



**CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**  
**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**  
**April 18, 2017**  
**7:00 PM**

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**AGENDA**

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE (F.S.286.0105)

**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of April 4, 2017 Regular Meeting Minutes Page 3
5. Oath of Office for Mayor
6. Appointment of Deputy Mayor
7. Introduction of New Police Officer Ryan Warner
8. Proclamation - PowerTalk 21 Day Page 12
9. Proclamation - National Medical Laboratory Professionals Week Page 13
10. Proclamation - Pay It Forward Day Page 14
11. Proclamation - Beta Sigma Phi Day Page 15
12. Proclamation - Volunteer Recognition Day Page 16
13. Proclamation - National Volunteer Week and CARES Volunteer Recognition Page 17
14. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

15. Consent Agenda

- |    |   |         |
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| a. | Parks and Recreation Advisory Board Minutes - February 2017 | Page 18 |
| b. | Purchases/Payments for City Council Approval                | Page 22 |

16. Business Items

- |    |  |         |
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| a. | Consideration of Appointments to Intergovernmental Committees  | Page 24 |
| b. | Quarterly Cash & Investment Report   | Page 25 |
| c. | 2015 Downtown Landscaping Improvements Project - ITB No. 17-006 Bid Award  | Page 28 |
| d. | 2015 Marine Parkway Multi-Use Path Project Close-Out   | Page 33 |
| e. | Resolution No. 2017-18: Supporting Temporary Resolution No. 12914 Regarding the Removal of the Federal Tax Exemption on Interest Earned from Municipal Bonds | Page 36 |
| f. | Cotee River Seafest - Revised Site Plan  | Page 40 |
| g. | Three Minute Report: Parks and Recreation  |         |

17. Communications

18. Adjournment

Agendas may be viewed on the City's website: [www.citynpr.org](http://www.citynpr.org). This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

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**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 4/18/2017  
**RE:** Approval of April 4, 2017 Regular Meeting Minutes

**REQUEST:**

The request is for City Council to approve the minutes from the April 4, 2017 regular meeting.

**DISCUSSION:**

City Council conducted its regular meeting on April 4, 2017. The minutes from that meeting are attached for Council's review and approval.

**RECOMMENDATION:**

Staff recommends City Council approve the minutes as submitted.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
□ April 4, 2017 Regular Meeting Minutes	Backup Material



**MINUTES OF THE CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**April 4, 2017**  
**7:00 PM**

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**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call

The meeting was called to order by Mayor Rob Marlowe at 7:08 pm. Those in attendance were, Deputy Mayor Bill Phillips, Councilman Jeff Starkey and Councilman Chopper Davis. Councilwoman Judy DeBella Thomas was excused.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Finance Director Crystal Feast, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Assistant to the City Manager Martin Murphy.

2 Pledge of Allegiance

3 Moment of Silence

4 Approval of March 21, 2017 Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

5 Proclamation - Donate Life Month

Renee Durette from LifeLink Foundation accepted the parchment from Mayor Marlowe.

6 Proclamation - National Library Week

City Manager Manns accepted the parchment on behalf of the Library from Mayor Marlowe.

7 Proclamation - Alcohol Awareness Month

Cesar Rodriguez from Pasco ASAP accepted the parchment from Mayor Marlowe.

8 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. Rachel Hagenbaugh came forward and stated that she lives in the current boil water notice area. She stated that she has tried to contact Public Works supervisors and was referred to the boil water notice contact information. Since the testing was done on Saturday she could not get a hold of anyone. She was told the water was not safe to drink or wash dishes with but safe to shower. She brought some water with her that she had boiled but still has an oily level on top. She stated that notices were handed out on Wednesday with the work being done on Saturday and that many of her neighbors did not see the notice. She did not feel that three days notice was sufficient. Mr. Rivera stated the notice should be lifted tomorrow morning. He stated the work was done on the weekend due to a school that was in the affected area. Mayor Marlowe asked Mr. Rivera to have someone go out and test the water first thing in the morning. City Manager Manns stated she could pass along all boil water notices to Council in the future. With no one else coming forward for public comment, Mayor Marlowe closed Vox Pop.

9 Consent Agenda

Deputy Mayor Phillips questioned the payment on the Consent Agenda to Morelli Landscaping. He stated that we are paying Morelli for the median work and some of the peanut does not look like it has taken. He wanted to make the public aware that we will address it as we have no control over the weather. He stated that there are adequate insurances in place. City Manager Manns stated that the contractor is aware of the issue and a plan is in place to address it. Mr. Rivera stated that there have been several upgrades included at no cost from the contractor. The areas will be filled in during phase two. FDOT has done a walk through and approved the work. Motion was made to accept the Consent Agenda.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

a Purchases/Payments for City Council Approval

10 Public Reading of Ordinances

a First Reading, Ordinance No. 2017-2111: Refuse Collection Services

City Attorney Driscoll read the proposed ordinance by title only. Upon opening the floor to public comment, Wendy Brenner came forward to ask if the garbage haulers were notified directly. City Manager Manns stated that Progressive was notified. She asked if there was a penalty if she stops her garbage pickup if she is out of town and stated that there is no recourse for the city if there is someone who does not have service.

With no one else coming forward Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips would like to see this revisited when the waste hauler renewals are up.

Councilman Starkey stated the provision for commercial pickup was good. He still was not sure how enforcement will go.

City Attorney Driscoll stated that the agreement does not have to be in writing. Also, the ordinance is enforceable on the vendors through citations. He stated all franchisees were contacted regarding the provisions of the ordinance and only one vendor replied that it may be an issue to get a list of customers. All other vendors stated there would be no problem.

Councilman Davis stated he did not want to change the ordinance by adding a third day. He stated that over the past year work has been done to try and cleanup properties. It is not blue bags anymore they

are actually trash cans. He would rather give notice to the company that they have a year to come into compliance with current ordinance.

Mayor Marlowe agreed with Councilman Davis that garbage cans out three days is a bit much. He stated he was in favor of the commercial pickup provisions.

Councilman Starkey asked City Attorney Driscoll if we were removing the Wednesday pickup provision and City Attorney Driscoll replied that could be done at second reading or tonight.

Deputy Mayor made an initial motion to approve the item but then amended his motion to approve with the deletion of the Wednesday pickup provision.

Motion was made to approve the ordinance upon its first reading with the Wednesday pickup provision to be removed before second and final reading.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

b Second Reading, Ordinance No. 2017-2113: Amending Chapter 23 of the City Ordinances Relating to Disposition of Impounded Vehicles

City Attorney Driscoll read the proposed ordinance by title only. Upon opening the floor to public comment, Bob Langford came forward and stated that on page 61 under subsection "f" it states that the vehicle could be destroyed or disposed and he was concerned that this removes the oversight of the police department. Chief Bogart stated that the ordinance is being amended to align with state statutes. He stated that currently a list of vehicles is prepared when vehicles are no longer wanted and then presented to Council. By allowing the City Manager to authorize the disposal of the vehicles it will save time and money with the process. He stated that the disposed vehicles are ones that no one wants to buy. With no one else coming forward Mayor Marlowe returned the floor to Council. Deputy Mayor stated to make sure the proper documentation is in place in case any questions are raised. Motion was made to approve the ordinance upon its second and final reading.

