



MINUTES OF THE CITY COUNCIL WORK SESSION
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
July 27, 2021
5:00 PM

ORDER OF BUSINESS

1 Call to Order - Roll Call

The meeting was called to order by Mayor Rob Marlowe at 5:00 p.m. Those in attendance were, Deputy Mayor Chopper Davis, Councilman Peter Altman, Councilman Matt Murphy and Councilman Mike Peters.

Also in attendance were City Manager Debbie L. Manns, City Clerk Judy Meyers, Police Chief Kim Bogart, Finance Director Crystal Feast, Fire Chief Chris Fitch, Economic Development Director Charles Rudd, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Kevin Adams, Technology Solutions Director Bryan Weed and Human Resources Manager Bernie Wharran.

DISCUSSION ITEMS

2 Review of Proposed Departmental Budgets for FY21-22 - Page 2

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to review the proposed budgets for the police department, finance department, development department, technology solutions department and library.

City Manager Manns then introduced Police Chief Kim Bogart who then presented the proposed budget to Council. Under Police Supervision, contractual services was decreased, and software/license support increased. Under Support Services, software/license support and computer operating supply were increased. Under CID, no significant changes. Under Patrol, increases included contractual services, automobiles, fuel, computer operating supply. There was a decrease in automotive parts. Under Capital, increases included communications equipment and special purpose equipment. Under Code Enforcement, increases included contractual services. Under Special Traffic Enforcement, no significant changes.

City Manager Manns then introduced Finance Director Crystal Feast who then presented the proposed budget to Council. Under Accounting & Budgeting, increases in personnel services was due to refunding of the accounts receivable clerk position. Under operating, there was a

decrease in professional services. Increases included travel and training. There was a decrease in computer supply. Under Billing & Collections, the increase in personnel services was due to a COLA. Under operating, professional services decreased. Outsourced bills increased. There was a slight increase in fuel. There was a decrease in computer supply.

City Manager Manns then presented the proposed budget for the Development Department. There is a request to convert the p/t technician position to a f/t position. Under operating, there was a decrease in professional services an increase in travel and training, and a decrease in fuel costs.

City Manager Manns then introduced Technology Solutions Director Bryan Weed who then presented the proposed budget to Council. There is a new GIS Specialist position being requested. There is also a new line item for standby time. Under operating, Increases included professional services, travel and training, and rent-software. Capital requests included data processing equipment, software and special purpose equipment.

City Manager Manns then introduced Library Director Andi Figart who then presented the proposed budget to Council. Under personnel services there was an increase due to the marketing position and the results of the Cody Study. Under operating, increases included contractual services, and travel and training. There was a decrease in rent-equipment/software. There was an increase in maintenance & repairs - bldg. and grounds and a decrease in equipment repairs. There was a new line item for software/license support. There was an increase in library supplies. Capital requests included library materials and State Aid.

3 Communications

Mayor Marlowe stated the City did not receive a catalyst grant from the FLM but did receive a \$750k grant from the State for CDBG for housing rehabilitation. He stated it will help a lot of people in the community. Councilman Altman stated he will have to participate in Thursday's work session via electronically. He stated there are other grants and deadlines that are approaching quickly. He stated any money we spend for people to assist with those is money well spent. Councilman Altman suggested reaching out to the County to see what grants are going. Councilman Peters asked how do we find out about grants and Councilman Altman stated he gets notices from a federal site. He stated he would put a list together and send it to the City Manager.

4 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 7:10 p.m.

Approved: _____ (date)

_____ (signed)

Initialed: _____

Judy Meyers, CMC, City Clerk