
PUBLIC WORKS - SUPERVISION

IT IS THE MISSION OF PUBLIC WORKS – SUPERVISION TO

Provide responsive, professional, and courteous services to the Public.

DESCRIPTION

The Public Works Department provides design, construction and maintenance of right-of-ways, maintenance of parks, city properties and parking structures. The Department includes several divisions, which are overseen by Public Works – Supervision. Work is completed by city staff, as well as consultants, contractors and developers.

ACCOMPLISHMENTS OF FY22

- Analysis:
 - Water loss remediation action plan completed and implemented.
 - Wastewater Treatment Plant Pipe Deficiency Analysis complete and implemented.
 - Public Works Standard Operation Procedures and Policies Review completed.
 - Utility System Master Plan Analysis – 50% completed.
- Training
 - Federal & State Traffic Certifications as well as other required utility certifications: ICMA High Performance Leadership Academy, IMSA Signs and Marking Level 1, Maintenance of Traffic Intermediate Training.
 - Training of new Utilities Operations Manager.
- Grant Applications
 - Safe Routes to School grant submission.
 - Solar Panel System for the Library grand submission and approval.
 - Tampa Bay Water Wise grand/rebate submission and approval.

FY23 INITIATIVES

- Analysis
 - Complete the Utility Master Plan Analysis.
 - Complete the GIS transition to new server and implementation.
 - Complete the FDEP Wastewater Treatment Plant O&M permit application and to include treatment analysis.
 - HB 53 and 64 completion and submissions to include 20 year analysis for O&M.
- Training
 - Obtain Certified Arborist License by the PW Assistant Director.
 - Hire and train new Utilities Operations Manager.
 - Training on new GIS system for utility office and field personnel once implemented.



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Public Works Director	1	1	1
Assistant Public Works Director	1	1	1
Administrative Office Manager	1	1	1
Data Support/GIS Mapping Technician	1	1	1
Total	4	4	4

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM PUBLIC WORKS SUPERVISION

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46299	<i>Building Improvements</i>					
	HVAC System (R&R)	-	10,000	10,000	10,000	10,000
	Generator (R&R)	-	5,000	5,000	5,000	5,000
	TOTAL	-	15,000	15,000	15,000	15,000
46418	<i>Software</i>					
	ESRI Online Module	-	-	-	-	15,000
	TOTAL	-	-	-	-	15,000
DIVISION TOTAL		\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 30,000

PUBLIC WORKS SUPERVISION

001101 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
4111	Department Head Salaries	98,086	100,267	98,070	98,070	102,980
4112	Division Head Salaries	58,490	64,141	65,230	65,230	67,190
41299	Regular Salaries & Wages	80,622	83,028	83,510	83,510	86,010
41411	Overtime	-	56	500	500	500
41522	Education Incentive Pay	1,214	1,154	1,200	1,200	1,200
41529	Meal Allowance	30	9	-	-	-
42111	Social Security Matching	17,601	18,200	19,070	19,070	19,730
42211	Florida Retirement System	37,359	33,544	38,410	38,410	46,510
42311	Health Insurance - Reg.	24,988	53,595	34,840	34,840	36,680
42312	Group Life Insurance	72	68	120	120	240
42313	Accidental Death AD&D	10	9	30	30	120
42426	Workers Comp - Clerical (8810)	155	172	180	180	150
42432	Workers Comp - Municipal Class (9410)	2,247	3,294	4,000	4,000	4,460
TOTAL PERSONNEL SERVICES		\$ 320,874	\$ 357,537	\$ 345,160	\$ 345,160	\$ 365,770
43499	Contractual Svcs - Misc	1,222	3,005	700	700	700
44011	Travel & Training	534	1,019	2,000	2,000	2,000
44121	Telephone - Local	5,500	5,754	6,500	6,500	6,500
44134	Data Lines	10,096	10,340	10,500	10,500	10,500
44211	Postage	252	136	350	350	350
44311	Electric - City Facilities	30,989	31,147	36,000	33,000	39,000
44351	Water & Sewer - City	10,274	5,593	9,850	15,000	10,000
44373	Street Light Fee	-	635	630	630	630
44381	Stormwater Assessment	-	6,213	6,050	6,050	6,050
44481	Lease - Copier	5,402	2,791	2,400	2,400	2,400
44571	Notary Bond	-	113	150	150	150
44611	Maintenance Buildings & Ground	-	-	-	-	450
44621	Maintenance - Equipment	2,191	-	2,000	2,000	2,000
44631	Central Garage Maint. Svc	330	-	1,000	1,000	1,000
44799	Printing & Binding	765	2,576	3,000	3,000	3,000
45111	Office Supplies - General	1,151	756	2,000	2,000	2,000
45141	Small Tools & Implements	-	80	300	300	300
45211	Fuel	3,051	3,279	2,800	2,800	3,500
45225	Software Licenses / Support	883	1,745	2,000	2,000	2,000
45231	Clothing & Wearing Apparel	403	621	600	600	600
45243	Computer Supplies	3,965	5,926	2,450	3,900	2,500
45247	First Aid Supplies	68	201	200	200	200
45289	Automotive Parts	1,167	288	750	1,000	750
45291	Operating Supplies - Disaster	1,559	-	500	500	500
45299	Operating Supplies - Misc.	1,649	3,494	1,500	1,500	1,500
45411	Dues and Memberships	1,566	1,825	1,800	1,800	1,800
45461	Books and Publications	37	384	300	300	300
TOTAL OPERATING		\$ 83,054	\$ 87,921	\$ 96,330	\$ 100,180	\$ 100,680
46399	Impr.Other Than Bldg-Misc	-	12,250	18,735	18,000	-
TOTAL CAPITAL		\$ -	\$ 12,250	\$ 18,735	\$ 18,000	\$ -
TOTAL EXPENDITURES		\$ 403,928	\$ 457,708	\$ 460,225	\$ 463,340	\$ 466,450

PUBLIC WORKS – STREET & RIGHT OF WAY

IT IS THE MISSION OF PUBLIC WORKS – STREET & RIGHT OF WAY TO

repair, maintain, and eliminate hazards to all public streets, right of ways, and alleys making our City a safer place for residents and the general public. The Division also maintains all traffic signs, roadway markings, sidewalks, streetlights and performs the setup of all road closures and detours in association with special events and emergency situations.

DESCRIPTION

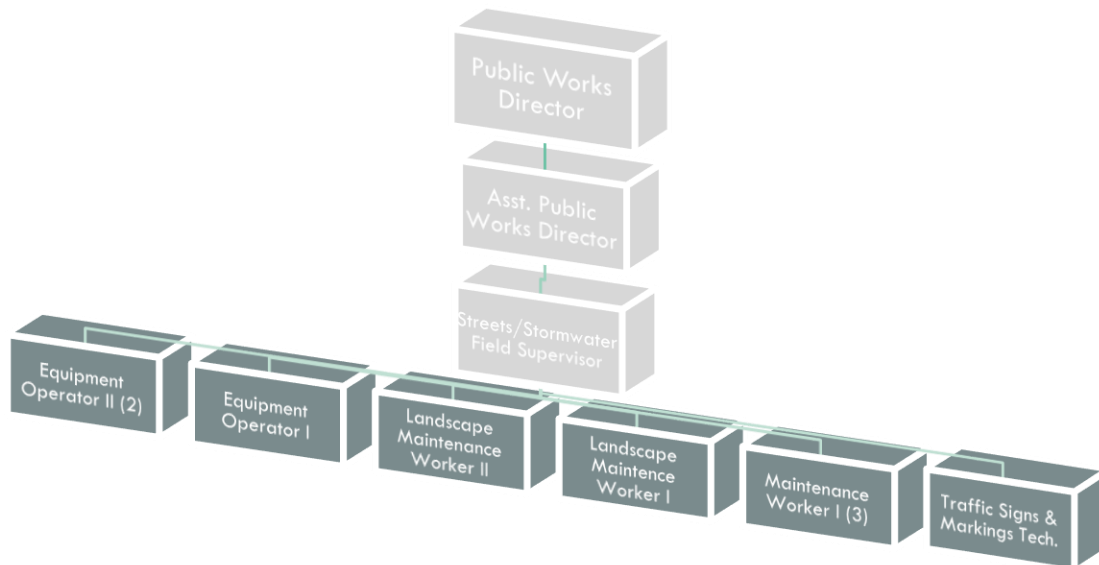
The Street & Right of Way Division is responsible for maintaining 35 miles of roadway marking, 40 acres of mowable land, 65 miles of paved road, and 80 miles of curbing. In addition, this Division also sets up all road closures, detours, and planning for special events.

ACCOMPLISHMENTS OF FY22

- Traffic Sign and Markings:
 - Inspected & replaced stop signs as a proactive activity.
 - Continued to upgrade street name blades to meet MUTCD requirements.
 - Installed decorative sign post, devices in downtown overlay area around Sims Park.
- Road Program:
 - Continued to assist with the implementation Paving Management Plan.
 - Conducted 7-day traffic studies in areas as requested.
 - Maintained all city R.O.W.'s
 - Maintained Way Finding Management Plan.
- Tree Program
 - Renewed certification for the Tree City USA certification.
 - Inspected and cleared vision zones as needed.
 - Elevated tree canopies to meet the City's minimum overheard requirements in all City maintained Alleyways.
- Residential Programs
 - Conducted two (2) Citywide Cleanup Day Activities.
 - Improved efficiencies to the vegetation program including reduction in route cycles and the grinding of debris.

FY23 INITIATIVES

- Traffic Signs and Markings:
 - Install decorative traffic sign poles with signage along North River Road.
 - Install Led crosswalk at Gulf Dr. and North River Road.
 - Install Golf Cart Crossing Intersections on collector roads.
- Road Program
 - Assist in the identification of roadways for cycle eight(8) of the Pavement Management Plan.



Authorized Personnel – Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Equipment Operator II	2	2	2
Equipment Operator I	1	1	1
Landscape Maintenance Worker II	1	1	1
Landscape Maintenance Worker I	1	1	1
Maintenance Worker I	3	3	3
Traffic Signs & Markings Technician	1	1	1
Total	9	9	9

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM STREETS & RIGHT OF WAY MAINTENANCE

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46416	<i>Heavy Equipment</i>					
	Pay Loader w/ Root Rake-#8 (R&R)	-	12,500	12,500	12,500	12,500
	Case INT Broom Tractor-#5 (R&R)	-	2,000	2,000	2,000	2,000
	Case Tractor c/s 570XLT-#3 (R&R)	-	5,000	5,000	69,000 (a)	6,900
	Kubota Tractor-#10 (R&R)	-	3,250	3,250	3,250	3,250
	JD244 Loader w/ Clam Shell-#12 (R&R)	-	8,750	8,750	8,750	8,750
	Ingersol Rand Steam Roller-#67 (R&R)	-	7,000	7,000	7,000	7,000
	Altec Bucket Truck -#138 (R&R)	-	8,000	8,000	8,000	8,000
	John Deere Loader w/ Clam Shell-#140 (R&R)	-	5,000	5,000	5,000	5,000
	TOTAL	-	51,500	51,500	115,500	53,400
46431	<i>Special Purpose Equipment</i>					
	Vermeer Stump Grinder SE9084 (R&R)	-	1,200	1,200	1,200	1,200
	TOTAL	-	1,200	1,200	1,200	1,200

DIVISION TOTAL \$ - \$ 52,700 \$ 52,700 \$ 116,700 \$ 54,600

(a) Year of Acquisition (\$10,000 from R&R)

STREET & RIGHT OF WAY MAINTENANCE

001102		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
41299	Regular Salaries & Wages	184,322	197,508	206,100	259,940	263,910
41411	Overtime	7,207	9,437	10,759	10,000	10,000
41527	Stand-By Time	4,567	9,748	6,704	4,500	6,420
42111	Social Security Matching	14,585	16,144	16,490	21,660	21,450
42211	Florida Retirement System	17,552	22,259	24,170	25,760	30,340
42311	Health Insurance - Reg.	30,267	27,837	45,100	78,390	82,530
42312	Group Life Insurance	119	107	120	540	200
42313	Accidental Death AD&D	16	14	20	210	100
42431	Workers Comp - Street Maint/Trash (5509)	20,281	23,244	20,670	27,880	28,520
TOTAL PERSONNEL SERVICES		\$ 278,916	\$ 306,298	\$ 330,133	\$ 428,880	\$ 443,470
43129	Engineering Services - Misc	-	2,000	4,500	4,500	4,000
43430	Parking Lot Maintenance	678	711	1,000	1,000	1,000
43438	Lab Tests	-	-	250	250	250
43485	Trash Grinding Service	15,125	11,875	17,450	15,000	20,000
43499	Contractual Services - Misc	65,224	30,398	57,210	57,210	57,210
44011	Travel & Training	843	1,580	1,500	1,500	2,000
44134	Data Lines	339	269	380	380	380
44211	Postage	168	27	50	50	50
44311	Electric - City Facilities	1,720	1,789	1,940	1,400	2,640
44312	Electric - Traffic Lights	3,922	4,386	5,000	5,000	5,000
44321	Eastbury Garden St Lights	2,431	2,430	2,750	2,500	3,200
44322	Hillendale Street Lights	16,343	16,304	19,980	17,500	22,000
44323	Ridgewood Street Lights	6,907	7,536	9,000	8,500	9,000
44324	Electricity - Barbara Ann Acre	673	672	900	900	1,000
44325	Str Lights - Orangewood	-	-	7,500	7,500	7,500
44331	Trash Removal	19,851	22,670	18,560	15,000	20,000
44351	Water & Sewer - City	28,299	48,090	36,450	35,000	40,000
44381	Stormwater Assessment	-	2,447	2,400	2,400	2,400
44419	Rent - Equipment	-	81	640	1,000	700
44463	Lease - Automobile(s)	-	17,195	29,910	55,060	55,060
44481	Lease - Copier	-	763	750	750	600
44611	Maintenance Buildings & Ground	7,296	9,591	10,000	10,000	10,000
44631	Central Garage Maint. Svc	19,050	10,800	10,000	10,000	10,000
44799	Printing & Binding	-	180	400	400	200
45111	Office Supplies - General	91	53	200	200	200
45141	Small Tools & Implements	1,452	1,514	1,500	1,500	1,500
45211	Fuel	27,978	30,254	35,000	35,000	35,000
45231	Clothing & Wearing Apparel	2,416	2,638	2,700	2,700	2,700
45243	Computer Supplies	1,413	1,982	500	500	500
45247	First Aid Supplies	66	91	100	100	100
45262	Trees	1,950	2,465	1,250	1,000	1,300
45289	Automotive Parts	55,455	48,245	20,000	20,000	20,000
45291	Operating Supplies - Disaster	13	106	500	500	500
45299	Operating Supplies - Misc.	13,852	10,098	14,000	14,000	14,000
45321	Signs & Sign Materials	24,277	25,095	30,000	30,000	30,000
45341	Sod - Seed	1,067	234	1,600	1,600	1,600
45399	Road Materials - Misc	9,618	3,341	12,000	12,000	10,000
45411	Dues and Memberships	-	-	300	300	300

