



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

December 21, 2021

7:00 PM

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 p.m. Those in attendance were Deputy Mayor Chopper Davis, Councilman Peter Altman, Councilman Matt Murphy and Councilman Mike Peters.

Also in attendance were City Manager Debbie L. Manns, City Attorney Timothy Driscoll, Deputy City Clerk Sue Gustilo, Police Chief Kim Bogart, Finance Director Crystal Feast, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Kevin Adams, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Economic Development Director Chuck Valdez.

2. Pledge of Allegiance

3. Moment of Silence

4. Approval of December 7, 2021 Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Matt Murphy and seconded by Mike Peters. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

5. Proclamation - Christina's Restaurant 30th Anniversary

Mayor Marlowe presented the parchment to Orlando and Maria Restrepo.

6. Years of Service Presentation - Sgt. Erik Jay

Police Chief Kim Bogart and City Manager Debbie L. Manns presented Sgt. Erik Jay with his plaque for his years of service.

7. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. With no one coming forward Mayor Marlowe closed Vox Pop.

8 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Matt Murphy and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

a Purchases/Payments for City Council Approval

9 Public Reading of Ordinances

a Second Reading, Ordinance No. 2022-2250: Rezoning for 7932 Rutillio Ct.

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced Brad Cornelius who presented the item to Council. He stated that the purpose of this agenda item was to conduct the second and final reading of an ordinance for the rezoning of 7932 Rutillio Court from General Commercial (C-2) to Light Industrial (LI) Zoning District. The subject property is currently designated as Light Industrial within the City's adopted Future Land Use Map of the Comprehensive Plan. Rezoning the subject property to Light Industrial is fully compliant with the currently adopted Light Industrial Future Land Use. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the ordinance upon its second and final reading.

Motion made by Chopper Davis and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

10 Business Items

a License Agreement for Dock on City Property - 6746 Grand Boulevard - Cavanaugh Property

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve a License Agreement to attach a dock to City-owned property as permitted by Section 5-44 of the City's Code of Ordinances. On November 8, 2021 Paul and Karen Cavanaugh submitted a request for a License Agreement with the City so that he may construct a dock on City-owned property adjacent to his property located at 6746 Grand Blvd. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Mike Peters and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

b Recommendation of Firm for CDBG Grant Administration Services

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to authorize the City Manager to enter into a contract with Guardian Community Resource Management Inc. to provide grant administration services for \$75,000.00 in respect to the Small Cities Community Development Block Grant Program Subgrant Agreement – FFY 2019 Funding Cycle. As Council is aware, the City was awarded \$750,000.00 in Small Cities CDBG Program funding from the Department of Economic Opportunity as they are the grantee agency responsible to receive and distribute funds annually for the State of Florida. In that respect a Request for Proposal was let in September in specific regard to the administration of the Community Development Block Grant (CDBG) program and a total of six firms responded. The selection committee interviewed the top-rated firms on November 3, 2021 to determine the final ranking of the firms. At the conclusion of the interviews it was determined that Guardian Community Resource Management, Inc. was the best suited firm to provide the required services which shall include: develop project management and work plan, execute project delivery services, manage project financing, and perform project closeout

functions. A subsequent review of their references confirmed the relevance of their rating and boasts their skills in the areas of customer service, professional representation and notable grants management. Guardian is a very well respected firm. They will implement curb appeal and work on CRA grants. City Manager Manns stated that HUD will not be releasing the funding till late February/early March. Councilman Altman would like to see the other 5 RFPs that were submitted. City Manager Manns indicated this program is intended for low to moderate income families for specific work such as windows, plumbing, electricity, heating. City Manager Manns also indicated that potential applicants might not realize that this resource is available, so we are depending on the Ordinance department soliciting this information to potential families. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Pete Altman. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

c Interlocal Agreement b/t the City of NPR and Pasco County RE: National Prescription Opiate Litigation Lawsuit Settlement Funds

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to enter into an Interlocal Agreement with Pasco County in regard to the National Prescription Opiate Litigation lawsuit settlement funds. She stated that the City filed a lawsuit against opioid manufacturers, distributors and retailers in order to hold them accountable for damages caused and to recover damages for on-going and future programming geared towards abating the opioid crisis. Pasco County also filed a related lawsuit and the lawsuits were consolidated in the United States District Court of the Northern District of Ohio, Eastern Division. In order for the County to receive regional funding, an Interlocal Agreement between the involved parties is required to qualify. The Interlocal Agreement sets forth that a board known as the Pasco County Opioid Task Force shall serve in an advisory capacity to the Pasco County Board of County Commissioners in relationship to the expenditure of any settlement funds. Incidentally, the City will have a seat on the board and therefore will have an opportunity to participate in the establishment of a plan to address the opioid epidemic through providing appropriate treatment services. City Manager Manns stated the amount of the settlement is not yet known. The City will work with the County on the disbursement of funds. The City will serve the first 3-year terms and The City of Zephyrhills will serve the second 3-year term. City Attorney Driscoll stated there are several different settlements of the opioid agreement. If the City does not enter into this agreement before January 1st, Pasco County won't be a qualified county, which means that all the City funds will be administered regionally through another area. Entering this agreement will give us some control. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Davis stated that he wants to be 100% of the time not just 50/50 with Zephyrhills. Councilman Murphy stated he appreciated the hard work and to make sure that we look out for our interests. Councilman Altman stated that the requirement the Attorney Generals Office put in it for the majority of the cities to join, was to get the county to make sure that the individual cities drop their lawsuit so they get control. Councilman Peters stated we can't get enough money fast enough to fight this issue. Once we enter into an agreement, perhaps we have a seat on the Opium task force that we can learn and have input. City Manager Manns stated the City does have a seat on the task force and Deputy Chief Latona is the City's representative on it. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Mike Peters. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

11 Communications

Mayor Marlowe stated that there were numerous complaints regarding the Christmas parade, specifically notices were not sent out. A specific area that gets landlocked is west of Grand Blvd, between Main St. and the River. He stated we need to make sure that this information gets out to the residents prior to event. With the Chasco event coming up early next year, we need to remind the event organizer that they notify residents of closures. This information can be put on the website. Mayor Marlowe stated that Mike Ottaway has come up with a pair of quadra-cycles for rent. He stated it is a cool idea and have seen them in other towns. He stated the golf cart parade was amazing and

there were 210 carts were in the parade. Mayor Marlowe spoke briefly on the Tampa Bay Water parking garage stairwell collapse and stated he was sending prayers out to the family of the worker who lost his life. Councilman Murphy stated that there were some good events in the last couple of weeks with Christmas parade and tree lighting and it was amazing to see all the people. Councilman Altman stated that we should continue to try to see everyone get signed up for NIXLE notifications of events that are going on in the city. Deputy Mayor Davis stated that out of 210 golf carts in the parade there was only one breakdown, which was very good. He asked for an update on the attempt to slow down Traffic on Marine Parkway so it can be used for golf carts. Councilman Peters stated we had a great holiday season and would like to thank the Parks Department with the Christmas tree lighting program which was extremely well attended. He was amazed of all the people at the event. He stated he agreed with Councilman Altman's comments regarding the communication to the residents regarding upcoming events and closures.

12 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 7:54 p.m.

(signed) _____
Suzanne Gustilo, Deputy City Clerk

Approved: _____ (date)

Initialed: _____