projects:
  - 2019 Fleet Warehouse & Storage Improvement, Design Phase
  - 2018-2019 Sewer System Improvements, Construction Phase
  - 2017 Grand Blvd. Stormwater Improvement, Construction Phase
  - 2020 Fire Station No. 2, Design Phase
  - 2020 Frances Ave. Park Shelter Improvements, Design Phase
  - 2018 Grand Blvd. MUP, Design Phase
  - 2020 Sims Park Boat Ramp Improvements, Design Phase
  - 2019 Gloria Swanson Parking Lot Improvements, Construction Phase
  - 2019 Nebraska Ave Parking Lot Improvements, Construction Phase
  - 2019 Orangewood Lift Station & FM, Construction Phase
  - 2020 Orangewood Water System Improvements, Design Phase
  - 2020 Seawall Repair at Jasmin Park
  - 2020 Sims Park Boat Ramp Improvements, Design Phase
  - 2020 WWTP Headworks Containment Berm, Design and Construction Phase
  - 2020 WWTP Process Piping Condition Assessment, Phase II Design and Construction
- Development Review Committee:
  - Develop and implement standard operating procedures for utility reviews
  - Process all Development Department's permit applications for the City

## FY22 INITIATIVES

- Provide Construction Management Support for the following City CIP Projects:
  - 2019 Fleet Warehouse Storage Improvement, Design & Construction Project
  - 2020 James Grey Preserve Improvements (Phase 1), Design Phase
  - 2020-Fire Station No. 2, Construction Phase
  - 2020-Orangewood Water System Improvements, Construction Phase
  - 2020 Sims Park Boat Ramp Improvements, Construction Phase
  - 2020-WWTP Headworks Containment Berm, Design & Construction Phases
  - 2020-WWTP Process Piping Condition Assessment (Phase II), Design & Construction Phases
  - 2020 Frances Ave. Park Shelter Improvements, Construction Phase
  - 2020 Beach St. Stormwater Improvements, Design & Construction Phases
  - 2020 Russ Park Upgrades
  - 2020 Library Facility Improvements, Construction Phase
  - 2021 Sims Park Boat Improvements, Engineering Phase

- 2021 City Hall Facility Renovations
- 2021 Grand Blvd. Multi-Use Path, South & North sides, Design & Construction Phases
- 2022 Fire Station #1 Upgrades, Design Phase
- Provide Construction Management Support for the following private projects:
  - 2020-Ozanum II Wastewater FM
  - 2020-Dollar General Wastewater FM
- Update the City's Construction Standards and Details:
  - Continue with meeting Public Works Staff for information reviews and updates
  - Continue to update City's Construction Standards and Materials Specification
  - Continue to update the City's Details using AutoCAD



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Utilities Construction Engineer	0	1	1
Construction Engineer Inspection Manager	1	0	0
Construction Project Manager II	1	1	1
Construction Project Manager I	2	2	2
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

## W&S CONSTRUCTION SERVICES

401109 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
41210	Regular Exempt Salaries	58,760	44,735	68,700	68,700	70,010
41299	Regular Full-Time Wages	132,714	134,324	137,980	137,980	139,050
41411	Overtime Wages	12,891	2,622	7,500	11,900	10,000
42111	Social Security Matching	14,210	15,580	16,270	16,270	16,960
42211	Florida Retirement System	17,636	17,773	18,010	18,010	20,170
42311	Health Insurance	39,479	40,054	34,840	34,840	34,840
42312	Life Insurance	69	57	80	80	120
42313	Accidental Death & Disab Insurance	10	8	50	50	90
42432	Workers Comp - Municipal Class (9410)	13,579	12,981	8,600	8,600	9,410
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 289,348</b>	<b>\$ 268,134</b>	<b>\$ 292,030</b>	<b>\$ 296,430</b>	<b>\$ 300,650</b>
43199	Professional Services - Misc.	-	36,090	-	-	-
43499	Contractual Services - Misc	1,385	1,385	1,500	1,500	1,500
44011	Travel & Training	42	-	1,960	1,960	1,910
44121	Telephone - Local	2,336	2,145	2,200	2,200	2,200
44134	Data Lines	284	340	500	800	500
44211	Postage	247	-	150	150	150
44463	Automotive(s)	-	-	5,000	26,220	26,220
44481	Lease - Copier	348	289	1,000	1,000	1,000
44611	Maintenance & Repairs - Bldg & Grounds	-	-	500	500	800
44631	Maintenance & Repairs - Central Garage	570	420	1,000	1,000	1,000
47-99	Printing & Binding - Misc	-	183	800	800	800
45111	Office Supplies - General	411	386	400	400	600
45141	Small Tools & Implements	269	25	300	300	300
45211	Fuel	6,269	4,275	7,000	7,000	7,000
45225	Software License Support	295	1,491	6,000	6,000	6,000
45231	Clothing & Apparel	321	485	400	400	500
45243	Computer/Operating Supply	-	2,143	6,000	6,000	1,000
45289	Automotive Parts	3,395	1,105	3,000	3,000	2,000
45291	Operating Supplies - Disaster	-	12	-	-	500
45299	Operating Supplies - Misc	845	1,797	1,000	1,000	1,200
45411	Dues & Memberships	148	-	200	200	200
<b>TOTAL OPERATING</b>		<b>\$ 17,165</b>	<b>\$ 52,571</b>	<b>\$ 38,910</b>	<b>\$ 60,430</b>	<b>\$ 55,380</b>

**TOTAL EXPENDITURES**    **\$ 306,513**    **\$ 320,705**    **\$ 330,940**    **\$ 356,860**    **\$ 356,030**

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# PUBLIC WORKS – RECLAIMED WATER PRODUCTION

## IT IS THE MISSION OF RECLAIMED WATER PRODUCTION TO

protect health and the environment by operating and maintaining the reclaim water production facility at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. Be innovative and creative to hold cost to a minimum.