STREET & RIGHT OF WAY MAINTENANCE

001102 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
45461	Books and Publications	-	-	200	200	200
TOTAL OPERATING		\$ 328,517	\$ 317,910	\$ 358,370	\$ 372,400	\$ 392,090
46399	Impr.Other Than Bldg-Misc	-	-	-	18,000	-
46415	Trucks And Trailers	-	157,707	-	-	-
46416	Heavy Equipment	16,492	93,882	-	-	-
46431	Special Purpose Equipment	4,972	-	-	-	-
TOTAL CAPITAL		\$ 21,464	\$ 251,589	\$ -	\$ 18,000	\$ -

TOTAL EXPENDITURES \$ 628,897 \$ 875,797 \$ 688,503 \$ 819,280 \$ 835,560

PUBLIC WORKS – FACILITIES MAINTENANCE

IT IS THE MISSION OF PUBLIC WORKS – FACILITIES MAINTENANCE TO

maintain a safe, clean, and attractive environment for both employees and visitors to all facilities under the management of the City.

DESCRIPTION

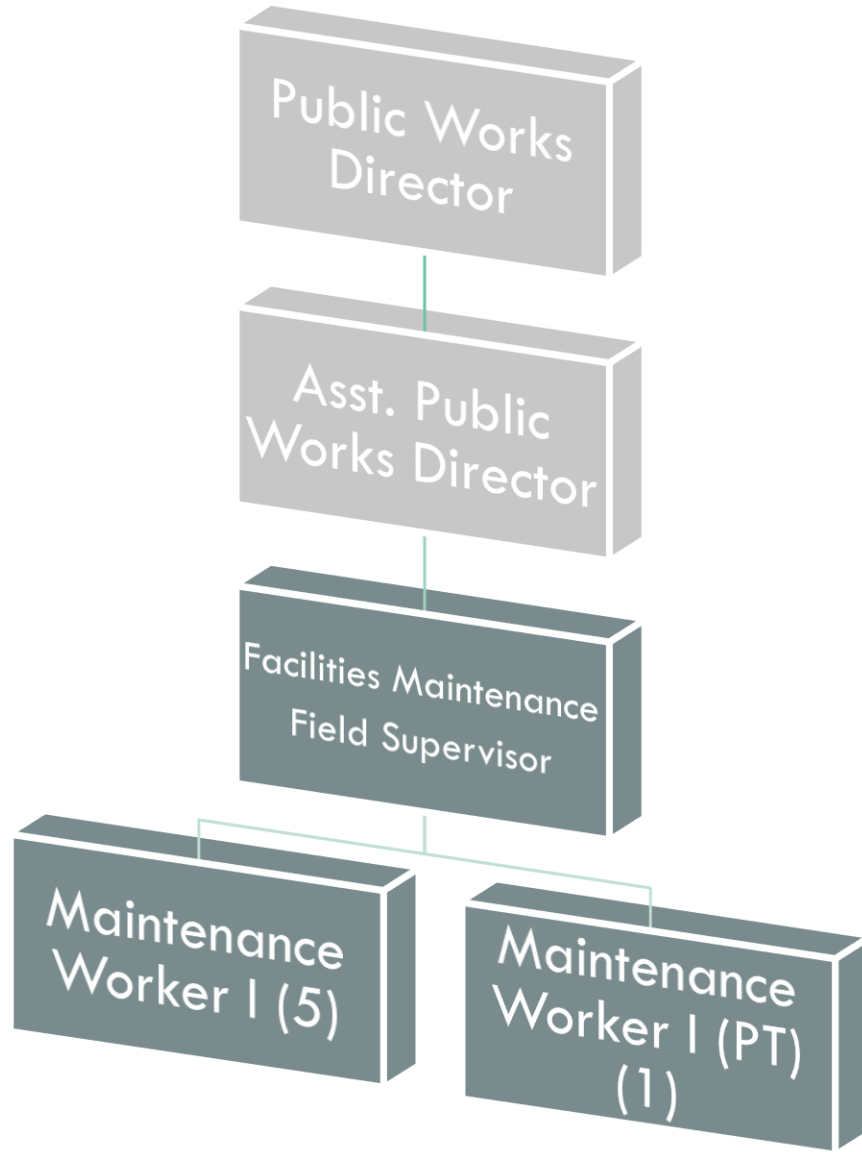
The Public Works – Facilities Maintenance Division is responsible for the maintenance and repair of New Port Richey's public buildings.

ACCOMPLISHMENTS OF FY22

- Recreation and Aquatic Center
 - Replaced skate park equipment.
 - Installed of new storage building at the Rec Center
- Claude Pepper Senior Center
 - Replaced 7 ton A/C unit.
 - Replaced front portion of roof.
 - Initiated Preventive Maintenance Program for A/C units
- LED Lighting Upgrades
 - Converted streetlights on US Hwy 19 between Trouble Creek Rd. & Lark Lane.
 - Converted parking lot lighting around the Recreational and Aquatic Center.
- Recycle Program
 - Placed a new 2 yard dumpster at the Recreational center for recycles only, for all city buildings.

FY23 INITIATIVES

- Police Department
 - Installation of new EV charging station.
- Library
 - New book bench installation.
 - New interior door installation.
- LED Lighting Upgrades
 - City Hall outside lighting LED upgrades.
- City Hall
 - Complete the installation of new HVAC controls & server upgrades.
 - Tile replacement project.
 - Roof leak repair.
 - Generator plug installation/transfer switch project.
- Department of Health Building
 - Initiation of Department of Health Maintenance Program.



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Facilities Maintenance Field Supervisor	1	1	1
Maintenance Worker I	5.46	5.72	5.72
Total	6.46	6.72	6.72

FACILITIES MAINTENANCE

001106		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
41299	Regular Full Time Wages	144,369	140,828	164,820	171,140	173,720
41311	Part Time Wages	24,042	35,817	18,340	18,370	18,930
41411	Overtime	7,652	6,312	7,030	10,000	10,340
42111	Social Security Matching	13,000	13,544	14,190	15,760	15,760
42211	Fla. Retirement System	15,460	17,726	19,020	18,740	21,970
42311	Health Insurance - Reg.	34,039	26,496	32,628	43,550	45,850
42312	Group Life Insurance	85	79	99	120	200
42313	Accidental Death AD&D	11	11	13	110	110
42427	W/C Buildings - NOC	7,506	15,344	8,551	11,370	7,900
TOTAL PERSONNEL SERVICES		\$ 246,164	\$ 256,157	\$ 264,691	\$ 289,160	\$ 294,780
43411	Custodial Services	3,547	2,647	4,130	3,800	5,100
43412	Pest Control Services	5,200	4,800	5,490	7,000	6,000
43454	HVAC	109,820	101,877	110,000	110,000	110,000
43455	Contractual Fire Monitoring	1,000	1,246	1,960	1,960	1,960
43474	Security Services	479	3,350	1,700	1,700	1,700
43499	Contractual Svcs - Misc	40,649	78,966	60,000	60,000	60,000
44011	Travel & Training	1,314	395	430	430	430
44121	Telephone - Local	2,352	2,227	2,300	2,300	2,300
44134	Data Lines	340	270	900	900	900
44311	Electric - City Facilities	53,587	53,912	53,000	53,000	53,000
44331	Trash Removal	20,358	24,326	25,940	25,000	26,300
44351	Water & Sewer - City	11,540	11,577	11,460	9,600	13,000
44373	Street Light Fee	-	1,048	1,020	1,020	1,020
44381	Stormwater Assessment	-	2,424	2,400	2,400	2,400
44419	Rent - Equipment	394	-	1,000	1,000	1,000
44463	Lease - Automobile(s)	-	5,037	8,430	8,430	8,430
44611	Maintenance Buildings & Ground	20,772	23,126	30,000	30,000	30,000
44631	Central Garage Maint. Svc	1,230	540	1,000	1,000	1,000
44655	Rep & Maint - Senior Center	1,607	2,465	3,000	3,000	3,000
44983	Permit Fees	50	200	50	50	200
45111	Office Supplies	102	56	200	200	200
45141	Small Tools & Implements	3,030	4,846	3,500	3,500	3,500
45211	Fuel	7,292	7,337	6,140	5,000	7,000
45231	Clothing & Wearing Apparel	2,053	2,532	2,100	2,100	2,100
45243	Computer Supplies	1,025	975	480	1,600	500
45247	First Aid Supplies	187	210	200	200	200
45251	Janitorial Supplies	25,358	21,611	29,140	28,000	30,000
45289	Automotive Parts	6,772	956	1,000	1,000	1,000
45291	Operating Supplies - Disaster	17,477	16,318	-	-	-
45299	Operating Supplies - Misc.	3,993	3,775	4,000	4,000	4,000
TOTAL OPERATING		\$ 341,528	\$ 379,049	\$ 370,970	\$ 368,190	\$ 376,240
46399	Impr.Other Than Bldg-Misc	-	-	8,925	-	-
TOTAL CAPITAL		\$ -	\$ -	\$ 8,925	\$ -	\$ -
TOTAL EXPENDITURES		\$ 587,692	\$ 635,206	\$ 644,586	\$ 657,350	\$ 671,020

PUBLIC WORKS – GROUNDS MAINTENANCE

IT IS THE MISSION OF PUBLIC WORKS – GROUNDS MAINTENANCE TO

create memorable recreational and park experiences that enhance the quality of life for residents and visitors of New Port Richey.

DESCRIPTION

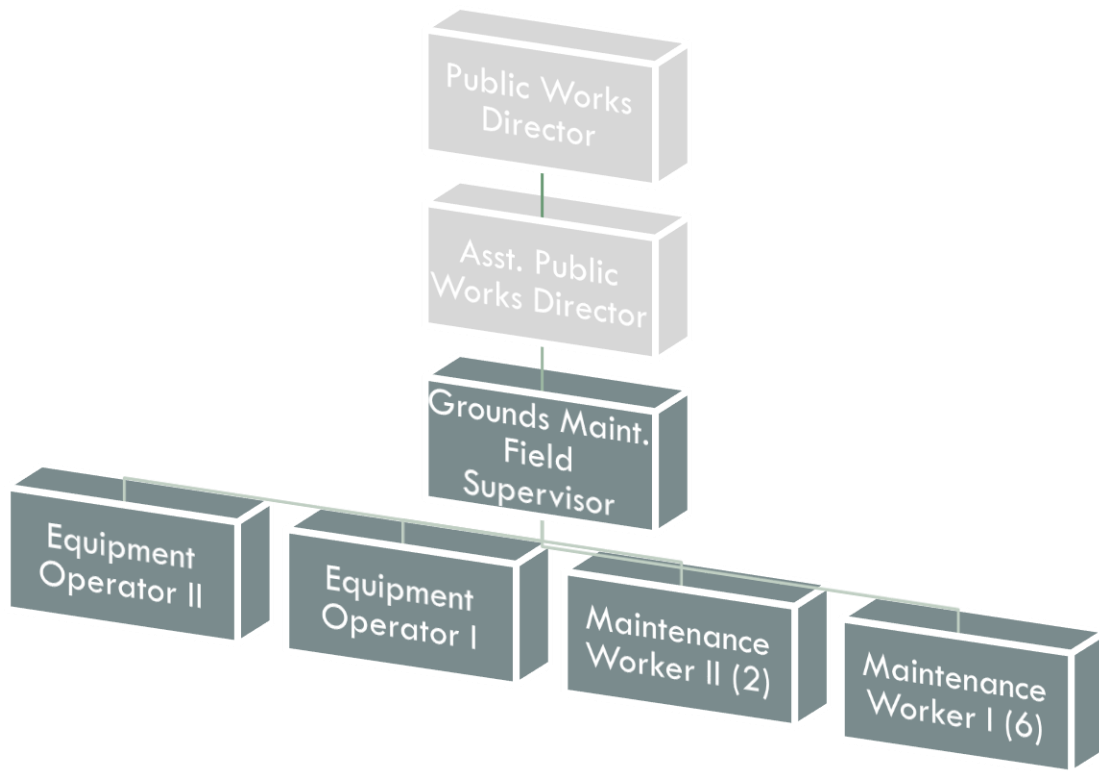
The Public Works – Grounds Maintenance Division performs routine and specialized grounds maintenance for all of the City's parks, preserves, and athletic fields.

