



CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
December 20, 2016
7:00 PM

AGENDA

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

ORDER OF
BUSINESS

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of December 6, 2016 Regular Meeting Minutes Page 3
5. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
6. Consent Agenda
 - a. Library Advisory Board Minutes - 2016 Meetings Page 9
 - b. Purchases/Payments for City Council Approval Page 17
7. Public Reading of Ordinances
 - a. First Reading, Ordinance 2017-2105: Authorizing Issuance of Water & Sewer Revenue Bond, Series 2017A Page 19
 - b. Second Reading, Ordinance # 2017-2099, Land Use Plan Amendment & Ordinance # 2017-2100 Rezoning - 6705 Jackson Street Page 33
8. Business Items

- | | | |
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| a. | Resolution No. 2017-08: Reimbursement of Certain Expenditures Incurred in Connection with Acquisition of W&S Systems | Page 61 |
| b. | Professional Service Agreement - Professional Engineering Services 2017 | Page 64 |
| c. | Request to Purchase Additional Display System Licenses | Page 119 |
| d. | Request to Purchase NetMotion Software and Licenses | Page 122 |
| e. | Request for Authorization to Outfit Forensics Unit Cargo Van | Page 128 |
| f. | Board Re-Appointments: Carolyn Marlowe and Justin Billings, Parks and Recreation Advisory Board | Page 135 |
| g. | Three Minute Report: Development Department | |

9. Communications

10. Adjournment

Agendas may be viewed on the City's website: www.citynpr.org. This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 12/20/2016
RE: Approval of December 6, 2016 Regular Meeting Minutes

REQUEST:

The request is for City Council to approve the minutes from the December 6, 2016 regular City Council meeting.

DISCUSSION:

City Council conducted its regular meeting on December 6, 2016. The minutes from that meeting are attached for Council's review and approval.

RECOMMENDATION:

Staff recommends City Council approve the minutes as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
❏ December 6, 2016 Regular Meeting Minutes	Backup Material



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
December 6, 2016
7:00 PM

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Councilwoman Judy DeBella Thomas, Councilman Jeff Starkey and Councilman Chopper Davis. Deputy Mayor Phillips was excused.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Finance Director Crystal Feast, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Susan Dillinger, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Assistant to the City Manager Martin Murphy.

2 Pledge of Allegiance

3 Moment of Silence

4 Approval of November 15, 2016 Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Chopper Davis and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

5 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. None coming forward for public comment, Mayor Marlowe closed Vox Pop.

6 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Judy DeBella Thomas and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes:

Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

- a Parks and Recreation Advisory Board Minutes - October 2016

- b Purchases/Payments for City Council Approval

7 Public Reading of Ordinances

- a First Reading, Ordinance # 2017-2099, Land Use Plan Amendment & Ordinance # 2017-2100 Rezoning - 6705 Jackson Street

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced Ms. Fierce who then presented the item to Council. Ms. Fierce stated that the property for rezoning is owned by Morton Plant North Bay Hospital. There is currently a single family dwelling on the property which the hospital will be demolishing in order to create additional parking. The applicant is asking for a change in land use and zoning in order to complete the project.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve ordinance 2017-2099 upon its first reading. Mayor Marlowe then opened the floor for public comment for ordinance 2017-2100. No one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the ordinance upon its first reading.

Motion made by Chopper Davis and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

8 Business Items

- a Appointment of Barrie S. Buenaventura, Esq., as Alternate Special Magistrate

City Manager Manns introduced the item to Council. She stated the purpose of the agenda item was to appoint an alternate Special Magistrate to help with the overwhelming caseload and also to serve in case there is any conflict of interest that arises with our current Special Magistrate. She stated Ms. Buenaventura is certified in local government law and has served previously as a Special Magistrate. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

- b Annual Membership Drive - Recreation and Aquatic Center

City Manager Manns introduced the item to Council. She stated the purpose of the agenda item was to request that memberships for December and January be discounted in order to incentivize memberships during the holiday season.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Davis requested a breakdown of memberships renewed of city resident vs. non-resident. Councilwoman DeBella Thomas asked how people can purchase the memberships. Ms. Smith stated that the software was still being installed and if completed in time people could purchase them online. If not, they can come to the Rec Center to purchase them and receive a gift certificate to be given to the recipient. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.

Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

c Agreement for Professional Services for James E. Grey Preserve Improvement Project

City Manager Manns introduced the item to Council. She stated earlier this year the city was notified they received a recreational grant. The grant was for \$485,000 with the restriction that only 15% of the amount may be spent on professional fees. Since the city already has an established relationship with Kimley-Horn, it is in the city's best interest to partner with them on this project. Improvements include the establishment of a parking lot, biking trail, walking trail and bridge.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilwoman DeBella Thomas asked if signage will be incorporated into the project and what the timeframe would be. Ms. Manns stated that new signage is part of the wayfinding project. As far as the timeline the grant funds have not been released yet but most likely will be disbursed in the summer time. Once the funding is approved then the project will be let for Bid. Councilman Davis stated he is against this item as he felt that it should have gone out for bid. Ms. Manns stated there is nothing in Florida Statutes or the City's Charter that states this must be competitively bid. Mayor Marlowe stated he had a phone interview with a boy scout and the question was raised about service projects and the mayor stated that this project would provide the opportunity for service projects. Motion was made to approve the item as presented.

Motion made by Jeff Starkey and seconded by Judy DeBella Thomas. The Motion Passed. 3-1. Ayes: DeBella Thomas, Marlowe, Starkey Nays: Davis Absent: Phillips

d Duke Energy Utility Easement Request (Gloria Swanson Parking Lot - Consideration of Approval

City Manager Manns introduced the item to Council. She stated this item was to establish a utility easement for Duke Energy in order to move forward with the LED lighting in the parking lot. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Judy DeBella Thomas and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

e Invitation to Bid 16-018, 2015/2016 (CDBG) Circle Blvd. Improvements Project - Bid Award

City Manager Manns introduced Mr. Rivera who then presented the item to Council. Mr. Rivera stated the purpose of the agenda item was to approve the low bid by Augustine Construction for the Circle Blvd. Improvement Project. Augustine Construction has performed similar projects for the city in the past and have come in under bid. CDBG grant funding will go toward this project.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Starkey asked how this will coincide with the Residences at Orange Lake. Mr. Rivera stated that he has worked with the developer and this project will be completed before the construction begins. Motion was made to approve the item as presented.

Motion made by Jeff Starkey and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

f Utility Service Truck with Crane Purchase - Division No. 107 Water Distribution

City Manager Manns introduced the item to Council. The purpose of the agenda item was to purchase a new utility service truck with crane. The truck would be used in the stormwater department. The request included a reserve of \$3,000 for outfitting equipment. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.
Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

g Water Service Truck Purchase - Division No. 107 Water Distribution

City Manager Manns introduced the item to Council. She stated the purpose of the agenda item was to replace an eleven year old vehicle. The request included a reserve of \$3,000 for outfitting equipment. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.
Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

h Pickup Truck Purchase – Division No. 110 Ground Maintenance

City Manager Manns introduced the item to Council. She stated the truck will be used by the parks and grounds maintenance division. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.
Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

i 2016/2017 Roadway Striping Project - Consideration for Approval

City Manager Manns introduced the item to Council. She stated the purpose of the agenda item was for the application of roadway striping along Main Street from US19 to Congress. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Jeff Starkey and seconded by Judy DeBella Thomas. The Motion Passed. 4-0. Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

j Tribute to Triple Threat - Alcoholic Beverage Special Event

City Manager Manns introduced the item to Council. She stated the purpose of the agenda item was to conduct an alcoholic beverage special event entitled Tribute to Triple Threat in Sims Park on December 17, 2016.

Upon opening the floor to public comment, Steve Ferrell came forward to thank Council for approving this event. Tina Ferrell stated Triple Threat was a nickname for Mr. Cartwright. With no further public comment, Mayor Marlowe returned the floor to Council. Councilman Davis stated this event was for Robert Cartwright who was killed last week in a motorcycle accident. Councilwoman DeBella Thomas thanked organizers for this event. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 4-0.
Ayes: Davis, DeBella Thomas, Marlowe, Starkey Absent: Phillips

k Three Minute Report: Economic Development Department

Mr. Iezzoni gave an update on several city projects including Main Street Landings. He stated that he had been in contact with Mr. McGurn and that he stated that construction is anticipated to start in January and would be complete within sixteen months. Councilwoman DeBella Thomas stated she is very hopeful the project will be completed before her term is up on Council in April 2018.

9 Communications

Councilman Davis complimented how well the medians on US19 look. He asked Ms. Fierce to look at

the old Argus building as the siding is falling off the building. He asked that voting on the RAC bid be the first meeting in January.

Councilman Starkey felt the Christmas tree lighting and the holiday card lighting was a very nice event and was complimented by the art show at the Rec Center. The boat parade was a great event as well and was amazing to see how many people filled the park for the parade. He complimented the decorations in the city and in Sims Park. He asked Mr. Rivera to look at the upkeep of the new landscaping along US19.

Councilwoman DeBella Thomas stated that today is the feast of St. Nicholas and the hospital is hosting their tree lighting this week. She is excited for the wreath contest that is going on in the downtown area and she encouraged everyone to log onto the Chamber's website to vote. She also highlighted Seussical the Musical in Sims Park and brunch with Santa this weekend. The street parade will be this Saturday night with entertainment in Railroad Square after the parade. She encouraged everyone to donate to one of the many Toys for Tots boxes around the city. She stated a robotics group who placed third in the world in a recent competition will be coming after the first of the year to share their experience.

Mayor Marlowe thanked Councilman Starkey for providing his boat for the parade. He was very impressed with the event. The Christmas tree lighting was a first for the city. It was nice to see our city becoming a nice place live. He thanked Mario for taking the owner of the Cat Tours under his wing and sharing his expertise.

10 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 7:59 p.m.

(signed) _____
Judy Meyers, City Clerk

Approved: _____ (date)

Initialed: _____



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Judy Meyers, City Clerk
DATE: 12/20/2016
RE: Library Advisory Board Minutes - 2016 Meetings

REQUEST:

The request is for City Council to approve the minutes from the 2016 meetings of the Library Advisory Board.

DISCUSSION:

The Library Advisory Board met for its regularly scheduled meetings on February 23, 2016, March 22, 2016, June 28, 2016, July 26, 2016 and October 25, 2016. The Board also met for a special meeting on July 29, 2016. The minutes from each of those meetings are attached for Council's review and approval.

RECOMMENDATION:

Staff recommends that City Council approve the minutes from the 2016 meetings of the Library Advisory Board as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
Library Advisory Board Minutes	Backup Material

City of New Port Richey Library Advisory Board

Meeting Minutes

Tuesday, October 25, 2016

Members Present: Dianne Ayers, Carol Casey, Susan Dillinger, Kelly Hackman, Liz Harth, Catrina Hopkins Joan Nelson Hook, Rose Mohr and Mark Vandebroek.

Meeting Called to Order: 9:05 a.m.

Approval of Minutes: Prior Minutes approved.

Library Directors Report:

Susan had the each of us introduce ourselves since new members recently joined the Board.

Kelly noted there are no new budgeted staff positions.

Members discussed the Library Advisory Board's plan regarding the Library's budget as the new one has no additional funding. Discussed the desire to increase Library hours given the budget cap.

Reviewed the importance of the Library to the community and the increase usage.

Friends of the Library Report: Carol updated the Board.

New Business: Joan was appointed to the Pasco County Library Board.

Old Business: Nothing discussed.

Communications: Nothing discussed.

Meeting Adjourned: 10:05 a.m.

Next Regular Meeting: November 21, 2016, at 9:00 a.m.

City of New Port Richey Library Advisory Board

Special Meeting Minutes

Friday, July 29, 2016

Members Present: Dianne Ayers, Carol Casey, Kelly Hackman, Liz Harth, Joan Nelson Hook and Rose Mohr.

Meeting Called to Order: 8:05 a.m.

Approval of Minutes: Deferred to next regular meeting.

Special Meeting:

The purpose of this meeting was to discuss the budget to be presented at a Council workshop on August 1, 2016, at 7:00 p.m.

Kelly reviewed changes to budgeted staff positions.

Members discussed the Library Advisory Board's plan regarding the Library's strategic direction.

Meeting Adjourned: 8:40 a.m.

Next Regular Meeting: August 23, 2016, at 9:00 a.m.

City of New Port Richey Library Advisory Board

Revised Meeting Minutes

Tuesday, July 26, 2016

Members Present: Carol Casey, Susan Dillinger, Kelly Hackman, Liz Harth and Joan Nelson Hook.

Meeting Called to Order: 9:05 a.m.

Approval of Minutes: June 28, 2016, Minutes approved with two minor corrections.

Director's Report:

Susan reviewed some staffing reassignments as a result of a resignation of an Information Specialist I.

She was unable to review the proposed budget as had been scheduled for this meeting as it had not been returned with comments. She said the submitted proposal was basically the same as last year's as it related to personnel.

Discussed local demographic changes and increasing demands on the Library.

Susan said the Library is putting in place a program that will allow participants to earn high school certification online and that they will receive a diploma after successful completion of the program.

The Library helps individuals enhance their skills through language programs, being an authorized testing center and offering programs such as mailing books to shut-ins.

Susan noted the difficulty of staffing Elfers.

Friends of the Library Report:

Carol noted that the Friends will continue to make grant applications.

Carol said she had sent out letters on behalf Friends to local companies requesting support and that the Tampa Museum of Art had participated by sending four complimentary admission passes for the Red Apple School.

New Business: Board scheduled a special meeting on July 29th regarding the budget.

Old Business: Deferred discussion on Florida Public Outcomes and Standards 2015.

Communications: Nothing new to report.

Meeting Adjourned: 10:00 a.m.

Next Meeting: July 29, 2016, at 8:00 a.m.

Next Regularly Scheduled Meeting: August 30, 2016, at 9:00 a.m.

City of New Port Richey Library Advisory Board

Revised Meeting Minutes

Tuesday, June 28, 2016

Members Present: Dianne Ayers, Carol Casey, Susan Dillinger, Kelly Hackman, Liz Harth, Catrina Hopkins, Joan Nelson Hook, and Rose Mohr.

Meeting Called to Order: 9:00 a.m.

Approval of Minutes: March 22, 2016, Minutes approved.

Director's Report:

Susan introduced the two new Library Advisory Board members, Catrina Hopkins and Rose Mohr.

She noted that the Library continues to apply for grants, such as for 3D printers and sewing machine stations.

Susan provided staffing update.

Friends of the Library Report:

Carol noted that the Friends had made a grant application for a Mobile Makercart.

Carol said she had sent out letters on behalf Friends to local companies requesting support.

New Business: Susan discussed a draft of the next budget year for the Library.

Old Business: Deferred discussion on Florida Public Outcomes and Standards 2015.

Communications: Nothing new to report.

Meeting Adjourned: 10:00 a.m.

Next Meeting: July 26, 2016, at 9:00 a.m.

City of New Port Richey Library Advisory Board

Meeting Minutes

Tuesday, March 22, 2016

Members Present: Dianne Ayers, Carol Casey, Susan Dillinger, Kelly Hackman, Liz Harth and Joan Nelson Hook.

Meeting Called to Order: 9:05 a.m.

Approval of Minutes: Approval of the February 23, 2016, Minutes deferred until the next meeting.

Director's Report:

Susan noted that the Apples had been installed. She said that some printing glitches .

Susan reported that in January the Sierra application server crashed and replacing it and associated issues delayed the installation of Apples. Staff is now up and running.

Susan said various Library staff were going to Daytona to participate in FLA workshops the following week.

Friends of the Library Report: Nothing new to report.

New Business:

The Board began reviewing the Public Library Outcomes and Standards of 2015. During the review our Library's high utilization was noted. The review will continue at the next meeting.

Old Business: Nothing new to report.

Communications: Nothing new to report.

Meeting Adjourned: 10 a.m.

Next Meeting: March 22, 2016, at 9:00 a.m.

City of New Port Richey Library Advisory Board

Meeting Minutes

Tuesday, February 23, 2016

Members Present: Carol Casey, Susan Dillinger, Kelly Hackman, Liz Harth and Joan Nelson Hook.

Meeting Called to Order: 9:05 a.m.

Approval of Minutes: Joan made a motion, which Liz seconded, to approve the Minutes of the December 8, 2015, meeting. The Minutes were approved as presented.

Director's Report:

Susan said that there will be City Council meetings on March 1 and March 8, 2016, and at the later meeting the Library will be on the agenda.

Susan noted that Apple is working to rectify coding issues that have caused problems related to accessing some printers. She said that staff has access to printers via its Apples but there is a problem with patron access to printers.

Susan reported that in January the Sierra application server crashed and replacing it and associated issues delayed the installation of Apples. Staff is now up and running.

Susan said various Library staff were going to Daytona to participate in FLA workshops the following week.

Friends of the Library Report: Nothing new to report.

New Business:

The Board began reviewing the Public Library Outcomes and Standards of 2015. During the review our Library's high utilization was noted. The review will continue at the next meeting.

Old Business: Nothing new to report.

Communications: Nothing new to report.

Meeting Adjourned: 10 a.m.

Next Meeting: March 22, 2016, at 9:00 a.m.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal S. Feast, Finance Director
DATE: 12/20/2016
RE: Purchases/Payments for City Council Approval

REQUEST:

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

DISCUSSION:

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments in excess of \$25,000.

RECOMMENDATION:

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

BUDGET/FISCAL IMPACT:

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

ATTACHMENTS:

Description	Type
☐ Purchases/Payments for City Council Approval	Backup Material

PURCHASE/PAYMENTS FOR COUNCIL APPROVAL

<u>Morelli Landscaping, Inc.</u>	\$162,468.96
Project: US 19 Median Landscaping Project	
68% of work completed	
Draw #1	

RECURRING EXPENDITURES OVER \$25,000

Tampa Bay Water	\$138,990.87
Bank of America (Purchasing Card Transactions)	56,048.31
Fiduciary Trust Intl. of the South (Police Pension 11/17/16)	42,616.07
Fiduciary Trust Intl. of the South (Police Pension 12/01/16)	43,746.44



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal S. Feast, Finance Director
DATE: 12/20/2016
RE: First Reading, Ordinance 2017-2105: Authorizing Issuance of Water & Sewer Revenue Bond, Series 2017A

REQUEST:

The City Council is asked to conduct a first reading of Ordinance No. 2017-2105, which would authorize the issuance of a Water and Sewer Revenue Bond, Series 2017A. This bond will be used to finance the cost of acquiring 3 utility systems.

DISCUSSION:

The City's vision is to expand its utility system to eventually be equipped to service its entire allowed service area, whether it be by utility service agreements or utility acquisitions. The City's staff has identified an opportunity to purchase 3 utility systems, namely Lakewood Villas, Barbara Ann Acres, and Silver Oaks. On November 15, 2016, the City Council approved Resolution No. 2017-03, which authorized the acquisition of these 3 utility systems.

Jerry Ford and Will Reed, of Ford & Associates, Inc., City's Financial Advisor, will present a summary of the City's plan to finance this transaction, which includes the issuance of the aforementioned Bond.

Duane Draper, Bond Counsel for the City, who is also present this evening, has drafted the Ordinance before you, which authorizes the issuance of a Water and Sewer Revenue Bond, Series 2017A, to finance the cost of acquiring 3 utility systems. He will discuss key provisions within the ordinance. He will also discuss Resolution No. 2017-08, which will be presented for your approval later in the agenda.

RECOMMENDATION:

It is recommended that the City Council conduct a first reading of the Ordinance, which would authorize the issuance of issuance of Water and Sewer Revenue Bond, Series 2017A. The Ordinance is scheduled for a second reading on January 3, 2017.

BUDGET/FISCAL IMPACT:

No budget or fiscal impact related to the first reading of this Ordinance.

ATTACHMENTS:

Description	Type
Ordinance 2017-2105	Ordinance

ORDINANCE NO. 2017-2105

AN ORDINANCE SUPPLEMENTING ORDINANCE NO. 1878, AS AMENDED; AUTHORIZING THE ISSUANCE OF A WATER AND SEWER REVENUE BOND, SERIES 2017A OF THE CITY OF NEW PORT RICHEY, FLORIDA IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$850,000 TO FINANCE THE COST OF ACQUISITION OF CERTAIN WATER AND SEWER SYSTEM ASSETS AND CONSTRUCTION AND EQUIPPING OF CERTAIN IMPROVEMENTS TO THE WATER AND SEWER SYSTEM OF THE CITY; PROVIDING THAT SUCH BOND SHALL BE A LIMITED OBLIGATION OF THE CITY PAYABLE AS PROVIDED HEREIN AND THEREIN; DESIGNATING THE BOND AS A QUALIFIED TAX-EXEMPT OBLIGATION WITHIN THE MEANING OF THE INTERNAL REVENUE CODE; PROVIDING FOR THE RIGHTS, SECURITIES AND REMEDIES FOR THE HOLDER OF SUCH BOND; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA:

Section 1: Definitions. Capitalized undefined words used herein shall have the meanings ascribed thereto in Ordinance No. 1878 enacted by the City Council of the City of New Port Richey, Florida (the "Issuer") on September 18, 2007, as amended and supplemented from time to time, as particularly amended by Ordinance No. 2012-1987 enacted by the City Council of the Issuer on July 17, 2012 (collectively, the "Master Ordinance"). This Ordinance constitutes a "Supplemental Resolution" and a "Supplemental Ordinance" for purposes of the Master Ordinance. In addition, the following words and phrases shall have the following meanings when used herein:

"Business Day" means any day other than a Saturday or Sunday or other day on which the Holder of the Series 2017A Bond is authorized or required to close.

"Maturity Date" means the maturity date stated in the Series 2017A Bond, provided however that such maturity date shall not be later than October 1, 2031.

"Ordinance" means this Ordinance, pursuant to which the Series 2017A Bond is authorized to be issued, including any Supplemental Ordinance(s).

"Original Purchaser" means Branch Banking and Trust Company, Charlotte, North Carolina.

"Parity Bond" means the Issuer's outstanding Water and Sewer Refunding Revenue Bond, Series 2012.

"Person" means natural persons, firms, trusts, estates, associations, corporations, partnerships and public bodies.

"Principal Office" means, with respect to the Original Purchaser, the office located at 5130 Parkway Plaza Boulevard, Building 9, Charlotte, North Carolina 28217, or such other office as the Original Purchaser may designate to the Issuer in writing.

"Project" means the acquisition of Purchased Assets as such term is collectively defined in Section 3.02 (A)(1) through and including (9) of the Utility Asset Acquisition Agreement by and between the Issuer and Advisor Enterprises, Inc., dated November 15, 2016 and in Section 3.02 (A)(2) through and including (10) of the Utility Asset Acquisition Agreement by and between the Issuer and LWV Utilities, Inc., dated November 15, 2016, together with certain improvements to the System.

"Series 2017A Bond" means the Issuer's Water and Sewer Revenue Bond, Series 2017A authorized by Section 4 hereof.

"State" means the State of Florida.

Section 2: *Authority for this Ordinance.* This Ordinance is enacted pursuant to the provisions of the Constitution of the State of Florida, Chapter 166, Part II, Florida Statutes, the municipal charter of Issuer, the Master Ordinance, and other applicable provisions of law (collectively, the "Act").

Section 3: *Findings.*

(A) For the benefit of its inhabitants, the Issuer finds, determines and declares that it is necessary for the continued preservation of the health, welfare, convenience and safety of the Issuer and its inhabitants to acquire, construct and equip the Project. Issuance of the Series 2017A Bond to acquire, construct and equip the Project satisfies a public purpose.

(B) The principal of, premium, if any, and interest on the Series 2017A Bond shall be payable solely from the Pledged Revenues on parity with the Parity Bond. The Issuer shall never be required to levy ad valorem taxes on any real or personal property therein to pay the principal of and interest on such Bonds authorized or to make any other payments provided for in the Master Ordinance. Such Bonds shall not constitute a lien upon any properties owned by or located within the boundaries of the Issuer or upon any property other than the Pledged

Revenues. Neither the taxing power nor the full faith and credit of the Issuer are or shall ever be pledged to secure payment of the principal of or interest on the Bonds.

(C) The Pledged Revenues will be sufficient to pay the principal, premium, if any, and interest on the Series 2017A Bond herein authorized and the Parity Bond, as the same become due, and to make all deposits required by the Master Ordinance and hereunder.

(D) Pursuant to Section 2.12(6) of the City Charter, borrowing of money, including but not limited to the issuance of bonds, is an action that requires an ordinance.

(E) The Issuer has received an offer from the Original Purchaser to purchase the Series 2017A Bond.

(F) In consideration of the purchase and acceptance of the Series 2017A Bond authorized to be issued hereunder by those who shall be the Holder thereof from time to time, this Ordinance shall constitute a contract between the Issuer and the Holder. The Original Purchaser is the initial Holder of the Series 2017A Bond.

Section 4: *Authorization of the Series 2017A Bond and Acquisition, Construction and Equipping of the Project.* Subject and pursuant to the provisions of the Master Ordinance, an obligation of the Issuer to be known as City of New Port Richey, Florida Water and Sewer Revenue Bond, Series 2017A is hereby authorized to be issued under and secured by the Master Ordinance, in the principal amount of not to exceed \$850,000 for the purpose of providing funds to acquire, construct and equip the Project and paying the costs of issuing the Series 2017A Bond. The cost of the Project, in addition to the items set forth in any related plans and specifications, may include, but need not be limited to, the acquisition of any rights of ways or interest therein or any other properties deemed necessary or convenient therefor; engineering, legal and financing expenses; expenses for estimates of costs; expenses for plans, specifications and surveys; the fees of fiscal agents, financial advisor or consultants; the creation and establishment of reasonable reserves for debt service, if applicable; reimbursement of moneys on the Project in anticipation of the sale of the Series 2017A Bond, if any; and such other costs and expenses as may be necessary or incidental to the financing herein authorized and the acquisition, construction and equipping of the Project and the placing of same in operation.

Because of the characteristics of the Series 2017A Bond, prevailing market conditions, and additional savings to be realized from an expeditious sale of the Series 2017A Bond, it is in the best interest of the Issuer to accept the offer of the Original Purchaser to purchase the Series 2017A Bond at a private negotiated sale. Prior to the issuance of the Series 2017A Bond, the Issuer shall receive from the Original Purchaser a Purchaser's Certificate, the form of which is attached hereto as Exhibit A and the Disclosure Letter containing the information required by Section 218.385, Florida Statutes, a form of which is attached hereto as Exhibit B.

The acquisition, construction and equipping of the Project is hereby authorized.

Section 5: Description and Terms of the Series 2017A Bond.

The Series 2017A Bond is hereby authorized to be issued in the aggregate principal amount of not to exceed \$850,000 with further details hereinafter provided. The final maturity for the Series 2017A Bond shall be the Maturity Date.

The principal of and the interest and redemption premium, if any, on the Series 2017A Bond shall be payable in any coin or currency of the United States of America which on the respective dates of payment thereof is legal tender for the payment of public and private debts. The interest on the Series 2017A Bond shall be payable by the Paying Agent on each interest payment date to the person appearing on the registration books of the Issuer hereinafter provided for as the registered Holder thereof, by check or draft mailed to such registered Holder at such Holder's address as it appears on such registration books or by wire transfer.

The Series 2017A Bond shall be dated the date of the execution and delivery, which shall be a date agreed upon by the Issuer and the Original Purchaser, and shall have such other terms and provisions as stated herein and in the Series 2017A Bond.

Subject to adjustments as described below, the fixed interest rate on the Series 2017A Bond shall equal 2.53%, which rate does not exceed the maximum interest rate permitted by the Act (the "Interest Rate"). Interest on the Series 2017A Bond shall be payable on April 1 and October 1, commencing on April 1, 2017, and shall be calculated on a basis of a 360-day year assuming twelve 30-day months. The Series 2017A Bond shall be a Term Bond with Amortization Installments due on each October 1, commencing on October 1, 2017 (or such other date as determined in the Series 2017A Bond), through and including the Maturity Date; provided, however, the aggregate principal amount of the Series 2017A Bond shall not exceed \$850,000.

Upon the occurrence of a Determination of Taxability (as such term is hereinafter defined) and for as long as the Series 2017A Bond remains Outstanding, the Interest Rate on the Series 2017A Bond shall be converted to the Taxable Rate (as such term is hereinafter defined). In addition, upon a Determination of Taxability, the Issuer shall pay to the Holder (i) an additional amount equal to the difference between (A) the amount of interest actually paid on the Series 2017A Bond during the Taxable Period (as such term is hereinafter defined) and (B) the amount of interest that would have been paid during the Taxable Period had the Series 2017A Bond borne interest at the Taxable Rate, and (ii) an amount equal to any interest, penalties on overdue interest and additions to tax (as referred to in Subchapter A of Chapter 68 of the Code) owed by the Holder as a result of the Determination of Taxability. This adjustment shall survive payment of the Series 2017A Bond until such time as the federal statute of limitations under which the interest on the Series 2017A Bond could be declared taxable under the Code shall have expired.

"Determination of Taxability" means (i) receipt by the Issuer of a final judgment by a court of competent jurisdiction (from which no further right of appeal exists) or a final official action of the Internal Revenue Service (from which no further right of appeal exists) determining that any interest portion payable with respect to the Series 2017A Bond is includable in the gross income of the holders of the Series 2017A Bond for federal income tax purposes or the Series 2017A Bond is not a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code as a result of conditions arising from the action or inaction of the Issuer; provided, no Determination of Taxability shall be deemed to occur unless the Issuer has been given an opportunity to contest such proceedings at its own expense; or (ii) at such time as the Issuer and the Holder of the Series 2017A Bond have agreed that a Determination of Taxability has occurred.

"Taxable Period" means the period commencing on the date on which the interest on the Series 2017A Bond ceased to be excludable from gross income for federal income tax purposes or the Series 2017A Bond ceased to be a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code and ending on the earlier of the date the Series 2017A Bond ceased to be outstanding or the Determination of Taxability is no longer applicable to the Series 2017A Bond.

"Taxable Rate" means, upon a Determination of Taxability, the interest rate per annum that shall provide the Holder with the same after tax yield that the Holder would have otherwise received had the Determination of Taxability not occurred, taking into account the increased taxable income of the Holder as a result of such Determination of Taxability. The Holder shall provide the Issuer with a written statement explaining the calculation of the Taxable Rate, which statement shall, in the absence of manifest error, be conclusive and binding on the Issuer.

In addition, any amounts due on the Series 2017A Bond or hereunder not paid when due shall result in 2% per annum being added to the then Interest Rate (the "Default Rate") from and after five (5) days after the date due, until such payment default is remedied; provided, however, that the Default Rate shall in no event exceed the maximum interest rate permitted by applicable law.

The Paying Agent and Registrar for the Series 2017A Bond shall mean the Issuer.

Section 6: Payment of Principal and Interest; Limited Obligation; No Reserve Fund. The Issuer promises that it will promptly pay the principal of, premium, if any, and interest on the Series 2017A Bond at the place, on the dates and in the manner provided therein according to the true intent and meaning of the Master Ordinance and this Ordinance. The Series 2017A Bond shall not be or constitute general obligation or indebtedness of the Issuer as a "bond" within the meaning of Article VII, Section 12 of the Constitution of Florida, but shall be payable solely from the Pledged Revenues on parity with the Parity Bond in the manner and to the extent provided in the Master Ordinance and herein. No holder of any Series 2017A Bond

issued under the Master Ordinance and hereunder shall ever have the right to compel the exercise of any ad valorem taxing power to pay such Series 2017A Bond, or be entitled to payment of such Series 2017A Bond from any funds of the Issuer except from the Pledged Revenues in the manner and to the extent provided in the Master Ordinance and herein.

The Series 2017A Bond is not secured by the Reserve Fund or any accounts therein established.

Section 7: Redemption. Upon five (5) Business Days written notice, the Series 2017A Bond can be redeemed at the option of the Issuer in whole but not in part on any scheduled principal payment date at a price equal to 101% of the principal amount to be redeemed plus accrued interest to the redemption date.

Section 8: Application of Series 2017A Bond Proceeds. The proceeds of the Series 2017A Bond shall be applied by the Issuer as follows:

(A) Accrued interest, if any, shall be deposited in the Interest Account in the Bond Service Fund and shall be used only for the purpose of paying interest becoming due on the Series 2017A Bond.

(B) All costs and expenses in connection with the preparation, issuance and sale of the Series 2017A Bond shall be paid.

(C) The remaining proceeds of the Series 2017A Bond shall be deposited into the "City of New Port Richey, Water and Sewer Revenue Bond, Series 2017A, Project Account" which is hereby created and established in the Project Fund (the "Series 2017A Project Account"), and which may be used for the purposes set forth in this Ordinance, including the cost of any capitalized interest on the Series 2017A Bond. Such Series 2017A Project Account shall constitute a trust fund for the holders of the Series 2017A Bond and shall be used solely to acquire, construct and equip the Project, including any allowable reimbursement to the Issuer of moneys spent on the Project in anticipation of the sale of the Series 2017A Bond. The Issuer agrees and covenants to commence and proceed with due diligence to complete the acquisition, construction and equipping of the Project. Money on deposit in the Series 2017A Project Account may be invested and reinvested in Federal Securities which mature not later than the date on which the money on deposit therein will be needed for purposes of such funds. All income on such investments shall remain in such Series 2017A Project Account.

Section 9: Covenants of the Issuer. All covenants of the Issuer set forth in the Master Ordinance are reaffirmed and apply equally to the holders of the Series 2017A Bond, the Parity Bond and any Additional Parity Obligations hereafter issued.

Section 10: Bank Qualified Status. The City Council of the Issuer hereby designates the Series 2017A Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code. The Issuer and any issuer of "tax-exempt" debt that issues "on behalf of"

the Issuer do not reasonably expect during the calendar year 2017 to issue more than \$10,000,000 of "tax-exempt" obligations including the Series 2017A Bond designated as described in this Section 10, exclusive of any private activity bonds as defined in Section 141(a) of the Code (except for qualified 501(c)(3) bonds as defined in Section 145 of the Code).

Section 11: Amendment. The Master Ordinance shall not be modified or amended in any respect subsequent to the issuance of the Series 2017A Bond except with the written consent of the Holder of the Series 2017A Bond.

Section 12: Further Covenants. (A) The Issuer shall provide the Holder of the Series 2017A Bond with a copy of its annual budget within 30 days of its adoption and such other financial information regarding the Issuer as the Holder of the Series 2017A Bond may reasonably request. The Issuer hereby covenants that it shall promptly give written notice to the Holder of the Series 2017A Bond of any litigation or proceeding which if determined adversely to the Issuer would adversely affect the security for the payment of the Series 2017A Bond. The Issuer shall provide the Holder of the Series 2017A Bond with annual financial statements for each fiscal year of the Issuer not later than 210 after the close of such fiscal year, prepared in accordance with applicable law and generally accepted accounting principles and audited by an independent certified public accountant. All accounting terms not specifically defined or specified herein shall have the meanings attributed to such terms under generally accepted accounting principles as in effect from time to time, consistently applied.

(B) So long as the Series 2017A Bond remains Outstanding, the Issuer covenants and agrees not to (i) enact or adopt, as the case may be, any subsequent ordinance or resolution, or (ii) enter any agreement, or (iii) take any action that would have the affect of limiting the Issuer's ability to make transfers to the Issuer's General Fund pursuant to the authority in Section 20(B)(5) of the Master Ordinance.

Section 13: Severability. If any provision of this Ordinance shall be held or deemed to be or shall, in fact, be illegal, inoperative or unenforceable in any context, the same shall not affect any other provision herein or render any other provision (or such provision in any other context) invalid, inoperative or unenforceable to any extent whatever.

Section 14: Business Days. In any case where the due date of interest on or principal of a Series 2017A Bond is not a Business Day, then payment of such principal or interest need not be made on such date but may be made on the next succeeding Business Day, provided that credit for payments made shall not be given until the payment is actually received by the Holder.

Section 15: Rules of Interpretation. Unless expressly indicated otherwise, references to sections or articles are to be construed as references to sections or articles of this instrument as originally executed. Use of the words "herein," "hereby," "hereunder," "hereof," "hereinbefore," "hereinafter" and other equivalent words refer to this Ordinance and not solely to the particular portion in which any such word is used.

Section 16: Captions. The captions and headings in this Ordinance are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Ordinance.

Section 17: City Council of the Issuer Exempt from Personal Liability. No recourse under or upon any obligation, covenant or agreement of this Ordinance or the Series 2017A Bond or for any claim based thereon or otherwise in respect thereof, shall be had against any City Council, as such, of the Issuer, past, present or future, either directly or through the Issuer it being expressly understood (a) that no personal liability whatsoever shall attach to, or is or shall be incurred by, the City Council, charter officials, the Finance Director and other appropriate officials of the Issuer, as such, under or by reason of the obligations, covenants or agreements contained in this Ordinance or implied therefrom, and (b) that any and all such personal liability, either at common law or in equity or by constitution or statute, of, and any and all such rights and claims against, every such City Council, as such, are waived and released as a condition of, and as a consideration for, the enactment of this Ordinance and the issuance of the Series 2017A Bond, on the part of the Issuer.

Section 18: Authorizations. The Mayor and any member of the City Council, the City Manager, the City Attorney, the City Clerk, the Finance Director and such other officials and employees of the Issuer as may be designated by the Issuer are each designated as agents of the Issuer in connection with the issuance and delivery of the Series 2017A Bond and are authorized and empowered, collectively or individually, to take all action and steps and to execute all instruments, documents, and contracts on behalf of the Issuer that are necessary or desirable in connection with the execution and delivery of the Series 2017A Bond, and which are specifically authorized or are not inconsistent with the terms and provisions of this Ordinance.

Section 19: Repealer. All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

Section 20: No Third Party Beneficiaries. Except such other persons as may be expressly described in this Ordinance or in the Series 2017A Bond, nothing in this Ordinance or in the Series 2017A Bond, expressed or implied, is intended or shall be construed to confer upon any person, other than the Issuer and the Holder, any right, remedy or claim, legal or equitable, under and by reason of this Ordinance, or any provision thereof, or of the Series 2017A Bond, all provisions thereof being intended to be and being for the sole and exclusive benefit of the Issuer and the persons who shall from time to time be the Holder.

[Remainder of page intentionally left blank]

Section 21: *Effective Date.* This Ordinance shall take effect immediately upon its passage and enactment by City Council.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida the 20th day of December, 2016.

The above and foregoing Ordinance was read and enacted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 3rd day of January, 2017.

CITY OF NEW PORT RICHEY, FLORIDA

By: _____
Name: Rob Marlowe
Title: Mayor

ATTEST:

By: _____
Name: Judy Meyers
Title: City Clerk

APPROVED AS TO LEGAL FORM AND CORRECTNESS:

By: _____
Name: Timothy P. Driscoll
Title: City Attorney

EXHIBIT A

FORM OF PURCHASER'S CERTIFICATE

This is to certify that Branch Banking and Trust Company (the "Purchaser") has not required the City of New Port Richey, Florida (the "Issuer") to deliver any offering document and has conducted its own investigation, to the extent it deems satisfactory or sufficient, into matters relating to business affairs or conditions (either financial or otherwise) of the Issuer in connection with the issuance of the \$_____ City of New Port Richey, Florida Water and Sewer Revenue Bond, Series 2017A, dated January 20, 2017 (the "Series 2017A Bond"), and no inference should be drawn that the Purchaser, in the acceptance of the Series 2017A Bond, is relying on Bond Counsel or Issuer's Counsel as to any such matters other than the legal opinion rendered by Bond Counsel, Bryant Miller Olive P.A. and by Issuer's Counsel, Rahdert, Steele, Reynolds & Driscoll, P.L. Any capitalized undefined terms used herein not otherwise defined shall have the meaning set forth in Ordinance No. 1878 enacted by the City Council of the Issuer (the "City Council") on September 18, 2007, as amended and supplemented from time to time, and as particularly amended by Ordinance No. 2012-1987 enacted by the City Council on July 17, 2012 and as particularly supplemented by Ordinance No. 2017-2105 enacted by the City Council on January 3, 2017 (collectively, the "Ordinance").