## DESCRIPTION

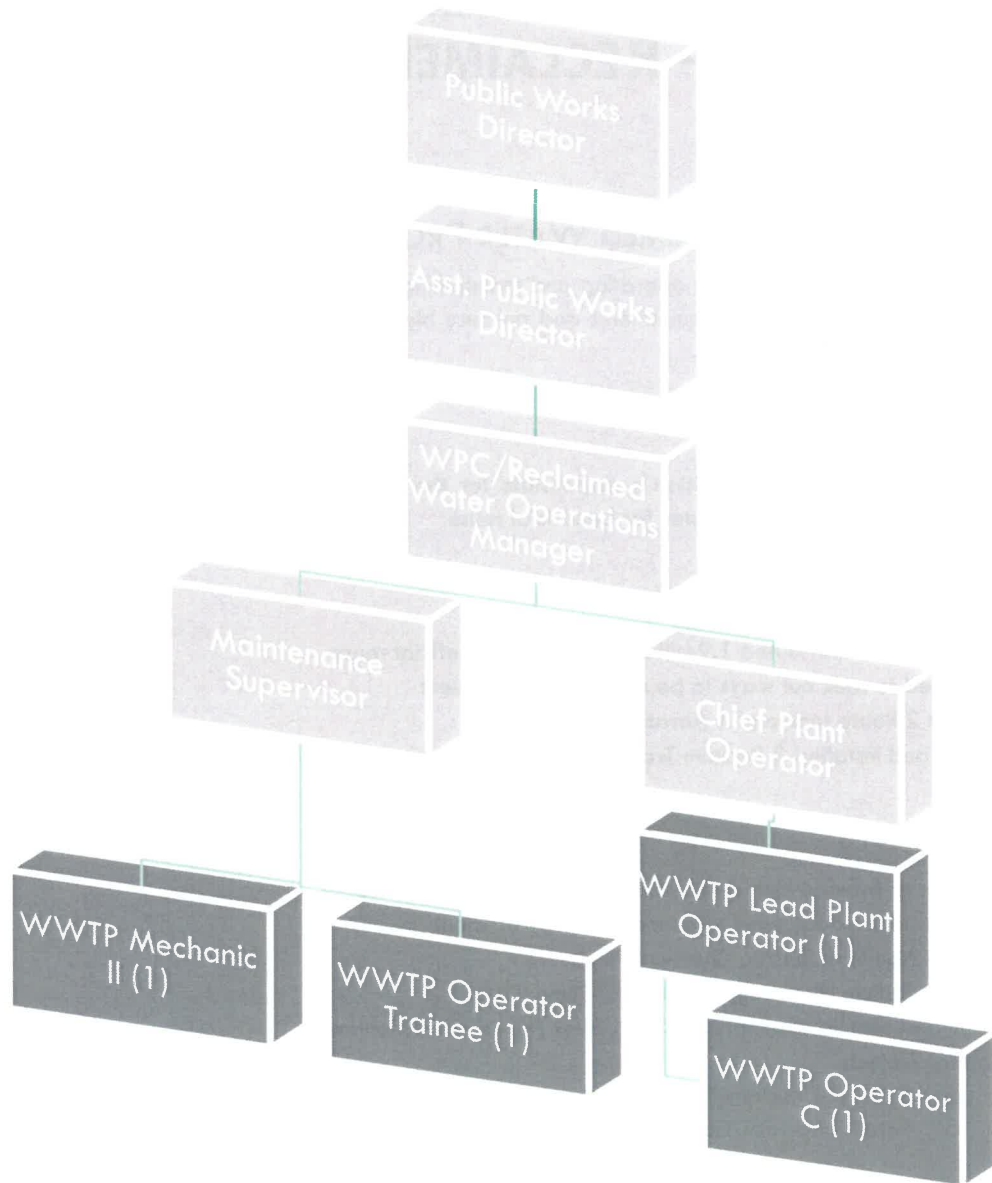
The Reclaimed Water Production Division is responsible for the operation of the wastewater treatment plant and producing and providing reclaimed water for beneficial reuse.

## ACCOMPLISHMENTS OF FY21

- Produced and distributed 1.9 billion gallons for beneficial reuse
- Continued to seek out ways to be more energy efficient
- Painted 2 Reuse tank and 4 Aeration tanks
- Rebuilt and installed 3 Reclaim Transfer Pump

## FY22 INITIATIVES

- Continue to provide high quality reuse water for beneficial reuse
- Continue to seek out ways to be more energy efficient
- Install 2 Aluminum Sulfate Chemical Pump
- Install 1 Sodium Hypochlorite Chemical Pump
- Install and rebuild assembly for Sand Filter #1 drive mechanism
- Capital Projects:
  - Rebuild 2 Reclaim Transfer Pump
  - Install 3 Reclaim Transfer Pump VFD



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
WWTP Lead Plant Operator	1	1	1
WWTP Operator C	1	1	1
WWTP Mechanic II	1	1	1
WWTP Operator Trainee	1	1	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