ACCOMPLISHMENTS OF FY22

- Maintenance Programs
 - Investigated electrical system at the Splash Pad inquiring start up and shut down activities.
 - Maintained landscaping Madison Streetscape, US Hwy 19 medians, and Marine Pkwy along with all City Parks.
 - Painted Sims Park Band Shelter
 - Pressure washed and maintained all playground equipment, shelters, and restrooms at all city parks.
- Park Amenity Improvements
 - Re-landscaped Sims Park where needed.
 - Replaced playground equipment at the Meadows Dog Park.
 - Replaced aging boardwalk wood slats at the Grey Preserve.

FY23 INITIATIVES

- Maintenance Programs
 - Pressure wash, repair, and/or replace park fences perimeter fencing at all parks.
 - Pain decorative lighting around Sims Park
 - Identify tree hazards and perform remediation's work at Sims Park and Orange Lake.
- Park Amenity Improvements
 - Restripe outside basketball courts at Frances Avenue Park.
 - Complete Russ Park Perimeter fencing, park sign, and lighting improvements.
 - Complete upgrades to the sanitary system upgrades to the Sims Park Splash pad and lift station.
- Personnel Training
 - Fertilizer and Herbicide Application Certification
 - Stormwater Operator Site Inspector Certification
 - FEMA Certification for the employees
 - Train all staff on the proper way for load in and load out for events.



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Grounds Maintenance Field Supervisor	1	1	1
Equipment Operator II	1	1	1
Equipment Operator I	1	1	1
Maintenance Worker II	2	2	2
Maintenance Worker I	6	6	6
Total	11	11	11

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM GROUNDS MAINTENANCE

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46416	<i>Heavy Equipment</i>					
	John Deere Tractor-#34 (R&R)	-	3,200	3,200	3,200	3,200
	Kubota Clambucket Bush Hog-#33 (R&R)	-	3,350	3,350	3,350	3,350
	TOTAL	-	6,550	6,550	6,550	6,550
46431	<i>Special Purpose Equipment</i>					
	Case Scout 4x4 Utility Vehicle (R&R)	-	1,200	1,200	1,200	1,200
	Club Cart Utility (R&R)	-	2,600	2,600	2,600	2,600
	TOTAL	-	3,800	3,800	3,800	3,800

DIVISION TOTAL \$ - \$ 10,350 \$ 10,350 \$ 10,350 \$ 10,350

GROUNDS MAINTENANCE

001110		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
41210	Regular Exempt Salaries	51,622	51,002	27,268	43,180	37,960
41299	Regular Full Time Wages	188,884	172,424	147,452	272,040	272,960
41411	Overtime	28,077	24,704	35,296	25,500	29,150
41527	Stand-By Time	74	50	-	170	140
42111	Social Security Matching	20,145	18,557	15,625	26,670	26,030
42211	Fla. Retirement System	26,989	28,974	23,875	35,580	36,810
42311	Health Insurance - Reg.	40,577	41,214	34,971	95,810	100,870
42312	Group Life Insurance	136	117	92	660	200
42313	Accidental Death AD&D	18	15	12	250	100
42428	W/C Park Operators/Maint.	9,503	11,574	11,297	14,670	14,050
TOTAL PERSONNEL SERVICES		\$ 366,025	\$ 348,631	\$ 295,888	\$ 514,530	\$ 518,270
43430	Parking Lot Maintenance	933	-	2,000	2,000	2,000
43433	Lawn Maintenance	152,109	150,367	150,800	150,800	150,800
43499	Contractual Svcs - Misc	27,928	20,279	25,000	25,000	25,000
44011	Travel & Training	750	675	1,250	2,500	1,750
44121	Telephone - Local	588	540	500	600	500
44134	Data Lines	340	270	350	350	350
44311	Electric - City Facilities	16,969	17,005	2,150	20,000	22,000
44331	Trash Removal	2,734	3,498	5,000	5,000	5,000
44351	Water & Sewer - City	37,387	41,057	37,000	37,000	38,000
44373	Street Light Fee	271	272	264	140	270
44381	Stormwater Assessment	4,325	4,569	4,400	3,650	4,400
44419	Rent - Equipment	240	241	800	1,000	800
44463	Lease - Automobile(s)	-	20,985	46,240	46,240	46,240
44611	Maintenance Buildings & Ground	51,915	72,172	30,000	55,000	50,000
44631	Central Garage Maint. Svc	4,790	2,970	4,000	4,000	4,000
44997	Other Charges - Memorial Items	313	4,723	2,000	2,000	2,000
44999	Other Charges - Misc	145	6,540	500	500	500
45111	Office Supplies	432	157	100	100	100
45141	Small Tools & Implements	4,072	2,543	3,000	3,000	3,000
45211	Fuel	13,148	14,068	16,000	16,000	17,000
45221	Chemicals	1,123	1,223	4,150	3,000	5,000
45231	Clothing & Wearing Apparel	2,037	2,688	4,000	4,000	4,000
45243	Computer Supplies	230	1,054	250	250	250
45247	First Aid Supplies	57	116	100	100	200
45251	Janitorial Supplies	13,203	13,845	19,500	18,000	20,000
45289	Automotive Parts	12,544	6,869	5,000	5,000	5,000
45291	Operating Supplies - Disaster	4,258	7,155	5,000	5,000	5,000
45299	Operating Supplies - Misc.	12,670	6,629	10,000	10,000	10,000
45321	Signs & Sign Materials	3,057	3,783	3,000	3,000	3,000
45341	Sod - Seed	30,584	25,023	35,000	27,000	50,000
45411	Dues and Memberships	1,680	2,098	2,200	2,200	2,800
TOTAL OPERATING		\$ 400,832	\$ 433,414	\$ 419,554	\$ 452,430	\$ 478,960
46399	Impr.Other Than Bldg-Misc	8,524	13,519	25,740	-	-
46431	Special Purpose Equipment	12,498	13,195	-	-	-
TOTAL CAPITAL		\$ 21,022	\$ 26,714	\$ 25,740	\$ -	\$ -
TOTAL EXPENDITURES		\$ 787,879	\$ 808,759	\$ 741,182	\$ 966,960	\$ 997,230

PUBLIC WORKS - STORMWATER UTILITY

IT IS THE MISSION OF STORMWATER UTILITY TO

have a proactive inspection program that identifies flood prone areas, remediates those areas, expands or enlarges existing systems to eliminate the flood areas identified, and to improve water quality and quality of life for its residents, where applicable. This mission includes unfunded mandates and requirements of the Florida Department of Environmental Protection's National Pollution Discharge Elimination System Permit.

DESCRIPTION

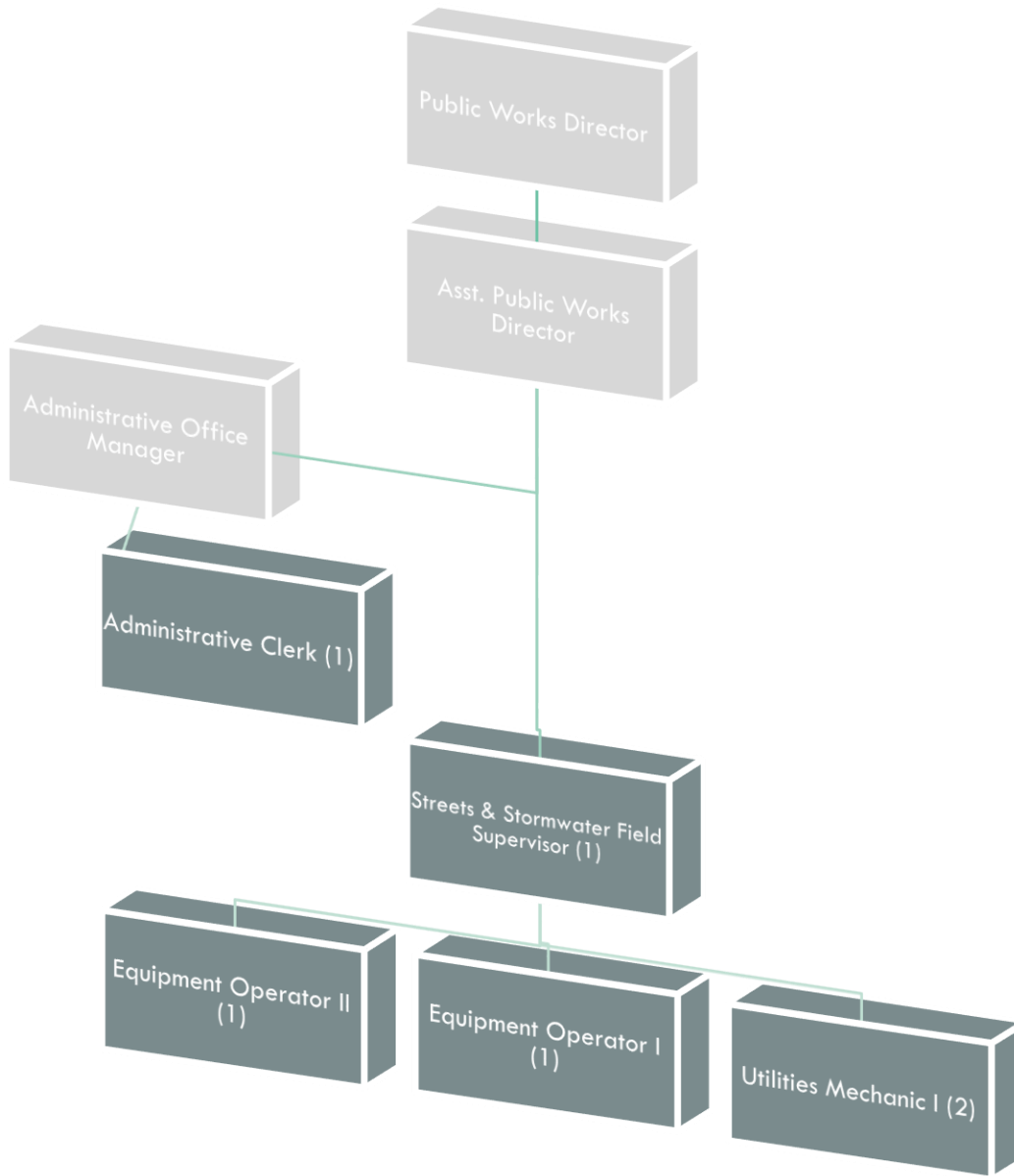
The Stormwater Utility Division is a special purpose service unit within city government that provides stormwater management, as required by the Environmental Protection Agency. This Division maintains 5 miles of ditches/canals and 40 miles of stormwater pipes. In addition, this Division cleans and repairs catch basins, storm drain pipes, and ditches, while rebuilding or adding new structures, as needed.

ACCOMPLISHMENTS OF FY22

- Storm Pipe Maintenance
 - Removed sediments from Public Works Operation Center Detention Pond.
 - Removed sediments from Grand Blvd Park stormwater system.
 - Removed storm drain lids and stormwater pipe failures.
- NPDES Maintenance Activities
 - Cycle 5 Reapplication requirements including evaluation of SWMP effectiveness and annual Water Quality Monitoring Program
 - Surpassed the minimum frequency inspections of stormwater system, and maintained the litter control and street sweeping programs.
- Flood Control
 - Removed debris from grates prior and during events while continuing to work safely and effectively.
- Job Safety
 - State stormwater inspector classes completed.
 - Safety protocols and FEMA requirements completed.

