



**CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**  
**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**  
**September 5, 2017**  
**7:00 PM**

---

**AGENDA**

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE (F.S.286.0105)

**ORDER OF**  
**BUSINESS**

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of August 15, 2017 Regular Meeting Minutes, August 22, 2017 CIP Work Session Minutes and August 24, 2017 Special Meeting Minutes Page 3
5. Introduction of New Police Officer Bobby Lubrido
6. Proclamation-Library Card Sign-up Month Page 81
7. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
8. Consent Agenda
  - a. Parks and Recreation Advisory Board Minutes - June 2017 Page 82
  - b. Purchases/Payments for City Council Approval Page 86
9. Public Reading of Ordinances
  - a. Second Reading, Ordinance No. 2017-2118: Brewpubs and Microbreweries Page 88

## 10. Business Items

- |    |   |          |
|----|---|----------|
| a. | Alcoholic Beverage Special Event - Cotee River Bike Fest  | Page 97  |
| b. | Request for Variance from the West Pasco Chamber of Commerce RE: Early Alcohol Sales at Cotee River Bike Fest | Page 134 |
| c. | Selection of Firms for Continuing Service Agreements for Landscape Architect RFQ 17-014                       | Page 138 |
| d. | Purchase of Pine Hill Road Property   | Page 141 |
| e. | Board Re-Appointment: Jon Tietz, Environmental Committee  | Page 146 |
| f. | Board Re-Appointment: Rachel Hagenbaugh, Cultural Affairs Committee   | Page 154 |
| g. | Board Appointment: Mark Vandenbroek, Library Advisory Board   | Page 161 |
| h. | Three Minute Report: Police Department  |          |

## 11. Communications

## 12. Adjournment

Agendas may be viewed on the City's website: [www.citynpr.org](http://www.citynpr.org). This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1024, not later than four days prior to said proceeding.



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council

**FROM:** Judy Meyers, City Clerk

**DATE:** 9/5/2017

**RE:** Approval of August 15, 2017 Regular Meeting Minutes, August 22, 2017 CIP Work Session Minutes and August 24, 2017 Special Meeting Minutes

**REQUEST:**

The request is for City Council to approve the minutes from the August 15, 2017 regular meeting, August 22, 2017 CIP work session and August 24, 2017 special meeting.

**DISCUSSION:**

City Council conducted its regularly scheduled meeting on August 15, 2017. On August 22, 2017, City Council convened for a work session to review the CIP budget for the upcoming fiscal year. Finally, on August 24, 2017, City Council held a public hearing on the proposed paving assessments. The minutes from each of these meetings are attached for Council's review and approval.

It should be noted that a revised copy of the CIP budget was distributed to Council at the work session and is attached to the minutes from that meeting for reference.

**RECOMMENDATION:**

Staff recommends that for City Council approve the minutes from the August 15, 2017 regular meeting, August 22, 2017 CIP work session and August 24, 2017 special meeting as submitted.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
☐ August 15, 2017 Regular Meeting Minutes	Backup Material
☐ August 22, 2017 CIP Work Session Minutes	Backup Material
☐ August 24, 2017 Special Meeting Minutes	Backup Material



**MINUTES OF THE CITY COUNCIL REGULAR MEETING**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**

**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**August 15, 2017**

**7:00 PM**

---

**ORDER OF**  
**BUSINESS**

**1. Call to Order – Roll Call**

The meeting was called to order by Mayor Rob Marlowe at 7:00 pm. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Bill Phillips and Councilman Chopper Davis. Councilwoman Judy DeBella Thomas participated via telephonically.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Chief of Police Kim Bogart, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, Human Resources Manager Bernie Wharran and Assistant to the City Manager Martin Murphy.

**2 Pledge of Allegiance**

**3 Moment of Silence**

**4 Approval of July 24th and July 31st Work Session Minutes and August 1, 2017 Regular Meeting Minutes**

Councilman Phillips stated that he wanted to address the vote that was taken on the Pavement Management Plan item from the meeting on August 1st. He stated that he had talked to the City Attorney and City Manager regarding the motion and friendly amendment. He wanted to make sure that there was clear intent. Mayor Marlowe stated it was his understanding that there was an initial motion to accept the Pavement Management Plan and that Councilman Davis brought up concern about monies and wanted to make sure that 100% of the funds collected were put towards paving and both the maker and second agreed and then the vote proceeded. Councilman Phillips stated that he understood the intent but since it is a large assessment fee he would hate to see someone come back and look up the vote and say that it violated Robert's Rules. He just wanted to make sure it was restated at this meeting that this was the intent and it was voted on and accepted by the four Council members that were present. City Attorney Driscoll stated he reviewed the meeting and was satisfied and the record is clear.

Motion made by Chopper Davis and seconded by Bill Phillips. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

5 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

Mayor Marlowe opened the floor for public comment. No one came forward to speak therefore Mayor Marlowe closed Vox Pop.

6 Consent Agenda

Motion was made to accept the Consent Agenda.

a Library Advisory Board Minutes - March-July 2017

b Purchases/Payments for City Council Approval

7 Public Reading of Ordinances

a Second Reading, Ordinance No. 2017-2116: Medical Cannabis Dispensaries

City Attorney Driscoll read the proposed ordinance by title only. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the ordinance upon its second and final reading.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

8 Business Items

a 2017 City Hall Northside Exterior Wall Renovations - Consideration for Approval

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to enter into a professional services agreement in an amount not to exceed \$30,150 for planning and engineering services to replace the north side glass wall in City Hall. She stated that the wall has deteriorated to a condition where the Florida Building Code specifies it needs to be replaced. The overall project estimate is \$200,000 to complete.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Phillips asked if we were looking at something similar or will it be removed completely and come back with a different architectural [aesthetic](#). He also asked if it covered the Development Department and second floor. City Manager Manns stated that replacement will be in all locations. She stated that the glass block has velocity issues. City Manager Manns stated that staff will present design options once a plan has been made. Councilman Davis asked if this was sent out for bid. City Manager Manns stated it is a professional services agreement and that is not normally put out to bid. He asked if the actual work will be sent out for bid and City Manager Manns replied yes. Councilwoman DeBella Thomas stated that the glass block was state of the art at the time. She stated that she will be curious to see the architectural features. Mayor Marlowe stated that this style was popular back in 1989 but not today. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

b Voice Over IP System for the Recreation and Aquatic Center

City Manager Manns introduced the item to Council. She stated that currently the city is transferring over the phone system to a VOIP system. The request is for consideration to do so for the Rec Center in an amount not to exceed \$29,416. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

c Alcoholic Beverage Special Event - Rock the Park

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve an ABSEP for the Rock the Park event. The event will be held September 8-10, 2017. Event organizers are requesting approval to sell beer and wine on Friday, September 8th from 5:00 p.m. until 11:00 p.m., Saturday, September 9th from noon until 11:00 p.m. and Sunday, September 10th from 1:00 p.m. until 5:00 p.m.

Upon opening the floor to public comment, Bob Langford came forward and stated he was speaking on behalf of the Historical Society. It was his understanding that it is the intention to use the gazebo/bandshell. He stated that lately there have been things happening in the bandshell without the Historical Society being notified. City Manager Manns stated that they will do a better job letting the Society know. With no one else coming forward Mayor Marlowe returned the floor to Council.

Councilwoman DeBella Thomas stated that on the application it shows sales from 12:00-11:00 and that it should be clarified that there should be p.m. after 12:00. She also noted that the notary stamp was missing from the application.

Councilman Phillips stated this goes back to the special events discussion last month. There are multiple events coming up in the park over the next few months. Respite for the park will not be until January and February. Pay attention to what other auxiliary vehicles that will be brought in and where they will be parked. Request that the gazebo be "X" out of the application and that will be encompassed in the motion made by Councilman Davis and Councilwoman DeBella Thomas.

Councilwoman DeBella Thomas asked for clarification with the gazebo that there is a process in place for someone to use. Bob Langford came forward and stated that the gazebo is combined with Peace Hall for weddings.

Motion was made to approve the item as presented.

Motion made by Chopper Davis and seconded by Judy DeBella Thomas. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

d Alcoholic Beverage Special Event - Friends of the Hacienda Fundraiser

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve an ABSEP for the Friends of the Hacienda fundraiser on Saturday, August 26, 2017. The event organizers will be offering complimentary beer and wine during the event.

Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Councilman Davis stated he was looking forward to the event. Deputy Mayor Starkey asked what kind of beer will be served. He stated he will be more selective in the year ahead. He is looking for higher events that benefit the residents and businesses. Bob Langford came forward and stated that the Friends really want to showcase what has been done so far and this fundraiser will provide encouragement for further restoration. Councilman Phillips asked if we can use an updated application as this one was dated 2009. He stated he was looking forward to the event. Councilwoman DeBella Thomas stated she is looking forward to the event and the era clothing. Motion was made to

approve the item as presented.

Motion made by Chopper Davis and seconded by Jeff Starkey. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

e Board Appointment: Richard Melton, Cultural Affairs Committee

City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to approve the appointment of Richard Melton to the Cultural Affairs Committee. If approved, Mr. Melton's term will be for two years and will be up for renewal on August 15, 2019. Staff has verified that Mr. Melton meets the requirements set forth in the City's Code to serve on this board. Upon opening the floor to public comment, no one came forward therefore Mayor Marlowe returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Bill Phillips and seconded by Chopper Davis. The Motion Passed. 5-0. Ayes: Davis, DeBella Thomas, Marlowe, Phillips, Starkey

f Three Minute Report: Human Resources

9 Communications

Councilwoman DeBella Thomas stated she attended the Pasco County Office of Emergency Management seminar and was glad to see the County on top of natural disasters but was disappointed as she thought that there was going to be an information session on terrorism and active shooters. She stated it was great to know that we had been on point discussing the generator issue.

Mayor Marlowe stated that People Places had put an article on Facebook on how to make city's vital and attract people and the key is to design what the residents want and then tourism will follow. He stated it was well worth the read. He had some sticker shock going through the budget numbers and stated that he had asked for clarification on health insurance numbers. As we see the discussion at the Federal level know that in New Port Richey 30% of every dollar is going towards health insurance. He encouraged everyone to talk to their legislators and let them know that enough is enough. He stated he was glad the City's health insurance premiums are only at a 5% increase for next year.

Deputy Mayor Starkey stated he just wanted to reiterate that he is in favor of establishing guidelines for special events.

Councilman Davis asked Mr. Rivera about the road patches on Circle Boulevard and why there were patches when the road was just paved. Mr. Rivera stated there were some paving deficiencies. Councilman Davis asked for confirmation from Mr. Rivera that when the two pieces come together that's where problems arise. Mr. Rivera stated that these patches are different as there was a whole process that was done. Councilman Davis then asked City Manager Manns what it cost to resend out the TRIM notices. City Manager Manns stated just over \$2,000. Councilman Davis stated that the buck stops here and it was embarrassing for the City to have such an error in the notices.

10 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 7:46 pm.

(signed) \_\_\_\_\_  
Judy Meyers, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_



**MINUTES OF THE CITY COUNCIL WORK SESSION**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**August 22, 2017**

**6:00 PM**

---

**ORDER OF**  
**BUSINESS**

**1**      **Call to Order - Roll Call**

The meeting was called to order by Mayor Rob Marlowe at 6:00 pm. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Bill Phillips, Councilwoman Judy DeBella Thomas and Councilman Chopper Davis.

Also in attendance were City Manager Debbie Manns, City Clerk Judy Meyers, Finance Director Crystal Feast, Development Director Lisa Fierce, Fire Chief Chris Fitch, Economic Development Director Mario Iezzoni, Public Works Director Robert Rivera, Library Director Andi Figart, Parks and Recreation Director Elaine Smith, Technology Solutions Director Bryan Weed, Assistant to the City Manager Martin Murphy and Assistant Public Works Director Barret Doe.

**DISCUSSION ITEMS**

**2**      **Budget Discussion - Capital Improvement Program - Page 2**

City Manager Manns introduced the item to Council. She stated the purpose of the work session was to introduce the Capital Improvement Project budget for the upcoming fiscal year. The total amount of the proposed budget is \$13,461,000. City Manager Manns stated that an updated copy of the CIP budget had been distributed to each of the Council members which outline the four funds that were changed. City Manager Manns then introduced Public Works Director Robert Rivera who then made a presentation to Council on the upcoming projects for the fiscal year.

Councilman Phillips noted that the summary of construction activity was generic and highlight points but asked if staff could identify and itemize elements so that there were more substance. Mr. Rivera then continued with his presentation of the projects proposed starting with the general fund.

General Fund projects included:

- police department generator and shade structure replacement estimated at \$80,000

- senior center roof replacement estimated at \$22,000
- recreation center storage fencing replacement estimated at \$10,000

Councilman Phillips stated he would like to understand if not funding \$430,000 for an additional slide would diminish the amenity for the pool overall. Councilwoman DeBella Thomas asked if there will be a door that leads out to the pool deck from the new activity room and City Manager Manns stated yes. Deputy Mayor Starkey asked about the use of the current slide and Ms. Smith replied some days the line is back to the pool deck.

Stormwater Utility Fund projects included:

- miscellaneous flood control/water quality projects estimated at \$300,000
- 2016/2017 Hemlock Drive stormwater improvements estimated at \$70,000 with \$30,000 from SWFMD funds
- 2017/2018 Maple Street stormwater improvements partially funded with grants
- Meadow Woods stormwater improvements

Councilwoman DeBella Thomas asked about the photo in the power point and Mr. Rivera stated it was just a stock photo to show what it would like after the project was complete. Councilman Phillips asked about putting in the new road on Madison and then having to come back to redo after the improvements and Mr. Rivera stated no that staff already has a plan in place to address that. Councilman Phillips asked what pot were the RESTORE Funds from and Mr. Rivera stated he would look into it and report back to Council.

Capital Improvement Fund - Penny for Pasco 2 projects included:

- Meadows Dog Park upgrades estimated at \$460,000
- Recreation and Aquatic Center facility expansion
- James E. Grey Preserve expansion
- 2016/2017 Frances Avenue restroom upgrades
- tennis court improvements
- Jasmin Park and Frances Avenue Park upgrades
- Grand Blvd. Park playground and restroom upgrades
- gateway entry sign
- skate park project
- Olympic sized competition swimming pool
- central fire station relocation
- Sims Park boat ramp improvements to be done in multiple phases but phase I will be for the police boat lift
- seawall stabilization phase I and II
- Main St. Bridge improvements
- facility and renovation upgrades to City Hall and the Library
- Orange Lake restoration
- Downtown parking structure
- Wayfinding signage
- Grand Blvd. multi-use path
- 2018/2019 streetscape
- Grand Blvd. sidewalk improvements
- Plummer Field parking

Councilman Davis stated he had a problem putting a half million dollars into a dog park. Councilman Phillips stated that the dog park and skate park improvements were almost a million dollars and asked what about improvements to Plummer Field. He stated that where the dog park is now the only benefit is that it could be connected to the Grey Preserve. Deputy Mayor stated his mother goes to the dog park regularly. He stated it was important to have a dog park for a sense of community. Mayor Marlowe stated he was not sure the dog park was in the right location. Councilman Phillips stated youth sports are underappreciated in West Pasco. Mayor Marlowe suggested conducting a work session in October or November about the dog park and little league location issue. Councilman Davis stated a few years ago one of the Rotary clubs

went in and cleaned up the ball field. He stated that not much has been done since. Councilman Davis stated that we still need to contract with County for infield dirt and sod. Councilman Davis then highlighted some of the repairs that were needed at the park. Councilwoman DeBella Thomas stated she had concerns over the conditions at the park should someone get hurt since it is city owned but county maintained. Councilwoman DeBella asked about the entry sign in the budget and City Manager Manns stated it is was put into the budget as a proposal as there has been no design work on it done yet. Councilman Davis asked why the engineering services amount doubled for the Grey Preserve and City Manager Manns stated that the grant provides for payment of 15% for engineering services. She also noted that the calculation of \$70,000 was incorrect. Councilwoman DeBella Thomas also asked about the shade element for the Grey Preserve as shade is critical in Florida. Councilman Phillips stated that people should be smart enough to get out of the heat. Mayor Marlowe reminded the rest of Council to focus back on looking at the numbers and to not get too far down into the weeds. Deputy Mayor Starkey stated he drives by Grand Blvd. Park each day and is concerned with the vagrants hanging out waiting for the restrooms to be opened. Councilman Davis stated that perhaps there should be state or county money available to put to the boat ramp improvements since we cannot limit the use to just city residents. Mayor Marlowe stated he received a request from a constituent regarding adding a color wheel to the fountain in Orange Lake. Mr. Rivera stated he would look into that proposal. Mayor Marlowe asked for a timeframe for the completion of the parking study and Mr. Rivera replied it should be complete by mid-September. Deputy Mayor Starkey asked about streetscaping along Central Avenue and Mr. Rivera stated that staff is looking at getting a consultant here to speak with Council and the public and provide input before the design phase began. Councilman Phillips stated we could look at angle parking. Mayor Marlowe said Jefferson was much better now that there is a four way stop.

Water and Sewer Construction Fund Projects included:

- purchasing warehouse improvements
- miscellaneous right-of-way irrigation expansion
- Grey Preserve reclaimed water expansion
- AMI meters phase III
- 2016/2017 inflow and infiltration abatement (smoke testing)
- sewer main and manhole rehabilitation
- potable and reclaimed water system extension
- bulk meter backflow prevention upgrades
- potable and reclaimed water system improvements
- 2017/2018 water utility system improvements
- 2015/2016 sewer utility system improvements
- sewer system extension - misc. projects

Redevelopment Fund

- Hacienda Hotel restoration project
- Hacienda exterior decorative railing improvement project

Councilman Phillips asked to note the grant funding and the Friends of the Hacienda funds as the way it looks on paper the City is funding the entire project. He would like the CIP budget to show we are looking for an active development partner. Deputy Mayor Starkey asked if any potential developers were invited to the fundraiser this Saturday. Mr. Iezzoni stated no but there are conversations with a few different developers.

Street Improvement Fund projects included:

- street improvement project
- traffic sign upgrades
- streetscape improvements
- neighborhood improvement project
- roadway striping project
- LED crosswalk signage and lighting
- alley needs assessments

- public charging stations

Councilwoman DeBella Thomas asked if any residents could provide improvements for the neighborhood improvement project and Mr. Rivera stated that yes their input would be appreciated. Councilman Phillips stated it may be advantageous to look at seal coating technologies that are out there in regards to the roadway striping. Mayor Marlowe stated he would like to see an additional LED crosswalk at the south end of downtown possibly by Dulcet. Councilman Davis stated there also needs to be one near the parking lot by Sims Park. The Mayor led a discussion on the different types of electric cars. He stated that the demand for charging stations is out there. Mr. Rivera also stated that by installing the charging stations it would draw people to the downtown and possibly boost businesses while their cars are charging. Councilman Phillips noted correction to be made that no assessment monies were for engineering only the LOGT. Mayor Marlowe then suggested taking a look at smaller sidewalks up and down River Road and possibly making the driving lanes smaller and the sidewalks larger.

### 3 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 7:59 pm.

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_

\_\_\_\_\_ (signed)

Judy Meyers, City Clerk

# **CAPITAL IMPROVEMENT PROGRAM**

**FY 2017/2018 - FY 2021/2022**

**DRAFT**

**8/22/17**

**CITY OF NEW PORT RICHEY  
PASCO COUNTY, FLORIDA**

# Table of Contents

<b>Summary of Construction Activities</b>	<b>1</b>
<b>Summary of Funding Sources</b>	<b>2</b>
<b>Sources of Funding Summary for General Fund (001)</b>	<b>3</b>
<b>Summary of General Fund Projects</b>	<b>4</b>
Police Department Generator & Shade Structure Replacement	4
2017/2018 Senior Center Roof	5
Recreation Storage Exterior Fencing	6
<b>Sources of Funding Summary for Stormwater Utility Fund (002)</b>	<b>7</b>
<b>Summary of Flood Control/Water Quality Projects</b>	<b>8</b>
Misc. Flood Control/Water Quality Projects	9
2016/2017 Hemlock Drive Stormwater Improvements	10
2017/2018 Maple St. Stormwater Improvements	11
<b>Sources of Funding Summary for Capital Improvement Fund (301)</b>	<b>12</b>
<b>Sources of Funding Summary for Capital Improvement Fund (301) Continued</b>	<b>13</b>
<b>Sources of Funding Summary for Capital Improvement Fund (301) Continued</b>	<b>14</b>
<b>Summary of Capital Improvement Plan Projects</b>	<b>15</b>
2017/2018 The Meadows Dog Park Upgrades	16
Recreation and Aquatic Center Facility Expansion	17
James E Grey Preserve Expansion	18
2016/2017 Frances Ave Restroom Upgrades	19
Recreation Center (Tennis Court) Improvements	20
Jasmine Drive Park Improvements	21
Central Fire Station Relocation Project	22
2017 Sims Park Boat Ramp Improvements Project	23
2017 Seawall Stabilization Project Phase I	24
2017 Main St. Bridge Improvements	25
Facility Renovations/Upgrades	26
Orange Lake Restoration Project	27
Downtown Parking Structure	28
Way Finding Signage Upgrades - City Wide Phase II	29
Grand Blvd Multi-Use Path Phase I - Delaware Ave south to the Grand Blvd Bridge	30
<b>Sources of Funding Summary for Water &amp; Sewer Construction Fund (405)</b>	<b>31</b>
<b>Sources of Funding Summary for Water &amp; Sewer Construction Fund (405) (Continued)</b>	<b>32</b>
<b>Summary of Water &amp; Sewer Utility Projects</b>	<b>33</b>
Fleet Purchasing Warehouse - Building Hardening, Material and Equipment Storage Improvements	34
Misc. Right of Way and Facility Irrigation Expansion	35
Water Meter Upgrade - AMI Electronic Metering System (Phase II)	36
2016/2017 Inflow & Infiltration Abatement (Smoke Testing) Program Phase II	37
Sewer Main and Manhole Rehabilitation/Lining Project (Annual Program)	38
Potable and Reclaimed Water System Extensions - Misc	39
Bulk Meter Backflow Prevention Upgrades	40
Potable and Reclaimed Water System Improvements - Misc Projects	41

2015/2016 Sewer Utility System Improvements _____	42
Sewer System Extensions - Misc. _____	43
<b><i>Sources of Funding Summary for Redevelopment Fund (630) _____</i></b>	<b>44</b>
<b>Summary of Redevelopment Fund Projects _____</b>	<b>45</b>
Hacienda Hotel Restoration Project _____	46
Hacienda Exterior Decorative Railing Improvement Project _____	47
<b><i>Sources of Funding Summary for Street Improvement Fund (701) _____</i></b>	<b>48</b>
<b><i>Sources of Funding Summary for Street Improvement Fund (701) (Continued) _____</i></b>	<b>49</b>
<b>Summary of Street Improvement Fund Projects _____</b>	<b>50</b>
2014/2015 Street Improvement Project _____	51
2017/2018 Street Improvement Project _____	52
Traffic Sign Upgrades _____	53
Streetscape Improvements Madison St., Main St. to Massachusetts Ave. _____	54
2017/2018 Neighborhood Improvements Project _____	55
2017/2018 Roadway Striping Program _____	56
LED Crosswalk Signage & Lighting _____	57
Alley Needs Assessment & Criteria Guideline Program _____	58
Public Charging Stations Program _____	59

## Summary of Construction Activities

The FY2018-2022 Capital Improvement Program (CIP) reflects the City Council's desire to complete a number of projects anticipated for several years. These include:

1. The resurfacing and reconstruction of streets;
2. Construction of Multi-Use Trails;
3. The implementation of Environmentally friendly elements in capital projects;
4. Streetscape expansion and neighborhood improvements;
5. The continuation park improvements including Orange Lake;
6. Facility Interior and Exterior maintenance upgrades;
7. Facility replacement and or structure storm hardening;
8. The design and construction of drainage improvements to the City's Stormwater Collection System;
9. The design for future replacement of wastewater pump and control components at various lift stations;
10. The design for future rehabilitation of a new sanitary sewer force mains which have declined in condition and are beyond their serviceable life;
11. The continued replacement and expansion of water mains and distribution system components;
12. The design and construction of reclaimed water main system where practical.

These construction initiatives reflect the City Council's progressive approach to enhance municipal services to the residents and businesses in the City New Port Richey. In addition, the selected projects will serve to achieve one or more of the following key objectives:

- To provide quality of life elements to the resident of the City;
- to provide incentives for the private reinvestment needed in the City's residential and commercial neighborhoods;
- to improve the capability of the City's utility system to meet future demands and to provide the infrastructure for continued redevelopment of the City;
- to provide incentives for the private reinvestment needed in the City's residential and commercial neighborhoods.