## W&S RECLAIMED WATER PRODUCTION

401111 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
41299	Regular Full-Time Wages	156,294	160,546	162,050	162,050	164,490
41411	Overtime Wages	8,247	8,634	6,920	6,920	7,020
41527	Standby Time	9,999	10,963	10,800	10,800	10,960
41529	Meal Allowance	-	-	-	150	-
42111	Social Security Matching	12,452	13,738	13,770	13,770	13,960
42211	Florida Retirement System	14,844	16,342	15,230	15,230	16,600
42311	Health Insurance	44,378	46,387	28,840	28,840	34,840
42312	Life Insurance	75	72	90	90	140
42313	Accidental Death & Disab Insurance	10	10	60	60	90
42422	Workers Comp - Sewage Disp/Plant/Oper/Drivers (7580)	5,435	6,972	7,090	7,090	7,840
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 251,734</b>	<b>\$ 263,664</b>	<b>\$ 244,850</b>	<b>\$ 245,000</b>	<b>\$ 255,940</b>
43438	Lab Test	82,624	89,040	20,000	60,000	20,000
43499	Contractual Services - Misc	42	285	270	270	270
44011	Travel & Training	135	755	1,790	1,790	2,200
44211	Postage	244	-	30	30	30
44311	Electric - City Facilities	258,552	337,035	275,000	275,000	300,000
44599	Insurance	-	-	1,000	1,000	1,000
44611	Maintenance & Repairs - Bldg & Grounds	28,381	13,273	41,000	41,000	41,000
44621	Maintenance & Repairs - Equipment	3,234	3,448	3,800	3,800	5,200
45111	Office Supplies - General	-	90	100	100	100
45221	Chemicals	94,494	85,534	90,640	90,640	90,640
45222	Laboratory Supplies	234	212	200	200	200
45231	Clothing & Apparel	1,027	1,219	1,450	1,450	1,450
45251	Janitorial Supplies	-	189	220	220	220
45299	Operating Supplies - Misc	10	-	500	500	500
45411	Dues & Memberships	150	-	300	300	300
<b>TOTAL OPERATING</b>		<b>\$ 469,127</b>	<b>\$ 531,080</b>	<b>\$ 436,300</b>	<b>\$ 476,300</b>	<b>\$ 463,110</b>
46299	Building Improvements	-	-	-	-	10,000
46399	Improvements Other than Buildings	-	-	76,000	76,000	58,000
<b>TOTAL CAPITAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,000</b>	<b>\$ 76,000</b>	<b>\$ 68,000</b>

**TOTAL EXPENDITURES    \$ 720,861    \$ 794,744    \$ 757,150    \$ 797,300    \$ 787,050**

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S RECLAIMED WATER PRODUCTION

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46299	<i>Building Improvements</i>					
	Structural Maintenance & Repair (R&R)	10,000	10,000	10,000	10,000	10,000
	<b>TOTAL</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
46399	<i>Improvements Other than Buildings</i>					
	Equipment Maintenance & Repair	10,000	10,000	10,000	10,000	10,000
	Equipment Upgrades (R&R)	10,000	10,000	10,000	10,000	10,000
	24" Reject Valve Rebuild	21,000	-	-	-	-
	Rebuild Sand Filter #1 Drive	17,000	-	-	-	-
	<b>TOTAL</b>	<b>58,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

**DIVISION TOTAL**    \$ 68,000    \$ 30,000    \$ 30,000    \$ 30,000    \$ 30,000

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# PUBLIC WORKS – WATER POLLUTION CONTROL

## IT IS THE MISSION OF WATER POLLUTION CONTROL TO

protect public health and the environment by operating and maintaining the wastewater treatment plant at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. Be innovative and creative to hold cost to a minimum.

## DESCRIPTION

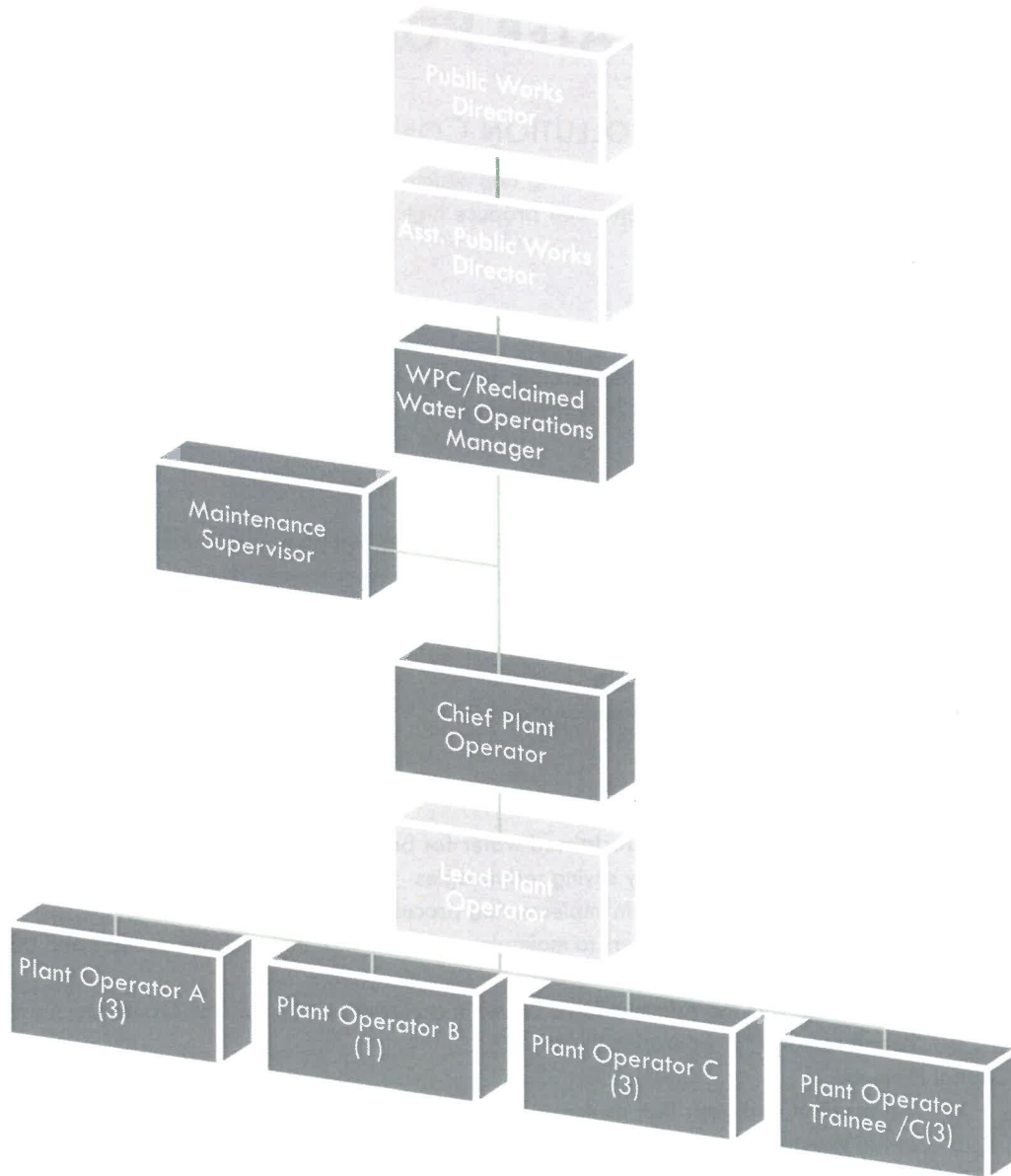
The Reclaimed Water Production Division is responsible for the operation of the wastewater treatment plant and producing and providing reclaimed water for beneficial reuse.