FY23 INITIATIVES

- Storm Pipe Maintenance
 - Remove identified debris and sediments from stormwater inspections
 - Tag and stencil remaining catch basins in Cycle 4
 - Ensure all major outfalls are fully operational and free and clear of debris
- Stormwater Permit
 - Inspect remaining pipes and catch basins in Cycle 4
 - Quarterly Water Quality Sampling at Sims Park Outfall
 - Complete review of Cycle 5 Permit and Annual Report Form



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Streets & Stormwater Field Supervisor	1	1	1
Administrative Clerk	1	1	1
Equipment Operator II	1	1	1
Equipment Operator I	1	1	1
Utilities Mechanic I	2	2	2
Total	6	6	6

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM STORMWATER UTILITY

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46399	<i>Improvements Other than Buildings - Misc.</i>					
	Misc. Flood Control/ Water Quality Projects	100,000	100,000	100,000	100,000	100,000
	2018 Beach St. Stormwater Improv. (Engineering)	10,000	-	-	-	-
	2018 Beach St. Stormwater Improv. (Construction)	600,000	600,000	-	-	-
	2024 Carlton Rd., Dartmouth Rd., Berkley Ave. Drainage Improv. (Engineering)	-	5,000	100,000	10,000	10,000
	2023 Carlton Rd., Dartmouth Rd., Berkley Ave. Drainage Improv. (Construction)	-	-	-	600,000	600,000
	2024 Downtown Resiliency Improvements - Phase I (Engineering)	-	100,000	-	-	-
	2024 Downtown Resiliency Improvements - Phase I (Construction)	-	-	500,000	500,000	-
	2026 Aspen St. Drainage Project (Engineering)	-	-	-	3,000	50,000
	2026 Aspen St. Drainage Project (Construction)	-	-	-	-	250,000
	TOTAL	710,000	805,000	700,000	1,213,000	1,010,000
46415	<i>Trucks and Trailers</i>					
	Vacuum Line Cleaning Truck (R&R)	-	50,000	50,000	50,000	50,000
	GMC C6500 Water Tanker Truck #69	-	25,000	80,000 (a)	7,000	7,000
	TOTAL	-	75,000	130,000	57,000	57,000
46416	<i>Heavy Equipment</i>					
	New Holland Flail Mower #11 (R&R)	-	5,000	5,000	5,000	5,000
	John Deere Slope Mower #41 (R&R)	-	2,500	2,500	2,500	2,500
	TYMCO 600 Street Sweeper #102 (R&R)	-	17,500	17,500	17,500	17,500
	TOTAL	-	25,000	25,000	25,000	25,000
46431	<i>Special Purpose Equipment</i>					
	S30 Mid-Size Rider Sweeper (R&R)	-	2,000	2,000	2,000	2,000
	Portable Pumping System (R&R)	-	3,000	3,000	3,000	3,000
	Slope Mower Attachment	36,000	-	-	-	-
	TOTAL	36,000	5,000	5,000	5,000	5,000

DIVISION TOTAL \$ 746,000 \$ 910,000 \$ 860,000 \$ 1,300,000 \$ 1,097,000

(a) Year of Acquisition (\$25,000 in R&R)

STORMWATER UTILITY

002103		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
41299	Regular Salaries & Wages	177,747	154,591	161,339	189,610	197,960
41311	Part Time Wages	2,399	-	-	-	-
41411	Overtime	12,788	5,799	12,207	15,000	15,600
41527	Stand-By Time	7,220	3,107	4,303	6,720	7,040
42111	Social Security Matching	14,889	12,180	13,253	17,580	16,880
42211	Florida Retirement System	(59,488)	12,087	13,285	16,130	18,180
42214	Defined Contribution Plan	4,378	4,399	4,864	5,240	5,260
42311	Health Insurance - Reg.	34,993	17,300	19,563	51,980	55,020
42312	Group Life Insurance	99	84	85	360	200
42313	Accidental Death AD&D	13	11	12	140	100
42426	W/C Clerical	52	58	52	70	70
42433	W/C Irrigation Wks Operation	8,444	8,687	7,931	10,700	15,180
TOTAL PERSONNEL SERVICES		\$ 203,534	\$ 218,303	\$ 236,894	\$ 313,530	\$ 331,490
43129	Engineering Services - Misc	4,646	1,050	9,000	40,000	10,000
43199	Professional Services - Misc.	3,748	3,452	15,000	15,000	195,000
43433	Lawn Maintenance	6,208	23,060	43,000	43,000	43,000
43438	Lab Tests	556	673	2,200	5,000	2,500
43498	Administrative Fees	20,722	20,853	22,000	22,000	22,000
43499	Contractual Svcs - Misc	23,472	18,093	35,000	35,000	35,000
44011	Travel & Training	1,367	1,345	1,740	1,740	1,740
44121	Telephone - Local	1,864	1,594	1,800	1,800	1,800
44134	Data Lines	339	269	350	350	350
44211	Postage	180	1	50	50	50
44311	Electric - City Facilities	15,660	15,682	17,900	12,000	18,000
44331	Trash Removal	18,146	16,038	17,500	13,000	18,000
44373	Street Light Fee	-	130	140	140	140
44381	Stormwater Assessment	748	430	1,100	1,100	1,100
44419	Rent - Equipment	-	100	2,100	5,000	2,500
44463	Lease - Automobile(s)	-	-	25,000	33,720	33,720
44481	Lease - Copier	-	597	600	600	600
44511	Liability Insurance - Comp. Ge	7,180	7,341	9,000	9,000	9,000
44521	Buildings & Contents Insurance	3,629	4,058	3,380	3,380	3,380
44522	Pollution Insurance	4,413	4,433	4,400	4,400	4,400
44523	Automobile & Truck Insurance	746	725	750	750	750
44611	Maintenance Buildings & Ground	5,070	3,116	13,000	13,000	13,000
44631	Central Garage Maint. Svc	7,050	5,190	5,000	5,000	5,000
44799	Printing & Binding	-	181	400	400	400
44983	Permit Fees	1,006	1,006	1,500	2,500	1,500
44999	Other Charges - Misc	418	808	1,000	1,000	1,000
45111	Office Supplies - General	499	231	600	1,000	600
45121	Maps and Charts	-	90	300	300	300
45141	Small Tools & Implements	7,096	3,287	5,000	5,000	5,000
45211	Fuel	19,946	25,464	23,650	20,000	27,000
45225	Software Licenses / Support	295	295	300	300	300
45231	Clothing & Wearing Apparel	2,092	1,815	1,600	1,600	1,600
45243	Computer Supplies	2,229	2,924	2,300	4,300	2,300
45247	First Aid Supplies	75	200	200	200	200
45289	Automotive Parts	19,539	15,900	15,000	15,000	15,000

STORMWATER UTILITY

002103					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
45291	Operating Supplies - Disaster	128	-	500	500	500
45299	Operating Supplies - Misc.	10,088	7,169	9,000	9,000	9,000
45321	Signs & Sign Materials	4,306	4,735	4,000	4,000	4,000
45331	Pipe / Culvert Material	16,712	10,677	10,000	10,000	10,000
45341	Sod - Seed	2,294	227	5,000	5,000	5,000
45399	Road Materials - Misc	3,118	4,797	5,000	5,000	5,000
45411	Dues and Memberships	1,203	650	650	650	650
45461	Books and Publications	-	-	200	200	200
TOTAL OPERATING		\$ 216,788	\$ 208,686	\$ 316,210	\$ 350,980	\$ 510,580
46399	Impr.Other Than Bldg-Misc	-	-	350,000	606,000	710,000
46431	Special Purpose Equipment	-	-	-	18,000	36,000
TOTAL CAPITAL		\$ -	\$ -	\$ 350,000	\$ 624,000	\$ 746,000
581						
49151	Transfer to General Fund - Svc	130,000	130,000	130,000	130,000	130,000
49157	Transfer To W&S Const Fund	30,900	-	-	-	-
TOTAL TRANSFERS		\$ 160,900	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000

TOTAL EXPENDITURES \$ 581,222 \$ 556,989 \$ 1,033,104 \$ 1,418,510 \$ 1,718,070

PUBLIC WORKS – WATER PRODUCTION

IT IS THE MISSION OF WATER PRODUCTION TO

operate, maintain, and manage the City of New Port Richey's Joseph A. Maytum Water Treatment Plan in the professional manner required to deliver a reliable and adequate supply of safe drinking water, at a pressure that meets the safety and needs of all our customers throughout the distribution system.

DESCRIPTION

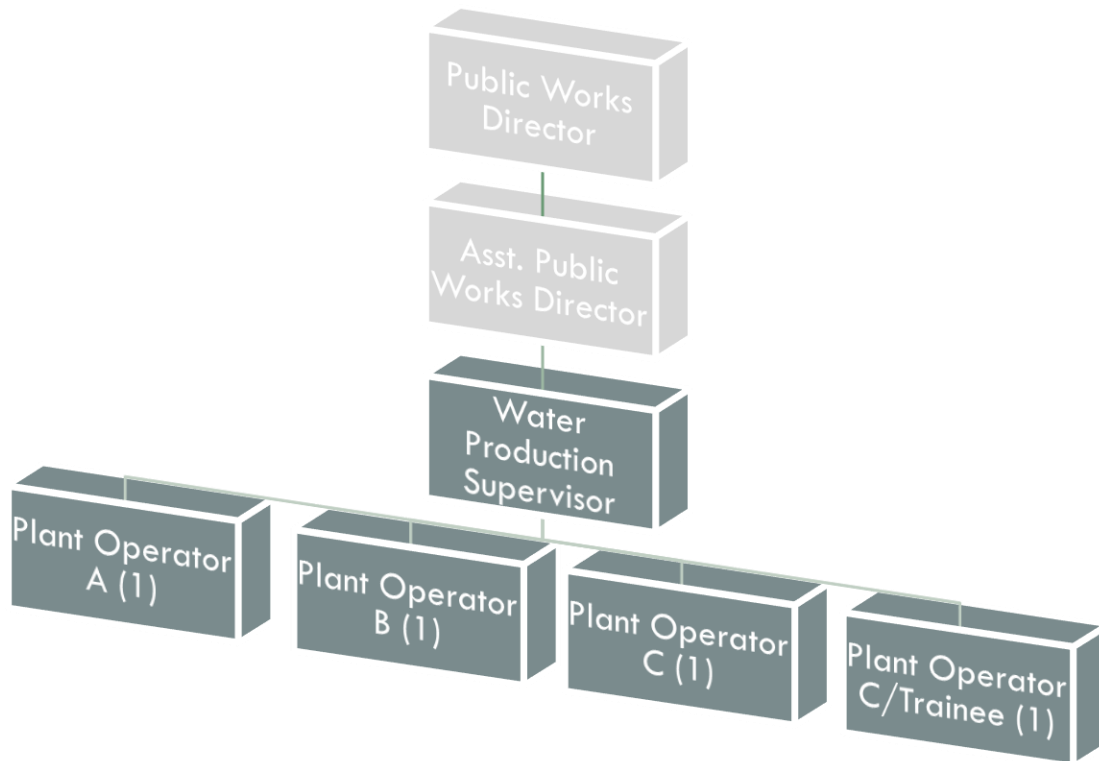
The Water Production Division is responsible for providing residents with water that meets or is better than standards set by the Environmental Protection Agency (EPA).

ACCOMPLISHMENTS OF FY22

- Produced a quality drinking water for delivery to city and region on a consistent basis. Maintained proper system pressure and disinfectant and fluoride levels throughout the distribution system.
- Replaced both ammonia bulk storage tanks.
- Completed painting inside and outside of elevated storage tank.
- Painted all the yard piping at the water plant.
- Replaced roofs on pump room and workshop.
- Replaced incoming 480-volt three phase commercial power line providing power to the plant.
- Begin engineering studies and design work on booster pumps for elevated storage tank.

FY23 INITIATIVES

- Monitor legislation impacting the rules and regulation of the water treatment industry and adjust and modify plant operations accordingly.
- Fill vacant position at water plant.
- Prepare for new lead and copper rule which will take effect in October 2024
- Repair and paint grounds storage tanks and aerators.
- Begin work on booster pumps for elevated storage tank.
- Purchase and install new on-line free ammonia analyzer at water plant for monitoring finished water.
- Replace 3 Depoloxs at the water plant.
- Replace multi parameter field meter and benchtop fluoride analyzer.
- Replace ammonia feed line and injection point.
- Continue SCADA improvements at the Water Plant.



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Water Productions Supervisor	1	1	1
Lead Plant Operator B	1	1	1
Plant Operator B	1	1	1
Plant Operator C	1	1	1
Plant Operator C/Trainee	1	1	1
Total	5	5	5

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER PRODUCTION

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46341	<i>Elevated Storage Tank</i>					
	Elevated Storage Tank (R&R)	20,000	30,000	20,000	20,000	20,000
	TOTAL	20,000	30,000	20,000	20,000	20,000
46344	<i>City Well Repairs</i>					
	City Well Repairs (R&R)	10,000	10,000	10,000	10,000	10,000
	TOTAL	10,000	10,000	10,000	10,000	10,000
46345	<i>Ground Storage Reservoirs</i>					
	Ground Storage Reservoirs (R&R)	-	10,000	10,000	10,000	10,000
	Cleaning and Inspection	-	160,000	-	-	-
	TOTAL	-	170,000	10,000	10,000	10,000
43699	<i>Improvements Other than Buildings</i>					
	Stand-by Power Equipment (R&R)	10,000	10,000	10,000	10,000	10,000
	Process Equipment (R&R)	10,000	10,000	10,000	10,000	10,000
	Capital Maintenance & Repairs	10,000	-	-	-	-
	High Service Pump at Elevated Storage Tank (Engineering & Construction)	300,000	10,000	10,000	10,000	10,000
	TOTAL	330,000	30,000	30,000	205,000	30,000
46417	<i>Communication Equipment</i>					
	Pump Room SCADA PLC & Components	50,000	-	-	-	-
	TOTAL	50,000	-	-	-	-
46434	<i>Special Purpose Equipment</i>					
	Depolox On-Line Free Chlorine Analyzer	7,000	-	-	21,000	-
	Depolox On-Line Total Chlorine and Fluoride Analyzer	7,000	-	-	-	22,000
	Depolox On-Line pH Analyzer	-	7,000	-	-	-
	Replace Ammonia Feed Line	30,000	-	-	-	-
	Portable Multi Parameter Field Meter	-	7,000	-	-	-
	Benchtop Fluoride Analyzer	5,000	-	-	-	-
	Replace/Rebuild Transfer Pump #1	-	120,000	-	-	-
	On-Line Free Ammonia Analyzer	-	42,000	-	-	-
	Variable Frequency Drive	-	16,000	-	-	-
	Chlorine Bulk Storage Tank #3	-	20,000	-	-	-
	Commercial Lawn Tractor	-	15,000	-	-	-
	Replace/Rebuild Transfer Pump #2	-	-	125,000	-	-
	Bleach and Ammonia Transfer Pumps	-	-	12,000	-	-
	Chlorine Bulk Storage Tank #1	-	-	21,000	-	-
	Replace/Rebuild Transfer Pump #3	-	-	-	130,000	-
	Replace/Rebuild Transfer Pump #4	-	-	-	-	135,000
	Chlorine Bulk Storage Tank # 2	-	-	-	-	22,000

