



CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
October 15, 2024
6:00 PM

Please note the meeting times for regular city council meetings has been changed to 6:00 p.m. effective for all meetings after April 1, 2024.

AGENDA

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (F.S.286.0105)

ORDER OF
BUSINESS

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of September 24, 2024 Special Meeting and October 1, 2024 Regular Meeting Minutes Page 3
5. Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda
 - a. Speakers must identify themselves prior to speaking by stating their name and full address for the record. Speakers shall address the City Council as a whole and refrain from addressing individual members of the City Council or the City staff. Speakers shall afford the utmost courtesy to the City Council, to City employees, and to the public, and shall refrain at all times, from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.
6. Consent Agenda
 - a. Purchases/Payments for City Council Approval Page 14

7. Public Reading of Ordinances

- a. Second Reading, Ordinance No. 2024-2286: Amendments to City Dock Ordinance Page 16

8. Business Items

- a. Resolution No. 2025-01: Establishing a City Dock Map Page 21
- b. 2024 Water and Wastewater Revenue Sufficiency Analysis and Rate Design Study Page 24
- c. Request for Extension for the Police Accreditation Managed Services/Independent Contractor Agreement Page 44
- d. Approval of Revised Memorandum of Understanding with the Pasco County Sheriff's Office RE: Operation Stonegarden Page 67

9. Communications

10. Adjournment

Agendas may be viewed on the City's website: www.citynpr.org. This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1021, not later than four days prior to said proceeding.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Judy Meyers, MMC, City Clerk

DATE: 10/15/2024

RE: Approval of September 24, 2024 Special Meeting and October 1, 2024 Regular Meeting Minutes

REQUEST:

The request is for City Council to approve the minutes from the September 24, 2024 special meeting and the October 1, 2024 regular meeting.

DISCUSSION:

City Council conducted a special meeting to declare a local state of emergency due to Hurricane Helene on September 24, 2024. City Council then met for their regularly scheduled meeting on October 1, 2024. The minutes from those meetings are attached for Council's review and approval.

RECOMMENDATION:

Staff recommends that City Council approve the minutes from the September 24, 2024 special meeting and the October 1, 2024 regular meeting as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
☐ September 24, 2024 Special Meeting Minutes	Backup Material
☐ October 1, 2024 Regular Meeting Minutes	Backup Material



MINUTES OF THE CITY COUNCIL SPECIAL MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
September 24, 2024
8:00 AM

ORDER OF
BUSINESS

1 Call to Order – Roll Call

The meeting was called to order by Mayor Chopper Davis at 8:00 a.m. Those in attendance were Deputy Mayor Kelly Mothershead, Councilwoman Matt Murphy, and Councilman Bertell Butler, IV. Councilman Peter Altman was excused. Also in attendance were City Attorney Timothy Driscoll, City Clerk Judy, Fire Chief Chris Fitch, Police Chief Robert Kochen and Assistant City Manager Gregory Oravec.

2 Pledge of Allegiance

3 Moment of Silence

4 Business Items

a. Resolution No. 2025-02: Declaring a Local State of Emergency RE: Hurricane Helene - Page 3

City Attorney Driscoll read the proposed resolution by title only. Assistant City Manager Oravec presented the item to Council. He stated the purpose of this agenda item was to declare a local state of emergency in response to Hurricane Helene. The local state of emergency will be in effect as of 12:01 a.m. on Wednesday, September 25, 2024 and will remain in effect for seven days. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Butler, Davis, Mothershead, Murphy Absent: Altman

City Attorney Driscoll read the proposed resolution by title only. Assistant City Manager Oravec presented the item to Council. He stated the purpose of this agenda item was to declare a local state of emergency in response to Hurricane Helene. The local state of emergency will be in effect as of 12:01 a.m. on Wednesday, September 25, 2024 and will remain in effect for seven days. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by . The Motion Passed. 0-0.

5 Communications

City Attorney Driscoll stated we have our budget meeting this Thursday and his recommendation is to vote now and authorize the City Manager to take such action as necessary if we need to postpone that meeting. He stated the budget statute provides for this eventuality and if we can have the meeting we will certainly try to have it but for some reason City Hall is closed and we cannot we can postpone to a date we can work with within the statute guidelines

Motion was made to authorize the City Manager to postpone the budget meeting that is scheduled for September 26, 2024 at 6:00 p.m. to a date that meets within the terms of the statute if necessary due to the closing of City Hall during that budget hearing by Deputy Mayor Mothershead and seconded by Councilman Matt Murphy. Motion passed 4-0.

There were no other communications.

Motion made by Kelly Mothershead and seconded by Matt Murphy. The Motion Passed. 4-0. Ayes: Butler, Davis, Mothershead, Murphy Absent: Altman

6 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 8:02 a.m.

(signed) _____
Judy Meyers, MMC, City Clerk

Approved: _____ (date)

Initialed: _____

RESOLUTION NO. 2025-02

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA DECLARING A LOCAL STATE OF EMERGENCY DUE TO THE IMPACTS ASSOCIATED WITH HURRICANE HELENE WHICH IS ANTICIPATED TO MOVE ACROSS THE STATE OF FLORIDA AND DECLARING AN EFFECTIVE DATE.

WHEREAS, on September 23, 2024, Florida Governor Ron DeSantis issued Executive Order No. 24-208 declaring a state of emergency due to the impacts associated with Hurricane Helene which is anticipated to move across the State of Florida; and

WHEREAS, Executive Order No. 24-208 includes numerous counties within the storm's forecast area including Pasco County; and

WHEREAS, the City of New Port Richey has already begun preparations for the impending emergency weather conditions, and has determined that a severe threat exists to the life, health, property, and the welfare of the residents of the City of New Port Richey; and

WHEREAS, the hurricane poses a severe threat to the City of New Port Richey and may cause extensive damage to public utilities, public buildings, public streets and roads, public drainage systems, and commercial and residential buildings and areas; and

WHEREAS, the City Council hereby authorizes the City through the implementation of the City Manager to enter into a state of emergency pursuant to its home rule authority; and

WHEREAS, Chapter 252, Florida Statutes, and specifically Section 252.38, Florida Statutes, provides authority for a municipality such as the City of New Port Richey to declare a state of local emergency for a period of time up to seven (7) days, which may be extended as necessary in seven (7) day increments, and to waive the procedures and formalities otherwise required of political subdivisions by law pertaining to:

- a. Performance of public works projects including taking whatever prudent action is necessary to ensure the health, safety and welfare of the community;
- b. Entering into contracts;
- c. Incurring obligations;
- d. Employment of permanent and temporary workers;
- e. Utilization of volunteer workers;
- f. Rental of equipment;
- g. Acquisition and distribution, with or without compensation, of supplies, materials and facilities; and

h. Appropriation and expenditure of public funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of New Port Richey that the low pressure system poses a serious threat to public infrastructure and the life, health, property, and welfare of the City of New Port Richey and its residents, and that a state of local emergency is hereby declared effective at 12:01 a.m. September 25, 2024 for a period of time up to seven (7) days, which time period may be extended as necessary in additional seven (7) day increments by subsequent resolution, and all territory within the legal incorporated boundaries of the City of New Port Richey, Pasco County, Florida shall be embraced by the provision of this emergency resolution.

BE IT FURTHER RESOLVED that the City Council hereby exercises its home rule and statutory authority and waives the procedures and formalities required by law of a political subdivision, as provided in Chapter 252, Florida Statutes; and

BE IT FURTHER RESOLVED that the City Council hereby designates the City Manager as the declaring official for all purposes necessary to implement the provisions of this resolution including but not limited to expenditure of funds and implementation of an emergency curfew.

All public officials and employees of the City of New Port Richey are hereby directed to exercise the utmost diligence in discharge of duties required of them for the duration of the emergency and in the execution of emergency laws, regulations and directives, both state and local.

All citizens are called upon and directed to comply with necessary emergency measures, to cooperate with public officials and civil emergency/disaster service forces in executing emergency operational plans, and to obey and comply with the lawful directions of properly identified public officers.

DATED THIS 24th day of September, 2024.

ATTEST:

CITY OF NEW PORT RICHEY, FLORIDA

Judy Meyers, MMC, City Clerk

Alfred C. Davis, Mayor/Council Member

Approved as to legal form and content:

Timothy P. Driscoll, Esq.
City Attorney



MINUTES OF THE CITY COUNCIL REGULAR MEETING
CITY OF NEW PORT RICHEY

NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA

October 1, 2024
6:00 PM

Please note the meeting times for regular city council meetings has been changed to 6:00 p.m. effective for all meetings after April 1, 2024.

ORDER OF
BUSINESS

1. Call to Order – Roll Call

The meeting was called to order by Mayor Chopper Davis at 6:00 p.m. Those in attendance were Deputy Mayor Kelly Mothershead, Councilman Peter Altman and Councilman Bertell Butler, IV. Councilwoman Matt Murphy was excused.

Also in attendance were City Manager Debbie L. Manns, City Attorney Timothy Driscoll, City Clerk Judy Meyers, Finance Director Crystal Dunn, Fire Chief Chris Fitch, Public Works Director Robert Rivera, Police Chief Bob Kochen, Systems and Services Librarian Stephanie Jones, Technology Solutions Director Leanne Mahadeo, Assistant City Manager Gregory Oravec and Human Resources Director Arnel Wetzel.

2 Pledge of Allegiance

3 Moment of Silence

4 Approval of September 17, 2024 Work Session and Regular Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Kelly Mothershead and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

5 Approval of September 12, 2024 and September 18, 2024 Special Meeting Minutes

Motion was made to approve the minutes as presented.

Motion made by Bertell Butler and seconded by Kelly Mothershead. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

6 Final Public Hearing - Resolution No. 2024-25 Adopting Final Millage Rate & Resolution No. 2024-26 Operating Budget & Capital Improvement Program

City Attorney Driscoll read Resolution No. 2024-25 by title only. City Manager Manns read the following into the record:

Florida Statute 200.065(2)(C)1 prescribes that Council adopt the millage rate prior to adopting the 2024-2025 budget. A notification regarding the Public Hearing has been provided to every property owner in the City by the Pasco County Property Appraiser's Office. This notification in the form of the Truth in Millage (TRIM) notice was mailed on August 20, 2024. Action requested is to adopt Resolution 2024-25. The name of the taxing authority is the City of New Port Richey. The tentative millage rate of 8.3000 mills is 1.22% more than the roll-back rate of 8.19970 mills. Total ad valorem revenues that will be generated are estimated to be \$8,332,020; that is approximately \$768,770 more than what was generated in ad valorem in FY23-24, due to the increase of property values. The millage rate is 8.3000 mills, which is greater than the rolled-back rate of 8.19970 mills by 1.22%, which represents a 1.22% increase in property taxes. The statute states that the first topic discussed in hearings should be the percentage increase in millage over the rolled-back rate. The governing body must also explain the reasons for the increase and listen to comments from the public. At this time an overview will be provided of the proposed budget. After the close of the presentation, it is requested that the Mayor invite public comment on the millage, then the governing body must adopt the final millage rate before adopting the budget.

City Manager Manns then introduced Finance Director Crystal Dunn who then made a presentation to Council. Mrs. Dunn began her presentation by stating the total budget being presented is \$105,570,610. The total expenditures is \$34,796,120. The total for the CIP is \$29,355,000. She stated the City's state revenues decreased 1.2% from FY23/24. Property taxable values were increased by 11.54% to \$1,056,693,312. There is a salary adjustment and COLA in the proposed budgets.

Upon opening the floor to public comment, the following people came forward to speak:

- Ronald Becker, 6822 Grand Blvd., NPR came forward to speak in support of the Library's proposed budget and the programs for the upcoming year.

With no one else coming forward Mayor Davis returned the floor to Council.

Motion was made by Councilman Peter Altman to approve Resolution No. 2024-25 adopting the final millage rate of 8.3000 mills and was seconded by Councilman Bertell Butler, IV passed 4-0 at 6:14 p.m.

City Attorney Driscoll then read Resolution No. 2024-26 by title only. City Manager Manns stated the budget is based on the goals and objectives of the City's Strategic Plan. Councilman Butler asked about the decrease in Cultural Affairs and Finance Director Dunn stated the cut was made in order to balance the overall budget. City Manager Manns stated the Cultural Affairs Committee has not been able to expend the funds allocated within the recent years. She stated that grants may be available for other activities. Motion was made by Councilman Peter Alman to approve Resolution No. 2024-26 adopting the final operating budget and CIP and seconded by Deputy Mayor Kelly Mothershead. Councilman Altman stated he is opposed to the \$250 fee after having to get a certified electrician. City Manager Manns stated there is no fee being imposed for certification. Motion passed 4-0 at 6:27 p.m.

Motion made by and seconded by . The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

7 Resolution No. 2025-03: Extending Local State of Emergency for Hurricane Helene

City Attorney Driscoll read the proposed resolution by title only. City Manager Manns stated the purpose of this agenda is to extend the local state of emergency for another seven days. Upon opening the floor to public comment, the following people came forward to speak:

- Mike Peters, 6446 River Rd., NPR came forward to thank all of the city departments on the storm response. He also spoke regarding extending debris pickup for our business community. City Manager Manns stated it is normally the posture of FEMA to not provide reimbursement for storm debris for the business community. She stated we are aware of 450 businesses that have been impacted and we have started the application process to be considered for special assistance so we can provide pickup for our commercial.

With no one else coming forward Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Pete Altman and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

8 Vox Pop for Items Not Listed on the Agenda or Listed on Consent Agenda

City Attorney Driscoll read aloud the rules governing Vox Pop. Mayor Davis then opened the floor for public comment. No one came forward therefore Mayor Davis closed Vox Pop.

- a Speakers must identify themselves prior to speaking by stating their name and full address for the record. Speakers shall address the City Council as a whole and refrain from addressing individual members of the City Council or the City staff. Speakers shall afford the utmost courtesy to the City Council, to City employees, and to the public, and shall refrain at all times, from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.

9 Consent Agenda

Motion was made to accept the Consent Agenda.