Motion made by Jeff Starkey and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

11 Business Items

a Resolution No. 2017-15: Opposition to SB596/HB 687 Regarding Wireless Communication Facilities

City Attorney Driscoll read the resolution by title only. City Manager Manns introduced the item to Council. She stated that this resolution is being proposed as a result of the legislature's attempts to minimize local control and seize power over public rights of way. If passed, this legislation would establish wireless communications without any regulations. Staff is requesting that Council adopt resolution and forward copies to Governor Rick Scott, Speaker of the House Richard Corcoran, Senate President Joe Negron and the members of the Pasco County Legislative Delegation.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated there has been many agenda items lately expressing our opposition. This legislative session has been extremely challenging. Councilman Davis stated he believes in home rule authority. Councilman Starkey stated that Tallahassee is trying to rob municipalities of as much power as they can this session. Mayor Marlowe stated that this is nothing more than a power grab. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

b Resolution No. 2017-17: Opposition to SB330/HB487 Regarding Local Business Tax

City Attorney Driscoll read the resolution by title only. City Manager Manns introduced the item to Council. She stated that this resolution is a result of proposed legislation which would eliminate a significant source of revenue and those funds are used to support the city's general fund. It is important to have a diversified revenue base. Staff is requesting that Council adopt resolution and forward copies to Governor Rick Scott, Speaker of the House Richard Corcoran, Senate President Joe Negron and the members of the Pasco County Legislative Delegation.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated that we regulate our business based on taxes and ad valorem and infrastructure. Councilman Davis asked if other cities are doing resolutions as well and City Manager Manns replied yes and also the Florida League of Cities is advocating on our behalf. Mayor Marlowe stated he has seen a lot of information being forwarded from the Florida League of Cities. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

c Resolution No. 2017-16: Supporting the Transportation Advocacy Group Tampa Bay (TAG)

City Attorney Driscoll read the resolution by title only. City Manager Manns introduced the item to Council. She stated that the groups that are involved in the advocacy group are municipalities in Hillsborough, Pinellas, and Pasco counties, the Suncoast League of Cities (SLC), the Florida Department of Transportation District 7 (FDOT7), FORWARD Pinellas, the Hillsborough County MPO, the Tampa Bay Regional Transit Authority (TBARTA), the Tampa Bay Regional Planning Council, and the Tampa Bay Partnership. She stated the purpose of forming an advocacy group is to work collectively and the advocacy group is asking for joint support of the initiatives listed in the TAG Regional Compact. She stated that this item was approved by the MAP group on February 2, 2017.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated he is in support of the resolution and interested to see in the long term where the funding will come from and the structure. The concept is right for this time. Mayor Marlowe stated that this needs to be done. He was a representative on MPO and the transportation system in Tampa Bay is inadequate as where it should be for these days. He stated having groups across the bay come together will help. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

d Wastewater Treatment Plant Emergency Generator Purchase (WWTP) - Consideration for Approval

City Manager Manns introduced the item to Council. She stated that this agenda item is related to the purchase, in a not to exceed amount of \$72,704, for an emergency generator. Mr. Rivera added that this proposal contains the same pricing as the national contract. The WWTP runs on two generators. He stated that the rear generatr is what needs to be replaced as it is 25 years old. He stated that with this purchase we can integrate 100% of the plant into the software systems. Plant personnel will remove and replace the generator and the old generator will be repurposed for use at various lift stations.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips requested confirmation of the 40% cost sharing with the County and that a letter be requested from the County that states that this is a proactive move on the city's part for city and county residents and that they are looking forward to participating in the

associated costs. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

e Sanitary Sewer Manhole Inserts - ITB No. 17-008 Bid Award

City Manager Manns introduced the item to Council. She stated that this is a bid award to be presented by Mr. Rivera for a price not to exceed \$108,750 for 870 rainstopper manhole inserts.

Mr. Rivera stated that the rainstopper inserts will go underneath the manhole lids and allow three gallons to come in and will reduce the cost for influent water treatment. This brand is unique as it has a valve release that after a certain amount of time will allow the water to come out instead of waiting for it to evaporate. It will also work in reverse where gases in the system can be released and not stay in the pipes. There was a lower bidder but their bid did not conform to the specifications in the bid.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated that it was interesting that the other bidder could get the diverter cover through another process. He stated he had concerns if it does not penetrate the system it could cause flood potential in other areas. He stated that he wanted to make sure that capacity is looked at in the stormwater process. We need to make allowances for capacities being diverted. He stated he would like this to be in place before the rainy season comes. Mr. Rivera stated that this was looked at as part of the in flow project. Stormwater crews will perform any maintenance prior to installation. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

f Alcoholic Beverage Special Event Permit - Cotee River Seafest

City Manager Manns introduced Parks and Recreation Director Elaine Smith who then presented the item to Council. She stated that the 2017 Cotee River Seafood Festival as requested alcohol sale on April 21st from 5-11pm, April 22nd from noon-11pm and April 23rd from 1-6pm in Sims Park and that the days are in compliance with the ordinance. She stated that the site map had been revised after the agenda packet was complete and that a new map had been distributed at the dais.

Upon opening the floor to public comment, Bob Langford came forward to state that Circle Boulevard is closed all the way around to Indiana and he did not understand why the streets were closed. Closures adversely affects the Historical Society. Councilman Starkey asked if the event itself would attract people to come in. Mr. Langford stated that it helps some but the letter to residents about the streets closed is different than what actually happens. Mayor Marlowe asked for someone from Main Street to come down to the podium and explain what streets will be closed. David Dorsey came forward to say the intention is not to close the street. Ms. Smith stated the original application did request for a partial street closure. There may not be a need to close the streets since things were moved into the parking lot. The move would cut down on parking but would not have street closure.

With no one else coming forward Mayor Marlowe returned the floor to Council. Deputy Mayor Phillips stated that the city has no authority over the museum that we just rent space to them. The application needs to be sight specific of what we have control over. He stated that Sims Park has taken



a beating from the past nine days of Chasco. This event is only two weeks out. He stated that we understand what we are putting the park through with each group's set up. City Manager Manns stated there will be a "rest schedule" for Sims Park which will allow for the renewal of grass and plantings and that she would pass along copy of proposed schedule in this week's City Manager's report.

Mayor Marlowe stated he was also concerned about the turnaround time but this is going to be a great event. He wanted to make sure there was enough time to get the grass watered.

Motion was made to approve the item as presented.

Motion made by Jeff Starkey and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

g Appointment of Rex Phelps, Environmental Committee

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to appoint Rex Phelps as a member to the Environmental Committee. If approved, Mr. Phelps' term would be for two years and would be up for renewal on April 4, 2019.

Upon opening the floor to public comment, Rex Phelps came forward to introduce himself to Council. Each Council member thanked Mr. Phelps for attending the meeting and for his service on the Committee. With no one else coming forward Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Jeff Starkey and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

h Appointment of Cynthia Contreras, Cultural Affairs Committee

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to appoint Cynthia Contreras as a member to the Cultural Affairs Committee. If approved, Ms. Contreras' term would be for two years and would be up for renewal on April 4, 2019. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Jeff Starkey and seconded by Bill Phillips. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

i Re-Appointment of Gina DiGregorio, Cultural Affairs Committee

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to re-appoint Gina DiGregorio as a member to the Cultural Affairs Committee. If approved, Ms. DiGregorio's term would be for two years and would be up for renewal on April 4, 2019. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 4-0. Ayes: Davis, Marlowe, Phillips, Starkey Absent: DeBella Thomas

j City Manager Performance Evaluation

City Manager Manns introduced the item to Council. She stated that each year per her employment

contract Council is to conduct an annual evaluation on her performance as city manager. The tool relied on is an evaluation form that was sent out to Council in advance. The result of the evaluation will result in any contract modifications if necessary.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Mayor Marlowe read an e-mail from Councilwoman DeBella Thomas into the record which stated in her opinion Ms. Manns scored in the outstanding/superior category across the board. Ms. Manns is always accessible and devoted to the city. The City has achieved much under her direction. She recommended a contract extension of another two years.

