



**MINUTES OF THE CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS  
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

November 2, 2021

7:00 PM

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**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 p.m. Those in attendance were Deputy Mayor Chopper Davis, Councilman Peter Altman, Councilman Matt Murphy and Councilman Mike Peters.

Also in attendance were City Manager Debbie L. Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Police Chief Kim Bogart, Finance Director Crystal Feast, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Kevin Adams, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Economic Development Director Chuck Valdez.

2. Pledge of Allegiance

3. Moment of Silence

4. Approval of October 12, 2021 Special Meeting and October 19, 2021 Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Matt Murphy and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

5. Recognition of Newly Promoted Fire Department Captains: Micah Short, Evan DeVore and Eric Slafky

6. Proclamation - National American Indian Heritage Month

Mary Betts accepted the parchment from Mayor Marlowe.

7. Presentation by the Environmental Committee RE: Prohibition of Polystyrene Containers at City Events

This presentation was deferred until the December 7, 2021 City Council meeting per the request of the Committee.

8 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. Reyna Giler, 5500 Main Street, NPR came forward to speak about attracting more business to the area west of the bridge. She also provided copies of her receipts showing sales for the days before and on Halloween. Mayor Marlowe stated that the new trolley will be making a loop from the parking garage to the downtown. He stated Stonehaven will be hosting a Farmer's Market this Saturday morning. Donna Roberts, 5500 Main Street, NPR, came forward to ask if there will be a trolley stop at Stonehaven. With no one else coming forward for public comment, Mayor Marlowe closed Vox Pop.

9 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Chopper Davis and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

a Cultural Affairs Committee Meeting Minutes - September 2021

b Parks and Recreation Advisory Board Minutes - August 2021

c Purchases/Payments for City Council Approval

10 Public Reading of Ordinances

a First Reading, Ordinance No. 2021-2245: Conditional Use for 6218 US Highway 19 RE: Hotel

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to conduct a first reading of an ordinance for the approval of a conditional use for the property at 6218 US 19 to be used as a hotel. The property is located adjacent to the new Keiser University and the City's Parking Structure. She then introduced Brad Cornelius who then made a presentation to Council. Mr. Cornelius began his presentation by highlighting the land use and zoning currently on the property. Mr. Cornelius then highlighted the conditional use requirement per the LDC. He then highlighted the characteristics of the proposed use. The DRC did review the conditional use and found it consistent with the LDC and therefore recommended approval. City Manager Manns stated that 60 spaces in the parking garage will be dedicated to the hotel. Upon opening the floor to public comment, Eric Simone and Paul Simone, 6218 US 19 came forward to express how excited they are for this project. Marie Frick, 5500 Main Street, came forward to ask how many spaces are in the parking garage. With no one else coming forward Mayor Marlowe returned the floor to Council. Councilman Altman spoke regarding density and parking spaces. He stated part of the strategy around downtown is to have more people living close to downtown. He stated this is a great first step. Motion was made to approve the ordinance upon its first reading.

Motion made by Pete Altman and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

b First Reading, Ordinance No. 2021-2246: Amendments to Police Pension Ordinance

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to conduct a first reading of an ordinance related to the City of New Port Richey Police Officer's Retirement System pertaining to Chapter 17, Article IV, Sections 17-51, Definitions 17-53, Board of Trustees and 17-56, Benefit Amounts and Eligibility, 17-57, Pre-Retirement Death, 17-60, Optional Forms of Benefits, 17-65.1, Minimum Distribution of Benefits. The actuary stated there is no cost associated with this item.

She stated the Board of Trustees of the New Port Richey Police Officer's Retirement System has recommended three changes to the Police Officer's Retirement System and they are as follows:

1. Section 17-51, Definitions, is being amended to reflect that retirement commences at the time of entering the Deferred Retirement Option Plan (DROP). Therefore, at the time of entry into the program a DROP member is considered to be a Retiree for all purposes of the plan.
2. Section 17-53, Board of Trustees, is being amended to reflect that DROP participants may be elected to serve as a member trustee on the Board, but may not vote for elected trustees, as a DROP participant is not an active Member of the Plan, but rather a retiree. The State Division of Retirement considers DROP participants retirees and therefore may not vote as a member in a member trustee election.
3. Section 17-56, Benefit Amounts and Eligibility, Section 17-57, Pre-Retirement Death, Section 17-60, Optional Forms of Benefits and Section 17-65.1, Minimum Distribution of Benefits are all being amended to provide for recent changes to the Internal Revenue Code that change the required distribution age from 70 ½ to 72.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the ordinance upon its first reading.