## ACCOMPLISHMENTS OF FY21

- Staff completed numerous CIP projects and upgrades to improve plant performance and reliability
- Treated 1.9 billion gallons of wastewater to near drinking water standards for beneficial reuse
- Over 99% efficiency with no permit violations
- Completed over 3,500 work orders
- Replace #1 Clarifiers top rake structure
- Set up emergency 6" pump for multi-use applications

## FY22 INITIATIVES

- To supply and produce high quality reclaimed water for beneficial reuse in accordance with DEP rules:
  - Continue to seek out energy saving technologies
  - Be creative and innovative in implementing process improvements
  - Complete weekly work orders to maintain equipment that is vital to the process and DEP compliance
- Permits:
  - Compliance with the Administrative Order in accordance with our DEP Operating permit
  - Permit renewal for operating the WWTP
- Capital Projects:
  - Install motor and gear box on Aeration Equipment #1-#4
  - Install Waste Activated Sludge Pump #2
  - New Storage building install
  - Remove and replace 8,800 lb. of Activated Granular Carbon



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
WPC/Reclaimed Water Operations Manager	1	1	1
Chief Plant Operator	1	1	1
Plant Operator A	1	2	3
Plant Operator B	2	1	1
Plant Operator C	3	3	3
Plant Operator Trainee	4	4	3
Maintenance Supervisor	1	1	1
<b>Total</b>	<b>13</b>	<b>13</b>	<b>13</b>

## W&S WATER POLLUTION CONTROL

401112						AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET		
CODE	CLASSIFICATION	FY18-19	FY19-20	FY20-21	FY20-21	AMOUNT	
						FY21-22	
41112	Division Head Salaries	71,412	72,739	68,010	68,010	70,600	
41299	Regular Full-Time Wages	466,223	479,452	475,000	488,030	497,250	
41411	Overtime Wages	42,177	44,753	26,750	26,750	27,250	
41522	Education Incentive Pay	600	607	600	600	600	
41527	Standby Time	12,255	12,344	12,800	12,800	11,780	
41529	Meal Allowance	87	-	-	630	-	
42111	Social Security Matching	43,413	45,845	43,000	46,040	46,500	
42211	Florida Retirement System	43,527	49,190	40,000	42,870	46,500	
42214	Defined Contribution Plan	8,985	9,253	9,000	9,450	9,590	
42311	Health Insurance	98,128	104,432	105,000	113,230	113,230	
42312	Life Insurance	234	222	300	780	780	
42313	Accidental Death & Disab Insurance	30	29	100	390	300	
42422	Workers Comp - Sewage						
	Disp/Plant/Oper/Drivers (7580)	16,877	17,779	19,640	19,640	20,220	
42432	Workers Comp - Municipal Class (9410)	4,747	1,541	1,620	1,620	1,740	
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 808,695</b>	<b>\$ 838,186</b>	<b>\$ 801,820</b>	<b>\$ 830,840</b>	<b>\$ 846,340</b>	
43129	Engineering Services - Misc	19,679	460	50,000	50,000	80,000	
43199	Professional Services - Misc	-	-	5,000	5,000	5,000	
43412	Pest Control Services	935	1,105	950	950	1,000	
43438	Lab Test	560	1,098	12,000	12,000	5,000	
43497	Contractual Services - Orangewood	17,590	42,576	40,000	40,000	40,000	
43499	Contractual Services - Misc	13,202	17,097	6,500	6,500	10,000	
44011	Travel & Training	2,440	1,568	4,000	4,000	6,200	
44121	Telephone - Local	1,619	1,840	1,620	1,620	3,500	
44134	Data Lines	4,869	4,878	5,000	5,000	5,000	
44141	Pager Services	140	187	-	-	-	
44211	Postage	314	65	130	130	130	
44221	Freight Express Charges	-	-	-	300	-	
44311	Electric - City Facilities	223,304	153,422	315,000	315,000	300,000	
44316	Electric - Orangewood	4,491	9,955	9,000	9,000	9,000	
44331	Trash Removal	8,119	2,971	10,000	10,000	10,000	
44351	Water & Sewer - City	44,533	46,144	43,000	43,000	43,000	
44361	Sludge Removal	455,569	466,224	430,000	430,000	475,000	
44362	Sludge Removal - Orangewood	5,762	13,920	14,000	14,000	14,000	
44373	Street Light Fee	273	273	280	280	280	
44381	Stormwater Assessment	2,749	2,749	2,750	2,750	2,750	
44419	Rent - Equipment/Software	1,735	1,050	2,000	2,000	2,000	
44463	Automotive(s)	-	-	-	-	8,500	
44481	Lease - Copier	365	850	510	510	510	
44511	Liability Insurance - Comp. General	9,909	8,656	10,850	10,850	10,850	
44521	Building & Contents Insurance	138,130	168,336	138,340	138,340	138,340	
44522	Pollution Insurance	7,008	7,021	7,000	7,000	7,000	
44523	Automobile & Truck Insurance	3,238	6,773	3,200	3,200	3,200	
44525	Flood Insurance	12,208	12,730	13,900	13,900	13,900	
44611	Maintenance & Repairs - Bldg & Grounds	84,732	93,236	98,250	98,250	103,000	
44621	Maintenance & Repairs - Equipment	10,851	25,335	12,280	12,280	12,280	
44631	Maintenance & Repairs - Central Garage	3,480	780	4,700	4,700	4,700	
44799	Printing & Binding	-	-	100	100	100	