Councilman Starkey stated that we have an outstanding City Manager and Ms. Manns has done phenomenal things that previous City Manager's have not been able to do. He stated he is in favor of at least a two year extension and also proposed a 1.75% cost of living adjustment.

Mayor Marlowe stated that Ms. Manns has been the best City Manager. He stated without a doubt that Ms. Manns has been the best of the batch and a joy to work with. He was also in favor of a two year extension.

Deputy Mayor Phillips stated he finds it more effective when all Council members are present. He would like to see the re-evaluating of the contract so it will coincide with budget season. He stated that the subjectivity needs to fall to the wayside and moving departments forward and moving organizational elements to where they need to be. His evaluation comes from a few different things. He stated that the strategic plan is not in place. The more you go through an evaluation process the tougher it gets over the years because deliverables become higher. He appreciated the e-mail from Councilwoman DeBella Thomas.

Councilman Davis stated that we gave Ms. Manns a pot with no gold in it and she has done a great job at putting gold into the pot. Repairs have been done. He stated that he rated mostly superior as no one is outstanding. The only place to work on is stair stepping programs and the need is to have the whole program. He stated he would like the ability to talk to employees without fear that they are going to lose their job. He stated there needs to be work done on communication between staff and Council.

Mayor Marlowe stated that there was a motion for a two year contract extension and a 1.75% cost of living adjustment and asked for a second. Councilman Davis stated that he had reservations about the two year extension but not the 1.75% cost of living adjustment. He asked Ms. Manns how many years she had left on her contract. She stated that she currently has four years left and it lapses in June of 2021. She stated that she was asking for an extension so that she would be vested in the Florida Retirement System. Councilman Davis stated that within two years all five Council members can be gone. Although he had reservations he would second the motion. Councilman Starkey asked if we do this evaluation on the year anniversary. Ms. Manns replied yes that her contract states that the performance evaluation shall be conducted in April and that it becomes effective on her anniversary date of June 2nd.

Deputy Mayor Phillips stated he was hoping to realign the dates to coincide with budget season. He stated that he was comfortable with a 1.75% cost of living adjustment but not a contract extension without a full Council.

Mayor Marlowe stated that he was comfortable moving forward with the item tonight. He stated that he understands Deputy Mayor Phillips' thoughts about aligning with budget season but wanted to remind everyone that the budget season from July 1st to October 1st is very hectic and to try to throw in the city manager evaluation at that point would be just piling things on.

Motion was made to approve a two year contract extension and a 1.75% cost of living adjustment.

Motion made by Jeff Starkey and seconded by Chopper Davis. The Motion Passed. 3-1. Ayes: Davis, Marlowe, Starkey Nays: Phillips Absent: DeBella Thomas

k Three Minute Report: Police Department

12 Communications

Mayor Marlowe gave kudos to the police department and public works for their efforts with the situation on Grand near Master Mechanics where a group had gathered near the benches and shouting obscenities to people and overall disruptive behavior. He wanted to follow up on Councilman Starkey's comments and that there was an editorial that spoke highly of the progress that New Port Richey has made and that urban agriculture is a major part of that. He stated the Loquat Festival is this Saturday at Frances Avenue Park. Chasco was amazing. Jefferson Starship tickets outsold the country concert two to one. There is an election forum this Thursday at 6:00 p.m. in the Oak Room at the Rec Center. He encouraged people to exercise their right to vote. He thanked Mr. Rivera for answers to residents concerns on Washington Street about some cross jurisdictional flooding.

Deputy Mayor Phillips congratulated Chief Bogart on being crowned King Pithla. He stated that the Chief has a great understanding of the county and city plus his involvement in community organizations. He thanked the Chasco Fiesta committee on the ability to pull off the nine day event. He hoped that things will be tweaked over the years such as not having the street parade during spring break. He wanted to point out that they recognized key sponsors during event but that the city should have been acknowledged more. People who had never been to New Port Richey came to see Jefferson Starship. He stated that everyone received an invitation for the Tampa Bay Regional Planning Council breakfast award ceremony on Friday, April 28th in St Petersburg. The City has submitted applications for awards for the event.

Councilman Starkey thanked County Commissioner Wells as there was a vacant lot that was near the incident on Grand that was not in the city and Commissioner Wells made some calls and County Code Enforcement came out and served the property owner with citations. The urban agriculture ordinance article that was in the TB Times was a great article. Creating such a positive buzz for our city. For people to grow food and sell it at Tasty Tuesdays is great. He thanked the Environmental Committee for working on the ordinance. He commended Chasco for a great event as it is part of our heritage. He stated that the City does its best to work with all event organizers.

Councilman Davis stated that Laura Kincaid has reported that possibly her landscaping is being stolen. He stated that more cameras downtown may help aid in the problem. Chief Bogart stated he would go and talk to her. Councilman Davis stated that he mentioned the possibility of a portable camera to move around town.

City Manager Manns stated she was honored by the kind words during evaluation. She stated the Council has made a commitment to her so she would like to advance one to Council. She stated it was a pleasure to serve as the City Manager.

13 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 9:21 pm.

(signed) \_\_\_\_\_  
Judy Meyers, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_



Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS**, the City of New Port Richey recognizes the importance of parents talking with their teens about alcohol in order to reduce the risks and dangers posed to teens and communities; and

**WHEREAS**, high school students who use alcohol or other substances are five times more likely to drop out of school or believe good grades are not important; and

**WHEREAS**, twenty-seven percent of middle school students try alcohol before graduating from 8<sup>th</sup> grade, significantly increasing the risk that they will develop alcohol problems later in life; and

**WHEREAS**, teen alcohol use kills 4,700 people each year, more than all other illegal drugs combined; and

**WHEREAS**, the majority of kids say their parents are their primary influence when it comes to decisions about drinking alcohol; and

**WHEREAS**, PowerTalk 21<sup>®</sup> Day was created by Mothers Against Drunk Driving (MADD) in 2011 as a day to encourage parents and caregivers to embrace their important role in influencing America's youth and their decisions about drinking alcohol; and

**WHEREAS**, this year, MADD is encouraging parents to use April 21<sup>st</sup> to create a sustained and prolonged conversation about underage drinking among middle school and high school students as part of its Power of Parents<sup>®</sup> Program; and

**WHEREAS**, MADD West Central Florida is offering tools and resources to parents to help equip them for a successful conversation regarding the dangers of alcohol.