## Summary of Funding Sources

As in the most recent fiscal year, the City's plans for the financing of its Capital Improvement Program (CIP) during the upcoming fiscal year will be reliant upon the use of the following major City funds - the Stormwater Utility Fund (002), the Capital Projects Fund (301) (Penny for Pasco Tax dollars), the Water and Sewer Revenue Fund (405), the Redevelopment Fund/CRA (603), the Street Improvement Fund (701), and Federal and State grants. In addition, the CIP includes the use of financing to support projects in the Capital Projects Fund. Projects are grouped according to their primary fund. Some capital improvement projects include elements for which more than one fund support. Each project is assigned to its principal funding source and the details of that project will include references to those other sources contributing funds.

## Sources of Funding Summary for General Fund (001)

### Capital Improvement Program

#### Summary by Fund

#### **General Fund (001)**

	<b>Funding Source</b>	<b><u>FY 17/18</u></b>	<b><u>FY 18/19</u></b>	<b><u>FY 19/20</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>5-YR TOTAL</u></b>
<b>Police Department</b>							
Generator & Shade Structure Replacement	Penny for Pasco	80,000	-	-	-	-	80,000
		80,000	-	-	-	-	80,000
<b>Recreation &amp; Aquatics</b>							
2017/2018 Senior Center Roof	Penny for Pasco	22,000	-	-	-	-	22,000
Recreation Storage Exterior Fencing	Penny for Pasco	10,000					10,000
Recreation Center Improvements, Updating Wall Panels, Refurbishing of Gym Floor, Roof Resealing, & Resurfacing Outdoor Basketball Courts	Penny for Pasco	-	32,000	-	50,000	50,000	132,000
Cotee River Park Improvements, Bollards	Penny for Pasco	-	180,000	-	-	-	180,000
2016/2017 Shelter & Shade Improvements, Engineering	Penny for Pasco	-	25,000	-	-	-	25,000
2016/2017 Shelter & Shade Improvements, Construction	Penny for Pasco	-	225,000	-	-	-	225,000
Water Slide	Penny for Pasco	-	430,000	-	-	-	430,000
Pool Resurfacing	Penny for Pasco	-	-	-	-	250,000	250,000
		32,000	892,000	-	50,000	300,000	1,274,000
<b>Total General Fund</b>		<b>\$ 112,000</b>	<b>\$ 892,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 300,000</b>	<b>\$ 1,354,000</b>

## Summary of General Fund Projects

### Police Department Generator & Shade Structure Replacement

This project removes and replaces the existing generator at the Police Department for a larger generator in order to continue daily activities in case of a power outage from a natural disaster.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ <u>80,000</u>	\$ -
<b><i>Total:</i></b>	\$ 80,000	\$ -

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2018

### **Notes:**

## 2017/2018 Senior Center Roof

This project removes and replaces the exterior front roof at the Senior Center.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 3,000	\$ -
<i>Construction:</i>	<u>\$ 19,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 22,000</b>	<b>\$ -</b>

### Sources of Funding:

- Penny for Pasco (2) Sales Tax Dollars

### Schedule:

*Site Acquisition:* Not applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2018

### Notes:

## **Recreation Storage Exterior Fencing**

This project removes and replaces the existing privacy fence around the Recreation Center's storage building located on Indiana Ave.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 10,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 10,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2018

### **Notes:**

## Sources of Funding Summary for Stormwater Utility Fund (002)

### Capital Improvement Program Stormwater Utility Fund (002)

Funding Source		<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Flood Control and Water Quality Projects</b>							
*Misc. Flood Control/Water Quality Projects	STMW Utilities	300,000	300,000	300,000	300,000	300,000	1,500,000
2016/2017 Hemlock Dr. Stormwater Improvement (Engineering)	STMW Utilities SWFWMD Grant	10,000	-	-	-	-	10,000
2016/2017 Hemlock Dr. Stormwater Improvement (Construction)	STMW Utilities SWFWMD Grant	60,000	-	-	-	-	60,000
2017/2018 Maple St. Stormwater Improvements	STMW Utilities	2,000	82,000	-	-	-	84,000
2017/2018 Maple St. Stormwater Improvements	STMW Utilities		800,000	-	-	-	800,000
2018/2019 Madison St./High St. to Senate Ln. STMWTR System Upgrade, Phase I (Engineering)	STMW Utilities	-	-	140,500	-	-	140,500
2018/2019 Madison St./High St. to Senate Ln. STMWTR System Upgrade, Phase I (Construction)	STMW Utilities Restore Grant	-	-	-	719,500	-	719,500
		372,000	1,182,000	440,500	1,019,500	300,000	3,314,000
<b>Total Stormwater Utility Fund</b>		<b>\$ 372,000</b>	<b>\$ 1,182,000</b>	<b>\$ 440,500</b>	<b>\$ 1,019,500</b>	<b>\$ 300,000</b>	<b>\$ 3,314,000</b>

\*Pipe Lining, Retention Pond Rehabilitation

## Summary of Flood Control/Water Quality Projects

The City's current Stormwater Master Plan identifies both flood control and water quality improvements in the City's future. The pace with which these identified projects are addressed will be a function of the availability of grant funds and the amount of the annual fee assessed by the City to all property owners in the City.



### Misc. Flood Control/Water Quality Projects

These Projects include the construction of new stormwater systems or the rehabilitation of existing stormwater systems to correct historical flood prone areas and improve water quality. These projects also include needed upgrades identified for the existing stormwater systems during other City Projects such as; Street Improvements, Neighborhood Improvements, and Utility System Projects.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 300,000</u>	<u>\$ 1,200,000</u>
<b><i>Total:</i></b>	<b>\$ 300,000</b>	<b>\$ 1,200,000</b>

### **Sources of Funding:**

- Stormwater Utility funds primarily, with possible Federal and State grants administered through the South West Florida Water Management District and/or Florida Department of Environmental Protection.

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2022

### **Notes:**

### 2016/2017 Hemlock Drive Stormwater Improvements

This project is expected to reduce street flooding and repetitive home flooding in the Heights Neighborhood on Hemlock Drive. Construction of upgrades to existing stormwater systems, the construction of a stormwater pond with an overflow structure to improve water quality prior to discharge of stormwater into the existing FDOT system.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 10,000	\$ -
<i>Construction:</i>	<u>\$ 60,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 70,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Stormwater Utility fees primarily and a State grant administered through the South West Florida Water Management District in the amount of \$30,000.

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2015 - 2017

*Construction:* 2017 - 2018

### **Notes:**

### 2017/2018 Maple St. Stormwater Improvements

This project is included in the 2013 Stormwater Master Plan. The project's purpose is to provide for intersection drainage improvements and storm sewer replacement of the existing 24" and 30" pipes, up sizing to 36".

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 2,000	\$ 82,000
<i>Construction:</i>	\$ -	\$ 800,000
<b><i>Total:</i></b>	<b>\$ 2,000</b>	<b>\$ 882,000</b>

#### **Sources of Funding:**

- Stormwater Utility fees and co-operative State grant administered through the South West Florida Water Management District. \$2,000 Grant application.

#### **Schedule:**

<i>Site Acquisition:</i>	Not applicable
<i>Engineering:</i>	2017 - 2018
<i>Construction:</i>	2018 - 2019

#### **Notes:**

## Sources of Funding Summary for Capital Improvement Fund (301)

Capital Improvement Program  
Summary by Fund  
**Capital Improvement Fund (301)**

Funding Source		<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Parks &amp; Recreation Facilities</b>							
2017/2018 The Meadows Dog Park Upgrades (Engineering)	Penny for Pasco	10,000	-	-	-	-	10,000
2017/2018 The Meadows Dog Park Upgrades (Construction)	Penny for Pasco		450,000		-	-	450,000
Recreation and Aquatic Center Facility Expansion (Engineering)	Penny for Pasco	20,000	-	-	-	-	20,000
Recreation and Aquatic Center Facility Expansion (Construction)	Penny for Pasco	1,000,000	-	-	-	-	1,000,000
James E Grey Preserve Expansion (Engineering)	Penny for Pasco FDEP Grant	70,000	-	-	-	-	70,000
James E Grey Preserve Expansion (Construction)	Penny for Pasco FDEP Grant	345,000	700,000	700,000	-	-	1,745,000
2016/2017 Frances Ave Restroom Upgrades (Engineering)	Penny for Pasco CDBG Grant	15,000	-	-	-	-	15,000
2016/2017 Frances Ave Restroom Upgrades (Construction)	Penny for Pasco CDBG Grant	250,000	-	-	-	-	250,000
Recreation Center (Tennis Courts) Improvements (Engineering)	Penny for Pasco	25,000	-	-	-	-	25,000
Recreation Center (Tennis Courts) Improvements (Construction)	Penny for Pasco	150,000	150,000	-	-	-	300,000
Jasmine Dr Park Improvements	Penny for Pasco	40,000	30,000	-	-	-	70,000
Frances Ave Park Improvements	Penny for Pasco	-	370,000	-	-	-	370,000
Grand Blvd Park Playground Shade Structure	Penny for Pasco	-	50,000	-	-	-	50,000
Grand Blvd Park Restroom Upgrades	Penny for Pasco	-	200,000	-	-	-	200,000
Gateway Entry Sign - Main St. & US Hwy 19	Penny for Pasco	-	25,000	-	-	-	25,000
Skate Park Project	Penny for Pasco	-	250,000	250,000	-	-	500,000
Olympic Sized Competition Swimming Pool	Penny for Pasco	-	-	-	-	3,100,000	3,100,000
		1,925,000	2,225,000	950,000	-	3,100,000	8,200,000

## Sources of Funding Summary for Capital Improvement Fund (301) Continued

### Capital Improvement Fund (301) - Continued

Funding Source		<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Public Safety/Public Facilities</b>							
Central Fire Station Relocation (Site Acquisition)	USDA Loan	300,000	-	-	-	-	300,000
Central Fire Station Relocation (Engineering)	USDA Loan	300,000	30,000	-	-	-	330,000
Central Fire Station Relocation (Construction)	USDA Loan	1,200,000	800,000	-	-	-	2,000,000
2017 Sims Park Boat Ramp Improvements (Engineering)	Penny for Pasco	5,000	35,000	-	-	-	40,000
2017 Sims Park Boat Ramp Improvements (Construction)	Penny for Pasco	45,000	350,000	-	-	-	395,000
2017 Seawall Stabilization Phase I (Engineering)	Penny for Pasco	25,000	89,000	-	-	-	114,000
2017 Seawall Stabilization Phase I (Construction)	Penny for Pasco	200,000	700,000	-	-	-	900,000
2017 Main St. Bridge Improvements (Engineering)	Penny for Pasco	20,000	-	-	-	-	20,000
2017 Main St. Bridge Improvements (Construction)	Penny for Pasco	100,000	100,000	-	-	-	200,000
Facility Renovation /Upgrades	Penny for Pasco	275,000	200,000	200,000	200,000	200,000	1,075,000
Plummer Field Parking Lot Expansion	Penny for Pasco	-	60,000	-	-	-	60,000
2017 Seawall Stabilization Phase II (Construction)	Penny for Pasco	-	600,000	-	-	-	600,000
		2,470,000	2,964,000	200,000	200,000	200,000	6,034,000
<b>Community Redevelopment</b>							
Orange Lake Restoration Project (Engineering)	Penny for Pasco STMW Utilities Restore Act	20,000	-	-	-	-	20,000
Orange Lake Restoration Project (Construction)	Penny for Pasco STMW Utilities Restore Act	920,000	-	-	-	-	920,000
		940,000	-	-	-	-	940,000

## Sources of Funding Summary for Capital Improvement Fund (301) Continued

### Capital Improvement Fund (301) - Continued

Funding Source		<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Economic Development Infrastructure</b>							
Downtown Parking Structure, Site Acquisition, Construction	Penny for Pasco	50,000	400,000	750,000	750,000	-	1,950,000
		50,000	400,000	750,000	750,000	-	1,950,000
<b>Transportation (Streets, Sidewalks/Multi-Use Trails, Public Parking)</b>							
Way Finding Signage Upgrades - City Wide Phase II	Penny for Pasco	300,000	150,000	150,000	150,000	150,000	900,000
Grand Blvd Multi-Use Path Phase I - Delaware Ave south to the Grand Blvd Bridge (Engineering)	Penny for Pasco Stormater	50,000	20,000	-	-	-	70,000
Grand Blvd Multi-Use Path Phase I - Delaware Ave south to the Grand Blvd Bridge (Construction)	Penny for Pasco Stormater	-	500,000	500,000	-	-	1,000,000
2018/2019 Streetscape/Multi-Use Path Expansion Central Ave. (Circle Blvd. to Madison St.) (Engineering)	Penny for Pasco		50,000	-	-	-	50,000
2018/2019 Streetscape/Multi-Use Path Expansion Central Ave. (Circle Blvd. to Madison St.) (Construction)	Penny for Pasco	-	600,000	-	-	-	600,000
Sidewalk Improvements Grand Blvd. (Engineering)	Penny for Pasco	-	30,000	-	-	-	30,000
Sidewalk Improvements Grand Blvd. (Construction)	Penny for Pasco	-	150,000	-	-	-	150,000
		350,000	1,500,000	650,000	150,000	150,000	2,800,000
<b>Total Capital Improvement Fund</b>		<b>\$ 5,735,000</b>	<b>\$ 7,089,000</b>	<b>\$ 2,550,000</b>	<b>\$ 1,100,000</b>	<b>\$ 3,450,000</b>	<b>\$ 19,924,000</b>

## Summary of Capital Improvement Plan Projects

The Capital Improvement Plan identifies allocation categories designated for the Penny for Pasco Tax Dollars.



### 2017/2018 The Meadows Dog Park Upgrades

The Meadows Dog Park Upgrade project includes the replacement of the two (2) existing shade structures located at the center of the park and adjacent to the river. Additional amenities will include fencing, sod, irrigation, park benches, and trash cans.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 10,000	\$ -
<i>Construction:</i>	<u>\$ -</u>	<u>\$ 450,000</u>
<b><i>Total:</i></b>	<b>\$ 10,000</b>	<b>\$ 450,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars

### **Schedule:**

<i>Site Acquisition:</i>	Not applicable
<i>Engineering:</i>	2017 - 2018
<i>Construction:</i>	2017 - 2018

### **Notes:**

## Recreation and Aquatic Center Facility Expansion

This project includes the renovation of the existing recreation center to expand uses for the fitness center, multi-purpose activity space, and small child play area.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ -
<i>Construction:</i>	<u>\$ 1,000,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 1,020,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2016 - 2017

*Construction:* 2017 - 2018

### **Notes:**

## James E Grey Preserve Expansion

This project will include the construction of a new parking lot and new trails to include a boardwalk leading into the Grey Preserve providing for an entrance off Congress Street. The project will improve access for City residents and enhance the Preserve.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 70,000	\$ -
<i>Construction:</i>	<u>\$ 345,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 415,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars (\$215,000) and Florida Department of Environmental Protection – Recreational Trails Grant Program (\$200,000)

### **Schedule:**

*Site Acquisition:* 2015 – 2016

*Engineering:* 2016 - 2017

*Construction:* 2017 - 2018

### **Notes:**

### 2016/2017 Frances Ave Restroom Upgrades

This project includes the removal and replacement of the existing restroom and storage area, and the construction of a code compliant sidewalk to the newly constructed restroom.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 15,000	\$ -
<i>Construction:</i>	<u>\$ 250,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 265,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- CDBG Dollars and Penny for Pasco Sales Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2016 - 2017

*Construction:* 2017 - 2018

### **Notes:**

### **Recreation Center (Tennis Court) Improvements**

This project includes the resurfacing and striping of the tennis court parking lot at the Recreation Center located at 6630 Van Buren St., as well as the sub-base rehabilitation and resurfacing of the tennis courts, electrical upgrades, drainage improvements, and fence section removal and replacement where needed.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 25,000	\$ -
<i>Construction:</i>	<u>\$ 150,000</u>	<u>\$ 150,000</u>
<b><i>Total:</i></b>	<b>\$ 175,000</b>	<b>\$ 150,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars and (\$275,000) Stormwater Utility Fund (\$50,000)

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2016 - 2017

*Construction:* 2017 - 2018

### **Notes:**

## Jasmin Drive Park Improvements

Jasmin Park is a 1-acre pocket park and is located along the Pithlachascotee River in the North River neighborhood. The most significant project component contemplated for implementation during the 2017-2018 is best described as landscape improvements. The landscape improvements will include both the installation of plant materials and an expanded sidewalk system as well as site amenities such as: bench swings, trash receptacles and moveable tables and chairs.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 40,000</u>	<u>\$ 30,000</u>
<b><i>Total:</i></b>	<b>\$ 40,000</b>	<b>\$ 30,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2018

### **Notes:**

## **Central Fire Station Relocation Project**

This project includes the determination of a location and design for a new modern home for the Fire Department, engineering and construction. The facility will include increased safer access to major arterials and improved compliance with fire and safety services' standards.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ 300,000	\$ -
<i>Engineering:</i>	\$ 300,000	\$ 30,000
<i>Construction:</i>	<u>\$ 1,200,000</u>	<u>\$ 800,000</u>
<b><i>Total:</i></b>	<b>\$ 1,800,000</b>	<b>\$ 830,000</b>

### **Sources of Funding:**

- USDA Loan

### **Schedule:**

*Site Acquisition:* 2017 - 2018

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2019

### **Notes:**

## 2017 Sims Park Boat Ramp Improvements Project

This project includes the removal of the existing restroom and the construction of a larger restroom facility, boat ramp extension, boat lift, and the removal of large rocks currently located in front of the existing ramp. Additional items include the removal and replacement of existing shelters, removal and replacement of the kiosk, the installation of decorative trash cans, benches, and LED decorative exterior lighting. Construction work for the FY 17/18 is the installation of a boat lift for the police department's boat.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 5,000	\$ 35,000
<i>Construction:</i>	<u>\$ 45,000</u>	<u>\$ 350,000</u>
<b><i>Total:</i></b>	<b>\$ 50,000</b>	<b>\$ 385,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars

### **Schedule:**

<i>Site Acquisition:</i>	Not applicable
<i>Engineering:</i>	2016 - 2018
<i>Construction:</i>	2017 - 2018

### **Notes:**

## **2017 Seawall Stabilization Project Phase I**

This project implements the Seawall Condition Assessment Report completed in 2017 and calls out multiple phases over the next four (4) years. Phase 1 encompasses the Sims Park seawall from the Main St. Bridge to the northern property line of Sims Park. The report and subsequent design and construction are proactive approach to rectify unstable soil conditions that currently exist behind the seawalls. The unstable soil has caused a shift in the seawalls that if not corrected, will result in total failure. This would eliminate the possibility of repair work, leaving the reconstruction of the seawalls the only option.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 25,000	\$ 89,000
<i>Construction:</i>	<u>\$ 200,000</u>	<u>\$ 700,000</u>
<b><i>Total:</i></b>	<b>\$ 225,000</b>	<b>\$ 789,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars.

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2017 - 2021

*Construction:* 2017 - 2021

### **Notes:**

## 2017 Main St. Bridge Improvements

This project calls out for the design and installation of an eight foot wide sidewalk with pavers starting at the N.W. end of the bridge ramping down into the Sims Park boat ramp area for pedestrian access to the existing restrooms, shelters, seawall and fishing areas. Bridge amenities would include the removal of the existing concrete benches and replacing them with classic black rod iron benches back to back, the installation of large planters, decorative LED lighting on either side of the bridge, and underneath the bridge itself.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ -
<i>Construction:</i>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
<b><i>Total:</i></b>	<b>\$ 120,000</b>	<b>\$ 100,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2019

### **Notes:**

## Facility Renovations/Upgrades

This is a storm hardening project, the two-story glass block wall at the main entrance on the north side of City Hall is in disrepair and in need of replacement. As a result, the front entrance will be modified to accommodate hardened flat glass panels proposed to be install. This includes the replacement of the glass block window on the 2<sup>nd</sup> floor. In addition, interior painting of the Library, lobby upgrades, and the repurposing of several rooms and office spaces.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Needs Assessment:</i>	\$ 25,000	\$ -
<i>Engineering:</i>	\$ 20,000	\$ -
<i>Construction:</i>	<u>\$ 230,000</u>	<u>\$ 800,000</u>
<b><i>Total:</i></b>	<b>\$ 275,000</b>	<b>\$ 800,000</b>

### Sources of Funding:

- Penny for Pasco (2) Sales Tax Dollars

### Schedule:

*Needs Assessment:* 2017 - 2018

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2019

### Notes:

## Orange Lake Restoration Project

The Orange Lake Restoration Project has several components; dredging of Orange Lake and the installation of a CDS Unit to prevent pollutants from entering into the lake, restoration of banks and planting of littoral shelves, modification of existing outfalls to control water levels, installation of aeration/diffuser system for complete water mixing, and finally construction of an educational boardwalk and overlook with public access feature. Improving the water quality and overall function of Orange Lake is expected to benefit the overall health of the Pithlachascotee River and the Coastal Springs Watershed.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ -
<i>Construction:</i>	<u>\$ 920,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 940,000</b>	<b>\$ -</b>

### Sources of Funding:

- Penny for Pasco (2) Sales Tax Dollars (\$300,000), Restore Act Grant funding (\$100,000), Southwest Florida Water Management District co-operative funding (\$197,000), and Stormwater Utility Fee dollars (\$293,000) are allocated for Construction expenses.

### Schedule:

<i>Site Acquisition:</i>	Not applicable
<i>Engineering:</i>	2015 - 2017
<i>Construction:</i>	2017 - 2018

### Notes:

## Downtown Parking Structure

This project calls out for the construction of a downtown parking facility in order to maximize private development opportunities and replace the historical ground level parking. The parking facility will be critical for convenient access to public and private facilities in the Downtown and its surrounding area. This project is being forwarded in response to various and consistent advice to the City to accommodate the increased residential density as a prerequisite for desired vibrant downtown business community.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ 50,000	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ -</u>	<u>\$ 1,900,000</u>
<b><i>Total:</i></b>	<b>\$ 50,000</b>	<b>\$ 1,900,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax dollars.