## W&S WATER POLLUTION CONTROL

401112 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
44983	Permit Fees	7,350	10,731	12,000	12,000	12,000
45111	Office Supplies - General	1,116	892	1,500	1,500	1,500
45141	Small Tools & Implements	2,051	4,027	2,000	2,000	3,500
45211	Fuel	16,222	11,207	20,000	20,000	20,000
45221	Chemicals	111,936	123,335	120,000	120,000	120,000
45222	Laboratory Supplies	6,626	13,641	10,000	10,000	12,000
45223	Chemicals - Orangewood	4,828	9,910	13,000	13,000	13,000
45231	Clothing & Apparel	3,088	3,639	3,480	3,480	4,000
45243	Computer/Operating Supply	5,487	7,164	5,600	5,600	4,000
45247	First Aid Supplies	123	143	400	400	400
45251	Janitorial Supplies	4,675	3,529	3,800	3,800	5,000
45289	Automotive Parts	17,470	5,187	10,000	10,000	8,000
45291	Operating Supplies - Disaster	-	652	500	500	1,500
45299	Operating Supplies - Misc	3,373	2,969	3,000	3,000	3,000
45411	Dues & Memberships	675	-	1,300	1,300	1,500
45461	Books & Publications	-	-	150	150	150
<b>TOTAL OPERATING</b>		<b>\$ 1,262,824</b>	<b>\$ 1,288,325</b>	<b>\$ 1,447,090</b>	<b>\$ 1,447,390</b>	<b>\$ 1,523,790</b>
46299	Building Improvements	-	-	-	-	40,000
46399	Improvements Other Than Bldg - Misc	-	-	199,000	199,000	121,000
46415	Trucks & Trailers	-	-	-	-	9,500
<b>TOTAL CAPITAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 199,000</b>	<b>\$ 199,000</b>	<b>\$ 170,500</b>

**TOTAL EXPENDITURES**    \$ 2,071,519    \$ 2,126,511    \$ 2,447,910    \$ 2,477,230    \$ 2,540,630

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER POLLUTION CONTROL

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46299	<i>Building Improvements</i>					
	Structural Maintenance & Repair (R&R)	20,000	20,000	20,000	20,000	20,000
	Storage Building - SW Corner of Plant	20,000	-	-	-	-
	<b>TOTAL</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
46399	<i>Improvements Other than Buildings</i>					
	Standby Power Equipment (R&R)	20,000	20,000	20,000	20,000	20,000
	Equipment Maintenance & Repair	15,000	15,000	15,000	15,000	15,000
	Process Equipment (R&R)	40,000	40,000	40,000	20,000	20,000
	Replace Aerator Gear Boxes (1)	-	150,000	150,000	150,000	-
	Activated Granular Carbon	46,000	-	-	-	-
	<b>TOTAL</b>	<b>121,000</b>	<b>225,000</b>	<b>225,000</b>	<b>205,000</b>	<b>55,000</b>
46415	<i>Trucks &amp; Trailers</i>					
	Mack Truck Tractor Trailer #9 (R&R)	3,000	3,000	3,000	3,000	3,000
	Ford F550 Flat Bed w/ Knuckle Crane #46 (R&R)	6,500	6,500	6,500	6,500	6,500
	<b>TOTAL</b>	<b>9,500</b>	<b>9,500</b>	<b>9,500</b>	<b>9,500</b>	<b>9,500</b>

**DIVISION TOTAL    \$ 150,500    \$ 254,500    \$ 254,500    \$ 234,500    \$ 84,500**

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# PUBLIC WORKS – SEWER COLLECTION

## IT IS THE MISSION OF SEWER COLLECTION TO

maintain and upgrade the City's sewer collection system whenever and wherever possible. This division strives to remain current with today's technology and to implement that technology into our system and everyday routine. Most importantly, great effort is made to ensure that all staff are trained and prepared for any event that might jeopardize the integrity of the City's sewer collection system. The highest level of service and professionalism is expected and shall be maintained.

