



**MINUTES OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING**  
**CITY OF NEW PORT RICHEY**  
**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**  
**August 3, 2021**  
**IMMEDIATELY FOLLOWING THE REGULAR CITY COUNCIL MEETING**

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**MINUTES**

**ORDER OF BUSINESS**

1 Call to Order - Roll Call

The meeting was called to order by Chairman Rob Marlowe at p.m. Those in attendance were Director Chopper Davis, Director Altman, Director Murphy and Director Peters.

Also in attendance were Executive Director Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Feast, Fire Chief Chris Fitch, Economic Development Director Charles Rudd, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Kevin Adams, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Deputy Police Chief Lauren Letona.

2 Approval of July 20, 2021 CRA Meeting Minutes - Page 2

Motion was made to approve the minutes as presented.

Motion made by Matt Murphy and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

3 Review of Proposed FY2021-2022 CRA Budget - Page 5

Executive Director Manns introduced Finance Director Crystal Feast and Economic Development Director Charles Rudd who then presented the proposed budget to the Board. Mrs. Feast began her presentation by highlighting the current organizational chart. Mrs. Feast then highlighted the revenue sources which included Tax Increment funding from the County, ARPA funds, State Small Matching Grant for the HCA Master Plan, surplus land sales (Hacienda), transfer from the General Fund and a carryover of unused prior year funds. Total revenues were \$5,901,450. Mrs. Feast then highlighted the expenditures. There was about a \$4k increase in personnel costs mostly due to insurance. Mrs. Feast then highlighted the operating costs. The decrease was due to the reduction in redevelopment incentives. Professional services was decreased. Mrs. Feast then highlighted the capital projects which included Railroad Square improvements, property assemblage, gateway project and the Marine Parkway pedestrian bridge. Mrs. Feast then highlighted the transfers out to the General Fund which covered administrative costs, loan repayment and debt service fund.

Upon opening the floor to public comment, no one came forward therefore Chairman Marlowe returned the floor to the Board. Director Altman asked for clarification on the amount for the gateway project. Mr. Rudd stated it is in design and it is not anticipated to spend the \$200k this fiscal year. Director Altman asked about the funding of the Main Street Program and the historical museum. He would like to get regular reports. Executive Director Manns stated that NPRMS does submit quarterly reports. Director Altman stated he would like to see reports from both. Director Altman stated he continues to advocate for engineering. He stated the 2019 is obsolete as the parking garage is built. He would like to see the Plan as a working document. Director Murphy stated if organizations are doing well we should invest more in them. He would like to see an increase in funding. Executive Director Manns stated the City has helped NPRMS considerably this year with the recent conference and special event requests. Director Altman stated special event funding is another area of support. He stated the need is in the daily downtown marketing promotion. He would like to see the city take a more active role in events. Director Altman stated event organizers need to collect entrance fees and not rely on sponsorships. Director Peters asked if the redevelopment incentives were for MSL and Executive Director Manns stated it was mostly for Keiser University. Director Peters stated after the commitments it does not leave a lot of money left. Director Altman stated he is not in favor of giving cash as incentives anymore. Director Davis stated that funds given to MSL, The Central, and Widow Fletcher's help bring in jobs. Chairman Marlowe encouraged everyone to keep open about the opportunities that are coming up. He stated putting money into something can make something great happen. He stated we need to be open to how to make big developments happen. Director Peters stated we have so much activity in the downtown area but the city goes beyond the downtown core. There are areas along US19 that are out there for development.

4 Approval of Budget Amendment - Page 11

Executive Director Manns asked for this item to be deferred until the next regularly scheduled CRA meeting.

5 Communications

None.

6 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 7:57 p.m.

(signed) \_\_\_\_\_  
Judy Meyers, CMC, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_