We are aware that investment in the Series 2017A Bond involves various risks, that the Series 2017A Bond is not a general obligation of the Issuer or payable from ad valorem tax revenues, and that the payment of the Series 2017A Bond is secured solely from the sources described in the Ordinance (the "Bond Security").

We have made such independent investigation of the Bond Security as we, in the exercise of sound business judgment, consider to be appropriate under the circumstances.

We have knowledge and experience in financial and business matters and are capable of evaluating the merits and risks of our investment in the Series 2017A Bond and can bear the economic risk of our investment in the Series 2017A Bond.

We acknowledge and understand that the Ordinance is not being qualified under the Trust Indenture Act of 1939, as amended (the "1939 Act"), and is not being registered in reliance upon the exemption from registration under Section 3(a)(2) of the Securities Act of 1933, Section 517.051(1), Florida Statutes, and/or Section 517.061(7), Florida Statutes, and that neither the Issuer, Bond Counsel nor Issuer's Counsel shall have any obligation to effect any such registration or qualification.

We are not acting as a broker or other intermediary, and are purchasing the Series 2017A Bond as an investment for our own account and not with a present view to a resale or other distribution to the public. We understand that the Series 2017A Bond may not be transferred except to a bank, savings association, insurance company or other "accredited investor" as described below in accordance with the restrictions set forth in the Series 2017A Bond.

We are a bank, as contemplated by Section 517.061(7), Florida Statutes. We are not purchasing the Series 2017A Bond for the direct or indirect promotion of any scheme or enterprise with the intent of violating or evading any provision of Chapter 517, Florida Statutes.

We are an "accredited investor" as such term is defined in the Securities Act of 1933, as amended, and Regulation D thereunder.

Neither the Purchaser nor any of its affiliates shall act as a fiduciary for the Issuer or in the capacity of broker, dealer, municipal securities underwriter or municipal advisor with respect to the proposed issuance of the Series 2017A Bond. Neither the Purchaser nor any of its affiliates has provided, and will not provide, financial, legal, tax, accounting or other advice to or on behalf of the Issuer with respect to the proposed issuance of the Series 2017A Bond. The Issuer has represented to the Purchaser that it has sought and obtained financial, legal, tax, accounting and other advice (including as it relates to structure, timing, terms and similar matters) with respect to the proposed issuance of the Series 2017A Bond from its financial, legal and other advisors (and not the Purchaser or any of its affiliates) to the extent that the Issuer desired to obtain such advice.

DATED this 20th day of January, 2017.

BRANCH BANKING AND
TRUST COMPANY

By: _____

Name: Andrew G. Smith

Title: Senior Vice President

EXHIBIT B

FORM OF DISCLOSURE LETTER

The undersigned, as purchaser, proposes to negotiate with the City of New Port Richey, Florida (the "Issuer") for the private purchase of its Water and Sewer Revenue Bond, Series 2017A (the "Series 2017A Bond") in the principal amount of \$_____. Prior to the award of the Series 2017A Bond, the following information is hereby furnished to the Issuer:

1. Set forth is an itemized list of the nature and estimated amounts of expenses to be incurred for services rendered to us (the "Purchaser") in connection with the issuance of the Series 2017A Bond (such fees and expenses to be paid by the Issuer):

Edwards Cohen
Purchaser's Counsel Fees -- \$5,000

2. (a) No other fee, bonus or other compensation is estimated to be paid by the Purchaser in connection with the issuance of the Series 2017A Bond to any person not regularly employed or retained by the Purchaser (including any "finder" as defined in Section 218.386(1)(a), Florida Statutes), except as specifically enumerated as expenses to be incurred by the Purchaser, as set forth in paragraph (1) above.

(b) No person has entered into an understanding with the Purchaser, or to the knowledge of the Purchaser, with the Issuer, for any paid or promised compensation or valuable consideration, directly or indirectly, expressly or implied, to act solely as an intermediary between the Issuer and the Purchaser or to exercise or attempt to exercise any influence to effect any transaction in the purchase of the Series 2017A Bond.

3. The amount of the underwriting spread expected to be realized by the Purchaser is \$0 (\$0 per \$1,000).

4. The management fee to be charged by the Purchaser is \$0 (\$0 per \$1,000).

5. Truth-in-Bonding Statement:

The Series 2017A Bond is being issued primarily to finance the cost of certain water and sewer capital projects.

The Series 2017A Bond is expected to be repaid by October 1, 2031. At a fixed rate of 2.53%, total interest paid over the life of the Series 2017A Bond is estimated to be \$_____.

The Series 2017A Bond will be payable from Pledged Revenues in the manner and to the extent described in Ordinance No. 1878 enacted by the City Council of the Issuer (the "City Council") on September 18, 2007, as amended and supplemented from time to time, and as

particularly amended by Ordinance No. 2012-1987 enacted by the City Council on July 3, 2012 and as particularly supplemented by Ordinance No. 2017-2105 enacted by the City Council on January 3, 2017 (collectively, the "Ordinance"), on parity and equal status with the Issuer's Water and Sewer Refunding Revenue Bond, Series 2012. See the Ordinance for a definition of Pledged Revenues. Issuance of the Series 2017A Bond is estimated to result in an annual average of approximately \$_____ of revenues of the Issuer not being available to finance other services of the Issuer during the life of the Series 2017A Bond.

6. The name and address of the Purchaser is as follows:

Branch Banking and Trust Company
5130 Parkway Plaza Boulevard
Building No. 9
Charlotte, North Carolina 28217
Attention: Governmental Finance

DATED this 20th day of January, 2017.

BRANCH BANKING AND
TRUST COMPANY

By: _____
Name: Andrew G. Smith
Title: Senior Vice President



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Lisa L. Fierce, Development Director
DATE: 12/20/2016
RE: Second Reading, Ordinance # 2017-2099, Land Use Plan Amendment & Ordinance # 2017-2100
Rezoning - 6705 Jackson Street

REQUEST:

Council is to conduct a second public hearing of the ordinances under the quasi-judicial proceedings.

DISCUSSION:

Proposal:

The hospital proposes to expand its parking with the inclusion of the subject site. In order to add this piece to the overall campus, a land use plan amendment and rezoning is required. The Planned Development District (PDD) zoning requires simultaneous site plan approval.

The proposal amends the existing PDD zoning with development standards that coincide with the changes to the site plan. The proposed Public-Semi/Public land use category and Planned Development District zoning will match that of the bulk of the hospital land.

Concurrency Review:

To ensure that the rezoning will meet concurrency standards, an availability and demand analysis is performed for the maximum potential development. Concurrency is determined by comparing the available capacity of a public facility/service with the total demand of the subject site, which is measured by determining the potential demand minus the demand generated by the existing uses.

Traffic:

The Land Development Code requires a transportation study for proposed projects that generate more than 50 trips per day in the PM peak hour of operation. The hospital does not propose to add more beds at this facility due to this request. No traffic study is needed.

Sanitary Sewer:

Sanitary sewer treatment will be provided by the City's wastewater treatment facility, which is designed to handle 7.5 million gallons per day (gpd). From the 7.5 million gpd, Pasco County is allotted a capacity of 3.0 million gpd, which leaves the City with a capacity of 4.5 million gpd. The total daily flow is approximately 5.0 million gpd, allowing for a 2.5 million gpd surplus capacity.

The proposed rezoning is expected to generate no change to the current demand of 17,328 gpd which is serviceable by the City. The proposed rezoning does not include the addition of more beds, therefore will not impact the City's sewer level of service.

Potable Water:

The City of New Port Richey will provide water service and the City is supplied water by Tampa Bay Water. The present design of the City's water treatment facility is 11.1 million gpd. The approximate average daily flow is 3.5 million gpd with a surplus of 7.6 million gpd.

The proposed rezoning is expected to generate no change to the current demand of 23,104 gpd for residential uses and 1,364 gpd for commercial uses which is serviceable by the City. The proposed rezoning does not include the addition of more beds, therefore will not impact the City's potable water level of service.

Solid Waste:

The City does not provide solid waste service. This is provided through franchise agreements with independent haulers. The City has an inter-local agreement with Pasco County for solid waste disposal and the County is responsible for providing adequate dumping sites.

Drainage:

The City handles drainage demand through the development review process at the time such development occurs. Post-development drainage patterns cannot exceed pre-development patterns. Run-off from the proposed parking lot is anticipated to flow northeast to the existing retention pond.

Recreation:

According to the adopted level of service for future recreation needs (Table 5, Recreation and Open Space Elements, Comprehensive Plan), the City of New Port Richey has a surplus of facilities for a population of 20,000 and over, depending on the type of facility. Because the proposal is for a commercial use, it should have no affect on recreation levels of service.

Fire & Emergency Medical Services:

Fire and emergency medical services will be provided to this property by Station #1 is located at 6333 Madison Street. The Fire Department will continue to serve this property and the rezoning will not adversely affect fire and EMS service and response time.

Police:

The City of New Port Richey administers police service. There are currently 42 officers that offer police protection to the residents of the City. Community policing service will be provided through the City's zone system and officers in the field.

Compatibility with Comprehensive Plan:

The proposal will be consistent with the following Comprehensive Plan objectives and policies:

- Future Land Use Map, C.7.a – The Public/Semi-Public Category recognizes identifiable areas of the community which support public, municipal and semi-public community services and facilities.
- Policy 1.3.2 – Commercial development shall be of a type, as defined in the land development regulations, which is intended to serve the general retail day-to-day commercial needs (e.g. convenience goods and services), and personal and professional service needs of the residents of the City of New Port Richey, seasonal visitors to this community and the surrounding unincorporated County.
- Objective 1.4 – The City shall encourage the use of the planned unit development (the intent of which is to provide flexible standards and development and guidelines while maintaining and protecting the desired community character) for future development and, as appropriate, redevelopment activities.
- Policy 1.4.3 – The planned unit development regulations shall address an allowance for zero lot line cluster or other non-traditional lot layout or site design; the identification of restrictions on permitted or conditional land uses within the district; the establishment of minimum acreage and dimensional requirements, minimal design, landscaping/buffering and illumination criteria.

RECOMMENDATION:

Staff recommends approval of the ordinances. The Land Development Review Board recommend approval at its November 17, 2016 meeting, subject to the condition that a unit of title application is completed, adding the site at 6705 Jackson Street to the master parcel.

BUDGET/FISCAL IMPACT:

None

ATTACHMENTS:

Description	Type
❑ Ordinance #2017-2099, Land Use Plan Amendment	Ordinance
❑ Ordinance #2017-2100, Rezoning	Ordinance
❑ Land Use Plan Amendment & Rezoning Application and Site Plan	Backup Material
❑ Land Development Review Board Minutes - November 17, 2016	Backup Material

AN ORDINANCE AMENDING FUTURE LAND USE CATEGORY FOR 0.13 ACRES LOCATED ON THE WEST SIDE OF JACKSON STREET, APPROXIMATELY 250 FEET SOUTH OF OHIO AVENUE, FROM: LMDR, LOW MEDIUM DENSITY RESIDENTIAL CATEGORY TO: P/SP, PUBLIC/SEMI-PUBLIC CATEGORY; FURTHER DESCRIBED HEREIN AND IN EXHIBIT A; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Growth Management Act of 1985 requires that each municipality in the State shall prepare and adopt a Comprehensive Plan of the type and in the manner set out in the act; and

WHEREAS, the City of New Port Richey has adopted a Comprehensive Plan pursuant to the Growth Management Act of 1985; and

WHEREAS, the Land Development Review Board (Local Planning Agency) and the City Council of New Port Richey have reviewed this amendment identified as LUP2016-03, also attached as Exhibit A, as set forth under Chapter 163 F.S. and Chapter 166 F.S.; and

WHEREAS, the City Council of the City of New Port Richey finds and declares that this amendment, also attached as Exhibit A, is consistent with the adopted Comprehensive Plan;

NOW, THEREFORE, be it ordained by the City of New Port Richey, Florida as follows:

SECTION I.

That the Future Land Use Map for real property described in Exhibit A and further described herein is hereby amended as follows: The following described real property referred to as LUP2016-03 in Exhibit A and generally located on the west side of Jackson Street and approximately 250 feet south of Ohio Avenue, New Port Richey, Florida is hereby amended from: *LMDR, Low Medium Density Residential Category* to: *P/SP, Public/ Semi-Public Category*.

Parcel 1: PID 04-26-16-0070-00000-0200 - Golden Heights Sub Unit 3 PB 8 PG 60 LOT 20
OR 9411 PG 3768

SECTION II. Severability.

If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency or other body with appropriate jurisdiction, the

remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

SECTION III. Effective Date.

This Ordinance shall become effective as provided by law.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this ____ day of ____, 2016.

The above and foregoing Ordinance was read and approved on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this ____ day of ____, 2016.

ATTEST

CITY OF NEW PORT RICHEY, FLORIDA

(SEAL)

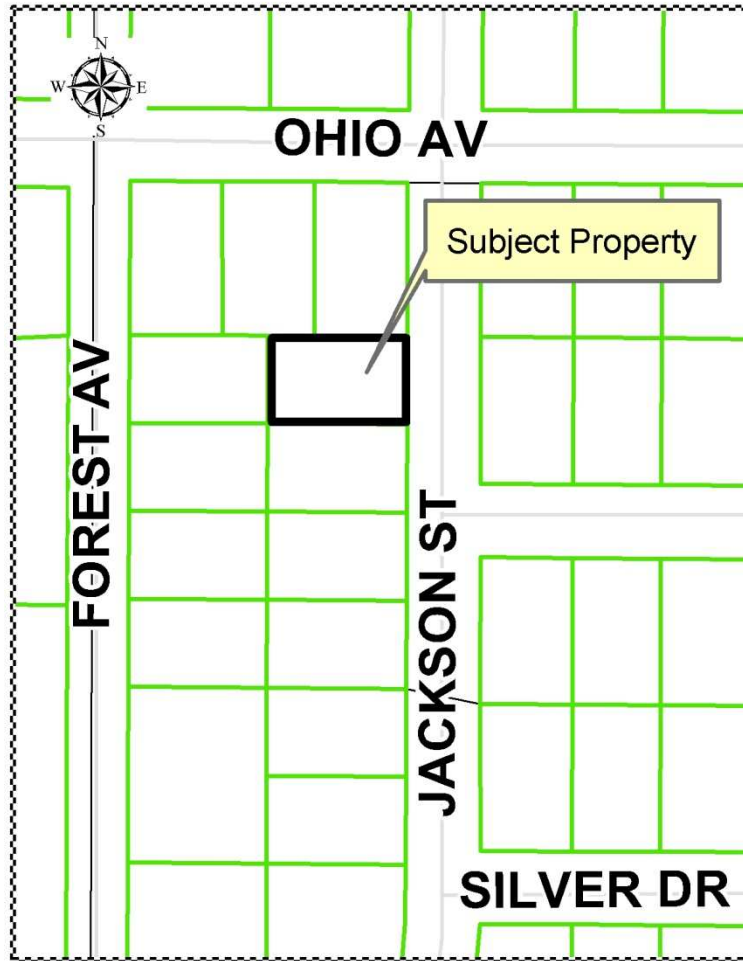
Judy Meyers, City Clerk

Rob Marlowe, Mayor - Councilmember

APPROVED AS TO LEGAL FORM AND CONTENT BY

Timothy P. Driscoll, City Attorney

EXHIBIT A



AN ORDINANCE REZONING 0.13 ACRES LOCATED ON THE WEST SIDE OF JACKSON STREET AND APPROXIMATELY 250 SOUTH OF OHIO AVENUE, FROM: R-3, RESIDENTIAL DISTRICT TO: PDD, PLANNED DEVELOPMENT DISTRICT (CPD, COMMERCIAL PLANNED DISTRICT SUBCATEGORY); FURTHER DESCRIBED HEREIN AND IN EXHIBIT A; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Growth Management Act of 1985 requires that each municipality in the State shall prepare and adopt a Comprehensive Plan of the type and in the manner set out in the act; and

WHEREAS, the City of New Port Richey has adopted a Comprehensive Plan pursuant to the Growth Management Act of 1985; and

WHEREAS, the Land Development Review Board (Local Planning Agency) and the City Council of New Port Richey have reviewed this rezoning amendment identified as REZ2016-04, also attached as Exhibit A, as set forth under Chapter 163 F.S. and Chapter 166 F.S.; and

WHEREAS, the City of New Port Richey adopted Ordinance #2016-2080 on August 2, 2016 which rezoned the 15.41 adjacent acres to PDD (CPD, Commercial Planned District Subcategory) and is also owned by Morton Plant Hospital, Inc; and

WHEREAS, it is the intent of this rezoning to regulate the uses and development standards on this property as provided in Ordinance #2016-2080; and

WHEREAS, the City Council of the City of New Port Richey finds and declares that this rezoning, also attached as Exhibit A, is consistent with the adopted Comprehensive Plan;

NOW, THEREFORE, be it ordained by the City of New Port Richey, Florida as follows:

SECTION I.

That the real property described in Exhibit A and further described herein is hereby rezoned as follows: The following described real property referred to as REZ2016-04 in Exhibit A and generally located on the west side of Jackson Street, approximately 250 south of Ohio Avenue, New Port Richey, Florida is hereby amended from: *R-3, Residential District* to: *PDD, Planned Development District (CPD, Commercial Planned District Subcategory).*

Legal Description: Golden Heights Sub Unit 3 PB 8 PG 60 LOT 20 OR 9411 PG 3768

SECTION II. Development Standards.

The development standards within the Planned Development District include:

- Site size: This site adds 0.13 acres to the existing 15.41-acre campus; Three acres minimum required;
- Impervious Surface Ratio (ISR): 70 percent maximum permitted; 67.9 percent proposed;
- Front setback:
 - Jackson Street - 25 feet to the proposed fence along the parking lot
- Side setback: Not applicable;
- Rear setback: Not applicable;
- Landscape buffer: 9.5 percent vehicular use area (VUA) with flexibility in plantings in areas of utility placement; eleven foot, six inch landscaped buffer provided around the east side of entire parking lot and a three foot landscape buffer planted along the south property line of the parking lot, with trees planted within landscaped islands and along perimeter;
- Fencing – Six-foot high, almond, PVC fence along the south property lines of the employee parking lot;
- Parking –
 - Parking standard: 1.5 spaces/bed; 5 spaces/1,000 square feet of medical office
 - Parking provided: 604, including 17 handicap spaces (includes 111 space parking area adjacent to Forest Avenue and Jackson Street).

SECTION III. Severability.

If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

SECTION IV. Effective Date.

This Ordinance shall become effective as provided by law.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this ____ day of ____, 2016.

The above and foregoing Ordinance was read and approved on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this ____ day of ____, 2016.

ATTEST

CITY OF NEW PORT RICHEY, FLORIDA

(SEAL)

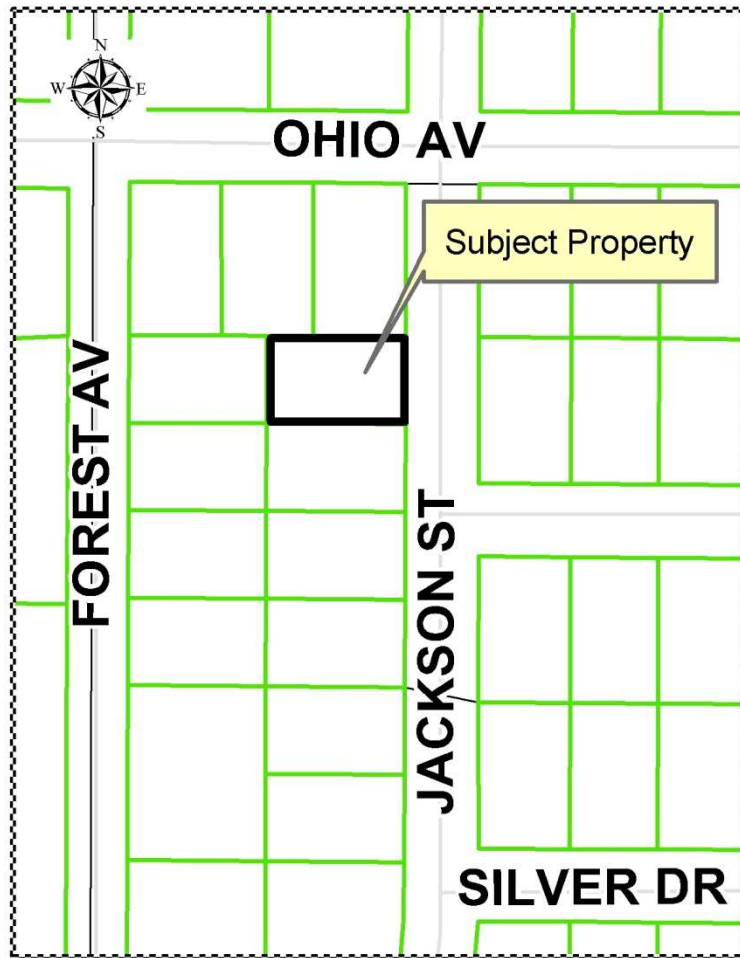
Judy Meyers, City Clerk

Rob Marlowe, Mayor - Councilmember

APPROVED AS TO LEGAL FORM AND CONTENT BY

Timothy P. Driscoll, City Attorney

EXHIBIT A





LAND USE PLAN AMENDMENT & REZONING APPLICATION

City of New Port Richey
Development Department
City Hall, 5919 Main Street, 1st Floor
New Port Richey, FL 34652
Phone (727) 853-1039 Fax (727) 853-1052

- ☒ Submit original signed and notarized application (plus two copies)
- ☒ Submit original signed and sealed survey (plus two copies)
- ☒ Submit application fees: \$750 for land use plan amendment;
\$750 for rezoning (checks made payable to the *City of New Port Richey*)

CASE # R622016-04

- ☐ Land Use Plan Amendment
 - ☐ Rezoning
 - ☐ Send copy to Pasco Govt, if w/in 1 mile
 - ☐ Send copy to Pasco Schools if residential
- Date Received:

RECEIVED
OCT 06 2016
DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY
FILE COPY

PROPERTY OWNERS AND REPRESENTATIVE INFORMATION:

Current Property Owner(s): Morton Plant Hospital Association, Inc.

Mailing Address: 303 Pinellas Street, Suite 310

(Street, City, State, Zip Code for all owners)

Daytime Phone Number: 727.859.4883

Fax Number: _____

Email or Alternate Contact Information: deborah.bartley@baycare.org

Representative(s) of Owner(s): Deborah Bartley

Relationship to Owner(s): Morton Plant Hospital Association, Inc., BayCare Construction Manager - Authorized Agent

Mailing Address: 303 Pinellas Street, Suite 310, Clearwater, FL 33756

(Street, City, State, Zip Code)

Daytime Phone Number: 727.859.4883

Fax Number: _____

Email or Alternate Contact Information: deborah.bartley@baycare.org

Who is the PRIMARY contact for this application? Deborah Bartley

PROPERTY INFORMATION:

Street Address: 6705 Jackson Street

General Location: one parcel south of Ohio Avenue and west of Jackson Street

Size of Site: 5,700 square feet 0.13 acres

Legal Description: See Enclosed Survey

Parcel Number(s): 04-26-16-0070-00000-0200

Existing Categories: Zoning District: R6 Land Use Category: Low-Medium Density Residential & Res/Office

(For property to be annexed, obtain this information from Pasco County – 727-847-8132 or 727-847-8193)

Proposed Categories: Zoning District: PDD Land Use Category: Public/Semi-Public

Existing Use and Size: Existing single family home: 1,248 SF

(Existing number of dwelling units or square footage of non-residential use on the property)

Proposed Use: Asphalt parking area

(Proposed number of dwelling units or square footage of nonresidential use)

CONSISTENCY WITH CONCURRENCY: The following calculations shall be used to **determine the projected demand** of the proposed project on the applicable public facility/service. The calculations are listed by facility/service type. *(Please fill in blanks.)*

Potable water - Adopted level of service (LOS) = 152 gal/day/capita (nonresidential uses included in adopted LOS).

Residential: Single-family: 152 gal × 2.12 persons/household × 0 units = 0 gal/day/capita (demand)
Multi-family: 152 gal × 1.90 persons/household × 0 units = 0 gal/day/capita (demand)

Commercial: See Table I in the Land Development Code for estimated water flows: N/A gal/day/capita

Wastewater - Adopted level of service (LOS) = 114 gal/day/capita (nonresidential uses included in adopted LOS).

Residential: Single-family: 114 gal × 2.12 persons/household × 0 units = 0 gal/day/capita (demand)
Multi-family: 114 gal × 1.90 persons/household × 0 units = 0 gal/day/capita (demand)

Commercial: See Table I in the Land Development Code for estimated sewer flows: N/A gal/day/capita

Solid waste - Adopted level of service (LOS) = 6.3 lbs/day/capita (nonresidential uses included in the adopted LOS).

Residential: Single-family: 6.3 lbs × 2.12 persons/household × 0 units = 0 lbs/day/capita(demand)
Multi-family: 6.3 lbs × 1.90 persons/household × 0 units = 0 lbs/day/capita(demand)

Commercial: Commercial uses are included in the adopted LOS: N/A lbs/day/capita (demand).

Recreation/open space. Refer to the New Port Richey Comprehensive Plan for adopted level of service standards.

Single-family: 0 units × 2.12 persons/household = 0 (population projection)
Multi-family: 0 units × 1.90 persons/household = 0 (population projection)

Stormwater Management. Refer to the Stormwater Management and Erosion Control Policy and Procedures Manual for standards necessary to comply: LOS = 25-year, 24-hour storm event.

Transportation. Refer to the New Port Richey Comprehensive Plan for the adopted Level of Service Standards. Refer to the Land Development Code for the **requirements of a Transportation Study**. *(Please attach to this form)*

- Determine the number of trips generated by the proposed project during the PM peak hour using the most recent edition of the ITE "Trip Generation" report with no adjustments for internal capture or passerby trips.
- If the total number of trips is equal to or greater than 50 trips, then a transportation study shall be done. The report shall be signed and/or sealed by either a registered professional engineer or a member of the American Institute of Certified Planners.
 - If no study is required, the applicant is required to provide only the existing directional PM peak hour traffic volumes and level of service for the roadways link to which project driveways connect. This information shall include project traffic.
 - The data shall be in conformance with Notes 3a and 3b of "Existing Conditions" below.
- Existing conditions. The following shall be provided:
 - Existing directional PM peak hour traffic volumes and LOS on all collectors and arterials within study area.
 - Existing turning movements at the impacted intersection(s) and intersection LOS.

NOTE FOR QUASI-JUDICIAL PROCEEDINGS:

I understand the hearing process to review this application is considered quasi-judicial and operates much like a court of law. The Land Development Review Board and City Council members act in a similar capacity as a judge and must govern themselves in accordance with the basics of due process in making decisions. I understand that contact with any of these members about my application should be avoided. I also understand these members have been instructed to avoid all such conversations with applicants or people in opposition to or support of any variance. I further understand that decisions will be made based on evidence and testimony that is presented at scheduled public hearings and not on information gathered outside of these hearings.

ATTENDANCE AT MEETINGS:

The applicant or applicant's representative needs to be present at the DRC, LDRB and City Council meetings.

AUTHORIZATION TO VISIT THE PROPERTY:

Site visits to the property by City representatives are essential to process this application. The Owner/Applicant, as notarized below, hereby authorizes the City representatives to visit, photograph and post a notice on the property described in this application.

AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S):

I, Michael Yungmann, the owner, hereby authorize Deborah Bartley, BayCare Health Systems, Inc. to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.

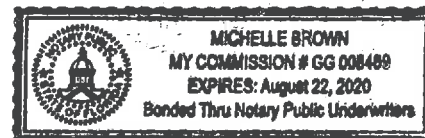
Signature of Current Property Owner(s): 

Date: 9/16/16

Subscribed and sworn to before me this 9 day of Sept., 20 16
who is personally known to me and/or produced Employee ID as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public 



My Commission Expires: 8/22/20

APPLICANT'S AFFIDAVIT:

I, Deborah Bartley, the owner or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge.

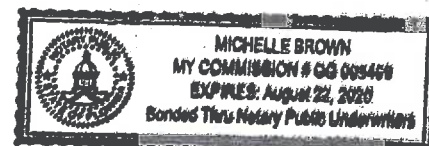
Signature of Owner or Authorized Representative: 

Date: 9/16/16

Subscribed and sworn to before me this 9 day of Sept., 20 16
who is personally known to me and/or produced Employee ID as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public 



My Commission Expires: 8/22/20

FILE COPY



Table I: Estimated sewage/water flows for Commercial Development

Type of Establishment Gallons Per Day (GPD)

Commercial:

Airports

- (a) Per passenger . . . 5
- (b) Add per employee (per 8 hr. shift) . . . 20

Barber and beauty shops (per chair) . . . 100

Bowling alleys (toilet wastes only per lane) . . . 100

Country club

- (a) Per resident . . . 100
- (b) Per member . . . 25
- (c) Per employee (per 8 hour shift) . . . 20

Dentist offices

- (a) Per wet chair . . . 200
- (b) Per non-wet chair . . . 50

Doctors' offices . . . 250

Factories, exclusive of industrial wastes (gallons per employee per 8 hr. shift)

- (a) No showers provided . . . 20
- (b) Showers provided . . . 35

Food service operations

- (a) Ordinary restaurant (per seat) . . . 50
- (b) 24-hour restaurant (per seat) . . . 75
- (c) Single service articles only (per seat) . . . 25
- (d) Bar and cocktail lounge (per seat) . . . 30
- (e) Drive-in restaurant (per car space) . . . 50

(f) Carry-out only

- 1. Per 100 square feet of floor space . . . 50
- 2. Add per employee (per 8 hr. shift) . . . 20

(g) Institutions (per meal) . . . 5

Hotel and motels

- (a) Regular (per room)
- (b) Resort hotels, camps, cottages (per person) . . . 75
- (c) Add for establishments with self-service laundry facilities (per machine) . . . 400

Office building (per employee per 8 hr shift) . . . 20

Service stations (per water closet and urinal) . . . 250

Shopping centers without food or laundry (per square foot of floor space) . . . 0.1

Stadium, race track, ball parks (per seat) . . . 5

Stores (per square foot of floor space) . . . 0.1

Swimming and bathing facilities, public (per person) . . . 10

Theaters

- (a) Indoor, auditoriums (per seat) . . . 5
- (b) Outdoor, drive-ins (per space) . . . 10

Trailer or mobile home park (per trailer space) . . . 200

Travel trailer or recreational vehicle park

- (a) Travel trailer (overnight), without water and sewer hookup (per trailer space) . . . 75
- (b) Travel trailer (overnight), with water and sewer hookups (per trailer space) . . . 100

Institutional:

Churches (per seat) . . . 3

Hospitals (per bed (does not include kitchen wastewater flows) . . . 200

Nursing homes, rest homes (per bed) (does not include kitchen wastewater flows) . . . 100

Parks, public picnic

- (a) With toilets only (per person) . . . 5
- (b) With bathhouses, showers and toilets (per person) . . . 10

Schools (per person)

- (a) Day-type . . . 15
- (b) Add for showers . . . 5
- (c) Add for cafeteria . . . 5
- (d) Add for day school workers . . . 15
- (e) Boarding type . . . 75

Work or construction camps, semi-permanent (per worker) . . . 50"

CONSTRUCTION DOCUMENTS FOR
**MORTON PLANT NORTH BAY HOSPITAL
FOREST AVENUE PARKING**

SECTION 4, TOWNSHIP 26 SOUTH, RANGE 16 EAST,
NEW PORT RICHEY, FLORIDA

A DEVELOPMENT BY
MORTON PLANT HOSPITAL ASSOC., INC.
6600 MADISON STREET
NEW PORT RICHEY, FLORIDA 34652-1971

LEGAL DESCRIPTION

Parcel 1: Lots 36 to 40, both numbers inclusive, in A.D. Gibbon's Subdivision, City of New Port Richey, Florida; said lots and subdivision being numbered and designated in accordance with the plat thereof as recorded in Plat Book 2 at page 26 of the Public Records of Pasco County, Florida; and also Lots 1 to 16, both numbers inclusive, in Block 2, and Lots 1 to 16, both numbers inclusive, in Block 3, both Blocks 2 and 3 being in Oak Hill Heights Subdivision, City of New Port Richey, Florida; said Lots, Blocks and Subdivision being numbered and designated in accordance with the plat thereof as recorded in Plat Book 3 at page 82 of the Public Records of Pasco County, Florida; and also that portion of Oak Hill Drive of said Oak Hill Heights, lying South of Ohio Avenue and north of Lot 36 of said A.D. Gibbon's Subdivision vacated by City of New Port Richey Ordinance No. 290, dated September 17, 1963, less that portion of Lots 36 through 40, inclusive of said A.D. Gibbon's Subdivision, lying east of the southern extension of the east line of Block 3 of said Oak Hill Heights; Containing 9.814 Acres more or less.

Parcel 2: Lots 1, 2, 20 and the south 10 feet of Lot 19, Block 1 of the Plat of Oak Hill Heights Subdivision as recorded in Plat Book 3, Page 82 of the Public Records of Pasco County, Florida; Containing 0.505 Acres more or less.

Parcel 3: Lots 1 through 20, Block 4 of the Plat of Oak Hill Heights Subdivision as recorded in Plat Book 3, Page 82 of the Public Records of Pasco County, Florida; Containing 3.158 Acres more or less.

Parcel 4: Lots 11 through 18, of the Plat of Golden Heights Unit Four, as recorded in Plat Book 8, Page 76 of the Public Records of Pasco County, Florida; Containing 1.089 Acres more or less.

Ohio Avenue/Oak Hill Avenue Right-of-Way Vacation: That portion of Ohio Avenue and Oak Hill Drive lying in Section 4, Township 26 South, Range 16 East, Pasco County, Florida, being more particularly described as follows:

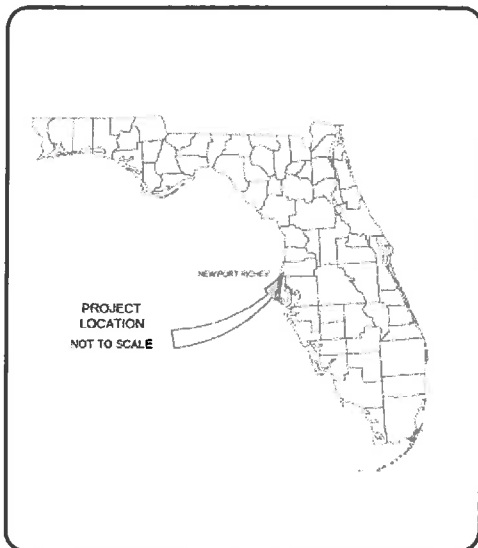
Begin at the Southeast corner of lot 20, Block 4 of the plat of Oak Hill Heights, recorded in Plat Book 3, Page 82 of the Public Records of Pasco County, Florida; thence S.00°38'10"E., along the west right-of-way of Forest Avenue, 90.00 feet, to the northeast corner of Lot 9, Block 3 of the aforementioned plat of Oak Hill Heights; thence, leaving said west right-of-way line, S.89°56'28"W., along the north boundary line of Blocks 2 and 3 of the aforementioned plat of Oak Hill Heights, also being the south right-of-way line of Ohio Avenue, 599.05 feet, to a point on the east right-of-way line of Madison Street, also being the northwest corner of Lot 8, Block 2 of the aforementioned plat of Oak Hill Heights; thence, leaving said north boundary line, N.00°56'10"W., along the east right-of-way line of Madison Street, 80.01 feet, to the southwest corner of Lot 1, Block 1, of the aforementioned plat of Oak Hill Heights; thence, leaving said east right-of-way line, N.89°56'28"E., along the south boundary line of Block 1 of the aforementioned plat of Oak Hill Heights, also being the north right-of-way line of Ohio Avenue, 274.68 feet, to the southeast corner of Lot 20, Block 1 of the aforementioned plat of Oak Hill Heights; thence, leaving said south boundary line, N.00°36'36"W., along the east boundary line of Block 1, of the aforementioned plat of Oak Hill Heights, also being the west right-of-way line of Oak Hill Drive, 80.00 feet, thence, leaving said east boundary line, N.89°56'28"E., 50.00 feet, to a point on the west boundary line of Block 4, of the aforementioned plat of Oak Hill Heights; thence, leaving said east right-of-way line of Oak Hill Drive, thence S.00°36'36"E., along the aforementioned west boundary line of Block 4, 60.00 feet, to the southwest corner of Lot 1, Block 4 of the aforementioned plat of Oak Hill Heights; thence, leaving said west boundary line, N.89°56'28"E., along the south boundary line of Block 4 of the aforementioned plat of Oak Hill Heights, also being the north right-of-way line of Ohio Avenue, 274.68 feet, to the Point of Beginning; Containing 0.894 acres more or less.

AND

(As per Official Records Book 8503, page 1659)
Lot 19, Golden Heights, Unit Three, according to the plat thereof as recorded in Plat Book 8, Page 80, of the Public Records of Pasco County, Florida; Containing 0.153 acres more or less.

AND

(As per Official Records Book 8411, Page 3768)
Lot 20, Golden Heights, Unit Three, according to the plat thereof as recorded in Plat Book 8, Page 80, of the Public Records of Pasco County, Florida; Containing 0.13 acres more or less.



LOCATION MAP



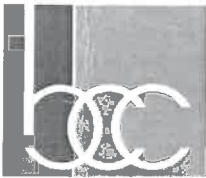
SITE MAP

INDEX OF SHEETS

SHEET NO.	DESCRIPTION
C0.0	COVER SHEET
C1.0	GENERAL NOTES
C1.1	EXISTING CONDITIONS PLAN
C1.2	DEMOLITION PLAN
C2.4	SITE PLAN
C3.1	DRAINAGE & UTILITIES PLAN
C4.1	SITE DETAILS
C4.2	EROSION CONTROL PLAN & DETAILS
C4.3	NPDES SIGNATURE PLAN
C4.4	NPDES DETAILS
L1.1	LANDSCAPE PLAN
L6.2	LANDSCAPE NOTES AND DETAILS

Always call 811 two full business days before you dig to
have underground utilities located and marked.

Sunshine811.com



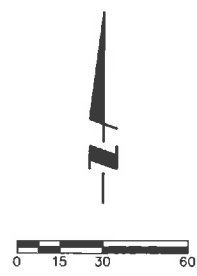
BCC ENGINEERING, INC.
5405 CYPRESS CENTER DRIVE, SUITE 290
TAMPA, FLORIDA 33609
813.637.3700
CERTIFICATE OF AUTH. #7184
WWW.BCCENG.COM

RECEIVED

NOV 10 2016

DEVELOPMENT DEPARTMENT
CITY OF NEW PORT RICHEY

PROJECT: 40889.00
DATE: 01/22/2016
ADDENDUM #3: 05/03/2016



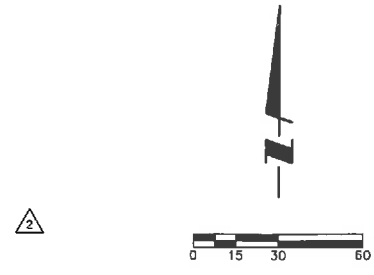
BCC ENGINEERING, INC.
 5485 CYPRESS CENTER DRIVE SUITE 204, TAMPA, FL 33606
 813.637.8888
 CERTIFICATE OF AUTH. #1141
WWW.BCCENG.COM

**Morton Plant
North Bay
Hospital**
6600 Madison Street New Port
Richey, FL 34652

EXISTING CONDITIONS
PLAN

C1.1

PROJECT: 40889.00
DATE: 01/22/2016



- [illegible]

[illegible]



NOTE:
1. SIGN BOTTOM SHALL BE A MINIMUM OF 84" INCHES ABOVE GROUND LEVEL.
2. SIGN DIMENSIONS LISTED ABOVE, UNLESS OTHERWISE NOTED ON PLANS.