Motion made by Mike Peters and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

## 11 Business Items

### a Recommendation of In-Kind Support for Special Events

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to consider and approve an appropriation of funds to support recognized annual special events hosted by local not for profit organizations. Letters were sent out earlier this year. Unfortunately this was not able to be discussed during budget season as organizers did not submit complete packets by the required due date. The City did establish an appropriation of \$60,000.00 was in order to support the following events with an in-kind contribution:

1. Chasco Fiesta
2. KIAFest/Fourth of July Celebration (all costs incurred by Mr. Gilliss)
3. Cotee River Bike Fest
4. Holiday Street Parade

New Port Richey Main Street stated they were not planning any large events for the upcoming fiscal year. In specific respect to variables such as: community support, economic impact to the business community, reflection on the image of the city and charitable benefit to city residents, the following is recommended:

1. Chasco Fiesta \$37,000
2. KIAFest/Fourth of July Celebration \$6,500
3. Cotee River Bike Fest \$5,500
4. Holiday Street Parade \$11,000

Upon opening the floor to public comment, Tim McClain, 5443 Main Street, came forward and stated the Chamber and the Holiday Rotary have partnered together for the parade for many years. He stated the parade is an event that does not have any profit. He stated it is an important community event. He asked to keep the funding at \$14,000. City Manager Manns stated the recommendation is \$5k higher and we are waiting on audited financial statements. Tim Fussell, 6324 Grand Blvd., NPR came forward

to express his appreciation of Council's consideration for the events. He stated all monies that come in for the Bike Fest go back out to non-profits. He stated this year's Bike Fest is about \$30k. He asked Council to increase the amount for Bike Fest. Thomas Carponini, Fire and Iron Club, came forward and stated the money for the Children's Burn Fund goes towards camp for kids in November. Bryan Hackman, 5760 Main Street, came forward to speak about the increase of people for the businesses for Bike Fest. Marie Frick, 5500 Main Street, came forward and stated that the busiest they have been was during Bike Fest. Karl Mallory, The Kangaroo, came forward and said Bike Fest was a great event. With no one else coming forward Mayor Marlowe returned the floor to Council. Councilman Altman stated in the old days if it was a civic organization then crowd control was covered by the city. He stated he would have to agree with the old ordinance. He stated we have overtime in the budget. He suggested keeping an event for each season. Mayor Marlowe stated he was here during the tough time and the City did an analysis of what it was costing us and it was into the six figures. He stated the Chasco Fiesta group has tightened up a lot over the years so they do not have budget shortfalls. He stated the Holiday Street Parade is probably the one that has no meaningful means of support. He stated we need to have fiscal discipline of our own. Mayor Marlowe stated these are all good events. He noted that the Gloria Swanson Parking Lot will not be available for events once the Hacienda Hotel opens. Mayor Marlowe stated he would like to have a discussion regarding the damage to the park during events. Deputy Mayor Davis stated when owned Jilly's he made a huge profit during Chasco. He stated these events are helping our businesses downtown. He stated the City is helping the businesses not just the event organizers. He stated he would like to see the amount for Bike Fest increased to \$10k. City Manager Manns stated that Bike Fest only asked for \$8,500. Councilman Peters stated we would need to make budget adjustments if we wanted to move in that direction. He stated there should be a way to quantify what we give to events so we make good use of our dollars and is even and fair to the organizers. Councilman Murphy stated all of the events are important not only for our business community but to draw people into the city.

Motion was made by Deputy Mayor Davis to fund Cotee River Bike Fest in the amount of \$8,500. Motion died for lack of a second. Deputy Mayor Davis then made a motion to fund Cotee River Bike Fest in the amount of \$7,000. Motion died for lack of a second. Councilman Altman then made a motion to approve the amounts as presented and to cap it so we would not send a bill to the event organizers. Motion died for lack of a second. Councilman Altman then made a motion to increase the allocation to \$64,500 with the funding as follows:

1. Chasco Fiesta \$37,000
2. KIAFest/Fourth of July Celebration \$5,000
3. Cotee River Bike Fest \$8,500
4. Holiday Street Parade \$14,000

Motion was seconded by Deputy Mayor Davis. Motion carried 5-0.

Motion made by Pete Altman and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

b Sewer Collections 4" Portable Pump Purchase

City Manager Manns introduced Public Works Director Robert Rivera who then presented the item to Council. He stated that the purpose of this agenda item was to review and consider the approval of a proposal from Thompson Pump and Manufacturing Co., Inc., in the amount not to exceed \$51,805.00 for the purchase of one 4-inch Portable Dry Prime Solids Pump and accessories. Mr. Rivera stated that portable pump equipment is used extensively by the Sewer Collection Division to provide by-pass pumping under emergency conditions and facility construction repairs. Sewer Collection staff is recommending an additional by-pass pump be acquired in order to provide additional lift station back-up capability under emergency conditions. The Sewer Collections Division currently has 2 portable pumps to manage 71 lift stations during emergency conditions. Over the last several storm seasons they have proved invaluable during the storm events when we experienced widespread power outages. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Pete Altman and seconded by Mike Peters. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

