



City of New Port Richey
Parks and Recreation Department
Special Event Application

*All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

* Do not advertise our event until you receive an approved event permit.

Submit original signed and notarized application along with \$150 application fee to the following:

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

APPLICANT

Name of Applicant: CAMI Austin - Al Benedo

Title (if applicable): Chairperson - Logistics

Name of Organization: Chasco Fiesta, Inc.

Is your organization tax exempt? Yes No If yes, please attach documentation.

Is your organization a non-profit? Yes No If yes, please attach documentation.

Mailing Address: 5443 Main St.

Street Address

New Port Richey FL 34652
City State Zip Code

Phone: ^{CAMI} 727-██████-777-5446 ^{CAMI} 727-514-9020
Daytime Phone Cell Phone

Email: director@chascofiesta.com

EVENT

Name of Event: 2022 Chasco Fiesta

Description of Event (Include purpose):

Chasco Fiesta is a 9-day event encompassing more than 18 events and activities. Additionally, it provides the opportunity for 26 Pasco County not-for-profit organizations to raise funds.

Location of Event: Sims Park and surrounding areas of NPR and aquatic center

Event/Organization Web Address: www.chascofiesta.com

Event Date(s) & Time(s):

Date	Day of the Week	Start Time	End Time
<u>3-25-22</u>	<u>Friday</u>	<u>5 p.m.</u>	<u>11 p.m.</u>
<u>3-26-22</u>	<u>Saturday</u>	<u>10am</u>	<u>11 pm</u>
<u>3-27-22</u>	<u>Sunday</u>	<u>10 am</u>	<u>10 pm</u>
<u>3-28-22</u>	<u>Monday</u>	<u>5 p.m.</u>	<u>10 p.m.</u>
<u>3-29-22</u>	<u>Tuesday</u>	<u>5 p.m.</u>	<u>10 p.m.</u>
<u>3-30-22</u>	<u>wednesday</u>	<u>5 p.m.</u>	<u>10 p.m.</u>
<u>3-31-22</u>	<u>Thursday</u>	<u>5 p.m.</u>	<u>10 p.m.</u>
<u>4-1-22</u>	<u>Friday</u>	<u>5 p.m.</u>	<u>11 p.m.</u>
<u>4-2-22</u>	<u>Saturday</u>	<u>10 am</u>	<u>11 pm</u>
<u>4-3-22</u>	<u>Sunday</u>		<u>11 pm</u>
Setup Date(s):	<u>8:00 AM - 10 PM</u>		

Setup Time(s): March 25, 2022 to April 3, 2022

Cleanup Date(s) April 4, 5 & 6, 2022

Cleanup Time(s): 8 am to 6 pm

Will this be an annual event? Yes No If yes, next year's date(s) _____

EVENT LOGISTICS

1. Estimated Attendance (Includes event crew, participants, and spectators):

100,000 This Year N/A Last year

Maximum number at peak time: 12,000

2. Will alcohol be served or sold? Served Sold No Alcohol

3. Approximate number of food vendors: 20

*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational
*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:

150 throughout the week, including Native American Vendors, sponsor booth, non-sales vendors and carnival vendors

5. Will electricity be required?: Yes No Source City & Temp Poles

Location of electricity 2 temporary power poles installed by Duke Energy, by Bob Hugues in NW area
^{2 electrical sub-panels}

*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.) Vendor tents, Food trucks, Eating tent, Semi-tractor trailer

welcome tent, RV for command center, RV for storage, storage trailers, Sertoma BBQ tent, Carnival relocated to St. Clair Field

7. List entertainment type (bands, DJ, dancers, clowns, etc.): 10 days - live music DJ for street + boat parades Page 3 of 11

Native American shows and dancers

8. List dates and times of music and/or amplified sound: See Appendix A

9. Will private security be provided? Yes No

If yes, list organization: TBD looking for new company

10. Will portable restrooms be used? Yes No

If yes answer the following and list on site plan:

How many: 55 Installation Date: 3-23-22 Removal Date: 4-4-22

11. Event holders are responsible for trash removal, and must provide their own dumpsters.

Please list your plan. J. D. Parker will handle all trash removal with

3 dumpsters (2 trash; 1 recycle. Grease removal from Griffin Industries

Will dumpsters be used? Yes No

If yes please include on site plan and answer the following:

How many: 3 Sizes: 30 yds.

