

Purchase Division Form  
(02/05)

Subj: SOLE SOURCE JUSTIFICATION REQUIREMENTS

From: (Dept.) Parks and Recreation  
To: 044

Date: 12/108/21

Ref: (a) Requisition # \_\_\_\_\_

Contractor: Bintelli

Item: New Bintelli 11 Passenger + 1 ADA Shuttle

Est. Cost: \$37,359.00

Required Delivery Date: 75 Days from Receipt of Deposit

In accordance with reference (a) the following is submitted.

a. A brief description of the intended use or application.

The intended use of this vehicle is to add another shuttle to our fleet. The additional shuttle will allow for extended service for the public to be transported from the parking structure to downtown and allow for two shuttles to operate at the same time during special events when the crowds in downtown will be much larger.

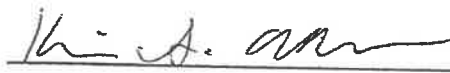
b. Description of the critical or unique features (patent, copyright, proprietary, etc) which show no other item or source can satisfy the City's need.

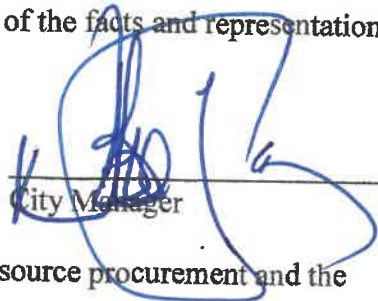
Covid-19 has caused worldwide supply chain issues and significant delays in the availability of resources. Although this vehicle can be purchased from a few other vendors, the manufacturing time is significantly longer than normal, with some being several months. This is further explicated by the fact that there is a state contract available for piggybacking. However, the price is approximately \$8,000 higher and will take 200 days (over 6 months) to receive the vehicle.

c. Describe the alternatives reviewed, which led to the conclusion that only this particular source of product can meet the requirement.

We considered piggybacking off of state contracts and considered other types of Electric Vehicles but ultimately those options did not fit the city's needs.

The above information must be certified as to the accuracy of the facts and representations contained in the request.

  
Department Head

  
City Manager

The above facts have been reviewed and approved for sole source procurement and the anticipated cost to the City will be fair and reasonable.