Motion made by Kelly Mothershead and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

- a Parks and Recreation Advisory Board Minutes - May and June 2024
- b Library Advisory Board Minutes - June 2024
- c Cultural Affairs Committee Meeting Minutes - June 2024
- d Purchases/Payments for City Council Approval

10 Public Reading of Ordinances

- a Second Reading, Ordinance No. 2024-2304: Amendments to Camping Ordinance

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced Police Chief Robert Kochen who then presented the item to Council. He stated that the purpose of this agenda item was to conduct a second and final reading of an ordinance to amend the City's camping ordinance by adding reference to the "Unauthorized Public Camping and Public Sleeping Laws", which takes effect on October 1, 2024. Chief Kochen then highlighted the new law provisions as follows:

- Prohibits public camping or sleeping on non-designated public property overnight effective October 1, 2024. Under Florida State Statute 125.0231, a municipality/county may not authorize or permit public camping or sleeping (as defined by Florida Law) on public property, public buildings, or public rights-of-way. Our city ordinance already prohibits this any time of the day or night.
- Provides an avenue for counties and cities to create safe and managed areas for homeless people to live while being provided with running water, sanitation, and services. These managed areas must be approved by the state if a county or city decides to establish them.
- Allows any city or county to be sued (beginning 01/01/25) for allowing homeless encampments

on non-designated public property.

He stated the revisions to the City's ordinance are as follows:

- Section 14-12 "Camping prohibited" (b)(1) was amended by adding Section B. "public camping or sleeping, as defined in Section 125.0231 Florida Statutes, as amended from time to time." This new section of the City's ordinance references the Florida Statute on public camping and public sleeping.
- Section 14-12 (d)(5) was changed to read: "Camping for recreational purposes on property designated for such purposes by the city, or in conjunction with any special event approved by the city council."

Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the ordinance upon its second and final reading.

Motion made by Bertell Butler and seconded by Kelly Mothershead. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

b First Reading, Ordinance No. 2024-2286: Amendments to City Dock Ordinance

City Attorney Driscoll read the proposed ordinance by title only. City Manager Manns introduced the item to Council. She stated that the purpose of this agenda item was to conduct a first reading of an ordinance to amend Section 5-44 of the City's Code of Ordinances regarding docks on city-owned land. She stated that currently the City provides a license to property owners owning property abutting city-owned property along the Pithlachascotee River to allow the attachment of a dock to the city property. The current dock ordinance describes the eligible properties by lot and block numbers. Staff is recommending that the City's Code be amended to describe eligible properties attaching a dock to city-owned land by map rather than legal description. This way the map could then be amended by resolution in the future. This amendment also provides that docks constructed pursuant to this section shall be limited to floating docks and comply with the general requirements of this article relating to docks constructed on or adjacent to private property along the Pithlachascotee River, subject to approval of the design, size and shape by the City in its sole and absolute discretion. City Manager Manns stated the property at 5600 Virginia Avenue in the past has enjoyed the benefit of having a dock but has been omitted from the map and we are correcting this by way of this ordinance and they are specifically noted as being allowed to have one and will now be officially included on the map. The proposed City Dock Map will be presented for approval via resolution in conjunction with the second reading of this ordinance at the regular meeting on October 15, 2024. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the ordinance upon its first reading.

Motion made by Kelly Mothershead and seconded by Pete Altman. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

11 Business Items

a 2024 Cotee River Bike Fest Alcohol Beverage Special Event Application

City Manager Manns introduced Parks and Recreation Director Andre Julien who then presented the item to Council. He stated that the purpose of this agenda item was to approve the ABSEP for beer and wine to be sold in Sims Park during the 2024 Cotee River Bike Fest. She stated the event was to take place October 11-13, 2024 however it has been rescheduled until January 17-19, 2025. Beer and wine will be sold on Friday, January 17th from 5pm - 11pm, Saturday, January 18th from 12pm - 11pm, and Sunday, January 19th from 1pm - 5pm. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

b Approval of United States Department of Justice Grant

City Manager Manns introduced Police Chief Robert Kochen who presented the item to Council. He stated the purpose of this agenda item was to approve the three-year United States Department of Justice (USDOJ) grant award of \$216,498.00 to enhance investigations and prosecution of domestic violence, dating violence, sexual assault, and stalking crimes. This essential grant will provide the following funding over a three-year period:

- \$20,000.00 for USDOJ Office on Violence Against Women training and technical assistance.
- \$78,000.00 to fund 50% of our victim advocate's salary.
- \$16,965.00 to fund the fringe benefits for our victim advocate.
- \$17,550.00 to fund our victim advocate's overtime.
- \$3,817.00 to fund our victim advocate's fringe benefits on overtime.
- \$15,444.00 to fund our crime scene technician's overtime.
- \$3,359.00 to fund our crime scene technician's fringe benefits on overtime.
- \$26,676.00 to fund police officers' overtime.
- \$5,802.00 to fund our police officers' fringe benefits on overtime.
- \$4,000.00 for a Kolari Vision UV/IR Camera Forensics Kit to provide high resolution pictures of injuries.
- \$24,885.00 to provide on-demand translation services.

Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

c Request to Enter into Task Order No. 2 for Fire Station No. 2 Architectural Services

City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was to approve entering into Task Order No. 2 with Spring Engineering. She stated the project to construct Fire Station No. 2 was expected to span a three hundred day construction period. The original architectural services contract was in the amount of \$216,500. She stated the original contract for the project included liquidated damages in the amount of \$1,500/day for completion and we are now 5.5 months behind. The contractor owes the City a total of \$379,500 in liquidated damages. At this point construction is expected to span another four months until completion. The estimated amount for services is \$35,000 and will be taken out of the accumulating liquidating damages. Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Kelly Mothershead and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

d Recommendation of Firm for Land Use Master Plan Update

City Manager Manns introduced the item to Council. She stated the purpose of this agenda item was to approve entering into a professional services agreement with Stantec for Change Order No. 1 in respect to the update to the City's Comprehensive Land Use Master Plan in an amount not to exceed \$84,000. She stated the comprehensive land use master plan is the most important tool in land use planning. The current plan has fallen out of line with the State and therefore needs to be updated. Stantec is currently assisting the city with an update to the CRA Plan. Stantec has submitted a proposal to perform the work necessary to update the city's Comprehensive Land Use Plan. The plan involves strengthening the Comprehensive Plan to align and support the vision as stated in the CRA Plan. This will include an analysis of existing goals, objectives and policies of the Comprehensive Plan in comparison to the CRA Plan. The drafting of amendments based on alignment and Florida statute changes as appropriate. Their work on the project will involve a public workshop and public hearings. The fee associated with the proposal is \$84,000 and based on the volume of the work required and the market rate for professional fees of this type the staff believes that the fee being requested is fair.

Upon opening the floor to public comment, no one came forward therefore Mayor Davis returned the floor to Council. Motion was made to approve the item as presented.

Motion made by Pete Altman and seconded by Bertell Butler. The Motion Passed. 4-0. Ayes: Altman, Butler, Davis, Mothershead Absent: Murphy

12 Communications

Councilman Altman spoke regarding the FRA Conference in Tampa and the NLC Summit in Tampa. He stated this is a time for us to deal with the immediate and he thanked those who have activated resources. Councilman Butler spoke about permits for restoration. He stated that he wanted to invite the mayor to have an emergency meeting to get on the same page regarding recovery. He stated he is communicating with staff. He reiterated his request to have the City provide electricians. Mayor Davis stated it would be up to the City Manager to investigate. Councilman Altman stated that once we get on the private side there may be hurdles. He stated he would like to have an analysis done. He stated it should be an income qualified issue and it would be nice to have some type of program. City Attorney Driscoll stated we can work on addressing legal issues but suggested electricians doing the inspections and not repairs. City Manager Manns stated that a funding source would need to be identified first and Deputy Mayor Mothershead stated there are organizations that we can reach out to see what resources they may have. City Attorney Driscoll stated the extended LSE will expire next Wednesday and may have to be extended on Tuesday. Councilman Altman stated some residents who have been affected may not be able to get back to their house in six months. Deputy Mayor Mothershead stated that our community has pulled together to do what we can and will continue to do so. Mayor Davis stated we are a city of good neighbors.

13 Adjournment

There being no further business to consider, upon proper motion, the meeting adjourned at 7:36 p.m.

(signed) _____
Judy Meyers, MMC, City Clerk

Approved: _____ (date)

Initialed: _____



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal M. Dunn, Finance Director
DATE: 10/15/2024
RE: Purchases/Payments for City Council Approval

REQUEST:

The City Council is asked to review the attached list of purchases and expenditures and authorize payment.

DISCUSSION:

Section 2-161 of the City's Code of Ordinances requires approval by the City Council for purchases and payments \$25,000 and over.

RECOMMENDATION:

It is recommended that the City Council authorize the payment of the attached list of purchases and expenditures.

BUDGET/FISCAL IMPACT:

The purchases and expenditures presented have already been budgeted for. Expenditures will be included in the fiscal year-end reporting.

ATTACHMENTS:

Description	Type
☐ Purchases/Payments Listing	Backup Material

PURCHASES/PAYMENTS FOR CITY COUNCIL APPROVAL

Qualis General Contractors RAC Locker Room Renovation	\$52,447.19
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RECURRING EXPENDITURES OVER \$25,000

Truist Series 2022 Bond – Former SunTrust Building	\$1,807,701.43
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Truist BQ Tax Exempt Bond – Parking Garage	\$1,141,192.28
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Synovus Bank Series 2019 Bond - Utility Revenue Bond	\$1,057,035.37
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Truist Refunding 2007 Bond – Water & Sewer Line Project	\$696,288.97
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Florida Blue Health Insurance Premium	\$203,490.33
--	--------------

Waste Pro of Florida Solid Waste Collection Fee – June 2024	\$88,955.53
--	-------------

Truist Series 2017A Revenue Bond – New Utility Systems	\$58,882.25
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NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Debbie L. Manns, ICMA-CM, City Manager

DATE: 10/15/2024

RE: Second Reading, Ordinance No. 2024-2286: Amendments to City Dock Ordinance

REQUEST:

The request is for the City Council to conduct a second and final reading of an ordinance to amend Section 5-44 of the City's Code of Ordinances regarding docks on city-owned land.

DISCUSSION:

The City of New Port Richey currently provides a license to property owners owning property abutting city-owned property along the Pithlachascotee River to allow the attachment of a dock to the city property. The current dock ordinance describes the eligible properties by lot and block numbers. Staff is recommending that the City's Code be amended to describe eligible properties attaching a dock to city-owned land by map rather than legal description. This way the map could then be amended by resolution in the future.

This amendment also provides that docks constructed pursuant to this section shall be limited to floating docks and comply with the general requirements of this article relating to docks constructed on or adjacent to private property along the Pithlachascotee River, subject to approval of the design, size and shape by the City in its sole and absolute discretion.

RECOMMENDATION:

Staff recommends that City Council conduct the second and final reading as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
☐ Ordinance No. 2024-2286: Amendments to City Dock Ordinance	Ordinance

ORDINANCE NO. 2024-2286

AN ORDINANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING FOR AMENDMENT OF SECTION 5-44 OF THE CITY CODE, PERTAINING TO DOCKS ATTACHED TO CITY-OWNED PROPERTY; PROVIDING FOR A CITY DOCK MAP ESTABLISHING PROPERTIES ELIGIBLE TO ASSOCIATE A DOCK ATTACHED TO CITY PROPERTY; PROVIDING FOR FLOATING DOCKS, ONLY; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the city currently provides a license to property owners owning property abutting city-owned property along the Pithlachascotee River to allow the attachment of a dock to the city property;

WHEREAS, the City desires to amend the code to establish a map of properties eligible to obtain a license to attach a dock to city property along the riverfront, and to clarify existing provisions within said code; and

WHEREAS, it is declared as a matter of legislative determination and public policy that the provisions and prohibitions herein are necessary in the public interest; and it is further declared that the provisions and prohibitions herein are in pursuance of and for the purpose of securing and promoting the public health, safety, welfare and quality of life in the City in accordance with the City's police powers.

**NOW, THEREFORE, THE CITY OF NEW PORT RICHEY, FLORIDA
HEREBY ORDAINS:**

SECTION 1. Amendment. Section 5-44 of Chapter 5 of the Code of Ordinances, pertaining to docks attached to city-owned property and providing as set forth hereafter, is hereby amended, as follows (strikeout text is deleted and underlined text is added):

Sec. 5-44. Docks attached to city-owned property or public park property.

- (a) Except as expressly set forth in this section, no person, firm or corporation shall erect or construct a dock of any type which must be affixed or located immediately adjacent to property owned by the city or other property which has been dedicated or designated for the use and benefit of the public. Except as expressly set forth in this section, any docks attached or located immediately adjacent to city-owned property or such public property as of the effective date of this article may be repaired or replaced unless fifty (50) percent or more of the structure is to be replaced or repaired, in which case the owner shall, within ninety (90) days, comply with the requirements of this section or remove the structure. The determination

of whether a proposed repair or replacement activity shall exceed fifty (50) percent or more of the structure shall be made by the city, in the reasonable exercise of its discretion.