### **Schedule:**

*Site Acquisition:* 2017 - 2018

*Engineering:* 2017 - 2019

*Construction:* 2017 - 2019

### **Notes:**

## Way Finding Signage Upgrades - City Wide Phase II

The City has identified the need to improve awareness of the City's downtown, City owned facilities, and the general location of its boundaries for Pasco County residents as well as visitors from the Tampa Bay region and beyond. This project is the continuation of upgrading existing signage and locate additional sites for new signage.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 300,000</u>	<u>\$ 600,000</u>
<b><i>Total:</i></b>	<b>\$ 300,000</b>	<b>\$ 600,000</b>

### Sources of Funding:

- Penny for Pasco (2) Sales Tax Dollars

### Schedule:

*Site Acquisition:* Not applicable

*Engineering:* 2016-2017

*Construction:* 2017- 2018

### Notes:

## Grand Blvd Multi-Use Path Phase I - Delaware Ave south to the Grand Blvd Bridge

This project will continue the process of creating a multi-use path that is continuous from the south City Limits to Downtown, to the north City Limits connecting to the Starkey Trail. A site assessment will identify design options available for City Council and public input. Design options may include reducing the existing four lanes down to two lanes and constructing a path that can accommodate a lanes for bicyclists, walkers and joggers, as well as areas for green space rest areas.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Engineering:</i>	\$ 50,000	\$ 20,000
<i>Construction:</i>	<u>\$ -</u>	<u>\$ 1,000,000</u>
<b><i>Total:</i></b>	<b>\$ 50,000</b>	<b>\$ 1,020,000</b>

### **Sources of Funding:**

- Penny for Pasco (2) Sales Tax Dollars and Stormwater Utility Fees (\$60,000)

### **Schedule:**

*Site Assessment:* Not Applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2019

### **Notes:**

## Sources of Funding Summary for Water & Sewer Construction Fund (405)

### Capital Improvement Program

#### Summary by Fund

#### **Water and Sewer Construction Fund (405)**

Funding Source		<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Building Improvements</b>							
Fleet Purchasing Warehouse - Material and Equipment Storage Improvements (Needs Assessment & Engineering)	W&S Revenue STMW Utilities Penny for Pasco	80,000	-	-	-	-	80,000
Fleet Purchasing Warehouse - Material and Equipment Storage Improvements (Construction)	W&S Revenue STMW Utilities Penny for Pasco	-	500,000	-	-	-	500,000
		80,000	500,000	-	-	-	580,000
<b>City Facility Irrigation Expansion (Reclaimed Distribution)</b>							
Misc. Right of Way and Facility Irrigation Expansion	W&S Revenue	25,000	25,000	25,000	-	-	75,000
Grey Preserve Reclaimed Expansion (Engineering)	W&S Revenue	-	-	100,000	-	-	100,000
Grey Preserve Reclaimed Expansion (Construction)	W&S Revenue	-	-	300,000	-	-	300,000
		25,000	25,000	425,000	-	-	475,000
<b>Water Meter Upgrade</b>							
AMI Electronic Metering System (Phase III)	W&S Revenue	50,000	-	-	-	-	50,000
		50,000	-	-	-	-	50,000
<b>Rehabilitation Programs</b>							
2016/2017 Inflow & Infiltration Abatement (Smoke Testing) Program (Construction)	W&S Revenue	100,000	400,000	-	-	-	500,000
Sewer Main & Manhole Rehabilitation/Lining Project (Annual Program)	W&S Revenue	300,000	300,000	300,000	300,000	300,000	1,500,000
		400,000	700,000	300,000	300,000	300,000	2,000,000
<b>Potable &amp; Reclaimed Water Extensions</b>							
Potable & Reclaimed Water System Extensions Misc. (Engineering)	W&S Revenue	30,000	30,000	30,000	30,000	30,000	150,000
Potable & Reclaimed Water System Extensions Misc. (Construction)	W&S Revenue	300,000	300,000	300,000	300,000	300,000	1,500,000
Bulk Meter Backflow Prevention Upgrades	W&S Revenue	50,000	50,000	50,000	50,000	50,000	250,000
		380,000	380,000	380,000	380,000	380,000	1,900,000

## Sources of Funding Summary for Water & Sewer Construction Fund (405) (Continued)

### Water and Sewer Construction Fund (405) - Continued

Funding Source		<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Potable &amp; Reclaimed Water System Improvements</b>							
Potable & Reclaimed Water System Improvements - Misc Projects (Engineering)	W&S Revenue	30,000	30,000	30,000	30,000	30,000	150,000
Potable & Reclaimed Water System Improvements - Misc Projects (Construction)	W&S Revenue	300,000	300,000	300,000	300,000	300,000	1,500,000
2017/2018 Water Utility System Improvements (Engineering)	W&S Revenue	-	70,000	-	-	-	70,000
2017/2018 Water Utility System Improvements (Construction)	W&S Revenue	-	-	750,000	-	-	750,000
2019/2020 Water Utility System Improvements (Engineering)	W&S Revenue	-	-	-	70,000	-	70,000
		330,000	400,000	1,080,000	400,000	330,000	2,540,000
<b>Sewer Improvements</b>							
2015/2016 Sewer Utility System Improvements (Engineering)	W&S Revenues	30,000	-	-	-	-	30,000
2015/2016 Sewer Utility System Improvements (Construction)	W&S Revenues	1,050,000	-	-	-	-	1,050,000
2018/2019 Sewer Utility System Improvements (Engineering)	W&S Revenues	-	-	100,000	-	-	100,000
2018/2019 Sewer Utility System Improvements (Construction)	W&S Revenues	-	-	-	1,000,000	-	1,000,000
2020/2021 Sewer Utility System Improvements (Engineering)	W&S Revenues	-	-	-	-	100,000	100,000
		1,080,000	-	100,000	1,000,000	100,000	2,280,000
<b>Sewer System Extensions</b>							
Sewer System Extensions - Misc Projects (Engineering)	W&S Revenues	30,000	30,000	30,000	30,000	30,000	150,000
Sewer System Extensions - Misc Projects (Construction)	W&S Revenues	300,000	300,000	300,000	300,000	300,000	1,500,000
		330,000	330,000	330,000	330,000	330,000	1,650,000
<b>Total Water &amp; Sewer Construction Fund</b>		<b>\$2,675,000</b>	<b>\$ 2,335,000</b>	<b>\$ 2,615,000</b>	<b>\$ 2,410,000</b>	<b>\$ 1,440,000</b>	<b>\$ 11,475,000</b>

## Summary of Water & Sewer Utility Projects

The utilities current master plan was completed in the 2012-2013 fiscal year and identified future capital improvements for the utility system required for replacement of an aging infrastructure and for the upgrading to the system capacity where necessary for adequate level of service.

Accordingly, water main extensions are planned to improve fire-fighting capabilities and to improve service pressures and water quality in portions of the City's distribution grid and utility service area. Construction of force mains are proposed in order that deteriorated force mains in the system can be abandoned. Additional construction for lift station replacements and/or rehabilitations is planned to replace equipment that is beyond its serviceable life. In addition to the planned lift station projects, the City will also televise portions of the existing collection system and re-line or repair sewer mains wherever needed to reduce the infiltration of groundwater into the system.

The five year capital program contemplates the engineering of reclaimed water system distribution mains to serve residential neighborhoods where a significant amount of irrigation using potable water already occurs. Staff will work with Southwest Florida Water Management District to obtain Grant funding where possible to assist with the construction of residential systems planned for distribution expansion as identified in the adopted Reclaimed Water Master Plan Document.

The City is also prepared to expand its sanitary sewer collection system to areas located within the City's defined utility service area to provide service to properties now served by on-site septic systems. Projects located within close proximity to the Pithlachascotee River and other surface waters would receive priority consideration because of the associated beneficial impact on the environment. System upgrades would include force main upsizing and lift station rehabilitation.

### **Fleet Purchasing Warehouse - Building Hardening, Material and Equipment Storage Improvements**

This project consists of identifying structural deficiencies to the existing fleet maintenance and utility purchasing warehouse. The construction phase of this project consists of building rehabilitation of the identified defects and providing for equipment and material storage.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Needs Assessment</i>	\$ 30,000	\$ -
<i>Engineering:</i>	\$ 50,000	\$ -
<i>Construction:</i>	<u>\$ -</u>	<u>\$ 500,000</u>
<b><i>Total:</i></b>	<b>\$ 80,000</b>	<b>\$ 500,000</b>

### **Sources of Funding:**

- Engineering and construction expenses will be met with Water and Sewer Revenue funds (\$200,000), Stormwater Utility Fees (\$30,900), and Penny for Pasco (2) Tax Dollars (\$349,100).

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2017 - 2018

*Construction:* 2018 - 2019

### **Notes:**

### **Misc. Right of Way and Facility Irrigation Expansion**

This project includes the expansion of the City's reclaimed water distribution system to City owned right of way areas and City owned facilities where applicable. This type of project will also satisfy erosion control requirements within the City's National Pollution Discharge Elimination System (NPDES) Permit.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 25,000</u>	<u>\$ 50,000</u>
<b><i>Total:</i></b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>

### **Sources of Funding:**

- Construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2018

### **Notes:**

## Water Meter Upgrade - AMI Electronic Metering System (Phase II)

This project is the final phase of smart water meter upgrades. Phase III includes the integrated of the City existing Sungard data system into the City's new Tyler Software.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 50,000</u>	<u></u>
<b><i>Total:</i></b>	<b>\$ 50,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* Not Applicable

*Construction:* 2015 - 2018

### **Notes:**

## **2016/2017 Inflow & Infiltration Abatement (Smoke Testing) Program Phase II**

This project implements program best management practices identified during the smoke testing activities in 2016/2017. Locations where extraneous clean water or stormwater is entering the City's wastewater collection system during significant wet weather periods were identified. The smoke testing identified items such as cross connections with the stormwater drainage system, gravity sewers with faulty joints, private property contributions from defective service laterals, broken cleanouts and roof drainage system tie-ins. This program will include the purchase of amenities used to eliminate and/or reduce the identified deficiencies.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 100,000</u>	<u>\$ 400,000</u>
<b><i>Total:</i></b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>

### **Sources of Funding:**

- Construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2016 - 2017

*Construction:* 2017 - 2022

### **Notes:**

### Sewer Main and Manhole Rehabilitation/Lining Project (Annual Program)

This project includes the televised inspection of a portion of over 100 miles of City gravity sewer mains and manhole structures to detect infiltration/exfiltration points and the systematic repair of pipe failures to reduce excessive wear and tear on pumping equipment of the sanitary collection system.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 300,000</u>	<u>\$ 1,200,000</u>
<b><i>Total:</i></b>	<b>\$ 300,000</b>	<b>\$ 1,200,000</b>

### **Sources of Funding:**

- Construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* Not Applicable

*Construction:* 2017 - 2022

### **Notes:**

### **Potable and Reclaimed Water System Extensions - Misc**

These projects include extension of Water Distribution Lines in the City's Utility Service area where currently there are no public utilities or in areas where existing line failures are identified. These projects arise on an as needed basis.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 30,000	\$ 120,000
<i>Construction:</i>	<u>\$ 300,000</u>	<u>\$ 1,200,000</u>
<b><i>Total:</i></b>	<b>\$ 330,000</b>	<b>\$ 1,320,000</b>

### **Sources of Funding:**

- Engineering and construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2017 - 2022

*Construction:* 2017 - 2022

**Notes:** Examples of previous projects

- Florida Avenue private well failures.

## **Bulk Meter Backflow Prevention Upgrades**

This project includes backflow prevention device upgrades to the two interconnects the City owns which tie into the Pasco County water system. These inter-connects are utilized as a backup in case of an emergency shutdown or partial shutdown of the City's water system.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 5,000	\$ 20,000
<i>Construction:</i>	<u>\$ 45,000</u>	<u>\$ 180,000</u>
<b><i>Total:</i></b>	<b>\$ 50,000</b>	<b>\$ 200,000</b>

### **Sources of Funding:**

- Engineering & construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2017 - 2021

*Construction:* 2017 - 2021

### **Notes:**

### Potable and Reclaimed Water System Improvements - Misc Projects

These projects include the replacement of older water mains in areas undergoing street restoration, usually associated with drainage, street reconstruction or sewer main replacement projects.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 30,000	\$ 120,000
<i>Construction:</i>	<u>\$ 300,000</u>	<u>\$ 1,200,000</u>
<b><i>Total:</i></b>	<b>\$ 330,000</b>	<b>\$ 1,320,000</b>

#### **Sources of Funding:**

- Engineering and construction expenses will be met with Water and Sewer Revenue funds.

#### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2017 - 2022

*Construction:* 2017 - 2022

#### **Notes:** Examples of previous projects

- Recreation and Aquatic's Center Water Main Relocation Project.
- Hemlock Drive Water Main Upgrades.

## 2015/2016 Sewer Utility System Improvements

This project includes the design and construction of a new sanitary sewer force mains in areas of the existing system which are beyond their serviceable life and prone to rupture. Construction of the New Force Mains will allow for the abandonment of the existing force mains located in easements and Right-of-Ways. This project also includes the replacement of wastewater pump components, structures and control logic at various lift stations in the City's System.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 30,000	\$ -
<i>Construction:</i>	<u>\$ 1,050,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 1,080,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Engineering & construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2018

### **Notes:**

### Sewer System Extensions - Misc.

These projects include extension of sanitary sewer lines and/or force mains in the City's Utility Service area where currently there are no public utilities or in areas where existing line failures are identified. These projects arise on an as needed basis.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 30,000	\$ 120,000
<i>Construction:</i>	<u>\$ 300,000</u>	<u>\$ 1,200,000</u>
<b><i>Total:</i></b>	<b>\$ 330,000</b>	<b>\$ 1,320,000</b>

### **Sources of Funding:**

- Engineering & construction expenses will be met with Water and Sewer Revenue funds.

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2022

### **Notes:**

## Sources of Funding Summary for Redevelopment Fund (630)

### Capital Improvement Program

#### Summay by Fund

### **Redevelopment (630) - Community Redevelopment Agency**

	Funding Source	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Redevelopment</b>							
Hacienda Hotel Restoration Project	FL Historic Preservation Grant	850,000	-	-	-	-	850,000
Hacienda Exterior Decorative Railing Improvement Project	CRA	17,000	-	-	-	-	17,000
		867,000	-	-	-	-	867,000
<b>Total Community Redevelopment Agency Fund</b>		<b>\$ 867,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 867,000</b>

## Summary of Redevelopment Fund Projects

The Community Redevelopment Association (CRA) is updating its redevelopment plan and will be developing a strategy to include capital improvements, such as public parking or other public facilities that would target specific needs critical to the City's economic growth.



## Hacienda Hotel Restoration Project

This project includes the restoration and preservation of the City's historic Hacienda Hotel exterior. This building is currently on the National Historical Registry and is a Florida Landmark. This proposed project began in the FY2015 with the, demolition of non-conforming additions, roof replacement, installation of the two historic balconies and restoration of the Bank Street entry. This project phase will include replication and installation of the Hacienda's historic windows and doors. Additionally, the historic patio, remaining entries, and the Bank Street wall will be restored to further replicate the original design of the Hacienda as it was when it opened in 1927.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 850,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 850,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- State historical restoration/preservation grant

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2018

### **Notes:**

### **Hacienda Exterior Decorative Railing Improvement Project**

This project includes the installation of decorative 6' railing around the western and northern perimeter of the Hacienda's property line adjacent to Sims Park.

<b>Costs:</b>	<b><u>2017-2018</u></b>		<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -		\$ -
<i>Engineering:</i>	\$ -		\$ -
<i>Construction:</i>	\$ 17,000		\$ -
<b><i>Total:</i></b>	\$ 17,000		\$ -

#### **Sources of Funding:**

- Community Redevelopment Agency funds

#### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2018

#### **Notes:**

## Sources of Funding Summary for Street Improvement Fund (701)

Street Improvement Fund (701)							
	Funding Source	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>5-YR TOTAL</u>
<b>Road Repaving &amp; Reconstruction</b>							
2014/2015 Street Improvement Project (Engineering)	Assessments & LOGT	30,000		-	-	-	30,000
2014/2015 Street Improvement Project (Construction)	Assessments & LOGT	2,000,000		-	-	-	2,000,000
2017/2018 Street Improvement Project (Engineering)	Assessments & LOGT	140,000	30,000				170,000
2017/2018 Street Improvement Project (Construction)	Assessments & LOGT	200,000	1,330,000				1,530,000
Traffic Sign Upgrades	Local Option Gas Tax	30,000	30,000	30,000	30,000	30,000	150,000
Streetscape Improvements Madison St., Main St. to Massachusetts Ave. (Engineering)	Local Option Gas Tax	25,000	-	-	-	-	25,000
Streetscape Improvements Madison St., Main St. to Massachusetts Ave. (Construction)	Local Option Gas Tax	1,000,000	-	-	-	-	1,000,000
2017/2018 Neighborhood Improvements Project (Engineering)	Local Option Gas Tax	30,000	-	30,000	-	30,000	90,000
2017/2018 Neighborhood Improvements Project (Construction)	Local Option Gas Tax	100,000	450,000	400,000	-	400,000	1,350,000
2017/2018 Roadway Striping Project	Local Option Gas Tax	60,000	-	-	-	-	60,000
LED Crosswalk Signage and Lighting	Local Option Gas Tax	35,000	-	-	-	-	35,000
Alley Needs Assessment & Criteria Guidelines Program	Local Option Gas Tax	25,000					25,000
		3,675,000	1,840,000	460,000	30,000	460,000	6,465,000

## Sources of Funding Summary for Street Improvement Fund (701) (Continued)

### Street Improvement Fund (701) - Continued

	<b>Funding Source</b>	<b><u>FY 17/18</u></b>	<b><u>FY 18/19</u></b>	<b><u>FY 19/20</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>5-YR TOTAL</u></b>
Public Charging Stations Program	Local Option Gas Tax	25,000	15,000	15,000	-	-	55,000
2018/2019 Roadway Striping Project	Local Option Gas Tax	-	60,000	-	-	-	60,000
2018/2019 Street Improvement Project (Engineering)	Assessments & LOGT	-	170,000	-	-	-	170,000
2018/2019 Street Improvement Project (Construction)	Assessments & LOGT	-	1,700,000	-	-	-	1,700,000
Multi-Use Trail Grand Blvd (Marine Pkwy to Delaware)(Engineering)	Local Option Gas Tax	-	-	100,000	-	-	100,000
Multi-Use Trail Grand Blvd (Marine Pkwy to Delaware)(Construction)	Local Option Gas Tax	-	-	-	700,000	-	700,000
2019/2020 Roadway Striping Project	Local Option Gas Tax	-	-	60,000	-	-	60,000
2019/2020 Street Improvement Project (Engineering)	Assessments & LOGT	-	-	170,000	-	-	170,000
2019/2020 Street Improvement Project (Construction)	Assessments & LOGT	-	-	1,700,000	-	-	1,700,000
2020/2021 Roadway Striping Project	Local Option Gas Tax	-	-	-	60,000	-	60,000
2020/2021 Street Improvement Project (Engineering)	Assessments & LOGT	-	-	-	170,000	-	170,000
2020/2021 Street Improvement Project (Engineering)	Assessments & LOGT	-	-	-	1,700,000	-	1,700,000
2021/2022 Roadway Striping Project	Local Option Gas Tax	-	-	-	-	60,000	60,000
2021/2022 Street Improvement Project (Engineering)	Assessments & LOGT	-	-	-	-	170,000	170,000
2021/2022 Street Improvement Project (Engineering)	Assessments & LOGT	-	-	-	-	1,700,000	1,700,000
		25,000	1,945,000	2,045,000	2,630,000	1,930,000	8,575,000
<b>Total Street Improvement Fund</b>		<b>\$ 3,700,000</b>	<b>\$ 3,785,000</b>	<b>\$ 2,505,000</b>	<b>\$ 2,660,000</b>	<b>\$ 2,390,000</b>	<b>\$ 15,040,000</b>

## Summary of Street Improvement Fund Projects

The 2018 - 2022 Capital program includes funding for various Street Improvement Projects. Street projects are identified in the 2015 Roadway Needs Assessment Report and include resurfacing and/or reconstruction of streets in various locations throughout the City. The funding is found in Fund 701, the Street Improvement Fund, and incorporates the use of local option gas tax dollars, Penny for Pasco (2) funds, solid waste franchise fees, special assessments, and State grant funds.

The 2018 - 2022 Capital program also includes funding for annual Roadway Striping Projects. The projects include the replacement of Thermal Plastic Pavement Markings on streets throughout the City. In addition, upgrades to traffic control signage and traffic calming devices are included.



### 2014/2015 Street Improvement Project

This project includes the design, resurfacing, and reconstruction, where needed, of streets and sidewalks throughout the City. This project will focus on the City's collector roads such as Congress St. (Massachusetts Ave. to Louisiana Ave.), Madison St. (Massachusetts Ave. to Cecelia Dr.) and roadways located in the Oreto Industrial Park.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 30,000	\$ -
<i>Construction:</i>	<u>\$ 2,000,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 2,030,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Local Option Gas Tax Dollars and Street Assessment Dollars

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* 2014 - 2018

*Construction:* 2017 - 2018

### **Notes:**

## **2017/2018 Street Improvement Project**

This project is part of the 20 year pavement management plan created to improve the City's Roadway Infrastructure. Road improvements include asphalt overlays, milling & overlay, and road reconstruction of collector/arterial and residential streets.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 140,000	\$ 30,000
<i>Construction:</i>	<u>\$ 200,000</u>	<u>\$ 1,330,000</u>
<b><i>Total:</i></b>	<b>\$ 340,000</b>	<b>\$ 1,360,000</b>

### **Sources of Funding:**

- Local Option Gas Tax Dollars and Street Assessment Dollars

### **Schedule:**

*Site Acquisition:*

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2018

### **Notes:**

## Traffic Sign Upgrades

This project includes the upgrade of traffic signs & posts in the Downtown Area and around Sims Park and Orange Lake.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 30,000</u>	<u>\$ 120,000</u>
<b><i>Total:</i></b>	<b>\$ 30,000</b>	<b>\$ 120,000</b>

### **Sources of Funding:**

- Local Option Gas Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2022

### **Notes:**

## Streetscape Improvements Madison St., Main St. to Massachusetts Ave.

This project will create a connection with the downtown streetscape to expand the City's central business professional and transportation corridor to incorporate North Bay Hospital and as well as connected to the newly construction Riverwalk Multi-Use Path.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 25,000	\$ -
<i>Construction:</i>	<u>\$ 1,000,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 1,025,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Local Option Gas Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2018

### **Notes:**

## 2017/2018 Neighborhood Improvements Project

This project includes sidewalk improvements within neighborhoods where existing sidewalks are damaged, where gaps exist, and in areas where no sidewalks exist. This project includes planting of trees where applicable as well. Additional design and improvements may also be implemented in this project.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 30,000	\$ -
<i>Construction:</i>	<u>\$ 100,000</u>	<u>\$ 450,000</u>
<b><i>Total:</i></b>	<b>\$ 130,000</b>	<b>\$ 450,000</b>

### **Sources of Funding:**

- Local Option Gas Tax Dollars and possible State grant

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* 2017 - 2018

*Construction:* 2017 - 2018

### **Notes:**

### 2017/2018 Roadway Striping Program

This program includes project management and the installation of traffic control markings on City roadways. This project and future striping projects are characterized as public safety improvements.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 60,000</u>	<u>\$ 240,000</u>
<b>Total:</b>	\$ 60,000	\$ 240,000

### **Sources of Funding:**

- Local Option Gas Tax Dollars

### **Schedule:**

*Site Acquisition:* Not Applicable

*Engineering:* Not Applicable

*Construction:* 2017 - 2022

### **Notes:**

## LED Crosswalk Signage & Lighting

This project will include the installation of LED signage lighting and road markings for pedestrian safety at the proposed crosswalk located between the existing bus stop shelters on Madison St. in front of the Hospital.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 35,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 35,000</b>	<b>\$ -</b>

### **Sources of Funding:**

- Local Option Gas Tax Dollars and possible State grant

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2018

### **Notes:**

## Alley Needs Assessment & Criteria Guideline Program

This project includes the data collection of all current alley conditions, types, and usages. Subsequent to the data collection a criteria guideline policy manual will be created to determine maintenance of unimproved alleys and the process for asphalt improvements.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 25,000</u>	<u>\$ -</u>
<b><i>Total:</i></b>	<b>\$ 25,000</b>	<b>\$ -</b>

### Sources of Funding:

- Local Option Gas Tax Dollars

### Schedule:

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2018

### Notes:

## Public Charging Stations Program

This project will include the installation of public charging stations at City owned parking lots located at the Recreation Center, the Library, and Sims Park.

<b>Costs:</b>	<b><u>2017-2018</u></b>	<b><u>Future Years</u></b>
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	<u>\$ 25,000</u>	<u>\$ 30,000</u>
<b><i>Total:</i></b>	<b>\$ 25,000</b>	<b>\$ 30,000</b>

### **Sources of Funding:**

- Local Option Gas Tax Dollars

### **Schedule:**

*Site Acquisition:* Not applicable

*Engineering:* Not applicable

*Construction:* 2017 - 2019

### **Notes:**



**MINUTES OF THE CITY COUNCIL SPECIAL MEETING**  
**CITY OF NEW PORT RICHEY**

**NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS**  
**5919 MAIN STREET, NEW PORT RICHEY, FLORIDA**

**August 24, 2017**

**6:00 PM**

---

**ORDER OF**  
**BUSINESS**

**1 Call to Order – Roll Call**

The meeting was called to order by Mayor Rob Marlowe at 6:00 pm. Those in attendance were, Deputy Mayor Jeff Starkey, Councilman Bill Phillips and Councilman Chopper Davis. Councilwoman Judy DeBella Thomas was not present for roll call but did arrive soon after. She extended her apologies for arriving late.

Also in attendance were City Manager Debbie Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Feast, Public Works Director Robert Rivera, Technology Solutions Director Bryan Weed and Assistant Public Works Director Barret Doe.

**2 Pledge of Allegiance**

**3 Moment of Silence**

**4 Business Items**

**a. Public Hearing - Paving Assessment - Page 3**

City Attorney Driscoll read the resolution by title only. City Manager Manns introduced the item to Council. She stated the purpose of this meeting was to hold a public hearing on the proposed paving assessments. She stated that everyone would be in agreement that the city's roadways are in need of repair. A study was done in 2015 to address road needs. In the previous roadway paving program the property owners were assessed \$700 which resulted in very few roads being addressed. City Manager Manns then thanked the citizen's advisory group and recognized each member who participated. She then introduced David Fleeman with the Genesis Group who made a presentation to Council.

Mr. Fleeman began by highlighting the previous paving projects and method for calculation. Mr. Fleeman stated that Genesis met with the citizen's advisory group five times over the past year. The proposed Pavement Management Plan has been categorized into residential or non-residential. Mixed-use properties will be based on component uses. Roads were categorized as arterial/collector or local roads. Arterial/collector assessments were based on a twenty year life span of the road. A \$200,000 LOGT credit was applied. Residents on local road would be assessed \$15 and those on

public roads would be assessed \$15 plus \$70 for a total of \$85. Credit would be given for those residents who participated in prior paving projects. The proposed credit would be computed by taking the assessment amount and dividing it by the twenty year life span to compute the annual value. That value would be subtracted from the remaining years left in the road design. Funding sources for the proposed Pavement Management Plan would come from the General Fund, Solid Waste franchise fees, Penny for Pasco and LOGT.

Mayor Marlowe reiterated that if the City does not adopt this plan it will lessen the LOGT dollars the City receives from the County. Mr. Rivera reiterated that 100% of the funds collected will be put to paving and not administrative services or fees. Mr. Rivera stated that applications for the citizen's advisory committee were looked at carefully in order to come up with a diverse group. Councilman Phillips stated that all the funds collected will go to city streets as FDOT is responsible for maintaining the road on US19.

Mayor Marlowe then opened the floor for public comment. Donald Boeing came forward and stated that he lives in Briar Patch and the notice he received showed his square footage incorrectly. His villa is smaller than what was listed. Councilman Phillips stated he thought Briar Patch was a private community. Mr. Rivera stated that Briar Patch is not private and the city owns and maintains the roads. Councilwoman DeBella Thomas asked if the city will let the residents know that they are eligible for the credit and Mr. Rivera stated yes that there is nothing the residents need to do. Both Mr. Rivera and City Manager Manns stated that Pasco County has a program that will help low-income families pay their assessments. Councilman Phillips asked City Manager Manns to designate a staff person who can help with the program.