## DESCRIPTION

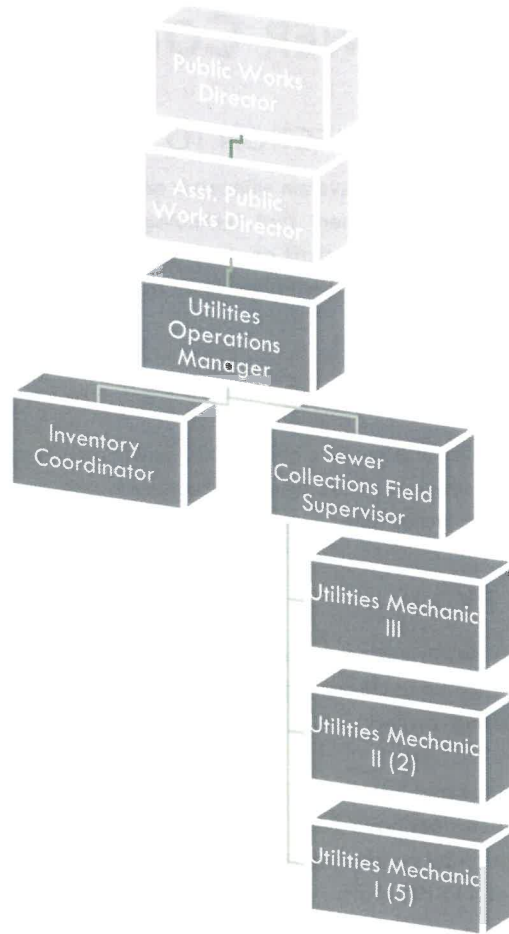
The Sewer Collection Division maintains and repairs over 8,000 sewer services, including clearing of blockages and repair and replacement of defective sewer services. Sewer collections is also responsible for the maintenance of sewer force mains, ranging in size from 4-16 inches long, and 65 lift stations that these lines pump to.

## ACCOMPLISHMENTS OF FY21

- Completed annual gravity sewer system inspection and lining to control/prevent deterioration of our sewer system. Sewer crews will continue to clean, inspect and record our sewer system to find areas in need of lining.
- Completed the smoke testing project, which identified areas of inflow/infiltration of stormwater into the sanitary sewer system
- Repaired 6 lift station pumps and installed 5 brand new lift station pumps within the collection system
- All but 12 of the City's lift stations have been switched to the new SCADA software
- Continued training/education by conducting training on Bucket Truck Training, Asbestos, and collections, all of which will prove to be useful to city staff.

## FY22 INITIATIVES

- Complete Communication/Lift Station Upgrades:
  - Revive the lift station inspection and maintenance program
  - Continue to install antenna towers at each lift station
  - Continue to install lift station panel upgrades with new PLC's
  - SCADA Room "Command Center" computer and monitor set up
- Complete Inflow / Infiltration Phase 2:
  - Repair broken cleanouts
  - Complete the installation of manhole pans to prevent inflow
  - Remove storm lines that have been connected to the system
- Continue Sanitary Sewer Pipe Lining:
  - Cleaning and camera work of the lines will be done in coordination with this project
  - Identify deficient sanitary sewer lines
  - Prioritize deficient sanitary sewer lines and create a data base
  - Complete bid documents, specification sheets, and oversee the project implementation



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Utilities Operations Manager	1	1	1
Sewer Collections Field Supervisor	1	1	1
Utilities Mechanic III	0	0	1
Utilities Mechanic II	0	0	2
Utilities Mechanic I	8	8	5
Inventory Coordinator	1	1	1
<b>Total</b>	<b>11</b>	<b>11</b>	<b>11</b>

## W&S SEWER COLLECTION

401113 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
41210	Regular Exempt Salaries	43,384	44,585	45,840	45,840	59,180
41299	Regular Full-Time Wages	181,818	217,559	250,000	294,280	301,140
41411	Overtime Wages	36,315	34,510	50,000	50,000	50,000
41522	Education Incentive Pay	600	607	600	600	600
41527	Standby Time	11,757	13,268	12,030	12,030	12,310
41529	Meal Allowance	150	-	-	380	-
42111	Social Security Matching	20,407	23,110	25,000	29,140	30,750
42211	Florida Retirement System	23,598	27,416	30,000	35,220	39,840
42311	Health Insurance	37,647	45,680	65,000	95,810	95,810
42312	Life Insurance	140	137	300	660	660
42313	Accidental Death & Disab Insurance	18	18	150	330	260
42422	Workers Comp - Sewage Disp/Plant/Oper/Drivers (7580)	16,920	13,201	14,000	14,980	14,640
42435	Workers Comp - Storage Warehouse Inventory (8292)	1,639	1,222	2,000	2,000	2,030
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 374,393</b>	<b>\$ 421,313</b>	<b>\$ 494,920</b>	<b>\$ 581,270</b>	<b>\$ 607,220</b>
43199	Professional Services - Misc	-	497	230,000	230,000	160,000
43432	Inspector Services	-	-	800	800	-
43499	Contractual Services - Misc	14,367	17,924	22,000	22,000	22,000
44011	Travel & Training	594	573	4,100	4,100	4,670
44121	Telephone - Local	5,590	5,395	5,500	5,500	5,500
44134	Data Lines	3,297	3,100	4,000	4,000	4,000
44141	Pager Services	177	227	-	-	-
44211	Postage	322	25	350	350	350
44351	Water & Sewer - City	-	-	-	-	130
44311	Electric - City Facilities	93,273	92,577	90,000	90,000	95,000
44331	Trash Removal	9,086	14,344	10,000	10,000	12,000
44381	Stormwater Assessment	51	-	60	60	60
44419	Rent - Equipment/Software	228	232	2,000	2,000	2,000
44463	Automotive(s)	-	331	37,940	37,940	60,000
44481	Lease - Copier	-	68	-	-	600
44482	Lease - Lift Station	17,700	36,000	36,000	36,000	36,000
44611	Maintenance & Repairs - Bldg & Grounds	31,207	48,716	100,000	100,000	100,000
44621	Maintenance & Repairs - Equipment	2,658	-	14,000	14,000	14,000
44631	Maintenance & Repairs - Central Garage	5,460	10,080	20,000	20,000	20,000
44799	Printing & Binding - Misc	-	15	-	-	300
44999	Other Current Charges - Misc	-	-	-	-	100
45111	Office Supplies - General	247	202	500	500	500
45141	Small Tools & Implements	9,457	7,279	6,850	6,850	6,850
45211	Fuel	23,605	17,529	40,000	40,000	35,000
45221	Chemicals	15	343	5,000	5,000	5,000
45225	Software License Support	620	3,895	5,000	5,000	5,000
45231	Clothing & Apparel	2,609	2,803	3,300	3,300	3,300
45243	Computer/Operating Supply	2,229	3,069	500	500	500
45247	First Aid Supplies	7	142	300	300	300
45272	Pipe	554	1,222	7,000	7,000	7,000
45274	Valves & Clamps	3,802	2,514	20,000	20,000	20,000
45289	Automotive Parts	19,625	28,954	17,000	17,000	17,000