- (b) Notwithstanding the foregoing, private docks, as defined in section 5-50 below, may be constructed along and adjacent to the ~~following~~ city-owned property depicted on the map approved from time to time by the City Council by resolution thereof, referred to as the "City Dock Map". The map shall designate the area reserved for placement of a dock and the private real property to which said dock shall be associated. ~~That certain strip of land lying between the Pithlachascotee River and Grand Boulevard, located south of Massachusetts Avenue and north of Virginia Avenue and lying west of Blocks 10, 11, 36 and 37 in accordance with plat recorded in Book 2, page 21, public records of Pasco County, Florida, and that certain strip of land lying between the Pithlachascotee River and Grand Boulevard, being located west of the intersection of Orange Grove Avenue and Grand Boulevard and lying west of Lots 1 and 2 of Block 4, Orange Grove Park and lying west of Lot 1 of Block 3, Orange Grove Park.~~
- (c) Construction of ~~such~~ private docks under this section shall be subject to the ~~following~~ conditions and limitations set forth in this subsection.
- (1) Only the owner of a ~~lot~~ property designated on the City Dock Map ~~fronting Grand Boulevard and lying south of Massachusetts Avenue and north of Virginia Avenue, or the owner of a lot adjacent to Lots 1 and 2 of Block 4 or Lot 1 of Block 3, Orange Grove Park,~~ shall have the right to construct docks that are adjacent and attached to the seawall located along or adjacent to the city property described ~~above~~ in this section, and only in the location designated on said map associated with said private property. The submerged area upon which each ~~lot~~ property owner may construct a dock shall be in the location shown on said map designated for said property, and specifically approved by the City in its sole and absolute discretion ~~defined as set forth in section 5-52(2)(e) which area shall be determined by extending each lot owner's lot line across the Boulevard and the city property.~~
- (2) All docks constructed pursuant to this section shall be limited to floating docks and comply with the general requirements of this article relating to docks constructed on or adjacent to private property along the Pithlachascotee River, subject to approval of the design, size and shape by the City in its sole and absolute discretion.
- (3) The construction of docks pursuant to this section shall be subject to all permitting requirements set forth in this article or as may otherwise be required by any other local state or federal agency.
- (4) All docks constructed pursuant to this section, including any existing docks located upon the property designated in the City Dock Map ~~described above~~ that are repaired or replaced, which repair or replacement involves fifty (50) percent or more of such existing structure, shall comply with the following special conditions:
- No gate or other barrier to entry onto the dock shall be permitted;
 - Each dock shall be clearly posted with a sign that shall state: "Private Property—No Trespassing";
 - Each dock shall be constructed in a manner to minimize any adverse effect upon the seawall or its components. No dock shall be affixed to the seawall or to city property

without the prior written consent of the building official. To the extent that any dock is affixed to the seawall or to city property, the owner thereof shall be responsible for any damage to the seawall or city property including, but not limited to, any damage or excessive ~~wear year~~ or excessive stress resulting from the construction of said dock or attachment thereof to the seawall or to city property. The owner of each dock shall maintain said owner's dock to prevent damage to the seawall or to city property; ~~and: The city shall encourage the use of floating docks and similar structures.~~

- d. Owners of docks constructed pursuant to this section shall not place or maintain personal property on the seawall or on city property including, but not limited to, cabanas, shelters, picnic tables or furniture, whether affixed to said seawall or free standing. In addition, owners of docks constructed pursuant to this section shall not place or maintain davits, boat lifts or similar devices on the seawall, the dock itself, or any city property. ~~Notwithstanding the foregoing, floating docks may be allowed with a permit and approval of the city manager. Such p~~Permits shall only be issued if the floating dock is designed, constructed, installed and used in such a manner as to allow the docking of watercraft in a manner which does not obstruct any waterway or public property, or significantly obstruct the public view of any waterway.
- (5) Prior to the construction of any dock pursuant to this section or prior to the repair or replacement of any dock located ~~adjacent to on~~ the property designated in the City Dock Map ~~described above~~, which repair or replacement involves more than fifty (50) percent of the structure, the owner of said lot shall deliver to the city: ~~A~~ a fully executed license agreement which shall include a covenant to hold the city harmless from and to indemnify the city against any damage, injury claim, demand, suit, cause of action or cost in any way arising out of or related to the construction, use or existence of such dock. The ~~form of such~~ license agreement shall be in a form acceptable to the city's attorney.
- (6) Every dock constructed or maintained pursuant to this section shall be owned by and used only by the owner of the lot to which said dock is appurtenant, and said lot owner's lessees, family and guests ~~quests~~. A lot owner shall have no right to assign, transfer or convey any right (including the right of use) or interest in said owner's dock except that said owner shall assign, transfer and convey all of said owner's right, title and interest in and to said dock to any subsequent grantee of the appurtenant private property ~~lot~~.
- (7) The existence or extension of electric, water, sewer or other utility service to any dock constructed or maintained pursuant to this section is expressly prohibited and unlawful.
- (8) As deemed necessary in the reasonable exercise of its discretion, the city may require an owner to maintain, repair or replace any dock attached or adjacent to city-owned or public property, whether such dock be existing as of the date of this article or constructed thereafter, and whether the same has been repaired or replaced to the extent of fifty (50) percent of the structure or not. ~~Should such~~ At any time the maintenance or repair of any dock exceeds fifty (50) percent of the structure, ~~then~~ the owner shall, within ninety (90) days, comply with all requirements of this section or remove the structure.

SECTION 2. Enforcement. The provisions of this Ordinance shall be enforced as otherwise provided in the Code of Ordinances.

SECTION 3. Conflict with Other Ordinances and Codes. All ordinances or parts of ordinances of the City of New Port Richey, Florida, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION 4. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

SECTION 5. Effective Date. This ordinance shall take effect immediately upon its adoption as provided by law.

The foregoing Ordinance was duly read and approved on first reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 1st day of October, 2024, and read and adopted on second reading at a duly convened meeting of the City Council of the City of New Port Richey, Florida this 15th day of October, 2024.

ATTEST:

By: _____
Judy Meyers, MMC, City Clerk

By: _____
Alfred C. Davis, Mayor-Council Member

(Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE SOLE USE
AND RELIANCE OF THE CITY OF NEW PORT RICHEY, FLORIDA:

Timothy P. Driscoll, City Attorney CA Approved 9-5-24



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Debbie L. Manns, ICMA-CM, City Manager
DATE: 10/15/2024
RE: Resolution No. 2025-01: Establishing a City Dock Map

REQUEST:

The request is for City Council to adopt a resolution which establishes a map to identify properties eligible to attach a dock on city owned land.

DISCUSSION:

This agenda item is a companion item to the second reading of Ordinance No. 2024-2304 which amends Section 5-44 of the Code of Ordinances related to docks on city owned property. The attached resolution establishes eligible properties via a City Dock Map instead of by lot and block numbers.

RECOMMENDATION:

Staff recommends that City Council adopt the attached resolution which establishes a map to identify properties eligible to attach a dock on city owned land as submitted.

BUDGET/FISCAL IMPACT:

No funding is required for this item.

ATTACHMENTS:

Description	Type
☐ Resolution No. 2025-01: Establishing a City Dock Map	Backup Material

RESOLUTION NO. 2025-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF NEW PORT RICHEY, FLORIDA ADOPTING AND
APPROVING A CITY DOCK MAP ATTACHED HERETO
PURSUANT TO SECTION 5-44 OF THE CODE OF
ORDINANCES, AS PROVIDED HEREIN.**

WHEREAS, section 5-44 of the Code of Ordinances authorizes the adoption of a City Dock Map establishing locations where designated private property owners may construct a dock attached to City-owned property adjacent to the Pithlachascotee River;

WHEREAS, the City Council desires to approve the attached City Dock Map; and

WHEREAS, the City Council hereby finds that this Resolution is in the best interests of the health, safety and welfare of the citizens of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of New Port Richey, Florida, that the City Dock Map attached hereto and incorporated herein is hereby adopted and approved, and the City Manager is hereby authorized to take all actions consistent therewith.

DONE AND RESOLVED on the 15th day of October, 2024.

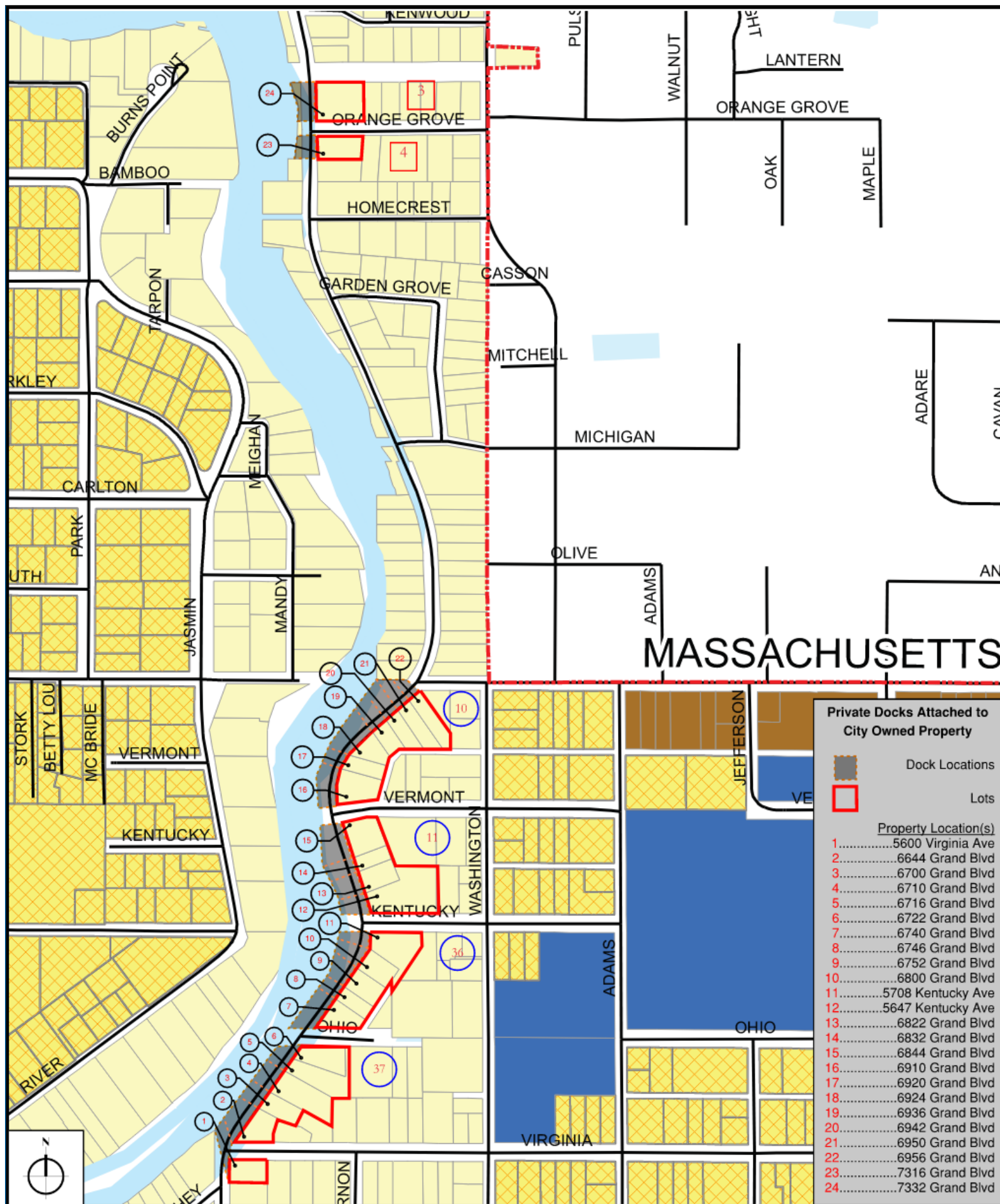
ATTEST:

Judy Meyers, MMC, City Clerk

Alfred C. Davis, Mayor

Approved as to form:

Timothy P. Driscoll, City Attorney





NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Robert M. Rivera, Public Works Director
DATE: 10/15/2024
RE: 2024 Water and Wastewater Revenue Sufficiency Analysis and Rate Design Study

REQUEST:

The request of staff for City Council is to consider the approval, the adoption of the 2024 Water and Wastewater Revenue Sufficiency Analysis and Rate Design Study.

DISCUSSION:

The purpose of this presentation is to discuss the final draft of the 2024 Water and Wastewater Revenue Sufficiency Analysis and Rate Design Study conducted by Stantec Consulting Services Incorporated. The scope of services in the analysis includes an update to the multi-year projection of utility system costs and revenues to determine the financial sustainability of the utility and identify recommended rate revenue adjustments. The allocation of all water and wastewater utility costs to services as it relates to the rate structure and calculation of retail rates based upon the referenced allocation.

Ms. Danica Katz, Mr. Patrick Luce, and Nish Patel with Stantec Consulting Services are present to present the 2024 Water and Wastewater Revenue Sufficiency Analysis and Rate Design Study.

RECOMMENDATION:

Adoption of the analysis is recommended.

BUDGET/FISCAL IMPACT:

Funds for this project are identified in the Public Works Supervision operating budget line item 001101-43199 for Professional Services - Misc.

ATTACHMENTS:

Description	Type
2024 Water and Wastewater Revenue Sufficiency Analysis and Rate Design Study	Backup Material

New Port Richey, FL

FY 2024 Water & Sewer Revenue Sufficiency Analysis

Assumptions & Preliminary Results Workbook



THE CITY OF
NEW PORT
RICHEY
FLORIDA



Preliminary Financial Management Plan

Assumptions

Schedule 1

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
Rate Increase Adoption Date	10/1/2023	10/1/2024	10/1/2025	10/1/2026	10/1/2027	10/1/2028	10/1/2029	10/1/2030	10/1/2031	10/1/2032	10/1/2033
Annual Growth											
Water											
Ending # of Accounts	11,385	11,548	12,084	12,382	12,630	12,735	12,785	12,835	12,885	12,935	12,985
Account Growth	N/A	163	537	297	248	105	50	50	50	50	50
% Change in Accounts	N/A	1.43%	4.65%	2.46%	2.01%	0.83%	0.39%	0.39%	0.39%	0.39%	0.39%
Usage per Account	9,307	9,307	9,307	9,307	9,307	9,307	9,307	9,307	9,307	9,307	9,307
% Change in Usage per Account	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Usage (Kgal)	1,271,510	1,289,658	1,349,604	1,382,802	1,410,527	1,422,282	1,427,866	1,433,450	1,439,034	1,444,618	1,450,202
% Change in Usage	N/A	1.43%	4.65%	2.46%	2.01%	0.83%	0.39%	0.39%	0.39%	0.39%	0.39%
% Paying Capital Charges	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Sewer											
Ending # of Accounts	9,685	9,847	10,384	10,681	10,930	11,035	11,085	11,135	11,185	11,235	11,285
Account Growth	N/A	163	537	297	248	105	50	50	50	50	50
% Change in Accounts	N/A	1.68%	5.45%	2.86%	2.32%	0.96%	0.45%	0.45%	0.45%	0.45%	0.45%
Usage per Account	8,534	8,534	8,534	8,534	8,534	8,534	8,534	8,534	8,534	8,534	8,534
% Change in Usage per Account	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Usage (Kgal)	991,811	1,008,453	1,063,421	1,093,862	1,119,286	1,130,064	1,135,185	1,140,305	1,145,426	1,150,546	1,155,667
% Change in Usage	N/A	1.68%	5.45%	2.86%	2.32%	0.96%	0.45%	0.45%	0.45%	0.45%	0.45%
% Paying Capital Charges	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Reclaimed											
Ending # of Connections	501	506	511	516	521	526	531	536	541	546	551
Account Growth	N/A	5	5	5	5	5	5	5	5	5	5
% Change in Accounts	N/A	1.00%	0.99%	0.98%	0.97%	0.96%	0.95%	0.94%	0.93%	0.92%	0.92%
Usage per Account	93,212	93,212	93,212	93,212	93,212	93,212	93,212	93,212	93,212	93,212	93,212
% Change in Usage per Account	N/A	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Usage (Kgal)	560,393	565,985	571,578	577,171	582,764	588,356	593,949	599,542	605,135	610,727	616,320
% Change in Usage	N/A	1.00%	0.99%	0.98%	0.97%	0.96%	0.95%	0.94%	0.93%	0.92%	0.92%
% Paying Capital Charges	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Capital Spending											
Annual Capital Budget (Future Year Dollars)	\$ 6,447,250	\$ 5,864,262	\$ 6,136,358	\$ 5,375,955	\$ 3,636,811	\$ 9,949,498	\$ 5,859,389	\$ 6,035,171	\$ 6,216,226	\$ 6,402,713	\$ 6,594,794
Annual Percent Executed	85%	85%	85%	85%	85%	85%	85%	85%	85%	85%	85%
Impact Fees											
Water Impact Fees	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00	\$1,230.00
Sewer Impact Fees	\$2,875.00	\$3,067.00	\$3,067.00	\$3,067.00	\$3,067.00	\$3,067.00	\$3,067.00	\$3,067.00	\$3,067.00	\$3,067.00	\$3,067.00
Average Annual Interest Earnings Rate											
On Fund Balances	3.00%	2.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Operating Budget Reserve											
Target (Number of Months of Reserve)	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0
Operating Budget Execution Percentage											
Personal Services	95%	95%	95%	95%	95%	95%	95%	95%	95%	95%	95%
Fixed Operations and Maintenance	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%