**NOW THEREFORE**, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim Monday, April 21, 2017 as:

*PowerTalk 21<sup>®</sup> Day*

in the City New Port Richey and urge all citizens to join in the local and national efforts to raise awareness of the importance of parents and teens talking together about alcohol to reduce the risks and dangers posed to teens and our community.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_



Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS**, National Medical Laboratory Professionals Week is a time of recognition for the approximately 300,000 medical laboratory professionals and 15,000 board-certified pathologists who play a vital role in every aspect of health care; and

**WHEREAS**, National Medical Laboratory Professionals Week has been observed for almost thirty-six years and currently there are thirteen professional medical organizations sponsoring this year's celebration; and

**WHEREAS**, over the years, the goal of National Medical Laboratory Professionals Week has been to recognize the dedication and contributions of medical laboratory professionals, to call attention to the role that medical laboratory professionals play in patient care and to enhance the overall image of the medical laboratory profession; and

**WHEREAS**, as a critical component of one of this nation's largest industries, the dedicated efforts of medical laboratory professionals often go unnoticed by the general public, as well as by the very institutions employing their services; and

**WHEREAS**, with the public now demanding increased health care quality and professional accountability, organizations representing practitioners of this critical science have a responsibility to ensure that the public is well informed about clinical laboratory competency; and

**WHEREAS**, beyond meeting this public need, the celebration of National Medical Laboratory Professionals Week helps increase recognition for the profession as it improves the individual practitioner's sense of self-worth; and

**WHEREAS**, more than ten billion laboratory tests are performed in the United States each year and over twelve thousand new laboratory professionals will be needed annually to meet the growing need of the world's population while only four to six thousand graduates will join the workforce each year; and

**WHEREAS**, laboratory test results comprise an estimated seventy percent of a patient's medical records and are vital to the diagnosis and treatment of illnesses and diseases.

**NOW, THEREFORE**, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim the week of April 23-29, 2017 as

*National Medical Laboratory  
Professionals Week*

in the City of New Port Richey, and encourage all citizens of the city to recognize the importance of medical laboratory professionals and the vital role they play in our community and to thank them for their service.



*In witness whereof I have hereunto set my  
hand and caused this seal to be affixed.*

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_





Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS,** Pay It Forward Day began in 2007 to promote community spirit by performing random acts of kindness throughout the world one person at a time; and

**WHEREAS,** Pay It Forward Day has grown into a worldwide phenomenon and has spread to over eighty countries; and

**WHEREAS,** Pay It Forward Day encourage citizens to do good deeds for others without asking for anything in return except for the recipients to "pay it forward" to others in need; and

**WHEREAS,** a simple act of kindness can make all the difference in how someone feels, acts, communicates and lives; and

**WHEREAS,** many individuals get caught up in the rush of everyday life and lose sight of what is most important and Pay It Forward Day is a great reminder of the positive energy we radiate when we give to others; and

**WHEREAS,** the City of New Port Richey is proud to participate in this year's Pay It Forward Day.

**NOW THEREFORE,** I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim Friday, April 28, 2017 as:

*Pay It Forward Day*

in the City New Port Richey and urge all residents to join together and help contribute to the goal of over ten million good deeds across the world by performing a random act of kindness to someone in our community.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_



Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS**, Beta Sigma Phi, the world's largest Greek-letter women's service, is celebrating its 86<sup>th</sup> Founder's Day Anniversary; and

**WHEREAS**, the Beta Sigma Phi is a social, cultural, and service organization for women; and

**WHEREAS**, the Beta Sigma Phi is the largest sorority, with 150,000 members representing more than ten countries throughout the world; and

**WHEREAS**, five chapters are located in New Port Richey, Florida, they being Gamma Rho Master, XI Lambda Delta, XI XI Upsilon, Omicron Kappa and Gamma Chi Master; and

**WHEREAS**, the badge of the organization shall signify life, learning and friendship by its Greek symbols, Beta Sigma Phi; and

**WHEREAS**, the members help one another through the International Loan Fund; the sorority through the International Endowment Fund has donated one million dollars to cancer research, cystic fibrosis, and homes for under-privileged children; their Exemplar Fund helps support a Library Village in India; and they have established a College Scholarship Fund for their members or their members' sons or daughters.

**NOW, THEREFORE**, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim April 30, 2017 as

*Beta Sigma Phi Day*

in the City of New Port Richey, and I urge all citizens of the City to recognize this organization and support them in establishing their goals and worthwhile endeavors.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_



Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS**, President Richard Nixon established National Volunteer Week with an executive order in 1974 as a way to recognize and celebrate the efforts of volunteers; and

**WHEREAS**, Points of Light, founded in 1990 by President George W. Bush to inspire, equip and mobilize people to take action to change the world, has designated the week of April 23-29, 2017 as National Volunteer Week; and

**WHEREAS**, National Volunteer Week encourages individuals and communities to be at the center of social change discovering their power to make a difference; and

**WHEREAS**, entire communities can effect positive change with any volunteer action no matter how big or small; and

**WHEREAS**, volunteers are vital to our future as a caring and productive community; and

**WHEREAS**, as part of National Volunteer Week, the City of New Port Richey is proud to recognize all of the volunteers who give their time and talents to be a part of the City's various boards and committees.

**NOW, THEREFORE**, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim April 27, 2017 as

*Volunteer Recognition  
Day*

in the City of New Port Richey, and encourage all citizens of the city to celebrate the efforts of all of the volunteers in our community and to thank them for their service.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_





Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS**, Points of Light, founded in 1990 by President George W. Bush to inspire, equip and mobilize people to take action to change the world, has designated the week of April 23-29, 2017 as National Volunteer Week to recognize and encourage people to engage in their communities; and

**WHEREAS**, countless everyday heroes tirelessly provide support to millions of Americans in need; and

**WHEREAS**, many of these dedicated volunteers deserve recognition for enabling not for profit organizations to serve our nation's disabled, infirm and aging population; and

**WHEREAS**, the Community Aging and Retirement Services, Inc. (CARES) in Pasco County relies on volunteers so elders may remain independent as well as age positively and with dignity; and

**WHEREAS**, over 375 Pasco County residents serve as volunteers for CARES to enable elders stay at home, stay independent, stay connected, and stay informed.

**NOW, THEREFORE**, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim the week of April 23-29, 2017 as

*National Volunteer Week*

in the City of New Port Richey, and commends CARES volunteers, who will be recognized on April 27, 2017 for their hard work and efforts to promote the quality of life for the aging in our community.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

---

**TO:** City of New Port Richey City Council  
**FROM:** Elaine D. Smith, CPRP, Director of Parks and Recreation  
**DATE:** 4/18/2017  
**RE:** Parks and Recreation Advisory Board Minutes - February 2017

**REQUEST:**

The request before City Council is to review the attached Minutes from the February 2017 Parks and Recreation Advisory Board Meeting.

**DISCUSSION:**

The Parks and Recreation Advisory Board meets monthly. The attached Minutes from the boards February 14, 2017 meeting were approved at the March 14, 2017 Advisory Board Meeting. The Minutes were submitted for the next available City Council Meeting on April 18th, 2017.

**RECOMMENDATION:**

The recommendation before City Council is to review and accept the attached Minutes.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description	Type
□ February Advisory Board Minutes	Cover Memo

# **PARKS & RECREATION BOARD MEETING**

February 14, 2017

The regular meeting of the Parks & Recreation Advisory Board was called to order at the Recreation & Aquatic Center at 7:30am on Tuesday, February 14, 2017. Chairman David Schrader, and Board Members Carolyn Marlowe, Joy Phillips, Rob Oman, Elizabeth Giordano, and staff liaison Elaine Smith were in attendance.

The December 13, 2016 minutes were unanimously approved.

The January 10, 2017 minutes were unanimously approved.