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER PRODUCTION

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
	Bleach, Fluoride and Ammonia Metering Pumps	-	-	-	-	15,000
	TOTAL	49,000	227,000	158,000	151,000	194,000

DIVISION TOTAL \$ 459,000 \$ 467,000 \$ 228,000 \$ 396,000 \$ 264,000

W&S WATER PRODUCTION

401105						AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT	
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23	
41112	Division Head Salaries	60,353	62,134	60,970	60,970	62,800	
41299	Regular Full Time Wages	137,816	118,554	86,352	164,740	166,340	
41411	Overtime	4,362	5,488	5,703	5,940	5,940	
41527	Stand-By Time	18,294	18,473	16,715	17,400	17,410	
42111	Social Security Matching	16,384	15,156	12,619	19,060	19,320	
42211	Fla. Retirement System	20,302	19,669	18,087	22,660	27,310	
42311	Health Insurance - Reg.	16,099	18,859	28,269	43,550	45,850	
42312	Group Life Insurance	77	62	55	300	300	
42313	Accidental Death AD&D	10	8	7	120	150	
42421	W/C Waterworks Operations	9,271	9,972	7,256	9,790	9,040	
TOTAL PERSONNEL SERVICES		\$ 282,968	\$ 268,375	\$ 236,033	\$ 344,530	\$ 354,460	
43129	Engineering Services - Misc	230	2,875	5,850	10,000	5,000	
43199	Professional Svcs - Misc	-	38,157	50,000	100,000	75,000	
43412	Pest Control Services	520	480	440	440	440	
43438	Lab Tests	7,922	5,200	15,000	15,000	40,000	
43474	Security Services	2,743	3,033	3,300	3,300	3,300	
43499	Contractual Svcs - Misc	9,914	24,992	45,000	45,000	45,000	
44011	Travel & Training	341	840	1,640	1,640	1,640	
44121	Telephone - Local	2,229	2,464	3,000	3,000	3,000	
44134	Data Lines	4,878	4,869	6,000	6,000	6,000	
44211	Postage	2,410	2,350	3,000	3,000	3,000	
44311	Electric - City Facilities	96,859	95,685	98,000	124,290	100,000	
44331	Trash Removal	1,094	1,094	1,500	1,500	1,500	
44373	Street Light Fee	53	48	60	60	60	
44381	Stormwater Assessment	328	309	330	330	330	
44611	Maintenance Buildings & Ground	16,992	26,306	30,000	35,000	30,000	
44621	Maintenance - Equipment	2,411	1,757	2,000	2,000	2,000	
44631	Central Garage Maint. Svc	240	600	2,000	2,000	2,000	
44983	Permit Fees	6,025	6,025	6,030	6,030	6,030	
44999	Other Charges - Misc	1,139	-	1,300	1,300	1,300	
45111	Office Supplies	7,190	517	500	500	500	
45141	Small Tools & Implements	344	726	750	750	750	
45211	Fuel	5,189	4,560	8,000	10,000	8,000	
45221	Chemicals	103,743	103,499	129,170	129,170	129,170	
45222	Laboratory Supplies	7,092	7,272	8,000	8,000	8,000	
45225	Software License/Support	-	-	-	-	5,000	
45231	Clothing & Wearing Apparel	1,283	1,574	1,500	1,500	1,500	
45243	Computer Supplies	471	608	1,500	1,500	1,500	
45247	First Aid Supplies	154	312	250	250	250	
45251	Janitorial Supplies	383	112	800	800	800	
45261	Raw Water	2,773,714	2,967,736	3,050,000	3,050,000	3,067,390	
45289	Automotive Parts	787	1,688	2,000	2,000	1,500	
45291	Operating Supplies - Disaster	617	-	500	500	500	
45294	Conservation Kits & Materials	2,240	11,688	6,000	6,000	6,000	
45299	Operating Supplies - Misc.	1,946	3,233	2,500	2,500	2,500	
45411	Dues and Memberships	270	495	840	840	840	
45461	Books and Publications	-	-	200	200	200	
TOTAL OPERATING		\$ 3,061,751	\$ 3,321,104	\$ 3,486,960	\$ 3,574,400	\$ 3,560,000	

W&S WATER PRODUCTION

401105 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
46341	Elevated Storage Tank	-	-	210,000	210,000	20,000
46344	City Well Capital Repairs	-	-	-	-	10,000
46399	Improvements Other Than Buildings	-	-	-	-	330,000
46417	Communication Equipment	-	-	-	50,000	50,000
46431	Special Purpose Equipment	-	-	74,089	156,000	49,000
TOTAL CAPITAL		\$ -	\$ -	\$ 284,089	\$ 416,000	\$ 459,000

TOTAL EXPENDITURES \$ 3,344,719 \$ 3,589,479 \$ 4,007,082 \$ 4,334,930 \$ 4,373,460

PUBLIC WORKS – WATER & RECLAIMED WATER DISTRIBUTION

IT IS THE MISSION OF WATER & RECLAIMED WATER DISTRIBUTION TO

maintain and upgrade the City's potable water system. To demonstrate a high level of service that includes, but is not limited to, proactive maintenance activities, expansion of the water system where possible monitor and evaluate all current regulatory requirements, a one hour response to emergency water breaks, a 24 hour response to all internal and external inquiries, and finally to demonstrate a high level of professionalism to all City residents and Utility customers.

DESCRIPTION

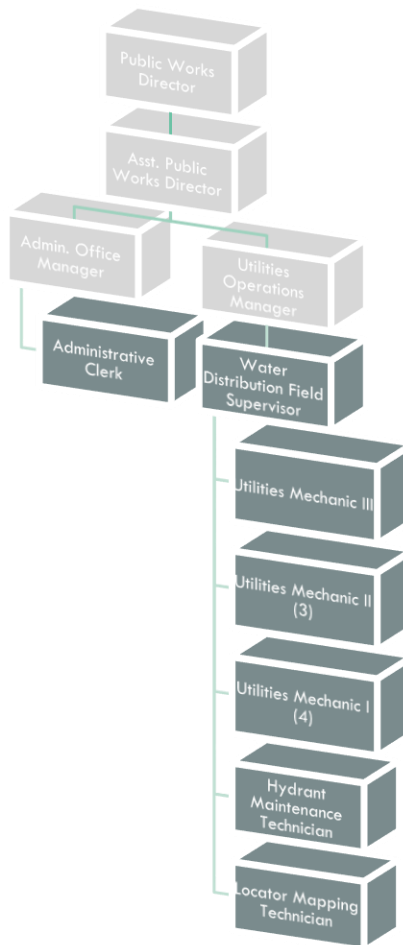
The City of New Port Richey has in excess of 11,000 water services, ranging in meter size from 3/4 inch to 10 inches. These services provide water to businesses, trailer parks, offices, restaurants, medical facilities, and individual and bulk customers. The Water Distribution Division oversees these water lines, which total over 131 miles, and range in size from 1 1/2 inches to 30 inches in diameter.

ACCOMPLISHMENTS OF FY22

- Potable Water Meters/Reclaimed Water Meters
 - Completed most of the large bulk meter repairs/replacements. 7 bulk meters remain that need to be changed out to become AMI compatible.
 - Installed 24 new water connections and 3 new reclaimed water connections.
- Fire hydrant
 - Hired a full time fire hydrant technician, who has reinstated our hydrant testing, inspection, and flushing program.
- Promoted and retained a new water distribution section leader, who is backflow assembly tester and repair certified.

FY23 INITIATIVES

- Potable water Meters/Reclaimed Waters Meters
 - Change out the remaining bulk meters within the water distribution system.
 - Replace all retrofit SRII potable water meters with new IPERL water meters.
 - Inspect & identify all municipal water & reclaimed water connections Re: minimizing excess water use.
- Distribution System
 - Identify areas within the distribution system where SUE is needed and add maps to GIS database.
 - Have the new utility locator begin mapping areas of the distribution system where needed.
 - Establish SOPs, policies, and practices in preparation for the lead & copper regulations.
- Fire Hydrant Technician/Backflow Testing & Cross-Connection Control/DEP Certification
 - Complete one full cycle of all hydrant testing, inspection, and flushing.
 - Initiate reclaimed water side inspection/cross-connection training for water distribution staff.
 - Have all eligible water distribution staff obtain their DEP water distribution certifications.



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Utilities Manager	0	1	1
Water Distribution Section Leader	1	1	1
Utilities Mechanic III	0	1	1
Utilities Mechanic II	0	3	3
Utilities Mechanic I	8	4	4
Hydrant Maintenance Technician	1	1	1
Administrative Assistant	1	1	1
Locator Mapping Technician	1	1	1
Total	12	13	13

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER & RECLAIMED WATER DISTRIBUTION

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46399	<i>Improvements Other Than Buildings - Misc.</i>					
	Capital Maintenance & Repairs	15,000	15,000	15,000	15,000	15,000
	TOTAL	15,000	15,000	15,000	15,000	15,000
46415	<i>Trucks and Trailers</i>					
	#356 2021 VacTron Trailer	8,000	8,000	8,000	8,000	8,000
	TOTAL	8,000	8,000	8,000	8,000	8,000
46416	<i>Heavy Equipment</i>					
	Pipe Hunter Vac Truck Mounted #77 (R&R)	5,000	5,000	5,000	5,000	5,000
	John Deere Payloader #7 (R&R)	30,000	150,000 (a)	10,000	10,000	10,000
	CAT Backhoe #14 (R&R)	16,000	16,000	80,000 (b)	10,000	10,000
	Bobcat Track Loader T-190 #70 (R&R)	8,000	8,000	8,000	8,000	8,000
	TOTAL	59,000	179,000	103,000	33,000	33,000

DIVISION TOTAL \$ 82,000 \$ 202,000 \$ 126,000 \$ 56,000 \$ 56,000

- (a) Year of Acquisition (\$30,000 in R&R)
- (b) Year of Acquisition (\$32,000 in R&R)

W&S WATER & RECLAIMED WATER DISTRIBUTION

401107 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
41112	Division Head Salaries	-	-	-	65,230	65,230
41299	Regular Full Time Wages	240,528	226,625	153,985	359,970	377,270
41411	Overtime	32,012	39,871	18,081	54,830	40,050
41527	Stand-By Time	12,019	12,137	10,197	12,280	12,900
41529	Meal Allowance	-	9	80	-	-
42111	Social Security Matching	21,201	20,710	13,093	33,450	38,730
42211	Fla. Retirement System	401,436	28,409	19,509	38,860	53,610
42311	Health Insurance - Reg.	38,763	33,677	34,872	95,810	110,040
42312	Group Life Insurance	123	107	68	720	780
42313	Accidental Death AD&D	18	15	11	280	390
42421	W/C Waterworks Operations	11,998	12,728	11,880	16,030	16,450
42426	W/C Clerical	60	66	37	50	50
TOTAL PERSONNEL SERVICES		\$ 758,158	\$ 374,354	\$ 261,813	\$ 677,510	\$ 715,500
43199	Professional Services-Misc	43,754	7,992	45,000	100,000	75,000
43442	Call Candy Service	2,149	2,328	3,000	3,000	3,000
43499	Contractual Svcs - Misc	73,953	31,480	35,000	35,000	35,000
44011	Travel & Training	974	1,374	4,350	4,500	4,350
44121	Telephone - Local	1,816	1,388	4,000	4,000	4,000
44134	Data Lines	1,106	270	2,000	2,000	2,000
44141	Pager Services	140	10	-	-	-
44211	Postage	316	104	750	750	750
44331	Trash Removal	13,820	15,579	13,000	13,000	13,000
44419	Rent - Equipment	-	-	500	500	500
44463	Lease - Automobile(s)	793	-	58,090	58,090	58,090
44481	Lease - Copier	160	505	600	600	600
44611	Maintenance Buildings & Ground	3,820	-	4,000	5,000	4,000
44621	Maintenance - Equipment	567	238	2,000	2,000	2,000
44631	Central Garage Maint. Svc	12,480	6,950	7,000	10,000	7,000
44799	Printing & Binding	34	148	300	300	300
44999	Other Current Charges - Misc	125	464	100	100	100
45111	Office Supplies	717	929	800	800	800
45141	Small Tools & Implements	3,944	2,999	6,000	11,190	6,000
45211	Fuel	45,066	41,939	46,000	45,000	47,000
45225	Software Licenses / Support	25,860	23,798	32,000	32,000	32,000
45231	Clothing & Wearing Apparel	3,322	3,153	3,400	3,400	3,400
45243	Computer Supplies	288	1,949	3,400	3,400	3,400
45247	First Aid Supplies	357	237	200	200	200
45271	Meters	54,237	82,449	70,000	70,000	70,000
45272	Pipe	3,922	7,522	12,000	12,000	12,000
45273	Hydrants	14,579	7,672	10,000	10,000	10,000
45274	Valves and Clamps	47,809	50,861	60,000	70,000	60,000
45279	Water & Sewer Sup. Misc	112	298	2,500	5,000	2,500
45289	Automotive Parts	32,343	25,860	25,000	25,000	25,000
45291	Operating Supplies - Disaster	9	10	500	1,500	500
45299	Operating Supplies - Misc.	32,845	35,925	22,000	15,000	25,000
45311	Asphalt / Concrete	448	553	-	-	-
45341	Sod - Seed	902	1,266	4,000	4,000	4,000