SITE DATA TABLE:

EXISTING ZONING: PDD PER ORDINANCE 2064 (LOTS 11-18) PR6 (LOT 20 PARCEL 15)

MADISON STREET: 20' TO HOSPITAL CANOPY, 45' TO MAIN HOSPITAL BUILDING

NORTH PROPERTY LINE: EXISTING SETBACK VARIES. SEE SITE PLAN.
249' TO EXISTING HOSPITAL BLDG. 125' TO EXISTING GENERATOR STRUCTURE

OUTPATIENT SURGERY ADDITION: ONE-STORY/25'

PATIENT TOWER: 3 STORIES/60'

MAXIMUM ALLOWABLE IMPERVIOUS SURFACE RATIO (ISR): 70.0% (FOR CAMPUS)

<u>BUILDING AREA</u>	<u>EXISTING AREA</u>	<u>PROPOSED AREA</u>
HOSPITAL	171,000 SF (161,000 SF)	157,000 SF (151,000 SF)

PARKING REQUIREMENTS:

EXISTING PARKING PROVIDED: 911 SPACES (PRIOR TO DEMOLITION) (25 H.O. SPACES)
DEPOSED PARKING PROVIDED: 804 SPACES (INCLUDES 141 SPACE PARKING AREA)

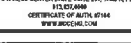
LANDSCAPE BUFFERS SHALL BE IN ACCORDANCE WITH EXISTING CONDITIONS OF POD ORDINANCE #1864, UNLESS OTHERWISE NOTED ON THE SITE PLAN. LANDSCAPE PLANTINGS SHALL BE ON THE INTERIOR SIDE OF THE PROPOSED VINYL FENCING.

2. VEHICULAR ACCESS TO OAK HILL DRIVE SHALL BE RESTRICTED VIA GATE.
3. PROPOSED LIGHTING BY OTHERS, PROPOSED LIGHTING SHALL ELIMINATE ANY OFF-SITE GLARING, PROPOSED LIGHTING SHALL COMPLY WITH ANY AND ALL JURISDICTIONAL REGULATIONS.
4. FREE VISION ZONE TRIANGLES AS SHOWN SHALL COMPLY WITH SECTION 10.02.00 OF THE NEW PORT RICHEY LAND DEVELOPMENT CODE.
5. ALL MOT'S SHALL BE COORDINATED AND APPROVED BY THE CITY PRIOR TO THE INSTALLATION.
6. ALL PAVING IN THE CITY'S RIGHT-OF-WAY SHALL BE COORDINATED AND ADHERE TO THE CITY'S STANDARDS (SEE SITE DETAILS SHEET).
7. THE CONTRACTOR IS REQUIRED TO NOTIFY THE CITY OF NEW PORT RICHEY PUBLIC WORKS OPERATIONS CENTER 48 HOURS PRIOR TO BEGINNING CONSTRUCTION (727) 841-4538.
8. THE CONTRACTOR IS REQUIRED TO NOTIFY THE CITY OF NEW PORT RICHEY EMERGENCY SERVICES, POLICE DEPARTMENT, FIRE DEPARTMENT, AND PUBLIC WORKS OPERATIONS CENTER 48 HOURS PRIOR TO ANY PUBLIC ROAD CLOSURE DUE TO ANY PROPOSED CONSTRUCTION BY THE CONTRACTOR OR SUBCONTRACTOR.
9. THE CONTRACTOR MUST HAVE ALL APPLICABLE BMP, MOT, AND SIL FENCING INSTALLED PRIOR TO BEGINNING ANY CONSTRUCTION WORK.
10. THE CONTRACTOR MUST USE APPROVED MATERIAL, PIPE, FITTINGS, ETC. PER CITY STANDARDS, ANY DEVIATION OR CHANGES FROM THE APPROVED MATERIALS OR CONSTRUCTION PLANS MUST BE APPROVED BY THE CITY OF NEW PORT RICHEY PUBLIC WORKS DEPARTMENT.
11. ANY SIDEWALKS, CURBS, ASPHALT ROADS, LOCATED IN THE CITY'S ROW BEING REMOVED MUST BE REINSTALLED AND CONSTRUCTED PER THE CITY'S STANDARDS. THE CONTRACTOR MUST USE COMPACTION, IN LIFTS, WHEN REPAIRING THE ABOVE MENTIONED ITEMS. LABORATORY TESTING REPORTS SHALL BE FURNISHED PROVIDED TO THE CITY OF NEW PORT RICHEY UPON REQUEST.
12. PROPOSED 6" HIGH VINYL FENCE SHALL BE SETBACK A MINIMUM OF 25' FROM ANY RIGHT-OF-WAY. INSTALL FENCE PER MANUFACTURER'S RECOMMENDATION.

GRAPHIC SYMBOLS:

[illegible]

GRESHAM
SMITH AND
PARTNERS



FOREST
AVENUE
PARKING

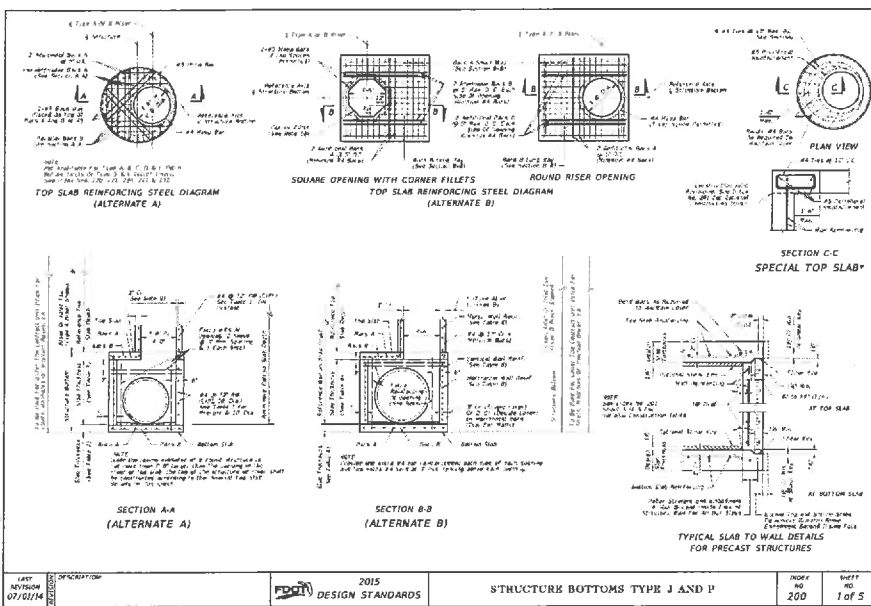
**Morton Plant
North Bay
Hospital**
6600 Madison Street New Port
Richey, FL 34652

[illegible]

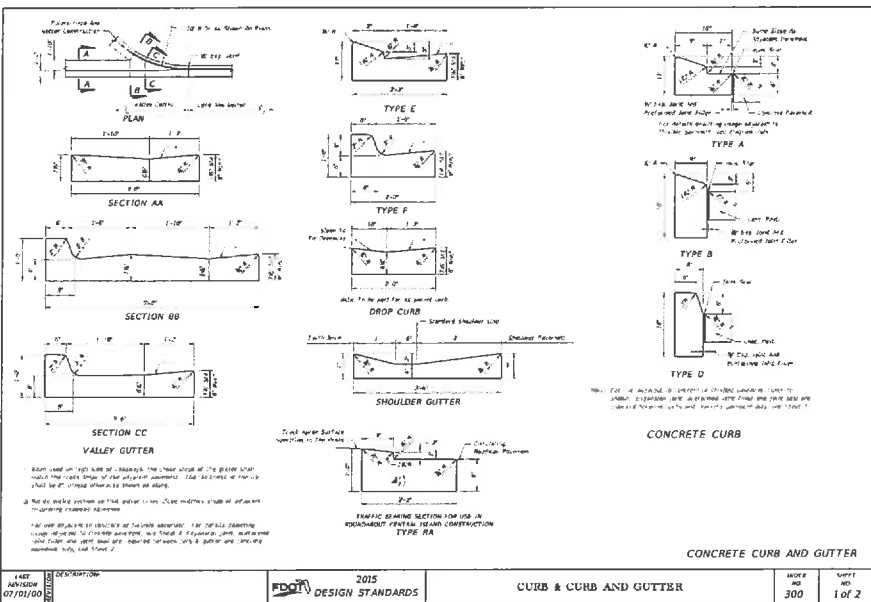
SITE PLAN


C2.4

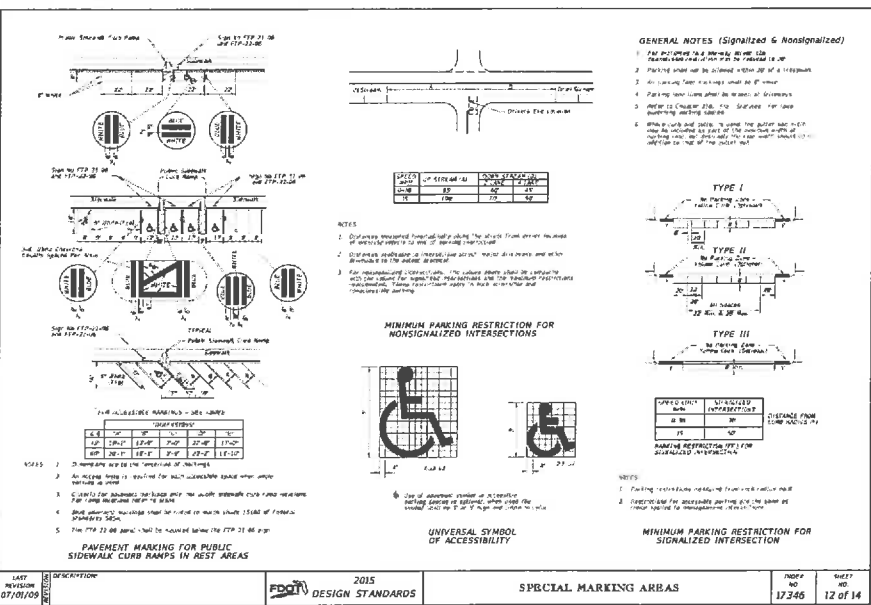
PROJECT: 40589.00
DATE: 01/22/2016



LAST MODIFIED 07/01/14	DESCRIPTION	 2015 DESIGN STANDARDS	STRUCTURE BOTTOMS TYPE J AND P	INDEX NO 200	SHEET NO 1 of 5
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148T REVISED 07/01/00	24561047.000	 2015 DESIGN STANDARDS	CURB & CURB AND GUTTER	WORK NO 300	SHEET NO 1 of 2
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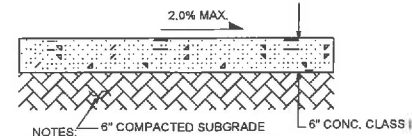


LAST REVISION 07/01/09	DESCRIPTION	 2015 DESIGN STANDARDS	SPECIAL MARKING AREAS	TOTAL NO 17346	SHEET NO 12 OF 14
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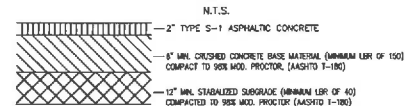
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T/PA	Ratio Length (ft)	Max. Depth (ft)	Max. Displacement (ft)	CRP Factor (ft/s)
1	9-0"	40	5.0	6
2	7-0"	30	3.0	6
3	7-0"	23	-	6
4	6-0"	21	0	6
5	3'-0" to 7'-0"	10	0	6
6	10-0"	26	0	6
7	1'-0" to 12'-0"	10	0	6
8	1'-0"	10	0	6
9	1'-0"	10	0	6
10	2'-0"	30	10	10

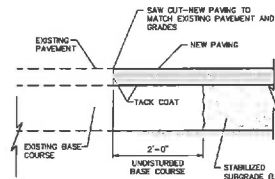
10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531
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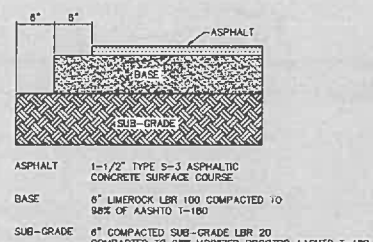
SIDEWALK DETAIL (4' WIDE OR GREATER)



TYPICAL NEW PAVEMENT SECTION

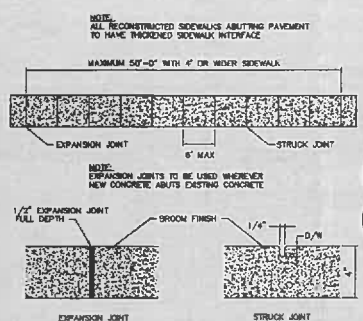


BUTT PAVEMENT SECTION

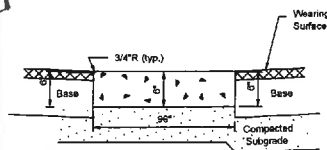


TYPICAL PAVEMENT SECTION (NEW OR REPLACED PAVEMENT)

FULL DEPTH ASPHALT = 4" OF TYPE S-3 ASPHALTIC
CONCRETE COMPACTED IN MAXIMUM LIFTS OF 1.5"
SUBGRADE SHALL STILL MEET THE REQUIRED SPECIFICATIONS



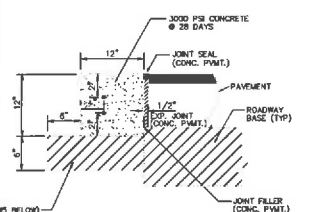
TYPICAL SIDEWALK



CONCRETE FLUME

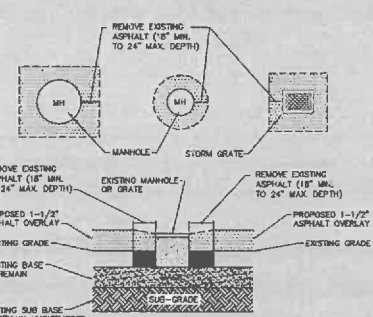
NOTES:

1. There shall be a 1/2" seal joint between concrete flume parking pavement.
2. Concrete shall be 3000 psi, with fiber mesh reinforcing.

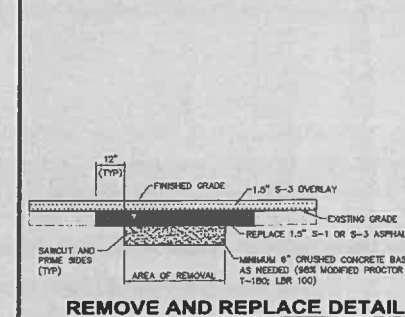


12" RIBBON CURB

1. PROVIDE 2 - #4 BARS CONT.
2. COST OF BARS SHALL BE INCLUDED IN BASE BID.
3. PROVIDE 2 - #6 SMOOTH BARS W/ EXPANSION CAPS AT EACH EXPANSION JOINT, 20"-0" O.C. MAX.
4. CONTRACTION JOINTS SHALL BE PLACED AT EQUAL SPACES (10' MAX.) BETWEEN NORMAL EXPANSION JOINTS. CONTRACTION JOINTS SHALL BE SAW CUT IN THE UPPER 1/3 OF CURB AND GUTTER WITHIN 24 HOURS OF PLACEMENT.
5. CURBING BASE: 6" STABILIZED SUBGRADE COMPACTED TO LBR 40 (TYP)

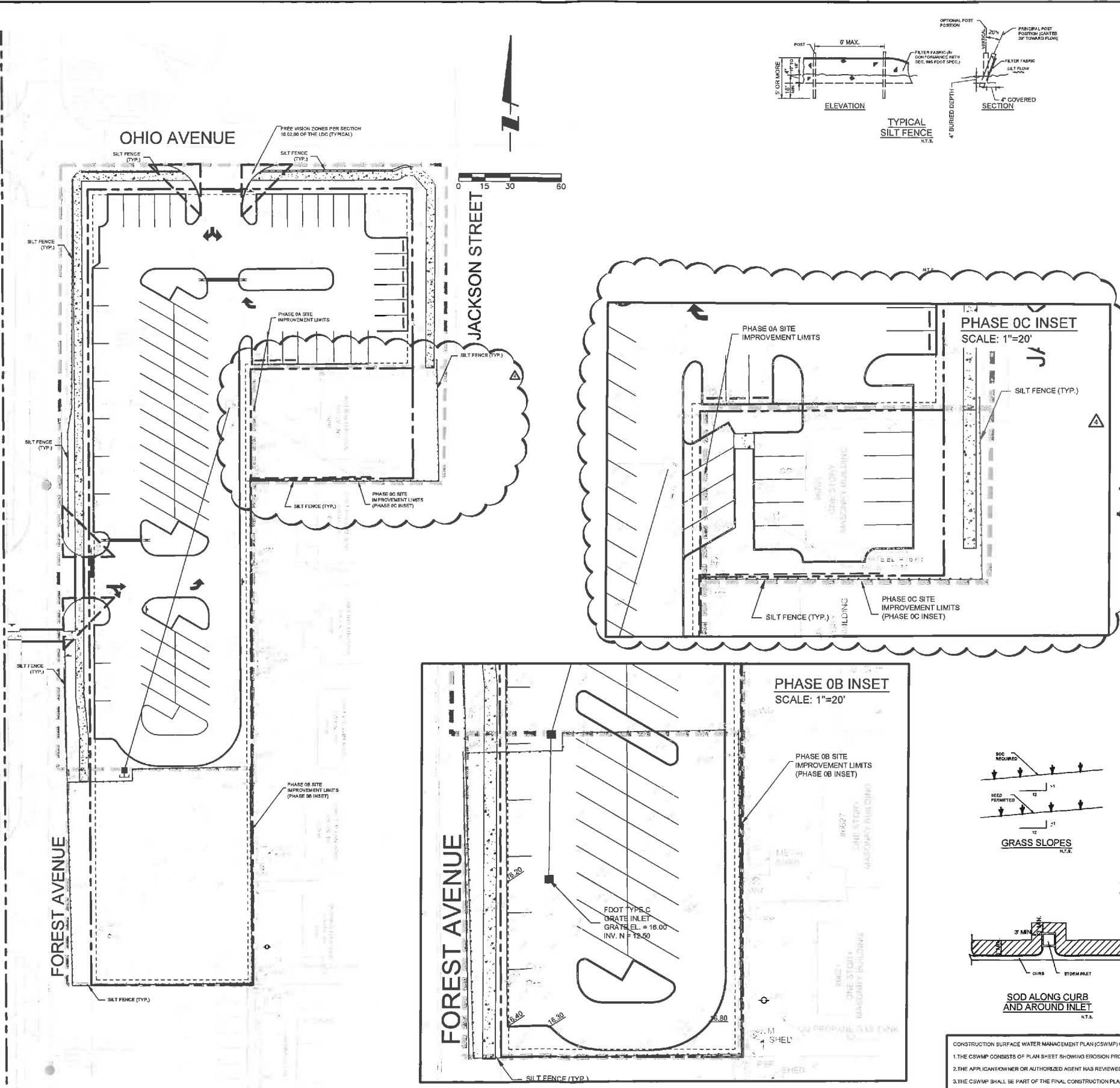


**PAVING AROUND
EXISTING STRUCTURE DETAIL**
(INCLUDING EXISTING HIGH MANHOLES)
K1.3



REMOVE AND REPLACE DETAIL

2/2/2008	Paving Around Existing Structure Detail	PROJECTION AND REBAR PLACEMENT ONLY NO REINFORCEMENT REQUIRED SEE OTHER SHEETS FOR DETAILS AND NOTES	CREATED K. W. S. 2/2/2008	Remove and Replace Detail	11/15/2007 K. W. S. 11/15/2007 K. W. S.
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CONSTRUCTION SURFACE WATER MANAGEMENT PLAN (CSWMP) CERTIFICATION:

1. THE CSWMP CONSISTS OF PLAN SHEET SHOWING EROSION PROTECTION DEVICES TO BE UTILIZED ON THE PROJECT.

2. THE APPLICANT/ENGINEER OR AUTHORIZED AGENT HAS REVIEWED THE CSWMP AND HAS SIGNED THE CSWMP WHERE REQUIRED BELOW.

3. THE CSWMP SHALL BE PART OF THE FINAL CONSTRUCTION PLANS FOR THE PERMITTED SURFACE WATER MANAGEMENT SYSTEM.

DEBORAH BENTLEY
CONSTRUCTION MANAGER

DATE

[illegible][illegible]

NPDES
NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM
EROSION CONTROL NOTES

THE FOLLOWING NARRATIVE OF THE STORMWATER POLLUTION PREVENTION PLAN CONTAINS REFERENCES TO THE FDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, THE DESIGN STANDARDS, AND OTHER SHEETS FOR THESE CONSTRUCTION PLANS. THE FIRST SHEET OF THE CONSTRUCTION PLANS (CALLED THE COVER SHEET) CONTAINS AN INDEX TO THE TONER SHEETS. THE COMPLETE STORMWATER POLLUTION PREVENTION PLAN INCLUDES SEVERAL ITEMS. THIS NARRATIVE DESCRIPTION, THE DOCUMENTS REFERENCED IN THIS NARRATIVE, THE CONTRACTOR'S APPROVED EROSION CONTROL PLAN IS REQUIRED BY SPECIFICATION SECTION 104, AND REPORTS, OF INSPECTIONS MADE DURING CONSTRUCTION.

SITE SPECIFICATION PROJECT INFORMATION

- PROJECT CONSISTS OF A 100-SPACE NEW PARKING AREA SITUATED ON ±1.23 ACRES OF PREVIOUSLY DEVELOPED LAND.

2) EROSION CONTROL MEASURES SHALL BE EMPLOYED TO MINIMIZE TURBIDITY OF SURFACE WATERS LOCATED DOWNSTREAM OF ANY CONSTRUCTION ACTIVITY. WHILE THE VARIOUS MEASURES REQUIRED WILL BE SITE SPECIFIC, THEY SHALL BE EMPLOYED AS NEEDED IN ACCORDANCE WITH THE FOLLOWING:

1) IN GENERAL, EROSION SHALL BE CONTROLLED AT THE FURTHEST PRACTICAL UPSTREAM LOCATION.

3) NEW AND EXISTING STORMWATER INLETS AND OUTFALL STRUCTURES SHALL BE PROTECTED DURING CONSTRUCTION. PROTECTION MEASURES SHALL BE EMPLOYED IMMEDIATELY AS REQUIRED DURING THE VARIOUS STAGES OF CONSTRUCTION.

4) PERIMETER EROSION CONTROL DEVICES SHALL REMAIN IN PLACE UNTIL FINAL SITE STABILIZATION HAS BEEN ESTABLISHED.

3) HEAVY CONSTRUCTION EQUIPMENT PARKING AND MAINTENANCE AREAS SHALL BE DESIGNED TO PREVENT OIL, GREASE, AND LUBRICANTS FROM ENTERING SITE DRAINAGE FEATURES INCLUDING STORMWATER COLLECTION AND TREATMENT SYSTEMS. CONTRACTORS SHALL PROVIDE BROAD DIKES OR SILT SCREENS AROUND SEDIMENT PUMPS WITHIN SUCH AREAS AS REQUIRED TO CONTAIN SPILLS OF OIL, GREASE, LUBRICANTS, OR OTHER CONTAMINANTS. CONTRACTORS SHALL HAVE AVAILABLE AND SHALL USE, ABSORBENT FILTER PADS TO CLEAN UP SPILLS IMMEDIATELY AFTER ANY OCCURRENCE.

STORMWATER MANAGEMENT
THE CONTRACTOR IS REQUIRED TO INSPECT AND MAINTAIN CONTROLS WEEKLY AND WITHIN 24 HOURS AFTER A RAINFALL IN EXCESS OF 0.25 INCHES. THE INSPECTION REPORTS SHALL BE SIGNED BY THE INSPECTOR AND CONTRACTOR AND MAINTAINED FOR FUTURE REFERENCE AS NEEDED. THE CONTRACTOR SHALL REPORT ALL INSPECTION FINDINGS AND CORRECTIVE ACTIONS TAKEN. THE INSPECTOR MUST BE A QUALIFIED EROSION AND SEDIMENT CONTROL INSPECTOR AS DEFINED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

REFERENCES
IT IS THE CONTRACTOR'S RESPONSIBILITY TO FILE "NOTICE OF INTENT TO USE GENERIC PERMIT FOR STORMWATER DISCHARGE FROM CONSTRUCTION ACTIVITIES" (DGP FORM 62-421.3004)(DNR LATEST VERSION) TO FDOT TO THE FOLLOWING ADDRESS:
NPDES STORMWATER NOTICES CENTER, MS #210
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
3600 BLAIR STONE ROAD
TALLAHASSEE, FLORIDA 32399-2400

MATERIAL MANAGEMENT PRACTICES
THE FOLLOWING ARE THE MATERIAL MANAGEMENT PRACTICES THAT SHALL BE USED TO REDUCE THE RISK OF THE SPILLS AFTER ACCIDENTAL EXPOSURE OF STORM WATER RUNOFF.

GOOD HOUSEKEEPING
THE FOLLOWING GOOD HOUSEKEEPING PRACTICES SHALL BE FOLLOWED ON SITE DURING THE CONSTRUCTION PROJECT. AN EFFORT SHALL BE MADE TO STORE INVENTORY PRODUCTS OR COMPLETE THE PROJECT. ALL MATERIALS STORED ON SITE SHALL BE STORED IN A NEAT, ORDERLY MANNER IN THEIR APPROPRIATE CONTAINERS AND IF POSSIBLE, KEPT IN THE ORIGINAL MANUFACTURER'S LABELED CONTAINERS. SUBSTANCES SHALL NOT BE MIXED WITH ONE ANOTHER UNLESS RECOMMENDED BY THE MANUFACTURER. WHENEVER POSSIBLE ALL THE MANUFACTURER'S RECOMMENDATION FOR PROPER USE AND DISPOSAL OF MATERIALS ON SITE.

HAZARDOUS PRODUCTS
THESE PRACTICES ARE USED TO REDUCE THE RISKS ASSOCIATED WITH HAZARDOUS MATERIALS. PRODUCTS SHALL BE KEPT IN ORIGINAL CONTAINERS UNLESS THEY ARE NOT REUSABLE. ORIGINAL LABELS AND MATERIAL SAFETY DATA SHALL BE RETAINED. THEY CONTAIN IMPORTANT PRODUCT INFORMATION. IF SURPLUS PRODUCT MUST BE DISPOSED OF, MANUFACTURER'S OR LOCAL STATE RECOMMENDATION METHODS OF PROPER DISPOSAL SHALL BE FOLLOWED.

PETROLEUM PRODUCTS
ALL SITE VEHICLES SHALL BE MONITORED FOR LEAKS AND RECEIVE REGULAR PREVENTATIVE MAINTENANCE TO REDUCE THE CHANCE OF LEAKAGE. LABELS, ANY ASPHALT SUBSTANCES USED ON SITE SHALL BE APPLIED ACCORDINGLY TO THE MANUFACTURER'S RECOMMENDATIONS.

FERTILIZERS
FERTILIZERS USED SHALL BE APPLIED ONLY IN THE MINIMUM AMOUNT RECOMMENDED BY THE MANUFACTURER. ONCE APPLIED, FERTILIZER SHALL BE WORKED INTO THE SOIL TO LIMIT EXPOSURE TO STORM WATER. STORAGE SHALL BE IN A COVERED SHED. THE CONTENTS OF ANY PARTIALLY USED BAGS OF FERTILIZER SHALL BE TRANSFERRED TO A SEALABLE PLASTIC BIN TO AVOID SPILLS.

PAINTS
ALL CONTAINERS SHALL BE LIGHTLY SEALED AND STORED WHEN NOT REQUIRED FOR USE. EXCESS PAINT SHALL NOT BE DISCHARGED TO THE STORM SEWER SYSTEM BUT SHALL BE PROPERLY DISPOSED OF ACCORDING TO MANUFACTURER'S INSTRUCTIONS OR STATE AND LOCAL REGULATIONS. CONCRETE TRUCKS: CONTRACTOR SHALL DESIGNATE AN AREA FOR DISCHARGE OF SURPLUS CONCRETE OR DRUM WASH WATER AND SHALL INSTALL A CONTAINMENT BERM AROUND THIS AREA TO PREVENT RUNOFF TO THE REMAINDER OF THE SITE. HARD DEBRIS SHALL BE DISPOSED OF BY A CONTRACTOR UPON COMPLETION OF THE PROJECT.

SPILL CONTROL PRACTICES
IN ADDITION TO THE GOOD HOUSEKEEPING AND MATERIAL MANAGEMENT PRACTICES DISCUSSED IN THE PREVIOUS SECTION OF THIS PLAN THE FOLLOWING PRACTICES SHALL BE FOLLOWED FOR SPILL PREVENTION AND CLEANUP.

1) MANUFACTURER'S RECOMMENDED METHODS FOR SPILL CLEANUP SHALL BE CLEARLY POSED AND SITE PERSONNEL SHALL BE MADE AWARE OF THE PROCEDURES AND LOCATION OF THE INFORMATION AND CLEANUP SUPPLIES.

2) MATERIALS AND EQUIPMENT NECESSARY FOR SPILL CLEANUP SHALL BE KEPT IN THE MATERIAL STORAGE AREA ON SITE. EQUIPMENT AND MATERIAL SHALL INCLUDE, BUT NOT LIMITED TO BROOMS, DUST PANS, MOPS, RAGS, GLOVES, GOGGLES, KITTY LITTER, SAND, SAW DUST, AND PLASTIC AND METAL TRASH CONTAINERS.

3) ALL SPILLS SHALL BE CLEANED UP IMMEDIATELY AFTER DISCOVERY.

4) THE SPILL SHALL BE KEPT WELL VENTILATED AND PERSONNEL SHALL WEAR APPROPRIATE PROTECTIVE CLOTHING TO PREVENT INJURY FROM CONTACT WITH HAZARDOUS SUBSTANCE.

5) SPILLS OF TOXIC OR HAZARDOUS MATERIAL SHALL BE REPORTED TO THE APPROPRIATE STATE OR LOCAL GOVERNMENT AGENCY, REGARDLESS OF THE SIZE.

6) THE SPILL PREVENTION PLAN SHALL BE ADJUSTED TO INCLUDE MEASURES TO PREVENT THIS TYPE OF SPILL FROM REOCCURRING AND THE CLEANUP PROCEDURES FOR FUTURE USE. A DESCRIPTION OF THE SPILL, ITS CAUSE AND THE CLEANUP MEASURES SHALL BE INCLUDED.

THE SITE SUPERINTENDENT RESPONSIBLE FOR THE DAY-TO-DAY SITE OPERATION SHALL BE THE SPILL PREVENTION AND CLEANUP COORDINATOR. HE OR SHE SHALL DESIGNATE OTHER SITE PERSONNEL FOR ALL RECEIVE SPILL PREVENTION AND CLEANUP TRAINING. THESE INDIVIDUALS SHALL EACH BECOME RESPONSIBLE FOR A PARTICULAR PHASE OF PREVENTION AND CLEAN UP. THE NAMES OF THE RESPONSIBLE SPILL PERSONNEL SHALL BE POSTED IN THE MATERIAL STORAGE AREA OR IN THE OFFICE TRAILER ON SITE IF APPLICABLE.

PROTECTION OF SURFACE WATERS
WHERE PRACTICAL, STORMWATER SHALL BE CONVEYED BY SWALES. SWALES SHALL BE CONSTRUCTED AS SHOWN ON PLANS.

WASTE DISPOSAL
WASTE MATERIALS: ALL MATERIAL SHALL BE COLLECTED AND CONTAINED IN A CONTROLLED AREA PURSUANT TO STATE AND LOCAL SOLID WASTE REGULATION. ALL TRASH AND CONSTRUCTION DEBRIS CONSTRUCTION SHALL BE BURIED ON SITE. ALL PERSONNEL SHALL BE INSTRUCTED REGARDING THE CORRECT PROCEDURE OF WASTE DISPOSAL. NOTICES STATING THESE PRACTICES SHALL BE POSTED IN THE ON-SITE CONSTRUCTION TRAILER AND THE CONSTRUCTION MANAGER RESPONSIBLE FOR THE DAY-TO-DAY SITE OPERATIONS SHALL BE RESPONSIBLE FOR SEEING THAT THESE PROCEDURES ARE FOLLOWED.

HAZARDOUS WASTE: IF ENCOUNTERED, ALL WASTE MATERIALS SHALL BE DISPOSED OF IN THE MANNER SPECIFIED BY STATE AND LOCAL REGULATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SEEING THAT THESE PRACTICES AREA FOLLOWED.

SANITARY WASTE: ALL SANITARY SEWER WASTE SHALL BE COLLECTED FROM PORTABLE UNITS BY A LICENSED SANITARY WASTE MANAGEMENT CONTRACTOR AS REQUIRED BY STATE AND LOCAL CODE.

CONTROL OF WIND EROSION
1) BARE EARTH AREAS SHALL BE WATERED DURING CONSTRUCTION AS NECESSARY TO MINIMIZE THE TRANSPORT OF FUGITIVE DUST. IT MAY BE NECESSARY TO LIMIT CONSTRUCTION VEHICLE SPEED, IF BARE EARTH HAS NOT BEEN EFFECTIVELY WATERED. IN NO CASE SHALL FUGITIVE DUST BE ALLOWED TO THE THE SITE UNDER CONSTRUCTION.

2) AS REQUIRED AFTER COMPLETION OF CONSTRUCTION, BARE EARTH SHALL BE VEGETATED.

3) AT ANY TIME BOTH DURING AND AFTER SITE CONSTRUCTION THAT WATERING AND/OR VEGETATIVE ARE NOT EFFECTIVE IN CONTROLLING WIND EROSION AND/OR TRANSPORT OF FUGITIVE DUST, OTHER METHODS ARE NECESSARY FOR SUCH CONTROL SHALL BE EMPLOYED. THESE METHODS MAY INCLUDE ERECTION OF DUST CONTROL FENCES, IF REQUIRED, DUST CONTROL FENCES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE DETAIL FOR A SILT FENCE EXCEPT, THE MINIMUM HEIGHT SHALL BE 4 FEET.

IN ADDITION TO THOSE RESPONSIBLE OUTLINED WITHIN THE CONSTRUCTION PLANS AND DOCUMENTS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING MEASURES:

1) PROJECT SCHEDULE WITH EROSION AND SEDIMENT CONTROL INSTALLATION AND MAINTENANCE TIED TO SPECIFIC DATES OR CONSTRUCTION ACTIVITIES.

2) BATTERIES TO THE DESIGN EROSION AND SEDIMENT CONTROLS DUE TO DIFFERENCES BETWEEN THE DESIGN PLANS AND ANTICIPATED CONSTRUCTION PHASING AND THE CONTRACTOR'S CONSTRUCTION METHODS.

3) NAME AND PHONE NUMBER OF CONTRACTORS REPRESENTATIVE FOR EROSION AND SEDIMENT INSTALLATION AND MAINTENANCE ON A 24 HOUR BASIS.

4) THE CONTRACTOR WILL FURNISH, INSTALL, MAINTAIN AND SUBSEQUENTLY REMOVE ALL NECESSARY EROSION CONTROL. THE CONTRACTOR WILL FURNISH AND INSTALL ALL NECESSARY PERMANENT EROSION CONTROLS.

5) THE DEVELOPMENT OF THE APPLICABLE BMP'S TO ENSURE THE CONTROL OF OFF-SITE TRACKING/SPILLAGE, SANITARY WASTE, FERTILIZERS & PESTICIDES, SOLID WASTE DISPOSAL, AND NON-STORMWATER DISCHARGES A HAZARDOUS WASTE, WHEN THE CONTRACTOR ENCOUNTERS A SPILL, CONSTRUCTION WILL STOP AND WORK WILL NOT RESUME UNTIL DIRECTED BY THE PROJECT ENGINEER. DISPOSITION OF HAZARDOUS WASTE WILL BE MADE IN ACCORDANCE WITH ANY REQUIREMENTS AND REGULATIONS OF ANY LOCAL, STATE, OR FEDERAL AGENCY HAVING JURISDICTION.

THE CONTRACTOR IS ADVISED THAT THE CONTRACT DRAWING ONLY INCLUDES EROSION, SEDIMENT AND TURBIDITY CONTROLS AT LOCATIONS DETERMINED IN THE DESIGN PROCESS. HOWEVER, THE CONTRACTOR IS REQUIRED TO PROVIDE ANY ADDITIONAL CONTROLS NECESSARY TO PREVENT THE POSSIBILITY OF SILING ANY ADJACENT LOWLAND PARCEL, OR RECEIVING WATER.

TEMPORARY GRAVEL CONSTRUCTION ENTRANCE & EXIT

DEFINITION
A STONE STABILIZED PAD LOCATED AT POINTS OF VEHICULAR INGRESS AND EGRESS ON A CONSTRUCTION SITE.

PURPOSE
TO STABILIZE ENTRANCES TO THE CONSTRUCTION SITE AND REDUCE THE AMOUNT OF SEDIMENT TRANSPORTED ONTO PUBLIC ROADS BY MOTOR VEHICLES OR RUNOFF.

CONDITIONS WHERE PRACTICE APPLIES
WHEREVER TRAFFIC WILL BE LEAVING A CONSTRUCTION SITE AND MOVING DIRECTLY ONTO A PUBLIC ROAD OR OTHER PAVED AREA.

PLANNING CONSIDERATIONS
CONSTRUCTION ENTRANCES PROVIDE AN AREA WHERE MUD CAN BE REMOVED FROM CONSTRUCTION VEHICLES TIRES BEFORE THEY ENTER A PUBLIC ROAD. IF THE ACTION OF THE VEHICLE TRAVELING OVER THE GRAVEL PAD IS NOT SUFFICIENT TO REMOVE MOST OF THE MUD, THEN THE TIRES MUST BE WASHED BEFORE THE VEHICLE ENTERS A PUBLIC ROAD. IF WASHING IS USED, PROVISIONS MUST BE MADE TO INTERCEPT THE WASH WATER AND TRAP THE SEDIMENT BEFORE IT IS CARRIED OFF-SITE.

CONSTRUCTION ENTRANCES SHOULD BE USED IN CONJUNCTION WITH THE STABILIZATION OF CONSTRUCTION ROADS TO REDUCE THE AMOUNT OF MUD PICKED UP BY CONSTRUCTION VEHICLES.

DESIGN CRITERIA
A. THE DRAINAGE AREA SHALL BE NO GREATER THAN 1 ACRE

B. THE INLET PROTECTION DEVICE SHALL BE CONSTRUCTED TO FACILITATE CLEAN OUT AND DISPOSAL OF TRAPPED SEDIMENT AND TO MINIMIZE INTERFERENCE WITH CONSTRUCTION ACTIVITIES. 3. THE INLET PROTECTION DEVICES SHALL BE CONSTRUCTED SO THAT ANY RESULTANT PONDING OR STORMWATER WILL NOT CAUSE EXCESSIVE INCONVENIENCE OR DAMAGE TO ADJACENT AREAS OR STRUCTURES.