## **OLD BUSINESS:**

- New Software (Max Galaxy) Up-date - Staff has been trained on the use of the software. There will be a review session on Thursday, February 16th. This software is more efficient and consumer friendly. The Parks & Recreation Department will have their own web page which will be tied to the City's web page. We hope that when the calendar on the new software is updated, it will auto update the web page. Consumers will be able to pay for memberships, reserve and pay for Peace Hall, picnic shelters, and make other reservations on-line, and also be able to register for classes and programs on-line. There is a monthly maintenance fee, but it is built into the City's IT budget.
- RAC Expansion Project - It was approved by City Council at the last City Council meeting. The Oak Room will be expanded and the Fitness Center will be re-located there, and a child watch area will be added. The activity room will replace the current Fitness Center. A second activity room will be configured to an existing area. Elaine will be meeting with the construction company in the near future.
- Family Movie Night - February 4th - Attendance was estimated at 500+. It was noted that the LED screen needs to be turned off before the movie starts.
- Parks Master Plan Up-date - There has been progress with the Steering Committee. On Saturday, February 18th, there will be a Visioning Workshop at the RAC. Light breakfast will be available at 7:30am. The meeting will be held from 8:00am-1:00pm. The results from the surveys (mailed and on-line), the Steering Committee report, the Stakeholder Interviews, and Park Evaluations will be discussed.

- NPR Rocks for RAC - The staff painted rocks for the Board Members to hide in various parks. When a rock is found, it may be turned in at the RAC for a free day pass. NPR Rocks is having a Family Day at Sims Park on Sunday, February 26th.
- Membership Drive Results - The Membership Drive was held for 4 weeks (the last two weeks of December through the first two weeks of January). There was nearly as much revenue collected (\$19,544) during that time compared to the eight-week Membership Drive held last year. 1872 Memberships were purchased, with 1082 Residents and 790 Non-residents. We also have 808 active Silver Sneakers Members.
- Department Webpage Up-date - (Included in the software up-date)
- Taught "Emerging Leaders" at FRPA - Elaine taught classes for 2 1/2 days in Haines City to 42 entry-level Parks & Recreation Professionals.

#### NEW BUSINESS:

- Recreation & Aquatic Center Quarterly Brochure - Marketing - The RAC will have a new glossy brochure each quarter. It will include pictures of the Parks, shelters, Peace Hall, and information on Programs, Events, Membership pricing, etc. It will be distributed at the RAC, Board of Realtors, NPR Library, West Pasco Chamber of Commerce, and various businesses in the City. Some may be mailed out, as well, depending on cost.
- Summer Concerts Flyer/Fan - A fan was passed out with the dates of the Summer Concert Series. It will be used as a promo item.
- Chick-Fil-A will not have a concession stand at the RAC this summer. The Summer Camp will be smaller due to construction, so two of those seasonal employees may be hired to run the Concession.
- Youth Advisory Board - The YAB is having a "Walk in the Park" at the Grey Preserve on Saturday, May 6th, from 9-11am. Healthy Snacks will be offered. Children can make a Pine Cone Bird Feeder. Also, the YAB is having a Family Picnic Day at Frances Avenue Park on Saturday, March 18th. After the picnic, they will go to Salt Springs to kayak and ride airboats.
- Stamp Fest - the event was held this past Saturday at the RAC and was very successful. Actual attendance will be announced at the follow-up meeting.
- Park Equipment Catalog - The new playground at Sims Park has several pictures in the catalog that were taken during the January, 2016 photo shoot.

## SPECIAL EVENTS

- Daddy Daughter Dance, February 18th: 5:30-7:30pm at the RAC
- Puppy Paddle, March 4th
- Walk-A-Hound, Lose-A-Pound, at Orange Lake on March 11th
- Family Movie Night at Sims Park on March 11th (Storks)
- City Council Meeting on February 21st - Florida Surgeon General local health award will be presented - "Healthy Weight Community Champion Award" for healthy activities held in the City and for having healthy choices in the concessions.

## VOX POP

Joy asked if the new signs for reservations have been posted on the shelters at Sims Park.

Rob mentioned the Rye grass in Sims Park looks good.

Joy suggested that the pictures in the catalog be framed and posted in the RAC.

Next meeting will be held Tuesday, March 14th at 7:30am.

The meeting was then adjourned.

Respectfully submitted,

*Carolyn Marlowe*

Carolyn Marlowe  
P & R Adv. Bd. Secretary

BMB: dcf



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Crystal S. Feast, Finance Director  
**DATE:** 4/18/2017  
**RE:** Purchases/Payments for City Council Approval

**REQUEST:**

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

**DISCUSSION:**

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments in excess of \$25,000.

**RECOMMENDATION:**

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

**BUDGET/FISCAL IMPACT:**

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

**ATTACHMENTS:**

Description	Type
☐ Purchases/Payments for City Council Approval	Exhibit

PURCHASES/PAYMENTS FOR CITY COUNCIL APPROVAL

<u>BUN Construction Company, Inc.</u>	\$59,695.65
Project: 2014-2015 Water System Improvements	
86% of work complete	
Pay Request #8	

RECURRING EXPENDITURES OVER \$25,000

Duke Energy (March Services)	\$54,835.66
------------------------------	-------------



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 4/18/2017  
**RE:** Consideration of Appointments to Intergovernmental Committees

## REQUEST:

The request is for City Council to appoint a member to serve as the City's representative on each of the following intergovernmental committees: Pasco County Metropolitan Planning Organization, Pasco County Tourist Development Council, Pasco Economic Development Council Board, Tampa Bay Regional Planning Council and Tampa Bay Water and to appoint a member to serve as an alternate on the Pasco County Metropolitan Planning Organization.

## DISCUSSION:

In April of each year, City Council elects to appoint each member of Council to serve as the City's representative on the following intergovernmental committees:

- Pasco County Metropolitan Planning Organization
- Pasco County Tourist Development Council
- Pasco Economic Development Council Board
- Tampa Bay Regional Planning Council
- Tampa Bay Water

Each member of City Council is appointed to one intergovernmental committee with the exception of the Pasco County Metropolitan Planning Organization which requires an additional member of Council to be appointed as an alternate.

## RECOMMENDATION:

The recommendation is for City Council to appoint a member to serve as the City's representative on each of the following intergovernmental committees: Pasco County Metropolitan Planning Organization, Pasco County Tourist Development Council, Pasco Economic Development Council Board, Tampa Bay Regional Planning Council and Tampa Bay Water and to appoint a member to serve as an alternate on the Pasco County Metropolitan Planning Organization.

## BUDGET/FISCAL IMPACT:

No funding is required for this item.

## ATTACHMENTS:

Description	Type
No Attachments Available	





# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

---

**TO:** City of New Port Richey City Council  
**FROM:** Crystal S. Feast, Finance Director  
**DATE:** 4/18/2017  
**RE:** Quarterly Cash & Investment Report

**REQUEST:**

The City Council is asked to review and approve the Quarterly Cash & Investment Report, as of March 31, 2017.

**DISCUSSION:**

Per the City's Investment Policy (Resolution No. 02-09), the Finance Director shall prepare a quarterly investment report for submission to the City Council, which will include a summary of the City's current investment portfolio and any transactions made over the past quarter.

**RECOMMENDATION:**

It is recommended that City Council approve the Quarterly Investment Report, as of March 31, 2017.

**BUDGET/FISCAL IMPACT:**

No budget or fiscal impact.