W&S WATER & RECLAIMED WATER DISTRIBUTION

401107 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
45399	Road Materials - Misc	2,900	7,037	8,000	8,000	8,000
45411	Dues and Memberships	-	-	230	400	230
45461	Books and Publications	299	-	240	240	240
TOTAL OPERATING		\$ 425,966	\$ 363,287	\$ 485,960	\$ 555,970	\$ 519,960
46399	Impr.Other Than Bldg-Misc	-	-	-	15,000	15,000
46415	Trucks And Trailers	-	-	-	8,000	8,000
46416	Heavy Equipment	-	-	-	-	59,000
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ 23,000	\$ 82,000

TOTAL EXPENDITURES \$ 1,184,124 \$ 737,641 \$ 747,773 \$ 1,256,480 \$ 1,317,460

PUBLIC WORKS – CONSTRUCTION SERVICES

IT IS THE MISSION OF CONSTRUCTION SERVICES TO

to design and construct capital projects in accordance with Capital Improvement Programs and Master Plans; to support the City with all private project construction; to display a high level of professionalism and transparency and finally, to keep current on design and construction practices with an emphasis on environmental best management practices.

DESCRIPTION

It is the responsibility of the Construction Services Division to design and construct capital projects, in accordance with the City's Capital Improvement Program and master plans.

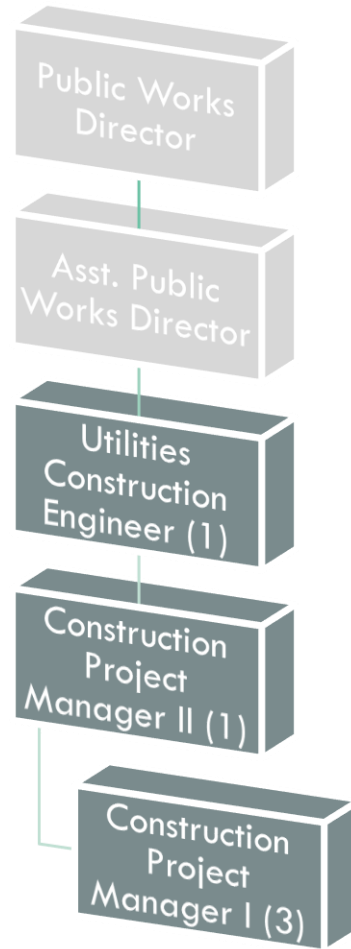
ACCOMPLISHMENTS OF FY22

- Projects
 - 2020 Orangewood Water System Improvements Construction Phase
 - 2020 WWTP Process Piping Condition Assessment Phase II Construction Phase
 - 2020 Frances Ave. Park Shelter Improvements Construction Phase
 - 2020 Library Facility Improvements Construction Phase
 - 2020-2021 Street Improvement Project Construction Phase
 - US 19 2 Inch Sewer Main Extension
 - 2019 RAC Tennis Courts
 - 2018 Elevated Water Tank Painting
 - 2021 -WWTF 24in. Effluent Pipe Replacement Project
 - Hacienda Landscape Project
- Development Review Committee: Develop and implement standard operating procedures for utility reviews. Process all Development Department's Permit Application for the City.

FY23 INITIATIVES

- Provide Construction Management support for the following City CIP Projects:
 - 2019 fleet warehouse & storage improvement construction phase
 - 2019 Beach Street stormwater improvement construction phase
 - 2020 James Grey Preserve improvements (phase1) design
 - 2020 Fire Station #2 construction phase
 - 2020 Sims Park boat ramp improvements construction phase
 - 2020 WWTP headwork containment berm construction phase
 - 2020 Beach Street stormwater improvements design & construction phase
 - 2020 Russ Park upgrades
 - 2020 Main Street sidewalk
 - 2020 Meadow Dog park improvements
 - 2021 Sims Park boat ramp improvements engineering phase
 - 2021 City Hall facility renovations
 - 2021 Grand Blvd multi-use path south & north side design & construction phase
 - 2022 Fire Station #1 upgrades design phase

- 2021 Elevated storage tank pump station improvement design & construction phase
- 2021 Little Road – Massachusetts Ave WM interconnect design & construction phase
- 2021-2022 Street improvement project design & construction phase
- Provide construction management support for the following private projects
 - 2021- 6218 US Highway 19 – Choice Hotels
 - 2021 – Residents at Orange Lake phase II
- Update the City’s construction standards and details
 - Continue with meeting Public Works Staff for information reviews and updates.



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Utilities Construction Engineer	1	1	1
Construction Project Manager II	1	1	1
Construction Project Manager I	2	2	3
Total	4	4	5

W&S CONSTRUCTION SERVICES

401109					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
41210	Regular Exempt Salaries	44,735	66,114	60,572	70,010	61,360
41299	Regular Full Time Wages	134,324	142,224	113,577	139,050	173,830
41411	Overtime	2,622	3,654	3,151	10,000	8,900
42111	Social Security Matching	13,580	15,821	13,548	16,960	18,680
42211	Fla. Retirement System	15,773	23,071	18,732	20,170	26,410
42311	Health Insurance - Reg.	40,054	30,832	6,769	34,840	45,850
42312	Group Life Insurance	57	59	57	120	120
42313	Accidental Death AD&D	8	8	8	90	20
42432	W/C Municipal Class	12,981	7,064	6,975	9,410	6,380
TOTAL PERSONNEL SERVICES		\$ 264,134	\$ 288,847	\$ 223,389	\$ 300,650	\$ 341,550
43199	Professional Svcs - Misc	36,090	37,410	-	-	-
43499	Contractual Svcs - Misc	1,385	1,385	1,500	1,500	1,500
44011	Travel & Training	-	270	1,910	1,910	1,910
44121	Telephone - Local	2,145	1,978	2,200	2,200	2,200
44134	Data Lines	340	270	500	500	500
44211	Postage	1	5	150	150	150
44463	Lease - Automobile(s)	-	-	14,800	14,800	14,800
44481	Lease - Copier	288	24	1,000	1,000	1,000
44611	Maintenance Buildings & Ground	-	-	-	800	-
44631	Central Garage Maint. Svc	420	600	1,000	1,000	1,000
44799	Printing & Binding	183	700	800	800	800
44999	Other Current Charges - Misc	-	120	-	-	-
45111	Office Supplies	386	345	600	600	1,000
45141	Small Tools & Implements	25	40	300	300	300
45211	Fuel	4,275	5,562	7,000	7,000	7,000
45225	Software Licenses / Support	1,491	4,920	6,000	6,000	6,000
45231	Clothing & Wearing Apparel	485	1,201	500	500	500
45243	Computer Supplies	2,143	6,812	1,000	1,000	500
45289	Automotive Parts	1,105	520	2,000	2,000	2,000
45291	Operating Supplies - Disaster	12	-	-	500	-
45299	Operating Supplies - Misc.	1,797	1,443	1,500	1,200	1,600
45411	Dues and Memberships	-	125	200	200	200
TOTAL OPERATING		\$ 52,571	\$ 63,730	\$ 42,960	\$ 43,960	\$ 42,960
TOTAL EXPENDITURES		\$ 316,705	\$ 352,577	\$ 266,349	\$ 344,610	\$ 384,510

PUBLIC WORKS – RECLAIMED WATER PRODUCTION

IT IS THE MISSION OF RECLAIMED WATER PRODUCTION TO

protect health and the environment by operating and maintaining the reclaim water production facility at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. Be innovative and creative to hold cost to a minimum.

DESCRIPTION

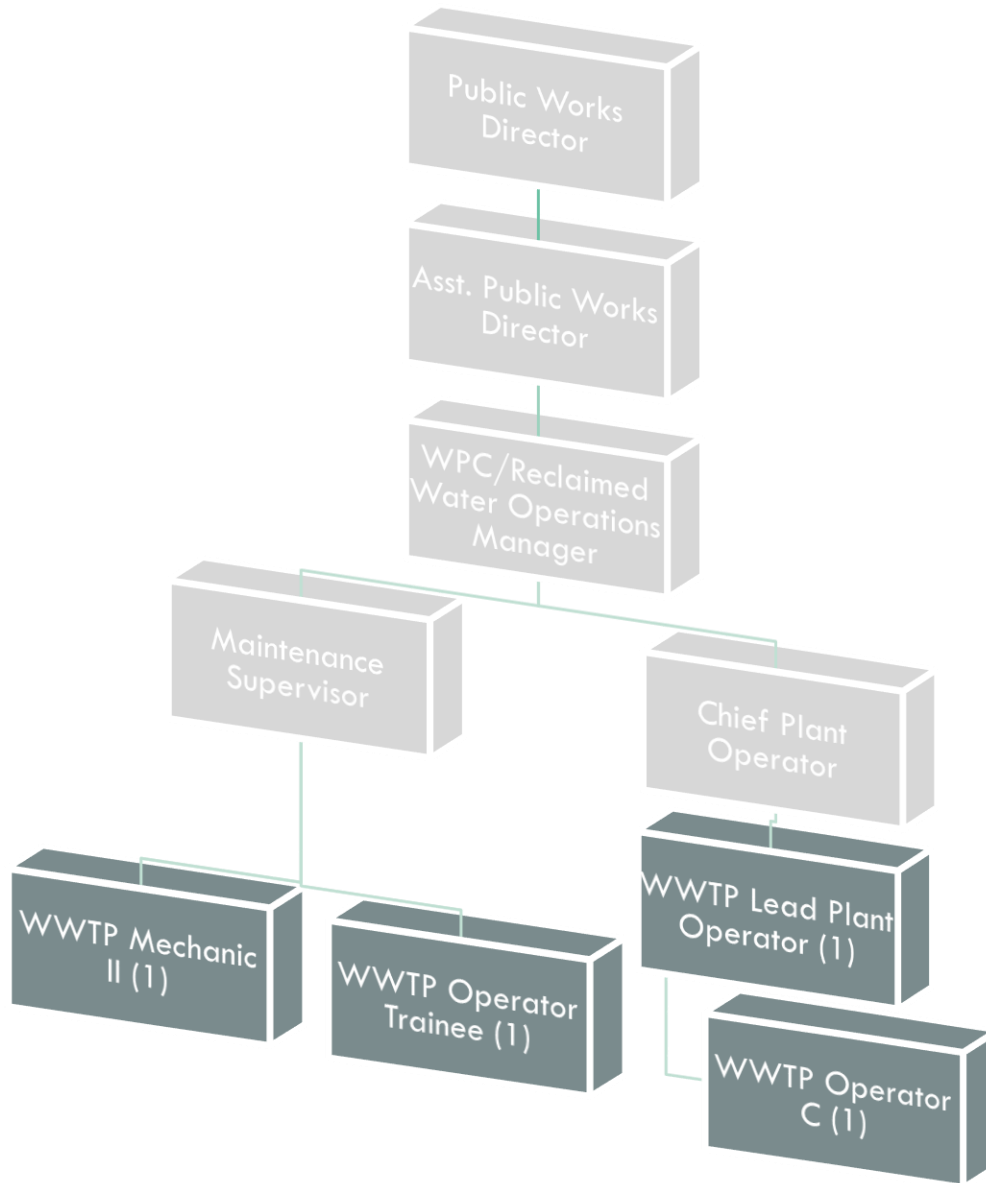
The Reclaimed Water Production Division is responsible for the operation of the wastewater treatment plant and producing and providing reclaimed water for beneficial reuse.

ACCOMPLISHMENTS OF FY22

- Produced and distributed 1.9 billion gallons for beneficial reuse.
- Installed numerous LED lights, 2-Aluminum Sulfate pumps.
- Manufactured/installed 3 new PLC's: Pasco Reuse, High Service pump 2-5, aluminum sulfate controls.
- Rebuilt of 3 reclaim transfer pump installed 3 reclaim transfer pump VFD, new wires & emergency backup chart.