4. DESIGNS CRITERIA MORE SPECIFIC TO EACH PARTICULAR INLET PROTECTION DEVICES WILL BE FOUND ON PLATES 4.06 A-M, CONSTRUCTION SPECIFICATIONS

STRAIN BALE DROP INLET FILTER
1. BALES SHALL BE EITHER WIRE-BOUND OR STRUNG-TIED WITH BINDINGS ORIENTED AROUND THE SIDES RATHER THAN OVER AND UNDER THE BALES.

2. BALES SHALL BE PLACED LENGTHWISE IN A SINGLE ROW SURROUNDING THE INLET, WITH THE ENDS OF ADJACENT BALES PRESSED TOGETHER.

3. THE FILTER BARRIER SHALL BE ENTRENCHED AND BACKFILLED. A TRENCH SHALL BE EXCAVATED AROUND THE INLET THE WIDTH OF A BALE TO A MINIMUM DEPTH OF 4 INCHES. AFTER THE BALES ARE STAKED, THE EXCAVATED SOIL SHALL BE BACKFILLED AND COMPACTED AGAINST THE FILTER BARRIER.

4. EACH BALE SHALL BE SECURELY ANCHORED AND HELD IN PLACE BY AT LEAST TWO STAKES OR REBARDS DERIVED THROUGH THE BALE.

5. LOOSE STRAW SHOULD BE WEDGED BETWEEN BALES TO PREVENT WATER FROM ENTERING BETWEEN BALES. 6. GRAVEL MAY BE SPREAD AROUND THE BALES TO IMPROVE STABILITY.

FABRIC DROP INLET SEDIMENT FILTER
1. FABRIC SHALL BE CUT FROM A CONTINUOUS ROLL TO AVOID JOINTS.

2. STAKES SHALL BE 2" X 4" WOOD (PREFERRED) OR EQUIVALENT METAL WITH A MINIMUM LENGTH OF 3 FEET

3. STAPLES SHALL BE OF HEAVY DUTY WIRE AT LEAST 1/2-INCH LONG.

4. STAKES SHALL BE SPACED AROUND THE PERIMETER OF THE INLET A MAXIMUM OF 3 FEET APART AND SECURELY DRIVEN INTO THE GROUND MINIMUM OF 8 INCHES. A FRAME OF 2" X 4" WOOD RAELS AND POSTS SHALL BE CONSTRUCTED AROUND THE TOP OF THE STAKES FOR PROPER STABILITY.

5. A TRENCH LENGTH THE MAXIMUM SLOPE LENGTH BEHIND THE BARRIER IS 100 FEET; AND THE MAXIMUM GRADIENT BEHIND THE BARRIER IS 50 PERCENT (2:1).

6. IN MINOR SWALES OR DITCH LINES WHERE THE MAXIMUM CONTRIBUTING DRAINAGE AREA IS NO GREATER THAN 1 ACRE.

7. UNDER NO CIRCUMSTANCES SHOULD SILT FENCES BE CONSTRUCTED IN LIVE STREAMS OR IN SWALES OR DITCH LINES WHERE FLOWS ARE LIKELY TO EXCEED ONE CUBIC FOOT PER SECOND (CFS). SEE DESIGN CRITERIA FOR FURTHER CLARIFICATION.

PLANNING CONSIDERATIONS
SILT FENCES CAN TRAP A MUCH HIGHER PERCENTAGE OF SUSPENDED SEDIMENTS THAN CAN STRAW BALES AND MAY BE PREFERABLE TO STRAW BARRIERS IN MANY CASES. WHILE THE FAILURE RATE OF SILT FENCES IS LOWER THAN THAT OF STRAW BARRIERS, THIS FAILURE RATE IS STILL DUE MAINLY TO IMPROPER INSTALLATION. THE MOST EFFECTIVE APPLICATION IS TO INSTALL TWO PARALLEL SILT FENCES SPACED A MINIMUM OF THREE FEET APART. THE INSTALLATION AND MAINTENANCE METHODS OUTLINED HERE CAN IMPROVE PERFORMANCE.

BARRIERS ARE INEXPENSIVE STRUCTURES COMPOSED OF BURLAP OR STANDARD WEIGHT SYNTHETIC FILTER FABRIC STAPLED TO WOODEN STAKES. FLOW RATES THROUGH BURLAP FILTER BARRIERS ARE SLIGHTLY SLOWER AND FILTERING EFFICIENCY IS SIGNIFICANTLY HIGHER THAN FOR STRAW BALE BARRIERS.

SILT FENCES COMPOSED OF A WIRE SUPPORT FENCE AND AN ATTACHED SYNTHETIC FILTER FABRIC SLOW THE FLOW RATE SIGNIFICANTLY BUT HAVE A HIGHER FILTERING EFFICIENCY THAN BURLAP. BOTH WOVEN AND NON-WOVEN SYNTHETIC FABRICS ARE COMMERCIALY AVAILABLE. THE WOVEN FABRICS GENERALLY DISPLAY HIGHER STRENGTH THAN THE NON-WOVEN FABRICS. WHEN TESTED UNDER ACID AND ALKALINE WATER CONDITIONS, MOST OF THE WOVEN FABRICS INCREASE IN STRENGTH. THERE ARE A VARIETY OF REACTIONS AMONG THE NON-WOVEN FABRICS. THE SAME IS TRUE OF TESTING UNDER EXTENSIVE ULTRAVIOLET RADIATION. PERMEABILITY RATES VARY REGARDLESS OF FABRIC TYPE. WHILE ALL OF THE FABRICS DEMONSTRATE VERY HIGH FILTERING EFFICIENCIES FOR SANDY SEDIMENTS, THERE IS CONSIDERABLE VARIATION AMONG BOTH WOVEN AND NON-WOVEN FABRICS WHEN FILTERING THE FINEST SILT AND CLAY PARTICLES.

DESIGN CRITERIA
1. NO FORMAL DESIGN IS REQUIRED FOR MANY SMALL PROJECTS AND FOR MINOR AND INCIDENTAL APPLICATIONS. FOR CHANNEL FLOW APPLICATIONS REFER TO FDOT STANDARD INDEX 102, CHART 1 (PLATE 4.06A) FOR GUIDANCE ON RECOMMENDED SPACING.

2. FILTER BARRIERS SHALL HAVE AN EXPECTED USABLE LIFE OF 3 MONTHS. THEY ARE APPLICABLE IN DITCH LINES, AROUND DROP OUTLETS, AND AT TEMPORARY LOCATIONS WHERE CONTINUOUS CONSTRUCTION CHANGES THE EARTH CONTOUR AND RUNOFF CHARACTERISTICS AND WHERE LOW OR MODERATE FLOWS (NOT EXCEEDING 10 FPS), ARE EXPECTED.

3. SILT FENCES, BECAUSE THEY HAVE MUCH LOWER PERMEABILITY THAN BURLAP FILTER BARRIERS, HAVE THEIR APPLICABILITY LIMITED TO SITUATIONS IN WHICH ONLY SHEET OR OVERLAND FLOWS ARE EXPECTED. THEY NORMALLY CANNOT FILTER THE VOLUMES OF WATER GENERATED BY CHANNEL FLOWS, AND MANY FABRICS DO NOT HAVE SUFFICIENT STRENGTH TO SUPPORT THE WEIGHT OF WATER POUNDED BEHIND THE FENCE LINE. THEIR EXPECTED USABLE LIFE IS 6 MONTHS.

CONSTRUCTION SPECIFICATIONS

1. SYNTHETIC FILTER FABRIC SHALL BE PERVIOUS SHEET OF PROPYLENE, NYLON, POLYESTER, OR POLYETHYLENE YARN. SYNTHETIC FILTER FABRIC SHALL CONTAIN ULTRAVIOLET RAY INHIBITORS AND STABILIZERS TO PROVIDE A MINIMUM OF 6 MONTHS OF EXPECTED USABLE CONSTRUCTION LIFE AT A TEMPERATURE RANGE OF 9 DEGREES FAHRENHEIT TO 120 DEGREES FAHRENHEIT.

2. BURLAP SHALL BE 10 OUNCES PER SQUARE YARD FABRIC.

3. POSTS FOR SILT FENCES SHALL BE EITHER 4 INCH DIAMETER WOOD, OR 1.33 POUNDS PER LINEAR FOOT STEEL WITH A MINIMUM LENGTH OF 6 FEET. STEEL POSTS SHALL HAVE PROJECTIONS OR FASTENINGS WIRE TO THEM.

4. STAKES FOR FILTER BARRIERS SHALL BE 1" X 2" WOOD (PREFERRED), OR EQUIVALENT METAL WITH A MINIMUM LENGTH OF 3 FEET.

5. WIRE FENCE REINFORCEMENT FOR SILT FENCES USING STANDARD STRENGTH FILTER CLOTH SHALL BE A MINIMUM OF 36 INCHES IN HEIGHT OF 14 GAUGE AND SHALL HAVE A MAXIMUM MESH SPACING OF 6 INCHES.

STORM DRAIN INLET PROTECTION

DEFINITION
A SEDIMENT FILTER OR AN EXCAVATED IMPOUNDING AREA AROUND A STORM DRAIN DROP INLET OR CURB INLET.

PURPOSE
TO PREVENT SEDIMENT FOR ENTERING STORM WATER CONVEYANCE SYSTEMS PRIOR TO PERMANENT STABILIZATION OF THE DISTURBED AREA. CONDITION WHERE PRACTICE APPLIES WHERE STORM DRAIN INLETS ARE TO BE MADE OPERATIONAL BEFORE PERMANENT STABILIZATION OF DISTURBED DRAINAGE AREA. DIFFERENT TYPES OF STRUCTURES ARE APPLICABLE TO DIFFERENT CONDITIONS.

PLANNING CONSIDERATIONS
STORM SEWERS WHICH ARE MADE OPERATIONAL BEFORE THEIR DRAINAGE AREA IS STABILIZED CAN CONVEY LARGE AMOUNTS OF SEDIMENT TO RECEIVING WATERS. IN CASE OF EXTREME SEDIMENT LOADING, THE STORM SEWER ITSELF MAY CLOG AND LOSE MOST OF ITS CAPACITY. TO AVOID THESE PROBLEMS, IT IS NECESSARY TO PREVENT SEDIMENT FROM ENTERING THE SYSTEM AT THE INLETS. THERE ARE SEVERAL TYPES OF INLET FILTERS AND TRAPS WHICH HAVE DIFFERENT APPLICATIONS DEPENDENT UPON SITE CONDITIONS AND TYPE OF INLET. OTHER INNOVATIVE TECHNIQUES FOR ACCOMPLISHING THE SAME PURPOSE ARE ENCOURAGED, BUT ONLY AFTER SPECIFIC PLANS AND DETAILS ARE SUBMITTED TO AND APPROVED BY THE STORMWATER PERMITTING AGENCY. NOTE THAT THESE VARIOUS INLET PROTECTION DEVICES ARE FOR DRAINAGE AREAS OF LESS THAN ONE ACRE.

RUNOFF FROM LARGE DISTURBED AREAS SHOULD BE ROUTED THROUGH A TEMPORARY SEDIMENT TRAP - SECTION 4.25 (68 BMP 1.25).

DESIGN CRITERIA
1. THE DRAINAGE AREA SHALL BE NO GREATER THAN 1 ACRE

2. THE INLET PROTECTION DEVICE SHALL BE CONSTRUCTED TO FACILITATE CLEAN OUT AND DISPOSAL OF TRAPPED SEDIMENT AND TO MINIMIZE INTERFERENCE WITH CONSTRUCTION ACTIVITIES. 3. THE INLET PROTECTION DEVICES SHALL BE CONSTRUCTED SO THAT ANY RESULTANT PONDING OR STORMWATER WILL NOT CAUSE EXCESSIVE INCONVENIENCE OR DAMAGE TO ADJACENT AREAS OR STRUCTURES.

4. DESIGNS CRITERIA MORE SPECIFIC TO EACH PARTICULAR INLET PROTECTION DEVICES WILL BE FOUND ON PLATES 4.06 A-M, CONSTRUCTION SPECIFICATIONS

STRAIN BALE DROP INLET FILTER
1. BALES SHALL BE EITHER WIRE-BOUND OR STRUNG-TIED WITH BINDINGS ORIENTED AROUND THE SIDES RATHER THAN OVER AND UNDER THE BALES.

2. BALES SHALL BE PLACED LENGTHWISE IN A SINGLE ROW SURROUNDING THE INLET, WITH THE ENDS OF ADJACENT BALES PRESSED TOGETHER.

3. THE FILTER BARRIER SHALL BE ENTRENCHED AND BACKFILLED. A TRENCH SHALL BE EXCAVATED AROUND THE INLET THE WIDTH OF A BALE TO A MINIMUM DEPTH OF 4 INCHES. AFTER THE BALES ARE STAKED, THE EXCAVATED SOIL SHALL BE BACKFILLED AND COMPACTED AGAINST THE FILTER BARRIER.

4. EACH BALE SHALL BE SECURELY ANCHORED AND HELD IN PLACE BY AT LEAST TWO STAKES OR REBARDS DERIVED THROUGH THE BALE.

5. LOOSE STRAW SHOULD BE WEDGED BETWEEN BALES TO PREVENT WATER FROM ENTERING BETWEEN BALES. 6. GRAVEL MAY BE SPREAD AROUND THE BALES TO IMPROVE STABILITY.

FABRIC DROP INLET SEDIMENT FILTER
1. FABRIC SHALL BE CUT FROM A CONTINUOUS ROLL TO AVOID JOINTS.

2. STAKES SHALL BE 2" X 4" WOOD (PREFERRED) OR EQUIVALENT METAL WITH A MINIMUM LENGTH OF 3 FEET

3. STAPLES SHALL BE OF HEAVY DUTY WIRE AT LEAST 1/2-INCH LONG.

4. STAKES SHALL BE SPACED AROUND THE PERIMETER OF THE INLET A MAXIMUM OF 3 FEET APART AND SECURELY DRIVEN INTO THE GROUND MINIMUM OF 8 INCHES. A FRAME OF 2" X 4" WOOD RAELS AND POSTS SHALL BE CONSTRUCTED AROUND THE TOP OF THE STAKES FOR PROPER STABILITY.

5. A TRENCH LENGTH THE MAXIMUM SLOPE LENGTH BEHIND THE BARRIER IS 100 FEET; AND THE MAXIMUM GRADIENT BEHIND THE BARRIER IS 50 PERCENT (2:1).

6. IN MINOR SWALES OR DITCH LINES WHERE THE MAXIMUM CONTRIBUTING DRAINAGE AREA IS NO GREATER THAN 1 ACRE.

7. UNDER NO CIRCUMSTANCES SHOULD SILT FENCES BE CONSTRUCTED IN LIVE STREAMS OR IN SWALES OR DITCH LINES WHERE FLOWS ARE LIKELY TO EXCEED ONE CUBIC FOOT PER SECOND (CFS). SEE DESIGN CRITERIA FOR FURTHER CLARIFICATION.

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT CERTIFICATION
CONSTRUCTION SURFACE WATER MANAGEMENT PLAN (CSWMP)

1. THE CSWMP CONSISTS OF PLAN SHEETS C4.2, C4.3 AND C4.4 SHOWING EROSION PROTECTION DEVICES TO BE UTILIZED ON THE PROJECT.

2. THE APPLICANT/OWNER OR AUTHORIZED AGENT HAS REVIEWED THE CSWMP AND HAS SIGNED THE CSWMP WHERE REQUIRED BELOW.

3. THE CSWMP SHALL BE PART OF THE FINAL CONSTRUCTION PLANS FOR THE PERMITTED SURFACE WATER MANAGEMENT SYSTEM.

SIGNATURE: _____

NAME: DEBORAH BARLEY

TITLE: CONSTRUCTION MANAGER

DATE: _____

___ APPLICANT ___ ☒ OWNER ___ AUTHORIZED AGENT (SITE CONTRACTOR)

OWNER CERTIFICATION
I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHER AND EVALUATE THE INFORMATION SUBMITTED, BASED ON MY INQUIRY OF THE PERSON OR PERSONS MANAGING THE SYSTEM OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED, IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINES AND IMPRISONMENT FOR KNOWING VIOLATIONS.

OWNER: BOYCE HEALTH SYSTEMS, INC.

NAME: DEBORAH BARLEY **TITLE:** CONSTRUCTION MANAGER

SIGNATURE: _____ **DATE:** _____

CONTRACTOR CERTIFICATION
I CERTIFY UNDER PENALTY OF LAW THAT I UNDERSTAND, AND SHALL COMPLY WITH, THE TERMS AND CONDITIONS OF THE GENERAL NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT THAT AUTHORIZES THE STORM WATER DISCHARGE ASSOCIATED WITH CONSTRUCTION ACTIVITY FROM THE SITE IDENTIFIED AS PART OF THIS CERTIFICATION.

SIGNATURES **COMPANY NAME & ADDRESS** **RESPONSIBLE FOR**

NAME: MATT VALENTINE **ADDRESS:** 4426 N. LOIS AVE; TAMPA, FL 33614

DATE: _____ **PHONE:** (813) 872-0408

SIGNATURE: _____ **COMPANY:** WEHR **GENERAL CONTRACTOR**

NAME: MATT VALENTINE **ADDRESS:** 4426 N. LOIS AVE; TAMPA, FL 33614

DATE: _____ **PHONE:** (813) 872-0408

SIGNATURE: _____ **COMPANY:** WEHR **TEMPORARY AND PERMANENT STABILIZATION**

NAME: MATT VALENTINE **ADDRESS:** 4426 N. LOIS AVE; TAMPA, FL 33614

DATE: _____ **PHONE:** (813) 872-0408

THE NPDES CONTRACTOR AND SUBCONTRACTOR CERTIFICATION TO BE COMPLETED AFTER CONTRACTORS HAVE BEEN SELECTED.

NEW PORT RICHEY, FLORIDA

PREPARED FOR: _____ **DATE:** _____ **APPROVED BY:** _____

DES: _____ **DRN:** _____

CDK: _____ **SCALE:** _____

JOB NO: _____

NOTE:
ALL CONSTRUCTION TRAFFIC AND EQUIPMENT SHALL ACCESS THE SITE USING THE EXISTING PAVED PARKING LOT DRIVEWAYS INDICATED ABOVE.

NPDES STORMWATER MANAGEMENT PLAN

REVISION

No. **Date** **Description**

1. 03/29/2016 ADDendum No. 01

2. 04/29/2016 ADDendum No. 02

3. 05/03/2016 ADDendum No. 03

4. 05/03/2016 ADDendum No. 04

5. 05/03/2016 ADDendum No. 05

6. 05/03/2016 ADDendum No. 06

7. 05/03/2016 ADDendum No. 07

8. 05/03/2016 ADDendum No. 08

9. 05/03/2016 ADDendum No. 09

10. 05/03/2016 ADDendum No. 10

11. 05/03/2016 ADDendum No. 11

12. 05/03/2016 ADDendum No. 12

13. 05/03/2016 ADDendum No. 13



Design Services
For The Built
Environment

Atlanta GA Knoxville TN
Birmingham AL Louisville KY
Cincinnati OH Memphis TN
Columbus OH Nashville TN
Dallas TX Richmond VA
Fort Lauderdale FL Tallahassee FL
Jackson MS Tampa FL
Jacksonville FL

GRESHAM
SMITH AND
PARTNERS

Two Harbor Place
303 Kings Run Avenue
Tampa, FL 33602
813.257.4838

FLORIDA CERT. NO.
LAP000035400008
12/20/2017/FL-0000

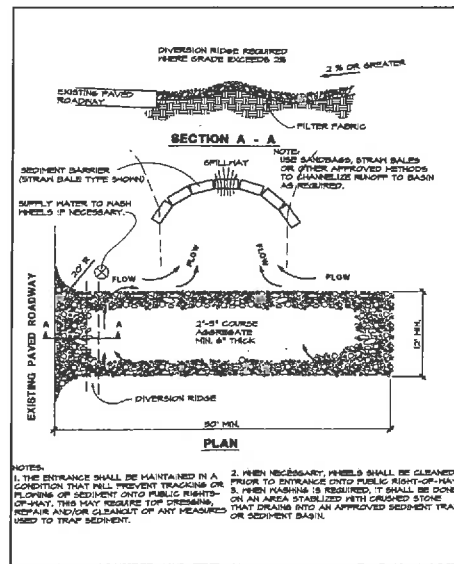


Figure 4.3a. Temporary Gravel Construction Entrance
Source: Erosion Driv

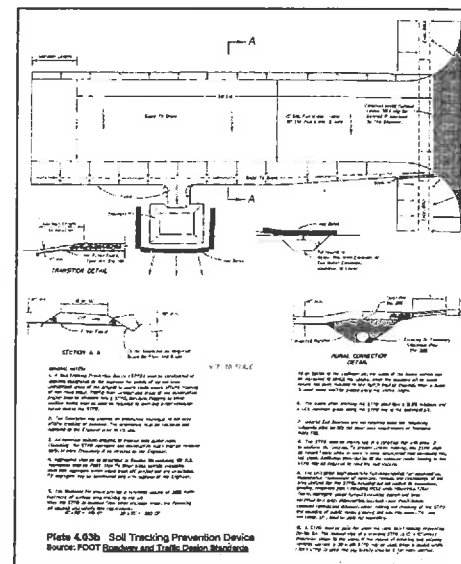


Figure 4.3b. Soil Tracking Prevention Device
Source: FDOT Roadway and Traffic Design Standards

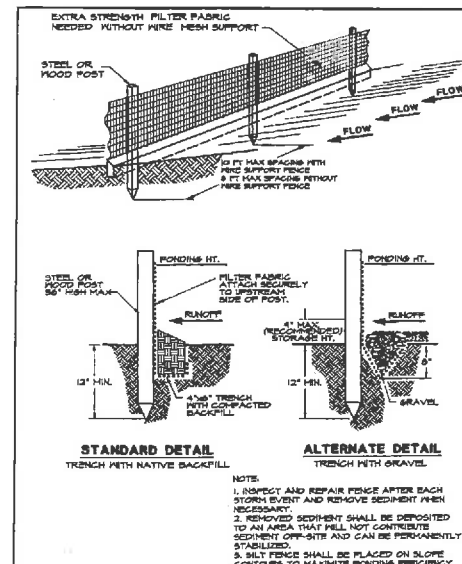


Figure 4.4a. Silt Fence
Source: Erosion Draw

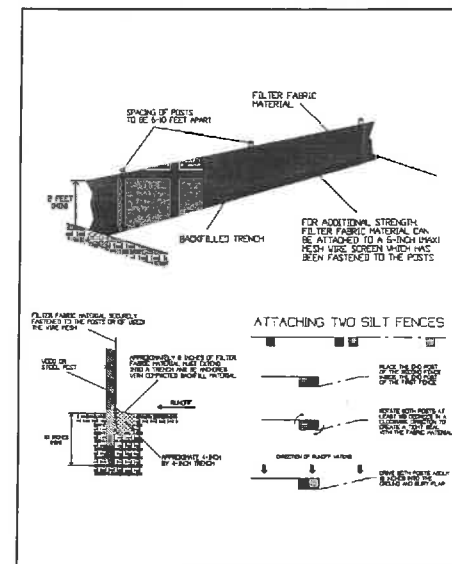


Figure 4.4b. Installing a Filter Fabric Silt Fence
Source: HydroDynamics, Inc.

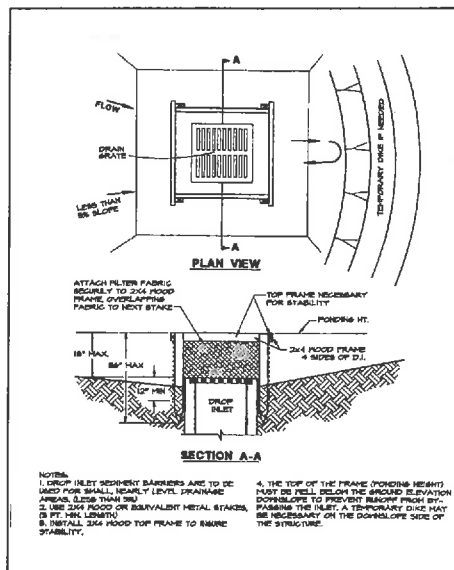


Figure 4.5a. Silt Fence Drop Inlet Sediment Barrier
Source: Erosion Drwr

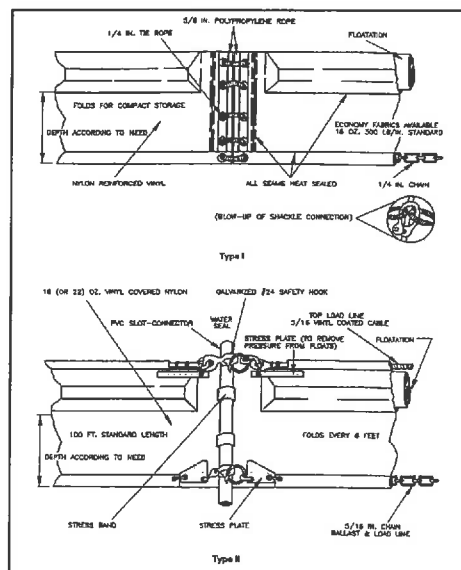


Figure 4.4l. Type I and II Floating Turbidity Barriers
Source: American Beam and Barmer Corporation

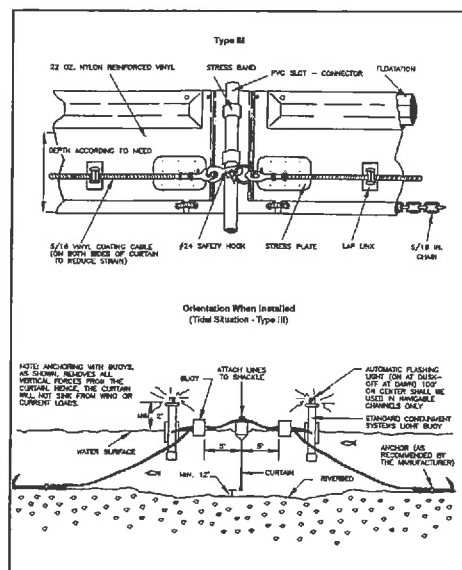


Figure 4.4m. Type III Floating Turbidity Barrier
Source: American Boom and Barrier Corporation and Virginia Department of Transportation (DOT) Standard Specifications

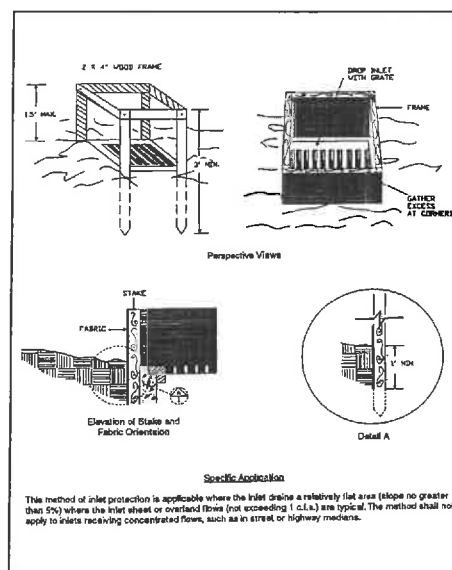


Figure 4.5b. Filter Fabric Drop Inlet Sediment Filter
Source: North Carolina Erosion and Sediment Control Manual

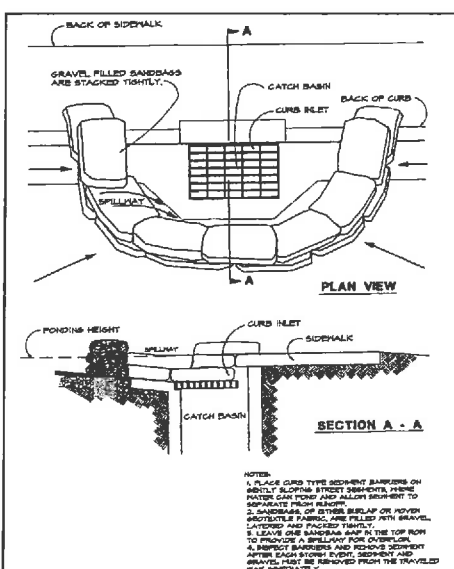


Figure 4.5k. Curb Inlet Sediment Barrier
Source: Erosion Draw

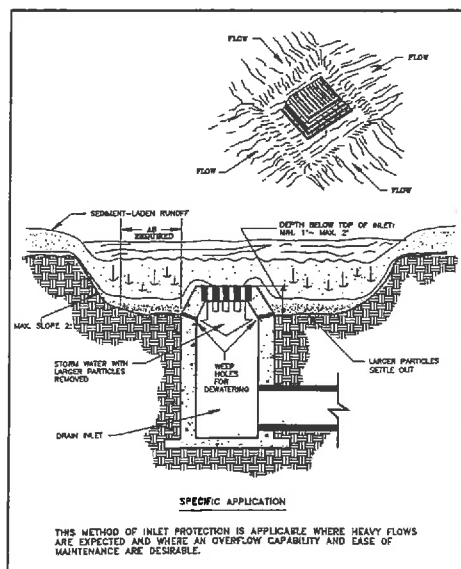


Figure 4.5a. Excavated Drop Inlet Sediment Trap
Source: Michigan Soil Erosion and Sedimentation Control Guidebook.

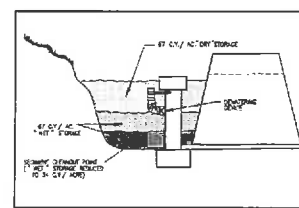
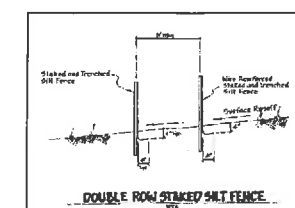


Figure 4.7a. Sediment Basin Storage Volume



100

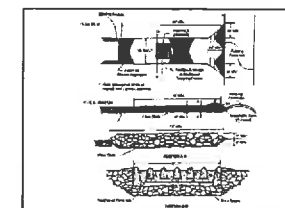
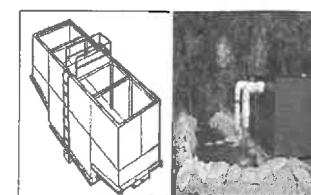


Figure 4.3c. Construction Entrance with Wash Rack

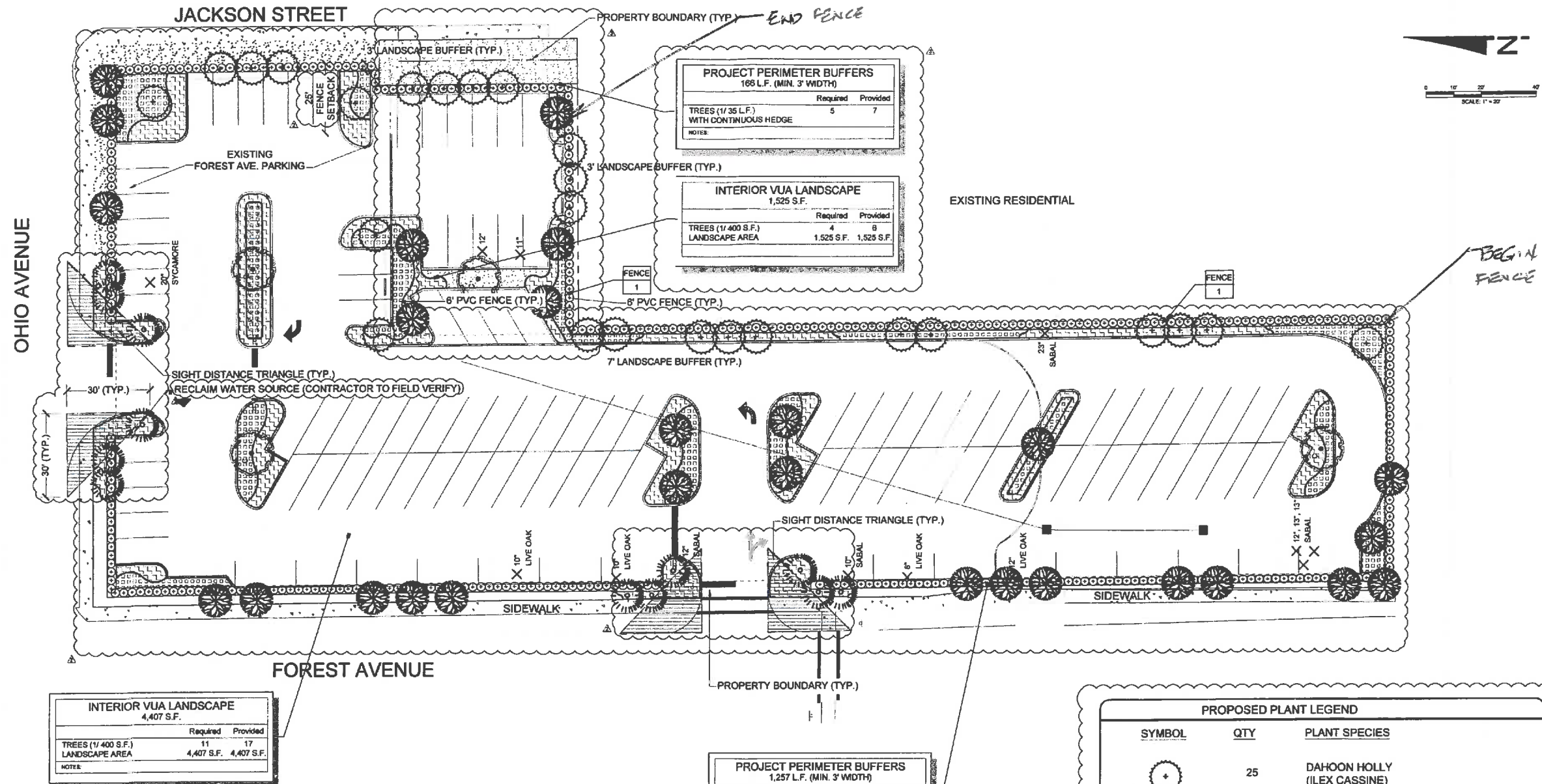


West Fork (Baker Fork):
Common along banks of the river and

PLEASE NOTE ALL ASSOCIATED HAY BALE DETAILS AND ASSOCIATED NOTES ARE NOT TO BE USED.