**ATTACHMENTS:**

Description	Type
Quarterly Cash & Investment Report-3.31.2017	Exhibit



# Quarterly Cash & Investment Report

## Q2- Ending March 31, 2017

January 1, 2017 - March 31, 2017

FY2017, Quarter 2

## Overview

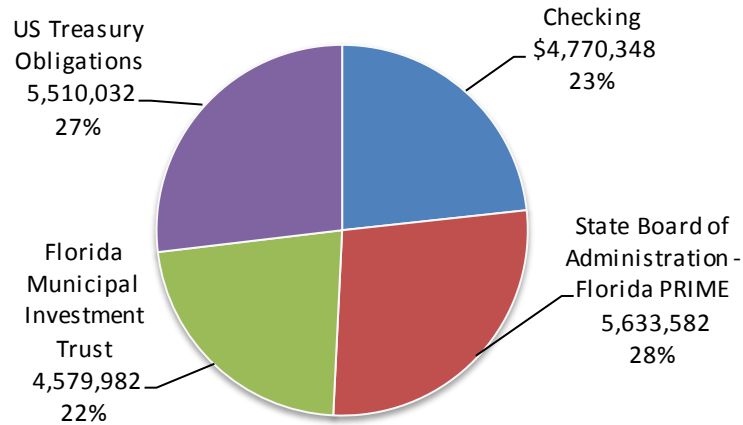
Per the City's Investment Policy (Resolution No. 02-09), the Finance Director shall prepare a quarterly investment report for submission to the City Council. This report will serve as such a report and will provide the City Council, management, and the residents of New Port Richey with a summary of the City's cash and investments at March 31, 2017. It also provides a summary of interest earnings for the quarter being covered.

## Cash & Investments

The City's cash and investments at March 31, 2017 are summarized as follows:

	<b>Book Value</b>	<b>Market Value</b>		<b>Average</b>	<b>Income</b>
	<b>3/31/2017</b>	<b>3/31/2017</b>	<b>% of Total</b>	<b>Weighted</b>	<b>Earned</b>
			<b>Investments</b>	<b>Maturity</b>	<b>in Q2</b>
Checking	\$ 4,770,348	\$ 4,770,348	23%	-	\$ 213
State Board of Administration - Florida PRIME	5,633,582	5,633,582	27%	29 days	12,929
Florida Municipal Investment Trust	4,579,982	4,579,982	22%	.68 year	7,340
US Treasury Obligations	5,500,000	5,510,032	27%	1 year	10,032
	<u>\$15,713,564</u>	<u>\$ 15,723,596</u>			
	<u>\$20,483,912</u>	<u>\$ 20,493,944</u>	100%		<u>\$30,514</u>

## Cash & Investment Summary



	Market Value 12/31/2016	Market Value 3/31/2017	Change from Previous Quarter
Checking	\$ 3,214,284	\$ 4,770,348	\$ 1,556,064
State Board of Administration - Florida PRIME	5,620,654	5,633,582	12,928
Florida Municipal Investment Trust	4,572,642	4,579,982	7,340
US Treasury Obligations	5,500,000	5,510,032	10,032
	<u>\$15,693,296</u>	<u>\$ 15,723,596</u>	<u>30,300</u>
	<u><u>\$18,907,580</u></u>	<u><u>\$ 20,493,944</u></u>	<u><u>\$ 1,586,364</u></u>

At March 31, 2017, the types of investments included in the portfolio above and the composition of those investments comply with the City's Investment Policy.



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Robert M Rivera, Public Works Director  
**DATE:** 4/18/2017  
**RE:** 2015 Downtown Landscaping Improvements Project - ITB No. 17-006 Bid Award

## REQUEST:

The request of staff for the City Council is to review the attached Genesis Group Landscape Architect's recommendation memo and to consider for approval and award of the lowest bid submitted by Morelli Landscaping, Inc. in the amount not to exceed \$359,065.25 for the 2015 Downtown Landscape Improvements Project ITB No. 17-006.

## DISCUSSION:

As City Council may recall, the proposed 2015 Downtown Landscape Improvements Project includes the landscaping improvements such as the planting of trees, shrubs, hedges, and groundcover to the City Hall, the Library, and the Fire Station complex grounds. In addition, this project includes the removal and transplanting of the existing Drake Elms in the Downtown to the stormwater pond on Main St. and Nebraska Ave. and along Grand Blvd. railroad right of way; subsequent to the Drake Elm tree removals, Chinese Fan palms will be installed. Finally landscaping improvements such as hedges, shrubs, and groundcover will be installed in several of the Downtown parking lots and center islands located on Main St.

Two (2) competitive bids were opened by the City on March 31, 2017. The project bids received ranged from a low bid of \$359,065.25. to a high bid of \$424,955.00. Morelli Landscaping has performed similar projects for the City in the past such as the US Hwy 19 Center Median Landscaping Project Phase 1 and the previous Downtown landscape project. The Landscape Architect has reviewed the bid documents required for each submission, contacted references, verified line item dollar amounts, and has submitted a letter of recommendation for bid award.

## RECOMMENDATION:

Approval and award the low bid submitted by Morelli Landscaping, Inc. is recommended.

## BUDGET/FISCAL IMPACT:

Funding is identified as Penny for Pasco (2) tax dollars.

## ATTACHMENTS:

Description	Type
□ Simple Bid Tabulation	Backup Material





# NEW PORT RICHEY

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**TO:** Debbie Manns, City Manager

**FROM:** Judy Meyers, City Clerk

**CC:** Robert Rivera, Public Works Director  
Susan Marshall, Purchasing Administrator

**DATE:** March 31, 2017

**RE:** Bid Opening: ITB17-006 Downtown Landscaping Improvement Project

---

Bids for ITB17-006 Downtown Landscaping Improvement Project, were received by 2:00 pm on Thursday, March 30, 2017. The bid opening took place on Friday, March 31, 2017 at 2:00 pm in City Council Chambers.

Present were Purchasing Administrator Susan Marshall, City Clerk Judy Meyers, Martin Field, Adam Jessen, and project architect, Jim Gillman.

Bids were announced and opened from the following entities:

Arazoza Brothers Corp., 15901 SW 242 Street, Homestead, FL 33031  
Morelli Landscaping, Inc., 4855 162nd Avenue North, Clearwater, FL 33762

The apparent low bidder was Morelli Landscaping, Inc., at \$359,065.25.

The bid opening concluded at 2:22 p.m. The bid tabulation is attached.



# NEW PORT RICHEY

IN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016



## BIDS RECEIVED

BID ITEM: Downtown Landscaping Improvement Project  
BID NUMBER: ITB 17-006  
BID OPENING: March 31, 2017 at 2:00 pm, City Council Chambers  
DEPARTMENT: Public Works

NUMBER OF BIDS:

BIDDERS	BID	BID BOND	NON- COLLUSION	PUBLIC ENTITY	DRUG FREE
Arazaa Brothers Corp. 15901 SW 242 Street Homestead, FL 33031	\$332,439 base 92,516 AH \$424,955	✓	✓	✓	✓
Morelli Landscaping, Inc. 4855 162 <sup>nd</sup> Avenue North Clearwater, FL 33762	\$276,304.25 Base 82,761. AH \$359,065.25	✓	✓	✓	✓

Only offers received timely as of the dead-  
line for receipt of bid are accepted. All others  
submitted in response to this solicitation,  
if any, are hereby rejected as late.

### WITNESSED BY:

April 4, 2017

Mr. Robert M. Rivera  
Public Works Director  
City of New Port Richey  
6132 Pine Hill Road  
Port Richey, Florida 34668

**RE: BID RECOMMENDATION – 2015 DOWNTOWN LANDSCAPE IMPROVEMENT PROJECT  
ITB NO. 17-006  
GENESIS PROJECT NO. 5565-036**

Dear Mr. Rivera:

On March 31, 2017 at 2:00 pm local time, bid proposals were opened for the above-referenced project. From the bid tabulation results, there were a total of two (2) bids. The higher base bid was \$332,439.00, with a bid alternate of \$92,511.00, totaling to \$424,950.00. The lower base bid was \$276,304.25, with a bid alternate of \$82,761.00, totaling to \$359,065.25.