FY 2024 Beginning Balances as of 10/1/2023**Schedule 2**

Stantec Grouping of Funds in Model		Revenue Fund	Water Impact Fees	Sewer Impact Fees
Current Unrestricted Assets				
Cash and Cash equivalents	\$	13,626,934	\$ 1,335,441	\$ 2,937,971
Customer deposits		1,483,002	-	-
Accounts, billed		2,064,989	-	-
Due from other governments		735,450	-	-
Total Assets	\$	17,910,375	\$ 1,335,441	\$ 2,937,971
Current Liabilities				
Accounts payable	\$	(555,837)	\$ -	\$ -
Accrued liabilities		(61,675)	-	-
Customer deposits payable		(1,483,002)	-	-
Calculated Fund Balance (Assets - Liabilities)	\$	15,809,860	\$ 1,335,441	\$ 2,937,971
Available Fund Balance	\$	15,809,860	\$ 1,335,441	\$ 2,937,971
Fund Summary				
Revenue Fund	\$	15,809,860		
Water Impact Fees		1,335,441		
Sewer Impact Fees		2,937,971		
Total Available Funds	\$	20,083,272		

Preliminary Financial Management Plan

Projection of Cash Inflows

Schedule 3

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
1 Rate Revenue Growth Assumptions											
2 Water											
3 % Change in Base Revenue	N/A	1.43%	4.65%	2.46%	2.01%	0.83%	0.39%	0.39%	0.39%	0.39%	0.39%
4 % Change in Usage Revenue	N/A	1.43%	4.65%	2.46%	2.01%	0.83%	0.39%	0.39%	0.39%	0.39%	0.39%
5 Sewer											
6 % Change in Base Revenue	N/A	1.68%	5.45%	2.86%	2.32%	0.96%	0.45%	0.45%	0.45%	0.45%	0.45%
7 % Change in Usage Revenue	N/A	1.68%	5.45%	2.86%	2.32%	0.96%	0.45%	0.45%	0.45%	0.45%	0.45%
8 Reclaimed											
9 % Change in Base Revenue	N/A	1.00%	0.99%	0.98%	0.97%	0.96%	0.95%	0.94%	0.93%	0.92%	0.92%
10 % Change in Usage Revenue	N/A	1.00%	0.99%	0.98%	0.97%	0.96%	0.95%	0.94%	0.93%	0.92%	0.92%
11 Assumed Rate Revenue Increases											
12 Assumed Water Rate Increase	N/A	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
13 Assumed Sewer Rate Increase	N/A	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
14 Assumed Reclaimed Rate Increase	N/A	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
15 Water Rate Revenue											
16 Base & Usage Rate Revenue	\$ 6,860,176	\$ 7,236,416	\$ 7,875,690	\$ 8,392,194	\$ 8,902,876	\$ 9,336,151	\$ 9,747,719	\$ 10,177,274	\$ 10,625,597	\$ 11,093,503	\$ 11,581,840
17 Total Water Rate Revenue	\$ 6,860,176	\$ 7,236,416	\$ 7,875,690	\$ 8,392,194	\$ 8,902,876	\$ 9,336,151	\$ 9,747,719	\$ 10,177,274	\$ 10,625,597	\$ 11,093,503	\$ 11,581,840
18 Sewer Rate Revenue											
19 Base & Usage Rate Revenue	\$ 6,829,576	\$ 7,221,935	\$ 7,920,209	\$ 8,472,809	\$ 9,016,520	\$ 9,467,482	\$ 9,890,796	\$ 10,332,827	\$ 10,794,395	\$ 11,276,356	\$ 11,779,602
20 Total Sewer Rate Revenue	\$ 6,829,576	\$ 7,221,935	\$ 7,920,209	\$ 8,472,809	\$ 9,016,520	\$ 9,467,482	\$ 9,890,796	\$ 10,332,827	\$ 10,794,395	\$ 11,276,356	\$ 11,779,602
21 Reclaimed Rate Revenue											
22 Base & Usage Rate Revenue	\$ 339,948	\$ 357,074	\$ 375,026	\$ 393,844	\$ 413,566	\$ 434,237	\$ 455,899	\$ 478,600	\$ 502,387	\$ 527,311	\$ 553,426
23 Total Reclaimed Rate Revenue	\$ 339,948	\$ 357,074	\$ 375,026	\$ 393,844	\$ 413,566	\$ 434,237	\$ 455,899	\$ 478,600	\$ 502,387	\$ 527,311	\$ 553,426
24 Other Operating Revenue											
25 Sewer Permits	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
26 Bulk Water - Port Richey	77,600	77,600	77,600	77,600	77,600	77,600	77,600	77,600	77,600	77,600	77,600
27 Surplus Water - TBW	826,250	825,385	841,745	858,719	886,579	899,624	935,609	973,033	1,011,954	1,052,432	1,094,530
28 Bulk Sewer - Port Richey	244,000	244,000	244,000	244,000	244,000	244,000	244,000	244,000	244,000	244,000	244,000
29 Water Connect Fees - Meters	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
30 Meter Turn On & Off Fee	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000
31 Sprinkler Charge	62,400	62,400	62,400	62,400	62,400	62,400	62,400	62,400	62,400	62,400	62,400
32 Late Payment Penalties	230,000	230,000	230,000	230,000	230,000	230,000	230,000	230,000	230,000	230,000	230,000
33 Returned Check Charge	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
34 Other Miscellaneous Revenue	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
35 Bulk Water - Pasco County	228,000	228,000	228,000	228,000	228,000	228,000	228,000	228,000	228,000	228,000	228,000
36 Total Other Operating Revenue	\$ 1,762,650	\$ 1,761,785	\$ 1,778,145	\$ 1,795,119	\$ 1,822,979	\$ 1,836,024	\$ 1,872,009	\$ 1,909,433	\$ 1,948,354	\$ 1,988,832	\$ 2,030,930
37 Non-Operating Revenue											
38 County Share - Plant Operation	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000
39 County Share - Reclaimed Wtr	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000
40 Total Non-Operating Revenue	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000
41 Transfers In											
42 TBW Credit	\$ 847,579	\$ 847,579	\$ 847,579	\$ 847,579	\$ 847,579	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43 Pasco County Co-op Agreement	2,000,000	-	-	-	-	-	-	-	-	-	-
44 Total Transfers In	\$ 2,847,579	\$ 847,579	\$ 847,579	\$ 847,579	\$ 847,579	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45 Interest Income											
46 Unrestricted	\$ 452,994	\$ 323,317	\$ 205,921	\$ 172,626	\$ 176,706	\$ 154,247	\$ 122,769	\$ 133,945	\$ 148,547	\$ 167,490	\$ 191,080
47 Total Interest Income	\$ 452,994	\$ 323,317	\$ 205,921	\$ 172,626	\$ 176,706	\$ 154,247	\$ 122,769	\$ 133,945	\$ 148,547	\$ 167,490	\$ 191,080
48 Impact Fees											
49 Water Impact Fees	\$ 61,500	\$ 199,875	\$ 660,203	\$ 365,618	\$ 305,348	\$ 129,458	\$ 61,500	\$ 61,500	\$ 61,500	\$ 61,500	\$ 61,500
50 Sewer Impact Fees	143,750	498,388	1,646,212	911,666	761,383	322,802	153,350	153,350	153,350	153,350	153,350
51 Total Impact Fees	\$ 205,250	\$ 698,263	\$ 2,306,415	\$ 1,277,283	\$ 1,066,730	\$ 452,259	\$ 214,850	\$ 214,850	\$ 214,850	\$ 214,850	\$ 214,850
52 Total Cash Inflows	\$ 21,123,172	\$ 20,271,369	\$ 23,133,985	\$ 23,176,453	\$ 24,071,956	\$ 23,505,400	\$ 24,129,041	\$ 25,071,928	\$ 26,059,130	\$ 27,093,342	\$ 28,176,727

Preliminary Financial Management Plan

Projection of Cash Outflows

Schedule 4

Expense Line Item	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
1 W&S Water Production											
2 Personal Services											
3 Division Head Salaries	\$ 65,940	\$ 71,344	\$ 73,484	\$ 75,689	\$ 77,960	\$ 80,298	\$ 82,707	\$ 85,188	\$ 87,744	\$ 90,376	\$ 93,088
4 Regular Full Time Wages	160,770	184,808	190,352	196,063	201,945	208,003	214,243	220,670	227,291	234,109	241,133
5 Overtime	5,800	6,664	6,864	7,070	7,282	7,500	7,725	7,957	8,196	8,441	8,695
6 Stand-By Time	17,400	17,402	17,924	18,462	19,016	19,586	20,174	20,779	21,402	22,044	22,706
7 Social Security Matching	19,050	21,556	22,203	22,869	23,555	24,262	24,990	25,739	26,512	27,307	28,126
8 Fla. Retirement System	33,760	38,238	39,385	40,567	41,784	43,037	44,328	45,658	47,028	48,439	49,892
9 Health Insurance - Reg.	50,440	50,435	52,957	55,605	58,385	61,304	64,369	67,588	70,967	74,515	78,241
10 Group Life Insurance	300	300	312	324	336	350	363	377	392	407	423
11 Accidental Death AD&D	150	150	158	165	174	182	191	201	211	222	233
12 W/C Waterworks Operations	5,850	6,625	6,824	7,028	7,239	7,456	7,680	7,911	8,148	8,392	8,644
13 Operations & Maintenance											
14 Engineering Services - Misc	\$ 5,000	\$ 5,000	\$ 5,150	\$ 5,305	\$ 5,464	\$ 5,628	\$ 5,796	\$ 5,970	\$ 6,149	\$ 6,334	\$ 6,524
15 Pest Control Services	440	480	499	518	538	559	581	604	627	652	677
16 Lab Tests	40,000	45,000	46,350	47,741	49,173	50,648	52,167	53,732	55,344	57,005	58,715
17 Security Services	3,300	3,300	3,429	3,562	3,701	3,846	3,996	4,152	4,313	4,482	4,656
18 Contractual Svcs - Misc	45,000	45,000	46,350	47,741	49,173	50,648	52,167	53,732	55,344	57,005	58,715
19 Travel & Training	1,640	1,400	1,442	1,485	1,530	1,576	1,623	1,672	1,722	1,773	1,827
20 Telephone - Local	3,000	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914
21 Data Lines	6,000	8,000	8,312	8,636	8,973	9,323	9,687	10,064	10,457	10,865	11,288
22 Postage	3,000	6,000	6,234	6,477	6,730	6,992	7,265	7,548	7,843	8,148	8,466
23 Electric - City Facilities	100,000	144,000	151,200	158,760	166,698	175,033	183,785	192,974	202,622	212,754	223,391
24 Trash Removal	1,500	1,500	1,559	1,619	1,682	1,748	1,816	1,887	1,961	2,037	2,117
25 Street Light Fee	60	60	62	65	67	70	73	75	78	81	85
26 Stormwater Assessment	330	330	343	356	370	385	400	415	431	448	466
27 Lease - Automobiles	-	17,550	18,077	18,619	19,177	19,753	20,345	20,956	21,584	22,232	22,899
28 Maintenance Buildings & Ground	30,000	25,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669	32,619
29 Maintenance - Equipment	2,000	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610
30 Central Garage Maint. Svc	1,500	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845	1,900	1,957
31 Permit Fees	6,030	6,030	6,265	6,510	6,763	7,027	7,301	7,586	7,882	8,189	8,509
32 Office Supplies	500	1,250	1,288	1,326	1,366	1,407	1,449	1,493	1,537	1,583	1,631
33 Small Tools & Implements	750	750	779	810	841	874	908	944	980	1,019	1,058
34 Fuel	8,000	8,000	8,312	8,636	8,973	9,323	9,687	10,064	10,457	10,865	11,288
35 Chemicals	180,000	340,000	357,000	374,850	393,593	413,272	433,936	455,633	478,414	502,335	527,452
36 Laboratory Supplies	15,000	15,000	15,585	16,193	16,824	17,480	18,162	18,871	19,607	20,371	21,166
37 Clothing & Wearing Apparel	1,500	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845	1,900	1,957
38 Computer Supplies	5,000	1,000	1,039	1,080	1,122	1,165	1,211	1,258	1,307	1,358	1,411
39 First Aid Supplies	250	250	260	270	280	291	303	315	327	340	353
40 Janitorial Supplies	800	800	831	864	897	932	969	1,006	1,046	1,086	1,129
41 Raw Water	2,983,222	2,980,100	3,039,168	3,100,455	3,201,044	3,248,142	3,378,068	3,513,190	3,653,718	3,799,867	3,951,861
42 Automotive Parts	1,500	1,500	1,559	1,619	1,682	1,748	1,816	1,887	1,961	2,037	2,117
43 Conservation Kits & Materials	6,000	6,000	6,234	6,477	6,730	6,992	7,265	7,548	7,843	8,148	8,466
44 Operating Supplies - Misc.	2,500	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075	3,167	3,262
45 Dues and Memberships	840	840	873	907	942	979	1,017	1,057	1,098	1,141	1,185
46 Books and Publications	200	-	-	-	-	-	-	-	-	-	-
47 Other Charges - Misc	1,300	1,300	1,339	1,379	1,421	1,463	1,507	1,552	1,599	1,647	1,696
48 Operating Supplies - Disaster	500	500	515	530	546	563	580	597	615	633	652
49 Professional Svcs - Misc	105,000	150,000	154,500	159,135	163,909	168,826	173,891	179,108	184,481	190,016	195,716
50 Software Licenses / Support	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524
51 Total W&S Water Production	\$ 3,926,122	\$ 4,228,963	\$ 4,336,729	\$ 4,448,731	\$ 4,602,141	\$ 4,704,256	\$ 4,891,491	\$ 5,086,318	\$ 5,289,048	\$ 5,500,008	\$ 5,719,539
52 W&S Water & Reclaimed Water Distribution											
53 Personal Services											
54 Regular Full Time Wages	\$ 399,800	\$ 442,894	\$ 456,181	\$ 469,867	\$ 483,963	\$ 498,482	\$ 513,436	\$ 528,839	\$ 544,704	\$ 561,045	\$ 577,877
55 Overtime	42,480	47,276	48,694	50,155	51,659	53,209	54,805	56,449	58,143	59,887	61,684
56 Stand-By Time	13,690	15,241	15,698	16,169	16,654	17,153	17,668	18,198	18,744	19,306	19,886
57 Social Security Matching	35,840	39,722	40,914	42,142	43,406	44,708	46,049	47,431	48,854	50,319	51,829