Installation Date: 3-23-22 Removal Date: Daily, final pick-up 4-4-22

12. Please list any admission charges, donations, parking, registration or other fee and how much.

Park Entry Fee - \$5.-

13. Does the Event Require Street Closures? Yes No

If yes complete the following:

Date(s) of street closure: Begin 3-26-22 End 3-27-22

Time of street closure: Begin _____ End _____

List street(s) to be closed: For times, dates and maps. see

*A letter must be delivered to all residents that will be directly impacted by a road closure. Attach letter along with addresses to this application.

14. Will there be a parade? Yes No

If yes complete the following:

Street(s) that will be utilized for parade route: see attached map

Time assembly to begin: 10:00 am

Time parade starts: 1:00 pm

Total number of units in parade: Approx 140

Number of people in the parade: 2,800

Number of vehicles in the parade: 90

Number of animals in parade: 30

Number of floats: 50

Number of bands: 10

*Attach parade route map to application.

15. Will there be a running/walking/biking/water Event? Yes No

If yes answer the following:

Time assembly to begin: _____

Time event starts: _____

Estimated ending time: _____

Event will be conducted on Streets Sidewalks Body of water

*Attach route map to application

16. Will a City dock be used for the event? Yes No

If yes, hours of use: 7:00 A.M. - 4:00 P.M.

Location of dock: CITY OF NPR BOAT RAMP LOCATED AT 6346 RIVER RD. TO BE CLOSED TO GENERAL PUBLIC; USE FOR BOAT PARADE PARTICIPANTS ONLY

List vendors who will use the dock: NONE

*Any dock used for the event will need to remain open to the public during the event.

17. Please check the additional facilities/Areas you plan on using.

- Pavilion(s)
- Orange Lake
- Amphitheatre (requires an additional rental fee)
- Peace Hall (requires an additional rental fee)

What is your Organization doing to fund or support Activities within the local Community?

CHASCO FIESTA BENEFITS MORE THAN 20 NON-PROFIT ORGANIZATIONS DURING THE NINE-DAY FESTIVAL BY PROVIDING A FORUM FOR THEM TO RAISE FUNDS.

What Groups or Individuals received financial or other support from your Group in the past year?

SEE ABOVE

As the applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the event policy and procedure manual, the resolution and City ordinance pertaining to Special Events, the event rules, guidelines, requirements, for tents and all policies, rules, regulations, and code provisions of the City of New Port Richey. I understand that any violations may result in immediate cancellation and revocation of the Event Permit. I further certify that all facts contained in this request are accurate.

For events on public property, I agree to obtain and furnish the City of New Port Richey with a certificate of general liability insurance in the amount of \$1,000,000.00 or greater as deemed by the City Risk Manager. The insurance must name the City of New Port Richey as an additional insured.

I understand incomplete applications or any outstanding financial obligations with any department within the City of New Port Richey may result in a denial of my request.

Print Name of Applicant or Authorized Representative: Camie Austin

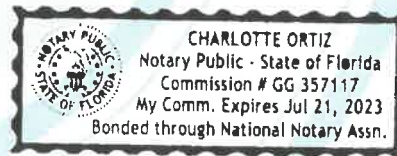
Signature of Applicant or Authorized Representative: Camie Austin

Date: 11/29/21

Subscribed and sworn to before me this 29TH day of November, 20 21
Who is personally known to me and/or produced _____ as
identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public: Charlotte Ortiz



My Commission expires: 07/21/2023

Authorization for Applicant's Representative(s)

I Cami Austin, applicant, hereby authorize AL Renedo to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representatives and agreements made by the designated representative.

Signature of Applicant(s): Cami Austin

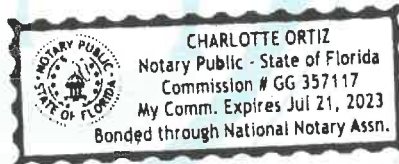
Date: 11/29/21

Subscribed and sworn to before me this 29th day of November, 20 21
Who is personally known to me and/or produced _____ as identification.

STATE OF FLORIDA, PASCO COUNTY

Notary Public: Charlotte Ortiz

My Commission expires: 07/21/2023



Hold Harmless Agreement

I Cami Austin, agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the 2022 Chasco Fiesta.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The _____

Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

Certification:

I Cami Austin do certify that I am Chairman of Chasco Fiesta, Inc. and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

Signature of applicant: Cami Austin, Chmn. Chasco Fiesta

Date: 11/29/21

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Charlotte Ortiz

My Commission Expires: 07/21/2023