c Water Treatment Plant (WTP) Chemical Analyzer Purchase

City Manager Manns introduced Public Works Director Robert Rivera who then presented the item to Council. He stated that the purpose of this agenda item was to review and consider for approval a proposal and sole source form submitted by ChemScan, Inc. in the amount not to exceed \$37,310 for the purchase of one water quality chemical analyzer. The existing analyzer at the City's WTP is a critical component in the water quality and disinfection process of the WTP. The existing analyzation system at the plant has been in place since 2011. This is a sole source purchase. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

d Parking Structure – Project Close Out

This item was deferred until the November 16th CRA meeting.

e 2019/2020 Street Improvements Project – Change Order No. 1

City Manager Manns introduced Public Works Director Robert Rivera who then presented the item to Council. He stated that the purpose of this agenda item was to review and consider for approval the attached change order submitted by Ajax Paving Industries of Florida, LLC. in the amount not to exceed \$1,249,575.11. Streets included in this change order are identified as paving group six and include:

1. Franko Court from Orchid Lake Road to the end of the City maintained limits.
2. Oelsner Street from the south end of the bridge to Avery Road.
3. Ladyfish Court from cul-de-sac to Oelsner Street.
4. Manatee Point Road from cul-de-sac to Grand Boulevard.
5. Carlton Road from west end to Green Street.
6. Green Street from Dartmouth Road to Palmetto Road
7. Louisiana Avenue from Madison Street to Pinecrest Drive.
8. Van Buren Street from Massachusetts Avenue to Indiana Avenue.
9. Kentucky Avenue from Congress Street to Hills Drive.
10. Illinois Avenue from Grand Boulevard to Monroe Street.
11. Georgia Avenue from Lafayette Street to Grand Boulevard.
12. Georgia Avenue from Monroe Street to Van Buren Street.
13. High Street from Aspen Street to George Street.
14. Adams Street from Central Avenue to Massachusetts Avenue.
15. Delaware Avenue from Lafayette Street to Grand Boulevard.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Pete Altman. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

f Quarterly Cash & Investment Performance Report

City Manager Manns Finance Director Crystal Feast who then introduced the item to Council. She stated that the purpose of this agenda item was to review the Quarterly Cash & Investment Report, as of September 30, 2021. Total in the portfolio as of September 30, 2021 was \$33,471,277. Income earned in the quarter was \$6,232. Changes from the last quarter were due to the maturity of a Treasury Obligation and construction projects.

g Request to Establish New Code Enforcement Supervisor Position

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to support the establishment of a full-time civilian Code Enforcement supervisor position and to consider approving a budget amendment in the amount of \$48,670 to sustain the request during the FY 2021-2022. The Code Enforcement Division of the Police Department is currently being led by a Police Sergeant. The present staffing model in specific respect to having delegated the administrative coordination duties to a designated leader has proven to be quite effective for the city. She stated that the essential functions of the position do not ineludibly necessitate that the role be filled by a sworn officer. The position will be responsible for the following:

- Conducting neighborhood meetings to discuss address issues and or to provide information on necessary resources;
- Coordinating program activities associated with special projects and rehabilitation projects;
- Developing specialized enforcement training to empower staff in other divisions/departments to report code violations

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Mike Peters. The Motion Passed. 4-1. Ayes: Davis, Marlowe, Murphy, Peters Nays: Altman

## 12 Communications

Mayor Marlowe stated he was pleased with the joint work session with the County earlier today. He stated there is a Farmer's Market at Stonehaven on Saturday. He stated he did receive a complaint about speeding on High Street east of Madison. Councilman Murphy agreed there was some good conversations from the joint work session. He stated the Wine Stroll is Thursday and Widow Fletcher's is doing a scavenger hunt on Friday. Councilman Altman stated he voted against the police item as it is early in the budget year to add something like this. He is worried about the overall expenditures. He thanked his colleagues and the City Manager for attending the FRA Annual Conference. He said one of the common themes is the understanding of general funds use for strategic objectives. He welcomed our new Economic Development Director Chuck Valdez. Councilman Altman stated we have to plan the dive and then dive the plan. He stated he hopes there is a strategy that will keep the General Fund alive for the remainder of the CRA Plan. Deputy Mayor Davis stated there was a 5-0 vote with the Commissioners on annexation. Councilman Peters commended Councilman Altman for his presentation at the FRA Conference. He stated he was proud of the way we presented the agenda items at the joint meeting earlier today. Councilman Peters stated he would like to revisit trash pickup and get something in place for the winter months. It will take time to get the residents acclimated to the changes. City Manager Manns formally introduced Mr. Valdez.