FY23 INITIATIVES

- Continue to provide high quality reuse water for beneficial reuse
- Continue to seek out ways to be more energy efficient and cost effective
- Capital Projects
 - Install 30" Rotork MOV gearbox
 - Install High Service VFD
- Install sodium bisulfite chemical pump
- Install SCADA System Software update, virtual Machine
- Emergency Composite Sampler



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
WWTP Lead Plant Operator	1	1	1
WWTP Operator C	1	1	1
WWTP Mechanic II	1	1	1
WWTP Operator Trainee	1	1	1
Total	4	4	4

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S RECLAIMED WATER PRODUCTION

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46299	<i>Building Improvements</i>					
	Structural Maintenance & Repair (R&R)	10,000	10,000	10,000	10,000	10,000
	TOTAL	10,000	10,000	10,000	10,000	10,000
46399	<i>Improvements Other than Buildings</i>					
	Capital Maintenance & Repair	10,000	10,000	10,000	10,000	10,000
	Equipment Upgrades (R&R)	10,000	10,000	10,000	10,000	10,000
	Sodium Bisulfite Chemical Pump	6,200	-	-	-	-
	Composite Sampler	8,500	-	-	-	-
	High Service VFD	11,000	-	1,100	-	-
	30" Rotork MOV gearbox	10,000	-	-	-	-
	SCADA System Software update, Virtual Mach	12,000	-	-	-	-
	High Service Split Case Pump	-	30,000	-	-	60,000
	Sodium Hypochlorite Chemical Pump M-4	-	-	10,000	-	-
	Sodium Hypochlorite storage tanks 8,000 gallon	-	-	-	50,000	-
	Sand Filter expansion seal rehabilitation	-	-	-	-	5,200
	TOTAL	67,700	50,000	31,100	70,000	85,200

DIVISION TOTAL \$ 77,700 \$ 60,000 \$ 41,100 \$ 80,000 \$ 95,200

W&S RECLAIMED WATER PRODUCTION

40111 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
41299	Regular Full Time Wages	166,546	164,886	167,263	164,490	168,440
41411	Overtime	8,634	5,314	9,770	7,020	7,180
41527	Stand-By Time	10,963	9,373	7,221	10,960	11,090
42111	Social Security Matching	13,738	13,150	13,694	13,960	14,290
42211	Fla. Retirement System	16,342	18,080	19,953	16,600	20,210
42311	Health Insurance - Reg.	46,387	42,752	33,663	34,840	36,680
42312	Group Life Insurance	72	68	72	140	120
42313	Accidental Death AD&D	10	9	9	90	20
42422	W/C Sewage Disp. Oper./Driver	6,972	5,824	5,811	7,840	4,620
TOTAL PERSONNEL SERVICES		\$ 269,664	\$ 259,456	\$ 257,456	\$ 255,940	\$ 262,650
43438	Lab Tests	89,040	10,049	20,000	20,000	20,000
43499	Contractual Svcs - Misc	285	-	270	270	270
44011	Travel & Training	755	150	2,200	2,200	2,200
44211	Postage	-	-	30	30	30
44311	Electric - City Facilities	337,035	255,720	280,000	280,000	280,000
44599	Insurance - Misc.	-	-	1,000	1,000	1,000
44611	Maintenance Buildings & Ground	13,273	31,136	41,000	41,000	41,000
44621	Maintenance - Equipment	3,448	4,262	5,200	5,200	5,200
45111	Office Supplies	90	21	100	100	100
45221	Chemicals	85,534	104,401	115,000	115,000	145,000
45222	Laboratory Supplies	212	98	200	200	200
45231	Clothing & Wearing Apparel	1,219	1,441	1,450	1,450	1,450
45251	Janitorial Supplies	189	216	220	220	220
45299	Operating Supplies - Misc.	-	532	500	500	500
45411	Dues and Memberships	-	150	300	300	300
TOTAL OPERATING		\$ 531,080	\$ 408,176	\$ 467,470	\$ 467,470	\$ 497,470
46299	Building Improvements	-	-	-	-	10,000
46399	Impr.Other Than Bldg-Misc	-	-	34,573	48,000	67,700
TOTAL CAPITAL		\$ -	\$ -	\$ 34,573	\$ 48,000	\$ 77,700

TOTAL EXPENDITURES \$ 800,744 \$ 667,632 \$ 759,499 \$ 771,410 \$ 837,820

PUBLIC WORKS – WATER POLLUTION CONTROL

IT IS THE MISSION OF WATER POLLUTION CONTROL TO

protect public health and the environment by operating and maintaining the wastewater treatment plant at its highest efficiency. Comply with regulatory requirements and produce high quality water for beneficial reuse. Be innovative and creative to hold cost to a minimum.

DESCRIPTION

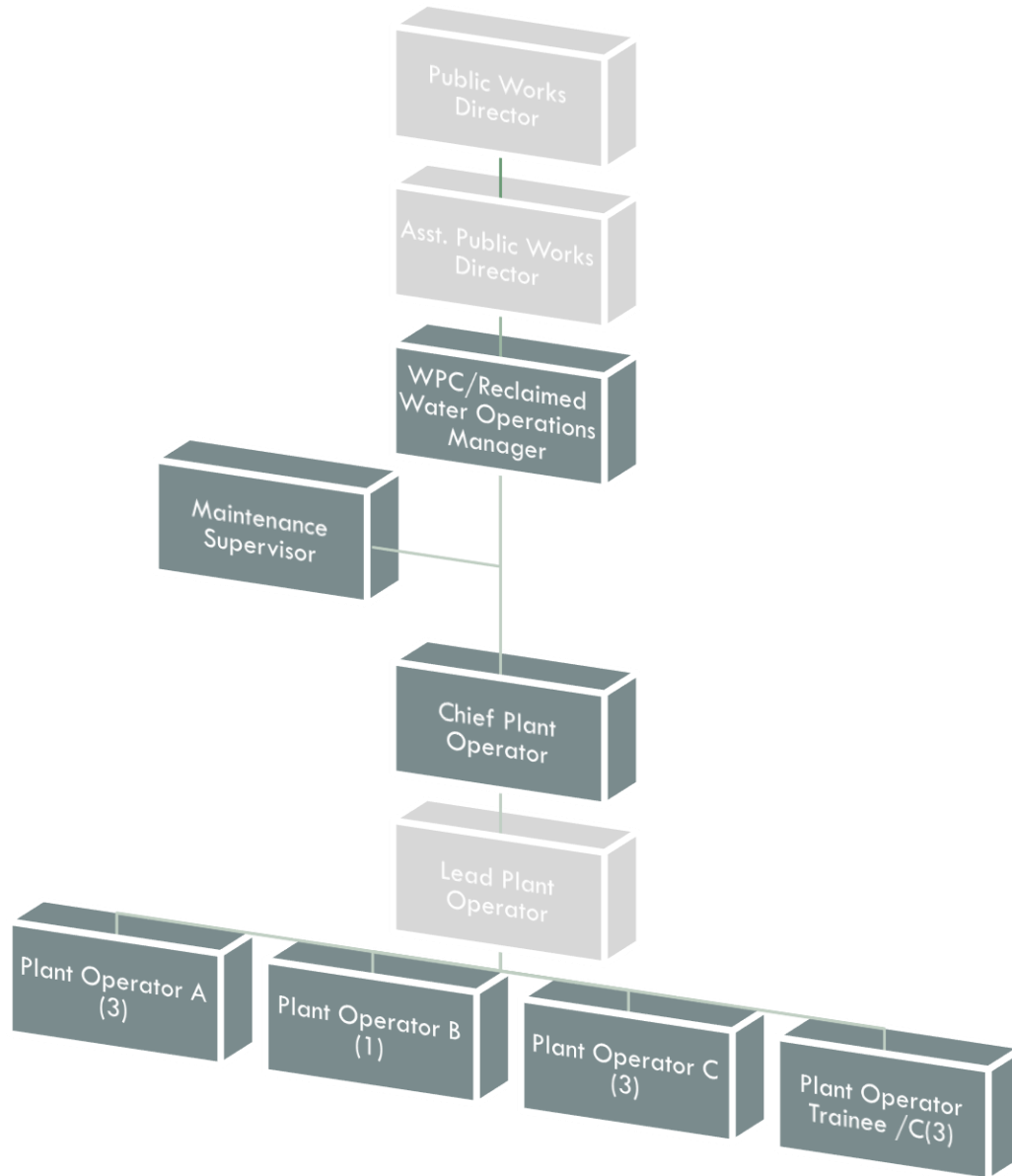
The Reclaimed Water Production Division is responsible for the operation of the wastewater treatment plant and producing and providing reclaimed water for beneficial reuse.

ACCOMPLISHMENTS OF FY22

- Staff completed numerous in house CIP projects and upgrades to improve plant performance and reliability.
- Treated 1.9 billion gallons of wastewater to near drinking water standards for beneficial reuse.
- Over 99% efficiency, completed over 3500 work orders.
- Remote connection at PW complex for Lift stations, manufactured/installed 1 – sodium hydroxide pump
- Manufactured/installed new PLC on Bayou discharge controls, installed numerous LED lights.

FY23 INITIATIVES

- To supply and produce high quality reclaimed water for beneficial reuse in accordance DEP rules.
 - Continue to seek out energy saving technologies.
 - Be creative and innovative in implementing process improvements



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
WPC/Reclaimed Water Operations Manager	1	1	1
Chief Plant Operator	1	1	1
Plant Operator A	2	3	3
Plant Operator B	1	1	1
Plant Operator C	3	3	3
Plant Operator Trainee	4	3	3
Maintenance Supervisor	1	1	1
Total	13	13	13

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S WATER POLLUTION CONTROL

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46299	<i>Building Improvements</i>					
	Structural Maintenance & Repair (R&R)	20,000	20,000	20,000	20,000	20,000
	Storage Building - SW Corner of Plant	25,000	-	-	-	-
	Administrative Building Roof Repairs	-	-	85,000	-	-
	TOTAL	45,000	20,000	105,000	20,000	20,000
46399	<i>Improvements Other than Buildings</i>					
	Standby Power Equipment (R&R)	20,000	20,000	20,000	20,000	20,000
	Capital Maintenance & Repair	15,000	15,000	15,000	15,000	15,000
	Process Equipment (R&R)	40,000	40,000	40,000	20,000	20,000
	Seepex Model BN 52-6LSA1-C1-L8-FO-GA	15,000	-	-	-	-
	Schreiber Blower	35,000	-	35,000	-	-
	Clarifier rake and plow structure rehabilitation	106,000	106,000	106,000	106,000	-
	Base Station RUGGEDCOM	11,000	-	-	-	-
	Asphalt Pad for Sludge Trailer, Tanker, and Dump Trailer	10,000	-	-	-	-
	Zero Turn Lawn Mower	-	15,000	-	-	-
	Replace (1) Aerator Motor/Gear Box	-	-	-	150,000	150,000
	TOTAL	252,000	196,000	216,000	311,000	205,000
46415	<i>Trucks & Trailers</i>					
	Mack Truck Tractor Trailer #9 (R&R)	8,000	8,000	8,000	8,000	8,000
	Ford F550 Flat Bed w/ Knuckle Crane #46 (R&R)	4,500	4,500	4,500	4,500	4,500
	TOTAL	12,500	12,500	12,500	12,500	12,500

DIVISION TOTAL \$ 309,500 \$ 228,500 \$ 333,500 \$ 343,500 \$ 237,500

W&S WATER POLLUTION CONTROL

40112					AMENDED	BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
41112	Division Head Salaries	76,739	74,043	71,910	70,600	72,720
41299	Regular Full Time Wages	479,452	481,945	465,912	497,250	486,560
41411	Overtime	44,753	50,403	34,504	27,250	26,670
41522	Education Incentive Pay	607	577	600	600	600
41527	Stand-By Time	12,344	13,106	10,680	11,780	12,740
42111	Social Security Matching	45,845	45,748	44,075	46,500	45,870
42211	Fla. Retirement System	49,190	56,824	54,117	46,500	58,930
42214	Defined Contribution Plan	9,253	9,127	5,068	9,590	5,410
42311	Health Insurance - Reg.	104,432	112,716	110,519	113,230	119,210
42312	Group Life Insurance	222	214	211	780	400
42313	Accidental Death AD&D	29	29	28	300	100
42422	W/C Sewage Disp. Oper./Driver	21,779	17,073	14,986	20,220	13,000
42432	W/C Municipal Class	1,541	1,577	1,289	1,740	1,920
TOTAL PERSONNEL SERVICES		\$ 846,186	\$ 863,382	\$ 813,899	\$ 846,340	\$ 844,130
43129	Engineering Services - Misc	460	19,941	85,000	85,000	106,000
43199	Professional Services-Misc	-	-	5,000	5,000	5,000
43412	Pest Control Services	1,105	1,020	1,000	1,000	1,000
43438	Lab Tests	1,098	1,083	5,000	5,000	3,000
43497	Contractual Serv - Orangewood	42,576	38,914	-	40,000	-
43499	Contractual Svcs - Misc	17,097	15,513	10,000	10,000	10,000
44011	Travel & Training	1,568	288	6,200	6,200	6,200
44121	Telephone - Local	1,840	2,162	3,500	3,500	3,500
44134	Data Lines	4,878	4,872	5,000	5,000	5,000
44211	Postage	65	40	130	130	130
44311	Electric - City Facilities	153,422	211,332	300,000	300,000	280,000
44316	Electric - Orangewood	9,955	8,866	-	9,000	-
44331	Trash Removal	2,971	6,643	10,000	10,000	10,000
44351	Water & Sewer - City	46,144	43,651	48,000	48,000	48,000
44361	Sludge Removal	466,224	466,702	495,000	475,000	525,000
44362	Sludge Removal - Orangewood	13,920	20,056	14,000	14,000	-
44373	Street Light Fee	-	281	280	280	280
44381	Stormwater Assessment	-	2,834	2,750	2,750	2,750
44419	Rent - Equipment	1,050	1,050	2,000	2,000	2,000
44463	Lease - Automobile(s)	-	-	8,520	8,520	8,520
44481	Lease - Copier	850	-	510	510	510
44511	Liability Insurance - Comp. Ge	8,656	15,055	10,850	10,850	11,940
44521	Buildings & Contents Insurance	168,336	181,094	138,340	138,340	162,180
44522	Pollution Insurance	7,021	7,052	7,000	7,000	7,700
44523	Automobile & Truck Insurance	6,773	3,093	3,200	3,200	3,520
44525	Flood Insurance	12,730	6,441	13,900	13,900	15,290
44611	Maintenance Buildings & Ground	93,236	95,738	103,000	103,000	103,000
44621	Maintenance - Equipment	25,335	14,784	12,280	12,280	12,280
44631	Central Garage Maint. Svc	780	1,590	4,200	4,700	4,200
44799	Printing & Binding	-	-	100	100	100
44983	Permit Fees	10,731	7,350	12,000	12,000	12,000
45111	Office Supplies	892	1,419	1,500	1,500	1,500
45141	Small Tools & Implements	4,027	1,679	3,500	3,500	3,500
45211	Fuel	11,207	10,815	20,000	20,000	20,000