[illegible]

Drawn By
Checked By
Approved By



TREE TABULATION				
DBH (IN.)	QTY. RETAINED	TOTAL INCHES RETAINED	QTY. REMOVED	TOTAL INCHES REMOVED
8			1	8
10			2	20
11			1	11
12			2	24
13			0	0
20			1	20
23				0

TOTAL INCHES: 0 83

	PALMS RETAINED	PALMS REMOVED
TOTAL PALMS:	0	0

TOTAL TREE INCHES RETAINED ON SITE: 0
TOTAL PALMS RETAINED ON SITE: 0

TOTAL REPLACEMENT INCHES REQUIRED: 83
TREES TO BE REPLACED INCH FOR INCH WITH SIMILAR CANOPY COVERAGE
TOTAL REPLACEMENT PALMS REQUIRED: 0

TREE REPLACEMENT		
	TOTAL INCHES PROVIDED	TOTAL PALMS PROVIDED
Live Oak (4 trees @ 4" DBH = 16")	16	
Dahoon Holly (4 tree @ 5" DBH = 20")	20	
*Dahoon Holly (26 tree @ 5" DBH = 26")	26	
*Florida Elm (25 trees @ 5" DBH = 25")	25	
Cabbage Palm (5 palms)		5
TOTAL REPLACEMENTS PROVIDED	87	5

* Required trees that have been upgraded in order to meet New Port Richey LDC requirements of 4" DBH while using the additional 1" DBH towards replacement inches

TOTAL REPLACEMENT INCHES PROVIDED: 87
TREES TO BE REPLACED INCH FOR INCH WITH SIMILAR CANOPY COVERAGE
TOTAL REPLACEMENT PALMS PROVIDED: 5

ITEM: PVC PRIVACY FENCE
QUANTITY: 384 L.F. (CONTRACTOR TO VERIFY)
TYPE: 8' THE STANDARD LAKELAND R TOP RAIL 1-1/2" X 5-1/2" FLAT RAIL PRIVACY FENCE
COLOR: ALMOND (TO BE APPROVED BY CLIENT)
NOTES: INSTALL PER MANUFACTURERS SPECIFICATIONS AND TO MEET OR EXCEED ALL LOCAL AND STATE CODES AND ORDINANCES.
SUPPLIER: DANIELLE FENCE
www.danielfence.com
4855 STATE ROAD 80 WEST
MULBERRY, FLORIDA 33860



PROPOSED PLANT LEGEND		
SYMBOL	QTY	PLANT SPECIES
	25	DAHOON HOLLY (ILEX CASSINE)
	4	LIVE OAK (QUERCUS VIRGINIANA)
	12	CABBAGE PALM (SABAL PALMETTO)
	27	FLORIDA ELM (ULMUS AMERICANA)
	400	VIBURNUM (VIBURNUM SPP.)
	1,925	JASMINE MINIMA (TRACHELOSPERMUM ASIATICUM 'MINIMA')
	890	WHITE AFRICAN IRIS (DIETES VEGETA)
	3,880 SF	SOD
EXISTING TREE LEGEND		
SYMBOL	PLANT SPECIES	
X	SYCAMORE TO BE REMOVED	
X	LIVE OAK TO BE REMOVED	
X	SABAL PALM TO BE REMOVED	

1/10/2016 3:05:24 PM T:\projects\483-02 (RPH, Newport Richey) Forest Ave Parking\Drawings\Drawings\483-02 L1.dwg

G S & P
Design Services
For The Built
Environment
Atlanta GA Knoxville TN
Birmingham AL Louisville KY
Cincinnati OH Memphis TN
Columbus OH Nashville TN
Dallas TX Richmond VA
FL Lauderdale FL Tallahassee FL
Jackson MS Tampa FL
Jacksonville FL
GRESHAM
SMITH AND
PARTNERS
Two Harbor Place
333 Douglas Ave. Suite 200
Tampa, FL 33602
813-291-8888
FIRM'S FLORIDA CERT. NO.
APR150004304
0000007FLC00000001

**WALDROP
ENGINEERING**
Professional Engineer
No. 12000
State of Florida
12/15/2011

CONSTRUCTION
DOCUMENTS

FOREST
AVENUE
PARKING

Morton Plant
North Bay
Hospital
6600 Madison Street New Port
Richey, FL 34652



Revision		
No.	Date	Description
1	4/19/2016	ADDENDUM No. 02
2	1/10/2016	ADD. PARKING

LANDSCAPE PLAN

L1.1
PROJECT: 483-02-01
DATE: 09/30/2016

GENERAL LANDSCAPE:

1. TREES AND SHRUBS SHALL NOT BE PLACED WITHIN THE MIDDLE TWO-THIRDS OF ANY DRAINAGE SWALE OR WITHIN THREE (3) FEET MEASURED HORIZONTALLY FROM THE CENTERLINE OF THE DRAINAGE SWALE - A WHICHEVER IS GREATER. SWALES SHALL BE DESIGNED FOR THE FLOW OF WATER TO THE STREET.
2. ACTIVITY HAVE BEEN SHIFTED AWAY FROM EXISTING TREES WHERE POSSIBLE. ADDITIONAL TREES ARE NOT BEING SHOWN FOR REMOVAL. ANY TREES SHOWN NEAR LAKE CONSTRUCTION OR UTILITIES WILL BE AVOIDED AS POSSIBLE THROUGH THE EXISTING PLANTING WAYS AND BORROWING PROCEDURE. IF DURING INSTALLATION THESE ELEMENTS TRIP OR ARE LOST THEY WILL BE REPLACED PER ALL APPLICABLE ORDINANCES AND CODE REQUIREMENTS.
3. LANDSCAPE PRACTICES FOR THIS PROJECT SHALL CONFORM TO ALL LANDSCAPE AND LAND DEVELOPMENT CODES PER LOCAL MUNICIPALITY OR GOVERNMENT AGENCY.
4. THE CONTRACTOR SHALL VERIFY ALL NECESSARY UTILITY COMPASSES AND HOUR MINIMUM PRIOR TO DIGGING FOR VERIFICATION OF UNLATERAL INTERFERENCE. PROTECTION AND ALL OTHERS MUST BE COORDINATE WITH OWNERS REPRESENTATIVE PRIOR TO INITIATING OPERATIONS. SHOULD THE LANDSCAPE CONTRACTOR CHOOSE DAMAGE TO ANY UTILITY NECESSARY REPAIRS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AS NOTICABLE AT CONTRACTORS EXPENSE.
5. INVESTIGATE BEFORE YOU EXCAVATE
6. SUBMITTING
7. 1-800-425-4978 TOLL FREE
8. IF STATE AGENCY WORK REQUIRES MIN. 3 DAYS NOTICE AND MAX. OF 5 DAYS NOTICE BEFORE YOU EXCAVATE
9. THE LIMITS OF CONSTRUCTION ARE DEFINED BY THE PROJECT BOUNDARY (UNITS, ETC.) NOTED ON THE DRAWINGS
10. THE CONTRACTOR SHALL FIELD VERIFY ALL INFORMATION PRIOR TO INITIATING PLANTING INSTALLATION. ALL EXISTING PLANTING SHALL REMAIN UNLESS OTHERWISE SPECIFIED OR OTHERWISE NOTED ON THE PLANS. ALL EXISTING SITE FURNISHINGS, PAWING, LANDSCAPE AND OTHER ELEMENTS TO REMAIN SHALL BE PROTECTED FROM ANY DAMAGE UNLESS OTHERWISE NOTED
11. SEE ALL GRADING PLANS, PAVEMENT, WALLS, AND SITE FURNISHING PLANS FOR ADDITIONAL NOTES. SITE PREPARATION AND OTHER PERTINENT INFORMATION.
12. LANDSCAPE CONTRACTOR SHALL FIELD STATE THE LOCATION OF ALL PLANT MATERIAL PRIOR TO INITIATING INSTALLATION FOR THE REVIEW AND APPROVAL OF THE LANDSCAPE ARCHITECT
13. REPORT ANY DISCREPANCIES BETWEEN THE CONSTRUCTION DRAWINGS AND FIELD CONDITIONS TO THE OWNERS REPRESENTATIVE IMMEDIATELY.
14. THE LANDSCAPE CONTRACTOR SHALL CLEAN THE WORK AREAS AT THE END OF EACH WORKING DAY. RUBBISH AND DEBRIS SHALL BE COLLECTED AND DEPOSITED OFF SITE DAILY. ALL MATERIALS, PRODUCTS, AND EQUIPMENT SHALL BE STORED IN AN AREA FREE FROM PUBLIC VIEW.
15. THE LOCATION OF THE LANDSCAPE HOLDING AREA WILL BE IDENTIFIED BY THE OWNERS REPRESENTATIVE. THE CONTRACTOR SHALL ADHERE TO THE ACCESS ROUTES TO AND FROM THE HOLDING AREA WITHOUT DISRUPTING OR IMPEDING ACCESS TO THE SITE OR OTHERS.
16. IN ORDER TO EXPEDITE THE PROGRESS OF THE WORK, THE LANDSCAPE CONTRACTOR SHALL COORDINATE ALL WORKS WITH RELATED CONTRACTORS AND WITH THE GENERAL CONSTRUCTION OF THE PROJECT
17. THE ATTACHED PLANTING PLANS ARE A GRAPHIC REPRESENTATION FOR THE AESTHETIC TREATMENT OF THE DESIGNATED SITE. ALL PLANTING MATERIALS WILL VARY TO COMPLEMENT EXISTING VEGETATION, SITE CONDITION FEATURES AND TO PROVIDE SAFETY. PLANT MATERIALS WILL BE CHANGED AS NECESSARY TO MEET THE DESIGNER'S INTENT. ALL PLANTING IS CONDITIONED BY THE WEATHER AND IS NOT LIMITED TO THE PLANT MATERIAL LISTED IN THE PLANT SCHEDULE. MINIMUM QUANTITY AND MAXIMUM QUANTITY WILL BE SHOWN FOR EACH PLANT MATERIAL. SUBSTITUTIONS WILL BE ALLOWED WITHOUT PRIOR WRITTEN PERMISSION OF THE LANDSCAPE ARCHITECT

PROJECT SUBMITTALS

1. THE PROJECT SUBMITTALS LIST WILL BE GENERATED BY THE LANDSCAPE ARCHITECT AND MUST BE COMPLETED BY THE CONTRACTOR AND APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO PROJECT COMMENCEMENT.
2. ALL PROJECT SUBMITTALS MUST BE COMPLETED AND COMPLIED IN AN EASILY REPRODUCIBLE FORM. SUBMITTAL SHEETS THAT ARE NOT LEGIBLY PREPARED OR REJECTED. SUBMITTALS SHEETS THAT DO NOT CLEARLY IDENTIFY THE PRODUCTS OR MATERIALS SELECTED WILL BE REJECTED.
3. PRODUCTS INSTALLED ON THE PROJECT SITE THAT ARE NOT CONSISTENT WITH THE PROJECT SUBMITTALS WILL BE REMOVED AND REPLACED WITH THE PRODUCTS IDENTIFIED IN THE PROJECT SUBMITTAL PACKAGE AT THE CONTRACTORS EXPENSE.

REQUIRED SUBMITTAL FORM

General Information		Contact Information	
Emergency Contact		Emergency Contact	
Emergency Phone		Emergency Phone	
Address		Address	
City		City	
State		State	
Zip		Zip	
Country		Country	
Phone		Phone	
Fax		Fax	
E-mail		E-mail	
Website		Website	
Other		Other	
Comments		Comments	
Notes		Notes	
Attachments		Attachments	
History		History	
Log		Log	
Print		Print	
Export		Export	
Import		Import	
Search		Search	
Help		Help	
Logout		Logout	
Home		Home	

PROJECT SCHEDULE

1. ALL WORK SHALL BE COMPLETED WITHIN THE TIME ALLOCATED IN THE PROJECT SCHEDULE.
2. WITHIN SEVEN (7) DAYS OF RECEIPT OF "NOTICE TO PROCEED" THE SUCCESSFUL BIDDER WILL FURNISH A CRITICAL PATH SCHEDULE REFLECTING THE ABOVE DATES. THIS SCHEDULE WILL INCLUDE VERIFIABLE MILESTONES TO ENABLE MONITORING OF THE PROJECT SCHEDULE DURING THE CONSTRUCTION PERIOD.
- LIQUIDATED DAMAGES:**
1. THE SUCCESSFUL BIDDER SHALL HAVE ITS WORK SUBSTANTIALLY COMPLETED BY THE RESPECTIVE TIME/FRAME. IF THE BIDDER FAILS TO SUBSTANTIALLY COMPLY WITH THE TIME FRAME OF COMPLETION FOR THE CONTRACTOR'S PORTION OF THE WORK, AS ESTABLISHED IN THE VARIOUS PHASES OF THE SCHEDULE.
2. BY SUBMITTING THE BID, THE BIDDER AGREES THAT THE PERIOD FOR PERFORMING THE WORK ARE REASONABLE, AND THAT THE BIDDER'S WORK CAN BE SUBSTANTIALLY COMPLETED BY ITS APPLICABLE DATES/FOR SUBSTANTIAL COMPLETION.
3. IF THE (SUCCESSFUL) BIDDER DOES NOT HAVE THE WORK ON THE PROJECT SUBSTANTIALLY COMPLETED BY THE DATES/IDENTIFIED FOR SUBSTANTIAL COMPLETION, THE BIDDER SHALL BE RESPONSIBLE FOR THE LIQUIDATED DAMAGES. THE SUCCESSFUL BIDDER WILL PAY THE OWNER (AND THE OWNER MAY SETOFF FROM SUMS COMING DUE TO THE SUCCESSFUL BIDDER) LIQUIDATED DAMAGES AT THE RATE OF \$0.30 PER CALENDAR DAY BEYOND THE DATE OF SUBSTANTIAL COMPLETION.
4. THE BIDDER ACKNOWLEDGES BY SUBMITTING THE BID AND ENTERING INTO A CONTRACT WITH THE OWNER THAT SUCH DAMAGES THAT EXCEED THE ACTUAL DAMAGES THAT THE BIDDER INCURS AS A RESULT OF THE DELAY IN COMPLETION OF THE WORK SHALL BE PAID TO THE OWNER. THE SUCCESSFUL BIDDER'S WORK SHALL BE SUBSTANTIALLY COMPLETED BY THE FOREGOING DATES. THESE LIQUIDATED DAMAGES ARE DAMAGES FOR LOSS OF USE OF THE PROJECT AND NOT DAMAGES FOR DELAY IN COMPLETION OF THE WORK. THE SUCCESSFUL BIDDER SHALL BE OBLIGATED TO INDEMNIFY AND HOLD THE OTHER SUBMITTERS FROM ANY CLAIMS OF THE WORK ON THE PROJECT.

SITE REQUIREMENTS

2. ALL CONTRACTORS AND SUBCONTRACTORS SHALL HAVE A SET OF APPROVED CONSTRUCTION DOCUMENTS ON SITE AT ALL TIMES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ALL EXISTING UTILITIES SHOWN, ALL EXISTING UTILITIES NOT SHOWN, AND ALL PROPOSED UTILITIES ON THESE PLANS
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING AGAINST IMPROVEMENTS FROM DAMAGE AND EROSION, ANY ADJACENT IMPROVEMENT DAMAGED DURING CONSTRUCTION SHALL, AT A MINIMUM, BE RESTORED TO A STATE EQUAL TO ITS PRE-CONSTRUCTION STATE.
5. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS TO COMPLETE WORK AND SHALL COMPLY WITH ALL LOCAL, STATE AND FEDERAL REGULATIONS.
6. CONTRACTOR SHALL AGREE TO ASSUME, SUE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER, HARMLESS FROM AND AGAINST ALL CLAIMS OR DAMAGES, IN THE CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTED FOR LIABILITY ARISING FROM THE SUE/ENGLISH SPEAKING PERSON ON SITE.
7. DURING CONSTRUCTION, CREWS ARE REQUIRED TO HAVE AT LEAST ONE (1) ENGLISH SPEAKING PERSON ON SITE.

EXISTING TREE CARE:

- [illegible]

SUBSTANTIAL COMPLETION

1. CONTRACTOR TO REQUEST INSPECTION OF PROJECT IN WRITING. IF ALL WORK IS SATISFACTORY AND COMPLETE IN ACCORDANCE WITH CONDITIONS OF CONTRACT DOCUMENTS, THEN THE DRAWING AND LANDSCAPE ARCHITECT SHALL OBLIGATE SUBSTANTIALLY TO THE CONTRACTOR TO PROVIDE A WRITTEN CERTIFICATE OF COMPLETION TO THE OWNER AND TO THE SUBMITTER OF THE ESTABLISHMENT PERIOD OF MAINTENANCE.
2. CONTRACTOR TO PROVIDE SUFFICIENT PLANT MATERIAL FOR A ONE (1) YEAR PERIOD FOLLOWING THE DATE OF COMPLETION OF THE PROJECT. PRIOR TO ISSUING SUBSTANTIAL COMPLETION NOTICE THE CONTRACTOR SHALL PROVIDE TO THE OWNER THREE (3) SETS OF PLANT SCHEDULES AND THREE (3) COPIES OF AN ANNUALIZED MAINTENANCE AND OPERATION MANUAL. THE PLANT SCHEDULES SHALL INCLUDE THE FOLLOWING INFORMATION: (A) SPECIES, CULTIVAR, TRADE NAME, SIZE, DATE OF PLANTING, DETAILED ALLIUMS AND PLANT AREAS OF THE PROJECT.
3. MAINTENANCE AND OPERATION MANUAL SHALL BE RESPONSIBLE FOR COMPLETE MAINTENANCE OF ALL PLANTING AREAS (INCLUDING WATERING, SPRINKLING, MULCHING, DOWNING, FERTILIZING, ETC.) THROUGHOUT THE ESTABLISHMENT PERIOD OF MAINTENANCE. THE CONTRACTOR SHALL PROVIDE A WRITTEN CERTIFICATE OF COMPLETION TO THE OWNER. THE PROJECT SHALL NOT BE CONSIDERED AS OR DEEMED SUBSTANTIAL COMPLETION UNTIL THE CONTRACTOR PROVIDES THE MAINTENANCE AND OPERATION MANUAL TO THE OWNER.

INSTALLATION:

PLANTING LAYOUT

- 7) THE LANDSCAPE CONTRACTOR SHALL FIELD STATE THE LOCATION OF ALL PLANT MATERIAL PRIOR TO INITIATING INSTALLATION FOR THE PURPOSES OF THE RECORD REPRESENTATION AND LANDSCAPE ARCHITECT.
- 8) THE LANDSCAPE CONTRACTOR SHALL FIELD THE LOCATION OF ALL PLANT MATERIAL NECESSARY TO AVOID DAMAGE TO ALL EXISTING UNDERGROUND UTILITIES AND/OR EXISTING ABOVE GROUND ELEMENTS. ALL CHANGES REQUIRED SHALL BE COMPLETED PRIOR TO THE START OF PLANTING.
- 9) TREES AND GROUND COVER PLANTINGS ARE SHOWN AS MASS PLANTING BEDS. PLANTS SHALL BE PLACED ON A TRIANGULAR SPACING CONFIGURATION (STAGGERED SPACING). PLANT CENTER-TO-CENTER DIMENSION (D/C) ARE LISTED ON THE PLANT LIST. PLANTING SHALL BE DONE IN ACCORDANCE WITH THE FOLLOWING:
- 10) PROVIDE A MINIMUM HORIZONTAL OFFSET DISTANCE OF 2 IN. FROM THE BACK CURB OF THE FUTURE MAXIMUM TRUNK DIAMETER OF PLANTING BEDS.
- 11) PLANTING BED AREA DEFINITIONS TO BE DETAILED IN THE FIELD WITH THE LANDSCAPE ARCHITECT. UNAPPROVED BEDLINES WILL BE REJECTED AND IS THE RESPONSIBILITY OF THE CONTRACTOR TO REJECT ALL DAMAGES AND MODIFICATIONS REQUIRED TO BE COMPLETED PRIOR TO THE START OF PLANTING.

TRANSPLANTING

- (1) APPROPRIATE CARE MUST BE TAKEN DURING TRANSPLANTING TO PREVENT CHAMMICK, GRIDLING OR BARK-SUCKLING. TREES THAT ARE DAMAGED DURING THE TRANSPLANTING PROCESS WILL NOT BE ACCEPTED.
- PLANTING**
- (1) ALL PLANT MATERIAL SHALL BE INSTALLED IN A SOUND, WORKMANLIKE MANNER AND ACCORDING TO ACCEPTED GOOD PLANTING PROCEDURES WITH THE QUALITY OF PLANT MATERIALS AS HEREIN SPECIFIED. ALL ELEMENTS OF LANDSCAPING SHALL BE SUBJECT TO INSPECTIONS BY THE CITY ENGINEER.
- (2) CONTRACTOR SHALL ENSURE ORGANIC AND PERCOLATION OF ALL PLANTING PITS PRIOR TO INSTALLATION OF PLANT MATERIAL. CONTRACTOR SHALL FILL ALL TREE PITS WITH WATER BEFORE PLANTING TO ASSURE THAT PROPER ORGANIC AND PERCOLATION IS MAINTAINED THROUGHOUT THE LIFE OF THE PLANTS. CONTRACTOR SHALL MAINTAIN SUFFICIENTLY MOIST PLANTS FOR PLANTS LOST DUE TO INADEQUATE DRAINAGE CONDITIONS.
- (3) NEW GROWTH SHALL BE MAINTAINED THROUGHOUT THE LIFE OF THE PLANTS. THE GROW-BACK REMOVED EXTERIALLY PRIOR TO PLANTING. MULCHED AND BURLEAPPED OR ANY ASSISTED MATERIAL SHALL HAVE THE TOP ONE HALF (1/2) OF THE BURLAP AROUND THE BASE OF THE TRUNK CUT AND PULLED BACK. DO NOT REMOVE BURLAP, WIRE CAGES, STRAPS, ETC. MUST BE CUT AND REMOVED PRIOR TO INSTALLATION.
- (4) CONTRACTOR TO REPLACE REJECTED PLANT MATERIAL WITHIN ONE (1) BUSINESS DAY'S NOTICE.
- (5) CONTRACTOR SHALL REFER TO THE LANDSCAPE PLANTING DETAILS, PLANT LIST, GENERAL NOTES AND THE PLANTING SPECIFICATIONS TO OBTAIN CONTROLLING STRUCTURES, TREE SPACING, HEIGHT, ARCHITECT OF ANY AND ALL DISCREPANCIES PRIOR TO CONSTRUCTION OR INSTALLATION.
- (6) THE CONTRACTOR SHALL REFER TO THE LANDSCAPE PLANTING DETAILS, PLANT LIST, GENERAL NOTES AND THE PROJECT MANUAL FOR ADDITIONAL INFORMATION REGARDING THE LANDSCAPE PLANTING REQUIREMENTS.
- (7) THE LANDSCAPE CONTRACTOR SHALL COORDINATE ALL PLANTING WORK WITH IRRIGATION WORK. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING IRRIGATION SYSTEMS TO SUPPLY SUFFICIENT WATER TO THE PLANTS. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR HAND WATERING IN ALL AREAS OF THE PROJECT WHERE IRRIGATION SYSTEMS ARE NOT AVAILABLE.
- (8) THE LANDSCAPE CONTRACTOR SHALL RE-GRADE ALL AREAS DISTURBED BY PLANT REMOVAL, REDLOCATION, AND/OR INSTALLATION WORK. THE LANDSCAPE CONTRACTOR SHALL REPLACE (BY EQUAL SIZE AND QUALITY) ANY AND ALL EXISTING PLANT MATERIAL REMOVED OR DAMAGED DURING THE COURSE OF THE PROJECT.
- (9) OULYING / STAKING PRACTICES SHALL NOT PERMIT NAILS, SCREWS, WIRES ETC.. TO PENETRATE OUTER SURFACE OF TREES. EXPOSED NAIL HEADS, TIEERS, POLES, OR PLAINS INCURRED DUE TO THIS PRACTICE SHALL BE REPLACED AT THE CONTRACTORS EXPENSE.
- (10) ALL WOODEN TREES, BRANCHES, BRACES AND BATTERIES SHALL BE PAINTED/BOILED STAINED DARK GREEN PRIOR TO THEIR USE.
- (11) THE CONTRACTOR SHALL SELECT ALL PLANT MATERIAL THROUGHOUT AND COMPLETE, TO A 3-INCH MINIMUM DEPTH WITH CLEAN, WELL-FRAME CLASSES & MOULD, OR ROCK MOUND AS SPECIFIED IN THE PLANT LEGEND.
- (12) THE CONTRACTOR SHALL MAINTAIN ALL PLANTING MATERIALS INCLUDING WATERING, SPRAYING, MULCHING, HOEWING, FERTILIZING, ETC.) THROUGH THE COURSE OF THE PROJECT AND THROUGHOUT A 90-DAY ESTABLISHMENT PERIOD AFTER COMPLETION OF THE PROJECT. THE CONTRACTOR SHALL MAINTAIN ALL PLANTING MATERIALS UNLESS OTHERWISE SUBSTANTIALLY COMPLAINT BY ZONICS OR PLAUSES (UNLESS OTHERWISE NOTED ON THE PLANS).

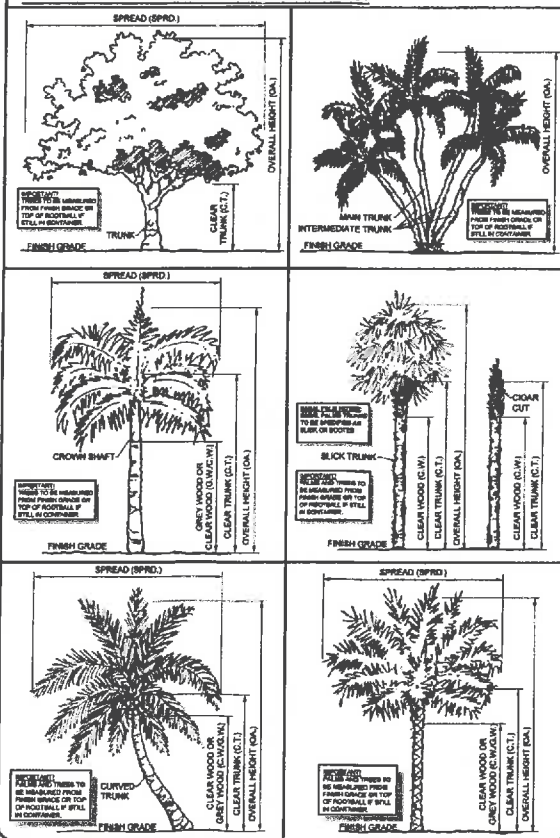
SOIL PREPARATION AND SOIL MIX

- THE CONTRACTOR SHALL BEAR ALL COSTS OF TESTING OF SOILS, AMENDMENTS, ETC., ASSOCIATED WITH THE WORK AND THE CONTRACTOR SHALL BE RESPONSIBLE TO COMPLY WITH ALL REQUIREMENTS OF THE LANDSCAPE PLANTING WORK. THE CONTRACTOR SHALL PROVIDE COMPLETE SOIL TESTS FOR THE INSTALLATION AREA.
- A) APPLY ROUGHOUT MANUFACTURED BY MONSANTO (COMP) OR APPROVED HERBICIDE ACID, ACCORDING TO THE MANUFACTURER'S INSTRUCTIONS, TO COMBINATION OF ALL AREAS TO BE PLANTED. PROTECT EXISTING PLANTS TO REMAIN FROM OVER SPRAY OR SPRAY WITHIN ROOT ZONE. CONTRACTOR TO ENSURE TOTAL WEED ERADICATION.
- B) REMOVE ALL EXISTING PLANTS, WEEDS, AND RUBBER. CLEAN OF STONES, BRICKS AND LAMBERS, DEBRIS, RUBBER, DESTRUCTIVE MATERIALS AND ALL OTHER DEBRIS TO A DEPTH OF 6" TO 8". CONTAMINATED SOIL SHALL BE REMOVED AND REPLACES TO THEIR FULL DEPTHS AND EXTENTS.
- C) REMOVE ALL EXISTING PLANTS, WEEDS, AND RUBBER. CLEAN OF STONES, BRICKS AND LAMBERS, DEBRIS, RUBBER, DESTRUCTIVE MATERIALS AND ALL OTHER DEBRIS TO A DEPTH OF 3" INCHES (ONCE ROUGH GRADE HAS BEEN ESTABLISHED).
- D) CONTRACTOR TO APPLY "ROBASTAN" OR APPROVED PRE-EMERGENT HERBICIDE IN ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS.
- E) PLANTING SOIL SHALL BE THRESH, SUBLIME, AND GRADING COVER SHALL CONSIST OF A THOROUGHLY BLENDED MIXTURE OF:
- 1) TRESS
20% CLEAN D.O.T. SAND
30% APPROVED TOPSOIL, MIX
- 2) PALMS
20% CLEAN D.O.T. SAND
30% APPROVED TOPSOIL, MIX
- 3) BURLAP, MULCH AND COVER
20% CLEAN D.O.T. SAND
30% APPROVED TOPSOIL, MIX
- 4) 20% APPROVED FLORIDA TOPSOIL,
10% LBS. APPROVED ORGANIC PEAT
30% APPROVED SAND
PEAT FLOATED SPECIFICATIONS Q-P-98
TYPE 1 CLASS B, BRYANWOOD MIX
- F) TOPSOIL MIX SHALL BE FREE OF CONTAMINANTS AND MATERIALS THAT WOULD BE HARMFUL TO PLANTS. SOIL SHALL BE FREE OF EXISTING PLANTS, WEEDS, DEBRIS, AND OTHER UNDESIRABLE WEEDS.
- G) TOPSOIL SHALL BE NATURAL, FERTILE, AGRICULTURAL, SOIL CAPABLE OF SUSTAINING VIOLENT PLANT GROWTH. IT SHALL BE OF UNIFORM COMPOSITION THROUGHOUT, WITH ADJUSTMENT OF SUBSOIL. IT SHALL BE FREE OF STONES, LIMBS, LUMPS, OR OTHER FOREIGN MATERIALS. IT SHALL BE OF UNIFORM EXTENTATION. IT SHALL BE OF UNIFORM DEPTH OF 8 INCHES THROUGHOUT ALL AREAS AND SHALL BE SMOOTH AND GRINDING COVER DEBRIS. REMOVE MINIMUM DEPTH OF 8 INCHES THROUGHOUT ALL AREAS AND SHALL BE SMOOTH AND GRINDING COVER DEBRIS. REMOVE MINIMUM DEPTH OF 8 INCHES THROUGHOUT ALL AREAS AND SHALL BE SMOOTH AND GRINDING COVER DEBRIS.
- H) SMOOTH ALL PREPARED PLANTING AREAS TO A SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
- I) ALL SURFACE AREAS SHALL BE SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
- J) ALL SURFACE AREAS SHALL BE SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
- K) ALL SURFACE AREAS SHALL BE SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
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- M) ALL SURFACE AREAS SHALL BE SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
- N) ALL SURFACE AREAS SHALL BE SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
- O) ALL SURFACE AREAS SHALL BE SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
- P) ALL SURFACE AREAS SHALL BE SMOOTH, EVEN SURFACE ENSURING A MINIMUM GRADE TO DRAINAGE SLOPE FROM STRUCTURES AND ELIMINATE ANY LOW AREAS WHICH MAY COLLECT WATER.
- INITIAL INSTALLATION FERTILIZATION
- ALL PLANTS SHALL RECEIVE AN APPROVED SLOW RELEASE FERTILIZER. ALL TREE PLANTINGS SHALL RECEIVE AN APPROVED MYCORRHIZAL ADDITIVE. CONTRACTOR SHALL COVER FERTILIZER REQUIREMENTS FOR LOCAL MUNICIPALITY OR GOVERNMENT AGENCY.
- TREES
1/2 LB. PLUS 1/2 LB. MINOR ELEMENTS - SLOW RELEASE
1/2 LB. FERTILIZER PER 1/2" CALIPER
- SHRUBS AND GRASSING COVER
1/2 LB. PLUS 1/2 LB. MINOR ELEMENTS - SLOW RELEASE
1/2 LB. FERTILIZER PER 1/2" CALIPER
- THE COST FOR LANDSCAPE PLANTING AS DESCRIBED ABOVE, SHALL BE INCLUDED IN THE PER PLANT PRICE

PLANT MATERIAL:

- [illegible]

TREE & PALM MEASURING GUIDELINES



LANDSCAPE MATERIAL SCHEDULES:

Description	Specification	Estimated Quantity	Unit
<i>Ilex cassine</i> ~ "Daphne Holly"	14" Ht. x 8" Spd., 5" DBH, Florida No. 1	25	EA
<i>Quercus virginiana</i> ~ "Live Oak"	12"-14" Ht., 3" DBH, Florida No. 1	4	EA
<i>Sabal palmetto</i> ~ "Cabbage Palm"	Min. 12"-18" CT, staggered heights, stiff, straight	11	EA
<i>Ulmus americana</i> ~ "Florida Elm"	14" Ht. x 8" Spd., 5" DBH, Florida No. 2	27	EA
<i>Trachelospermum asiaticum</i> "Miletime" ~ "Jasmine Miletime"	10" Ht. x 10" Spd., sun grown, full	1,925	EA
<i>Diates vegeta</i> ~ "White African Iris"	18"-24" Ht., full	890	EA
<i>Viburnum suspensum</i> ~ "Sondankho Viburnum"	7 gallon, 36" Ht., full	400	EA
Sod	Weed Free; To be field verified by Contractor	3,880	SF
Mulch ~ "Pine Straw Mulch"	Minimum 3", Settled	114	CY

NOTES:
ALL PLANT MATERIAL MUST BE FLORIDA NCL-1 OR BETTER.



**Design Services
For The Built
Environment**

Atlanta	GA	Knoxville	TN
Birmingham	AL	Louisville	KY
Cincinnati	OH	Memphis	TN
Columbus	OH	Nashville	TN
Dallas	TX	Richmond	VA
Fort Lauderdale	FL	Tallahassee	FL
Jackson	MS	Tampa	FL
Jacksonville	FL		

GRESHAM
SMITH AND
PARTNERS

Two Harbor Place
302 Knights Run Avenue
Tampa, FL 33602
Suite 800
813-251-8838

FINIS FLORIDA CERT. NO.
AAP000884G/A2806
000000078/C28000081

FILE# FLORIDA CERT. NO.
AAP000864CA3006
000000707/8 (2000008)



CONSTRUCTION
DOCUMENTS

FOREST
AVENUE
PARKING

Morton Plant
North Bay
Hospital

6600 Madison Street, New Port
 01461-0000



Revising

[illegible]

LANDSCAPE NOTES AND DETAILS

L6.2

OBJECT: 403-03-01



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • (727) 853.1016

Land Development Review Board (LDRB) - Minutes

Date: November 17, 2016
Time: 2:00 pm
Location: City Council Chambers
First Floor, City Hall, 5919 Main Street, New Port Richey, FL 34652

Any person desiring to appeal any decision made by the LDRB, with respect to any matter considered at any meeting or hearing, will need a record of the proceedings and may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based. The law does not require that the Secretary transcribe verbatim minutes, therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense (FS 286.0105).

I. Roll Call & Pledge of Allegiance:

Members Present:

John Grey, Chairperson
Dr. Cadle, Jr., Vice Chairperson
Nancy MacDonald, Alternate Member
Judy Michel
Mary Moran
Bob Smallwood, Alternate Member

Members Absent:

Dan Maysilles
Louis Parrillo
Greg Smith

Others Present:

Lisa L. Fierce, Development Director
Gus Karpas, Senior Planner
Chris Mettler, Senior Planner
KC Bonney, Network Administrator
Timothy P. Driscoll, City Attorney

II. Approval of Minutes:

Mr. Grey chaired the meeting. Dr. Cadle made the motion to approve the October 20, 2016 minutes as presented which was seconded by Ms. Moran. The motion carried and the Board approved the minutes (6-0).

III. Land Use Plan Amendment LUP2016-03 & Rezoning Application REZ2016-04

Case: Land Use Plan Amendment LUP2016-03 & Rezoning Application REZ2016-04 –
Morton Plant Hospital Parking Area

Property Location: 0.13 acres located on the west side of Jackson Street, approximately 250 feet south of Ohio Avenue.

Applicant: Morton Plant Hospital Association, Inc., 303 Pinellas Street, Suite 310, Clearwater, FL 33756.

Representative: Deborah Bartley, Construction Manager, 303 Pinellas Street, Suite 310, Clearwater, FL 33756.

Request: Review and recommendation of 1) Land use plan amendment from LMDR, Low Medium Density Residential Category to P/SP, Public/Semi-Public Category (Ordinance #2017-2099); and 2) Rezoning from R-3, Residential District to PDD, Planned Development District (CPD, Commercial Planned District Subcategory) (Ordinance #2017-2100).

Mr. Karpas provided a powerpoint presentation. He noted the property at 6705 Jackson Street currently contains a vacant single-family home. He said that the hospital proposes to expand its parking with the inclusion of the subject site. In order to add this piece to the overall campus, a land use plan amendment and rezoning are required. He noted that the proposed Public-Semi/Public land use category and Planned Development District zoning district will be consistent with the remainder of the hospital property. He noted that a unity of title will be required, adding the 6705 Jackson Street property to the master parcel. He noted this is a quasi-judicial hearing.

Mr. Grey asked for clarification about the location of the site. Mr. Karpas and Ms. Fierce located the site on the site plans provided to the Board members.

Mr. Smallwood asked about Phase O.B. as noted in the site plan. Ms. Fierce noted it is a future phase; the area has been rezoned but not yet redeveloped to provide additional parking.

Mr. Smallwood asked if the neighbors had been informed of the request. Mr. Karpas affirmed they had been notified and no comments had been received. He noted the property owners will also receive notice about the City Council hearings.

Deborah Bartley, the hospital construction manager, introduced herself. Ms. Michel questioned why if the proposed use would generate no more than 50 trips per day the additional parking area is required. Ms. Bartley explained the hospital meets the Code parking requirements and with the campus improvements, there has been a net loss of parking spaces. The hospital is shifting employee parking to this more remote location in order to provide parking for the public closer to the hospital. Ms. Fierce explained that the language in the staff report was a reference to a transportation concurrency threshold and the proposal is too insignificant to require a traffic study.

Mr. Grey asked if the increase in impervious surface has been reviewed. Ms. Bartley said the impervious surface ratio has been reviewed and meets the Code standard.

Mr. Smallwood expressed concern that this request would result in a loss of tax revenue for the City. Ms. Fierce noted that this was true for the site, but the hospital improvements are beneficial for the City and may encourage development elsewhere providing additional tax revenue. Mr. Grey praised the improvements to the hospital campus.

Dr. Cadle made the motion to recommend approval of the land use plan amendment which was seconded by Ms. Moran. Roll call vote: Moran, yes; Michel, yes; Grey, yes; Smallwood, yes; Cadle, yes; and MacDonald, yes. The motion carried 6-0.

Dr. Cadle made the motion to recommend approval of the rezoning, subject to the condition that a unity of title application is completed, adding the site at 6705 Jackson to the master parcel, which was seconded by

Ms. Moran. Roll call vote: MacDonald, yes; Cadle, yes; Smallwood, yes; Grey, yes; Michel, yes; and Moran, yes. The motion carried 6-0.

IV. Adjourn:

Ms. Fierce thanked the Board Members for attending the meeting and congratulated Ms. Moran on having been reappointed to the Board at the City Council's most recent meeting. She wished the members a Happy Thanksgiving and said the next meeting of the Board will be December 15th.

The meeting adjourned at 2:14 p.m.

Respectfully submitted,

Chris Mettler, Senior Planner



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Crystal S. Feast, Finance Director

DATE: 12/20/2016

RE: Resolution No. 2017-08: Reimbursement of Certain Expenditures Incurred in Connection with Acquisition of W&S Systems

REQUEST:

The City Council is asked to review and authorize Resolution No. 2017-08, which establishes the City's intent to reimburse certain expenditures incurred with the acquisition of the 3 utility systems, namely Lakewood Villas, Barbara Ann Acres, and Silver Oaks, with proceeds from the Water & Sewer Revenue Bond, Series 2017A.

DISCUSSION:

Jerry Ford, of Ford & Associates, Inc. (City's Financial Advisor), will present to the City Council the terms and conditions of the Water & Sewer Revenue Bond, Series 2017A. Duane Draper, of Bryant Miller Olive (City's Bond Counsel), will present to the City Council the details of Resolution No. 2017-08.

RECOMMENDATION:

It is recommended that the City Council approve Resolution No. 2017-08.

BUDGET/FISCAL IMPACT:

No immediate budget or fiscal impact.

ATTACHMENTS:

Description	Type
☐ Resolution No. 2017-08	Resolution Letter

RESOLUTION NO. 2017-08

A RESOLUTION OF THE CITY OF NEW PORT RICHEY, FLORIDA, ESTABLISHING ITS INTENT TO REIMBURSE CERTAIN CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH ACQUISITION, CONSTRUCTION AND EQUIPPING OF CERTAIN WATER AND SEWER SYSTEM ASSETS BY THE CITY WITH PROCEEDS OF A FUTURE TAX-EXEMPT FINANCING; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA IN SESSION DULY AND REGULARLY ASSEMBLED THAT:

Section 1: Authority for this Resolution. This Resolution is adopted pursuant to the Constitution of the State of Florida (the "State"), Chapter 166, Florida Statutes, the Charter of the City of New Port Richey, Florida (the "Issuer"), and other applicable provisions of law (collectively, the "Act").

Section 2: Findings. It is hereby ascertained, determined and declared that:

A. The City of New Port Richey, Florida (the "City") has determined that the need exists to incur debt to expend funds in order to finance the acquisition, construction and equipping of certain water and sewer system assets in accordance with plans on file at the offices of the Issuer, as such plans may be modified from time to time (the "Project").

B. It is expected that the costs of the Project will be reimbursed by and financed with the proceeds of a future tax-exempt financing for capital expenditures.

Section 3: Declaration of Intent. The City hereby expresses its intention to be reimbursed from proceeds of a future tax-exempt financing for capital expenditures to be paid by the Issuer for the purpose of designing, planning, acquiring, installing, constructing, reconstructing, renovating, and equipping the Project. The City expects to use legally available funds to pay such costs associated with the incurrence of debt. It is reasonably expected that the total amount of debt to be incurred by the Issuer with respect to the Project will not exceed \$3,500,000. This Resolution is intended to constitute a "declaration of official intent" within the meaning of Section 1.150-2 of the Income Tax Regulations which were promulgated pursuant to the Internal Revenue Code of 1986, as amended, with respect to the debt incurred, in one or more financings, to finance the Project.

Section 4: Severability. If any provision of this Resolution shall be held or deemed to be or shall, in fact, be illegal, inoperative, or unenforceable in any context, the same shall not affect

any other provision herein or render any other provision (or such provision in any other context) invalid, inoperative, or unenforceable to any extent whatever.

Section 5: Repealer. This Resolution supersedes all prior actions of the Issuer inconsistent herewith. All resolutions or portions thereof in conflict with the provisions of this Resolution are hereby repealed to the extent of any such conflict.

Section 6: Effective Date. This Resolution shall take effect immediately upon its adoption by City Council.

The above and foregoing Resolution was read and adopted at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 20th day of December, 2016.

(SEAL)

CITY OF NEW PORT RICHEY, FLORIDA

ATTEST:

By: _____
Name: Judy Meyers
Title: City Clerk

By: _____
Name: Rob Marlowe
Title: Mayor

REVIEWED AND APPROVED:

Timothy P. Driscoll, City Attorney



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Lisa L. Fierce, Development Director
DATE: 12/20/2016
RE: Professional Service Agreement - Professional Engineering Services 2017

REQUEST:

City Council is asked to authorize the City Manager to enter into a contract with Ayres Associates to provide professional engineering services for the City.

DISCUSSION:

The City hire Ayres Associates (formerly the Ash Group) following a solicitation for services process last year. The Ash Group was acquired by Ayres Associates in spring, 2016 becoming Ayres' 13th office nationwide and the fourth in Florida.

Ayres provides transportation, municipal, environmental, structural, and water resources disciplines as well as architecture, landscape architecture, grant writing, planning, aerial mapping, and survey services.

The agreement designates Ayres Associates as the City Engineer. Services provided include consulting, studies and reports, project design, general services during construction, inspection and supplementary services and special projects. Mr. Chris Martin will serve as the designated City Engineer from the firm. Jan Ash, Manager of Southeast Municipal & Utilities operations, will be in attendance at the meeting.

Section 3.02.02 of the Land Development Code provides for the creation of the office of the City Engineer by City Council appointment for a one-year term. This proposed contract will run for a full year from January 1 to December 31, 2017.

RECOMMENDATION:

Authorize the City Manager to enter into an agreement with the consultant.