Mark Sipes came forward and stated that he lives on Hemlock and it floods every time it rains and they have to park in a church parking lot. Councilman Phillips stated that area is in the CIP program and referred him to speak to Mr. Rivera. Mr. Rivera stated that a lot of the beautification that has been done has been provided by grant funding. He stated grant funding is also going to be used for the Hemlock repairs and that project should be done next year.

Barbara Parlett came forward and stated that she lives in Southgate Apartments. She asked if Gulf Drive was city. Councilman Phillips stated that we are working on an annexation plan. She stated that the west end of Gulf has a lot of pot holes. Mr. Rivera stated that Gulf will be in the design phase this year and in construction next year. Councilman Phillips asked if there were maintenance monies set aside to use in between and Mr. Rivera stated yes.

Diana Thorpe came forward and stated she has been here a year. She asked how to get the city newsletter. City Manager Manns stated that it is mailed to every resident address. She asked about Waters Edge Drive and how it is dropping. Mr. Rivera stated he would look into it.

With no one else coming forward for public comment, Marlowe returned the floor to Council. Deputy Mayor Starkey thanked the citizen's advisory group for all of their hard work. He stated that this is as fair and equitable as we are going to get. He extended his thanks to the Genesis Group for all of their hard work.

Councilwoman DeBella Thomas stated that she has lived here for many years and have had two paving assessments. She believes that sharing the risk is an excellent way. She thanked those residents who were in attendance.

Councilman Phillips stated that we have been working on this program for over two years. When it was presented last year there were many parts that were not comfortable and a lot of unknowns. He was appreciative to the citizen's group as they are not shy in sharing their opinions and brought a lot to the table. He wanted targeted dollars to fix our streets. He stated he wanted to task his colleagues to try and bring millage down. Not everyone is aware of all the services and benefits that are associated with millage. He was appreciative that there is a hardship element to this. This particular assessment does go through the Tax Collector's Office so it can be part of the tax bill. He stated that we did try to give a lot of oversight to the mixed-use category. Everyone is responsible for creating traffic. He is happy

that we are going to have a set dollar amount for the foreseeable future.

Mayor Marlowe stated one of the things during his re-election campaign was the condition of the roads. Some roads are in pretty rough shape. He stated that putting a plan together which sets the standards that all roads be replaced is a wonderful step in the right direction. Alleys are not included and will be a separate item addressed with property owners. Owners are not united on what they want to have done. He stated that every year road work will be done and will make the appearance of city better and easier to drive around on.

Motion was made to approve the item as presented.

\*\*\*It should be noted that there were three objections received by the City Clerk for this agenda item. The objections are attached to these minutes and hereby made an official part of this proceeding.\*\*\*

5 Communications

Mayor Marlowe stated that the only time he can communicate with the other members of Council is during a meeting due to Sunshine Law requirement and he just wanted to pass along that his wife had lunch with the new interim New Port Richey Main Street director and that, to quote her, "Nancy gets it."

Councilman Phillips stated he hopes that people make it to event in Sims Park and the Hacienda event this weekend.

6 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 6:57pm.

(signed) \_\_\_\_\_  
Judy Meyers, City Clerk

Approved: \_\_\_\_\_ (date)

Initialed: \_\_\_\_\_

August 14, 2017

Mayor Rob Marlowe  
Deputy Mayor Bill Phillips  
Councilperson, Jeff Starkey  
Councilperson, Chopper Davis  
Councilperson, Judy Debella Thomas

Re: Proposed Increase in Streetlight fee, Stormwater, Solid Waste, & Paving Assessment

Please be advised I am against any increases in above proposals. I am a senior citizen, age 73, and have lived in New Port Richey for 18 years. I was against the first 3 proposals back when they were first proposed. And now am adamantly against the additional Paving Assessment of \$85.00 for my property. I live in a condominium on a dead end street and get very little traffic. I live on a very small fixed income, which has been reduced 15% this past year. If these proposals go through, my real estate tax bill will go from \$161.34 to \$251.45, a 55.85% increase.

I am against the street paving assessment because I believe that as a resident, I should not have to pay for tourists, snowbirds, & others who come to Florida for several months and use our roads.

I barely have enough money for food each month after my bills are paid. Food is the only expense that I can cut.

I would hope that as my city council members, you could consider other fairer means for the above assessments. How about adding to the sales tax or gas tax so that all who come & live in Florida pay their fair share. Thank you for your consideration, I would appreciate it.

Yours truly,



Diane S. Borino  
4747 Azalea Dr, #230  
New Port Richey, FL 34652  
ph 727 848 8992

Richard Stewart

Tax Parcel Number: 09-26-16-0160-00100-0071

5538 Frances Avenue

New Port Richey FL 34653

City Clerk

08/15/2017

Objections to Paving Non-ad Valorem Assessments

5919 Main Street

New Port Richey, FL 34652

To whom it may concern;

This correspondence shall serve as our written objection to the City Council to the proposed paving assessments, including their collection on the ad valorem tax bill. It is my understanding that street and road paving services are already included in our current tax bill. Therefore, this tax would be levied twice on our property for each fiscal year. I do not consume any services from the City being that I am retired and have no dependents. I live on a set income, and currently pay higher taxes than most other jurisdictions within the same area.

v/r



Richard Stewart



ALSAC • Danny Thomas, Founder  
Finding cures. Saving children.

stjude.org

I OBJECT TO THESE ASSESSMENTS. I LIVE ON A FIXED INCOME OF ONLY \$1069/MONTH. I AM DISABLED + ELDERLY + CAN NOT AFFORD THE \$204 TOTAL FOR ALL OF THESE ASSESSMENTS. I PAY ENOUGH IN TAXES AND CAN NOT AFFORD MORE.

VIRGINIA LEMKUL  
PARCEL # 16-26-16-0520-000004290



SHR412



CITY - CLARK  
OBJECTIONS TO PAVING, STREET LIGHTS,  
+ STORMWATER NON-AD VALUATION  
ASSESSMENTS  
5919 MAIN ST.  
NEW PORT RICHEY, FL 34652



Office of the Mayor  
City Of New Port Richey  
**Proclamation**

**WHEREAS**, a library card is the most important school supply of all; and

**WHEREAS**, libraries play an important role in the education and development of children, teens and adults; and

**WHEREAS**, people of all ages attend classes and events focused on literacy and life-long learning to enhance their quality of life; and

**WHEREAS**, all people can find books and resources to meet their special needs and interests and whether reading for pleasure or studying for a particular purpose, a scholar can discover a wealth of information and hours of enjoyment at the library; and

**WHEREAS**, librarians lead the way in creating inclusive spaces for people of all backgrounds to learn together; and

**WHEREAS**, libraries continue to transform and expand their services in ways that meet the needs of the communities they serve, including making digital technology and information equally accessible to all;

**NOW, THEREFORE**, I, Rob Marlowe, Mayor of the City of New Port Richey, do hereby proclaim September as

*Library Card Sign-up Month*

in New Port Richey and urge the residents of our community to sign up for their own library card.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

---

**TO:** City of New Port Richey City Council  
**FROM:** Elaine D. Smith, CPRP, Director of Parks and Recreation  
**DATE:** 9/5/2017  
**RE:** Parks and Recreation Advisory Board Minutes - June 2017

**REQUEST:**

The request before City Council is to review the attached Minutes from the June 2017 Parks and Recreation Advisory Board Meeting.

**DISCUSSION:**

The Parks and Recreation Advisory Board meets monthly. The attached Minutes from the June 2017 meeting were approved at the August 8, 2017 meeting since the board does not hold a meeting in July. The Minutes were submitted for the next available City Council Meeting on September 5, 2017.

**RECOMMENDATION:**

The recommendation before City Council is to review and accept the attached Minutes.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description	Type
▣ June Advisory Board Minutes	Cover Memo

## **PARKS & RECREATION BOARD MEETING**

**June 13, 2017**

The regular meeting of the Parks & Recreation Advisory Board was called to order at the Recreation & Aquatic Center at 7:30am on Tuesday, June 13, 2017. Chairman David Schrader, and Board Members Carolyn Marlowe, Joy Phillips, Dana Suiters, Elizabeth Giordano, and staff liaison Elaine Smith were in attendance.

The May 9, 2017 minutes were unanimously approved.

### **OLD BUSINESS:**

- Recreation & Aquatic Center Operations during Construction – It has been a challenge with offices being moved and the check-in desk being moved to the side entrance, but things are now running very well. Two temporary staff have been hired to help with the check-in process. Summer Camp campers are dropped off and picked up at the back entrance. This has been running very smoothly.
- No Advisory Board Meeting in July
- Groundbreaking – Recreation & Aquatic Center – There was a very good turnout. Dave Schrader represented the Advisory Board and spoke.
- Grey Preserve – North Entry – Status Report – Kimley-Horn will be making a presentation at the June 20<sup>th</sup> City Council meeting. There will be a kick-off meeting on June 23<sup>rd</sup>.
- Shade Structures – Sims Park – The two new shade structures have been installed. They were up in time for the first concert in the Summer Concert Series.
- Family Movie Night – May 20<sup>th</sup> – Since there was construction in progress for the new shade structures, seating was limited. Attendance for the movie was around 250.
- Summer Concert – June 3<sup>rd</sup> – It was very well attended with 500+ in attendance.
- Summer Camp – Full – Camp has 90 participants enrolled every week. Fewer campers were taken this year due to the construction at the RAC. Everything is running smoothly. The Free Summer Food Program is in full swing with many campers participating, as well as some from the community.

- Frances Avenue Park Restrooms – Status Report – A picture of the rendering was passed around. It is going to bid very soon.

#### NEW BUSINESS:

- 2<sup>nd</sup> LED Board Installed – Sims Park – It has been recently installed and is working fine. It has already been used for the 2 events since being installed.
- New Marquee & Entry Sign – Recreation & Aquatic Center – A rendering of the sign was passed around. It will match the new wayfinding signs that are being installed in New Port Richey. It will have a digital marquee on the bottom of the sign.
- Recreation & Aquatic Center Program – Hand-out – 1,000 programs have been printed and placed around town and the RAC. The next one is under production and will cover September through December, 2017. When the new website is up, information for that will be included.
- Playful City USA Community (9<sup>th</sup> Consecutive Year) – New Port Richey has been awarded again as a Playful City USA. Only 258 cities in the entire United States were named Playful Cities for 2017. This designation will be included in the next program.
- Bike Repair Station – Sims Park – It was recently installed next to the playground at Sims Park, but has been taken down to be relocated.

#### SPECIAL EVENTS

- June 17<sup>th</sup> – “Alter Eagles” Concert at Sims Park 7-8:30pm
- June 24<sup>th</sup> – Summertime in the City at Sims Park 5-8pm
- June 24<sup>th</sup> – Family Movie Night “Batman Lego” movie at Sims Park 8:30pm. 300 Batman Lego sets will be given out to the first 300 children in line.
- June 24<sup>th</sup> & 25<sup>th</sup> – World Ham Radio Day at Sims Park
- June 30<sup>th</sup> & July 1<sup>st</sup> – KIAFest Main Street Blast at Sims Park
- July 8<sup>th</sup> – “Matt Winter Band” Concert at Sims Park 7-8:30pm
- July 22<sup>nd</sup> – “Shawn Brown” Concert at Sims Park 7-8:30pm
- July 29<sup>th</sup> – Family Movie Night “Trolls” at Sims Park

VOX POP

Next meeting will be held on Tuesday, August 8<sup>th</sup> at 7:30am at Peace Hall.  
The meeting was then adjourned.

Respectfully submitted,

*Carolyn Marlowe*

Carolyn Marlowe  
P & R Adv. Bd. Secretary

CM: dcf



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Crystal S. Feast, Finance Director  
**DATE:** 9/5/2017  
**RE:** Purchases/Payments for City Council Approval

**REQUEST:**

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

**DISCUSSION:**

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments in excess of \$25,000.

**RECOMMENDATION:**

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

**BUDGET/FISCAL IMPACT:**

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

**ATTACHMENTS:**

Description	Type
☐ Purchases/Payments for City Council Approval	Exhibit

PURCHASES/PAYMENTS FOR CITY COUNCIL APPROVAL

(No Pay Requests at this time)

RECURRING EXPENDITURES OVER \$25,000

Duke Energy (July and August Services)	\$82,011.20
Fiduciary Trust of the South (Police Pension 08/24/2017)	40,770.57
Merrell Bros., Inc. (July 2017 Sludge Hauling – Per Contract)	26,627.63



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Lisa L. Fierce, Development Director  
**DATE:** 9/5/2017  
**RE:** Second Reading, Ordinance No. 2017-2118: Brewpubs and Microbreweries

## REQUEST:

Council is to conduct a second public hearing of the ordinance.

## DISCUSSION:

Update: Following the first public hearing on August 1, Staff has researched the regulation of nanobreweries. According to [americancraftbeer.com](http://americancraftbeer.com) and [probrewer.com](http://probrewer.com), the function of a nanobrewery is the same as a microbrewery, although smaller in scale. (Nanobreweries are not addressed by the Florida Brewer's Guild or Association.) The definitions for brewpubs and microbreweries have been amended, but the primary distinguishing factor is that a brewpub is primarily a restaurant or bar (a retail use) and a microbrewery is primarily a small-scale brewery (a manufacturing use). It has been noted in the definitions that a nanobrewery is classified as a microbrewery. Definitions have also been added for "beer garden," "brewery," "nanobrewery" and "tap room" which are proposed as permitted uses in the Highway Commercial and Light Industrial Districts. Should City Council wish to allow nanobreweries in the Downtown zoning district, an amendment to the Comprehensive Plan for the Downtown land use would be required.

Brewpubs and microbreweries have become a popular industry throughout the country. This is associated with the "locavore" movement (farm-to-table, locally-sourced ingredients, etc.). Historically, larger manufacturers of alcohol have been classified as industrial uses in local and state regulations. Local interest in these uses has generated the need to amend these rules, as smaller versions of these businesses contribute towards tourism, nighttime economy and enticing visitors to the City.

Staff reviewed regulations from cities within Pasco and Pinellas Counties, as well as each County, to determine the appropriate location for brewpubs and microbreweries in the City. The City of Winter Garden was also consulted. The ordinance amends the Land Development Code to allow brewpubs and microbreweries as permitted uses in multiple zoning districts. Brewpubs are considered a retail commercial use with an ancillary light manufacturing (brewing) component. They are proposed as permitted uses in the C-2, Highway Commercial, Downtown and Light Industrial Zoning Districts. Microbreweries are considered to have a more considerable brewing operation and are proposed as permitted uses in the Highway Commercial and Light Industrial Zoning Districts. These standards are most similar to those in Safety Harbor.

The proposed new language is shown with underlining and deleted language is shown with ~~strikethrough~~.

## Compatibility with Comprehensive Plan:

The proposal is consistent with the following Comprehensive Plan objectives and policies:

- Future Land Use Element Policy 1.1.2 - To implement this Comprehensive Plan, the City shall continue to implement land development regulations that contain specific and detailed provisions...
- Future Land Use Element Objective 1.3 - Design commercial development that is compatible with environmental and economic resources, enhances access and circulation, results in a positive and attractive built environment and will be in keeping with the needs and character of the community.
- Future Land Use Element Policy 1.3.2 - The City shall promote commercial development that serves to maintain or enhance the economic health of the City, and to increase job opportunities, per capita income and

convenience for residents.

**RECOMMENDATION:**

Staff recommends approval of the request. The Land Development Review Board recommended approval at its July 20, 2017 meeting.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description		Type
▣	LDRB Minutes - July 20, 2017	Backup Material
▣	Ordinance #2017-2118	Ordinance

Ms. Moran asked about the narrow right-of-way on Gulf Drive. Ms. Pierce noted that right-of-way would be adequate and noted that the site plan shows a wider apron to accommodate the delivery trucks departing westbound on Gulf Drive.

Ms. MacDonald made the motion to recommend approval of the rezoning application, which was seconded by Mr. Grey. Roll call vote: Dr. Cadle, yes; Mr. Grey, yes; Ms. MacDonald, yes; and Ms. Moran, yes. The motion carried (4-0).

**V. Code Amendment COD2017-05**

Case: Code Amendment COD2017-05 – Brewpubs and Microbreweries  
Applicant: City of New Port Richey, Debbie L. Manns, City Manager, 5919 Main Street, New Port Richey, FL 34652  
Request: Review and recommendation of an amendment to the Land Development Code adding Brewpubs and Microbreweries as Permitted Uses in Multiple Commercial Zoning Districts (Ordinance #2017-2118)  
Staff Contact: Chris Mettler, Senior Planner, 727-853-1044, [mettlerc@cityofnewportricher.org](mailto:mettlerc@cityofnewportricher.org)

Mr. Mettler said this is an ordinance amending the Land Development Code to allow brewpubs and microbreweries as permitted uses in multiple commercial zoning districts. He said the ordinance would allow brewpubs in the C-2, Highway Commercial, Downtown and Light Industrial Zoning Districts. The more intensive microbreweries would be allowed as permitted uses in the Highway Commercial and Light Industrial Zoning Districts. He reviewed the definitions for brewpubs and microbreweries.

Mr. Grey asked if operators of brewpubs and microbreweries would still need licenses from the State. Mr. Mettler said yes. Dr. Cadle asked for clarification that microbreweries would not be allowed Downtown. Mr. Mettler said yes, only brewpubs would be allowed Downtown.

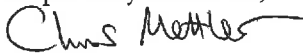
Dr. Cadle made the motion to recommend approval of the code amendment, which was seconded by Ms. Moran. Roll call vote: Ms. MacDonald, yes; Dr. Cadle, yes; Mr. Grey, yes; and Ms. Moran, yes. The motion carried (4-0).

**VI. Adjourn:**

Ms. Pierce thanked the Board Members for attending the meeting. She said the next meeting will be held on Thursday, August 17, 2017. She informed the Board that Ms. Michel has resigned from the Board, due to a relocation out of state.

The meeting adjourned at 2:55 p.m.

Respectfully submitted,



Chris Mettler, Senior Planner

ORDINANCE # 2017-2118

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE BY AMENDING SECTION 7.08.01, PERMITTED USES IN THE C-2, GENERAL COMMERCIAL DISTRICT, TO ADD BREWPUBS AS A USE; AMENDING SECTION 7.09.01, PERMITTED USES IN THE HIGHWAY COMMERCIAL DISTRICT, TO ADD BREWPUBS ~~AND~~, MICROBREWERIES, **TAP ROOMS AND BEER GARDENS** AS USES; AMENDING SECTION 7.11.01, PERMITTED USES IN THE DOWNTOWN DISTRICT, TO ADD BREWPUBS AS A USE; AMENDING SECTION 7.12.01, PERMITTED USES IN THE LIGHT INDUSTRIAL DISTRICT, TO ADD BREWPUBS ~~AND~~, MICROBREWERIES, **TAP ROOMS AND BEER GARDENS** AS USES; AMENDING SECTION 2.01.00, DEFINITIONS, TO ADD DEFINITIONS FOR **“BEER GARDEN,” “BREWERY,” “BREW PUB,”** ~~AND “MICROBREWERY,” “NANO BREWERY” AND “TAP ROOM”;~~ PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Local Government Comprehensive Planning and Land Development Regulation Act, Section 163.3161, et seq., Florida Statutes, requires local governments to adopt land development regulations to implement their adopted Comprehensive Plan, and which contain all land development regulations for the City; and

WHEREAS, the City Council has heretofore adopted Ordinance #1221 establishing land development regulations in the City and several amendments thereto (Land Development Code); and

WHEREAS, the City Council recognizes the growing economic impact of the craft beer industry in Florida, estimated to be ranked 8<sup>th</sup> nationwide by the Brewers Association and generating \$2.056 million in 2014; and

WHEREAS, the City Council recognizes the growing manufacturing impact of the craft beer industry in Florida, estimated to be ranked 6<sup>th</sup> nationwide by the Brewers Association and producing 1.255 million gallon in 2014; and

WHEREAS, the City Council desires to amend the land development regulations to allow brewpubs and microbreweries in the appropriate commercial zoning districts.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA:

SECTION I. That Section 7.08.01, Permitted uses in the C-2, General Commercial District, of the New Port Richey Land Development Code is hereby amended to read as follows:

7.08.01 Permitted uses

1. All uses in the C-1 light general commercial zoning district to the maximum density.
2. Restaurants that provide dancing and live entertainment.
3. Establishments that provide sales of on-site and off-site consumption of alcoholic beverages.

4. Bowling alleys within a building. These bowling alleys shall not be within five hundred (500) feet of a residentially zoned district, unless such building can be constructed as to prevent the emission of sounds and vibrations that are emitted from such uses.
5. Garages and/or mechanical services.
6. Gas stations;
7. Restricted personal services;
8. Regional and community shopping centers and malls;
9. Music, radio and television stores and repair shops;
10. Swimming pools (commercial and private);
11. Churches, synagogues, temples or similar places of worship and their accessory uses;
12. Telecommunications towers; provided that such towers have not been abandoned (see Chapter 17 of the Land Development Code);
13. Other uses that are consistent and compatible with the intentions of this district, as approved by the development review committee.
14. All permitted uses in the office zoning district.
15. Urban agriculture (indoor crop production prohibited).
16. Brewpubs.

SECTION II. That Section 7.09.01, Permitted uses in the Highway Commercial District, of the New Port Richey Land Development Code is hereby amended to read as follows:

#### 7.09.01 Permitted uses

In the Highway Commercial District, the following land uses are permitted:

1. Hotels, theaters, businesses and professional offices, private or public schools, auto sales, repair and service establishments.
2. Any retail or wholesale business not specifically restricted or prohibited under this code.
3. Manufacturing and/or industrial business operations which are not prohibited under the provisions of this section.
4. Churches, synagogues, temples or similar places of worship and their accessory uses;
5. Restricted personal service uses.
6. Urban agriculture (indoor crop production prohibited).
7. Brewpubs.
8. Microbreweries.
9. Tap rooms.
10. Beer gardens.
11. All uses which further the adopted comprehensive plan, upon approval by the development review committee. The applicant shall demonstrate that the use is consistent with the comprehensive plan.

SECTION III. That Section 7.11.01, Permitted uses in the Downtown District, of the New Port Richey Land Development Code is hereby amended to read as follows:

#### 7.11.01 Permitted uses

A building or premises shall be used only for the following purposes:

- (1) Apparel stores, including consignment;
- (2) Antique shops;
- (3) Art studios and galleries;
- (4) Bakeries;
- (5) Banks and financial institutions;
- (6) Barber and beauty shops;

- (7) Bed and breakfast operation as regulated under Section 7.23.00 et seq. of this Code. Such use may be allowed only upon approval for a special exception by the city council in accordance with this Code;
- (8) Bookstore/stationery stores/newsstand;
- (9) Brewpubs;
- (109) Business and professional offices;
- (1140) Card shops;
- (1244) Copying services;
- (1312) Convention and conference centers;
- (1413) Dance studios;
- (1514) Dental labs;
- (1615) Dental office;
- (1716) Drug stores;
- (1817) Florist shops;
- (1918) Fruit and vegetable markets;
- (2019) Gift shops;
- (2120) Governmental offices;
- (2224) Grocery stores;
- (2322) Hardware stores;
- (2423) Health clubs;
- (2524) Hobby and collectable shops;
- (2625) Home furnishing stores (new merchandise only);
- (2726) Hotels;
- (2827) Hypnotherapy (by a state licensed health care professional or supervised by same);
- (2928) Ice cream/confectionary;
- (3029) Jewelry stores and repair;
- (3130) Laundry and dry cleaning shops;
- (3234) Locksmith shops;
- (3332) Massage therapy (state licensed);
- (3433) Medical office;
- (3534) Medical supply stores (includes repair of electric-powered equipment sold on site);
- (3635) Mobile vendors. Such vendors must be permitted uses under the Downtown District and must comply with section 7.11.07;
- (3736) Museums;
- (3837) Musical instrument sales;
- (3938) News publishers;
- (4039) Office supply stores;
- (4140) Package sales of wine and malt beverages;
- (4244) Parking garages and lots;
- (4342) Parks and recreation facilities;
- (4443) Pet stores;
- (4544) Performing arts and cultural center;
- (4645) Photography stores and studios;
- (4746) Places of worship;
- (4847) Repair shop (other than motor vehicles, motorized watercraft and other motorized equipment);
- (4948) Residential uses. Such residential use must follow the requirements of the MF-14 zoning district. The maximum residential density permitted in this district shall be consistent with the applicable future land use category;
- (5049) Restaurants, grills, cafes, taverns and similar eating and drinking establishments, but excluding drive-in restaurants;
- (5150) Shoe stores and repair shops;

- ~~(5254)~~ Single-family dwellings with customary accessory uses as regulated in the city's R-1, R-2 and R-3 zoning classifications;
- ~~(5352)~~ Spa;
- ~~(5453)~~ Sporting goods and rental/repair stores;
- ~~(5554)~~ Tailor shops;
- ~~(5655)~~ Theaters; ~~and~~
- ~~(5756)~~ Travel agencies; ~~and~~;
- ~~(5857)~~ Urban agriculture (indoor crop production prohibited).