W&S WATER POLLUTION CONTROL

401112 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
45221	Chemicals	123,335	116,398	127,000	120,000	135,000
45222	Laboratory Supplies	13,641	10,566	12,000	12,000	12,000
45223	Chemicals - Orangewood	9,910	13,674	-	13,000	-
45225	Software Licenses/Support	-	-	-	-	5,000
45231	Clothing & Wearing Apparel	3,639	4,136	4,000	4,000	4,000
45243	Computer Supplies	7,164	5,559	4,000	4,000	4,000
45247	First Aid Supplies	143	336	400	400	400
45251	Janitorial Supplies	3,529	3,402	5,000	5,000	5,000
45289	Automotive Parts	5,187	7,905	6,000	8,000	6,000
45291	Operating Supplies - Disaster	652	460	1,500	1,500	1,500
45299	Operating Supplies - Misc.	2,969	3,087	3,000	3,000	3,000
45411	Dues and Memberships	-	725	1,500	1,500	1,500
45461	Books and Publications	-	-	150	150	150
TOTAL OPERATING		\$ 1,285,116	\$ 1,357,606	\$ 1,496,310	\$ 1,533,810	\$ 1,551,650
46299	Building Improvements	-	-	-	-	45,000
46399	Impr.Other Than Bldg-Misc	-	-	168,966	178,000	252,000
46415	Trucks & Trailers	-	-	-	-	12,500
TOTAL CAPITAL		\$ -	\$ -	\$ 168,966	\$ 178,000	\$ 309,500

TOTAL EXPENDITURES \$ 2,131,302 \$ 2,220,988 \$ 2,479,175 \$ 2,558,150 \$ 2,705,280

PUBLIC WORKS – SEWER COLLECTION

IT IS THE MISSION OF SEWER COLLECTION TO

maintain and upgrade the City's sewer collection system whenever and wherever possible. This division strives to remain current with today's technology and to implement that technology into our system and everyday routine. Most importantly, great effort is made to ensure that all staff are trained and prepared for any event that might jeopardize the integrity of the City's sewer collection system. The highest level of service and professionalism is expected and shall be maintained.

DESCRIPTION

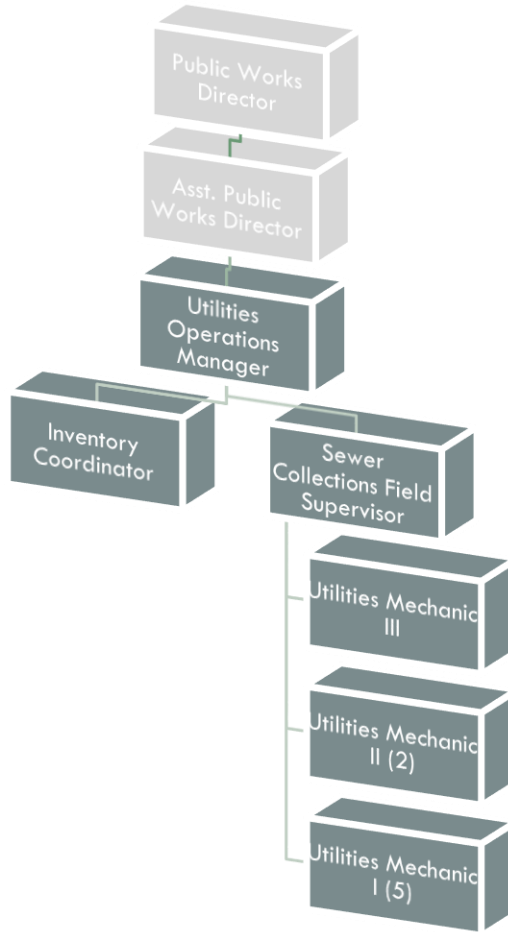
The Sewer Collection Division maintains and repairs over 8,000 sewer services, including clearing of blockages and repair and replacement of defective sewer services. Sewer collections is also responsible for the maintenance of sewer force mains, ranging in size from 4-16 inches long, and 65 lift stations that these lines pump to.

ACCOMPLISHMENTS OF FY22

- Completed annual gravity sewer system inspection and lining to control/prevent deterioration of our sewer system.
- Completed upgrade project for the sewer division's camera truck. Upgrades included new software, computers, monitors, and wiring. This will make the annual lining projects as well as routine inspection more efficient and effective.
- All but 4 of the City's lift stations have been switched to the new SCADA software system. 68 lift stations have been converted and are up and running.
- Continuation of training, division related education, and performance evaluation. Key staff members of the sewer collections division have been retained and promoted to higher utilities mechanic positions.

FY23 INITIATIVES

- Complete Communication/Lift Station Upgrades:
 - Continue the lift station inspection and maintenance program
 - Complete lift station antenna tower installation
 - Complete lift station panel upgrades with new PLC's
- Complete Inflow/Infiltration Phase 2:
 - Complete repair of broken cleanouts
 - To continue the installation of manhole pans to prevent inflow
 - Complete removal of storm lines that have been connected to the system
- Continue Sanitary Sewer Pipe Lining:
 - Cleaning and camera work of sewer lines will be done in coordination with this project
 - Identify deficient sanitary sewer lines
 - Prioritize deficient sanitary sewer lines and create a data base



Authorized Personnel - Full-time Equivalent			
Position/Title	FY20-21	FY21-22	FY22-23
Utilities Operations Manager	1	1	1
Sewer Collections Field Supervisor	1	1	1
Utilities Mechanic III	0	1	1
Utilities Mechanic II	0	2	2
Utilities Mechanic I	8	5	5
Inventory Coordinator	1	1	1
Total	11	11	11

5-YEAR CAPITAL EQUIPMENT/IMPROVEMENT PROGRAM W&S SEWER COLLECTION

EXP CODE	CLASSIFICATION	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
46399	<i>Improvements Other than Buildings</i>					
	Capital Maintenance & Repairs	15,000	15,000	15,000	15,000	15,000
	TOTAL	15,000	15,000	15,000	15,000	15,000
46415	<i>Trucks and Trailers</i>					
	Vacuum Sewer Cleaner to Replace #127	25,000	25,000	25,000	25,000	25,000
	TOTAL	25,000	25,000	208,280	25,000	25,000
46416	<i>Heavy Equipment</i>					
	Standby Power Equipment (R&R)	6,500	6,500	6,500	6,500	6,500
	New Holland Backhoe #27 (R&R)	26,000	80,000 (a)	5,000	5,000	5,000
	480V Mobile Standby Generator Trailer (R&R)	11,000	11,000	11,000	11,000	11,000
	Mid-size Excavator to Replace #105 (R&R)	7,500	7,500	7,500	7,500	7,500
	JCB Mid-Excavator 55Z #SE9149 (R&R)	9,000	9,000	9,000	9,000	9,000
	TOTAL	60,000	114,000	39,000	39,000	39,000
46417	<i>Communication Equipment</i>					
	SCADA Comm. System Upgrades	25,000	-	-	-	-
	Siemens Remote Server and Programming	45,000	-	-	-	-
	TOTAL	70,000	-	-	-	-

DIVISION TOTAL \$ 170,000 \$ 154,000 \$ 262,280 \$ 79,000 \$ 79,000

(a) Year of Acquisition (\$26,000 from R&R)

W&S SEWER COLLECTION

401113		AMENDED				BUDGET
EXP		ACTUAL	ACTUAL	ESTIMATE	BUDGET	AMOUNT
CODE	CLASSIFICATION	FY19-20	FY20-21	FY21-22	FY21-22	FY22-23
41210	Regular Exempt Salaries	44,585	39,485	46,510	59,180	46,510
41299	Regular Full Time Wages	217,559	218,641	192,215	301,140	319,280
41411	Overtime	34,510	37,596	36,853	50,000	45,000
41522	Education Incentive Pay	607	577	600	600	600
41527	Stand-By Time	13,268	13,088	15,320	12,310	13,050
42111	Social Security Matching	23,110	22,754	21,305	30,750	30,100
42211	Fla. Retirement System	27,416	31,491	30,701	39,840	46,430
42311	Health Insurance - Reg.	45,680	55,000	42,814	95,810	100,870
42312	Group Life Insurance	137	127	115	660	200
42313	Accidental Death AD&D	19	17	15	260	100
42422	W/C Sewage Disp. Oper./Driver	13,201	12,305	10,851	14,640	9,740
42435	W/C Storage Warehouse-Invent.	1,222	1,640	1,505	2,030	1,390
TOTAL PERSONNEL SERVICES		\$ 421,314	\$ 432,721	\$ 398,804	\$ 607,220	\$ 613,270
43199	Professional Services-Misc	497	28,701	110,000	160,000	140,000
43499	Contractual Svcs - Misc	17,924	26,298	30,000	22,000	30,000
44011	Travel & Training	573	675	4,670	4,670	4,670
44121	Telephone - Local	5,395	5,694	5,500	5,500	5,500
44134	Data Lines	3,100	3,254	4,000	4,000	4,000
44211	Postage	25	26	350	350	350
44311	Electric - City Facilities	92,577	91,813	95,000	95,000	95,000
44331	Trash Removal	14,344	15,649	12,000	12,000	12,000
44351	Water & Sewer - City	-	576	6,100	6,100	6,500
44381	Stormwater Assessment	-	53	60	60	60
44419	Rent - Equipment	232	398	1,500	2,000	1,500
44463	Lease - Automobile(s)	331	-	52,670	52,670	52,670
44481	Lease - Copier	68	505	600	600	600
44482	Lease - Land	36,000	34,600	-	36,000	-
44611	Maintenance Buildings & Ground	48,716	69,192	80,000	100,000	80,000
44621	Maintenance - Equipment	-	8,782	10,000	14,000	10,000
44631	Central Garage Maint. Svc	10,080	8,735	15,000	20,000	15,000
44799	Printing & Binding	15	148	300	300	300
44999	Other Current Charges - Misc	-	99	100	100	100
45111	Office Supplies	202	565	500	500	500
45141	Small Tools & Implements	7,279	4,484	6,850	6,850	6,850
45211	Fuel	17,529	19,450	35,000	35,000	35,000
45221	Chemicals	343	4,895	5,000	5,000	5,000
45225	Software Licenses / Support	3,895	2,095	6,490	5,000	10,000
45231	Clothing & Wearing Apparel	2,804	3,018	3,000	3,300	3,000
45243	Computer Supplies	3,069	45	500	500	500
45247	First Aid Supplies	142	258	300	300	300
45272	Pipe	1,222	3,106	5,000	7,000	5,000
45274	Valves and Clamps	2,514	5,051	15,000	20,000	15,000
45289	Automotive Parts	28,954	34,748	17,000	17,000	17,000
45291	Operating Supplies - Disaster	-	48	500	500	500
45299	Operating Supplies - Misc.	19,795	15,004	15,000	15,000	15,000
45311	Asphalt / Concrete	-	807	-	-	-
45341	Sod - Seed	733	430	3,000	3,000	3,000
45399	Road Materials - Misc	1,389	2,607	5,000	6,000	5,000

W&S SEWER COLLECTION

401113 EXP CODE	CLASSIFICATION	ACTUAL FY19-20	ACTUAL FY20-21	ESTIMATE FY21-22	AMENDED BUDGET FY21-22	BUDGET AMOUNT FY22-23
45411	Dues and Memberships	30	30	300	300	300
45461	Books and Publications	-	-	200	200	200
TOTAL OPERATING		\$ 319,777	\$ 391,839	\$ 546,490	\$ 660,800	\$ 580,400
46399	Improvements Other Than Bldg - Misc	-	-	30,954	15,000	15,000
46415	Trucks & Trailers	-	-	-	-	25,000
46417	Heavy Equipment	-	-	-	-	60,000
46417	Communications Equipment	-	-	9,250	50,000	70,000
46431	Special Purpose Equipment	-	-	59,198	55,000	-
TOTAL CAPITAL		\$ -	\$ -	\$ 99,402	\$ 120,000	\$ 170,000

TOTAL EXPENDITURES \$ 741,091 \$ 824,560 \$ 1,044,696 \$ 1,388,020 \$ 1,363,670