BUDGET/FISCAL IMPACT:

The FY 16/17 budget includes \$40,000 for engineering services.

ATTACHMENTS:

Description	Type
☐ Ayres Qualifications	Backup Material
☐ Ayres Cover Letter & Contract	Backup Material



STATEMENT OF QUALIFICATIONS

Site Development

Prepared For
The City of New Port Richey

Hire Smart[®]

AYRES
ASSOCIATES



Ayres Associates is a multi-specialty architectural/engineering consulting firm providing services from a network of 13 offices in five states: Wisconsin, Arizona, Colorado, Florida, and Wyoming.

Ayres Associates was incorporated in 1959. Our corporate headquarters is in Eau Claire, Wisconsin.

We are ranked 310th among the top 500 architectural/engineering firms in the nation by ENR magazine. We have been listed among the nation's top firms for more than 20 consecutive years.

We have the available resources, capital, equipment, and expertise of a national firm with the quick response and service mentality that you would expect of a small engineering firm.

Our superb project managers build long-term relationships with clients while reliably solving their problems, stretching their dollars, and masterfully navigating regulations.

EXPERTISE

- Site Engineering
- Landscape Architecture
- Master Planning/Site Design
- General Civil Engineering
- Transportation Engineering
- Traffic Engineering
- Structural Design
- Structural Inspection
- Water Resources Engineering
- Environmental Engineering
- Aerial Mapping/Land Survey
- Construction Observation
- Architecture
- Subsurface Utility Engineering (SUE)
- Utility Engineering and Coordination



WEST REGION

Phoenix, AZ
602.275.2655

Fort Collins, CO
970.223.5556

Cheyenne, WY
307.634.9888

MIDWEST REGION

Waukesha, WI
262.523.4488

Eau Claire, WI
715.834.3161

Green Bay, WI
920.498.1200

Madison, WI (Badger Road)
608.255.0800

Madison, WI (Terrace Drive)
608.443.1200

River Falls, WI
715.426.4908

SOUTHEAST REGION

Jacksonville, FL
904.260.6288

Tampa, FL (Benjamin Center)
813.290.8899

Tampa, FL (Hidden River)
813.978.8688

Titusville, FL
321.747.0066



Civil engineering is an integral part of facility design. As site engineers, we at Ayres Associates work with architects to meet overall design goals. From start to finish, we provide the engineering services needed to create a functional yet attractive site, whether it's a single lot or a multi-building development.

We offer:

- Staff experienced in working with other design professionals
- Innovative and cost-effective design
- Commitment to listening to our clients and responding to their needs
- Detailed quality assurance/quality control standards
- Extensive and long-term business relationships with municipalities and permitting authorities

“There were definitely differences of opinion. But thanks to calm, professional discussion and clear presentations of options by Ayres, we were able to make good decisions.”

— Bill Porter, Director of Public Works, City of Wauwatosa

EXPERTISE

- Site roadway and parking lot design
- Site utility plans
- Stormwater management and erosion control plans
- Site grading plans
- Site detention/water quality basin design
- Surveying and construction staking
- Assistance with federal, state, and local permit applications
- Construction administration
- Site planning
- Landscape design
- Site lighting design

AWARDS

Madison College Truax Campus Expansion

Honor Award, Built Design Category

American Society of Landscape Architects, Wisconsin Chapter

Harrington Beach State Park Improvements

Engineering Excellence State Finalist Award

American Council of Engineering Companies of Wisconsin



Whether you have natural resources and want to make the most of them, or you have an area that is undergoing redevelopment, a well-designed landscaped space can transform your community or campus from dull to destination. We'll help you create a vibrant and engaging space that draws in new visitors and enhances the quality of life for your everyday users.

From grant writing to full master plans, our landscape architects and engineers focus on creating a unique identity for your site, helping you preserve and enhance your resources to achieve an environment that is economically sustainable, aesthetically pleasing, socially dynamic, and ecologically sound.

“They were very effective at getting each group’s ideas to come together as one. In the end, they provided the community with a splashpad they are very excited about that incorporates heritage, surroundings, and functionality.”

— Paul Woodard,
City of Janesville Public Works Director

EXPERTISE

- Comprehensive parks and open space plans
- Park master plans
- Athletic/recreation facility planning and design
- Splash pad design
- Adventure play
- Recreation trail corridor design
- Grant services
- Venue facility design
- Ecosystem services
- Civil engineering

AWARDS

North Lakeland Discovery Center, Manitowish Waters, WI

Award of Honor

Wisconsin Chapter of the American Society of Landscape Architects

Orfan Park, Sun Prairie, WI

Award of Excellence

Wisconsin Park and Recreation Association

North Barstow and Phoenix Park Redevelopment, Eau Claire, WI

General Design Award of Excellence

Wisconsin Chapter of the American Society of Landscape Architects



Breathing new life into your community is extremely rewarding - and can seem extremely daunting. The planning experts at Ayres are here for you. We've been through it all, and will help you capture opportunities and transform your vision into reality.

From finding that initial funding to the final construction plans, we'll be at your side every step of the way. While we'll help you create a big-picture master plan, we don't forget the small details, either. Our planning and design services can include public participation and consensus-building, traffic impact and parking studies, and wayfinding signage.

“They were able to successfully communicate with the students and get them excited about the project. Like all projects, there were budget restraints, and [Ayres] ... helped us meet those by providing effective solutions.”

— Jerry Schuetz,
former City Administrator, City of Milton

EXPERTISE

- Grant & loan assistance
- Bicycle/pedestrian facilities
- Civil engineering
- Ecosystem services
- Landscape architecture
- Urban design
- Streetscape design
- Traffic engineering
- Stormwater management
- Sustainable site design
- Campus planning and design
- GIS mapping

AWARDS

Schweibert Riverfront Park

Award of Excellence, Wisconsin Chapter of American Society of Landscape Architects

Janesville Rock Renaissance Area Redevelopment

Merit Award for Analysis and Planning, Wisconsin Chapter of American Society of Landscape Architects

Milwaukee Westlawn Gardens Neighborhood Development

Honor Award for General Design, Wisconsin Chapter of American Society of Landscape Architects



Some of the most important keys to keeping your community running smoothly are all but invisible underground: water, sanitary sewer, and storm sewer. Residents take them for granted, but when something's wrong or they need an upgrade, Ayres Associates is there to get them back in order – while controlling costs and keeping you informed on changing regulations.

Have a business, health care or educational campus, industrial site, or community park you're responsible for? We deliver innovative and award-winning development services for all of these facilities. We'll even help you find ways to fund your project. From the start of a plan to its finish, Ayres is there for you, helping you sidestep regulatory problems or construction difficulties.

“I've worked with Ayres now for about 27 years. I have always received good work from Ayres. It has always been a joy to work with them. I have a great deal of confidence that when they do a job that it's going to be done right.”

– Terry Classen, former Director of Facilities Management,
University of Wisconsin-Eau Claire

EXPERTISE

- Water supply, treatment, and distribution
- Wastewater collection and treatment systems
- Wastewater collection system monitoring
- Stormwater management
- Land and site development
- Streets, utilities, and lighting
- Grant and loan assistance
- Landscape architecture
- Urban and park planning/design
- Business, health care, educational, and industrial campuses
- Mining sites, wind farms, and energy corridors

AWARDS

Waukesha CTH “L,” CTH “Y” (Racine Ave) to CTH “O” (Moorland Road)

Public Works Project of the Year Award

American Public Works Association, Wisconsin Chapter

Collins Road Improvements (Rampart Road to Blanding Boulevard)

Project of the Year Award

American Public Works Association, Northeast Florida Chapter

Canal Importation and Ponds Outfall Design

Colorado Association of Floodplain Managers, Grand Award for Engineering Excellence



You already know that transportation systems need continual improvement, monitoring, and maintenance. Increased traffic, new businesses, and growing developments are stretching your roadway capacities while tight budgets require creative financing.

Hand off that stress to Ayres Associates. We'll listen first – to your goals, your concerns, and your ideas – and then we'll handle everything. From the early stages of permitting and consensus-building, to the final stages of design and construction, our highly experienced project managers and staff have the expertise and regulatory knowledge to keep your project running smoothly. On time. On budget.

“They do stormwater. They do roads. They do bridges. I mean, they're able to tackle all phases of a project and to coordinate those with the different outside government agencies such as the DNR and the Army Corps of Engineers. There's a lot of things that have to be correlated to get a project completed and done on time.”

– John Rogers,
Forest County Highway Commissioner

EXPERTISE

- Freeway planning & design
- Interchange design
- Urban roadway planning & design
- Rural roadway planning & design
- Bridge & retaining wall design
- Environmental assessments
- Environmental impact statements
- Right-of-way plats
- Property descriptions
- Public involvement
- Construction staging concepts
- Construction observation
- Signing & pavement marking
- Agency & utility coordination
- Lighting design
- Intersection design
- Roundabout design
- Sidewalk design
- Shared-use path design
- Safety improvements

AWARDS

Ozaukee County STH 33 (IH 43 to Tower Drive)

Engineering Excellence State Finalist Award

American Council of Engineering Companies of Wisconsin

USH 51/STH 29 Corridor Improvements

Engineering Excellence Best of State Award

American Council of Engineering Companies of Wisconsin

City of Jacksonville Collins Road Widening/I-295 Interchange

Project of the Year

American Public Works Association - Florida



Your community is growing with new residential and commercial developments and the streets needed to connect them - or perhaps you need to improve your existing system. Plan ahead with traffic engineering services that make these developments and streets safe and effective. Whether you need traffic studies to let you know how to improve street safety and flow, a traffic signal design that keeps traffic moving smoothly, or traffic-calming tools to reduce noise and speeding, the Ayres Associates' traffic engineers have the experience and ability to think outside the box to make your streets safer and more efficient, adding value to your community.

Vehicle traffic isn't the only consideration for your community's street network. We also provide context-sensitive solutions known as "complete streets" that enhance safe travel for all users – pedestrians, bicyclists, transit, people with disabilities, as well as vehicles. As your community grows, we can also provide parking studies and design, roundabout analysis and design, and traffic-taming options in the vicinity of your schools, parks, and downtown business districts. We can also help you promote alternative modes of transportation, like transportation demand management studies, bike path design and studies, as well as pedestrian studies.

EXPERTISE

- Development traffic studies
- Neighborhood traffic taming
- Traffic demand management studies
- Bicycle and pedestrian studies
- Parking studies
- Traffic safety analyses and audits
- School traffic and pedestrian safety studies
- Complete streets
- Streetscape enhancements
- Traffic modeling, including micro-simulations and 3D modeling
- Traffic signal operations and design
- Roundabout planning, analysis, and design

AWARDS

Madison Congestion Management Plan

Engineering Excellence State Finalist Award

American Council of Engineering Companies of Wisconsin



You want your community's bridges to stand the test of time and nature. Ayres Associates designs them so they do – cost-effectively and with an eye toward aesthetic appeal and ease of future maintenance. Contractors have commented that they bid plans from Ayres “tighter” because they are error-free, easy to read, and use desirable construction details – which means you can trust us to stick to your budget and your schedule whether your project is a simple box culvert or a massive interstate interchange.

Our nationally recognized hydrologic and hydraulic analysis staff provide additional insight and peace of mind on bridges we design that cross water. These specialized staff members also bring extensive experience to your dams: they have completed reconstruction on more than 40 publicly owned dams and more than 20 hydroelectric dams.

“Ayres Associates played a key role in determining what type of bridge is really going to work and where the bridges would go. They provided the expertise to make a good recommendation.”

– Tim Paulus,
St. Paul District of US Army Corps of Engineers

EXPERTISE

- Highway bridges and culverts
- Pedestrian/bicycle bridges
- Retaining walls
- Dams and hydraulic structures

AWARDS

SR 60 (Courtney Campbell Causeway)

*Engineering Excellence Awards – Grand Award
Florida Institute of Consulting Engineers*

City of Amery Bridge Street over Apple River

*Excellence in Highway Design Structure Design Nominee
Wisconsin Department of Transportation*

Cross Seminole Trail Red Bug Lake/SR 426 Pedestrian Overpass and Trail Design-Build

*Engineering Excellence Honor Award
Florida Institute of Consulting Engineers*

US 17-92 General Hutchinson Pedestrian Bridge

*Best of the Best National Award
Engineering News-Record Magazine*



Communities count on safe bridges, dams, and other civil structures – and you can count on Ayres Associates to detect problems, provide solutions, and trust us when we give the all-clear. Our highly trained team has inspected thousands of structures from coast to coast. This means that no matter what kind of inspection your structure needs, we've seen thousands just like it and will get the job done efficiently and in a cost-effective manner.

Our team includes commercially certified divers, trained climbers, welding experts, certified bridge inspectors, and professional engineers. They meet the National Bridge Inspection Standards and have taken all required courses from the Federal Highway Administration (FHWA) National Highway Institute. They have also assisted the FHWA National Highway Institute develop and teach training and safety courses.

We comply with all OSHA standards, including personal protective equipment and visibility while working in or near traffic and confined space entry. Our diving operation follows OSHA standards for commercial diving and our climbing operations use personal fall arrest systems meeting OSHA and the Society of Professional Rope Access Technicians standards.

EXPERTISE

- Routine inspection
- Underwater inspection
- Fracture Critical Member inspection
- Scour inspection
- Specialty access
- Steel fabrication quality assurance inspection
- Emergency response inspection
- Non-destructive testing evaluation

STRUCTURES

- Bridges
- Culverts
- Overhead signs
- High mast light poles
- Dams and water control structures
- Waterfront structures
- Parking facilities

“Ayres’ services for this task were invaluable. They provided a solution that was simple and cost-effective and worked with people in the field to implement the solutions. They were very flexible in working with a changing schedule.”

– Phillip Sauser,
 US Army Corps of Engineers



Whether you're facing too much of it or not enough, water is becoming an increasingly urgent concern for communities throughout the country. From state-of-the-art hydraulic modeling that can reduce the impact of floods and hurricanes to the emergency support when these floods and hurricanes hit, the nationally recognized specialists at Ayres Associates can make the difference between a terrible disaster and a pat on the back for preparedness.

Our multi-disciplinary staff includes experts on dams and bridges, as well as restoration of natural water flows, so your water stays where you want it to stay. Our staff literally wrote the book when it comes to drainage design, so you'll avoid being snarled in red tape. Federal clients such as the U.S. Army Corps of Engineers sign us for open-end hydrology and hydraulic contracts, and staff members are frequently called upon by the National Highway Institute to teach hydraulics courses across the country.

Ayres was able to pick up our projects and complete them when two other firms failed to do so. ... [Their] project managers made our project a priority to complete, especially with its complications.

— Joshua Petersen, Senior Water Resources Engineer,
Dakota County, MN

Hire *Smart*®

EXPERTISE

- Dams and flood control
- River engineering and river training works
- Stream restoration
- Bridge hydraulics and scour evaluations
- Watershed and water quality management
- 1-D and 2-D hydraulic modeling
- Hydrologic modeling
- Floodplain mapping
- FERC permitting and inspection
- Hydraulic structures
- Lake management planning and rehabilitation
- Tidal/coastal hydraulic analysis
- Bulkhead design
- Wetland delineation, design, and permitting
- Flood protection

AWARDS

Town of Oconomowoc Monterey Dam

*Local Program Outstanding Highway Construction Award
for Excellence in Small Structures, Wisconsin Department of
Transportation*

Lykins Gulch Drainageway Channel and Creek Outfall

*Engineering Excellence Honor Award, American Council of
Engineering Companies of Colorado*

Arizona • Colorado • Florida • Wisconsin • Wyoming
800.666.3103 • www.AyresAssociates.com



Nearly every community has it: property that simply doesn't do your city justice. Whether it's a blighted neighborhood, a contaminated industrial site, or a landfill that has become a burden, Ayres Associates can help you turn these problem areas into attractive, profitable sites that contribute to your tax rolls and your community's reputation.

Navigating the maze of regulatory agencies and finding funding for your project is daunting, but with Ayres at your side, red tape falls to the wayside and funding options you didn't even know existed become available. We have helped our clients acquire more than \$140 million in grants and loans, and that number is always climbing.

Our decades of experience with brownfields, landfills, and environmental assessments have given us insight into a variety of cost-effective, innovative solutions that work in the real world, not just on paper. Keeping communities like yours safe, healthy, and productive is our top priority.

EXPERTISE

- Brownfield redevelopment
- Phase 1 & 2 environmental site assessments
- Environmental impact assessments and statements
- Soil and groundwater remediation and monitoring
- Landfills – sanitary, construction and demolition
- Grant writing and reimbursement requests
- Groundwater hydrology and modeling
- Spill prevention control and countermeasure plans
- Asbestos, mold, and lead paint assessments
- Environmental permitting

AWARDS

Former Getzen Company Remediation

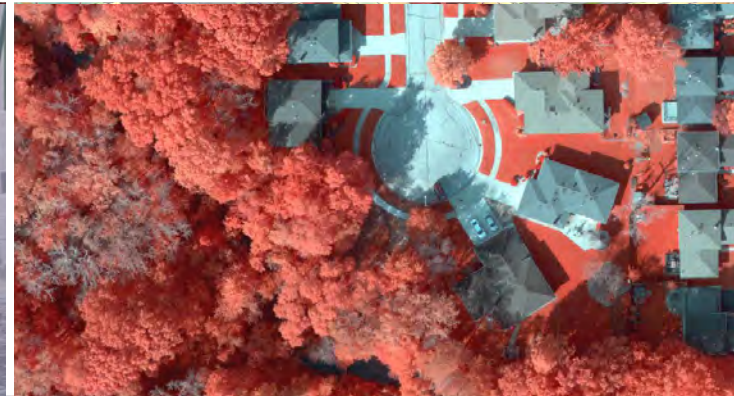
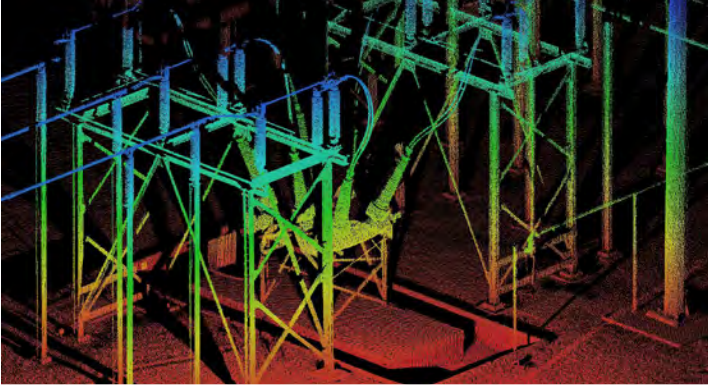
*Engineering Excellence Awards Best of State Award
American Council of Engineering Companies of Wisconsin*

Icke Landfill/Novation Technology Campus Brownfield Redevelopment

*Brownfield Renewal Award - Economic Impact Category
Brownfield Renewal Magazine*

Village of Waunakee Former Stokely Canning Facility Redevelopment

*Community Sustainability Award
International City/County Management Association*



Aerial mapping services are important facets of your engineering, emergency response, and land use planning initiatives. Ayres Associates is a nationally recognized leader in aerial and ground-based survey solutions, offering a smart blend of traditional and contemporary technologies to support a wide range of public and private services.

Our broad experience with land surveying, LiDAR, aerial imagery, and GIS enables a turnkey and efficient approach to each project. We also recognize that a successful project will bring you into the design process to customize the solution to better suit your budget, schedule, and situational conditions - whether that's a jurisdiction, corridor, or project site.

SPECIALIZED APPLICATIONS FOR:

- Land information
- Transportation design
- Floodplain and stormwater studies
- Municipal engineering
- Forestry and agriculture
- Utility mapping
- Expert testimony

EXPERTISE

- Aerial imagery
- Photogrammetry
- Aerial LiDAR
- Mobile LiDAR
- HD laser scanning
- GIS consulting
- Boundary survey
- Construction staking
- Hydrographic survey
- Right-of-way plats
- Ground control
- Geodetic control

AWARDS

Wisconsin Regional Orthophotography Consortium

Best of State Engineering Excellence Award

American Council of Engineering Companies of Wisconsin

“They’re doing it the right way. They provide good client contact, good detail and follow-through, and good analysis of solutions. They solve problems.”

— Richard Wilberg, Development Director,
The American Center



Construction can be chaotic. With so many moving pieces in the process – construction crews, property owners, administrative red tape – all it takes is one of those pieces not working properly to create major problems on the site and major headaches for you. Ayres Associates can help you tame the chaos and lose the hassle. Our construction observation experts have a wealth of knowledge that we share and tap into internally – we’ve seen it all and are adept at recognizing problems before they arise so that we can have creative, workable solutions ready.

We understand that for your project to run smoothly, communication is critical: communication with you, with the public, with contractors, and with utility companies and other agencies.

Whether your project involves observation on a multi-million dollar highway project, a local street reconstruction, or a dam repair, rest assured that your schedule and budget are our top priority. We resolve issues quickly and decisively based on years of field smarts so that your project can continue forward seamlessly.

EXPERTISE

- Transportation construction observation
- Municipal construction observation
- Hydraulic structure construction observation
- Construction staking
- Construction inspection
- Materials testing
- Traffic control
- Buildings

“**[The Ayres Associates team] has always done a great job of keeping me involved. They definitely do a good job at representing both the City and WisDOT’s interests.**”

– Chris Petykowski, Principal Engineer,
City of Madison



Tell us what's on your mind. A bright, attractive office or educational space that creates a pleasant environment for employees or students, with the flexibility to grow and change? An inviting senior living center or health care facility? A unique community center to improve your town or city's quality of life? Ayres Associates' architects will make it happen for you. First, we listen – to you, and to the stakeholders. Then we'll create a design that incorporates your ideas, meet your needs, and solves your problems. We fuse creativity with decades of experience designing everything from stately government buildings to state-of-the-art commercial centers, so you'll get the benefits of both originality and practicality.

Our goal is to design sustainable buildings that are constructed more efficiently and cost less to run once they're up. Our LEED-accredited architects understand how to create sustainable buildings that are healthier and more comfortable for their users. Your design makes a statement about you and your community. We're here to help you make that statement.

EXPERTISE

- Health care
- Senior living (independent, assisted, memory care, skilled nursing)
- Courthouses, jails, and libraries
- Industrial/manufacturing
- K-12 education facilities
- Higher education facilities
- Offices
- Commercial/retail buildings
- Churches

SERVICES

- Interior design
- Feasibility and space needs studies
- Landscape architecture

“They paid special attention to building maintainability, speaking frequently with UWRF maintenance personnel regarding access to equipment. UWRF's wishes were always taken into consideration while selecting and specifying mechanical equipment and building finishes.”

– Dale Braun, Campus Planner,
University of Wisconsin-River Falls

Chris Martin, PE
Project Manager



Total Experience

19 Years

Registrations

*Registered Professional Engineer,
FL, 2007*

Certifications

Certified Building Contractor

*Certified Underground Utility
Contractor*

Paving Level 1 Certification

*Florida DOT Maintenance of Traffic
– Advanced*

Education

*BS, Civil Engineering, University of
Florida, 2003*

Chris has been the project manager for all of our recent projects. Civil and utility engineering projects. As a civil engineer, Chris takes a lead role in project management and design for municipal and site civil design projects; preparing earthwork computations; preparing plans, specifications, and bidding documents; performing construction administration; and working directly with clients and regulatory agencies.

Chris has experience in environmental, utility, and water and wastewater operations. His utility expertise includes water, wastewater, and reclaimed pipelines. He also has worked on telecommunications, gas, power, and fiber facility relocations. This includes providing detailed conflict analysis, relocation design, and formulating utility work schedules. Chris also has transportation construction experience.

Related Project Experience

- Project Manager, USF St. Petersburg, Utility Master Plan
- Project Manager, USF St. Petersburg, 7th Avenue Vacating
- Civil Engineer, USF St. Petersburg, Sailing Center Expansion
- Civil Engineer, USF Tampa, Holly Drive and 50th Street Intersection Improvements
- Project Engineer, USF Tampa, Diesel Storage Project
- Project Engineer, USF Tampa Southeast Cooling Tower Design
- First Presbyterian Church of St. Petersburg Drainage Investigation
- Project Manager, Capri Isle Water Main Replacement, Pinellas County
- Project Manager, Countryway Boulevard Force Main Replacement, Hillsborough County
- Project Engineer, City of Tampa, "The Links" SR 60 and Memorial Highway Water Main Relocation
- Project Manager, Ulmerton Road Sewer and Water, 119th Street to Long Branch Canal, Pinellas County
- Project Manager, Subsurface Utility Engineering Cherrywood Avenue Water Main, Hillsborough County
- Project Manager, Lovers Key Sanitary Sewer Improvement
- Project Manager, Bryan Road/Brooker Road Intersection Southwest Improvements Construction Phase Services, Hillsborough County
- Project Manager, HART Owners Representative, Ybor Building Renovations
- Project Manager, HART Owners Representative, Development of Design-Build RFP Design Criteria Packages for HMS Building Renovations
- Project Manager, City of Largo, Utility Relocation for SR 55 (US 19)
- Project Manager, FDEP Juniper Springs Civil Site Design
- Project Manager, Manatee County Government, Tidevue Estates Sewer and Water Line Rehabilitation
- Project Engineer, Tricon International, Inc., Packingham and Buttermilk Sloughs, Kissimmee



Total Experience

35 Years

Registrations

Registered Professional Engineer,
FL, 1990

Florida General Contractor

Education

MS, Civil/Environmental
Engineering, University of South
Florida, 1990

BS, Engineering Science, University
of South Florida, 1987

Memberships

American Society of Civil Engineers,
Utilities Subcommittee, Chairman

Florida Utilities Coordinating
Committee

Transportation Research Board

University of South Florida
Engineering Alumni Association

Jan brings an impressive array of engineering experience to the table. Her expertise is built upon more than three decades of work in civil engineering for public and private sector infrastructure; subsurface utility engineering; utility infrastructure design, construction management, and inspection; and water resources, marine, ecological, and environmental engineering. Her municipal experience includes over 300 miles of water transmission and distribution lines, upgraded booster pumps, and modified water treatment facilities.

As founder of The Ash Group before it became part of Ayres Associates, Jan has been practicing a hands-on management approach in which her more than 35 years of engineering design, project management, and quality control experience benefits every project under her supervision. She makes sure Ayres Associates' resources are efficiently and effectively applied to projects to make project execution cost-effective, timely, and of consistent quality.

Related Project Experience

- Principal-in-Charge, USF St. Petersburg, Utility Master Plan
- Principal-in-Charge and Engineer of Record, USF St. Petersburg, Student Housing Phase 1 Design/Build
- Principal-in-Charge, USF St. Petersburg, Sailing Center Expansion
- Principal-in-Charge and Project Manager, USF St. Petersburg, Dock, Dolphin, and Seawall Design
- Principal-in-Charge, USF St. Petersburg, 4th Street and 5th Avenue South
- Principal-in-Charge, USF St. Petersburg, 7th Avenue Vacating
- Principal-in-Charge, USF St. Petersburg, Survey of Utilities and Above Ground Features, Western Half of Block of 2nd and 3rd Street and 5th to 6th Avenue South for Parking Garage
- Principal-in-Charge, USF St. Petersburg, FAA Clearance Evaluation for Gulf Coast Legal Services Building
- Principal-in-Charge, USF St. Petersburg, Vacuum Excavates for Chilled Waterline
- Principal-in-Charge, Project Manager, USF Tampa, Hot Waterline Installation Design-Build
- Principal-in-Charge, USF Tampa, New Marshall Center
- Principal-in-Charge, USF Tampa, Collins Garage Pedestrian/Traffic Improvements
- Principal-in-Charge, USF Tampa, Sessums Mall Expansion
- Principal-in-Charge, USF Tampa, Multipurpose Field Realignment and Bike Lane
- Principal-in-Charge, USF Tampa, Miscellaneous Projects
- Principal-in-Charge, USF Tampa, Campus Burger King
- Project Manager, USF Tampa, Southeast Chiller Yard and Site Piping Design Development at
- Project Manager, USF Tampa, Marshall Student Center Enhanced South Plaza
- Principal-in-Charge, USF Tampa, Fine Arts and Science Sidewalk Drainage

OTHER KEY STAFF

Michael Payant, PE, Civil Engineer

Registration: Registered Professional Engineer, WI

Certifications: Pipeline Assessment and Certification Program, National Association of Sewer Service Companies

Education: MBA, Marquette University; BS, Civil Engineering, Marquette University

Years of Experience: 30

Michael joined Ayres Associates in 2016 and manages engineering services provided out of the Waukesha office. He has extensive experience in civil engineering for local governments and residential and commercial development and is responsible for developing and maintaining relationships with southeast Wisconsin clients. Among the expertise Michael offers our valued clients are utility and roadway design and analysis, site development, capital planning, and infrastructure management. Michael is active in many area organizations and supports Ayres Associates' expanded involvement in those professional and community groups.



Disa Wahlstrand, PE, LEED AP, Vice President

Registration: Registered Professional Engineer, WI

Certifications: Leadership in Energy and Environmental Design Accredited Professional

Education: MS, Civil and Environmental Engineering, University of Iowa; BA, Physics, Gustavus Adolphus College

Years of Experience: 22

Disa oversees Ayres Associates' municipal services, water resources, and landscape architecture operations in Wisconsin. Since joining Ayres in 1995, she has earned the respect of clients and staff through her excellent communication skills and insightful leadership. She managed the Eau Claire municipal services group from 2005 until becoming vice president of engineering services in 2015. In addition to her administrative duties, Disa leads projects for municipal, institutional, and commercial clients, including health care projects, educational and commercial campus development projects, and community development and municipal public works projects.

Here is how Julia Johnson, a JAMF Software project specialist, described Disa's work on the site for the new JAMF office building in Eau Claire: "Disa was very clear in her responses in an otherwise very complicated process. She made it easier to work through all the regulations."



Troy Robillard, PE, Transportation Engineer

Registration: Registered Professional Engineer, WI, MI, GA

Education: BS, Civil Engineering, University of Wisconsin-Madison

Years of Experience: 18

Troy joined Ayres Associates in 1999 with one year of experience as a civil engineer. He is the manager of transportation services in Ayres Associates' Waukesha and Green Bay offices, and he works as a project manager to complete transportation design projects. He has experience in highway and municipal projects, including rural and urban highway, bridge, street, and storm sewer facilities. His responsibilities include state and county highway design, urban street design, environmental documentation, and public involvement.



Here is how Dale Jandrain, former Kewaunee County highway commissioner, characterizes Troy's services: "Ayres has been a longtime consultant for Kewaunee County Highway. Troy Robillard understands the needs of our county and understands how I want things done without any extra work and costs for us to bear."



Curtis Hultstrum, PE, Water Resources Engineer

Registration: Registered Professional Engineer, WI

Education: BS, Civil and Environmental Engineering, University of Wisconsin-Madison

Years of Experience: 38

Curt joined Ayres Associates in January 2016 as a senior project manager, bringing decades of experience in water resources engineering. His floodplain management planning, stormwater management planning and design, and floodplain and stormwater regulatory compliance experience benefit clients in southeastern Wisconsin and throughout the Midwest. Curt's background in the consulting industry and in the public sector includes drainage system design, bridge and culvert hydraulics, construction site erosion control, stormwater and floodplain regulatory compliance, and computer modeling. Curt's municipal experience ranges from street projects to stormwater management plans in the Milwaukee metro area, Sun Prairie, Sheboygan, Fond du Lac, Kenosha, and Wisconsin Rapids.



Scott Maier, PE, Civil Engineer

Registration: Registered Professional Engineer, WI, IL, MI, CO

Education: BS, Civil Engineering, Michigan State University

Years of Experience: 17

Scott joined Ayres Associates in 2016, bringing nationwide experience that includes developments in more than 25 states. Scott is experienced in design, permitting, construction management, asset management, entitlements, and real estate contracts. He brings a big-picture approach to projects in which he works skillfully with multidiscipline teams including clients, contractors, municipal officials, designers, and financial and legal stakeholders. Scott is known for thinking outside the box to find alternatives, best practices, and cost reductions, including through working with regulators to find acceptable solutions when municipal codes seem to present roadblocks to a project. Scott's project experience spans retail, commercial, industrial, multi-family residential, office, and municipal developments. His design expertise includes grading and drainage, paving, and wet utilities. He is proficient in AutoCAD Civil 3D, WinSLAMM, and HydroCAD.



Benjamin DeBaker, PE, Construction Engineer

Registration: Registered Professional Engineer, WI

Certifications: Certified Nuclear Density Technician (NUCDENSITYTEC 1), Portland Cement Concrete Technician 1 (PCCTEC 1), Transportation Materials Sampling (TMS)

Education: BS, Civil Engineering, University of Wisconsin-Milwaukee

Years of Experience: 14

Ben joined Ayres Associates in 2002, bringing cooperative education experience with WisDOT, where he performed construction inspection under the supervision of project managers for phases 1, 2, and 3 of the STH 31 project in Racine and Kenosha Counties from 2000 to 2001. His primary responsibility at Ayres Associates is construction administration as an assistant or project leader. He also assists project staff in developing highway and transportation plans. Ben has experience in preparing 404 permit documentation; preparing roadway geometric design in CAiCE; assisting at public information meetings; preparing quantities and estimates using Estimator and Transport; preparing transportation plans; and assisting technicians with preparing plans in MicroStation.



John Davis, PE, PTOE, Traffic Engineer

Registration: Registered Professional Engineer, WI, WY, GA, IN, FL, IL, MN, IA

Certifications: Professional Traffic Operations Engineer; Traffic Signal Operations Specialist; Wisconsin Department of Transportation Traffic Impact Analysis Certification

Education: MS, Civil Engineering, Purdue University; BS, Civil Engineering, Purdue University

Years of Experience: 33

John joined Ayres Associates in 2007, bringing 25 years of traffic engineering experience. He is manager of Ayres Associates' traffic engineering group. John's project experience includes corridor operations, intersection control evaluations, traffic signal and system design and operations, bicycle/pedestrian issues, geometric design, access management, and public involvement. John has demonstrated his commitment to moving the traffic engineering profession forward as a fellow of the Institute of Transportation Engineers (ITE) since 1998 and his through service to ITE in various elected and appointed capacities. He currently serves as chair of International ITE's Traffic Engineering Council.



Ken Voigt, PE, Traffic Engineer

Registration: Registered Professional Engineer, WI

Certifications: Certified Traffic Impact Analysis Preparer, WI

Education: MS, Transportation Engineering, University of Wisconsin-Milwaukee; BS, Civil Engineering, University of Wisconsin-Madison

Years of Experience: 50

Ken has 50 years of experience in conducting traffic safety studies, roadway operation analysis, traffic calming, and neighborhood street system design. He has led numerous focus group sessions to build consensus and to develop a context-sensitive design approach to projects. One of his most challenging projects was building consensus for improvements along the East Washington Avenue Corridor in Madison. Ken teaches a course on environmental impacts of transportation systems at the University of Wisconsin-Milwaukee; he has also taught a traffic control course at UW-Milwaukee and intersection design and traffic impacts of land development courses for the University of Wisconsin Engineering Extension. Ken's experience on large, complex corridor management projects ranging from capacity improvements to ITS applications, along with his common-sense approach to traffic management, provides insight into solving clients' traffic problems. His public involvement skills make a real difference in how projects are received.



Blake Theisen, PLA, Landscape Architect

Registration: Professional Landscape Architect, WI, MI, IA, CO, IL

Certifications: Council of Landscape Architectural Registration Boards; ISA Certified Arborist

Education: BA, Botany, Miami University of Oxford Ohio

Years of Experience: 16

Blake has been providing exceptional recreational facility site analysis, planning, design, and implementation since 1999. His start-to-finish involvement ensures that projects are delivered on time and as envisioned. Blake's project expertise includes comprehensive outdoor recreation plans, park master plans, athletic complexes, community water parks, skate parks, and playgrounds. With a background in botany and ecology, he promotes environmental stewardship throughout facility planning and design. He is a skilled public process facilitator and a trusted convener of community leaders.



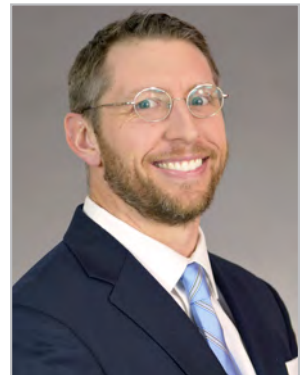
Jacob Blue, PLA, Landscape Architect

Registration: Professional Landscape Architect, WI, PA, MO, WY

Education: MS, Landscape Architecture, University of Wisconsin-Madison; BLA, Landscape Architecture, Pennsylvania State University-State College, PA

Years of Experience: 16

Jacob has led and participated in ecologically based public and private design projects around the world. His work has focused on designing contemporary landscapes by maximizing ecosystem services for human health and well-being as well as site operation and function. As a landscape architect and ecologist Jacob has developed a practical understanding of how nature works and how the built environment can be modeled off of nature to maximize landscape functions. His work often centers on resolving nature-based, design aesthetic and ecosystem functional conflicts. He is a coauthor of the Sustainable Sites Initiative (SITES), as well as the Sustainable Sites Handbook.



Bruce Morrow, PLA, LEED AP, Landscape Architect

Registration: Professional Landscape Architect, WI

Certifications: Leadership in Energy and Environmental Design Accredited Professional

Education: MRP, Planning, Washington State University; BSLA, Landscape Architecture, Washington State University; BA, Economics, Kalamazoo College

Years of Experience: 21

Since 1995 Bruce has been providing planning, design, and implementation services. Working with public and private clients, his development projects range in size from individual site developments to large city center master plans. Bruce excels in all stages of project development from schematic design to construction documentation and sustainable design. Bruce also has an accomplished transportation resume. His expertise includes bicycle and pedestrian facility planning and design; wayfinding; streetscape and landscape design; public process facilitation; corridor studies; institutional and corporate campus design; urban design; and park and open space design.



Lynn Scherbert, PE, Environmental Engineer / Grant Writer

Registration: Registered Professional Engineer, WI

Education: MS, Civil/Environmental Engineering, University of Wisconsin-Milwaukee; MS, Production Technology, University of Wisconsin-Madison; BS, Natural Resources and Landscape Architecture, University of Wisconsin-Madison

Years of Experience: 28

Lynn joined Ayres Associates in 1995 with seven years of professional experience. Her responsibilities with Ayres Associates include grant application preparation, grant reporting and closeout administration, stormwater engineering, environmental site assessment, brownfield demolition and redevelopment, fieldwork coordination, and project management. Her grant expertise includes U.S. Environmental Protection Agency, Wisconsin Department of Natural Resources, and Wisconsin Department of Commerce grant programs. Lynn also has experience in wetland delineation and plant identification; soil nutrients and groundwater flow; pesticide use, applications, and regulations; landscape architecture; vegetative design; and development and implementation of product marketing programs.



Thomas Tym, Technology Solutions

Education: BS, Engineering and Computer Science, University of Wisconsin-Milwaukee

Years of Experience: 41

Thomas joined Ayres Associates in 2016 as technology solutions leader. He offers a comprehensive understanding of the role of technology in geospatial, asset management, and engineering solutions to help local governments and public and private utilities to increase productivity. He assists with the design, development, acceptance, and implementation of technology solutions for municipal and utility clients in the Midwest. His background in surveying, engineering design, infrastructure management, and utility construction provides a diverse knowledge base. Thomas offers clients his expertise in needs assessment, workflow analysis, process improvement, application development, and change management.