SECTION IV. That Section 7.12.01, Permitted uses in the Light Industrial District, of the New Port Richey Land Development Code is hereby amended to read as follows:

#### 7.12.01 Permitted uses

1. Manufacturing;
2. Research and development;
3. Wholesaling/distributing;
4. Indoor storage and/or warehousing;
5. Indoor retail sales;
6. Restaurants to serve businesses located in and around the light industrial zoning district;
7. Accessory uses as permitted in chapter 12.00.00 of this land development code.
8. Adult use establishments, as defined, in section 1.4, Definitions of the Adult Use Ordinance Number 1335 [Chapter 13, Article X, Section 13-224], provided that said adult use establishment meets the following or minimum requirements:
  - a. The establishment as measured from its property line, must be a minimum of five hundred (500) feet from any school, church, house of worship or public recreational area whether within or outside the incorporated limits of the city and must be a minimum of five hundred (500) feet from the property line of any residentially zoned property bearing the city's zoning classification of R-1, R-2, R-3, MF-10, MF-14, MF-30, RO, ROR, RPDD or MHP or bearing the county's zoning classification of ER, ER-2, RMH, R-1MH, R-2MH, R-1, R-2, R-3, R-4, MF-1, MF-2, MF-3. A property bearing a planned unit development classification which includes residential shall also be considered residentially zoned property only as to those properties within the planned unit which are actually to be used as residential. These restrictions apply only to uses or zoning classifications in existence at the time of application for adult use permit.
  - b. Said adult use establishment will acquire an adult use license from the City of New Port Richey, provided, however, a locational permit or zoning approval is not contingent upon obtaining an adult use license.
  - c. Said adult use establishment will be located at least two hundred (200) feet from any other existing adult use establishment as measured from each property line.
  - d. When measuring an adult use establishment's property lines for purposes of determining the existence of other incompatible uses, if an adult use is part of a multiple tenancy structure, the lines shall be measured from the premises of the adult use establishment.
  - e. For purposes of this subsection of the land development code which allows for adult use establishments in Light Industrial Zones, the words found herein shall have the same meaning as defined in the Adult Use Ordinance Number 1335 [Chapter 13, Article X], as amended.
9. Telecommunications towers; provided that such towers have not been abandoned (see Chapter 17 of the Land Development Code).
10. Urban agriculture.
11. Brewpubs.
12. Microbreweries.

13. Tap rooms.

14. Beer gardens.

15. All other uses as determined by the development review committee which further the intent of the adopted comprehensive plan.

SECTION V. That Section 2.01.00, Definitions, of the New Port Richey Land Development Code is hereby amended to read as follows:

2.01.00 Definitions

Beer garden: An open air, roofed or unroofed area accessory to a microbrewery, where beer and/or other alcoholic beverages are served or consumed.

Brewery: An establishment with an annual beer production of between 15,000 and 6,000,000 barrels. A brewery may include a taproom as an accessory use. For the purposes of this Code, a brewery shall constitute a manufacturing use.

Brewpub: An establishment that is primarily a restaurant or bar, but which includes the brewing of beer as an accessory use and where 50% or more of the beer produced on site is sold at retail for consumption on or off the premises. A brewpub produces only enough beer for consumption on the premises or for retail carryout sale in containers commonly referred to as growlers, which is an individual container that holds 32, 64, or 128 ounces. Brewpubs may sell beer in an unlimited number of keg containers larger than a U.S. gallon for special events, the primary purpose of which is the exposition of beers brewed by brewpubs and microbreweries. All mechanical, which include the participation of at least three such brewers; and for City co-sponsored events where the purpose of the event is not for commercial profit and where the beer is not wholesaled to the event co-sponsors but is instead dispensed by employees of the brewpub.

Microbrewery: An establishment that is primarily a brewery, which produces no more than 15,000 barrels (465,000 U.S. gallons) of beer per year, with 75% or more of the beer produced is sold off-site and includes either a restaurant, bar or taproom as an accessory use. A microbrewery may also include a beer garden as an accessory use. A microbrewery may include a nanobrewery. A microbrewery sells to the general public by one or more of the following methods: the traditional three-tier system (brewer to wholesaler to retailer to consumer); the two-tier system (brewer acting as wholesaler to retailer to consumer); and directly to the consumer for consumption on the premises or for retail carryout sale.

Nanobrewery: A brewery that produces no more than three barrels of beer in one batch and produces fewer than 2,000 barrels annually.

Tap room: A room that is ancillary to the production of beer at a brewery, microbrewery and brewpub where the public can purchase and/or consume alcoholic beverages.

SECTION VI. If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

SECTION VII. It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall be codified and made a part of the New Port Richey City Code, and that the sections of this Ordinance may be renumbered to accomplish such codification, and that the word Ordinance may be changed to “section” to accomplish such codification.

SECTION VIII. This Ordinance shall become effective immediately upon its adoption. The above and foregoing Ordinance was read and approved on first reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

The above and foregoing Ordinance was read and approved on second reading at duly convened meeting of the City Council of the City of New Port Richey, Florida this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ATTEST:

\_\_\_\_\_  
Judy Meyers, City Clerk

\_\_\_\_\_  
Rob Marlowe, Mayor-Council Member

(Seal)

APPROVED AS TO FORM  
for the sole reliance of the City of New Port Richey

By: \_\_\_\_\_  
Timothy P. Driscoll, City Attorney



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Elaine D. Smith, CPRP, Director of Parks and Recreation  
**DATE:** 9/5/2017  
**RE:** Alcoholic Beverage Special Event - Cotee River Bike Fest

**REQUEST:**

The request before City Council is to review and approve the Cotee River Bike Fest Alcoholic Beverage Special Event Application for October 13, 14 and 15, 2017.

**DISCUSSION:**

The Special Event Team reviewed the Cotee River Bike Fest event on August 8, 2017. The event will take place in Sims Park, around Orange Lake and in the downtown as shown on the map located in the attached Alcoholic Beverage Special Event Application. Beer and wine will be sold on Friday, October 13th from 5:00p.m. - 11:00p.m., Saturday, October 14th from 12:00p.m. - 11:00p.m. and on Sunday, October 15th from 1:00p.m. - 7:00p.m.

**RECOMMENDATION:**

The recommendation before City Council is to approve the 2017 Cotee River Bike Fest Alcoholic Beverage Special Event to be held in Sims Park, around Orange Lake and in the downtown on October 13, 14 and 15, 2017.

**BUDGET/FISCAL IMPACT:**

None.

**ATTACHMENTS:**

Description	Type
❑ 2017 Cotee River Bike Fest Event	Cover Memo
❑ 2017 ABSEP Cotee River Bike Fest	Cover Memo



## City of New Port Richey Parks and Recreation Department Special Event Application

\*All applications must be submitted at least 45 days prior to the event, but no more than 12 months before the event.

\* Do not advertise our event until you receive an approved event permit.

Submit original signed and notarized application along with \$100 application fee to the following:

City of New Port Richey  
Parks and Recreation Department  
6630 Van Buren Street  
New Port Richey, FL 34653

### **APPLICANT**

Name of Applicant: Liz Misemer

Title (if applicable): Event Coordinator

Name of Organization: West Pasco Chamber of Commerce

Is your organization tax exempt? ☐ Yes ☒ No If yes, please attach documentation.

Is your organization a non-profit? ☒ Yes ☐ No If yes, please attach documentation.

Mailing Address: 5443 Main Street  
Street Address

New Port Richey FL 34652  
City State Zip Code

Phone: 727-842-7651 727-597-3242  
Daytime Phone Cell Phone

Email: Liz@westpasco.com

**EVENT**Name of Event: Cotee River Bike Fest

Description of Event (Include purpose):

3 day motorcycle event featuring 3 stages with live music, vendors and entertainment.Location of Event: Sims Park, orange lake and downtown NPR (see map)Event/Organization Web Address: coteeriverbikefest.org

Event Date(s) &amp; Time(s):

Date	Day of the Week	Start Time	End Time
<u>October 13, 2017</u>	<u>Friday</u>	<u>5:00 pm</u>	<u>11:00 pm</u>
<u>October 14, 2017</u>	<u>Saturday</u>	<u>9:00 am</u>	<u>11:00 pm</u>
<u>October 15, 2017</u>	<u>Sunday</u>	<u>9:00 am</u>	<u>5:00 pm</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Setup Date(s): October 12, 2017Setup Time(s): 3:00 pm to 9:00 pmCleanup Date(s): October 16, 2017

Cleanup Time(s): 9:00 am to 5:00 pm

Will this be an annual event? ☒ Yes ☐ No If yes, next year's date(s) October 12, 13 & 14<sup>th</sup>  
2018

### EVENT LOGISTICS

1. Estimated Attendance (Includes event crew, participants, and spectators):

45,000 This Year 45,000 Last year

Maximum number at peak time: 4,000

2. Will alcohol be served or sold? Served ☐ Sold ☒ No Alcohol ☐

3. Approximate number of food vendors: 45

\*Event promoter is responsible for obtaining copies of all licenses and insurance from each vendor and providing the same to the City. All vendors must be listed on the site plan.

4. Approximate number of all other vendors along with type i.e. crafts, sponsors, informational  
\*May need to provide copy of certificate of insurance in a form acceptable to the City for each vendor:

60

5. Will electricity be required?: ☒ Yes ☐ No Source \_\_\_\_\_

Location of electricity Sims Park

\*City electric is available around the Sims Park Circle, panel box near the river, and the North and South side of Orange Lake. If an event requires additional locations, the event must provide an alternative.

6. List event equipment (Include things such as seating, tents, booths, and trucks. These should all be listed on site map as well.) Tents, canopies, seating, booths

and trucks.

7. List entertainment type (bands, DJ, dancers, clowns, etc.): AAW wrestling,

# Revolution Roller Derby

8. List dates and times of music and/or amplified sound: October 13<sup>th</sup> 5:00 pm to 11:00 pm  
October 14<sup>th</sup> - 12:00 pm to 10:30 pm  
October 15<sup>th</sup> - 1:00 pm to 5:00 pm

9. Will private security be provided? ☒ Yes ☐ No  
If yes, list organization: Steve Luikhart

10. Will portable restrooms be used? ☒ Yes ☐ No

If yes answer the following and list on site plan:

How many: 22 Installation Date: October 12, 2017 Removal Date: October 16, 2017

11. Event holders are responsible for trash removal, and must provide their own dumpsters.

Please list your plan. (2) 30 yard dumpsters will be delivered by  
Peace Hall. Volunteers will be in charge of picking up  
garbage throughout the event and remaining garbage on Sunday,  
October 15<sup>th</sup>.

Will dumpsters be used? ☒ Yes ☐ No

If yes please include on site plan and answer the following:

How many: 3 Sizes: 30 yard

Installation Date: October 13<sup>th</sup> Removal Date: October 16<sup>th</sup>

12. Please list any admission charges, donations, parking, registration or other fee and how much.

N/A

13. Does the event require street closures? ☒ Yes ☐ No

If yes complete the following:

Date(s) of street closure:      Begin \_\_\_\_\_      End \_\_\_\_\_  
Time of street closure:      Begin \_\_\_\_\_      End \_\_\_\_\_  
List street(s) to be closed: please see map

} please  
see  
map

\*A letter must be delivered to all residents that will be directly impacted by a road closure.  
Attach letter along with addresses to this application.

14. Will there be a parade? ☐ Yes      ☒ No

If yes complete the following:

Street(s) that will be utilized for parade route: \_\_\_\_\_

Time assembly to begin: \_\_\_\_\_

Time parade starts: \_\_\_\_\_

Total number of units in parade: \_\_\_\_\_

Number of people in the parade: \_\_\_\_\_

Number of vehicles in the parade: \_\_\_\_\_

Number of animals in parade: \_\_\_\_\_

Number of floats: \_\_\_\_\_

Number of bands: \_\_\_\_\_

\*Attach parade route map to application.

15. Will there be a running/walking/biking/water event?      ☐ Yes      ☒ No

If yes answer the following:

Time assembly to begin: \_\_\_\_\_

Time event starts: \_\_\_\_\_

Estimated ending time: \_\_\_\_\_

Event will be conducted on ☐ Streets ☐ Sidewalks ☐ Body of water

\*Attach route map to application

16. Will a City dock be used for the event? ☐ Yes ☒ No

If yes, hours of use: \_\_\_\_\_

Location of dock: \_\_\_\_\_

List vendors who will use the dock: \_\_\_\_\_

\*Any dock used for the event will need to remain open to the public during the event.

17. Please check the additional facilities you plan on using.

☐ Pavillion(s)

☐ Gazebo

☒ Amphitheatre (requires an additional rental fee)

☒ Peace Hall (requires an additional rental fee)

As the applicant, I hereby accept and understand the responsibility to oversee all contractors, vendors, or parties affiliated with the event and to insure compliance with the event policy and procedure manual, the resolution and City ordinance pertaining to Special Events, the event rules, guidelines, requirements, for tents and all policies, rules, regulations, and code provisions of the City of New Port Richey. I understand that any violations may result in immediate cancellation and revocation of the Event Permit. I further certify that all facts contained in this request are accurate.

For events on public property, I agree to obtain and furnish the City of New Port Richey with a certificate of general liability insurance in the amount of \$1,000,000.00 or greater as deemed by the City Risk Manager. The insurance must name the City of New Port Richey as an additional insured.

I understand incomplete applications or any outstanding financial obligations with any department within the City of New Port Richey may result in a denial of my request.

Print Name of Applicant or Authorized Representative: Liz Misemer

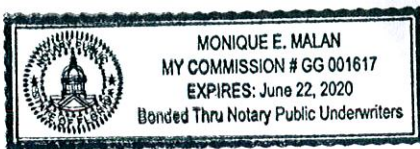
Signature of Applicant or Authorized Representative: *Liz Misemer*

Date: 7/24/17

Subscribed and sworn to before me this 24 day of July, 2017  
Who is personally known to me and/or produced FL Drivers License as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public: *Monique E. Malan*



My Commission expires: 6/22/2020

## Authorization for Applicant's Representative(s)

I HENRY G. WICHMANOWSKI, applicant, hereby authorize ELIZABETH MISEMER to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representatives and agreements made by the designated representative.

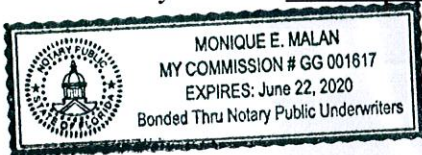
Signature of Applicant(s): Henry Wichmanowski

Date: 08/07/17

Subscribed and sworn to before me this 8th day of August, 20 17  
Who is personally known to me and/or produced FL Driver License as identification.

STATE OF FLORIDA, PASCO COUNTY

Notary Public: Monique E. Malan



My Commission expires: 6/22/2020

# Hold Harmless Agreement

I West Pasco Chamber of Commerce, agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the 2017 Colee River Bike Fest.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The West Pasco Chamber of Commerce Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

## Certification:

I Henny Wichmanowski do certify that I am President of West Pasco Chamber of Commerce, and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

Signature of applicant: Henny Wichmanowski

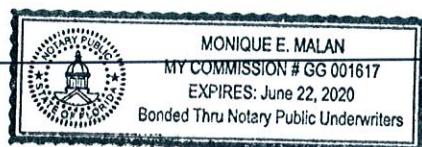
Date: 08/07/17

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Margie M

My Commission Expires: 6/22/2020

Page 9 of 11





West Pasco Chamber of Commerce  
Cotee River Bike Fest<sup>SM</sup> 2017  
5443 Main Street New Port Richey FL 34652  
727-842-7651

September 29, 2017

Dear Resident/Business Person,

The Cotee River Bike Fest<sup>SM</sup> Committee has been working hard to make sure this year's celebration goes smoothly and is enjoyed by area residents as well as guests from out of town. **The Cotee River Bike Fest<sup>SM</sup> will be held *Friday, October 13<sup>th</sup> from 5:00 p.m. - 11:00 p.m., Saturday, October 14<sup>th</sup> from 9:00 a.m. - 11:00 p.m.* and *Sunday, October 15<sup>th</sup> from 9:00 a.m. - 7:00 p.m.*** Please see the opposite side of this letter for a list and map of road closures, as well as other pertinent information.

As a New Port Richey resident or business person in the immediate area in which **Cotee River Bike Fest<sup>SM</sup>** takes place, we wanted to let you know the **Cotee River Bike Fest<sup>SM</sup>** is a fun and exciting event that will bring tens of thousands of people into the West Pasco area. The event will benefit the West Pasco Chamber of Commerce as well as many of our other local Non-Profit Organizations. An event of this magnitude helps to stimulate our local economy in the way of shopping, hotels, restaurants, bars, gas and much more.

We understand this event may create some temporary parking and traffic situations that can be frustrating, your patience is **GREATLY** appreciated.

On behalf of the West Pasco Chamber of Commerce and the **Cotee River Bike Fest<sup>SM</sup>**, thank you again for your support and patience with these temporary inconveniences. We hope you join us for a weekend of great fun and entertainment.

Please check out [www.coteeriverbikefest.org](http://www.coteeriverbikefest.org) for complete event details!

Sincerely,

*Cotee River Bike Fest<sup>SM</sup> Committee*

Chip Wichmanowski  
President  
West Pasco Chamber of Commerce 727-842-7651  
[coteeriverbikefest@westpasco.com](mailto:coteeriverbikefest@westpasco.com)

## COTEE RIVER BIKE FEST<sup>SM</sup> ROAD CLOSURES

### Friday October 13th, 2017

2:00 pm: See Motorcycle Only Street Closures (except Main St.)

5:00 pm: Main Street from Lafayette St. to Adams St.

11:00 pm: Main St. will re-open & all other roads will stay closed

### Saturday October 14th, 2017

All Roads will stay closed except Main St. from: 11:00 p.m.

Friday to 9:00 a.m. Saturday

9:00 am: Main St. will close

11:00 pm: Main St. will re-open & all other roads will stay closed

### Sunday October 15th, 2017

All Roads will stay closed except Main St. from: 11:00 p.m. Saturday to 9:00 a.m. Sunday.

9:00 am: Main St. will close

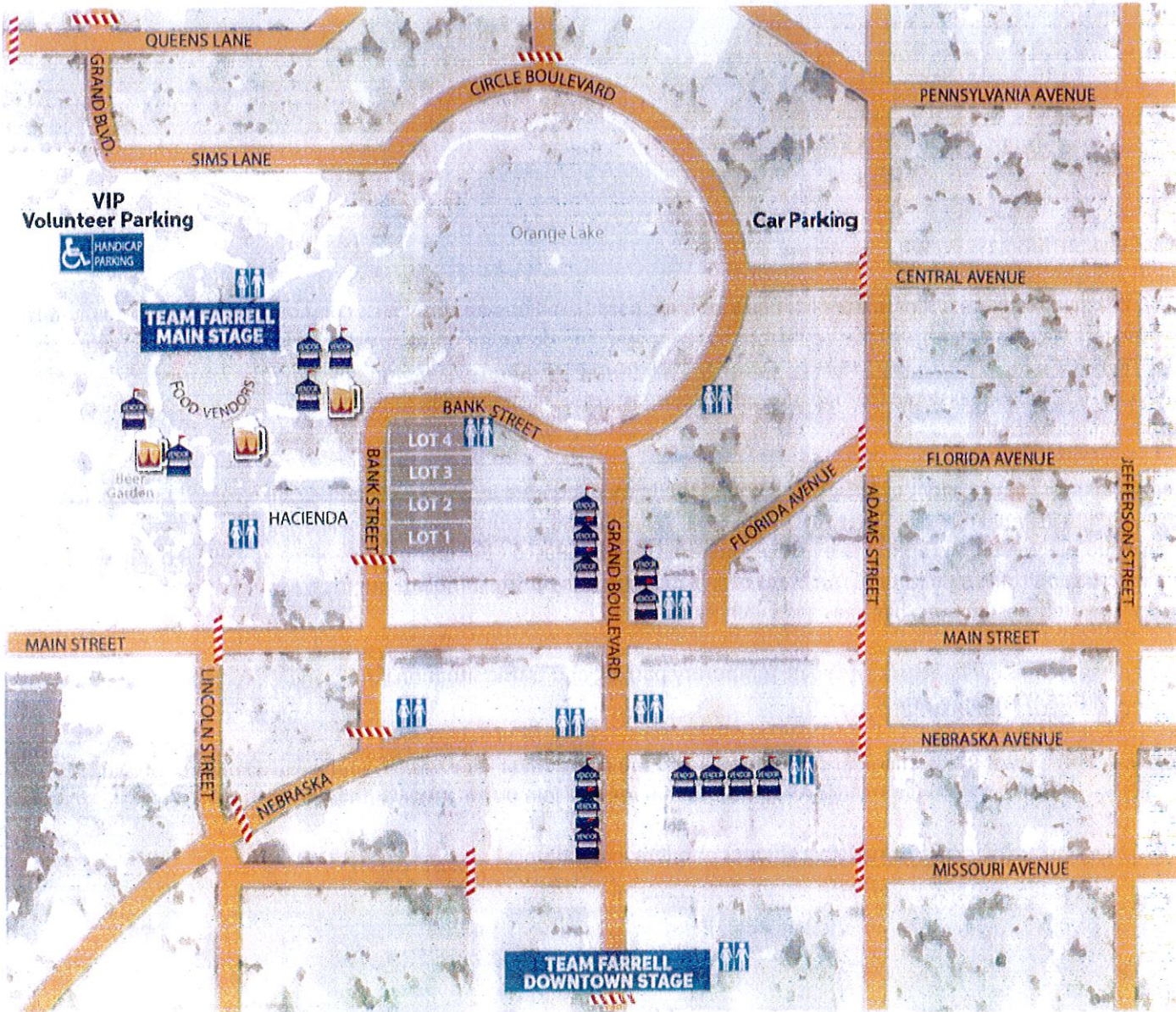
7:00 pm: Open all roads.

#### Motorcycles Only

Main St. & Adams St.  
Florida Ave. & Adams St.  
Central Ave. & Adams St.  
Nebraska Ave. & Adams St.  
Missouri Ave. & Adams St.  
Main Street & Lafayette St.

#### No Alcohol Beyond

Main St. & Adams St.  
Florida Ave. & Adams St.  
Central Ave. & Adams St.  
Nebraska Ave. & Adams St.  
Missouri Ave. & Adams St.  
Sims Ln. & Circle Blvd.  
Sims Ln. & Grand Blvd.  
Main Street & Lafayette St.  
Play Ground Sims Park  
Grand Blvd. & Montana Ave.