The higher bid, submitted by Arazoza Brothers Corp., did not include a total for the alternate bid. We totaled it at the bid opening and arrived at \$92,516.00. Subsequently, we re-checked the total and determined that the correct bid alternate total is \$93,511.00, a \$5 discrepancy. This discrepancy has no bearing on the bid recommendation. We also found a minor math error in the calculation of Arazoza Brothers Corp base bid, but this does not affect our recommendation.

The low bid of \$359,065.25 was submitted by Morelli Landscaping, Inc. The City has worked with this company before. They are the contractor on US 19 highway beautification project. I have discussed the bid with Morelli Landscape, Inc. and they assured me that they are comfortable with their bid amount and the work that is required.

I am confident, therefore, that Morelli Landscaping, Inc. is qualified and capable of performing all of the work described in the bid documents. I recommend that the City of New Port Richey award the 2015 Downtown Landscaping Improvement Project to Morelli Landscape, Inc.

Sincerely,

GENESIS



James S. Gilman, RLA, ISA, AICP  
Landscape Architect

cc: Adam Jessen  
Gary Peterson





# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Robert M Rivera, Public Works Director  
**DATE:** 4/18/2017  
**RE:** 2015 Marine Parkway Multi-Use Path Project Close-Out

## REQUEST:

The request of staff for City Council is to review and consider for approval the Final Deductive Change Order in the amount of fourteen thousand eight hundred four dollars and fifty cents (**\$14,804.50**) and the Final Pay Request in the amount of one hundred fifty-four thousand eight hundred forty-one dollars and thirty-seven cents **\$154,841.37** from Augustine Construction, Inc. for the completion of the 2015 Marine Parkway Multi-Use Path Project.

## DISCUSSION:

As Council may recall, this project was one of several proposed multi-use paths included in the City's Capital Improvement Program. Subsequent to the completion of these projects, a continuous multi-use path system will connect the US Hwy 19 trail located at the south end of town, proceed thru the Downtown area and connect to the Starkey Trail located at the northeast corner of the City Limits.

This project included the construction of a 10' wide multi-use path, decorative street lighting, landscaping, irrigation installations, decorative street signs, bus stop shelters, and benches. The project was completed under budget and ahead of the project schedule.

## RECOMMENDATION:

Approval of the final deductive change order and final pay request are recommended.

## BUDGET/FISCAL IMPACT:

Funding for the project is identified as Local Option Gas Tax dollars account #701-0701-541-63-33

## ATTACHMENTS:

Description	Type
□ Final Pay Request - Final Deductive Change Order	Backup Material

**CITY OF NEW PORT RICHEY, FLORIDA  
CONTRACTOR'S APPLICATION FOR PAYMENT**

**Gray Areas To Be Filled In By Contractor**

Bid No. 16-013 Date 3/15/2017 Payment Number 4 (Final)  
 Application Period From February 1, 2017 To March 15, 2017  
 Project Name 2015-Marine Parkway Multi-Use Path Project  
 Account Number \_\_\_\_\_  
 Owner: City of New Port Richey Phone No. 727-841-4536  
 Architect: Terra Tectonics Design Group, Inc. Phone No. 727-441-4504  
 Contractor: Augustine Construction, Inc. Phone No. 727-940-3184

**Contract Data**

Bids Received 5/12/2016  
 Contract Start Date 9/19/2016  
 Notice to Proceed: 9/19/2016  
 Calendar Days for Completion 90  
 Original Completion Date 12/18/2016  
 Days Extension to Date 0  
 New Completion date \_\_\_\_\_

**Change Orders**

No. <u>1</u>	Date _____	Time _____	Amount <u>\$ (14,804.50)</u>
No. _____	Date _____	Time _____	Amount _____
No. _____	Date _____	Time _____	Amount _____
No. _____	Date _____	Time _____	Amount _____
No. _____	Date _____	Time _____	Amount _____

**Summary of Project Status**

Original Contract Amount	\$ <u>615,443.05</u>	Total Work Completed	\$ <u>600,638.55</u>
Adjustments to Date	\$ <u>(14,804.50)</u>	Material Stored on Site	\$ _____
Revised Contract Amount	\$ <u>600,638.55</u>	Total Earned to Date	\$ <u>600,638.55</u>
Percentage Complete (\$)	<u>97.59%</u>	Less Retainage <u>0%</u>	\$ _____
Percentage Complete (Time)	<u>196.67%</u>	Balance	\$ <u>600,638.55</u>
Percentage Complete (Work)	<u>97.59%</u>	Less Previous Payments	\$ <u>445,797.18</u>
		Amount Due this Period	\$ <u>154,841.37</u>

**CERTIFICATION OF CONTRACTOR**

According to the best of knowledge and belief, I certify that this is a true and correct statement of work performed and materials delivered for the applications period stated above. I further certify that the Contractor has good title for all materials delivered under this Application for Payment, and there are no vendor liens, or other liens or rights to liens against this project, and that all previous payment requests received under this Contract have been applied to discharge in full all of the Contractor's obligations reflected in prior Applications for Payment, and that hourly wages paid to all employees on this project for the period of this Application are in accordance with the requirements of the Contract Documents.

**Submitted for Payment:**

Augustine Construction, Inc.  
 (Contractor)  
 By: [Signature]  
 (Signature)  
 Name: Joseph McElroy  
 (Print or type)  
 Date: 3/15/17

**Recommended for Payment:**

N/A  
 (Design Professional)  
 By: \_\_\_\_\_  
 (Signature)  
 Name: N/A  
 (Print or type)  
 Date: N/A

**Recommended for Payment:**

City of New Port Richey  
 (Inspector)  
 By: [Signature]  
 (Signature)  
 Name: Scott C. Fish  
 (Print or type)  
 Date: 3/29/17

**Approved for Payment:**

City of New Port Richey  
 (Owner)  
 By: [Signature]  
 (Signature)  
 Name: ROBERT M RIVERA  
 (Print or type)  
 Date: 03/29/2017

**CONTRACT MODIFICATION  
(FINAL CHANGE ORDER-DEDUCTIVE)**

**Contract Modification No.:** 1

**Date:** 03/22/2017

**Project Name:** 2015-Marine Parkway Multi-Use Path

**Project No:**

**Owner:** City of New Port Richey, City Council

**Contractor:** Augustine Construction, Inc.

**Architect:** Terra Tectonics Design Group, Inc.

**This is a final Deductive Change Order to the Contract Amount and the Following Modifications to the Contract are hereby ordered:**

<b>Contract Amount</b>		<b>Contract Time (Cal. Days)</b>	
Original Contract Amount	\$ <u>615,443.05</u>	Original Duration	<u>90</u> Days
Previous Change Orders (Add/Deduct)	\$ <u>0.00</u>	Previous Change Orders (Add)	<u>0</u> Days
This Change Order (Deduct)	\$ <u>(14,804.50)</u>	This Change Orders (Add)	<u>0</u> Days
Revised Contract Amount	\$ <u>600,638.55</u>	Revised Contract Time	<u>0</u> Days

The Final Contract Completion Date is:

March 10, 2017

**Contractor's Certification**

By executing this Change Order, the contractor acknowledges and agrees that the stipulated price and/or time adjustment includes the costs and delays for all work contained in the Change order, including costs and delays associated with the interruption of schedules, extended overheads, delay, and cumulative impacts or ripple effect on all other non-effected work under this contract. Signing of the Change order constitutes full changes and constitutes full and mutual accord and satisfaction for the adjustment in contract price or time as a result of increases or decreases in costs and time or performance caused directly and indirectly from the change, subject to the current scope of the entire work as set forth in the contract documents.