Preliminary Financial Management Plan

Projection of Cash Outflows

Schedule 4

Expense Line Item	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
58 Fla. Retirement System	54,310	68,584	70,642	72,761	74,944	77,192	79,508	81,893	84,350	86,880	89,487
59 Health Insurance - Reg.	90,780	90,783	95,322	100,088	105,093	110,347	115,865	121,658	127,741	134,128	140,834
60 Group Life Insurance	720	720	748	777	808	839	872	906	941	978	1,016
61 Accidental Death AD&D	360	360	378	397	417	438	459	482	507	532	558
62 W/C Waterworks Operations	10,300	11,464	11,808	12,162	12,527	12,903	13,290	13,689	14,099	14,522	14,958
63 W/C Clerical	50	47	48	50	51	53	54	56	58	60	61
64 Operations & Maintenance											
65 Professional Services-Misc	\$ 75,000	\$ 75,000	\$ 77,250	\$ 79,568	\$ 81,955	\$ 84,413	\$ 86,946	\$ 89,554	\$ 92,241	\$ 95,008	\$ 97,858
66 Call Candy Service	3,000	4,000	4,120	4,244	4,371	4,502	4,637	4,776	4,919	5,067	5,219
67 Contractual Svcs - Misc	35,000	28,000	28,840	29,705	30,596	31,514	32,460	33,433	34,436	35,470	36,534
68 Travel & Training	4,350	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075	3,167	3,262
69 Telephone - Local	4,000	7,500	7,725	7,957	8,195	8,441	8,695	8,955	9,224	9,501	9,786
70 Data Lines	1,500	200	208	216	224	233	242	252	261	272	282
71 Postage	500	500	520	540	561	583	605	629	654	679	706
72 Trash Removal	10,500	10,500	10,910	11,335	11,777	12,236	12,714	13,209	13,725	14,260	14,816
73 Rent - Equipment	500	500	520	540	561	583	605	629	654	679	706
74 Maintenance Buildings & Ground	4,000	6,000	6,180	6,365	6,556	6,753	6,956	7,164	7,379	7,601	7,829
75 Maintenance - Equipment	2,000	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610
76 Central Garage Maint. Svc	7,000	7,000	7,210	7,426	7,649	7,879	8,115	8,358	8,609	8,867	9,133
77 Office Supplies	800	500	515	530	546	563	580	597	615	633	652
78 Small Tools & Implements	6,000	6,000	6,234	6,477	6,730	6,992	7,265	7,548	7,843	8,148	8,466
79 Fuel	47,000	47,000	48,833	50,737	52,716	54,772	56,908	59,128	61,434	63,830	66,319
80 Software Licenses / Support	32,000	32,000	32,960	33,949	34,967	36,016	37,097	38,210	39,356	40,537	41,753
81 Clothing & Wearing Apparel	3,400	3,400	3,502	3,607	3,715	3,827	3,942	4,060	4,182	4,307	4,436
82 Computer Supplies	3,400	2,600	2,701	2,807	2,916	3,030	3,148	3,271	3,398	3,531	3,669
83 First Aid Supplies	200	200	208	216	224	233	242	252	261	272	282
84 Meters	70,000	70,000	72,730	75,566	78,514	81,576	84,757	88,063	91,497	95,065	98,773
85 Pipe	12,000	12,000	12,468	12,954	13,459	13,984	14,530	15,096	15,685	16,297	16,933
86 Hydrants	10,000	15,000	15,585	16,193	16,824	17,480	18,162	18,871	19,607	20,371	21,166
87 Valves and Clamps	60,000	60,000	62,340	64,771	67,297	69,922	72,649	75,482	78,426	81,485	84,663
88 Water & Sewer Sup. Misc	2,500	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075	3,167	3,262
89 Automotive Parts	25,000	25,000	25,975	26,988	28,041	29,134	30,270	31,451	32,678	33,952	35,276
90 Operating Supplies - Misc.	30,000	50,000	51,500	53,045	54,636	56,275	57,964	59,703	61,494	63,339	65,239
91 Sod - Seed	4,000	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914
92 Road Materials - Misc	8,000	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839	10,134	10,438
93 Dues and Memberships	230	230	239	248	258	268	278	289	301	312	325
94 Books and Publications	240	240	249	259	269	280	291	302	314	326	339
95 Lease - Automobile(s)	58,090	58,090	59,833	61,628	63,477	65,381	67,342	69,362	71,443	73,587	75,794
96 Lease - Copier	600	-	-	-	-	-	-	-	-	-	-
97 Printing & Binding	500	500	515	530	546	563	580	597	615	633	652
98 Other Current Charges - Misc	100	-	-	-	-	-	-	-	-	-	-
99 Operating Supplies - Disaster	500	500	515	530	546	563	580	597	615	633	652
100 Total W&S Water & Reclaimed Water Distribu	\$ 1,170,240	\$ 1,257,551	\$ 1,299,357	\$ 1,342,595	\$ 1,387,319	\$ 1,433,579	\$ 1,481,431	\$ 1,530,933	\$ 1,582,142	\$ 1,635,120	\$ 1,689,931
101 W&S Non-Classified											
102 Operations & Maintenance											
103 City Attorney	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
104 Professional Services-Misc	20,000	-	-	-	-	-	-	-	-	-	-
105 Annual Audit Services	20,000	-	-	-	-	-	-	-	-	-	-
106 Liability Insurance - Comp. Ge	44,820	-	-	-	-	-	-	-	-	-	-
107 Buildings & Contents Insurance	120,000	-	-	-	-	-	-	-	-	-	-
108 Pollution Insurance	1,000	-	-	-	-	-	-	-	-	-	-
109 Automobile & Truck Insurance	43,200	-	-	-	-	-	-	-	-	-	-
110 Insurance Miscellaneous	1,000	-	-	-	-	-	-	-	-	-	-
111 Other Charges - Misc	5,000	-	-	-	-	-	-	-	-	-	-
112 Total W&S Non-Classified	\$ 260,020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Preliminary Financial Management Plan

Projection of Cash Outflows

Schedule 4

Expense Line Item	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
113 W&S Construction Services											
114 Personal Services											
115 Regular Exempt Salaries	\$ 64,440	\$ 70,866	\$ 72,992	\$ 75,181	\$ 77,437	\$ 79,760	\$ 82,153	\$ 84,617	\$ 87,156	\$ 89,770	\$ 92,464
116 Regular Full Time Wages	188,890	167,544	172,570	177,747	183,080	188,572	194,229	200,056	206,058	212,240	218,607
117 Overtime	7,010	8,579	8,836	9,101	9,374	9,655	9,945	10,243	10,551	10,867	11,193
118 Social Security Matching	15,940	18,895	19,461	20,045	20,647	21,266	21,904	22,561	23,238	23,935	24,653
119 Fla. Retirement System	35,330	33,516	34,521	35,557	36,624	37,723	38,854	40,020	41,220	42,457	43,731
120 Health Insurance - Reg.	30,260	20,174	21,183	22,242	23,354	24,522	25,748	27,035	28,387	29,806	31,296
121 Group Life Insurance	300	240	249	259	269	280	291	302	314	326	339
122 Accidental Death AD&D	150	120	126	132	139	146	153	161	169	177	186
123 W/C Municipal Class	6,350	6,027	6,208	6,394	6,586	6,783	6,987	7,197	7,412	7,635	7,864
124 Operations & Maintenance											
125 Contractual Svcs - Misc	\$ 1,500	\$ 1,500	\$ 1,545	\$ 1,591	\$ 1,639	\$ 1,688	\$ 1,739	\$ 1,791	\$ 1,845	\$ 1,900	\$ 1,957
126 Travel & Training	1,910	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845	1,900	1,957
127 Telephone - Local	2,700	2,700	2,781	2,864	2,950	3,039	3,130	3,224	3,321	3,420	3,523
128 Data Lines	500	200	208	216	224	233	242	252	261	272	282
129 Postage	150	150	156	162	168	175	182	189	196	204	212
130 Central Garage Maint. Svc	1,000	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305
131 Office Supplies	1,000	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305
132 Small Tools & Implements	300	300	312	324	336	350	363	377	392	407	423
133 Fuel	7,000	7,000	7,273	7,557	7,851	8,158	8,476	8,806	9,150	9,507	9,877
134 Software Licenses / Support	4,000	4,000	4,120	4,244	4,371	4,502	4,637	4,776	4,919	5,067	5,219
135 Clothing & Wearing Apparel	500	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305
136 Computer Supplies	500	3,000	3,117	3,239	3,365	3,496	3,632	3,774	3,921	4,074	4,233
137 Automotive Parts	2,000	2,000	2,078	2,159	2,243	2,331	2,422	2,516	2,614	2,716	2,822
138 Operating Supplies - Misc.	1,600	1,600	1,648	1,697	1,748	1,801	1,855	1,910	1,968	2,027	2,088
139 Dues and Memberships	200	200	208	216	224	233	242	252	261	272	282
140 Lease - Copier	1,000	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305
141 Printing & Binding	800	800	824	849	874	900	927	955	984	1,013	1,044
142 Lease - Automobile(s)	14,800	14,800	15,244	15,701	16,172	16,658	17,157	17,672	18,202	18,748	19,311
143 Total W&S Construction Services	\$ 390,130	\$ 369,710	\$ 381,325	\$ 393,313	\$ 405,687	\$ 418,460	\$ 431,644	\$ 445,254	\$ 459,304	\$ 473,808	\$ 488,782
144 W&S Construction Services											
145 Personal Services											
146 Regular Exempt Salaries	\$ -	\$ 67,995	\$ 70,035	\$ 72,136	\$ 74,300	\$ 76,529	\$ 78,825	\$ 81,190	\$ 83,626	\$ 86,134	\$ 88,718
147 Regular Full Time Wages	188,430	196,498	202,393	208,464	214,718	221,160	227,795	234,628	241,667	248,917	256,385
148 Overtime	7,080	7,361	7,582	7,809	8,044	8,285	8,533	8,789	9,053	9,325	9,604
149 Stand-By Time	19,870	20,872	21,498	22,143	22,808	23,492	24,197	24,922	25,670	26,440	27,233
150 Meal Allowance	80	-	-	-	-	-	-	-	-	-	-
151 Social Security Matching	16,480	22,394	23,065	23,757	24,470	25,204	25,960	26,739	27,541	28,367	29,218
152 Fla. Retirement System	29,230	39,723	40,915	42,142	43,406	44,709	46,050	47,431	48,854	50,320	51,830
153 Health Insurance - Reg.	40,350	50,435	52,957	55,605	58,385	61,304	64,369	67,588	70,967	74,515	78,241
154 Group Life Insurance	240	300	312	324	336	350	363	377	392	407	423
155 Accidental Death AD&D	120	150	158	165	174	182	191	201	211	222	233
156 W/C Sewage Disp. Oper./Driver	4,680	6,354	6,545	6,741	6,943	7,151	7,366	7,587	7,815	8,049	8,291
157 Operations & Maintenance											
158 Lab Tests	\$ 15,000	\$ 25,000	\$ 25,750	\$ 26,523	\$ 27,318	\$ 28,138	\$ 28,982	\$ 29,851	\$ 30,747	\$ 31,669	\$ 32,619
159 Contractual Svcs - Misc	3,720	38,000	39,140	40,314	41,524	42,769	44,052	45,374	46,735	48,137	49,581
160 Travel & Training	1,400	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914
161 Telephone - Local	-	250	258	265	273	281	290	299	307	317	326
162 Postage	30	200	208	216	224	233	242	252	261	272	282
163 Electric - City Facilities	280,000	280,000	294,000	308,700	324,135	340,342	357,359	375,227	393,988	413,688	434,372
164 Insurance - Misc.	1,000	-	-	-	-	-	-	-	-	-	-
165 Maintenance Buildings & Ground	61,000	71,400	73,542	75,748	78,021	80,361	82,772	85,255	87,813	90,447	93,161
166 Maintenance - Equipment	5,200	7,280	7,498	7,723	7,955	8,194	8,440	8,693	8,953	9,222	9,499
167 Central Garage Maint	-	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230	1,267	1,305
168 Office Supplies	100	130	134	138	142	146	151	155	160	165	170