## W&S SEWER COLLECTION

401113 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
45291	Operating Supplies - Disaster	-	-	-	-	500
45299	Operating Supplies - Misc	15,909	19,795	15,000	15,000	15,000
45341	Sod/Seed	168	733	3,000	3,000	3,000
45399	Road Materials - Misc	3,027	1,389	6,000	6,000	6,000
45411	Dues & Memberships	30	30	300	300	300
45461	Books & Publications	213	-	200	200	200
<b>TOTAL OPERATING</b>		<b>\$ 266,127</b>	<b>\$ 320,003</b>	<b>\$ 706,700</b>	<b>\$ 706,700</b>	<b>\$ 662,160</b>
46399	Improvements Other Than Bldg - Misc	-	-	40,000	40,000	15,000
46415	Trucks & Trailers	-	-	102,380	102,380	89,380
46416	Heavy Equipment	-	-	-	-	60,000
46417	Communications Equipment	-	-	50,000	50,000	75,000
46431	Special Purpose Equipment	-	-	-	-	55,000
<b>TOTAL CAPITAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 192,380</b>	<b>\$ 192,380</b>	<b>\$ 294,380</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 640,520</b>	<b>\$ 741,316</b>	<b>\$ 1,394,000</b>	<b>\$ 1,480,350</b>	<b>\$ 1,563,760</b>

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S SEWER COLLECTION

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46399	<i>Improvements Other than Buildings</i>					
	Equipment Maintenance & Repairs	15,000	15,000	15,000	15,000	15,000
	<b>TOTAL</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
46415	<i>Trucks and Trailers</i>					
	Vacuum Sewer Cleaner to Replace #127 (Lease Payment)	89,380	50,000	50,000	50,000	50,000
	<b>TOTAL</b>	<b>89,380</b>	<b>50,000</b>	<b>208,280</b>	<b>50,000</b>	<b>50,000</b>
46416	<i>Heavy Equipment</i>					
	Standby Power Equipment (R&R)	6,500	6,500	6,500	6,500	6,500
	New Holland Backhoe #27 (R&R)	26,000	80,000 (a)	5,000	5,000	5,000
	480V Mobile Standby Generator Trailer (R&R)	11,000	11,000	11,000	11,000	11,000
	Mid-size Excavator to Replace #105 (R&R)	7,500	7,500	7,500	7,500	7,500
	JCB Mid-Excavator 55Z #SE9149 (R&R)	9,000	9,000	9,000	9,000	9,000
	<b>TOTAL</b>	<b>60,000</b>	<b>113,000</b>	<b>39,000</b>	<b>39,000</b>	<b>39,000</b>
46417	<i>Communication Equipment</i>					
	SCADA Comm. System Upgrades	75,000	25,000	25,000	25,000	25,000
	<b>TOTAL</b>	<b>75,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
46431	<i>Special Purpose Equipment</i>					
	4" Portable Pump with Accessories	55,000	-	-	-	-
	<b>TOTAL</b>	<b>55,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**DIVISION TOTAL    \$ 294,380    \$ 203,000    \$ 287,280    \$ 129,000    \$ 129,000**

(a) Year of Acquisition (\$26,000 in R&R)

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# PUBLIC WORKS - CENTRAL GARAGE

## IT IS THE MISSION OF CENTRAL GARAGE TO

maintain the City's Fleet of vehicles and equipment in a dependable, safe, and environmentally sound condition. All of which includes a scheduled maintenance program to create a proactive approach in keeping maintenance cost down in an attempt to avoid major repairs.

## DESCRIPTION

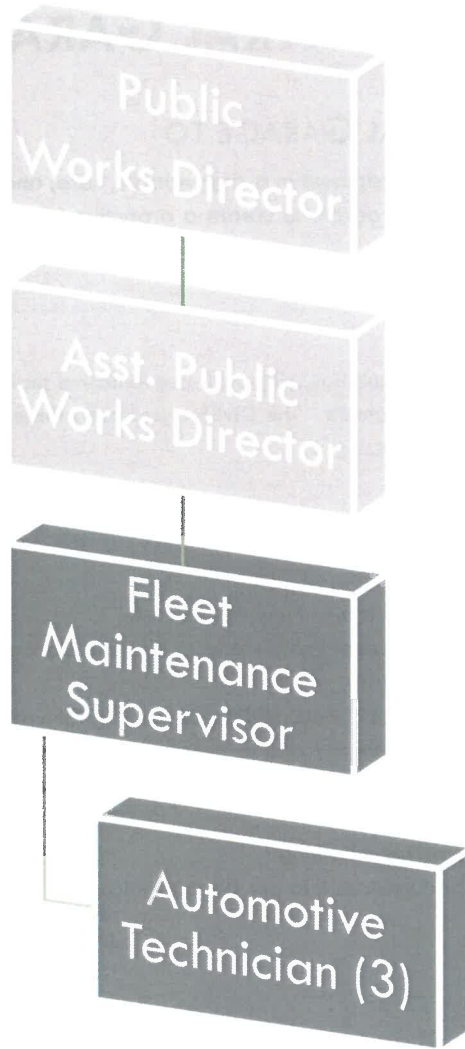
The Central Garage Division provides acquisition, disposal, preventative maintenance, and major and minor repairs for the City's motor vehicle fleet and equipment. The Division performs these functions on a variety of vehicle types, including police vehicles and fire apparatus.

