



**MINUTES OF THE COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING**  
**CITY OF NEW PORT RICHEY**  
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS  
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA  
March 15, 2022  
IMMEDIATELY FOLLOWING THE REGULAR CITY COUNCIL MEETING

---

**MINUTES**

**ORDER OF  
BUSINESS**

1 Call to Order - Roll Call

The meeting was called to order by Chairman Rob Marlowe at 9:57 p.m. Those in attendance were Director Chopper Davis, Director Altman, Director Murphy and Director Peters.

Also in attendance were Executive Director Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Police Chief Kim Bogart, Finance Director Crystal Feast, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Community and Development Director Dale Hall, Library Director Andi Figart, Parks and Recreation Director Kevin Adams, Human Resources & Organizational Development Director Karl Fuchs and Technology Solutions Director Bryan Weed.

2 Approval of February 15, 2022 CRA Meeting Minutes - Page 2

Motion was made to approve the minutes as presented.

Motion made by Pete Altman and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

3 Consent Agenda: a. Purchases/Payments for CRA Board Approval - Page 5

Motion was made to accept the Consent Agenda.

Motion made by Chopper Davis and seconded by Mike Peters. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

4 Consent Agenda: b. Budget Amendment Request - Page 7

Motion was made to accept the Consent Agenda.

Motion made by Chopper Davis and seconded by Matt Murphy. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

5 Request to Authorize a Letter of Intent to Purchase Property Located at 6128 U.S. Highway 19- Page 9

Executive Director Manns introduced the item to the Board. She stated that the purpose of this

agenda item was to authorize the Executive Director to issue a Letter of Intent to purchase the property located at 6128 U.S. Highway 19 in the amount of \$2,000,000. She stated the property which is occupied by Truist Bank (formerly SunTrust Bank). In that respect, the property is currently positioned and available for interested parties to submit their written LOI's. In order to prepare for the eventuality of sale, she commissioned for an appraisal of the site and it was completed on November 21, 2021. The property is 2.18 acres in size and contains a 21,172 sq. ft. building with no significant items of deferred maintenance. The appraisal report provides a market value of the property of \$2,000,000. It is important to note that the city owns the abutting property located to the east of the subject property and in all probability that the property will be attached in some respect to the redevelopment of the Truist property. Executive Director Manns stated the fiscal impact of the proposed purchase could be considered one of two ways. If the property will not be maintained as an asset of the CRA, then it should be purchased through a loan with the Water and Sewer Fund with repayment at the time of title transfer. If the property is to be maintained as an asset, then the purchase should be financed through the bond financing by the CRA. The RFP will determine the level of interest in the property. Upon opening the floor to public comment, no one came forward therefore Chairman Marlowe returned the floor to the Board. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Mike Peters. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

6 Approval of FY2021 Annual Report - Page 96

Motion was made to approve the item as presented.

Motion made by Pete Altman and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Altman, Davis, Marlowe, Murphy, Peters

7 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 10:06 p.m.

(signed) \_\_\_\_\_  
Judy Meyers, CMC, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_