Preliminary Financial Management Plan

Projection of Cash Outflows

Schedule 4

Expense Line Item	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
169 Fuel	-	1,000	1,039	1,080	1,122	1,165	1,211	1,258	1,307	1,358	1,411
170 Chemicals	174,000	348,000	365,400	383,670	402,854	422,996	444,146	466,353	489,671	514,154	539,862
171 Laboratory Supplies	8,200	8,200	8,520	8,852	9,197	9,556	9,929	10,316	10,718	11,136	11,571
172 Clothing & Wearing Apparel	1,450	1,700	1,751	1,804	1,858	1,913	1,971	2,030	2,091	2,154	2,218
173 Janitorial Supplies	220	320	332	345	359	373	387	403	418	435	452
174 Automotive Parts	-	500	520	540	561	583	605	629	654	679	706
175 Operating Supplies - Misc.	500	700	721	743	765	788	811	836	861	887	913
176 Dues and Memberships	300	300	312	324	336	350	363	377	392	407	423
177 Data Lines	680	680	707	734	763	792	823	855	889	923	960
178 Rent - Equipment	2,000	2,000	2,078	2,159	2,243	2,331	2,422	2,516	2,614	2,716	2,822
179 Computer Supplies	2,500	1,000	1,039	1,080	1,122	1,165	1,211	1,258	1,307	1,358	1,411
180 Total W&S Construction Services	\$ 863,860	\$ 1,202,741	\$ 1,252,526	\$ 1,304,488	\$ 1,358,726	\$ 1,415,345	\$ 1,474,454	\$ 1,536,167	\$ 1,600,603	\$ 1,667,889	\$ 1,738,154
181 W&S Water Pollution Control											
182 Personal Services											
183 Division Head Salaries	\$ 76,360	\$ 85,550	\$ 88,117	\$ 90,760	\$ 93,483	\$ 96,288	\$ 99,176	\$ 102,152	\$ 105,216	\$ 108,373	\$ 111,624
184 Regular Full Time Wages	511,370	564,866	581,812	599,266	617,244	635,761	654,834	674,479	694,713	715,555	737,021
185 Overtime	28,030	30,959	31,888	32,844	33,830	34,845	35,890	36,967	38,076	39,218	40,394
186 Education Incentive Pay	600	600	618	637	656	675	696	716	738	760	783
187 Stand-By Time	24,500	27,838	28,673	29,534	30,420	31,332	32,272	33,240	34,237	35,265	36,323
188 Meal Allowance	150	-	-	-	-	-	-	-	-	-	-
189 Social Security Matching	53,650	54,301	55,930	57,608	59,336	61,116	62,949	64,838	66,783	68,787	70,850
190 Fla. Retirement System	85,850	85,010	87,560	90,187	92,893	95,680	98,550	101,506	104,552	107,688	110,919
191 Defined Contribution Plan	6,790	8,276	8,524	8,780	9,043	9,315	9,594	9,882	10,178	10,484	10,798
192 Health Insurance - Reg.	131,130	121,044	127,096	133,451	140,124	147,130	154,486	162,211	170,321	178,837	187,779
193 Group Life Insurance	840	780	810	842	875	909	944	981	1,020	1,059	1,101
194 Accidental Death AD&D	420	390	410	430	451	474	498	523	549	576	605
195 W/C Sewage Disp. Oper./Driver	25,000	13,537	13,943	14,361	14,792	15,236	15,693	16,164	16,649	17,148	17,663
196 W/C Municipal Class	1,880	2,102	2,165	2,230	2,297	2,366	2,437	2,510	2,585	2,663	2,743
197 Regular Exempt Salaries	60,320	-	-	-	-	-	-	-	-	-	-
198 Operations & Maintenance											
199 Engineering Services - Misc	\$ 80,000	\$ 70,000	\$ 72,100	\$ 74,263	\$ 76,491	\$ 78,786	\$ 81,149	\$ 83,584	\$ 86,091	\$ 88,674	\$ 91,334
200 Professional Services-Misc	70,000	70,000	72,100	74,263	76,491	78,786	81,149	83,584	86,091	88,674	91,334
201 Pest Control Services	1,000	1,000	1,039	1,080	1,122	1,165	1,211	1,258	1,307	1,358	1,411
202 Lab Tests	3,000	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914
203 Contractual Svcs - Misc	12,400	12,400	12,772	13,155	13,550	13,956	14,375	14,806	15,250	15,708	16,179
204 Travel & Training	6,400	3,600	3,708	3,819	3,934	4,052	4,173	4,299	4,428	4,560	4,697
205 Telephone - Local	3,500	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914
206 Data Lines	5,000	5,000	5,195	5,398	5,608	5,827	6,054	6,290	6,536	6,790	7,055
207 Postage	130	30	31	32	34	35	36	38	39	41	42
208 Electric - City Facilities	280,000	385,000	404,250	424,463	445,686	467,970	491,368	515,937	541,734	568,820	597,261
209 Trash Removal	13,600	13,600	14,130	14,681	15,254	15,849	16,467	17,109	17,777	18,470	19,190
210 Water & Sewer - City	48,000	48,000	49,440	50,923	52,451	54,024	55,645	57,315	59,034	60,805	62,629
211 Sludge Removal	525,000	700,000	727,300	755,665	785,136	815,756	847,570	880,626	914,970	950,654	987,729
212 Street Light Fee	280	280	291	302	314	326	339	352	366	380	395
213 Stormwater Assessment	2,750	2,750	2,857	2,969	3,084	3,205	3,330	3,460	3,595	3,735	3,880
214 Rent - Equipment	4,000	4,000	4,156	4,318	4,486	4,661	4,843	5,032	5,228	5,432	5,644
215 Liability Insurance - Comp. Ge	10,600	10,600	10,918	11,246	11,583	11,930	12,288	12,657	13,037	13,428	13,831
216 Buildings & Contents Insurance	276,550	276,550	284,847	293,392	302,194	311,259	320,597	330,215	340,122	350,325	360,835
217 Pollution Insurance	7,780	7,780	8,083	8,399	8,726	9,067	9,420	9,788	10,169	10,566	10,978
218 Automobile & Truck Insurance	3,600	3,600	3,708	3,819	3,934	4,052	4,173	4,299	4,428	4,560	4,697
219 Flood Insurance	15,290	-	-	-	-	-	-	-	-	-	-
220 Flood Insurance	-	15,290	15,886	16,506	17,150	17,818	18,513	19,235	19,986	20,765	21,575
221 Maintenance Buildings & Ground	100,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	130,477
222 Maintenance - Equipment	12,280	12,280	12,648	13,028	13,419	13,821	14,236	14,663	15,103	15,556	16,023
223 Central Garage Maint. Svc	4,200	4,200	4,326	4,456	4,589	4,727	4,869	5,015	5,165	5,320	5,480
224 Permit Fees	12,000	12,000	12,468	12,954	13,459	13,984	14,530	15,096	15,685	16,297	16,933
225 Office Supplies	1,500	1,470	1,514	1,560	1,606	1,654	1,704	1,755	1,808	1,862	1,918

Preliminary Financial Management Plan

Projection of Cash Outflows

Schedule 4

Expense Line Item	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
226 Small Tools & Implements	3,500	3,500	3,637	3,778	3,926	4,079	4,238	4,403	4,575	4,753	4,939
227 Fuel	20,000	20,000	20,780	21,590	22,432	23,307	24,216	25,161	26,142	27,162	28,221
228 Chemicals	180,000	180,000	189,000	198,450	208,373	218,791	229,731	241,217	253,278	265,942	279,239
229 Laboratory Supplies	12,000	12,000	12,468	12,954	13,459	13,984	14,530	15,096	15,685	16,297	16,933
230 Clothing & Wearing Apparel	4,000	4,000	4,120	4,244	4,371	4,502	4,637	4,776	4,919	5,067	5,219
231 Computer Supplies	4,000	1,000	1,039	1,080	1,122	1,165	1,211	1,258	1,307	1,358	1,411
232 First Aid Supplies	400	400	416	432	449	466	484	503	523	543	564
233 Janitorial Supplies	5,000	4,900	5,091	5,290	5,496	5,710	5,933	6,164	6,405	6,655	6,914
234 Automotive Parts	5,000	5,000	5,195	5,398	5,608	5,827	6,054	6,290	6,536	6,790	7,055
235 Operating Supplies - Misc.	3,000	2,800	2,884	2,971	3,060	3,151	3,246	3,343	3,444	3,547	3,653
236 Dues and Memberships	1,500	1,500	1,559	1,619	1,682	1,748	1,816	1,887	1,961	2,037	2,117
237 Books and Publications	150	150	156	162	168	175	182	189	196	204	212
238 Electric - Orangewood	-	700	735	772	810	851	893	938	985	1,034	1,086
239 Operating Supplies - Disaster	1,500	500	515	530	546	563	580	597	615	633	652
240 Lease - Automobile(s)	8,520	12,000	12,360	12,731	13,113	13,506	13,911	14,329	14,758	15,201	15,657
241 Lease - Copier	510	-	-	-	-	-	-	-	-	-	-
242 Printing & Binding	100	-	-	-	-	-	-	-	-	-	-
243 Software Licenses / Support	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524
244 Total W&S Water Pollution Control	\$ 2,759,930	\$ 3,014,133	\$ 3,125,598	\$ 3,241,379	\$ 3,361,651	\$ 3,486,596	\$ 3,616,403	\$ 3,751,272	\$ 3,891,409	\$ 4,037,029	\$ 4,188,356
245 W&S Sewer Collection											
246 Personal Services											
247 Regular Exempt Salaries	\$ 60,320	\$ 60,320	\$ 62,130	\$ 63,993	\$ 65,913	\$ 67,891	\$ 69,927	\$ 72,025	\$ 74,186	\$ 76,412	\$ 78,704
248 Regular Full Time Wages	335,130	376,730	388,031	399,672	411,663	424,012	436,733	449,835	463,330	477,230	491,547
249 Overtime	47,260	53,096	54,688	56,329	58,019	59,759	61,552	63,399	65,301	67,260	69,278
250 Education Incentive Pay	600	600	618	637	656	675	696	716	738	760	783
251 Stand-By Time	13,700	15,395	15,857	16,333	16,823	17,327	17,847	18,383	18,934	19,502	20,087
252 Meal Allowance	220	225	234	243	252	262	272	283	294	306	317
253 Social Security Matching	32,360	35,713	36,784	37,888	39,024	40,195	41,401	42,643	43,922	45,240	46,597
254 Fla. Retirement System	54,360	68,602	70,660	72,780	74,963	77,212	79,529	81,914	84,372	86,903	89,510
255 Health Insurance - Reg.	111,000	110,957	116,505	122,330	128,447	134,869	141,612	148,693	156,128	163,934	172,131
256 Group Life Insurance	660	660	686	712	740	769	799	830	863	896	931
257 Accidental Death AD&D	330	330	347	364	382	401	421	442	464	488	512
258 W/C Sewage Disp. Oper./Driver	9,110	10,068	10,370	10,681	11,002	11,332	11,672	12,022	12,382	12,754	13,136
259 W/C Storage Warehouse-Invent.	1,240	1,400	1,442	1,485	1,530	1,576	1,623	1,672	1,722	1,773	1,827
260 Operations & Maintenance											
261 Professional Services-Misc	\$ 60,000	\$ 40,000	\$ 41,200	\$ 42,436	\$ 43,709	\$ 45,020	\$ 46,371	\$ 47,762	\$ 49,195	\$ 50,671	\$ 52,191
262 Contractual Svcs - Misc	40,000	37,000	38,110	39,253	40,431	41,644	42,893	44,180	45,505	46,870	48,277
263 Travel & Training	4,670	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610
264 Telephone - Local	5,500	6,800	7,004	7,214	7,431	7,653	7,883	8,120	8,363	8,614	8,872
265 Data Lines	5,000	1,000	1,039	1,080	1,122	1,165	1,211	1,258	1,307	1,358	1,411
266 Postage	150	-	-	-	-	-	-	-	-	-	-
267 Electric - City Facilities	95,000	95,000	99,750	104,738	109,974	115,473	121,247	127,309	133,675	140,358	147,376
268 Trash Removal	12,500	13,600	14,130	14,681	15,254	15,849	16,467	17,109	17,777	18,470	19,190
269 Stormwater Assessment	60	60	62	65	67	70	73	75	78	81	85
270 Rent - Equipment	1,500	1,500	1,559	1,619	1,682	1,748	1,816	1,887	1,961	2,037	2,117
271 Maintenance Buildings & Ground	80,000	100,000	103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	130,477
272 Maintenance - Equipment	10,000	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048
273 Central Garage Maint. Svc	15,000	15,000	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,002	19,572
274 Office Supplies	500	500	515	530	546	563	580	597	615	633	652
275 Small Tools & Implements	6,850	6,850	7,117	7,395	7,683	7,983	8,294	8,618	8,954	9,303	9,666
276 Fuel	35,000	35,000	36,365	37,783	39,257	40,788	42,379	44,031	45,749	47,533	49,386
277 Chemicals	5,000	5,000	5,250	5,513	5,788	6,078	6,381	6,700	7,036	7,387	7,757
278 Software Licenses / Support	10,000	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048
279 Clothing & Wearing Apparel	3,000	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914
280 Computer Supplies	2,500	2,500	2,598	2,699	2,804	2,913	3,027	3,145	3,268	3,395	3,528
281 First Aid Supplies	300	300	312	324	336	350	363	377	392	407	423
282 Pipe	5,000	5,000	5,195	5,398	5,608	5,827	6,054	6,290	6,536	6,790	7,055