## ACCOMPLISHMENTS OF FY21

- Capital Improvements:
  - Completed the design of a new Fleet Warehouse
  - Upgraded the yard area for vehicle and equipment storage with an area for sand bagging drive through area for storm prep
- Training & Schooling: Employees obtained additional training for various equipment in an effort to remain up to date with the latest repair technology and to improve on testing techniques
- Implemented maintenance program to maintain all city equipment and monitor fuels of city generators and fuel site
- Accomplished more energy efficient lighting
- Integrated electric and hybrid vehicles into our fleet inventory

## FY22 INITIATIVES

- Fleet Inventory:
  - Continue upgrading fleet inventory plan with Enterprise
- Training:
  - FEMA training for all personnel
  - Electric and Hybrid Vehicles
  - ASE testing and recertification for personnel
  - Emergency vehicle training and certification for personnel
- Fleet Operational Improvements:
  - Complete implementation of new Tyler Technologies software
- Environmental Improvements:
  - Switch to as many environmentally friendly chemicals as possible
  - Convert the Fleet, when possible, to efficient environmentally friendly vehicles



Authorized Personnel – Full-time Equivalent			
Position/Title	FY19-20	FY20-21	FY21-22
Fleet Maintenance Supervisor	1	1	1
Automotive Technician	3	3	3
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

## CENTRAL GARAGE

501591 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
41299	Regular Full-Time Wages	152,978	169,499	177,400	177,400	179,440
41411	Overtime Wages	2,806	2,732	1,020	1,020	2,590
41529	Meal Allowance	-	-	-	250	-
42111	Social Security Matching	11,640	12,818	13,700	13,700	13,930
42211	Florida Retirement System	10,769	15,184	15,110	15,110	16,570
42311	Health Insurance	20,238	27,276	30,840	30,840	34,840
42312	Life Insurance	56	65	120	120	240
42313	Accidental Death & Disab Insurance	7	9	80	80	100
42425	Workers Comp - Auto Repair Shop/Parts Dept (8391)	6,294	8,200	7,310	7,310	8,500
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 204,788</b>	<b>\$ 235,783</b>	<b>\$ 245,580</b>	<b>\$ 245,830</b>	<b>\$ 256,210</b>
43434	Wrecker Services	2,720	5,329	3,500	3,500	3,500
43436	Paint & Body Work	14,500	23,342	7,500	7,500	10,000
43437	Auto Repair & Testing	34,693	27,651	30,000	30,000	30,000
43440	Paint & Body Work - PD	28,923	10,893	30,000	30,000	20,000
43446	Parts - Resale	12,814	36,378	140,000	140,000	140,000
43447	Fuel - Resale	206,059	208,828	180,000	180,000	180,000
43499	Contractual Services - Misc	4,285	1,827	1,500	1,500	6,000
44011	Travel & Training	1,521	261	4,000	4,000	3,100
44121	Telephone - Local	2,334	2,272	2,150	2,150	2,150
44211	Postage	564	389	700	700	700
44419	Rent - Equipment/Software	-	-	200	200	200
44463	Automotive(s)	-	664	33,000	33,000	33,000
44481	Lease - Copier	-	-	600	600	600
44611	Maintenance & Repairs - Bldg & Grounds	5,345	2,390	6,500	6,500	6,000
44621	Maintenance & Repairs - Equipment	2,980	515	3,500	3,500	3,000
44631	Maintenance & Repairs - Central Garage	4,430	960	1,000	1,000	1,000
44983	Permit Fees	25	25	180	180	180
44999	Other Current Charges - Misc	1,192	591	-	-	-
45111	Office Supplies - General	160	532	500	500	600
45141	Small Tools & Implements	7,661	6,337	6,000	6,000	6,000
45211	Fuel	6,881	5,344	7,000	7,000	5,000
45225	Software License Support	950	1,500	1,000	1,000	11,300
45231	Clothing & Apparel	-	-	150	150	150
45232	Laundry Service	3,422	3,843	3,500	3,500	4,000
45243	Computer/Operating Supply	2,287	1,827	500	500	500
45247	First Aid Supplies	49	170	150	150	200
45251	Janitorial Supplies	828	1,248	1,000	1,000	1,000
45289	Automotive Parts	202,251	294,166	10,000	10,000	8,000
45299	Operating Supplies - Misc	2,871	18,636	4,500	4,500	8,000

## CENTRAL GARAGE

501591 EXP CODE	CLASSIFICATION	ACTUAL FY18-19	ACTUAL FY19-20	ESTIMATE FY20-21	AMENDED BUDGET FY20-21	BUDGET AMOUNT FY21-22
45411	Dues & Memberships	50	50	200	200	200
45461	Books & Publications	-	500	500	500	500
<b>TOTAL OPERATING</b>		<b>\$ 549,795</b>	<b>\$ 656,468</b>	<b>\$ 479,330</b>	<b>\$ 479,330</b>	<b>\$ 484,880</b>
46415	Trucks & Trailers	-	-	-	-	-
46431	Special Purpose Equipment	-	-	28,800	28,800	56,000
<b>TOTAL CAPITAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,800</b>	<b>\$ 28,800</b>	<b>\$ 56,000</b>

**TOTAL EXPENDITURES    \$ 754,583    \$ 892,251    \$ 753,710    \$ 753,960    \$ 797,090**

## 5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM CENTRAL GARAGE

EXP CODE	CLASSIFICATION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
46431	<i>Special Purpose Equipment</i>					
	Metal Brake & Sheer Machine	10,000	-	-	-	-
	Column Lifts (4)	46,000	-	-	-	-
	<b>TOTAL</b>	<b>56,000</b>	-	-	-	-

**DIVISION TOTAL**    \$ 56,000    \$ -    \$ -    \$ -    \$ -