2017  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	Date Deliverd
6313	Adams St		
6315	Adams St		
6317	Adams St		
6320	Bank St		
6322	Bank St		
6431	Circle Blvd		
6501	Circle Blvd		
6503	Circle Blvd		
6505	Circle Blvd		
6509	Circle Blvd		
6515	Circle Blvd	Williams	
6525	Circle Blvd		
6533	Circle Blvd		
6538	Circle Blvd		
6541	Circle Blvd		
6545	Circle Blvd		
6549	Circle Blvd		
6577	Circle Blvd		
5733	Daily Lane		
5838	Daily Lane		
5627-5640	Daily Lane	River Mist Condominiums	
5749-5805	Daily Lane		
5813-25	Daily Lane		
5829-5841	Daily Lane		
5843-53	Daily Lane		
5510	Delaware Ave		
5515	Delaware Ave		
5522	Delaware Ave		
5523	Delaware Ave		
5525	Delaware Ave		
5536	Delaware Ave		
5539	Delaware Ave		
5546	Delaware Ave		
5607	Delaware Ave		
5609	Delaware Ave		
5610	Delaware Ave		
5614	Delaware Ave		
5615	Delaware Ave		
5618	Delaware Ave		
5623	Delaware Ave		
5624	Delaware Ave		
5634	Delaware Ave		
5635	Delaware Ave		
5637	Delaware Ave		
5638	Delaware Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5639	Delaware Ave		
5640	Delaware Ave		
5641	Delaware Ave		
5642	Delaware Ave		
5643	Delaware Ave		
5644	Delaware Ave		
5646	Delaware Ave		
5647	Delaware Ave		
5649	Delaware Ave		
5650	Delaware Ave		
5651	Delaware Ave		
5652	Delaware Ave		
5702	Delaware Ave		
5703	Delaware Ave		
5704	Delaware Ave		
5705	Delaware Ave		
5708	Delaware Ave		
5710	Delaware Ave		
5734	Delaware Ave		
5736	Delaware Ave		
5743	Delaware Ave		
5746	Delaware Ave		
5747	Delaware Ave		
5800	Delaware Ave		
5801	Delaware Ave		
5803	Delaware Ave		
5804	Delaware Ave		
5805	Delaware Ave		
5809	Delaware Ave		
5907	Franklin St		
6008	Franklin St		
6010	Franklin St		
6011	Franklin St		
6016	Franklin St		
5339	Georgia Ave		
5423	Georgia Ave		
5432	Georgia Ave		
5433	Georgia Ave		
5435	Georgia Ave		
5447	Georgia Ave		
5450	Georgia Ave		
5511	Georgia Ave		
5512	Georgia Ave		
5514	Georgia Ave		
5515	Georgia Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5520	Georgia Ave		
5524	Georgia Ave		
5525	Georgia Ave		
5528	Georgia Ave		
5529	Georgia Ave		
5530	Georgia Ave		
5534	Georgia Ave		
5535	Georgia Ave		
5536	Georgia Ave		
5549	Georgia Ave		
5550	Georgia Ave		
5551	Georgia Ave		
5552	Georgia Ave		
5602	Georgia Ave		
5603	Georgia Ave		
5604	Georgia Ave		
5609	Georgia Ave		
5610	Georgia Ave		
5611	Georgia Ave		
5616	Georgia Ave		
5617	Georgia Ave		
5624	Georgia Ave		
5625	Georgia Ave		
5627	Georgia Ave		
5637	Georgia Ave		
5638	Georgia Ave		
5639	Georgia Ave		
5645	Georgia Ave		
5648	Georgia Ave		
5649	Georgia Ave		
5653	Georgia Ave		
5700	Georgia Ave		
5703	Georgia Ave		
5704	Georgia Ave		
5707	Georgia Ave		
5709	Georgia Ave		
5717	Georgia Ave		
5746	Georgia Ave		
5747	Georgia Ave		
5750	Georgia Ave		
5751	Georgia Ave		
5802	Georgia Ave		
5803	Georgia Ave		
5805	Georgia Ave		
5807	Georgia Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5809	Georgia Ave		
5810	Georgia Ave		
5811	Georgia Ave		
5813	Georgia Ave		
5815	Georgia Ave		
5824	Georgia Ave		
5825	Georgia Ave		
5827	Georgia Ave		
5829	Georgia Ave		
5833	Georgia Ave		
5840	Georgia Ave		
5842	Georgia Ave		
5843	Georgia Ave		
5846	Georgia Ave		
5848	Georgia Ave		
5849	Georgia Ave		
5850	Georgia Ave		
5853	Georgia Ave		
5903	Georgia Ave		
5915	Georgia Ave		
5925	Georgia Ave		
5933	Georgia Ave		
5939	Georgia Ave		
5947	Georgia Ave		
5535	Grand Blvd		
5636	Grand Blvd		
5644	Grand Blvd		
5718	Grand Blvd		
5721	Grand Blvd		
5733	Grand Blvd		
5734	Grand Blvd		
5740	Grand Blvd		
5750	Grand Blvd		
5752	Grand Blvd		
5753	Grand Blvd		
5800	Grand Blvd		
5802	Grand Blvd		
5804	Grand Blvd		
5805	Grand Blvd		
5812	Grand Blvd		
5815	Grand Blvd		
5816	Grand Blvd		
5820	Grand Blvd		
5821	Grand Blvd		
5824	Grand Blvd		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5825	Grand Blvd		
5830	Grand Blvd		
5838	Grand Blvd		
5839	Grand Blvd		
5845	Grand Blvd		
5852	Grand Blvd		
5903	Grand Blvd		
5906	Grand Blvd		
5909	Grand Blvd		
5920	Grand Blvd		
5926	Grand Blvd		
5927	Grand Blvd		
5935	Grand Blvd		
5936	Grand Blvd		
5939	Grand Blvd		
5940	Grand Blvd		
6006	Grand Blvd		
6007	Grand Blvd		
6016	Grand Blvd		
6017	Grand Blvd		
6024	Grand Blvd		
6025	Grand Blvd		
6034	Grand Blvd		
6035	Grand Blvd		
6044	Grand Blvd		
6103	Grand Blvd		
6112	Grand Blvd		
6113	Grand Blvd		
6114	Grand Blvd		
6118	Grand Blvd		
6119	Grand Blvd		
6124	Grand Blvd		
6125	Grand Blvd		
6136	Grand Blvd		
6141	Grand Blvd		
6145	Grand Blvd		
6210	Grand Blvd		
6211	Grand Blvd	Jimmys	
6212	Grand Blvd		
6213	Grand Blvd		
6215	Grand Blvd		
6217	Grand Blvd		
6220	Grand Blvd		
6229	Grand Blvd		
6231	Grand Blvd		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
6232	Grand Blvd		
6233	Grand Blvd		
6236	Grand Blvd		
6238	Grand Blvd		
6307	Grand Blvd	Karl Reef	
6327	Grand Blvd	Richey Suncoast Theatre	
6329	Grand Blvd		
6332	Grand Blvd	Bissi	
6337	Grand Blvd	Williams	
6341	Grand Blvd	Williams	
6502	Grand Blvd		
6507	Grand Blvd		
6509	Grand Blvd		
5610-5620	Grand Blvd		
6214-16	Grand Blvd		
6331-35	Grand Blvd		
5423	Illinois Ave		
5444	Illinois Ave		
5510	Illinois Ave		
5522	Illinois Ave		
5523	Illinois Ave		
5530	Illinois Ave		
5546	Illinois Ave		
5549	Illinois Ave		
5601	Illinois Ave		
5602	Illinois Ave		
5605	Illinois Ave		
5608	Illinois Ave		
5610	Illinois Ave		
5611	Illinois Ave		
5615	Illinois Ave		
5621	Illinois Ave		
5626	Illinois Ave		
5635	Illinois Ave		
5638	Illinois Ave		
5643	Illinois Ave		
5646	Illinois Ave		
5649	Illinois Ave		
5650	Illinois Ave		
5651	Illinois Ave		
5652	Illinois Ave		
5702	Illinois Ave		
5703	Illinois Ave		
5704	Illinois Ave		
5708	Illinois Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5710	Illinois Ave		
5801	Illinois Ave		
5802	Illinois Ave		
5804	Illinois Ave		
5805	Illinois Ave		
5806	Illinois Ave		
5810	Illinois Ave		
5745	Lafayette		
5747	Lafayette		
5853	Lafayette		
5907	Lafayette		
5920	Lafayette		
5929	Lafayette		
5931	Lafayette		
5935	Lafayette		
6005	Lafayette		
6006	Lafayette		
6014	Lafayette		
6022	Lafayette		
6025	Lafayette		
6031	Lafayette		
6040	Lafayette		
6043	Lafayette		
6104	Lafayette		
6114	Lafayette		
6119	Lafayette		
6120	Lafayette		
6123	Lafayette		
6125	Lafayette		
6129	Lafayette		
6139	Lafayette		
6141	Lafayette		
6145	Lafayette		
6147	Lafayette		
6149	Lafayette		
6201	Lafayette		
6205	Lafayette		
6215	Lafayette		
6225	Lafayette		
6230	Lafayette		
6210	Lincoln		
6231	Lincoln		
6241	Lincoln		
5625	Louisiana Ave		
5743	Louisiana Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5751	Louisiana Ave		
5803	Louisiana Ave		
5811	Louisiana Ave		
5834	Louisiana Ave		
5835	Louisiana Ave		
5841	Louisiana Ave		
5842	Louisiana Ave		
5843	Louisiana Ave		
5849	Louisiana Ave		
5903	Louisiana Ave		
5906	Louisiana Ave		
5913	Louisiana Ave		
5919	Louisiana Ave		
5925	Louisiana Ave		
5928	Louisiana Ave		
5929	Louisiana Ave		
5930	Louisiana Ave		
5933	Louisiana Ave		
5939	Louisiana Ave		
5942	Louisiana Ave		
5945	Louisiana Ave		
5948	Louisiana Ave		
5300	Main Street	Dr. Paul Cox	
5303	Main Street		
5307	Main Street		
5308	Main Street		
5313	Main Street		
5320	Main Street		
5323	Main Street		
5326	Main Street		
5331	Main Street		
5332	Main Street		
5333	Main Street		
5335	Main Street		
5337	Main Street		
5346	Main Street		
5347	Main Street		
5401	Main Street		
5403	Main Street		
5404	Main Street		
5405	Main Street		
5407	Main Street		
5409	Main Street		
5411	Main Street		
5412	Main Street		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5413	Main Street		
5414	Main Street		
5415	Main Street		
5417	Main Street		
5418	Main Street		
5419	Main Street		
5421	Main Street		
5422	Main Street		
5423	Main Street		
5424	Main Street		
5425	Main Street		
5426	Main Street		
5435	Main Street		
5640	Main Street		
5645	Main Street		
5647	Main Street		
5653	Main Street		
5701	Main Street		
5703	Main Street		
5709	Main Street		
5713	Main Street		
5723	Main Street		
5728	Main Street	Pontlitz	
5731	Main Street		
5732	Main Street	Tri-Arts	
5743	Main Street		
5748	Main Street		
5749	Main Street	Mezzaluna's	
5752	Main Street		
5800	Main Street		
5801	Main Street		
5804	Main Street	Dry Cleaners	
5805	Main Street		
5810	Main Street		
5811	Main Street	The Arcade	
5821	Main Street		
5620	Missouri Ave		
5622	Missouri Ave		
5624	Missouri Ave		
5628	Missouri Ave		
5630	Missouri Ave		
5632	Missouri Ave		
5634	Missouri Ave		
5638	Missouri Ave		
5640	Missouri Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5650	Missouri Ave		
5736	Missouri Ave		
5738	Missouri Ave		
5740	Missouri Ave		
5743	Missouri Ave	Verizon	
5744	Missouri Ave	Red Cross	
5808	Missouri Ave	Emerald Isle Apts	
5812	Missouri Ave		
5544	Montana Ave		
5548	Montana Ave		
5549	Montana Ave		
5600	Montana Ave		
5601	Montana Ave		
5602	Montana Ave		
5610	Montana Ave		
5614	Montana Ave		
5617	Montana Ave		
5620	Montana Ave		
5625	Montana Ave		
5631	Montana Ave		
5635	Montana Ave		
5637	Montana Ave		
5640	Montana Ave		
5641	Montana Ave		
5644	Montana Ave		
5650	Montana Ave		
5738	Montana Ave		
5740	Montana Ave		
5741	Montana Ave		
5743	Montana Ave		
5745	Montana Ave		
5748	Montana Ave		
5749	Montana Ave		
5753	Montana Ave		
5800	Montana Ave		
5802	Montana Ave		
5803	Montana Ave		
5805	Montana Ave		
5806	Montana Ave		
5807	Montana Ave		
5808	Montana Ave		
5810	Montana Ave		
5811	Montana Ave		
5929	Montana Ave		
5939	Montana Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5641	Nebraska		
5645	Nebraska		
5339	Oak Ridge		
5423	Oak Ridge		
5432	Oak Ridge		
5433	Oak Ridge		
5435	Oak Ridge		
5447	Oak Ridge		
5450	Oak Ridge		
5514	Oak Ridge		
5515	Oak Ridge		
5524	Oak Ridge		
5529	Oak Ridge		
5530	Oak Ridge		
5535	Oak Ridge		
5536	Oak Ridge		
5550	Oak Ridge		
5551	Oak Ridge		
5603	Oak Ridge		
5604	Oak Ridge		
5609	Oak Ridge	Cotee River Park HO Assn	
5610	Oak Ridge		
5627	Oak Ridge		
5638	Oak Ridge		
5639	Oak Ridge		
5648	Oak Ridge		
5649	Oak Ridge		
5703	Oak Ridge		
5704	Oak Ridge		
5707	Oak Ridge		
5709	Oak Ridge		
5717	Oak Ridge		
5750	Rio Dr		
5767	Rio Dr		
5809	Rio Dr		
5817	Rio Dr		
5823	Rio Dr		
5827	Rio Dr		
5833	Rio Dr		
5837	Rio Dr		
5848	Rio Dr		
5851	Rio Dr		
5852	Rio Dr		
5857	Rio Dr		
5858	Rio Dr		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5904	Rio Dr		
5924	Rio Dr		
5925	Rio Dr		
5932	Rio Dr		
5935	Rio Dr		
5941	Rio Dr		
5946	Rio Dr		
5947	Rio Dr		
5951	Rio Dr		
5339	Riverview Dr		
5423	Riverview Dr		
5432	Riverview Dr		
5433	Riverview Dr		
5435	Riverview Dr		
5447	Riverview Dr		
5450	Riverview Dr		
5514	Riverview Dr		
5515	Riverview Dr		
5524	Riverview Dr		
5528	Riverview Dr		
5529	Riverview Dr		
5530	Riverview Dr		
5534	Riverview Dr		
5535	Riverview Dr		
5536	Riverview Dr		
5538	Riverview Dr		
5542	Riverview Dr		
5548	Riverview Dr		
5550	Riverview Dr		
5551	Riverview Dr		
5603	Riverview Dr		
5604	Riverview Dr		
5609	Riverview Dr		
5610	Riverview Dr		
5616	Riverview Dr		
5624	Riverview Dr		
5627	Riverview Dr		
5630	Riverview Dr		
5636	Riverview Dr		
5638	Riverview Dr		
5639	Riverview Dr		
5642	Riverview Dr		
5648	Riverview Dr		
5649	Riverview Dr		
5656	Riverview Dr		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5660	Riverview Dr		
5662	Riverview Dr		
5702	Riverview Dr		
5703	Riverview Dr		
5704	Riverview Dr		
5707	Riverview Dr		
5709	Riverview Dr		
5717	Riverview Dr		
5339	Tennessee Ave		
5423	Tennessee Ave		
5432	Tennessee Ave		
5433	Tennessee Ave		
5435	Tennessee Ave		
5447	Tennessee Ave		
5450	Tennessee Ave		
5514	Tennessee Ave		
5515	Tennessee Ave		
5524	Tennessee Ave		
5525	Tennessee Ave		
5529	Tennessee Ave		
5530	Tennessee Ave		
5535	Tennessee Ave		
5536	Tennessee Ave		
5550	Tennessee Ave		
5551	Tennessee Ave		
5603	Tennessee Ave		
5604	Tennessee Ave		
5609	Tennessee Ave		
5610	Tennessee Ave		
5616	Tennessee Ave		
5617	Tennessee Ave		
5626	Tennessee Ave		
5627	Tennessee Ave		
5637	Tennessee Ave		
5638	Tennessee Ave		
5639	Tennessee Ave		
5648	Tennessee Ave		
5649	Tennessee Ave		
5703	Tennessee Ave		
5704	Tennessee Ave		
5707	Tennessee Ave		
5709	Tennessee Ave		
5717	Tennessee Ave		
5740	Tennessee Ave		
5741	Tennessee Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5743	Tennessee Ave		
5745	Tennessee Ave		
5748	Tennessee Ave		
5753	Tennessee Ave		
5802	Tennessee Ave		
5805	Tennessee Ave		
5806	Tennessee Ave		
5809	Tennessee Ave		
5810	Tennessee Ave		
5811	Tennessee Ave		
5822	Tennessee Ave		
5823	Tennessee Ave		
5827	Tennessee Ave		
5828	Tennessee Ave		
5833	Tennessee Ave		
5834	Tennessee Ave		
5837	Tennessee Ave		
5841	Tennessee Ave		
5842	Tennessee Ave		
5843	Tennessee Ave		
5845	Tennessee Ave		
5848	Tennessee Ave		
5853	Tennessee Ave		
5902	Tennessee Ave		
5641-5701	Tidal Wave		
6302	U S Hwy 19	Walgreens	
6318	U S Hwy 19	V	
2219	Wyoming Ave		
5436	Wyoming Ave		
5520	Wyoming Ave		
5528	Wyoming Ave		
5529	Wyoming Ave		
5534	Wyoming Ave		
5550	Wyoming Ave		
5552	Wyoming Ave		
5603	Wyoming Ave		
5608	Wyoming Ave		
5611	Wyoming Ave		
5618	Wyoming Ave		
5621	Wyoming Ave		
5627	Wyoming Ave		
5629	Wyoming Ave		
5636	Wyoming Ave		
5641	Wyoming Ave		
5642	Wyoming Ave		

2016 Street Parade  
Road Closing Notice Addresses

Street Number	Street Name	Complex Name	
5648	Wyoming Ave		
5650	Wyoming Ave		
5702	Wyoming Ave		
5703	Wyoming Ave		
5709	Wyoming Ave		
5742	Wyoming Ave		
5743	Wyoming Ave		
5747	Wyoming Ave		
5749	Wyoming Ave		
5750	Wyoming Ave		
5802	Wyoming Ave		
5806	Wyoming Ave		
5807	Wyoming Ave		
5808	Wyoming Ave		
5809	Wyoming Ave		
5810	Wyoming Ave		
5811	Wyoming Ave		
5812	Wyoming Ave		
5813	Wyoming Ave		
5814	Wyoming Ave		
5815	Wyoming Ave		
5910	Wyoming Ave		



## ALCOHOLIC BEVERAGE SPECIAL EVENT PERMIT APPLICATION

City of New Port Richey  
Development Department  
City Hall, 5919 Main Street, 1<sup>st</sup> Floor  
New Port Richey, FL 34652  
Phone (727) 853-1039 Fax (727) 853-1052

CASE # \_\_\_\_\_  
SET Date: \_\_\_\_\_  
Council Date: \_\_\_\_\_  
Date Received: \_\_\_\_\_

\* Please print legibly or use fillable form \*

- ☐ Submit original signed and notarized application
- ☐ Submit \$250 application fee
- ☐ Submit at least 45 days prior to the proposed special event
- ☐ Submit with separate Special Event application (Case # \_\_\_\_\_)

### ABSEP GENERAL INFORMATION:

Name of Event: Cotee River Bike Fest  
Date(s) of Event: October 13, 14 & 15, 2017 (Limited to three days for alcohol sales)  
Location of Event: Stim Park, Orange Lake & downtown New Port Richey  
Applicant: West Pasco Chamber of Commerce  
Mailing Address: 5443 Main Street New Port Richey, FL 34652  
(Street, City, State, Zip Code)  
Daytime Phone Number: 727-842-7651 Fax Number: 727-848-0202  
Email or Alternate Contact Information: LizaWestpasco.com cell - 727-597-3242  
Authorized Person in Charge: Chip Michmanowski  
If an organization, names, addresses, phone numbers of all Officers: (may attach as addendum)  
See attached  
Who is the PRIMARY contact for this application? Liz Misemer

### ABSEP SUBMITTAL REQUIREMENTS:

List Alcohol to be Sold: Beer & Wine  
(Limited to beer and wine)  
List Alcohol to be Given Away: Beer & Wine  
Time of Alcohol Sales: Oct. 13<sup>th</sup> - 5-11 pm / Oct. 14<sup>th</sup> - Noon to 11 pm / Oct. 15<sup>th</sup> 1:00 pm - 7 pm  
(Limited to Monday through Saturday, 12:00 noon to 11:00 p.m. and Sunday, 1:00 p.m. to 9:00 p.m.; events limited to three days in duration)  
List ABSEP applications approved for your organization this calendar year: None  
(Limited to three permits per year, per applicant; eight per year total City-wide)

- ☐ Attach approved alcoholic beverage license from Florida Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco (1313 N. Tampa Road, Suite 909, Tampa, 33602; 813-272-2610.)
- ☐ Attach general liability and other insurance as required by the provisions of Florida Statutes for the sale or consumption of alcoholic beverages.
- ☐ Attach IRS Tax Exemption Form 501(c)(3) or (6), if nonprofit organization.

### APPLICANT'S ACKNOWLEDGEMENT OF REQUIREMENTS:

1. Any business that obtains a permit allowing for outdoor consumption of alcoholic beverages on its premises shall provide an off-duty officer for security during all times that consumption is permitted.
2. The person responsible for conducting the event on behalf of the applicant must meet State minimum age licensing requirements and cannot have been convicted of a felony or crime involving moral turpitude. The applicant must obtain all necessary federal, state and local permits to engage in the proposed sale and/or consumption activity.
3. City Council may require any nonprofit civic organization that desires to hold an event on or in public property at which alcoholic beverages will be served, to enter into a written lease agreement and/or an indemnification agreement to indemnify and save harmless the City from any and all liability which may arise as a result of any such function and may further require any such organization to secure public liability insurance coverage from an insurance company, and in the amount acceptable to City Council, but providing coverage for each event 1) for personal injury of not less than \$1,000,000 per person and \$2,000,000 per occurrence, and 2) for property damage of not less than \$1,000,000.
4. Nonprofit civic organizations shall: 1) Have tax exempt status under Section 501(c)(3) or (6) of the 1986 IRS Code; 2) Operate an office in the City or be a nationally-recognized organization that conducted business as a nonprofit in the City; and 3) Promote or stimulate community and economic development within the City.
5. Only beer and wine shall be permitted to be served. The proposed sales and/or consumption activity must be associated with a public event. Alcoholic beverages shall be served in plastic containers only. No cans or glass containers shall be permitted.
6. Access points of the serving area shall be marked with signs notifying patrons that alcoholic beverages are not to be taken past the perimeter of the area shown on the site plan, and the applicant shall staff the entrance with as many personnel as necessary to enforce this requirement.
7. The proposed sales and/or consumption activity will not unreasonably interfere with or detract from the promotion of public health, welfare, safety and recreation. It will also not entail extraordinary or burdensome expense or police operation by the City. The use of alcoholic beverages is not expected to result in violence, crime or disorderly conduct.
8. The consumption and possession of alcoholic beverages upon a public street may be permitted as part of a special event subject to other conditions. No permits will be issued for special events within any City park except Sims Park or Orange Lake Park.
9. The sale, possession and consumption of alcoholic beverages shall be confined to designated and secured areas. The perimeter of the designated area shall be secured for the entire event. It is unlawful for any person to carry alcoholic beverages into the secured areas. Any person violating this shall be subject to ejection and arrest.
10. No person under the age of 21 shall be permitted to possess, consume or distribute any alcoholic beverages at the permitted event. After displaying the proper proof of legal age, the person wishing to purchase, possess or consume alcohol shall receive a wristband from the applicant (or agent) which shall be attached to his/her wrist and worn at all times of possession/consumption.
11. Hours of sales and/or consumption shall be limited to Monday through Saturday, noon to 11:00 p.m., and Sunday, 1:00 to 9:00 p.m. The applicant shall be responsible for enforcing the hours of operation and shall be liable for the failure to enforce.
12. The applicant shall pay all costs of police and other City services attributable to the sale or consumption of alcohol during the activity. For events at Sims Park, City Council may require an off-duty officer stationed at the playground, at the applicant's expense.
13. The applicant understands that the event must meet or exceed all applicable codes, laws and regulations.

#### ATTENDANCE AT MEETINGS:

The applicant or applicant's representative needs to be present at the SET and City Council meetings.

**AUTHORIZATION FOR OWNER'S REPRESENTATIVE(S):**

I Henry Wichmanowski, the applicant, hereby authorize Liz Misemer to act as my representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all representations and agreements made by the designated representative.

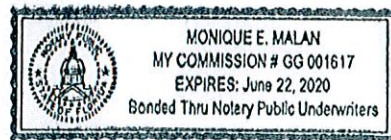
Signature of Applicant(s): Henry Wichmanowski

Date: 5/19/17

Subscribed and sworn to before me this 19th day of May, 20 17 who is personally known to me and/or produced \_\_\_\_\_ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Monique Malan



My Commission Expires: 6/22/2020

**APPLICANT'S AFFIDAVIT:**

I Henry Wichmanowski, applicant or authorized representative, have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and in all aspects true and correct, to the best of my knowledge.

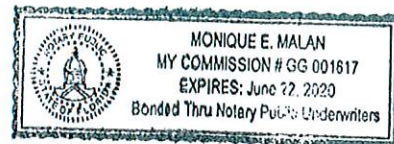
Signature of Applicant: Henry Wichmanowski

Date: 5/19/17

Subscribed and sworn to before me this 19th day of May, 20 17 who is personally known to me and/or produced \_\_\_\_\_ as identification.

STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Monique Malan



My Commission Expires: 6/22/2020

**FOR STAFF USE ONLY:**

# Hold Harmless Agreement

I West Pasco Chamber of Commerce, agree to protect the City of New Port Richey, Florida against all losses arising out of claims, in connection with the 2017 Colee River Boice Fest.

Without limiting the generality of the foregoing, and all workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof) or of any other violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The West Pasco Chamber of Commerce Further agrees to investigate, handle, respond to, provide defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

## Certification:

I Henry Wichmanowski do certify that I am President of West Pasco Chamber of Commerce and that I am authorized to issue this hold harmless agreement; and that this hold harmless agreement is defined as an insured contract under a commercial general liability insurance policy currently in effect for the entity/organization.

Signature of applicant: Henry Wichmanowski

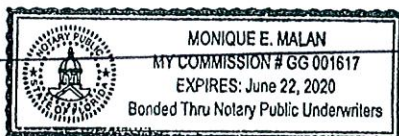
Date: 08/07/17

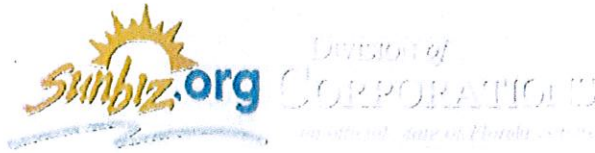
STATE OF FLORIDA, COUNTY OF PASCO

Notary Public Monique E. Malan

My Commission Expires: 6/22/2020

Page 9 of 11





Department of State / Division of Corporations / Search Records / Detail By Document Number /

## Detail by Entity Name

Florida Not For Profit Corporation

WEST PASCO CHAMBER OF COMMERCE, INC.

