



**MINUTES OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING**  
**CITY OF NEW PORT RICHEY**  
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS  
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA  
December 21, 2021  
IMMEDIATELY FOLLOWING THE REGULAR CITY COUNCIL MEETING

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**MINUTES**

**ORDER OF**  
**BUSINESS**

1 Call to Order - Roll Call

The meeting was called to order by Chairman Rob Marlowe at 7:55 p.m. Those in attendance were Director Chopper Davis, Director Altman, Director Murphy and Director Peters.

Also in attendance were Executive Director Debbie Manns, City Attorney Timothy Driscoll, Deputy City Clerk Suzanne Gustilo, Police Chief Kim Bogart, Finance Director Crystal Feast, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Kevin Adams, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Economic Development Director Chuck Valdez.

2 Approval of November 16, 2021 CRA Meeting Minutes - Page 2

Motion was made to approve the minutes as presented.

Motion made by Matt Murphy and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

3 Request to Purchase a New Second EV Shuttle - Page 6

Executive Director Manns introduced the item to the Board. She stated that the purpose of this agenda item was to approve the purchase of a second EV shuttle and the attached budget amendment. She stated the Board approved the purchase of the first shuttle in August. The recommendation from staff is to purchase the shuttle from Bentali Vehicles of Charleston, SC with a delivery time of 60-75 days for an amount of \$37,360 which was \$8,000 less than the last vehicle. Staff is recommending this purchase through a sole source. Upon opening the floor to public comment, no one came forward therefore Chairman Marlowe returned the floor to the Board. Finance Director Feast stated that along with the approval of shuttle, will need approval of the accompanying budget amendment. Director Altman stated it's exciting for city with electric vehicles, low carbon footprint, and foot traffic in the city. This could qualify with the American Rescue Fund. Parks and Recreation Director Adams stated that lithium batteries are not on the shuttle as they were not available on this particular model however the shuttle will have solar panels on top which will extend the life of the battery. Director Peters asked if both shuttles need ADA capacity and City Attorney Driscoll indicated that if you have a fixed

route system, you must have ADA capable shuttles. Director Altman stated as the fleet grows there might be such a thing as floating one for weddings, etc. Director Peters stated if we have two available and are not needed perhaps one can be used to be leased out. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Pete Altman. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

4 Communications

None.

5 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:06 p.m.

(signed) \_\_\_\_\_  
Suzanne Gustilo, Deputy City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_