

Purchase Division Form
(02/05)

Subj: SOLE SOURCE JUSTIFICATION REQUIREMENT(S)

From: (Dept.) Technology Solutions
To: 044

Date: 7-21-2022

Ref: (a) Requisition # _____

Contractor: Jone Edmunds

Item: GIS Data Migration and Server Upgrade

Est. Cost: 34,000

Required Delivery Date 6 months from the notice to proceed.

In accordance with reference (a) the following is submitted. (Continue on reverse if necessary)

a. A brief description of the intended use or application.

Migration of of legacy GIS data to a new server that is end of life and holds historical city GIS data.
The intent of the project is to address this immediate need by developing an enterprise level GIS server. This will create a centralize database engine and store data consistent with industry standards to support the cities utility GIS information.

b. Description of the critical or unique features (patent, copyright, proprietary, etc.) which show no other item or source can satisfy the City's need.

The city has had several on going projects with Jones Edmunds the city since 2018. The vendor has helped us these past years get things organized and knows our file structure. To go with another vendor we could end up changing our data structure and in that time we could loose our data as a result of not addressing the end of life server.

c. Describe the alternatives reviewed, which led to the conclusion that only this particular source of product can meet the requirement.

The cities growth and development has created a demand to address GIS data. The server housing this data also being end of life is the major concern. The thought of addressing this concern prompt a plan to create a better source of information that will help in the future but be consistent with industry standards.

The above information must be certified as to the accuracy of the facts and representations contained in the request.

Robert Meneis
DEPARTMENT HEAD

[Signature]
CITY MANAGER

The above facts have been reviewed and approved for sole source procurement and the anticipated cost to the City will be fair and reasonable.