### Filing Information

Document Number 707904  
 FEI/EIN Number 59-0609498  
 Date Filed 09/30/1964  
 State FL  
 Status ACTIVE  
 Last Event NAME CHANGE  
 AMENDMENT  
 Event Date Filed 07/22/1980  
 Event Effective Date NONE

### Principal Address

5443 MAIN STREET  
 NEW PORT RICHEY, FL 34652

Changed: 05/14/1998

### Mailing Address

5443 MAIN STREET  
 NEW PORT RICHEY, FL 34652

Changed: 01/12/2012

### Registered Agent Name & Address

Wichmanowski, Henry G  
 5443 MAIN ST.  
 NEW PORT RICHEY, FL 34652

Name Changed: 02/07/2013

Address Changed: 05/14/1998

### Officer/Director Detail

#### **Name & Address**

Title TD

KINNARD, CAROL  
 28163 US HWY 19 N

SUITE 102  
CLEARWATER, FL 33761

Title Chairman of the Board Elect

PONTLITZ, DEREK  
5728 MAIN STREET  
New Port Richey, FL 34652

Title Chairman of the Board

SHELTON, TINA  
10146 SHOOTING STAR COURT  
NEW PORT RICHEY, FL 34655

Title P

Wichmanowski, Henry G  
5443 MAIN STREET  
NEW PORT RICHEY, FL 34652

Title 1st Vice Chair

SCHURDELL, STEVE  
13825 US HWY 19  
SUITE 400  
HUDSON, FL 34667

Title Secretary

Bennett, Becky  
7344 Little Road  
New Port Richey, FL 34654

Title 2nd Vice Chairman

ARMSTRONG, GREG  
6330 US HWY 19  
NEW PORT RICHEY, FL 34652

Title IMMEDIATE PAST CHAIRMAN

BARLEY, VICTORIA  
9108 US HWY 19  
PORT RICHEY, FL 34668

Annual Reports

Report Year	Filed Date
2015	03/18/2015
2016	03/29/2016
2017	02/01/2017

## Document Images

<a href="#">02/01/2017 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/29/2016 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/18/2015 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/31/2014 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/07/2013 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/12/2012 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/04/2011 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/08/2010 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/19/2009 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/19/2008 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/18/2007 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/11/2006 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/04/2005 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/12/2004 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/13/2003 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/05/2002 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/09/2001 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">06/02/2000 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/26/1999 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/14/1998 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/29/1997 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/18/1996 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/19/1995 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>

# Cotee River Bike Fest Event Guide Map Proof





### Event Organizer Responsibilities

Event: Cotee River Bike Fest Event Date: 10/13/17 - 10/15/17

gm Event Organizer must submit to the City of NPR Event Coordinator, a final map with the entire vendor layout and a corresponding list of all vendors with the type of vendors identified such as: (crafts, food, etc.) a minimum of one week prior to the event date. Once this list and map are submitted, no revision by the Event Organizer will be permitted.

gm Event Organizer will complete a pre-inspection of all vendors prior to the City Inspection to ensure compliance and a smooth and easy City Inspection process.

gm Event Organizer is responsible for the attendance of ALL vendors at the time of inspections.

gm No Vendor Set-Up will be allowed after the following date and time: 10/13/17 3:30pm

gm Event Organizer will meet City Staff on 10/18/17 at 3:30 pm and will accompany City Staff for the entire duration of the vendor inspections.

gm No Vendor Inspection will begin without the Event Organizer present.

gm No Vendor may sale any items or services prior to passing the Vendor Inspection conducted by City Staff.

gm Event Organizer must obtain the required permits from the Development Department in City Hall prior to the Event. (Permit Fees List from the Development Department is attached.)

gm Event Organizer must collect signed Vendor Agreements from the City and keep all copies on hand at the time of inspections. (Copy Attached).

gm Copy of the City Special Event Rules & Regulations was received by the Event Organizer.

6/13/17

gm Event Organizer understands that not complying with the City Rules & Regulations may result in vendors not being allowed to open for business, delayed start time of the event, and/or cancellation of the event.

gm It is recommended that each event has a recycling plan in place. Local waste collection providers all participate in recycling. Please consider contacting your waste collection agency and request a recycling dumpster and/or receptacles.

gm No vendors or cooking are permitted under or near the shade canopies at Sims Park.

gm Event Organizer understands that the estimate initial costs may vary from the final costs billed to me by the City of New Port Richey.

gm Event Organizer has received and acknowledge that they must comply with the Requirements for Special Events Document issued by the City of New Port Richey Fire Dept.

gm Alcoholic Beverage Special Event Application will go before NPR City Council on:  
9/5/17

Print Name Liz Misemer

Signature Liz Misemer

Date 8/8/17



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council

**FROM:** Debbie L. Manns, City Manager

**DATE:** 9/5/2017

**RE:** Request for Variance from the West Pasco Chamber of Commerce RE: Early Alcohol Sales at Cotee River Bike Fest

**REQUEST:**

The request is for City Council to deny a request for a variance from the West Pasco Chamber of Commerce regarding early alcohol sales at the Cotee River Bike Fest.

**DISCUSSION:**

On August 25, 2017, I received a letter from West Pasco Chamber of Commerce President, Henry "Chip" Wichmanowski, requesting a variance to begin the selling of alcohol at 11:00 a.m. instead of 1:00 p.m. on Sunday, October 15, 2017 in conjunction with this year's Cotee River Bike Fest. As you are aware our current ordinance, which was approved by Council on March 13, 2014, allows for the sale of alcohol beginning at 1:00 p.m. on Sundays.

Staff has reviewed the request and is recommending that City Council deny the request for the variance as the purpose of a variance is to serve as a form of official dispensation from a regulation related to land use and land development and is not intended to be used as a tool to be applied to an ordinance of the city.

The letter received from the West Pasco Chamber of Commerce and a copy of Ordinance No. 2014-2027 Alcoholic Beverage Hours of Service are attached to this memorandum for reference.

**RECOMMENDATION:**

Staff recommends that City Council deny the request for a variance from the West Pasco Chamber of Commerce regarding early alcohol sales at the Cotee River Bike Fest.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
□ Letter from West Pasco Chamber of Commerce	Backup Material
□ Ordinance No. 2014-2027 Alcoholic Beverage Hours of Service	Backup Material

# WEST PASCO

Chamber of Commerce

August 25, 2017

Ms. Debbie Manns  
City Manager  
New Port Richey

Dear Ms. Manns:

Please present the following to the New Port Richey City Council for inclusion in their regular meeting on Tuesday, September 5, 2017.

The West Pasco Chamber of Commerce respectfully requests a variance on the ordinance directly related to the starting time for sale of beer and wine in Sims Park. Specifically, we are requesting the ability to sell beer and wine starting at 11:00 am instead of 1:00 pm on Sunday, October 15, 2017, as part of our Cotee River Bike Fest.

Thank you in advance for your time and consideration in this matter! If you have any questions, please do not hesitate to contact me at your convenience.

Sincerely,



Henry G. Wichmanowski  
President

**ORDINANCE NO. 2014-2027**

**AN ORDINANCE RELATING TO ALCOHOLIC BEVERAGES; REVISING SUBSECTION (h)(13) OF SECTION 3-5, OF THE CITY CODE OF THE CITY OF NEW PORT RICHEY FLORIDA TO PROVIDE HOURS FOR THE SALE OF ALCOHOLIC BEVERAGES SOLD PURSUANT TO AN ALCOHOLIC BEVERAGE SPECIAL EVENT PERMIT; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR CODIFICATION.**

**THE CITY OF NEW PORT RICHEY FLORIDA HEREBY ORDAINS:**

**Section 1.** Subsection (h)(13) of Section 3-5 of the City Code of the City of New Port Richey is amended to read as follows:

Sec. 3-5. Possession, consumption, and sale of alcoholic beverages on public property.

(h) Permits issued pursuant to this section for the sale, possession and/or consumption of alcoholic beverages at a special event shall be subject to the following conditions:

...

(13) ~~Hours of operation for the sales of beer and/or wine pursuant to an ABSEP and/or consumption activity shall be limited to the nonpublic operating hours at the public library and adjacent courtyard and for events held at Sims Park, Orange Lake Park or Cavalaire Square, the hours are limited to noon through 10:00 p.m. for events held on Monday through Saturday and 1:00 p.m. to 9:00 p.m. for events held on Sunday, or such other time period as the City Council may prescribe. Monday through Saturday and 1:00 p.m. to 7:00 p.m. for events held on Sunday;~~ The applicant shall be fully responsible for enforcing the hours of operation; and the applicant shall be liable for the failure to enforce the hours of operation;

**Section 2.** All ordinances and portions thereof which conflict with this ordinance are repealed to the extent of such conflict.

**Section 3.** This Ordinance shall become effective immediately upon its adoption.

**Section 4.** If any phrase or portion of this Ordinance, or the particular application thereof, shall be held invalid or unconstitutional by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases and their application shall not be affected thereby.

**Section 5.** It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances for the

City of New Port Richey, that the sections of this Ordinance may be renumbered to accomplish such intentions, and that the word Ordinance shall be changed to Section or other appropriate word.

The above and foregoing Ordinance was read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 27th day of February, 2014 and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida, this 13th day of March, 2014.

ATTEST:

By:   
Doreen M. Summers, CAP-OM, CMC  
City Clerk  
(Seal)

By:   
Bob Consalvo  
Mayor-Council Member

APPROVED AS TO LEGAL FORM AND CONTENT

By:   
Nicole C. Nate, City Attorney



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Robert M Rivera, Public Works Director  
**DATE:** 9/5/2017  
**RE:** Selection of Firms for Continuing Service Agreements for Landscape Architect RFQ 17-014

## REQUEST:

Attached for City Council's review and consideration for approval are the rankings of five (5) Landscape Architect Firms subsequent to their submissions to the Request for Qualification (RFQ) #17-014. In addition to the ranking approval request, staff would also request City Council's approval for staff to enter into continuing services agreements with each firm.

## DISCUSSION:

As Council is aware, the City's Public Works Department coordinates the design and construction of capital improvement projects for the City. Several types of projects require landscaping designs. In an effort to maximize the return on investment, staff consistently utilizes firms that specialize in this field. Past projects the City has utilized landscape architects on are Marine Pkwy Multi-Use Path, Downtown Landscape Improvements Project, US Hwy 19 Center Medians Landscaping Project, and Railroad Square Phase I and II.

Five (5) firms submitted RFQ's to the City on July 27, 2017. Subsequent to staff's review, all five firms were selected and ranked. The rankings are as follows: AECOM, the Genesis Group, CPWG Engineering, S&ME, Inc., and Kimley-Horn and Associates, Inc. By creating this type of RFQ process and entering into continuing services agreements with these types of firms, the City adds another tool available in its "tool box" in which it can address and stream line items that come up during the design, permitting, and construction phases of projects.

## RECOMMENDATION:

The action recommended of the City Council is to approve the short list selection by staff and approve staff to enter into continuing services agreements with the five (5) firms identified in the attached Evaluation and Recommendation Evaluation form.

## BUDGET/FISCAL IMPACT:

There is no impact to the budget at this time.

## ATTACHMENTS:

Description	Type
<input type="checkbox"/> Evaluation Sheet	Backup Material
<input type="checkbox"/> Ranking Recommendation Memo	Backup Material

REGISTERED LANDSCAPE ARCHITECT INCLUDING CAPITAL PROJECT CONSULTING SERVICES  
(Meeting held on August 16, 2017)  
RFQ 17-014 PROPOSAL EVALUATION FORM

CRITERION		CPWG	GENESIS GROUP	S&ME	KIMLEY HORN	AECOM	
	MAXIMUM POINTS	ERC ASSIGNED POINTS	ERC ASSIGNED POINTS	ERC ASSIGNED POINTS	ERC ASSIGNED POINTS	ERC ASSIGNED POINTS	ERC ASSIGNED POINTS
TEAM and ASSIGNED PERSONNEL QUALIFICATIONS & EXPERINCE	35	33	33	31	30	34	
FIRM REFERENCES, PREVIOUS SIMILAR WORK COMPLETED	45	42	45	41	40	44	
PROJECT APPROACH	10	10	10	10	10	10	
LOCAL PREFERENCE	5	5	5	5	5	5	
TECHNICAL COMPLIANCE with RFQ REQUIREMENTS	5	5	4	5	5	5	
TOTAL	100	95	97	92	90	98	

Evaluation and Recommendation Committee (ERC): The ERC shall be comprised of four (4) City of New Port Richey staff members. The total score is a general consensus from the ERC.

Short Listing. The Evaluation and Recommendation Committee (ERC) shall develop a short list from the above listed proposers. A minimum of four (4) and a maximum of six (6) shall be selected.

NOTE: Proposer's must have a score of at least 80 or greater to be on the Short List.



# NEW PORT RICHEY

## PUBLIC WORKS DEPARTMENT COMMITTED TO SERVICE

OUR MISSION: TO PROVIDE RESPONSIVE, PROFESSIONAL, AND COURTEOUS SERVICE TO THE PUBLIC

6132 PINE HILL ROAD • PORT RICHEY, FL 34652 • 727.841.4536

**TO:** Robert Rivera – PW Director  
**FROM:** Barret Doe – Acting Assistant PW Director  
**DATE:** August 18, 2017  
**RE:** Landscape Architect Rankings

On Wednesday, August 16, 2017, the Evaluation and Recommendation Team (ERT) consisting of four (4) Public Works staff members met to score and rank the five submittals Re: RFQ #17-014, Request for Qualifications for Registered Landscape Architect Including Capital Project Consulting Services. The ERT ranked the five companies/submittals as follows:

1. AECOM
2. Genesis Group
3. CPWG
4. S&ME
5. Kimley Horn

Barret H. Doe

PW Acting Assistant Director



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Debbie L. Manns, City Manager  
**DATE:** 9/5/2017  
**RE:** Purchase of Pine Hill Road Property

## REQUEST:

The request is to authorize the City Manager to enter into an agreement for the purchase of two contiguous parcels of rectangular-shaped land that totals 0.34 acres and is situated on the north side of Pine Hill Road, west of Congress Street.

## DISCUSSION:

For some time now, the city has been in discussions with West Pasco Little League in respect to their interest in establishing a parking area just north of Plummer Field. In that regard there are two undeveloped parcels of land situated adjacent to the Union Missionary Baptist Church as shown on the attachments to this communication. In that respect a contact was made with the property owners and after much discussion it was agreed that the purchase price for the properties would be \$28,000.00. As a consequence to the agreement and as had been previously arranged, the West Pasco Little League submitted an earnest money deposit in the amount of \$2,000.00 per lot.

For your information an environmental site assessment report has been completed and the results are indicative of a site suitable for a parking area.

## RECOMMENDATION:

The recommendation is to authorize the City Manager to enter into an agreement for the purchase of parcels 28-25-16-0010-05800-0140 and 28-25-16-0010-05800-0160 for an amount not to exceed \$ 26,000.00.

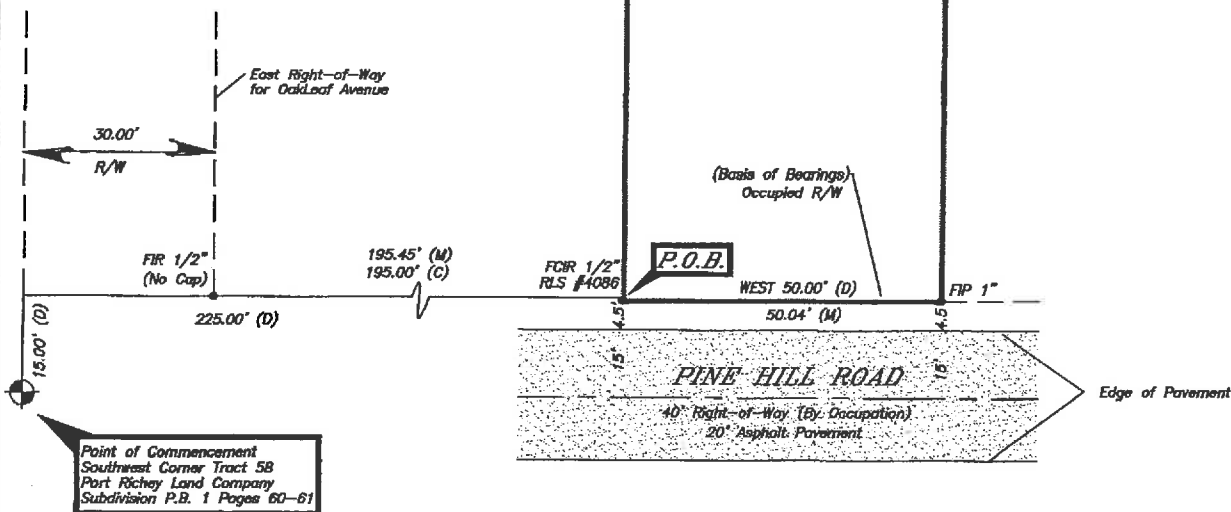
## BUDGET/FISCAL IMPACT:

The funding to cover this expenditure is provided through use of the FY 2016-2017 Capital Improvement Project Budget.

## ATTACHMENTS:

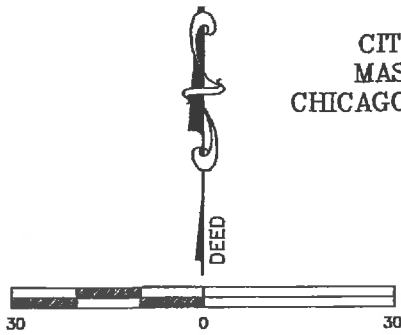
Description	Type
□ Boundary Surveys	Backup Material
□ Street Map	Backup Material
□ Aerial	Backup Material

DEED



1. Legal Description provided by client.
2. Bearings are based on the North Occupied Right-of-Way line for Pine Hill Road. Said line bears EAST/WEST. As per deed.
3. Benchmark Surveys, Inc. makes no representations or guarantees as to easements, rights-of-ways lines, set back lines, reservations, agreements or other similar matters.
4. Per the National Flood Insurance Rate Map, City of New Port Richey, Pasco County, Florida, Community Panel Number 120232 0189 F, Map Revised September 26, 2014, this property appears to be located in Flood Zone "X". and Zone "X" (Shaded). 500 year flood.
5. No underground utilities or improvements or roof overhangs were located except as shown.

CITY OF NEW PORT RICHEY  
MASTER TITLE SERVICE, INC.  
CHICAGO TITLE INSURANCE COMPANY



TRACT 58  
REMAINING PORTION)

FCIR 1/2" RLS #4088 EAST 50.00' (D)  
S.89°55'37"E 50.00' (M)  
FIR 5/8" (No Cap)  
SCIR 1/2" LB #8869  
FIP 1" 1.0' East

TRACT 58  
REMAINING PORTION)

**Parcel "B"**

TRACT 58  
REMAINING PORTION)

N.00°18'28"E 150.39' (M)  
NORTH 150.00' (D)  
S.00°33'54"W 150.33' (M)  
SOUTH 150.00' (D)

30.00'  
East Right-of-Way for Oakleaf Avenue  
FIR 1/2" (No Cap)  
275.00' (D)  
15.00' (D)

195.45' (M)  
195.00' (C)

(Basis of Bearings)  
Occupied R/W

**P.O.B.**

FIP 1" WEST 50.00' (D)  
50.18' (M)

**PINE HILL ROAD**

40' Right-of-Way (By Occupation)  
20' Asphalt Pavement

Edge of Pavement

Point of Commencement  
Southwest Corner Tract 58  
Port Richey Land Company  
Subdivision P.B. 1 Pages 60-61

**Legend:**

PSM = Professional Surveyor and Mapper  
RLS = Registered Land Surveyor  
FCM = Found Concrete Monument  
FCIR = Found Capped Iron Rod  
SCIR = Set Capped Iron Rod  
FIP = Found Iron Pipe  
FPP = Found Pinched Pipe  
FIR = Found Iron Rod  
LB = Licensed Business  
F/F = Finished Floor  
(P) = Plat Measurement  
(M) = Field Measurement  
(D) = Deed Measurement  
(C) = Calculated Measurement  
Set nail & Disk

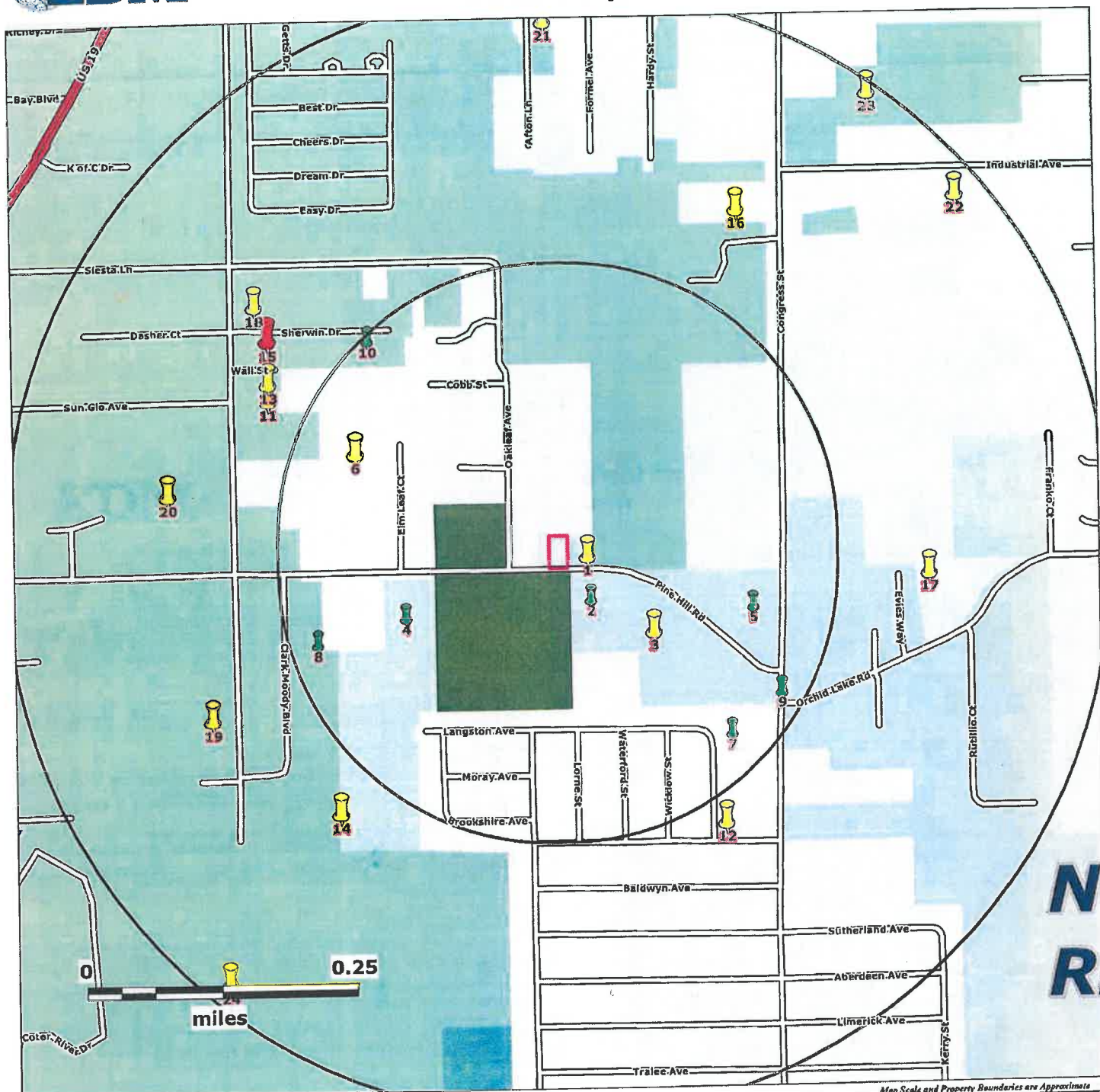
F.T. = Fence Tie to property line  
C.B.S. = Concrete Block Structure  
C = Centerline  
S/W = Sidewalk Tie  
S/P = Screened in Porch  
STY = Story  
Res. = Residence  
B.T. = Building Tie  
W.C. = Witness Corner  
W.U.L.P. = Wood Utility of Light Pole  
W/S = Wood Shed  
M/S = Metal shed  
C/C/S = Covered Concrete Slab  
P.O.B. = Point of Beginning  
P.O.C. = Point of Commencement

**Surveyors Notes:**

1. Legal Description provided by client.
2. Bearings are based on the North Occupied Right-of-Way line for Pine Hill Road. Said line bears EAST/WEST. As per deed.
3. Benchmark Surveys, Inc. makes no representations or guarantees as to easements, rights-of-ways lines, set back lines, reservations, agreements or other similar matters.
4. Per the National Flood Insurance Rate Map, City of New Port Richey, Pasco County, Florida, Community Panel Number 120232 0189 F, Map Revised September 26, 2014, this property appears to be located in Flood Zone "X". and Zone "X" (Shaded). 500 year flood.
5. No underground utilities or improvements or roof overhangs were located except as shown.