## 13 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 9:13 p.m.

(signed) \_\_\_\_\_  
Judy Meyers, CMC, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_

**MAIN STREET BAKERY**  
 5500 MAIN STREET UNIT  
 NEW PRT RCHY, FL 34652  
 8135983199

Batch ID: GSZPHEVK38Y5P

27-Oct-2021 9:46:44P

*Miculas  
Wednesday*

**BATCH TOTALS**

Type	Count	Total
Sales	9	\$132.36
Refunds	0	\$0.00
<b>Net</b>	<b>9</b>	<b>\$132.36</b>
Tax	9	\$7.87
Tips	6	\$11.97

**CARD TYPE TOTALS**

Type	Count	Total
MC	1	\$14.97
VISA	8	\$117.39

**SERVER TOTALS**

**REYNA GILER**

Type	Count	Total
Sales	9	\$132.36
Refunds	0	\$0.00
<b>Net</b>	<b>9</b>	<b>\$132.36</b>
Tax	9	\$7.87
Tips	6	\$11.97

**MAIN STREET BAKERY**  
 5500 MAIN STREET UNIT  
 NEW PRT RCHY, FL 34652  
 8135983199

Batch ID: K3QDM69FSK3VJ

26-Oct-2021 9:46:36P

*Miculas  
Tuesday*

**BATCH TOTALS**

Type	Count	Total
Sales	15	\$168.03
Refunds	0	\$0.00
<b>Net</b>	<b>15</b>	<b>\$168.03</b>
Tax	15	\$9.15
Tips	15	\$28.14

**CARD TYPE TOTALS**

Type	Count	Total
MC	2	\$14.20
DISCOVER	2	\$16.62
VISA	11	\$137.21

**SERVER TOTALS**

**REYNA GILER**

Type	Count	Total
Sales	15	\$168.03
Refunds	0	\$0.00
<b>Net</b>	<b>15</b>	<b>\$168.03</b>
Tax	15	\$9.15
Tips	15	\$28.14

**MAIN STREET BAKERY**  
 5500 MAIN STREET UNIT  
 NEW PRT RCHY, FL 34652  
 8135983199

Batch ID: GBMTRMESFQP5M  
 30-Oct-2021 9:46:49P

**BATCH TOTALS**

Type	Count	Total
Sales	30	\$300.00
Refunds	0	\$0.00
<b>Net</b>	<b>30</b>	<b>\$300.00</b>
Tax	30	\$18.00
Tips	23	\$36.00

**CARD TYPE TOTALS**

Type	Count
MC	6
AMEX	1
DISCOVER	1
VISA	22

**SERVER TOTALS**

**REYNA GILER**

Type	Count	Total
Sales	30	\$300.00
Refunds	0	\$0.00
<b>Net</b>	<b>30</b>	<b>\$300.00</b>
Tax	30	\$18.00
Tips	23	\$36.00

**MAIN STREET BAKERY**  
 5500 MAIN STREET UNIT  
 NEW PRT RCHY, FL 34652  
 8135983199

Batch ID: 3ACKFM08P8XEC

29-Oct-2021 9:46:40P

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Friday*

**BATCH TOTALS**

Type	Count	Total
Sales	15	\$181.86
Refunds	0	\$0.00
<b>Net</b>	<b>15</b>	<b>\$181.86</b>
Tax	15	\$10.39
Tips	11	\$23.26

**CARD TYPE TOTALS**

Type	Count	Total
MC	5	\$71.42
VISA	10	\$110.44

**SERVER TOTALS**

**REYNA GILER**

Type	Count	Total
Sales	15	\$181.86
Refunds	0	\$0.00
<b>Net</b>	<b>15</b>	<b>\$181.86</b>
Tax	15	\$10.39
Tips	11	\$23.26

**MAIN STREET BAKERY**  
 5500 MAIN STREET UNIT  
 NEW PRT RCHY, FL 34652  
 8135983199

Batch ID: TT65XKXM62QG8

28-Oct-2021 9:46:49P

*Views  
Thursday*

**BATCH TOTALS**

Type	Count	Total
Sales	12	\$183.49
Refunds	0	\$0.00
<b>Net</b>	<b>12</b>	<b>\$183.49</b>
Tax	12	\$10.72
Tips	8	\$19.92

**CARD TYPE TOTALS**

Type	Count	Total
MC	4	\$58.16
DISCOVER	2	\$51.80
VISA	6	\$73.53

**SERVER TOTALS**

**REYNA GILER**

Type	Count	Total
Sales	12	\$183.49
Refunds	0	\$0.00
<b>Net</b>	<b>12</b>	<b>\$183.49</b>
Tax	12	\$10.72
Tips	8	\$19.92