Preliminary Financial Management Plan

Projection of Cash Outflows

Schedule 4

Expense Line Item	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
283 Valves and Clamps	15,000	15,000	15,585	16,193	16,824	17,480	18,162	18,871	19,607	20,371	21,166
284 Automotive Parts	17,000	17,000	17,663	18,352	19,068	19,811	20,584	21,387	22,221	23,087	23,988
285 Operating Supplies - Misc.	24,000	20,000	20,600	21,218	21,855	22,510	23,185	23,881	24,597	25,335	26,095
286 Sod - Seed	3,000	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690	3,800	3,914
287 Road Materials - Misc	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524
288 Dues and Memberships	300	300	312	324	336	350	363	377	392	407	423
289 Books and Publications	200	200	208	216	224	233	242	252	261	272	282
290 Lease - Automobile(s)	60,000	60,000	61,800	63,654	65,564	67,531	69,556	71,643	73,792	76,006	78,286
291 Lease - Copier	600	-	-	-	-	-	-	-	-	-	-
292 Printing & Binding	300	500	515	530	546	563	580	597	615	633	652
293 Water & Sewer - City	6,500	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460	2,534	2,610
294 Other Current Charges - Misc	100	-	-	-	-	-	-	-	-	-	-
295 Operating Supplies - Disaster	500	500	515	530	546	563	580	597	615	633	652
296 Total W&S Sewer Collection	\$ 540,710	\$ 525,408	\$ 544,062	\$ 563,410	\$ 583,479	\$ 604,299	\$ 625,898	\$ 648,307	\$ 671,559	\$ 695,686	\$ 720,722
297 Total Expenses by Category											
298 Personal Services	\$ 3,336,200	\$ 3,582,002	\$ 3,698,398	\$ 3,818,732	\$ 3,943,145	\$ 4,071,782	\$ 4,204,795	\$ 4,342,342	\$ 4,484,584	\$ 4,631,692	\$ 4,783,841
299 Operations & Maintenance	7,230,422	7,738,800	7,987,391	8,246,101	8,552,358	8,813,725	9,166,896	9,534,631	9,917,548	10,316,290	10,731,528
300 Total Expenses	\$ 10,566,622	\$ 11,320,803	\$ 11,685,789	\$ 12,064,833	\$ 12,495,503	\$ 12,885,507	\$ 13,371,691	\$ 13,876,973	\$ 14,402,132	\$ 14,947,982	\$ 15,515,369
301 Expense Execution Factors											
302 Personal Services	95%	95%	95%	95%	95%	95%	95%	95%	95%	95%	95%
303 Fixed Operations and Maintenance	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%
304 Total Expenses at Execution											
305 Personal Services	\$ 3,169,390	\$ 3,402,902	\$ 3,513,478	\$ 3,627,795	\$ 3,745,988	\$ 3,868,193	\$ 3,994,556	\$ 4,125,225	\$ 4,260,355	\$ 4,400,107	\$ 4,544,649
306 Fixed Operations and Maintenance	6,507,380	6,964,920	7,188,652	7,421,491	7,697,122	7,932,352	8,250,206	8,581,168	8,925,793	9,284,661	9,658,375
307 Total Expenses at Execution	\$ 9,676,770	\$ 10,367,823	\$ 10,702,130	\$ 11,049,287	\$ 11,443,110	\$ 11,800,545	\$ 12,244,762	\$ 12,706,393	\$ 13,186,148	\$ 13,684,768	\$ 14,203,025
308 Transfers Out											
309 Trans. To General - TBW Assets	\$ 184,420	\$ 151,068	\$ 120,854	\$ 90,641	\$ 63,449	\$ 41,242	\$ 24,745	\$ 13,610	\$ 6,805	\$ 3,062	\$ 1,225
310 Transfer to General Fund - Svc	3,669,000	3,760,725	3,854,743	3,951,112	4,049,889	4,151,137	4,254,915	4,361,288	4,470,320	4,582,078	4,696,630
311 Transfer to Gen. Fund - PILOFF	668,660	702,093	737,198	774,058	812,760	853,398	896,068	940,872	987,915	1,037,311	1,089,177
312 Total Transfers Out	\$ 4,522,080	\$ 4,613,886	\$ 4,712,795	\$ 4,815,810	\$ 4,926,098	\$ 5,045,777	\$ 5,175,728	\$ 5,315,770	\$ 5,465,040	\$ 5,622,452	\$ 5,787,032
313 Debt Service											
314 W&S Series 2012	\$ 732,002	\$ 732,002	\$ 732,002	\$ 732,002	\$ 732,002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
315 W&S Series 2017A	65,080	64,765	65,424	65,032	64,615	65,173	64,681	65,163	64,594	-	-
316 W&S Series 2019	1,056,328	1,056,707	1,056,460	1,056,587	1,056,061	1,056,883	-	-	-	-	-
317 New Debt Service	-	-	-	-	-	71,712	93,300	93,300	93,300	93,300	93,300
318 Total Debt Service	\$ 1,853,410	\$ 1,853,474	\$ 1,853,886	\$ 1,853,622	\$ 1,852,678	\$ 1,193,769	\$ 157,980	\$ 158,462	\$ 157,894	\$ 93,300	\$ 93,300
319 Cash-Funded Capital											
320 Excess Fund Balances Used for Cash Funding	\$ 6,285,750	\$ 5,652,102	\$ 5,917,834	\$ 5,150,874	\$ 3,404,978	\$ 8,637,236	\$ 5,859,389	\$ 6,035,171	\$ 6,216,226	\$ 6,402,713	\$ 6,594,794
321 Total Cash-Funded Capital	\$ 6,285,750	\$ 5,652,102	\$ 5,917,834	\$ 5,150,874	\$ 3,404,978	\$ 8,637,236	\$ 5,859,389	\$ 6,035,171	\$ 6,216,226	\$ 6,402,713	\$ 6,594,794
322 Total Cash Outflows	\$ 22,338,010	\$ 22,487,284	\$ 23,186,645	\$ 22,869,593	\$ 21,626,865	\$ 26,677,327	\$ 23,437,859	\$ 24,215,795	\$ 25,025,308	\$ 25,803,232	\$ 26,678,150

TBW Cost Projection

Schedule 5

	Actual FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029
Variable \$	31,824,144	36,983,172	41,339,537	43,291,921	46,314,776	48,542,680	50,585,197
All Other \$	154,023,611	151,070,434	152,702,994	158,010,631	162,396,294	167,837,524	172,424,188
Annual \$	185,847,755	188,053,606	194,042,531	201,302,552	208,711,070	216,380,204	223,009,385
Bdgt/Forecast MGD	197.50	197.70	201.16	204.79	208.30	211.11	213.86
V Portion (\$ / KGAL)	\$0.44	\$0.51	\$0.56	\$0.58	\$0.61	\$0.63	\$0.65
AO (\$ / KGAL)	\$2.14	\$2.09	\$2.08	\$2.11	\$2.14	\$2.17	\$2.21
TBW Unitary Rate (\$ / KGAL)	\$2.58	\$2.60	\$2.64	\$2.69	\$2.75	\$2.80	\$2.86
Demand Forecast							
PCU	50.73	51.29	51.21	51.31	51.41	48.26	48.26
St. Pete	28.55	28.27	28.27	28.27	28.27	28.27	28.27
Hillsborough	79.83	78.83	85.25	87.81	90.44	93.16	95.95
Pasco	35.36	37.66	38.94	39.88	40.65	41.42	42.23
New Port Richey	3.07	3.19	3.19	3.19	3.19	3.19	3.19
Tampa (Morris Br)	4.66	2.82	2.82	2.82	2.82	2.82	2.82
Total MGD	202.20	202.06	209.69	213.28	216.79	217.12	220.72
Revised Unitary Rate (\$ / KGAL)	\$2.53	\$2.55	\$2.56	\$2.61	\$2.66	\$2.74	\$2.79
Variance from TBW Rate	-1.9%	-1.7%	-3.2%	-3.1%	-3.0%	-2.1%	-2.4%
TBW Expenses - Revised Unitary Rate	2,831,184	2,983,222	2,980,100	3,039,168	3,100,455	3,201,044	3,248,142
Less: Credits	(847,579)	(847,579)	(847,579)	(847,579)	(847,579)	(847,579)	-
Net New Port Richey PW Expense - Revis	1,983,606	2,135,644	2,132,522	2,191,589	2,252,876	2,353,465	3,248,142
Annual Change	1.8%	7.7%	-0.1%	2.8%	2.8%	4.5%	38.0%

Cost Escalation Factors

Schedule 6

Line No	Expense Line Item Description	Inflation Factor	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
1	Division Head Salaries	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
2	Regular Full Time Wages	Salaries & Wages	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3	Overtime	Salaries & Wages	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
4	Employee Incentives	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
5	Stand-By Time	Salaries & Wages	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
6	Accrued Vacation	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
7	Social Security Matching	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
8	Accrued FICA - Vac. & Sick	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
9	Fla. Retirement System	Retirement	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
10	Health Insurance - Reg.	Health Insurance	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
11	Group Life Insurance	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
12	Accidental Death AD&D	Health Insurance	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
13	Net OPEB Obligation Expense	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
14	W/C Waterworks Operations	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
15	Engineering Services - Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
16	Pest Control Services	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
17	Lab Tests	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
18	Security Services	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
19	Contractual Svcs - Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
20	Travel & Training	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
21	Telephone - Local	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
22	Data Lines	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
23	Pager Services	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
24	Postage	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
25	Freight Express Charges	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
26	Electric - City Facilities	Utilities	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
27	Trash Removal	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
28	Street Light Fee	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
29	Stormwater Assessment	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
30	Lease - Automobiles	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
31	Maintenance Buildings & Ground	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
32	Maintenance - Equipment	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
33	Central Garage Maint. Svc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
34	Permit Fees	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
35	Office Supplies	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
36	Maps and Charts	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
37	Small Tools & Implements	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
38	Fuel	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
39	Chemicals	Chemicals	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
40	Laboratory Supplies	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
41	Clothing & Wearing Apparel	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
42	Computer Supplies	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
43	First Aid Supplies	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
44	Janitorial Supplies	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
45	Raw Water	Tampa Bay Water Rate	0.00%	0.00%	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	4.00%	4.00%
46	Automotive Parts	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
47	Conservation Kits & Materials	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
48	Operating Supplies - Misc.	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
49	Dues and Memberships	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
50	Books and Publications	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
51	Health Insurance Waiver Stipen	Group Insurance	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
52	Meal Allowance	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
53	Accrued Retirement	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
54	W/C Clerical	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
55	Professional Services-Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
56	Call Candy Service	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%

Preliminary Financial Management Plan

Cost Escalation Factors

Schedule 6

57	Rent - Equipment	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
58	Notary Bond	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
59	Software Licenses / Support	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
60	Meters	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
61	Pipe	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
62	Hydrants	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
63	Valves and Clamps	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
64	Water & Sewer Sup. Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
65	Sod - Seed	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
66	Road Materials - Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
67	City Attorney	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
68	Master Util. Plan Update	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
69	Annual Audit Services	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
70	Rate Study	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
71	Liability Insurance - Comp. Ge	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
72	Buildings & Contents Insurance	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
73	Pollution Insurance	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
74	Automobile & Truck Insurance	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
75	Insurance Miscellaneous	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
76	Other Charges - Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
77	Regular Exempt Salaries	Salaries & Wages	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
78	W/C Municipal Class	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
79	Maintenance - Copiers	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
80	W/C Sewage Disp. Oper./Driver	Salaries & Wages	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
81	Insurance - Misc.	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
82	Central Garage Maint	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
83	Maintenance - Physical Plant	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
84	Excess Reclaimed Water Expense	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
85	Education Incentive Pay	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
86	Accrued Sick Time	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
87	Defined Contribution Plan	Personnel Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
88	Water & Sewer - City	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
89	Sludge Removal	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
90	Flood Insurance	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
91	Sm Tools & Imp - Ins Reimb	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
92	W/C Storage Warehouse-Invent.	Salaries & Wages	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
93	Inspection Services	US CPI 10YR	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%	3.90%
94	Inventory Adjustments	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
95	Asphalt / Concrete	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
96	Contractual Serv - Orangewood	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
97	Electric - Orangewood	Utilities	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
98	Sludge Removal - Orangewood	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
99	Chemicals - Orangewood	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
100	Lease - Land	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
101	Operating Supplies - Disaster	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
102	Lease - Automobile(s)	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
103	Lease - Copier	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
104	Printing & Binding	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
105	Other Current Charges - Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
106	Professional Svcs - Misc	Default Inflation Factor	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
107	Electric - Sewer Plant	Utilities	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
108	Weighted Average Increase in O&M Expenses ¹		7.14%	3.22%	3.24%	3.56%	3.12%	3.76%	3.77%	3.78%	3.78%	3.79%

¹ The Weighted Average Increase in O&M Expenses is reflective of the cost escalation factors presented on this schedule and the cost execution factors on Schedule 1.

Preliminary Financial Management Plan

Capital Improvement Program (CIP)