## Standard ASTM Research Report Street Map



Source: US Census Bureau TIGER Files

Map Scale and Property Boundaries are Approximate

### Subject Property

Parcels 28-25-16-0010-05800-0140  
and 28-25-16-0010-05800-0160  
Pasco County, Florida

EDM Job No: 23910  
June 7, 2017

### Approximate Site Boundary



NPL, STNPL, CORRACTS  
& TSD sites - 1 Mile Radius



CERCLIS, SEMSACTV, NFRAP, SEMSARCH,  
STCERC, SLDWST, LUST, BRWNFLDS,  
VOLCLNUP & DRY sites - 1/2 Mile Radius



ERNS, NONTSD, TANKS  
& INSTENG sites - 1/4 Mile Radius



28-25-16-0010-05800-0140

28-25-16-0010-05800-0160

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 9/5/2017  
**RE:** Board Re-Appointment: Jon Tietz, Environmental Committee

**REQUEST:**

The request is for City Council to approve the re-appointment of Jon Tietz to the Environmental Committee.

**DISCUSSION:**

Mr. Jon Tietz has been a valued member of the Environmental Committee since 2013 and currently serves as the Committee's Secretary. Mr. Tietz's current term is due to expire on September 17, 2017 and he has submitted his application seeking re-appointment for Council's consideration. If approved, Mr. Tietz's term will be for two years and will be up for renewal on September 17, 2019. Staff has verified that Mr. Tietz meets the requirements set forth in the City's Code to serve on this board.

**RECOMMENDATION:**

Staff recommends that City Council approve the re-appointment of Jon Tietz to the Environmental Committee and accept the attached updated roster.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
Application - Jon Tietz	Backup Material
Updated Environmental Committee Roster	Backup Material

# Board and Committee Membership Application

City of New Port Richey  
5919 Main Street  
New Port Richey, FL 34652  
(727) 853-1016  
www.citynpr.org



## Applicant Information

Name	Jonathan Tietz
Street Address	6325 Montana Ave
City, State, Zip	New Port Richey, FL 34653
Home Phone	7278451811
Alternate Phone	7277539897
E-Mail Address	jrtietz@gmail.com
Driver's License Number (attach copy of DL)	

## Eligibility Verification

To serve on a City Board or Committee you must either be a current resident of the city or own a business within the city limits. You must also be a registered voter. Please check all that apply.



I currently live within the city limits.  
I am a registered voter in Florida



I own a business within the city limits  
(attach copy of voter identification card)

Have you ever been convicted, pleaded guilty or no lo contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)



Yes



No

If yes, please explain (including date):

## Boards and Committees

Tell us in which Board or Committee you are interested in serving on:



Cultural Affairs Committee (meets on the third Monday of each month)  
Environmental Committee (meets on the fourth Monday of each month)  
Firefighters Pension Board (meets on a quarterly basis)

- ☐ Land Development Review Board (meets on the fourth Thursday of the month)
- ☐ Library Advisory Board (meets on the fourth Tuesday of the month)
- ☐ Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
- ☐ Police Pension Board (meets on the fourth Tuesday of the month)

### Previous Volunteer Experience

Summarize your previous volunteer experience.

Current committee member.

### Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

### Personal References

Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Jonathan Tietz

Signature 

Date 08/17/2017

### Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to [meyersj@cityofnewportrichey.org](mailto:meyersj@cityofnewportrichey.org). If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

---

#### FOR INTERNAL USE ONLY:

Date Application Received:

8/17/17

Type of Application: New Member

Renewal



## CITY OF NEW PORT RICHEY BOARDS/COMMITTEES

### Environmental Committee

Seven (7) regular and two (2) alternate members; the two (2) alternates will serve as a member in the absence of a regularly appointed member. All members of the environmental committee shall be resident electors of the City of New Port Richey. A quorum shall consist of four (4) members. New members shall be appointed to terms of two (2) years each.

1. **Dell deChant (Chair)** Through January 8, 2019  
6119 Illinois Avenue  
New Port Richey, FL 34653  
727-849-1626  
[ddechant@tampabay.rr.com](mailto:ddechant@tampabay.rr.com)
2. **Rose Mohr (Vice-Chair)** Through December 3, 2017  
6442 Adams Street  
New Port Richey, FL 34652  
727-808-2440  
[rosemohr6442@gmail.com](mailto:rosemohr6442@gmail.com)
3. **Jonathan Tietz (Secretary)** Through September 17, 2019  
6325 Montana Ave.  
New Port Richey, FL 34653  
727-845-1811  
[jrtietz@gmail.com](mailto:jrtietz@gmail.com)
4. **Kira Atkinson** Through December 3, 2017  
5820 Delaware Avenue  
New Port Richey, FL 34652  
(727) 992-1352  
[kiraatkinson@gmail.com](mailto:kiraatkinson@gmail.com)
5. **Barbara Sullo** Through February 21, 2019  
6410 River Road  
New Port Richey, FL 34652  
727-848-1994  
[bsullo@aol.com](mailto:bsullo@aol.com)
6. **Rex Phelps** Through April 4, 2019  
5914 Central Avenue  
New Port Richey, FL 34652  
727-312-8118  
[Rexmax2@gmail.com](mailto:Rexmax2@gmail.com)
7. **Cindy Cadle** Through January 21, 2018  
6820 River Road  
New Port Richey, FL 34652  
(h) 727-849-6272  
(c) 727-809-1017

[ceecesfarm56@yahoo.com](mailto:ceecesfarm56@yahoo.com)

mailing address:

P.O. Box 2101

New Port Richey, FL 34656

### Alternates

1. **Kacey Atkinson**  
5912 Illinois Avenue  
New Port Richey, FL 34652  
727-809-2306  
[Kaceyatkinson84@gmail.com](mailto:Kaceyatkinson84@gmail.com)

Through May 16, 2019

2. **Open**

### Volunteers

**Gina DiGregorio**  
7430 Isle Drive  
Port Richey, FL 34668  
(h) 727-858-5934  
[ginadigregorio@yahoo.com](mailto:ginadigregorio@yahoo.com)

**Penelope Anderson**  
5914 Central Avenue  
New Port Richey, FL 34652  
727-437-6409  
[Rexmax2@gmail.com](mailto:Rexmax2@gmail.com)

**Staff Liaison: Barret Doe**

### 3.13.00 Environmental committee

#### 3.13.01 Recreated.

The city council hereby recreates the environmental committee. The purpose of the environmental committee is to offer advisory opinions and recommendations to the city council on environmental issues facing the city. (Ord. No. 1359, § 2, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.02 Duties and responsibilities.

The duties and functions of the environmental committee are as follows:

- (1) The environmental committee shall serve as the planning committee for any of the city's major environmental events, such as the Earth Day event and the Arbor Day Celebration.
- (2) The committee shall explore new environmental initiatives for consideration and funding by the city council.
- (3) The environmental committee shall serve as an advisor to the city council and may render special reports to the city council as the members may deem advisable.
- (4) The environmental committee shall advise the city council on the planting of trees in public places and, in general, provide advice to the city council on the promulgation of the city's urban forestry program. The environmental committee shall fulfill all of the duties of an arbor board, including the filing of such reports and the planning of any programs recommended and required by the National Arbor Day Foundation's National Tree City USA program.
- (5) The environmental committee shall advise the city council on the creation and sponsorship of recycling programs and activities in the city and shall also offer recommendations to the city council on the financial support of recycling programs and events.
- (6) The environmental committee shall review all requests made to the city council regarding the level of financial support for such activities. In addition, the committee may offer recommendations to the city council for the initiation and promotion of new recycling activities to be sponsored, either in full or in part, by the city.

(Ord. No. 1359, § 3, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.03 Membership.

1. There shall be seven (7) regular and two (2) alternate members comprising the environmental committee. The two (2) alternates will serve as a member in the absence of a regularly appointed member. All members of the environmental committee shall be resident electors of the City of New Port Richey. A quorum shall consist of four (4) members.
2. The initial appointment of members to serve on the environmental committee will be completed so that four (4) members of the environmental committee shall serve an initial term of two (2) years and three (3) members shall serve an initial term of one (1) year. At the conclusion of those terms, new members shall be appointed to terms of two (2) years each.
3. The city council shall select the committee members by a majority vote. The city council by a majority vote may remove any member with or without cause. Vacancies shall be filled from the alternate positions, if available. A committee member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence is excused by the chairman prior to the meeting. The chairman of the committee shall notify the city clerk of the member's resignation.

(Ord. No. 1359, § 4, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.04 Officers.

The voting members of the environmental committee shall elect one (1) of their members to serve as chairman one (1) of their members to serve as vice-chairman, and one (1) of their members to serve as secretary. The secretary shall record minutes for each meeting of the committee. The secretary shall keep the original copy of the minutes and furnish a copy of the minutes to the city clerk. The chairman shall submit an annual report to the city council.

(Ord. No. 1359, § 5, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.05 Voting authority.

All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the environmental committee. Only members are entitled to vote on all proceedings. Alternates may not vote

unless taking the place of an absent member. Members of the committee shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1359, § 6, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.06 Meeting schedule.

The environmental committee shall meet once every ninety (90) days unless it determines to meet more frequently. Meetings shall be open to the public, pursuant to F.S. section 286.011. The time, date, place, and agenda of the meeting shall be posted by the city clerk in City Hall one (1) week prior to the meetings unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.

(Ord. No. 1268, § 3, 11-19-91; Ord. No. 1359, § 7, 6-20-95; Ord. No. 1459, § 1, 7-7-98)

#### 3.13.07 Compensation.

The members of the committee shall serve without compensation but may receive reimbursement for travel expenditures in accordance with the Florida Statutes.

(Ord. No. 1359, § 8, 6-20-95; Ord. No. 1459, § 1, 7-7-98)



# NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 9/5/2017  
**RE:** Board Re-Appointment: Rachel Hagenbaugh, Cultural Affairs Committee

**REQUEST:**

The request is for City Council to approve the re-appointment of Rachel Hagenbaugh to the Cultural Affairs Committee.

**DISCUSSION:**

Ms. Rachel Hagenbaugh has been a valued member of the Cultural Affairs Committee since 2015 and currently serves as the Committee's Chair. Ms. Hagenbaugh's current term expired on August 18, 2017 and she has submitted her application seeking re-appointment for Council's consideration. If approved, Ms. Hagenbaugh's term will be for two years and will be up for renewal on August 18, 2019. Staff has verified that Ms. Hagenbaugh meets the requirements set forth in the City's Code to serve on this board.

**RECOMMENDATION:**

Staff recommends that City Council approve the re-appointment of Rachel Hagenbaugh to the Cultural Affairs Committee and accept the attached updated roster.

**BUDGET/FISCAL IMPACT:**

No funding is required for this item.

**ATTACHMENTS:**

Description	Type
❑ Application - Rachel Hagenbaugh	Backup Material
❑ Updated Cultural Affairs Committee Roster	Backup Material

# Board and Committee Membership Application

City of New Port Richey  
5919 Main Street  
New Port Richey, FL 34652  
(727) 853-1016  
www.citynpr.org



## Applicant Information

Name	Rachel Marie Hagenbaugh
Street Address	6026 Tennessee Ave
City, State, Zip	New Port Richey, FL 34653
Home Phone	
Alternate Phone	727-455-1659
E-Mail Address	rachelmarie.hagenbaugh@gmail.com
Driver's License Number (attach copy of DL)	

## Eligibility Verification

To serve on a City Board or Committee you must either be a current resident of the city or own a business within the city limits. You must also be a registered voter. Please check all that apply.

<input checked="" type="checkbox"/> I currently live within the city limits.	<input type="checkbox"/> I own a business within the city limits (attach copy of voter identification card)
<input checked="" type="checkbox"/> I am a registered voter in Florida	

Have you ever been convicted, pleaded guilty or no lo contendere to any criminal offense? (A yes answer to the above question does not automatically preclude you from being considered. The circumstances, timeframe and relevant factors are considered on an individual basis.)

☐ Yes ☒ No

If yes, please explain (including date):

## Boards and Committees

Tell us in which Board or Committee you are interested in serving on:

<input checked="" type="checkbox"/>	Cultural Affairs Committee (meets on the third Monday of each month)
<input type="checkbox"/>	Environmental Committee (meets on the fourth Monday of each month)
<input type="checkbox"/>	Firefighters Pension Board (meets on a quarterly basis)

- ☐ Land Development Review Board (meets on the fourth Thursday of the month)
- ☐ Library Advisory Board (meets on the fourth Tuesday of the month)
- ☐ Parks and Recreation Advisory Board (meets on the second Tuesday of the month)
- ☐ Police Pension Board (meets on the fourth Tuesday of the month)

### Previous Volunteer Experience

Summarize your previous volunteer experience.

My previous volunteer experience ranges from making cold calls for election candidates to being one of the first crews to clean the Anclote River by kayak.

### Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

I've acquired many skills and qualifications over the years through passion and dedication. The most valuable asset I have gained that makes me valuable to remain on the committee is my unique perspective and connections to residents and business owners over the years.

### Personal References

Please provide three (3) references other than relatives. List name, phone number and relationship to you.

Name (printed)	Phone Number	Relationship
Deryl Burney (727) 808-5354	friend	
Alicia Yorkey (727) 450-9839		
Laura Pence (727) 364-1092		

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Board or Committee member, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Rachel Marie Hagenbaugh
Signature	Rachel Marie Hagenbaugh
Date	8/1/2017

### Selection Process

Once your application has been reviewed and your eligibility to serve has been verified, you will be contacted by the City Clerk to appear at an upcoming City Council meeting so that Council may address any questions they may have regarding your application.

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us. Please return the completed form back to Judy Meyers, City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, Florida, 34652. You may also send it via e-mail to [meyersj@cityofnewportrichey.org](mailto:meyersj@cityofnewportrichey.org). If you have any questions or need any further information please contact the City Clerk's Office at (727) 853-1021.

---

#### FOR INTERNAL USE ONLY:

Date Application Received:

8/15/17

Type of Application: New Member

Renewal



## CITY OF NEW PORT RICHEY BOARDS/COMMITTEES

### Cultural Affairs Committee

7 regular members and 2 alternate members; at least 5 members are residents and registered voters. The 2 remaining members must be registered voters and must either own/operate a city business or be employed in the city. Two-year term.

1. **Ms. Rachel Marie Hagenbaugh (Chair)** Through 08.18.21  
6026 Tennessee Avenue  
New Port Richey, FL 34653  
(c) 727-455-1659  
[SafeSexySkin@gmail.com](mailto:SafeSexySkin@gmail.com)
2. **Ms. Gina Marie DiGregorio** Through 04.04.19  
7430 Isle Drive  
Port Richey, FL 34668  
(h) 727-858-5934  
[ginadigregorio@yahoo.com](mailto:ginadigregorio@yahoo.com)
3. **Ms. Kelly Smallwood** Through 06.07.18  
7124 Meighan Court  
New Port Richey, FL 34652  
(c) 727-267-5189  
[smallwood.kelly@gmail.com](mailto:smallwood.kelly@gmail.com)
4. **Ms. Cynthia Contreras** Through 04.04.19  
5836 Illinois Avenue  
New Port Richey, FL 34652  
(c) (727) 992-4812  
[misscontreras.pta@gmail.com](mailto:misscontreras.pta@gmail.com)
5. **Mr. Richard Melton** Through 08.15.19  
5848 Central Avenue  
New Port Richey, FL 34652  
(h) (352) 610-2352  
[Artman011@yahoo.com](mailto:Artman011@yahoo.com)
6. **Open**
7. **Open**

#### Alternates (2):

1. **Open**
2. **Open**

Staff Liaison: Judy Meyers

City code: \_\_\_\_\_

### **DIVISION 3. CULTURAL AFFAIRS COMMITTEE**

#### **Sec. 2-68. Created.**

The city council hereby creates the cultural affairs committee.

The purpose of the cultural affairs committee is

- to make recommendations and to advise the city council on the financial sponsorship and creation of cultural activities for the education and recreation of the citizens.

#### **Sec. 2-69. Duties and responsibilities.**

The cultural affairs committee shall

1. review all requests made to the city for co-sponsorship of cultural events and shall
2. offer a recommendation to the city council regarding the level of financial support for such events. In addition, the cultural affairs committee may
3. offer recommendations to the city council for the initiation and promotion of new events to be sponsored either in full or in part by the city.

#### **Sec. 2-70. Membership.**

(a) There shall be seven (7) regular members and two (2) alternate members composing the cultural affairs committee. The alternate will serve as a member in the absence of a regular appointed member. At least five (5) members of the cultural affairs committee shall be resident electors of the city. The two (2) remaining members need not be residents of the city, but must be resident electors of the state and must either own or operate a business or be employed in the city. A quorum shall consist of four (4) members.

(b) The appointment of members to serve on the cultural affairs committee will be for two (2) years. The city council shall select the board members by a majority vote. The city council, by a majority vote, may remove any member with or without cause. If available, vacancies shall be filled from the alternate positions.

(c) A board member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence has been excused by the chairman prior to the meeting. The chairman of the committee shall notify the city clerk of the member's resignation.  
(Ord. No. 1463, § 1, 8-4-98; Ord. No. 1533, § 1, 8-15-2000)

#### **Sec. 2-71. Officers.**

The voting members of the cultural affairs committee shall elect one of their members to serve as chairman, one of their members to serve as vice-chairman, and one of their members to serve as secretary. The chairman shall submit an annual report to the city council. The city manager shall provide clerical and administrative staff assistance as may be reasonably required by the cultural affairs committee for the proper performance of its duties.

(Ord. No. 1463, § 1, 8-4-98)

#### **Sec. 2-72. Voting authority.**

All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the cultural affairs committee. Only members are entitled to vote on all proceedings. Alternates may not vote unless taking the place of an absent member.

Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

(Ord. No. 1463, § 1, 8-4-98)

**Sec. 2-73. Meeting schedule.**

The cultural affairs committee shall meet once every ninety (90) days, unless it determines to meet more frequently. All meetings of the cultural affairs committee shall be open to the public in conformance with F.S. § 286.011, otherwise known as the Government in the Sunshine Law. All meetings shall be conducted in accordance with Robert's Rules of Order. The date, time, place and the agenda of the meeting shall be posted by the city clerk in city hall one (1) week prior to the meetings unless an emergency exists.

(Ord. No. 1463, § 1, 8-4-98)

**Sec. 2-74. Funding.**

The city council shall include a line item allocation in its annual budget to provide for cultural activities or similar purposes. All expenditures made from this appropriation shall be used for cultural events reviewed and approved by the city council.

(Ord. No. 1463, § 1, 8-4-98)

**Sec. 2-75. Compensation.**

The members of the board shall serve without compensation but may receive reimbursement for travel expenditures in accordance with Florida Statutes.

(Ord. No. 1463, § 1, 8-4-98)



# NEW PORT RICHEY

5919 MAIN STREET . NEW PORT RICHEY, FL 34652 . 727.853.1016

**TO:** City of New Port Richey City Council  
**FROM:** Judy Meyers, City Clerk  
**DATE:** 9/5/2017  
**RE:** Board Appointment: Mark Vandebroek, Library Advisory Board

**REQUEST:**

The request is for City Council to approve the appointment of Mark Vandebroek as a member to the Library Advisory Board.

**DISCUSSION:**

On August 16, 2016, City Council approved the appointment of Mark Vandebroek as an alternate on the Library Advisory Board. Mr. Vandebroek has served diligently in that capacity Since that time. Recently staff was notified that two members, Kelly Hackman and Catrina Hopkins, have resigned from the Board. Therefore, staff is requesting that City Council approve the appointment of Mr. Vandebroek to member status to fill one of the vacant member positions. With this appointment, that will leave one vacant member position and two vacant alternate positions for the Board.

**RECOMMENDATION:**

Staff recommends that City Council approve the appointment of Mark Vandebroek as a member to the Library Advisory Board and accept the attached updated roster.

**BUDGET/FISCAL IMPACT:**

No funding is required for this agenda item.

**ATTACHMENTS:**

Description	Type
Updated Library Advisory Board Roster	Backup Material



CITY OF NEW PORT RICHEY BOARDS/COMMITTEES  
Library Advisory Board

---

**Three Year Term (7 Members and 2 Alternates: 7 must be City residents)**

**1. Joan Nelson Hook, Esq., Chair**

**06.03.2020**

7210 Jasmin Drive (City resident)  
New Port Richey, FL 34652  
844-0024 (H)  
842-1001 (W)  
848-0602 (F)  
[jnh@elderlawcenter.com](mailto:jnh@elderlawcenter.com)

**2. R. Carol Casey, Secretary**

**08.20.2019**

P.O. Box 147 (County resident)  
New Port Richey, FL 34656  
(Residence: 3324 Floramar Terrace, New Port Richey 34652)  
842-5230 (C)  
255-4428 (H)  
842-5260 (F)  
[rcarolcasey@cs.com](mailto:rcarolcasey@cs.com)

**3. Dianne Ayers**

**06.21.2020**

7139 Jasmin Drive (City resident)  
New Port Richey, FL 34652  
(727) 816-8629  
[ayersd2000@yahoo.com](mailto:ayersd2000@yahoo.com)

**4. Rose Mohr (City resident)**

**06.21.2019**

5717 Vermont Avenue  
New Port Richey, FL 34652  
727-808-2440  
[rosemohr6442@gmail.com](mailto:rosemohr6442@gmail.com)

**5. Elizabeth Harth**

**01.07.2020**

6904 Elderberry Drive (City resident)  
New Port Richey, FL 34653  
807-5452 (H)  
[eharth@swbell.net](mailto:eharth@swbell.net)

**6. Mark A. Vandenbroek**  
7116 Meighan Court  
New Port Richey, FL 34652  
849-4444 (H)  
372-8532 (O)  
[pugantics@aol.com](mailto:pugantics@aol.com)

**08.16.2019**

**7. Open**

**Alternates**

**1. Open**

**2. Open**

Staff Liaison: Andi Figart

**Sec. 2-213. - Creation and purpose.**

The city council hereby creates the New Port Richey **Library Advisory Board**. The purpose of the **library advisory board** is to make recommendations to the library director and the city council concerning matters pertaining to the use of the library. The **library advisory board** may accept donations on behalf of the library.

*(Code 1964, § 2-71; Ord. No. 1466, § 1, 9-1-98)*

**Sec. 2-214. - Duties and responsibilities.**

The duties and functions of the **library advisory board** are as follows:

- (1) To advise and assist the library director with the long-range planning of the library;
- (2) To assist the library director in the preparation of policies and procedures for the library; and
- (3) To submit reports to the library director and to the city council upon request.

*(Code 1964, § 2-72; Ord. No. 1129, § 1, 7-7-87; Ord. No. 1466, § 1, 9-1-98; Ord. No. 1713, § 1, 2-17-2004)*

**Sec. 2-215. - Membership.**

There shall be seven (7) regular and two (2) alternate members composing the **library advisory board**. The alternate will serve as a member in the absence of a regular appointed member. At least seven (7) members (regular or alternate) shall be resident electors of the city, and two (2) members (regular or alternate) may be residents of Pasco County. A quorum shall consist of four (4) members.

The appointment of members to serve on the **library advisory board** will be for three (3) years. The city council shall select the board members by majority vote. The city council, by a majority vote, may remove any member with or without cause. If available, vacancies shall be filled from the alternate positions.

A board member who misses two (2) consecutive meetings shall be deemed to have resigned unless the absence has been excused by the chairperson prior to the meeting. The chairperson shall notify the city clerk of the member's resignation.

#### **Sec. 2-220. - Officers.**

The voting members of the **library advisory board** shall elect one of their members to serve as chairperson, one of their members to serve as vice-chairperson, and one of their members to serve as secretary.

*(Ord. No. 1466, § 1, 9-1-98)*

#### **Sec. 2-221. - Voting authority.**

All members and alternates, as well as the public, shall have a voice pertaining to the business brought before the **library advisory board**. Only members are entitled to vote on all proceedings. Alternates may not vote unless taking the place of an absent member. Members of the board shall not vote if they have a conflict of interest pursuant to Florida Statutes.

*(Ord. No. 1466, § 1, 9-1-98)*

#### **Sec. 2-222. - Meeting schedule.**

The **library advisory board** shall meet once every ninety (90) days, unless it determines to meet more frequently. Meetings shall be open to the public pursuant to section 286.011, Florida Statutes. The date, time, place and the agenda of the meeting shall be posted by the city clerk in city hall one (1) week prior to the meeting unless an emergency exists. All meetings shall be conducted in accordance with Robert's Rules of Order.

*(Ord. No. 1466, § 1, 9-1-98)*

#### **Sec. 2-223. - Compensation.**

The members of the board shall serve without compensation but may receive reimbursement for travel expenditures in accordance with Florida Statutes.