Mitch Reimer, PLS, Surveyor

Registration: Professional Land Surveyor, WI

Years of Experience: 15

Mitch has more than 15 years of surveying experience serving municipal, state, and private clients. He has gained extensive knowledge in all types of surveying, including boundary, CSM, ALTA, subdivision plats, horizontal, vertical, aerial control networks, GIS mapping, and complex urban stormwater surveys. Mitch serves as a survey crew chief and is responsible for providing all project deliverables to project managers and clients and scheduling all survey tasks.





THE AMERICAN CENTER, MADISON

American Family Mutual Insurance constructed its national headquarters on an 860-acre parcel located on Madison's east side. American Family phased development of the property as a commercial and office park designed to attract high-profile businesses. Ayres Associates provided survey and design services for 14 additions since the park opened.

Civil: Ayres Associates provided design services including street grades for public and private streets, a storm sewer system for private streets and stormwater management, street lighting, and landscaping plans. Ayres Associates' staff coordinated these designs with storm and sanitary sewer, street, and water system designs for public streets completed by the City of Madison's engineering department. Streets totaled 15,500 linear feet.



Ayres Associates also developed specifications and bidding documents for street and utility construction, and developed contractor's contracts.

Survey: Ayres Associates assisted the client in planning the plat layout and performed office and field services to create and record 16 plats and four certified survey maps. Because the office park location is adjacent to IH 90/94 and USH 151, issues involving TRANS 233 were part of the platting process. Exterior and interior corridors were platted for environmental and storm drainage uses.

Construction Observation: As each phase was developed, Ayres Associates provided full construction services including acting as liaison

to the contractor for the client, pre-construction administration and meetings, construction observation, processing of change orders and pay requests, and project closeout procedures.



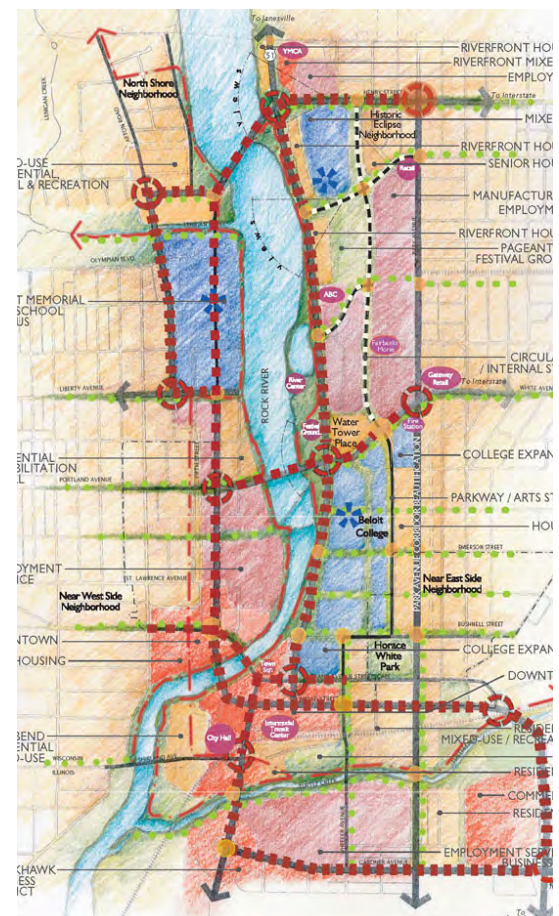
BELOIT COMMUNITY PLANNING, BELOIT

For more than two decades our team has been actively engaged with the City of Beloit and its private sector partner, Beloit 2020 Development Corporation, in the renaissance of Beloit's Rock River corridor. This partnership has opened the community's riverfront to public access and achieved an economic revitalization of the adjoining city center neighborhoods and downtown.

Projects have included a community festival site, an adventure playground, a bike path system, an upgraded boat launch, and canoe access. Redevelopment initiatives have included bridge replacements, streetscapes, adaptive reuse of former industrial buildings for new businesses, downtown storefront renovations, Beloit College expansion, and the renovation of the community's only high school on the river.

Employment, new businesses, and the number of residents have all grown. Funding for the riverfront redevelopment has included City, TIF, foundation, state, and federal dollars.

Among the awards the projects have won are the Award of Excellence from the Wisconsin Chapter of the American Society of Landscape Architects for the Turtle Island Playground, the Best Public Improvement Renovation Award from the Wisconsin Main Street Association, and the Project of Distinction Award in the public works category from the Wisconsin Chapter of Associated Builders and Contractors.





“Before the project started, there was inadequate street lighting and parking. Everything was looking a little shabby. I’m ecstatic with the results. We’ve got lighting, we’ve got sidewalks, we’ve got parking. It’s really unified the whole Original Village.”

– Steve Ehlers, owner of Larry’s Market

ORIGINAL VILLAGE, BROWN DEER

In the early 1900s the Original Village area was the center of activity in Brown Deer. Today the area supports a mixture of commercial and residential uses. By using streetscape techniques, the Village hopes to promote redevelopment of the area into a premier destination not only for Village residents but also for people in surrounding communities.

Starting in 2007, Village staff working with Ayres began discussing how to put a little more shine on the Original Village and bring it back to life. Preliminary concepts were laid out to maximize parking for business owners and walkability for area residents. Concepts included parallel and angle parking and the reintroduction of sidewalks to the area.



Another consideration during the concept phase was improving stormwater management. The Village is required to maintain a Wisconsin Pollution Discharge Elimination System (WPDES) permit by the Wisconsin Department of Natural Resources (WDNR). The Original Village project gave Brown Deer an opportunity to meet the requirements of the WPDES permit by including the design of two detention pond features within the project. These ponds were designed to meet the 40% total suspended solids (TSS) requirement for all MS4 operators by 2013. The two ponds were sized to stay within the boundaries of the space available as well as meet the 40% TSS reduction.

Once preliminary documents were completed, Ayres assisted the Village with retaining a landscape architect to integrate streetscape elements to the project. Colored crosswalks, planters, seating walls, benches and trash receptacles were added to the final designs. Monuments and new electronic sign boards were included.

Ayres provided preliminary and final roadway designs, topographic survey, platting, certified survey maps, construction plans and specifications, storm sewer design, and stormwater quality design. Sanitary sewer rehabilitation was completed via a separate project. Beginning in summer 2013 Ayres provided construction administration, observation and staking. The project was substantially complete in November 2013; final completion came in 2014. Total reconstruction costs were \$3 million.



RIVER PRAIRIE NORTHWEST QUADRANT, ALTOONA

The City of Altoona retained Ayres Associates to assist with planning and design for the River Prairie Northwest Quadrant development, including landscape architecture, site civil and roadway design, and traffic engineering. The initial project involved providing 30% design for the entire 80-acre property and full design and construction for approximately 30 acres ready for development in 2014.

Services also included public participation, plans and specifications, bidding documents and assistance, construction staging, utility coordination, resident inspection, and construction staking.

Pedestrian-oriented design was emphasized, and gateway signage, public space opportunities, and landscape options were considered early in the design phase.

Ayres was retained to design Phase 2 of the development for 2015 construction of all streets and roundabouts, except for Main Street. Lighting and utilities also were installed, including phone, electric, fiber optics, gas, and Wi-Fi. Stormwater drainage facilities, ponds, and a water feature were constructed, along with entrance features and irrigation. A boat launch, access road, pavilion, parking lots, landscaping, and temporary restrooms are being established along the Eau Claire River.

Four parking lots and six public spaces are being designed to the 75% level and will be constructed in 2016. The public areas include a headwater feature, a performance area, a four seasons plaza, a skating area, a splash pad, a Main Street plaza, and pavilions.





OAKWOOD BUSINESS PARK, EAU CLAIRE

Several clients, primarily Oakwood Business Park, LLC, retained Ayres Associates to provide services for the following projects comprising key components of the Oakwood Business Park in Eau Claire:

Keystone Crossing and Shoppes at Oakwood (Oakwood Business Park, LLC) – Topographic survey, design, bidding, and construction services for construction of a new road and utilities (Keystone Crossing) and for a site for Shoppes at Oakwood, including utilities and parking. Also provided traffic signal design at intersection.

Oakwood Business Park – Bullis Farm Road (Oakwood Business Park, LLC) – Extended the street and utilities from the intersection of Keystone Crossing and Commonwealth. Provided street and utility design, city and state submittals, and construction phase support.

Holiday Inn Site Plan (Royal Construction, Inc.) – Design-build project. Provided site design, topographic survey, grading plan, storm sewer system, sanitary sewer and water services, traffic and parking analysis, and regulatory submittals for four-story Holiday Inn on 3-acre site in business park.

Outback Steakhouse Site Design (Outback Steakhouse, Inc.) – Site design, topographic and ALTA survey, regulatory submittals, specifications, and a landscape plan, as well as surrounding street and utility design work.

Texas Roadhouse Site Development (Greenberg Farrow Architecture) – Site design and construction support services, including ALTA survey and assistance with the City submittal process.

Globe University Site Design (Winkelman Building Corp.) – Site/civil design and assistance with City approval for the new Globe University site, along with limited construction phase assistance, a trip generation report, and survey.





MEQUON BUSINESS PARK, MEQUON

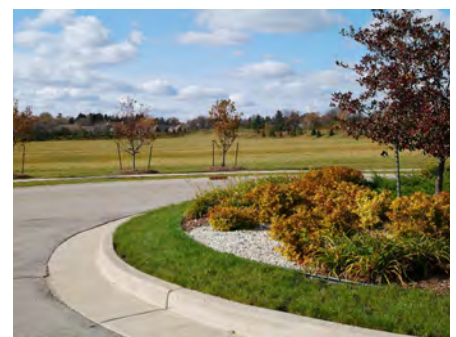
Ayres Associates provided engineering services for the development of the Mequon Business Park. The project consisted of constructing approximately 5,000 linear feet of urban roadway with associated water main, sanitary sewer, storm sewer, stormwater management, curb and gutter, and asphalt paving.

Stormwater management for this project included site grading with two detention basins, swales, and berms. The project included erosion control, two cul-de-sacs, median islands, meandering sidewalk, lift station abandonment, street trees, and approximately 2,150 linear feet of landscaping berms.

Two detention ponds were designed per Milwaukee Metropolitan Sewerage District's (MMSD) Chapter 13 Rules and Regulations and Wisconsin Department of Natural Resources (WDNR) Code 1001 – Wet Detention Ponds. A stormwater management plan for this addition of the park was also prepared per MMSD rules. Hydrologic analysis was completed using SCS TR-55. Pond routing was completed using HydroCAD version 6.0.

An erosion control plan was prepared in accordance with the WDNR Wisconsin Construction Site Best Management Practice Handbook (now referred to as Technical Standards). WDNR permits obtained for this portion of the project included a Chapter 30 Permit, Form 3500-53N – Water Quality Certification, Chapter NR 103 Water Quality Standards, and Form 3400-161 – Notice of Intent (for construction sites over 1 acre in disturbance).

The project involved coordination for utility installations and street lighting.



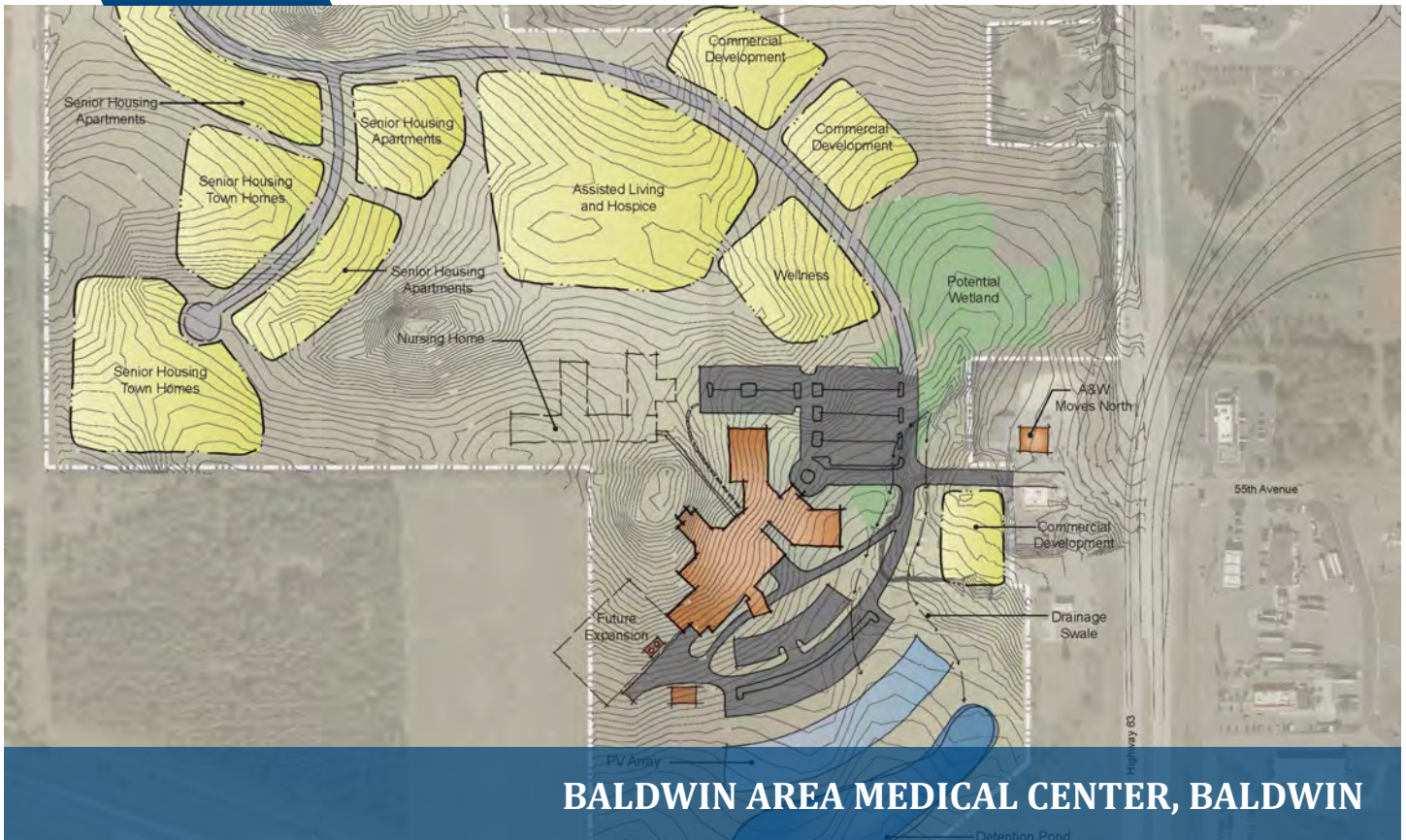


MADISON COLLEGE CAMPUS PLANNING AND DESIGN, MADISON

The Truax Campus of Madison College is home to about 15,000 students. In 2010 the technical college campus began an expansion program that will include construction of four new buildings and related outdoor student spaces and parking, as well as traffic improvements aimed at turning the car-oriented, one-building commuter campus into a traditional, multi-building campus with a strong urban identity that is pedestrian and bike friendly. This project won a 2015 Honor Award from the Wisconsin Chapter of the American Society of Landscape Architects.

The site master plan and Phase 1 design solution builds on the existing campus environmental and drainage corridor patterns, integrating them with new building footprints and required stormwater, drainage, and site circulation systems while providing flexibility when locating future building phases. Outdoor spaces include student gathering and learning areas, landscapes that filter and cleanse site runoff, bike parking, mass transit waiting areas, and night security lighting.





BALDWIN AREA MEDICAL CENTER, BALDWIN

Ayres Associates was retained to provide civil engineering, landscape architecture, and survey services for the Baldwin Area Medical Center's proposed wellness campus in Baldwin. Initial efforts included master planning and coordination with multiple agencies and groups for the development concept for the 90-plus-acre site.

Site planning and design services were provided through the schematic design, design development, and construction documents phases. Bidding and construction phase support are being provided.

Tasks include regulatory agency coordination; utility coordination; topographic and ALTA survey services; public participation planning; campus master planning; site, grading, utility, and landscape plans; stormwater design; and parking analysis. Landscape architecture tasks include fostering community and pedestrian connectivity and accentuating site and stormwater improvements.





MAYO CLINIC ENGINEERING SERVICES, VARIOUS LOCATIONS

For decades, Mayo Clinic Health System has retained Ayres Associates to provide site civil and utility design and survey services on projects around west-central and northwestern Wisconsin. Projects include:

Mayo Clinic Health System – Eau Claire

- Luther Hospital West Bed Tower
- Luther Hospital Whipple Street Relocation
- Luther Hospital Emergency Department Expansion
- Luther Hospital ICU Expansion and Cath Lab Expansion
- Luther Hospital Linear Accelerator
- Luther Hospital Central Energy Plant
- Luther Hospital Campus Parking Ramp
- Luther Hospital Parking Lots
- Luther Hospital ALTA Survey

Mayo Clinic Health System – Bloomer

- Thompson Street and Parking Alternatives

Mayo Clinic Health System – Barron

- Emergency Department Stormwater Study
- Northland Campus Parking Lot

Mayo Clinic Health System – Osseo

- Campus Master Planning
- Oakridge Campus New Clinic

Mayo Clinic Health System – Menomonie

- Myrtle Werth Hospital Parking Lot

Stormwater best management practice design for some of the parking lots Ayres has designed for Mayo has been used as an example and as an educational tool by local government representatives and regional stormwater forums.

The Eau Claire County Land Conservation Commission presented a Water Quality Leadership award to Mayo Clinic Health System for being “proactive in proposing storm water quality best management practices within the environmentally sensitive Half Moon Lake watershed,” including rain gardens and rock infiltration areas that retain rain and stormwater runoff, allowing it to cool and be naturally filtered before being absorbed into the groundwater system.





Located in the Village of Grafton's historic downtown, Paramount Plaza honors the community's little-known ties to the African-American jazz and blues recording industry of the 1920s and 1930s that produced records in the Village.

The plaza also implements a recommendation from our team's downtown master plan that called for a public space to host community events in the downtown.

The plaza replaces a little-used street and features a performance stage, a water feature, theme lighting, a sound system, a pavement pattern symbolic of a piano keys, and sculpture elements symbolic of musical instruments. It is a center of activity for thousands of visitors who attend markets, fairs, and music events. The plaza has created a new destination, bringing customers to shops and restaurants.

The Wisconsin Chapter of the American Society of Landscape Architects presented a 2010 Award of Merit for the project.





POTTERY PLAZA AND STREETScape, EDGERTON

The Pottery Plaza project involved schematic design through construction documentation work to cap off the prominent “front-yard” area of Edgerton’s newly constructed City Hall. Work consisted of transitioning an existing lawn into a public amenity that expressed the local vernacular through materials and form. The site features sustainable aspects related to vegetation, stormwater, and long-term maintenance.

The final design successfully integrates the existing overhead powerline, multiple sightlines to highlight specific views, varied seating opportunities, signage, and an iconic pottery plaza element. The civic nature of the building is translated into a unique community identity that expresses its historical story while maintaining a focus on the future.

In collaboration with the Wisconsin Department of Transportation, our team developed an extensive streetscape design plan for downtown Edgerton. The plan incorporated salvaging and updating existing historic period lights and adding additional roadway- and pedestrian-scale decorative lighting, brick pavers, tree plantings with decorative grates, pedestrian bump-outs, benches, trash receptacles, bollards, ornamental fencing, and columns.



November 21, 2016



Lisa L. Fierce, Development Director
City of New Port Richey
5919 Main Street
New Port Richey, FL 34652

**RE: City of New Port Richey
Professional Engineering Services/City Engineer
Contract for Services 2017**

Ms. Fierce:

Ayres Associates, formerly The Ash Group, Inc. is pleased to provide this Contract to the City of New Port Richey (City) for your consideration to offer Professional Engineering Services for City Engineer.

Ayres has had the privilege of working with your staff over the past year and has gained an understanding of the nature of this contract. We will work as an augmentation of the City's staff to accomplish the City goals, and embraces the unique requirements of time and budget which must be met for large and small projects alike. We are extremely proud of our past performance working with many municipalities and governments in the Tampa Bay Region and feel our technical qualifications make us the superior choice as the City's City Engineer service provider.



Ayres is delighted to offer our expertise in the following scope of work elements: Civil Site Design, Stormwater, Potable Water, Wastewater, Construction Inspection, Roadway Engineering, Water-Resource and Environmental, plus an expertise in managing the roadway relocation projects from the FDOT and Pasco County.


Ayres is located at 5802 Benjamin Center Drive, Suite 101, Tampa, FL 33634, one block east of the Veteran's Expressway. Our northwest Hillsborough County location allows for easy access to major arteries serving the City of New Port Richey and provides a trip time to the City in less than 25 minutes. Your Contract Administrator and Key contact will be me (**Janice Sands Ash, P.E.**) Your Primary Project Manager, **Chris Martin, P.E.**, will commit to quick response, and attendance at all Development Review Board and other City meetings, as requested.




Ayres offers Mr. Martin's services at a rate of \$133.00/hour which is commensurate with his salary and an industry standard multiplier. This is different than the 2016 fees due to 2017 salary and cost of living adjustments. We are confident that our credentials and reputation for work excellence will meet with the City's approval for consideration of our service.

We look forward to hearing from you.

Sincerely,
Ayres Associates Inc


Janice Sands Ash, P.E.
Manager, SE Municipal and Utilities


Chris Martin, P.E.
Project Manager

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of _____, 20____ between
City of New Port Richey, 5919 Main Street, New Port Richey, Florida(OWNER) and Ayres Associates Inc,
5802 Benjamin Center Drive, Tampa, Florida 33634 (CONSULTANT).

OWNER intends to retain CONSULTANT from time to time to perform certain professional services as described in the Individual Project Supplements to this Master Agreement (hereinafter referred to as Attachments A, B, and C). Individual Project Supplements will be attached to and considered a part hereof on a project by project basis.

OWNER and CONSULTANT agree to performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below.

The following Attachments are attached to and made a part of this Agreement.

Example Individual Project Supplement (Attachment A – Scope of Services, Attachment B – Period of Services, and Attachment C – Compensation and Payments), consisting of 1 page.

Attachment D - Terms and Conditions, consisting of 4 pages.

Attachment E - Insurance, consisting of 2 pages.

This Agreement (consisting of 1 page), together with the Attachments identified above, constitute the entire Master Agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Attachments may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

<u>City of New Port Richey</u> OWNER		<u>Ayres Associates Inc</u> CONSULTANT
_____	(Signature)	_____
_____	(Typed Name)	<u>Janice Sands Ash, P.E.</u>
_____	(Title)	<u>Manager, SE Municipal and Utilities Group</u>
_____	(Date)	_____
_____	(Attest)	_____
_____	(Typed Name)	<u>Katrina Pelose</u>
_____	(Title)	<u>Administrative Assistant</u>

<EXAMPLE>

**INDIVIDUAL PROJECT SUPPLEMENT TO
MASTER AGREEMENT FOR PROFESSIONAL SERVICES**

This is an Individual Project Supplement dated _____, which is an attachment to the Master Agreement dated _____ between City of New Port Richey (OWNER) and Ayres Associates Inc (CONSULTANT).

Project: <to be described in each Individual Project Supplement issued>

ATTACHMENT A - SCOPE OF SERVICES

ARTICLE 1 - BASIC SERVICES

<to be described in each Individual Project Supplement issued>

ARTICLE 2 - ADDITIONAL SERVICES

<to be described in each Individual Project Supplement issued>

ARTICLE 3 - OWNER'S RESPONSIBILITIES

<to be described in each Individual Project Supplement issued>

ATTACHMENT B - PERIOD OF SERVICES

ARTICLE 4 - PERIOD OF SERVICES

<to be described in each Individual Project Supplement issued>

ATTACHMENT C - COMPENSATION AND PAYMENTS

ARTICLE 5 - COMPENSATION AND PAYMENTS

<to be described in each Individual Project Supplement issued>

IN WITNESS WHEREOF, the parties hereto have made and executed this Individual Project Supplement as of the day and year first written above.

<u>City of New Port Richey</u> OWNER		<u>Ayres Associates Inc</u> CONSULTANT
_____	(Signature)	_____
_____	(Typed Name)	_____
_____	(Title)	_____
_____	(Date)	_____

INDIVIDUAL PROJECT SUPPLEMENT TO MASTER AGREEMENT FOR PROFESSIONAL SERVICES

This is an Individual Project Supplement dated _____, which is an attachment to the Master Agreement dated _____ between **City of New Port Richey, 5919 Main Street, New Port Richey, FL 34652** (OWNER) and Ayres Associates Inc, 5802 Benjamin Center Drive, Suite 101, Tampa, FL 33634 (CONSULTANT).

Project: Professional Engineering Services (City Engineer) for Land Development Review

ATTACHMENT A - SCOPE OF SERVICES

ARTICLE 1 - BASIC SERVICES

Ayres will provide professional engineering services to serve as Professional Engineer Services/City Engineer for the City of New Port Richey, herein referred to as the "Engineer" and "City", respectively. The "Engineer" will be required to fulfill the duties of the position as set forth in the City Code and to perform other duties as directed by the City Manager. In addition to providing the services as described in Section 3.02.02 of the City Code, the "Engineer" shall provide other services as listed below. The approved contract for services will commence January 1, 2017. Such services are for the purpose of illustration only and services may not be limited to the items listed here.

Advisory Services

- (1) Attendance at meetings of the City Council: The "Engineer" shall attend all special meetings or work sessions of the City Council, as requested. Regular meetings are held on the first and third Tuesday evening of each month.
- (2) Advising Officials: The "Engineer" shall advise City officials, employees, etc. through telephone conferences, meetings, and correspondence.
- (3) Consultation on City utilities: The "Engineer" shall furnish advice and consultation on the operation and maintenance of the City's water distribution system, wastewater collection and treatment system, stormwater drainage system and transportation system, under the direction of the Public Works Department.
- (4) Consultation on development projects/permits: The "Engineer" shall review project plans and proposals by private parties, for compliance with the Florida statutes, City Code, Land Development Regulations and other applicable requirements. The "Engineer" shall meet with residents, contractors, developers, engineers, etc. as requested.
- (5) Provide inspection services. The "Engineer" shall be available to conduct site inspections on for conformance with approved plan, or consultation about needed.
- (6) Attendance at meetings of DRC/LDRB: The "Engineer" shall participate as a member of the Development Review Committee (DRC), under the direction of the Development Department. He/she shall review site plans and furnish comments in advance of the DRC meetings and assist applicants in understanding the Code requirements. DRC meetings are held once each week. He/she shall also attend monthly meetings of the Land Development Review Board (LDRB) as needed.
- (7) Analyze/study improvement projects: The "Engineer" will be required to prepare preliminary engineering analysis, cost estimate and feasibility studies for various Public Works improvements. Prepare bid/contracts: Provided that the requirements of Section 287.005, Florida Statutes can be observed, the "Engineer" will be requested to prepare detailed plans, specifications, bid and contract documents for Public Works construction projects. In addition, the "Engineer" will prepare a final cost

estimate, required applications of approval of the construction by other governmental agencies, and assist the City in negotiating the acquisition of any necessary right-of-way or easement. Review bids: The "Engineer" shall assist the City in the review of bids submitted for construction, in the selection of qualified contractors and in the inspection of construction work. The "Engineer" will provide general supervision of the contractor for Public Works construction projects.

ARTICLE 2 - ADDITIONAL SERVICES

Other services may be required by the City and will be provided as an Individual Project Supplement and attached hereto.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

3.1 Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to CONSULTANT's services for the Project.

3.2 Provide all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the Project.

3.3 Place at CONSULTANT's disposal all available pertinent information including previous reports and any other data relative to design or construction of the Project.

3.4 Furnish to CONSULTANT, as required for performance of CONSULTANT's Basic Services, the following, all of which CONSULTANT may use and rely upon in performing services under this Agreement:

3.4.1 Data prepared by or services of others, including without limitation borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; including appropriate professional interpretations.

3.4.2 Environmental assessments, audits, investigations, and impact statements, and other relevant environmental or cultural studies as to the Project, the site, and adjacent areas.

3.4.3 Property, boundary, easement, right-of-way, topographic and utility surveys.

3.4.4 Property descriptions.

3.4.5 Zoning, deed and other land use restriction.

3.4.6 Other special data or consultations not covered under Basic Services and Additional Services.

3.5 Provide engineering surveys to establish reference points for construction to enable Contractor(s) to proceed with the layout of the work.

3.6 Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.

3.7 Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by CONSULTANT, obtain advice of an attorney, insurance counselor, financial/municipal advisor, and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of CONSULTANT.

3.8 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

3.9 Recognizing and acknowledging that CONSULTANT's services and expertise do not include the following services, provide, as required for the Project:

3.9.1 Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.

3.9.2 Legal services with regard to issues pertaining to the Project as OWNER requires, Contractor(s) raises, or CONSULTANT reasonably requests.

3.9.3 Such auditing services as OWNER requires to ascertain how or for what purpose any Contractor has used the money paid.

ATTACHMENT B - PERIOD OF SERVICES

ARTICLE 4 - PERIOD OF SERVICES

This Agreement shall be in effect from the date of its execution by both parties. This agreement shall remain in full effect for one contract year, until December 31, 2017.

This agreement may be renewed for two additional 1-year terms by execution of additional Individual Project Supplements.

ATTACHMENT C - COMPENSATION AND PAYMENTS

ARTICLE 5 - COMPENSATION AND PAYMENTS

5.1 Compensation for Services and Expenses

5.1.1 Basic Services. OWNER shall pay CONSULTANT for Basic Services set forth in Attachment A, except for services of CONSULTANT's Resident Project Representative and Post-Construction Phase services, if any, as follows:

5.1.1.1 An amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any.

5.1.1.2 CONSULTANT's Reimbursable Expenses Schedule and Standard Hourly Rates Schedule are attached to this Attachment C as Appendices 1 and 2, respectively.

5.1.1.3 Total billings by CONSULTANT for basic services during the 2017 service period will not exceed \$40,000 for Advisory Services without written permission of the OWNER.

5.1.3 Additional Services. OWNER shall pay CONSULTANT for Additional Services, if any, as follows:

5.1.3.1 For services of CONSULTANT's employees engaged directly on the Project pursuant to Attachment A, paragraph 2.1 or 2.2 (except for services as a consultant or witness under Attachment A, paragraph 2.1.13), an amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any.

5.1.4 Reimbursable Expenses. OWNER shall pay CONSULTANT for all Reimbursable Expenses incurred in connection with services as follows:

5.1.4.1 For Internal Reimbursable Expenses. An amount equal to the Project-related internal Reimbursable Expenses actually incurred or allocated by CONSULTANT based on the rates set forth in Appendix 1 to this Attachment C.

5.1.4.2 For External Reimbursable Expenses. An amount equal to invoiced external Reimbursable Expenses allocable to the Project multiplied by a factor of 1.15.

5.1.5 Amounts Billed. The amounts billed for CONSULTANT's services will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants.

5.1.7 Other Provisions Concerning Compensation

5.1.7.1 Charges of CONSULTANT's Independent Professional Associates and Subconsultants. Whenever CONSULTANT is entitled to compensation for the charges of CONSULTANT's independent professional associates and subconsultants, those charges shall be the amounts billed to CONSULTANT times a factor of 1.15.

5.1.7.2 Factors. The factors for external Reimbursable Expenses and CONSULTANT's independent professional associates and subconsultants include CONSULTANT's overhead and profit associated with CONSULTANT's responsibility for the administration of such services and costs.

5.1.7.3 Estimated Compensation Amounts. CONSULTANT's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to CONSULTANT under the Agreement. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to CONSULTANT that a compensation amount thus estimated will be exceeded, CONSULTANT shall give OWNER written notice thereof. Promptly thereafter OWNER and CONSULTANT shall review the matter of services remaining to be performed and compensation for such services. OWNER shall either agree to such compensation exceeding said estimated amount or OWNER and CONSULTANT shall agree to a reduction in the remaining services to be rendered by CONSULTANT, so that total compensation for such services will not exceed said estimated amount when such services are completed. If CONSULTANT exceeds the estimated amount before OWNER and CONSULTANT have agreed to an increase in the compensation due CONSULTANT or a reduction in the remaining services, the CONSULTANT shall be paid for all services rendered hereunder.

5.1.7.4 Records. Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices. To the extent necessary to verify CONSULTANT's charges and upon OWNER's timely request, CONSULTANT shall make copies of such records available to OWNER at cost.

5.2 Payments

5.2.1 Times of Payments. CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered and for Reimbursable Expenses incurred. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.2.2 Failure to Pay. If OWNER fails to make any payment due CONSULTANT for services and expenses within thirty days after receipt of CONSULTANT's invoices, the amounts due CONSULTANT will be increased at the rate of 1-1/2% per month (18% A.P.R.), or the maximum rate of interest permitted by law, if less, from said thirtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses.

5.2.3 Payments Upon Termination. In the event of termination by OWNER under Attachment D, paragraph 7.5, CONSULTANT will be entitled to invoice OWNER and to receive full payment for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination. In the event of termination by OWNER for convenience or by CONSULTANT for cause, CONSULTANT also shall be entitled to invoice OWNER and to payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with CONSULTANT's independent professional associates and subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in this Attachment C.

5.2.4 Payments for Taxes Assessed on Services. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to the compensation as determined above.

5.2.5 Deductions or Offsets. No deductions or offsets shall be made from CONSULTANT's compensation or expenses on account of any setoffs or back charges.

5.3 Definitions

5.3.1 Reimbursable Expenses. Reimbursable Expenses mean the actual expenses incurred by CONSULTANT, directly or indirectly in connection with the Project, such as expenses for: transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and mobile phone charges; facsimile transmissions; expenses incurred for computer time, survey and testing instruments, and other highly specialized equipment; and reproduction of reports, Drawings, Specifications, Bidding Documents, and similar Project-related items.

APPENDIX 1 - REIMBURSIBLE EXPENSE SCHEDULE

The following are the rates for expenses on or after the date of the Agreement:

TRANSPORTATION:			
All-Terrain Utility Vehicle (ATV/UTV)		\$34.95	Day
Boat/Motor/Trailer		\$89.40	Day
Company Trucks		\$0.84	Mile
Personal Auto		Current IRS Rate	

Rate Description	Explanation	Basic Rate Continental U.S. (CONUS)
Lodging	Standard Rate	\$91
M & IE	Meals and incidentals as listed on federal website	\$51
Less incidental expenses (not reimbursed)		
Company reimbursement excluding incidentals		(\$5)
Ayres Associates daily meals rate (Net reimbursement rate)		\$46
<u>Rates for meals segregated by type</u>		
Breakfast/Continental Breakfast		\$11
Lunch		\$12
Dinner		\$23
First & Last Day of Travel (Meals @ 75%)		
Ayres "Net meals rate" reimbursed at 75%		\$34.50

APPENDIX 2 - STANDARD HOURLY RATES SCHEDULE

Hourly rates for services performed on or after the date of the Agreement are:

<u>Billing Class</u>	<u>Hourly Rate</u>
Principal Engineer	\$ 200.00
Professional Engineer	\$ 133.00
Project Engineer	\$ 105.00
Project Scientist	\$ 95.00
Sr. Designer	\$ 100.00
Designer	\$ 85.00
Sr. Field Representative	\$ 110.00
Field Representative	\$ 85.00
Field Team Leader	\$ 80.00
Field Technician	\$ 68.00
Administrative	\$ 55.00

Designating Team (Level B) – Daily Rate: \$1,4010.00 per day.

This is a process of inducing a signal through a transmitter that is directly coupled to a metallic underground utility, a receiver is used to detect the transmitted signal to give a horizontal location of that utility. The path of the utility will be painted and flagged on the ground surface above the utility using the APWA color code standards. The technician will measure the location from a known feature and record information in the field book or GPS. The designating crew will have special tools and equipment on their trucks to perform designating of all known underground utilities except for MOT lane closure equipment, manhole entry equipment. An on-site supervisor will be required throughout the performance of the task and will be billed as an hourly Team Leader. Mileage to and from job sites will be billed as an expense on a per mile basis governed by current IRS reimbursable rates.

Vacuum Excavation Team (Level A) – Daily Rate: \$1,800.00 per day

This is a non-destructive process of exposing underground utilities by using air and vacuum, once the utility is exposed a reference point is set directly above the utility so a measured depth can be taken from the reference point to the top of utility. A size, type, and material will also be recorded at the time of excavation. This pay item includes setup, vacuum truck technician time, and restoration of the excavation site. Depending on ground conditions the vacuum excavation may reach a depth up to 9 feet. An on-site supervisor will be required throughout the performance of the task and will be billed as an e. There will be no mobilization cost for job located in Pasco Counties Mileage to and from job sites will be billed as an expense on a per mile basis governed by current IRS reimbursable rates.

Ground Penetrating Radar (GPR) Team – Daily Rate: \$1,600 per day or \$900.00 per half day. This pay item includes all travel to and from the job site, setup, GPR equipment truck, technician time, electronic designation of the excavation site (limited to 50LF). A full work day consists of 8 hours. A half day consists of 4 hours maximum. An on-site supervisor will be required throughout the performance of the task and will be billed as an hourly Team Leader.

IN WITNESS WHEREOF, the parties hereto have made and executed this Individual Project Supplement as of the day and year first written above.

OWNER		Ayres Associates Inc
		CONSULTANT
	(Signature)	
	(Typed Name)	Janice Sands Ash, P.E.
	(Title)	Manager, SE Municipal and Utilities Group
	(Date)	

ATTACHMENT D - TERMS AND CONDITIONS

This is an attachment to the Master Agreement dated _____ between **City of New Port Richey**(OWNER) and Ayres Associates Inc (CONSULTANT).

ARTICLE 6 - CONSTRUCTION COST AND OPINIONS OF COST

6.1 Construction Cost

The construction cost of the entire Project (herein referred to as "Construction Cost") means the total cost to OWNER of those portions of the entire project designed and specified by CONSULTANT, but it will not include CONSULTANT's compensation and expenses, the cost of land, rights-of-way, or compensation for or damages to, properties unless this Agreement so specifies, nor will it include OWNER's legal, accounting, insurance counseling or auditing services, or interest and financing charges incurred in connection with the Project or the cost of other services to be provided by others to OWNER pursuant to Attachment A.

6.2 Opinions of Probable Cost

6.2.1 Because CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, CONSULTANT's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of CONSULTANT's experience, qualifications and judgment as an experienced and qualified professional, familiar with the construction industry; but CONSULTANT cannot and does not guarantee that proposals, bids or actual Project or Construction Costs will not vary from opinions of probable cost. If prior to the Bidding or Negotiating Phase OWNER wishes greater assurance as to Total Project or Construction Costs, OWNER shall employ an independent cost estimator.

6.2.2 If a Construction Cost limit is established by written agreement between OWNER and CONSULTANT and specifically set forth in this Agreement as a condition thereto, the following will apply.

6.2.2.1 The acceptance by OWNER at any time during the Basic Services of a revised opinion of probable Total Project or Construction Costs in excess of the then established cost limit will constitute a corresponding revision in the Construction Cost limit to the extent indicated in such revised opinion.

6.2.2.2 Any Construction Cost limit so established will include a contingency of ten percent unless another amount is agreed upon in writing.

6.2.2.3 CONSULTANT will be permitted to determine what types of materials, equipment and component systems are to be included in the Drawings and Specifications and to make reasonable adjustments in the general scope, extent and character of the Project to bring it within the cost limit.

6.2.2.4 If the Bidding or Negotiating Phase has not commenced within six months after completion of the Final Design Phase, the established Construction Cost limit will not be binding on CONSULTANT and OWNER shall consent to an adjustment in such cost limit commensurate with any applicable change in the general level of prices in the construction industry between the date of completion of the Final Design Phase and the date on which proposals or bids are sought.

