



MINUTES OF THE CITY COUNCIL SPECIAL MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

January 4, 2022

5:30 PM

ORDER OF
BUSINESS

1 Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 5:30 p.m. Those in attendance were, Deputy Mayor Chopper Davis, Councilman Peter Altman and Councilman Matt Murphy. Councilman Mike Peters participated via electronically. Also in attendance were City Manager Debbie L. Manns, City Clerk Judy Meyers and Finance Director Crystal Feast.

2 Pledge of Allegiance

3 Moment of Silence

4 Business Items

a. Approve Selection Criteria for Audit Proposals - Page 3

City Manager Manns stated we are meeting tonight in the capacity of the Audit Committee. A total of five proposals were received. The scoring sheets will be due by January 10th. She then introduced Finance Director Crystal Feast who then presented the item to Council. Finance Director Feast stated the purpose of this agenda item was to approve the selection criteria for the proposals that were received for RFP22-001 Independent Audit Services. The two categories are monetary and non-monetary. Finance Director Feast then highlighted the categories on the scoring sheet. The categories included Mandatory Elements, Expertise and Experience, Audit Approach and Fee Proposal. Finance Director Feast stated there are points associated with each of the categories. The top ranking firms will be presented at the next Audit Committee meeting on January 18th. The contract will be three years plus one if mutually agreed upon. Motion was made to approve the criteria as presented.

Motion made by Chopper Davis and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

5 Communications

None.

6 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 5:43 p.m.

(signed) _____
Judy Meyers, CMC, City Clerk

Approved: _____ (date)

Initialed: _____