**Recommended By:**

**Architect** N/A

**By:** N/A

**Title** N/A

**Date** N/A

**Contractor** Augustine Construction

**By:** [Signature]

**Title** Vice-President

**Date:** 3/22/17

**Public Works Director**

**By:** [Signature]

**Date:** 3/30/2017

**Project Manager/Inspector**

**By:** [Signature]

**Date:** 3/22/17



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council

**FROM:** Martin Murphy, Assistant to the City Manager

**DATE:** 4/18/2017

**RE:** Resolution No. 2017-18: Supporting Temporary Resolution No. 12914 Regarding the Removal of the Federal Tax Exemption on Interest Earned from Municipal Bonds

## REQUEST:

The request is for the City Council to adopt Resolution 2017-18 in support of Temporary Resolution No. 12914: Opposing Removal of the Federal Tax Exemption on Interest Earned from Municipal Bonds.

## DISCUSSION:

The President and Congress are considering, as part of their deliberations on a tax overhaul of the income tax code, a reduction or repeal of the federal tax exemption on interest earned from State and Municipal bonds.

Nearly two-thirds of core infrastructure investments in the United States are financed with municipal bonds. In 2016 alone, more than \$440 billion in municipal bonds were issued to finance the projects that touch the lives of every American citizen and business. They are the roads we drive on, schools for our children, affordable family housing, water systems that supply safe drinking water, courthouses, hospitals and clinics to treat the sick, airports and ports that help move products domestically and overseas, and, in some cases, the utility plants that power our homes, businesses and factories. These are the pro-growth investments which spur job creation, help our economies grow, and strengthen our communities.

A combination of local control and local responsibility makes municipal bonds an incredibly effective and efficient tool. Voters throughout the country overwhelmingly support tax-exempt municipal bonds, which are either approved by locally-elected officials or directly through bond referenda – fiscal federalism at its finest. This must help explain why the default rate is less than 0.01%. Federal tax exemption reduces the cost of issuing municipal bonds, but it is these voters who will pay the interest and principal on this debt. As a result, over the last decade overall state and local borrowing has actually declined in proportion to the economy, while still financing more than \$2 trillion in infrastructure investments. And, if simply left alone, municipal bonds likely will finance another \$3 trillion in new infrastructure investments by 2026.

This year alone, the City of New Port Richey issued tax-exempt municipal bonds to enhance its water/sewer collection system. The City has used tax exempt bonding to construct critical infrastructure, public safety facilities, water and sewer systems, and recreation facilities and playgrounds. The City prides itself in maintaining quality infrastructure while limiting the tax burden on the citizens.

A reduction or elimination of the tax exempt status on municipal debt will result in either fewer resources to finance these projects, or, increased cost which will be passed on to the public through higher taxes.

## RECOMMENDATION:

The recommendation is for the City Council to adopt Resolution 2017-18 in support of Temporary Resolution No. 12914: Opposing Removal of the Federal Tax Exemption on Interest Earned from Municipal Bonds.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item at this time.

**ATTACHMENTS:**

Description	Type
▣ Resolution No. 2017-18: Supporting Temporary Resolution No. 12914 Regarding the Removal of the Federal Tax Exemption on Interest Earned from Municipal Bonds	Backup Material

RESOLUTION NO. 2017-18

A RESOLUTION OF THE CITY COUNCIL OF NEW PORT RICHEY, FLORIDA OPPOSING ANY EFFORT TO REDUCE OR REPEAL THE FEDERAL TAX EXEMPTION ON INTEREST EARNED FROM MUNICIPAL BONDS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, interest earned from state or municipal bonds is wholly exempt from federal taxation pursuant to the Section 103 of the code; and,

WHEREAS, for more than a century, states and local governments have depended on this reliable and efficient means of financing; and

WHEREAS, nearly two-thirds of core infrastructure investments in the United States are financed with municipal bonds; and

WHEREAS, nearly two-thirds of core infrastructure investments in the United States are financed with municipal bonds. In 2016 alone, more than \$440 billion in municipal bonds were issued to finance the projects that touch the lives of every American citizen and business. They are the roads we drive on, schools for our children, affordable family housing, water systems that supply safe drinking water, courthouses, hospitals and clinics to treat the sick, airports and ports that help move products domestically and overseas, and, in some cases, the utility plants that power our homes, businesses and factories. These are the pro-growth investments which spur job creation, help our economies grow, and strengthen our communities; and

WHEREAS, a combination of local control and local responsibility makes municipal bonds an incredibly effective and efficient tool; and

WHEREAS, Voters throughout the country overwhelmingly support tax-exempt municipal bonds, which are either approved by locally-elected officials or directly through bond referenda; and

WHEREAS, federal tax exemption reduces the cost of issuing municipal bonds; and

WHEREAS, Congress and the President have proposed legislation to reduce or repeal the tax exemption on municipal bonds; and

WHEREAS, if simply left alone, municipal bonds will likely finance another \$3 trillion in new infrastructure investments by 2026; and

WHEREAS, it is vital to maintain the present tax exempt status on local government bond debt and the ability of local governments to maximize investment on local infrastructure to serve the public and contribute to the local economies; and

WHEREAS, the increased cost of issuance of bonds for infrastructure improvements will be borne by the local constituents of the entity issuing the bonds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED, THAT:

SECTION 1. The City Council of the City of New Port Richey hereby opposes any effort by Congress or the President to reduce or repeal the federal tax exemption on interest earned from municipal bonds.

SECTION 2. Copies of this resolution shall be sent to each member of the Florida delegation and to Senators Nelson and Rubio.

SECTION 3. This Resolution shall become effect immediately upon adoption.

The above and foregoing Resolution was read and adopted at a duly convened meeting of the New Port Richey City Council, this 18<sup>th</sup> day of April, 2017.

ATTEST:

By: \_\_\_\_\_  
Judy Meyers, City Clerk

By: \_\_\_\_\_  
Robert Marlowe, Mayor-Council Member

(seal)

APPROVED AS TO FORM AND LEGALITY FOR THE SOLE USE  
AND RELIANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA:

\_\_\_\_\_  
Timothy P. Driscoll, City Attorney



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Elaine D. Smith, CPRP, Director of Parks and Recreation  
**DATE:** 4/18/2017  
**RE:** Cotee River Seafest - Revised Site Plan

**REQUEST:**

The request before City Council is to review the revised site plan for the Cotee River Seafest to be held in Sims Park on April 21 - 23, 2017.

**DISCUSSION:**

The Cotee River Seafest Alcoholic Beverage Special Event was approved by City Council on April 4, 2017. The Event Application requested a street closure of Grand Blvd. from Bank Street to the Main Street Office which is adjacent to the Gloria Swanson Parking Lot. The Site Plan included in the application did not identify any street closures and discussion with City Council from the applicant attending the meeting, indicated no street closures were needed. The applicant has revised the original site plan and is now requesting street closures from Bank to the west side of the ally exit on Grand Blvd. A revised site plan is attached.

**RECOMMENDATION:**

The requested before City Council is to review and approve the revised site plan for the Cotee River Seafest in Sims Park on April 21 - 23, 2017.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description	Type
□ Cotee River Seafest Site Plan	Cover Memo