6.2.2.5 If the lowest bona fide proposal or bid exceeds the established Construction Cost limit, OWNER shall (1) give written approval to increase such cost limit, (2) authorize negotiating or rebidding

the Project within a reasonable time, or (3) cooperate in revising the Project's general scope, extent or character to the extent consistent with the Project's requirements and with sound practices. In the case of (3), CONSULTANT shall modify the Contract Documents as necessary to bring the Construction Cost within the cost limit. In lieu of other compensation for services in making such modifications, OWNER shall pay CONSULTANT, CONSULTANT's cost of such services, all overhead expenses reasonably related thereto and Reimbursable Expenses, but without profit to CONSULTANT on account of such services. The providing of such service will be the limit of CONSULTANT's responsibility in this regard and, having done so, CONSULTANT shall be entitled to payment for services in accordance with this Agreement and will not otherwise be liable for damages attributable to the lowest bona fide proposal or bid exceeding the established Construction Cost.

ARTICLE 7 - GENERAL CONSIDERATIONS

7.1 Standard of Performance

The standard of care for all professional services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. CONSULTANT does not make any warranty or guarantee, expressed or implied, nor is this Agreement or contract subject to the provisions of any uniform commercial code. Similarly, CONSULTANT will not accept those terms and conditions offered by OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

7.2 Reuse of Documents

All documents including Drawings and Specifications prepared or furnished by CONSULTANT (and independent professional associates and subconsultants) pursuant to this Agreement are instruments of service and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. OWNER may make and retain copies for information and reference in connection with use and occupancy of the Project by OWNER and others; however, such documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to CONSULTANT, or to independent professional associates or subconsultants, and OWNER shall indemnify and hold harmless CONSULTANT and independent professional associates and subconsultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by OWNER and CONSULTANT.

7.3 Electronic Files

7.3.1 OWNER and CONSULTANT agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this Agreement is executed and listed elsewhere. Any changes to the electronic specifications by either OWNER or CONSULTANT are subject to review and acceptance by the other party. Additional services by CONSULTANT made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

7.3.2 Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

7.3.3 OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by CONSULTANT and electronic files, the hard-copy documents shall govern.

7.4 Insurance

CONSULTANT shall procure and maintain insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom. Requirements for insurance are amended and supplemented as indicated in Attachment E.

7.5 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

7.6 Controlling Law

This Agreement is to be governed by the law of the place of business of CONSULTANT at the address hereinbefore stated.

7.7 Successors and Assigns

7.7.1 OWNER and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and CONSULTANT (and to the extent permitted by paragraph 7.7.2 the assigns of OWNER and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

7.7.2 Neither OWNER nor CONSULTANT shall assign, sublet or transfer any rights under or interest in this Agreement (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent professional associates and subconsultants as CONSULTANT may deem appropriate to assist in the performance of services hereunder.

7.7.3 Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and CONSULTANT and not for the benefit of any other party.

7.8 Dispute Resolution

7.8.1 Negotiation. OWNER and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the dispute resolution provision below or other provisions of this Agreement, or under law.

7.8.2 Mediation. If direct negotiations fail, OWNER and CONSULTANT agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this Agreement prior to exercising other rights under law.

7.9 Exclusion of Special, Indirect, Consequential, and Liquidated Damages

CONSULTANT shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this Agreement.

7.10 Betterment

If, due to CONSULTANT's negligence, a required item or component of the project is omitted from the construction documents, CONSULTANT's liability shall be limited to the reasonable cost of correction of the construction, less what OWNER's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that CONSULTANT will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

ATTACHMENT E - INSURANCE

This is an attachment to the Master Agreement dated _____ between **City of New Port Richey**(OWNER) and Ayres Associates Inc (CONSULTANT).

ARTICLE 8 - INSURANCE

8.1 Workers' Compensation

Workers' Compensation insurance covering the CONSULTANT for any and all claims which may arise against the CONSULTANT because of Workers' Compensation and Occupational Disease Acts shall be carried. The Employer's Liability Section shall have limits of not less than the following:

Each Accident:	\$	100,000
Disease, Policy Limit:	\$	500,000
Disease, Each Employee:	\$	100,000

8.2 Commercial General Liability

Commercial General Liability insurance protecting the CONSULTANT against any and all general liability claims which may arise in the course of performance of this Agreement shall be carried. The limits of liability shall not be less than the following:

General Aggregate:	\$	1,000,000
Products-Completed Operations Aggregate:	\$	1,000,000
Personal and Advertising Injury:	\$	1,000,000
Each Occurrence:	\$	1,000,000

Property damage liability coverage shall not exclude explosion, collapse, and underground perils if CONSULTANT is engaged in these activities.

Commercial General Liability coverage shall also protect the CONSULTANT for the same limits of liability for claims which may arise because of the indemnity or contractual liability agreement contained within this Agreement.

8.3 Business Automobile Liability

Business Automobile Liability insurance including Owned, Non-Owned, and Hired vehicles shall be carried with a limit of not less than the following:

Bodily Injury and Property Damage, Combined Single Limit:	\$	1,000,000
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8.4 Umbrella Excess Liability

Excess liability insurance (umbrella form) over underlying Employer's Liability, Commercial General Liability, and Business Automobile Liability shall be carried. The limits of liability shall be not less than the following:

Each Occurrence:	\$	1,000,000
Aggregate:	\$	1,000,000

8.5 Professional Liability (Errors and Omissions)

Professional Liability insurance protecting the CONSULTANT against Professional Liability claims which may arise in the course of this Agreement shall be carried. The limits of liability shall be not less than the following:

Each Claim:	\$ 1,000,000
Aggregate:	\$ 1,000,000

8.6 Valuable Papers

During the life of this Agreement, the CONSULTANT shall maintain in force Valuable Papers and Records insurance in an amount equal to the maximum exposure to loss of written, printed, or otherwise inscribed documents and records, including books, maps, films, drawings, abstracts, deeds, mortgages, and manuscripts as shall be required and/or produced in the completion of this Agreement by the CONSULTANT.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Kim Bogart, Chief of Police
DATE: 12/20/2016
RE: Request to Purchase Additional Display System Licenses

REQUEST:

I respectfully request Council authorization to purchase 10 additional Mapping Display System licenses from Southern Software at a cost of \$22,640.00.

DISCUSSION:

Reorganization of the police department has increased the potential number of officers that may be working in the field at a given time with computer access. This has resulted in the need to increase the number of available software licenses to accommodate the number of officers.

The licenses will be purchased from current vendor: Southern Software, Inc., 150 Perry Drive, Southern Pines, NC 28387.

RECOMMENDATION:

I recommend approval to purchase 10 additional Mobile Mapping Display System licenses from Southern Software at a total cost of \$22,640.00.

BUDGET/FISCAL IMPACT:

I am requesting authorization to use \$22,640.00 in Federal Equitable Sharing Monies for this purchase.

ATTACHMENTS:

Description	Type
□ Southern Software Quote	Cover Memo



Agency: **New Port Richey Police Department, FL**
 Contact: **Bryan Weed**
 Date: **11/15/2016**

MDS SOFTWARE		Qty	
Mapping Display System (MDS)		2	
Mapping Display System (MDS) - Admin Positions		1	
MDS - For EOC		1	FREE
Evaluation of GIS/911 Centerline Base Map		1	

Total MDS Software: \$15,245.00

Discount: \$7,623.00

Total Software After Discount: \$7,622.00

MOBILE DATA INFORMATION SYSTEM (MDIS)		Qty	
MDIS License (Concurrent Licenses)		6	
MDIS License (without NCIC/State Database Query)		4	

Total MDIS Software: \$12,400.00

Discount: \$4,340.00

Total Software After Discount: \$8,060.00

PROJECT MANAGEMENT

Project Management Fee - including Installation, Training and Project Management

Total Project Management: \$1,850.00

YEARLY SUPPC

Mapping Display System (MDS)	24/7 SUPPORT	1	\$3,000.00
		YEAR	
Additional MDIS Support	24/7 SUPPORT	1	\$2,108.00
		YEAR	
		Total Support:	\$5,108.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED) \$22,640.00

PAYMENT TERMS: 50% DUE UPON SIGNING OF PROPOSAL; 50% DUE UPON COMPLETION OF INSTALL/TRAINING

CUSTOMER'S SIGNATURE _____ **DATE** _____

Please sign this document and return it to us by fax or mail. When the document is signed and returned to Southern Software, we will begin processing your order.

NOTE: MICROSOFT® SQL SERVER 2008™ R2 OR HIGHER IS REQUIRED.

Proposal of software is valid for (60) days from date of proposal.

Software includes (30) days of free support, including all updates.

Management fees include training, installation, and project management.

Southern Software will install its software products only on computer configurations compatible with these products. Hardware specifications are available upon request.

Contact information for Public Safety Representative:

Mark Palmer

Southern Software

150 Perry Drive

Southern Pines, NC 28387

Business: 800.842.8190

Mobile: 352.874.4857

Fax: 910.695.0251

E-Mail mpalmer@southernsoftware.com



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Kim Bogart, Chief of Police
DATE: 12/20/2016
RE: Request to Purchase NetMotion Software and Licenses

REQUEST:

This request is for Council authorization to purchase NetMotion software licenses for police officers' laptop computers at a cost of \$23,996.19.

DISCUSSION:

Federal standards and the Florida Department of Law Enforcement require "two-factor authentication" over an encrypted VPN tunnel system for officers in the field to access the Florida Crime Information System (FCIC) and the National Crime Information System (NCIC). This software meets these protocols and security requirements for wireless installations. Its installation in our system will allow our officers to run FCIC/NCIC wants and warrants checks and access other crime data directly from the field without using voice communication to dispatchers. The NetMotion software and licenses will be purchased through Florida Government State Contract #43230000-14-01 from CDW LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061.

RECOMMENDATION:

I recommend approval of the NetMotion software and licenses from CDW LLC at total cost of \$23,996.19.

BUDGET/FISCAL IMPACT:

I am requesting authorization to use \$22,419.23 in Federal Equitable Sharing Monies and \$1,576.96 in State Forfeiture monies for this purchase.

ATTACHMENTS:

Description	Type
▣ CDW Quote	Cover Memo
▣ Net Motion Southeast Quote	Cover Memo
▣ SHI International Quote	Cover Memo

QUOTE CONFIRMATION



DEAR BRYAN WEED,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HNJL362	11/28/2016	*FINAL* NETMOTION EXP 12/23/16	4317755	\$23,996.19

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
NetMotion Mobility Premium - license Mfg. Part#: 10NMWPNA UNSPSC: 43233205 Electronic distribution - NO MEDIA Contract: Florida Commercial Off-The-Shelf Government (43230000-14-01)	50	3169078	\$277.23	\$13,861.50
NETMOTION MOB F/WIN POLICY ANALYTICS Mfg. Part#: 10NMWPNA-02NLXP25 Electronic distribution - NO MEDIA Contract: MARKET	50	3622325	\$87.20	\$4,360.00
NetMotion Diagnostics for Mobility - license Mfg. Part#: 10NMDA UNSPSC: 43233205 Electronic distribution - NO MEDIA Contract: Florida Commercial Off-The-Shelf Government (43230000-14-01)	50	3601092	\$57.91	\$2,895.50
NETMOTION DIAGNOSTICS F/MOB MNT 1Y Mfg. Part#: 10NMDA-02NLXP25 Electronic distribution - NO MEDIA Contract: MARKET	50	3651810	\$17.88	\$894.00
NETMOTION TECH SVCS REMOTE Mfg. Part#: 10NMPS-TSR Electronic distribution - NO MEDIA Contract: MARKET	1	3173661	\$1,985.19	\$1,985.19

PURCHASER BILLING INFO	SUBTOTAL	\$23,996.19
Billing Address: CITY OF NEW PORT RICHEY ACCTS PAYABLE 5919 MAIN ST NEW PORT RICHEY, FL 34652-2785 Phone: (727) 841-4547 Payment Terms: Master Card / VISA	SHIPPING	\$0.00
	GRAND TOTAL	\$23,996.19
	Please remit payments to:	
DELIVER TO		

Shipping Address: CITY OF NEW PORT RICHEY BRYAN WEED 5919 MAIN ST NEW PORT RICHEY, FL 34652-2785 Phone: (727) 841-4547 Shipping Method: ELECTRONIC DISTRIBUTION	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515
--	---

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Faizan Badr	(877) 518-5804	faizbad@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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Quote #: Q-102491-2
Territory: Southeast
Account ID: 00100000003TKHP

Ship To:

Bryan Weed
New Port Richey
6739 Adams St
New Port Richey, FL 34652
(727) 853-1250
weedb@cityofnewportrichey.org

Dear Bryan,

Thank you for your interest in NetMotion Wireless products. Below, please find the detailed quote you requested. This quote is valid until 12/31/2016.

Solution 1

Product Description	SKU	Quantity	Unit List Price	New Port Richey Price
NetMotion Mobility - Windows Device License Includes: * Policy Module * Network Access Control Module (NAC) * Analytics Module	10NMWPNA	50	\$315.00	\$15,750.00
License Subtotal				\$15,750.00
1 Year Mobility Premium Software Maintenance * 24x7 technical support * Major version upgrades * Tech notes and web based support * Cumulative quantity discounts on additional device licenses * Patch and point releases at no additional charge * Guaranteed response times	10NMXP25	1	25%	\$3,937.50
Maintenance Subtotal				\$3,937.50
NetMotion Mobile Solutions Group - Technical Services Remote Includes: *Pre Discussion (1 hour) *NetMotion Engineer available Remotely (1 Day) *Assistance and expertise with NetMotion system(s), as needed	10NMPS-TSR	1	\$2,000.00	\$2,000.00
Mobility Solutions Group Services Subtotal				\$2,000.00
Total				\$21,687.50

Solution 2

Product Description	SKU	Quantity	Unit List Price	New Port Richey Price
NetMotion Diagnostics for Mobility (powered by Locality - includes 1 Locality Server with NPM, Diag/Alert, GPS, Inventory & Agents)	10NMDA	50	\$65.00	\$3,250.00
License Subtotal				\$3,250.00
1 Year 1 Year NetMotion Diagnostics/Locality Premium Software Maintenance * 24x7 technical support * Major version upgrades * Tech notes and web based support * Cumulative quantity discounts on additional device licenses * Patch and point releases at no additional charge * Guaranteed response times	02NLXP25	1	25%	\$812.50

Product Description	SKU	Quantity	Unit List Price	New Port Richey Price
Maintenance Subtotal				\$812.50
Total				\$4,062.50

New Port Richey Total:	\$25,750.00
-------------------------------	--------------------

I will follow up with you to answer any questions. Until then, please do not hesitate to contact me.

Dave Hall
SE - South East Region
dave.hall@netmotionsoftware.com
Phone: (614) 264-0369
Fax:

Above prices in US dollars. State and local sales tax will apply in certain states. Exempt customers must provide an official sales tax exemption certificate in compliance with state and local laws to avoid sales tax charges. Please note that pricing on this quote is subject to change if you purchase additional licenses, add new software features, or if we change our software prices. Maintenance renewals are based on current software list prices at the time of renewal and must include the total quantity of licenses, servers, and features that you own at the time of renewal. This pricing quote is confidential and may not be redistributed.



Pricing Proposal
Quotation #: 12606110
Created On: Nov-30-2016
Valid Until: Dec-30-2016

City of New Port Richey FL

Bryan Weed

Phone: (727) 853-1250

Fax:

Email: weedb@cityofnewportrichey.org

Inside Account Executive

Jim Grogan

290 Davidson Ave

Somerset, NJ 08873

Phone: 732-652-0833

Fax: 732-564-8224

Email: Jim_Grogan@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 NetMotion Mobility Premium for Windows + Policy, NAC & Analytics (25-99) NetMotion Wireless - Part#: 10NMWPNA	50	\$295.14	\$14,757.00
2 NetMotion Mobility - Premium Maintenance - 1 year NetMotion Wireless - Part#: 10NMXP25	1	\$3,825.29	\$3,825.29
3 NetMotion Technical Services Remote NetMotion Wireless - Part#: 10NMPS-TSR	1	\$1,984.12	\$1,984.12
4 NetMotion Diagnostics for Mobility (25-99) NetMotion Wireless - Part#: 10NMDA	50	\$60.91	\$3,045.50
5 1 Year NetMotion Diagnostics/Locality Premium NetMotion Wireless - Part#: 02NLXP25	1	\$789.34	\$789.34
Shipping			\$0.00
Total			\$24,401.25

Additional Comments

S

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council
FROM: Kim Bogart, Chief of Police
DATE: 12/20/2016
RE: Request for Authorization to Outfit Forensics Unit Cargo Van

REQUEST:

I respectfully request Council authorization for the purchase and installation of interior shelving, storage compartments, lighting, power inverter, exterior ladder rack and steps for the police department Forensics Unit cargo van at a cost of \$14,234.00.

DISCUSSION:

The police department's new Forensics Unit cargo van requires interior storage compartments and shelving, interior and exterior lighting to make it functional. These items were not included with the original request to purchase the van as it was a completely new body design and the type of storage compartments need were not yet available.

The included equipment includes a complete interior wall package, passenger compartment partition, parts bins, cabinets, LED lighting, outside strobe lighting, commercial grade power inverter, access steps and a double exterior ladder rack.

The equipment and installation will be made from Septronics International, Inc., DBA: Extreme Truck and Van Equipment – 5835 Trouble Creek Road, New Port Richey, Florida, 34652.

RECOMMENDATION:

I recommend approval to purchase and have installed the equipment described above to outfit the police department's Forensics Unit cargo van by Extreme Truck and Van Equipment at a total cost of \$14,234.00.

BUDGET/FISCAL IMPACT:

I am requesting authorization to use Forfeiture Fund monies for this purchase.

ATTACHMENTS:

Description	Type
☐ Extreme Truck and Van Equipment Quote	Cover Memo
☐ Dana Safety Supply Van Outfitting Quote	Cover Memo
☐ Action Truck Equipment Van Outfitting Quote	Cover Memo

Septronics International Inc. DBA
EXTREME TRUCK & VAN EQUIPMENT

5835 Trouble Creek Road
New Port Richey, FL 34652

Chris Cell: 727-415-1447
Office: 727-842-9100
Fax: 727-842-1533
Email: csepe@mac.com

Quotation

To:

Quotation #: 2016-1027

New Port Richey Police Department
6739 Adams Street
New Port Richey, FL 34652

Date: 10/27/2016

Customer ID: Ford Transit Mid Roof 130"

E-mail		Sales Rep.	FOB	Terms	Tax ID
		Chris	New Port Richey	Net-10	Exempt
Quantity	Item	Description		Unit Price	Total
1	LFS	Legend Fleet Solutions Interior Package Walls.Ceiling.Floor.Trim		2995.00	2995.00
1	KM	Kargo Master Base Van Package with Partition		2100.00	2100.00
1	KMD	6 Security Doors		675.00	675.00
1	KMB	11 Parts Bins		220.00	220.00
1	KMC	6 Parts Cabinets		1140.00	1140.00
1	KMS	3 Large Drawer Cabinet		1250.00	1250.00
2	EW0602	Ecco Class 1 Interior 192 LED Lights		275.00	550.00
2	EC9000	Ecco Class 1 Exterior Work Lights		385.00	770.00
1	EFCS	Ecco Class 1 4 Corner Out-Side Mount Strobes Amber/Clear		599.00	599.00
1	THMS2000	Thor Commercial Grade Power Inverter		625.00	625.00
				Sub Total	10924.00
				Tax	Exempt
				Shipping	0.00
				Miscellaneous	0.00
				Total	10924.00

Septronics International Inc. DBA
EXTREME TRUCK & VAN EQUIPMENT

5835 Trouble Creek Road
New Port Richey, FL 34652

Chris Cell: 727-415-1447
Office: 727-842-9100
Fax: 727-842-1533
Email: csepe@mac.com

Quotation

To: New Port Richey Police Department

Quotation #: 2016-1208

Date: 12/8/2016

Customer ID:

E-mail	Sales Rep.	FOB	Terms	Tax ID
	Mike	New Port Richey	Net 10	Exempt

[illegible]

Sales Quote

DANA SAFETY SUPPLY, INC
5221 W. MARKET ST
GREENSBORO, NC 27409

Telephone: 800-845-0405

Sales Quote No.	194405-A
Customer No.	NEWPT

Bill To
NEW PORT RICHEY, CITY OF 6739 ADAMS STREET NEW PORT RICHEY, FL 34652

Ship To
NEW PORT RICHEY POLICE DEPT. 6739 ADAMS STREET NEW PORT RICHEY, FL 34652

Contact: STEVE KOSTAS
Telephone: 727 841 4540-ED
E-mail: kostassp@NEWPORTRICHEY.ORG

Contact: STEVE KOSTAS
Telephone: 727-841-4540
E-mail:

Quote Date		Ship Via		F.O.B.		Customer PO Number		Payment Method	
11/23/16		GROUND		QUOTED FREIGHT		CST VAN		NET30	
Entered By			Salesperson			Ordered By		Resale Number	
Ryan Massey			Ryan Massey - Tampa			LT ANDERSON		85-8012621647c-4	
Order Quantity	Approve Quantity	Tax	Item Number / Description				Unit Price	Extended Price	
2	2	Y	INSTALL KIT EQUIPMENT INSTALL SUPPLIES Warehouse: TAMP LOOM, WIRE, HARDWARE, CONNECTORS, BREAKER, ETC *****				85.0000	170.00	
2	2	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: TAMP				1,200.0000	2,400.00	
2016 Ford Transit. Mid Roof 130"									
LQ#									
Approved By: _____									
<input type="checkbox"/> Approve All Items & Quantities									
Quote Good for 30 Days									

Print Date	11/29/16
Print Time	07:49:29 PM
Page No.	3

Printed By: Ryan Massey

Subtotal	13,181.00
Freight	580.00
Order Total	13,761.00

Sales Quote

DANA SAFETY SUPPLY, INC
5221 W. MARKET ST
GREENSBORO, NC 27409

Telephone: 800-845-0405

Sales Quote No.	194405-A
Customer No.	NEWPT

Bill To
NEW PORT RICHEY, CITY OF 6739 ADAMS STREET NEW PORT RICHEY, FL 34652

Ship To
NEW PORT RICHEY POLICE DEPT. 6739 ADAMS STREET NEW PORT RICHEY, FL 34652

Contact: STEVE KOSTAS
Telephone: 727 841 4540-ED
E-mail: kostassp@NEWPORTRICHEY.ORG

Contact: STEVE KOSTAS
Telephone: 727-841-4540
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
11/23/16	GROUND		QUOTED FREIGHT	CST VAN	NET30	
Entered By			Salesperson	Ordered By	Resale Number	
Ryan Massey			Ryan Massey - Tampa	LT ANDERSON	85-8012621647c-4	
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	Y	48200 Bin Package: 1 x 20" Length Shelf Lip and 4 x 40310 Warehouse: TAMP		63.0000	126.00
2	2	Y	MAX-M84434 6" Interior Dome Light With On/Off Switch - 900 Lumens Warehouse: TAMP		44.0000	88.00
2	2	Y	E92006 ECCO Worklamp: LED (9), flood beam, square, 12-24 Warehouse: TAMP		79.0000	158.00
4	4	Y	12-24VDC 9014C ECCO CONCEALED HIDE-LED CLEAR Warehouse: TAMP		65.0000	260.00
2	2	Y	TH2000 THOR 2000 WATT POWER INVERTER Warehouse: TAMP		209.0000	418.00
2	2	Y	INSTALL KIT POWER INVERTER WIRING KIT Warehouse: TAMP LOOM, WIRE, HARDWARE, CONNECTORS, BREAKER, ETC *****		95.0000	190.00

Print Date	11/29/16
Print Time	07:49:29 PM
Page No.	2

Printed By: Ryan Massey

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
5221 W. MARKET ST
GREENSBORO, NC 27409

Telephone: 800-845-0405

Sales Quote No.	194405-A
Customer No.	NEWPT

Bill To
NEW PORT RICHEY, CITY OF 6739 ADAMS STREET NEW PORT RICHEY, FL 34652

Ship To
NEW PORT RICHEY POLICE DEPT. 6739 ADAMS STREET NEW PORT RICHEY, FL 34652

Contact: STEVE KOSTAS
Telephone: 727 841 4540-ED
E-mail: kostassp@NEWPORTRICHEY.ORG

Contact: STEVE KOSTAS
Telephone: 727-841-4540
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
11/23/16	GROUND		QUOTED FREIGHT	CST VAN	NET30	
Entered By			Salesperson	Ordered By	Resale Number	
Ryan Massey			Ryan Massey - Tampa	LT ANDERSON	85-8012621647c-4	
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	Y	MISC LEGEND WALL LINER PACKAGE-WHITE HD ULTRAFLOOR Warehouse: TAMP 730-061-0004		2,283.0000	4,566.00
2	2	Y	MISC KAR-40TRM MID ROOF SWB BASE PACKAGE WITH PARTITION Warehouse: TAMP		1,939.0000	3,878.00
2	2	Y	40620 KARGO MASTER CENTER DOOR AND LATCH Warehouse: TAMP		16.0000	32.00
6	6	Y	40010 KARGO MASTER DOOR KIT FOR 42" WIDE SHELF UNIT Warehouse: TAMP REVISED HINGE ON BOTTOM, RETURN FLANGE WELDED CORNERS		72.0000	432.00
2	2	Y	40080 KARGO MASTER STEEL 3 DRAWER CABINET Warehouse: TAMP 20" W X 12" H X 13.5" D		116.0000	232.00
22	22	Y	40330 KARGO MASTER PLASTIC SMALL PARTS SHELF Plastic Small Parts Shelf Bin 5" W x 3.5" H x 11" D (Incl. 5 Dividers)		10.5000	231.00

Print Date	11/29/16
Print Time	07:49:29 PM
Page No.	1

Printed By: Ryan Massey

Continued on Next Page

Action Fabrication and Truck Equipment, Inc.

1476 L&R Industrial Blvd

Tarpon Springs, FL 34689

Phone # 727-943-8911

Fax # 727-943-9454

Web Site www.actionfabrication.com**Quotation**

Quote No. 39020

Date 10/26/2016

Action / J&B Sales Robert Graham

E-Mail sales3@actionfabrication.com

Outside REP H

CUSTOMER:

City of New Port Richey

6132 Pine Hill Road

Port Richey, FL 34668

Customer Contact Erica

E-Mail davidsona@cityofnewportrichey.com

Phone: 727-853-1276

Fax: 727-841-4586

SHIP TO:

City of New Port Richey

6420 Pine Hill Road

Port Richey, FL 34668

Truck Information	Purchase Order	Terms	FOB	Project	Valid Until
2016 Transit HiRoof 148"WB		Net 30	Tarpon Spring		11/25/2016
Description	Qty	U/M	Cost	Total	
Furnish and Install	1	ea	3,879.00	3,879.00	
Adrian Steel					
#4319TH148 Shelving Package High Roof					
FOB Action Fabrication					

Subtotal	Sales Tax (0.0%)	Total
\$3,879.00	\$0.00	\$3,879.00

PLEASE CAREFULLY READ THROUGH AND CHECK EACH ITEM ON THIS QUOTE. PLEASE ALSO NOTE ALL SPECIAL ORDERS ARE NON-REFUNDABLE. BY SIGNING THIS QUOTE YOU ARE ACCEPTING EACH ITEM ON QUOTE AS WELL AS ALL TERMS AND CONDITIONS. WE WILL NOT PROCESS ANY ORDER UNTIL THE QUOTE IS SIGNED DATED AND RETURNED.

Signature _____ Date: _____



NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

TO: City of New Port Richey City Council

FROM: Judy Meyers, City Clerk

DATE: 12/20/2016

RE: Board Re-Appointments: Carolyn Marlowe and Justin Billings, Parks and Recreation Advisory Board

REQUEST:

The request is for City Council to approve the re-appointments of Carolyn Marlowe and Justin Billings to the Parks and Recreation Advisory Board.

DISCUSSION:

Mrs. Carolyn Marlowe and Mr. Justin Billings have been valued members of the Parks and Recreation Advisory Board for many years. Both Mrs. Marlowe's and Mr. Billings' current terms are set to expire on December 20, 2016. Mrs. Marlowe and Mr. Billings have submitted their applications seeking re-appointment to the Parks and Recreation Board for Council's consideration. If approved, Mrs. Marlowe's and Mr. Billings' terms will be for three years and will be up for renewal on December 20, 2019. Staff has verified that both Mrs. Marlowe and Mr. Billings meet the requirements set forth in the City's Code to serve as members on this board.

RECOMMENDATION:

Staff recommends City Council approve the re-appointments of Carolyn Marlowe and Justin Billings to the Parks and Recreation Advisory Board and accept the attached updated roster.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
❑ Application - Carolyn Marlowe	Backup Material
❑ Application - Justin Billings	Backup Material
❑ Updated Parks and Recreation Advisory Board Roster	Backup Material



BOARD OR COMMITTEE MEMBERSHIP APPLICATION
CITY OF NEW PORT RICHEY
(Please print or type information)

Name

Marlowe Carolyn
Last First Middle

Mailing address 5603 Palmetto Rd
NPR FL 34652
City State Zip

Home Phone 727-534-7414 Business Phone 727-847-2424 Fax _____

E-Mail Address Carolyn@marlowe.net

Are you related to any employee of the City? yes

If yes, state name and position(s) Rob Marlowe, yes

Are you currently employed? no If yes, where? _____

Do you require any accommodations to perform the duties of a volunteer member? no

If yes, please explain _____

Have you been convicted of a felony in the last seven years? no

If yes, please explain _____

For which Board or Committee would you like to be considered? Parks & Recreation

If there is not an opening, would you be willing to serve on another Board? X Yes _____ No

Which other Board or Committee would you consider? Library Advisory Board

Are you a registered voter in Pasco County? yes Are you a resident of the City? yes

If so, how long have you been a City resident? 25

Why do you wish to serve on this City Board or Committee? I've been on this board for 12 years

What has prepared you for this volunteer role? volunteer Pasco School system (84-02)
Girl Scout Volunteer (76-97)

What is your background-education, other boards you have served on, interests, hobbies, etc.

Bachelor - Florida Southern masters USF

Volunteer - West Pasco Pregnancy Center, First Baptist Elfers
member - Richey Quorum Community Concert Band

Please list two references (persons other than relatives) who have known you at least one year.

Name

Address

Telephone

Sherry Chalk West 1641 Mountain Ash Way NE 727-934-9521

Lesa McCloud 12550 Kitten Trail Hudson FL 727-809-0267

How did you learn about volunteering for the City? From Wendy Putonti

Most Board and Committees meet during the day, although there are several that hold evening meetings.

Charter Ordinance Advisory Board	Quarterly	TBD	To be determined
Civil Service Board	As needed	TBD	To be determined
Cultural Affairs Committee	Third Monday of each month	6:30 pm	Recreation Center conference room
Environmental Committee	Fourth Monday of each month	6:00 pm	Library Meeting Room
Firefighters Pension Board	Quarterly	5:30 pm	Fire Station 2, 6121 High St.
Historic Preservation Board	To be determined	TBD	To be determined
Land Development Review Board	Fourth Thursday of each month	2:00 pm	City Hall Chambers
Library Advisory Board	Fourth Tuesday of each month	9:00 am	Library Meeting Room
Parks and Recreation Board	Second Tuesday of each month	7:30 am	Recreation Center
Police Pension Board	Fourth Tuesday of each month	5:00 pm	Police Station

The information provided in this application is complete and correct to the best of my knowledge. I understand that I am applying for a volunteer position on a board or committee, and I further understand that references may be contacted.

Candace S. Morrow

Signature

11-17-16

Date

Received

Date

Please return your completed application to Doreen Summers, City Clerk, 5919 Main Street, New Port Richey, FL 34652. It may be faxed to (727) 853-1023. It can also be sent via e-mail to summersd@cityofnewportrichey.org

Your application will be reviewed by the City Council, who will determine your placement on your preferred Board or Committee. (An application does not guarantee your acceptance.) **Thank you for volunteering!**



BOARD OR COMMITTEE MEMBERSHIP APPLICATION
CITY OF NEW PORT RICHEY

(Please print or type information)

Name

Billings Justin

Last

First

Middle

Mailing address

6205 Glenwood Dr

N.P.R

FL

34653

City

State

Zip

Home Phone

727 849 3121

Business Phone

Fax

E-Mail Address

~~not available~~ not available

Are you related to any employee of the City

NO

If yes, state name and position(s)

Are you currently employed?

NO

If yes, where?

Do you require any accommodations to perform the duties of a volunteer member?

If yes, please explain

more pay?

Have you been convicted of a felony in the last seven years?

NO

If yes, please explain

For which Board or Committee would you like to be considered?

Parks & Rec

If there is not an opening, would you be willing to serve on another Board?

Yes

No

Which other Board or Committee would you consider?

Are you a registered voter in Pasco County?

YES

Are you a resident of the City?

YES

If so, how long have you been a City resident?

20 + years

Why do you wish to serve on this City Board or Committee? long time member

meet staff

What has prepared you for this volunteer role? long time member

What is your background-education, other boards you have served on, interests, hobbies, etc.

3 yrs college

Please list two references (persons other than relatives) who have known you at least one year.

Name	Address	Telephone
<u>Richard Scholl</u>		<u>352 688 4297</u>
<u>Pam Murphy</u>		<u>828 423 1579</u>

How did you learn about volunteering for the City? Years Ago

Most Board and Committees meet during the day, although there are several that hold evening meetings.

Charter Ordinance Advisory Board	Quarterly	TBD	To be determined
Civil Service Board	As needed	TBD	To be determined
Cultural Affairs Committee	Third Monday of each month	6:30 pm	Recreation Center conference room
Environmental Committee	Fourth Monday of each month	6:00 pm	Library Meeting Room
Firefighters Pension Board	Quarterly	5:30 pm	Fire Station 2, 6121 High St.
Historic Preservation Board	To be determined	TBD	To be determined
Land Development Review Board	Fourth Thursday of each month	2:00 pm	City Hall Chambers
Library Advisory Board	Fourth Tuesday of each month	9:00 am	Library Meeting Room
Parks and Recreation Board	Second Tuesday of each month	7:30 am	Recreation Center
Police Pension Board	Fourth Tuesday of each month	5:00 pm	Police Station

The information provided in this application is complete and correct to the best of my knowledge. I understand that I am applying for a volunteer position on a board or committee, and I further understand that references may be contacted.

Signature

Date

Received

Date

Judy Meyers
Please return your completed application to Doreen Summers, City Clerk, 5919 Main Street, New Port Richey, FL 34652. It may be faxed to (727) 853-1023. It can also be sent via e-mail to summered@cityofnewportrichey.org

meyersj
Your application will be reviewed by the City Council, who will determine your placement on your preferred Board or Committee. (An application does not guarantee your acceptance.) **Thank you for volunteering!**



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES
Parks and Recreation Board

Seven (7) regular members and two (2) alternate members, all of whom shall be registered voters who reside within the city. Three-year terms.

David Schrader

Through 12.20.17

5418 Dartmouth Road
New Port Richey, FL 34652
(H) 842-6342 (C) 992-0260, **939-3932** (Direct)
Dschrader@BBandT.com

Gregory Giordano

Through 12.20.17

5926 Van Buren Street
New Port Richey, FL 34653
(H) 514-5905
(W) 847-8165 or
727-847-8179
bucseagles@gmail.com
ggiordano@pascotaxes.com

Carolyn Marlowe

Through 12.20.19

5603 Palmetto Road
New Port Richey, FL 34652
(C) 727-534-7414
carolyn@marlowe.net

Justin Billings

Through 12.20.19

6205 Glenwood Dr
New Port Richey, FL 34653
727-849-3121
jusbilly@tampabay.rr.com

3 Caramel Way
Ocean Grove, NJ 07756
(732) 774-861

Joy Phillips

Through 12.02.17

5760 Colonial Drive
New Port Richey, FL 34653
(h) 727-849-6824
(w) 727-207-4118
joy.phillips@hotmail.com

Dana Jean Suiters

Through 12.01.18

5624 Riverview Drive
P. O. Box 1871

New Port Richey, FL 34652 New Port Richey, FL 34656
(h) 727-741-1144
(w) 727-815-9611
ddsuiters@hotmail.com

Rob Oman

5738 Montana Avenue
New Port Richey, FL 34652
(h)(w) 727-460-9446
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Through 05.17.19

Alternates

Elizabeth Giordano

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Through 11.01.19

Open

Staff Liaisons: Elaine Smith
Donna French (minutes)

3.07.00 Parks and recreation board

3.07.01 Created; purpose.

There is hereby created a parks and recreation board for the purpose advising the city council on the use of city parks and to promote the use of public recreational facilities. The parks and recreation board will plan, promote and assist the director of parks and recreation in conducting recreational projects for citizens and visitors of all ages, both on its own initiative and in cooperation with other agencies.
(Ord. No. 1468, § 1, 9-15-98)

3.07.02 Membership.

1. The parks and recreation board shall be comprised of seven (7) regular members and two (2) alternate members, all of whom shall be registered voters who reside within the city. A quorum shall consist of four (4) members.
2. The appointment of members to serve on the parks and recreation board will be for three (3) years. The city council shall select the board members by a majority vote. The city council, by a majority vote, may remove any member with or without cause. If available, vacancies shall be filled from the alternate positions. A board member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence has been excused by the chairman prior to the meeting. The chairman of the committee shall notify the city clerk of the member's resignation.
3. The alternate member(s) shall be entitled to attend all meetings of the parks and recreation board and to enter into discussions concerning the business before the board.

If a quorum is not in attendance at the meeting, an alternate member shall then be counted as a member of the board and participate in all business then and there before the board and shall be entitled to vote thereon, which vote shall be considered under those circumstances in the same manner as the vote of any regular member thereof.

4. Members of the parks and recreation board shall receive no salaries for their services thereon but may receive necessary travel and other expenses while on official business for the board if funds are available for this purpose.

(Ord. No. 1468, § 1, 9-15-98)

3.07.03 Officers.

The voting members of the parks and recreation board shall elect one (1) of their members to serve as chairman, one (1) of their members to serve as vice-chairman and one (1) of their members to serve as secretary. The secretary shall record minutes for each meeting of the board. The secretary shall keep the original copy of the minutes and furnish a copy of the minutes to the city clerk. The city council shall provide clerical and administrative support as may be reasonably required by the parks and recreation board for the proper performance of its duties.

(Ord. No. 1468, § 1, 9-15-98)

3.07.04 Adoption of rules; record of meetings.

The parks and recreation board shall adopt rules for transaction of its business and shall keep a record of its meetings which shall include its resolutions, reports, transactions, findings and determinations, which record shall be a public record. Such records shall be kept in the office of the city council or such other place designated by the city manager.

(Ord. No. 1468, § 1, 9-15-98)

3.07.05 Reports to city council.

The parks and recreation board may render special reports to the city council as the board members may deem advisable; provided, however, that the minutes of board meetings shall be adequate to advise the city council of the board's activity.

(Ord. No. 1468, § 1, 9-15-98)

3.07.06 Voting authority.

All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the parks and recreation board. Only members are entitled to vote on all proceedings. Alternates may not vote unless taking the place of an absent member. Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1468, § 1, 9-15-98)

3.07.07 Meeting schedule.

The parks and recreation board shall meet once every ninety (90) days, unless it determines to meet more frequently. Meetings shall be open to the public pursuant to section 286.011, Florida Statutes. The date, time, place and the agenda of the meeting shall be placed by the city clerk in City Hall one (1) week prior to the meeting unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.

(Ord. No. 1468, § 1, 9-15-98)