



City of New Port Richey
Parks and Recreation Department
Special Event Application

*All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

* Do not advertise our event until you receive an approved event permit.

Submit original signed and notarized application along with \$150 application fee to the following:

City of New Port Richey
Parks and Recreation Department
6630 Van Buren Street
New Port Richey, FL 34653

APPLICANT

Name of Applicant: Gilliss & Gilliss, Inc dba Friendly Kia

Title (if applicable): Kiafest / Main Street Blast

Name of Organization: _____

Is your organization tax exempt? Yes No If yes, please attach documentation.

Is your organization a non-profit? Yes No If yes, please attach documentation.

Mailing Address: 5819 US Highway 19

Street Address

New Port Richey

City

FL

State

34652

Zip Code

Phone: 727-815-9611

Daytime Phone

727.641-3930

Cell Phone

Email: supergill2@aol.com

EVENT

Name of Event: KIAFEST

Description of Event (Include purpose):

Annual celebration of Independence Day, including food, fun, fireworks and music

Location of Event: Sims Park and Orange Lake

Event/Organization Web Address: www.friendlykia.com

Event Date(s) & Time(s):

| Date | Day of the Week | Start Time | End Time |
|-----------------|-----------------|----------------|-----------------|
| <u>06/25/22</u> | <u>Saturday</u> | <u>4 pm</u> | <u>11:00 pm</u> |
| <u>06/25/22</u> | <u>music</u> | <u>6:30 pm</u> | <u>10:30 pm</u> |
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Setup Date(s): 06/25/2022

Setup Time(s): 8:00 am to 4:00 pm

Cleanup Date(s) 06/26/2022

Cleanup Time(s): 8 am to noon

Will this be an annual event? Yes No If yes, next year's date(s) 06/24/2023

EVENT LOGISTICS

1. Estimated Attendance (Includes event crew, participants, and spectators):

5000 This Year 5000 Last year

Maximum number at peak time: 5000

2. Will alcohol be served or sold? Served Sold No Alcohol

3. Approximate number of food vendors: 6-8 food trucks

*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational
*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:

6-8 vendors; two beer trucks; 4-6 vendors

5. Will electricity be required?: Yes No Source City

Location of electricity Sims Park Circle, stage

*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.)

sound booth tent / VIP tent; sponsor / vendor tents; food trucks

7. List entertainment type (bands, DJ, dancers, clowns, etc.): 3 bands and muscians

8. List dates and times of music and/or amplified sound: 06/25/22 4pm -10:30pm
(hard stop at 11pm)

9. Will private security be provided? Yes No
If yes, list organization: _____

10. Will portable restrooms be used? Yes No

If yes answer the following and list on site plan:

How many: 7 Installation Date: 6/24 Removal Date: 6/27

11. Event holders are responsible for trash removal, and must provide their own dumpsters.

Please list your plan. Waste Connections will provide a 30 yard dumpster

@ LOCATION of NATIVE American Area

Will dumpsters be used? Yes No

If yes please include on site plan and answer the following:

How many: 1 Sizes: 30 yard

Installation Date: 6/24/22 Removal Date: 06/27/22

12. Please list any admission charges, donations, parking, registration or other fee and how much.

No admission; vendor fees for food trucks

13. Does the Event Require Street Closures?

Yes

No

If yes complete the following:

Date(s) of street closure: Begin 06/25 End 06/25

Time of street closure: Begin * _____ End * _____

List street(s) to be closed: Sims to Central @ 12pm Circle Blvd @ 7pm ^{for fireworks}

*Times and streets that the Fire Chief deems necessary for the fireworks

*A letter must be delivered to all residents that will be directly impacted by a road closure. Attach letter along with addresses to this application.

14. Will there be a parade? Yes No

If yes complete the following:

Street(s) that will be utilized for parade route: _____

Time assembly to begin: _____

Time parade starts: _____

Total number of units in parade: _____

Number of people in the parade: _____

Number of vehicles in the parade: _____

Number of animals in parade: _____

Number of floats: _____

Number of bands: _____

*Attach parade route map to application.

15. Will there be a running/walking/biking/water Event? Yes No

If yes answer the following:

Time assembly to begin: _____

Time event starts: _____

Estimated ending time: _____

Event will be conducted on Streets Sidewalks Body of water

*Attach route map to application

16. Will a City dock be used for the event? Yes No

If yes, hours of use: _____

Location of dock: _____

List vendors who will use the dock: _____

*Any dock used for the event will need to remain open to the public during the event.

17. Please check the additional facilities/Areas you plan on using.

Pavilion(s)

Orange Lake

Amphitheatre (requires an additional rental fee)

Peace Hall (requires an additional rental fee)

What is your Organization doing to fund or support Activities within the local Community?

we fund and support many activities in our community; for this particular event

All proceeds from sale of beer and wine will go directly to the 501C3 Wheelchairs 4 Kids, Inc.

;The event also allows local young adult volunteers to track and gain hours by participating at the event as required by bright future

scholarship program as well as charitable organizations, fraternal clubs etc. like

ROTARY Interact club .

What Groups or Individuals received financial or other support from your Group in the past year?

Wheelchairs 4Kids, Inc.; Kiddy-up Ranch; Marjorie's Hope;

Chasco Fiesta, Good Samaritan Clinic Festival of Trees, NPR Main Street;

Gulfside Hospice, Friends of Hacienda, Celebration of Lights.

Toys for Tots, Veterans Alternative(warrior wellness)

CARES(Beach Chair Auction),Richey Suncoast Theater