Schedule 7

		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	Total Cost
Capital Improvement Projects													
Water & Sewer Construction Fund (405)													
Building Improvements													
1	2023 Fleet & Purchasing Warehouse Facility Construction Project (Engineering)	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
2	2023 Fleet & Purchasing Warehouse Facility Construction Project (Construction)	4,450,000	-	-	-	-	-	-	-	-	-	-	\$ 4,450,000
3	2026 High Service Pump - Elevated Storage Tank Project (Engineering)	-	20,000	-	-	-	-	-	-	-	-	-	\$ 20,000
4	2026 High Service Pump - Elevated Storage Tank Project (Construction)	-	1,000,000	-	-	-	-	-	-	-	-	-	\$ 1,000,000
Potable & Reclaimed Water Extensions													
5	Potable & Reclaimed Water System Extensions - Misc Projects (Engineering)	20,000	20,000	20,000	20,000	20,000	-	-	-	-	-	-	\$ 100,000
6	Potable & Reclaimed Water System Extensions - Misc Projects (Construction)	50,000	100,000	100,000	100,000	100,000	-	-	-	-	-	-	\$ 450,000
7	NPR & Pasco County Interconnect Upgrades - Phase V (Engineering)	20,000	-	-	-	-	-	-	-	-	-	-	\$ 20,000
Potable & Reclaimed Water System Improvements													
8	Potable & Reclaimed Water System Improvements - Misc Projects (Engineering)	20,000	20,000	20,000	20,000	20,000	-	-	-	-	-	-	\$ 100,000
9	Potable & Reclaimed Water System Improvements - Misc Projects (Construction)	100,000	100,000	100,000	100,000	100,000	-	-	-	-	-	-	\$ 500,000
10	2022/2023 Water Utility System Improvements (Engineering)	25,000	-	-	-	-	-	-	-	-	-	-	\$ 25,000
11	2022/2023 Water Utility System Improvements (Construction)	500,000	-	-	-	-	-	-	-	-	-	-	\$ 500,000
12	2025/2026 Water Utility System Improvements (Engineering)	-	60,000	25,000	-	-	-	-	-	-	-	-	\$ 85,000
13	2025/2026 Water Utility System Improvements (Construction)	-	-	500,000	500,000	-	-	-	-	-	-	-	\$ 1,000,000
14	2027/2028 Water Utility System Improvements (Engineering)	-	-	-	60,000	25,000	-	-	-	-	-	-	\$ 85,000
15	2027/2028 Water Utility System Improvements (Construction)	-	-	-	-	500,000	-	-	-	-	-	-	\$ 500,000
16	Sewer Main & Manhole Rehabilitation/Lining Project (Annual Program)	200,000	200,000	200,000	200,000	200,000	-	-	-	-	-	-	\$ 1,000,000
Sewer Improvements													
17	2024/2025 Sewer Utility System Improvements (Engineering)	-	36,000	-	-	-	-	-	-	-	-	-	\$ 36,000
18	2024/2025 Sewer Utility System Improvements (Construction)	-	1,000,000	-	-	-	-	-	-	-	-	-	\$ 1,000,000
19	2026/2027 Sewer Utility System Improvements (Engineering)	-	-	100,000	36,000	-	-	-	-	-	-	-	\$ 136,000
20	2026/2027 Sewer Utility System Improvements (Construction)	-	-	-	1,000,000	-	-	-	-	-	-	-	\$ 1,000,000
21	2028/2029 Sewer Utility System Improvements (Engineering)	-	-	-	-	120,000	-	-	-	-	-	-	\$ 120,000
Sewer System Extensions													
22	Sewer System Extensions - Misc Projects (Engineering)	20,000	20,000	20,000	20,000	20,000	-	-	-	-	-	-	\$ 100,000
23	Sewer System Extensions - Misc Projects (Construction)	100,000	100,000	100,000	100,000	100,000	-	-	-	-	-	-	\$ 500,000
24	Town & Country - Leisure Lane (Engineering)	40,000	50,000	30,000	-	-	-	-	-	-	-	-	\$ 120,000
25	Town & Country - Leisure Lane (Construction)	2,000,000	2,000,000	1,900,000	-	-	-	-	-	-	-	-	\$ 5,900,000
Transportation (Streets, Sidewalks/Multi-Use Trails, Public Parking)													
26	2024 Grand Blvd Bridge Replacement (Engineering)	-	68,000	12,000	13,000	-	-	-	-	-	-	-	\$ 93,000
27	2024 Grand Blvd Bridge Replacement (Construction)	-	-	600,000	600,000	-	-	-	-	-	-	-	\$ 1,200,000
Capital Equipment Repairs													
28	Division 105	-	186,000	235,500	216,000	225,000	-	-	-	-	-	-	\$ 862,500
29	Division 107	-	187,000	207,000	216,000	56,000	-	-	-	-	-	-	\$ 666,000
30	Division 111	-	535,780	561,300	574,890	678,929	-	-	-	-	-	-	\$ 2,350,899
31	Division 112	-	916,000	1,654,600	1,702,410	1,471,000	-	-	-	-	-	-	\$ 5,744,010
32	Division 113	-	15,000	354,000	254,000	129,000	-	-	-	-	-	-	\$ 752,000
33	Unspecified Future Capital	-	-	-	-	-	10,000,000	5,717,602	5,717,602	5,717,602	5,717,602	5,717,602	\$ 38,588,011
34	Total CIP Budget (in current dollars)	\$ 7,585,000	\$ 6,633,780	\$ 6,739,400	\$ 5,732,300	\$ 3,764,929	\$ 10,000,000	\$ 5,717,602	\$ 5,717,602	\$ 5,717,602	\$ 5,717,602	\$ 5,717,602	\$ 69,043,420
35	Cumulative Projected Cost Escalation ¹	0.0%	4.0%	7.1%	10.3%	13.6%	17.1%	20.6%	24.2%	27.9%	31.7%	35.7%	
36	Resulting CIP Funding Level	\$ 7,585,000	\$ 6,899,131	\$ 7,219,245	\$ 6,324,653	\$ 4,278,601	\$ 11,705,292	\$ 6,893,399	\$ 7,100,201	\$ 7,313,207	\$ 7,532,603	\$ 7,758,581	\$ 80,609,913
37	Annual CIP Execution Percentage	85%	85%	85%	85%	85%	85%	85%	85%	85%	85%	85%	
38	Final CIP Funding Level	\$ 6,447,250	\$ 5,864,262	\$ 6,136,358	\$ 5,375,955	\$ 3,636,811	\$ 9,949,498	\$ 5,859,389	\$ 6,035,171	\$ 6,216,226	\$ 6,402,713	\$ 6,594,794	\$ 68,518,426

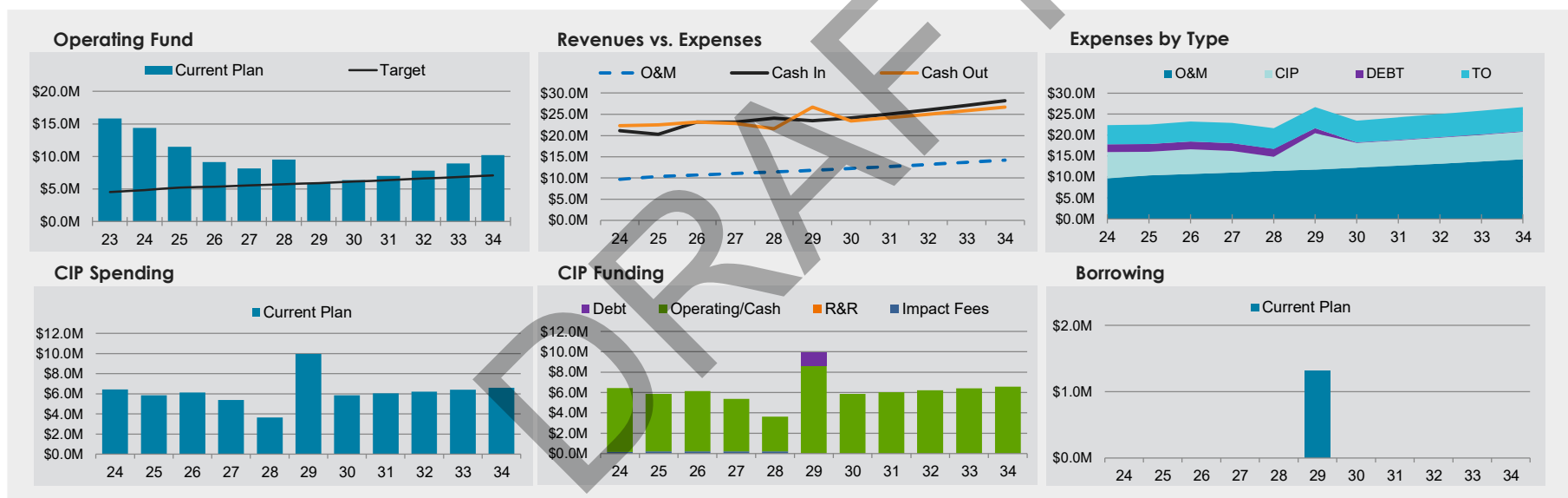
¹ CIP Escalation factors are consistent with the Engineering News Record Construction Cost Index.



NEW PORT RICHEY, FL



	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2029	FY 2034
												Cumulative	
Water Rate Plan	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	21.64%	48.05%
Sewer Rate Plan	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	21.69%	48.07%
Reclaimed Rate Plan	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%		
Senior-Lien DSC	3.54	3.52	4.02	4.41	4.80	7.90	62.31	65.16	68.61	121.85	127.91	Scenario Manager	
Total Residential Bill	\$86.91	\$90.42	\$94.05	\$97.83	\$101.79	\$105.87	\$110.12	\$114.55	\$119.10	\$123.83	\$128.81		



Preliminary Financial Management Plan

Pro Forma

Schedule 9

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
1 Operating Revenue											
2 Water, Sewer And Reclaimed Rate Revenue	\$ 13,503,170	\$ 14,029,699	\$ 14,815,425	\$ 16,170,925	\$ 17,258,846	\$ 18,332,962	\$ 19,237,870	\$ 20,094,413	\$ 20,988,700	\$ 21,922,379	\$ 22,897,170
3 Change in Revenue From Growth	-	215,902	733,541	424,119	369,003	164,989	83,682	87,029	90,510	94,131	97,896
4 Subtotal	\$ 13,503,170	\$ 14,245,601	\$ 15,548,967	\$ 16,595,044	\$ 17,627,848	\$ 18,497,952	\$ 19,321,551	\$ 20,181,442	\$ 21,079,210	\$ 22,016,509	\$ 22,995,065
5 Weighted Average Rate Increase	3.90%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
6 Additional Rate Revenue From Rate Increase	526,529	569,824	621,959	663,802	705,114	739,918	772,862	807,258	843,168	880,660	919,803
7 Price Elasticity Adjustment	-	-	-	-	-	-	-	-	-	-	-
8 Total Rate Revenue	\$ 14,029,699	\$ 14,815,425	\$ 16,170,925	\$ 17,258,846	\$ 18,332,962	\$ 19,237,870	\$ 20,094,413	\$ 20,988,700	\$ 21,922,379	\$ 22,897,170	\$ 23,914,868
9 Plus: Other Operating Revenue	1,762,650	1,761,785	1,778,145	1,795,119	1,822,979	1,836,024	1,872,009	1,909,433	1,948,354	1,988,832	2,030,930
10 Equals: Total Operating Revenue	\$ 15,792,349	\$ 16,577,211	\$ 17,949,070	\$ 19,053,965	\$ 20,155,941	\$ 21,073,893	\$ 21,966,422	\$ 22,898,133	\$ 23,870,733	\$ 24,886,002	\$ 25,945,798
11 Less: Operating Expenses											
12 Personal Services	\$ (3,169,390)	\$ (3,402,902)	\$ (3,513,478)	\$ (3,627,795)	\$ (3,745,988)	\$ (3,868,193)	\$ (3,994,556)	\$ (4,125,225)	\$ (4,260,355)	\$ (4,400,107)	\$ (4,544,649)
13 Operations & Maintenance Costs	(6,507,380)	(6,964,920)	(7,188,652)	(7,421,491)	(7,697,122)	(7,932,352)	(8,250,206)	(8,581,168)	(8,925,793)	(9,284,661)	(9,658,375)
14 Equals: Net Operating Income	\$ 6,115,579	\$ 6,209,388	\$ 7,246,940	\$ 8,004,678	\$ 8,712,832	\$ 9,273,348	\$ 9,721,660	\$ 10,191,740	\$ 10,684,585	\$ 11,201,234	\$ 11,742,773
15 Plus: Non-Operating Income/(Expense)											
16 Non-Operating Revenue	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000
17 Interest Income	452,994	323,317	205,921	172,626	176,706	154,247	122,769	133,945	148,547	167,490	191,080
18 Water Impact Fees	61,500	199,875	660,203	365,618	305,348	129,458	61,500	61,500	61,500	61,500	61,500
19 Sewer Impact Fees	143,750	498,388	1,646,212	911,666	761,383	322,802	153,350	153,350	153,350	153,350	153,350
20 Transfers In	2,847,579	847,579	847,579	847,579	847,579	-	-	-	-	-	-
21 Equals: Net Income	\$ 11,446,402	\$ 9,903,546	\$ 12,431,855	\$ 12,127,167	\$ 12,628,846	\$ 11,704,854	\$ 11,884,279	\$ 12,365,535	\$ 12,872,982	\$ 13,408,573	\$ 13,973,703
22 Less: Revenues Excluded From Coverage Test											
23 Impact Fees	\$ (205,250)	\$ (698,263)	\$ (2,306,415)	\$ (1,277,283)	\$ (1,066,730)	\$ (452,259)	\$ (214,850)	\$ (214,850)	\$ (214,850)	\$ (214,850)	\$ (214,850)
24 Other Excluded Revenues	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)	(1,825,000)
25 Transfers In	(2,847,579)	(847,579)	(847,579)	(847,579)	(847,579)	-	-	-	-	-	-
26 Equals: Net Income Available For Debt Service	\$ 6,568,573	\$ 6,532,705	\$ 7,452,861	\$ 8,177,305	\$ 8,889,537	\$ 9,427,595	\$ 9,844,429	\$ 10,325,685	\$ 10,833,132	\$ 11,368,723	\$ 11,933,853
27 Senior Lien Debt Service Coverage Test											
28 Net Income Available for Senior-Lien Debt Service	\$ 6,568,573	\$ 6,532,705	\$ 7,452,861	\$ 8,177,305	\$ 8,889,537	\$ 9,427,595	\$ 9,844,429	\$ 10,325,685	\$ 10,833,132	\$ 11,368,723	\$ 11,933,853
29 Existing Senior-Lien Debt	1,853,410	1,853,474	1,853,886	1,853,622	1,852,678	1,122,056	64,681	65,163	64,594	-	-
30 Cumulative New Senior Lien Debt Service (calculated)	-	-	-	-	-	71,712	93,300	93,300	93,300	93,300	93,300
31 Total Annual Senior-Lien Debt Service	\$ 1,853,410	\$ 1,853,474	\$ 1,853,886	\$ 1,853,622	\$ 1,852,678	\$ 1,193,769	\$ 157,980	\$ 158,462	\$ 157,894	\$ 93,300	\$ 93,300
32 Calculated Senior-Lien Debt Service Coverage	1.50	3.54	3.52	4.02	4.41	7.90	62.31	65.16	68.61	121.85	127.91
33 Total All-In Debt Service Coverage Test											
34 Net Income Available for Subordinate Debt Service	\$ 6,568,573	\$ 6,532,705	\$ 7,452,861	\$ 8,177,305	\$ 8,889,537	\$ 9,427,595	\$ 9,844,429	\$ 10,325,685	\$ 10,833,132	\$ 11,368,723	\$ 11,933,853
35 Total Senior-Lien Debt Service	1,853,410	1,853,474	1,853,886	1,853,622	1,852,678	1,193,769	157,980	158,462	157,894	93,300	93,300
36 Total Subordinate Debt Service	-	-	-	-	-	-	-	-	-	-	-
37 Total Annual Debt Service	\$ 1,853,410	\$ 1,853,474	\$ 1,853,886	\$ 1,853,622	\$ 1,852,678	\$ 1,193,769	\$ 157,980	\$ 158,462	\$ 157,894	\$ 93,300	\$ 93,300
38 Calculated All-In Debt Service Coverage	3.54	3.52	4.02	4.41	4.80	7.90	62.31	65.16	68.61	121.85	127.91
39 Cash Flow Test											
40 Net Income Available For Debt Service	\$ 6,568,573	\$ 6,532,705	\$ 7,452,861	\$ 8,177,305	\$ 8,889,537	\$ 9,427,595	\$ 9,844,429	\$ 10,325,685	\$ 10,833,132	\$ 11,368,723	\$ 11,933,853
41 Less: Non-Operating Expenditures	-	-	-	-	-	-	-	-	-	-	-
42 Net Debt Service Payment	(1,853,410)	(1,853,474)	(1,853,886)	(1,853,622)	(1,852,678)	(1,193,769)	(157,980)	(158,462)	(157,894)	(93,300)	(93,300)
43 Net Cash Flow	\$ 3,040,662	\$ 912,924	\$ 1,733,759	\$ 2,355,452	\$ 2,958,339	\$ 3,188,050	\$ 4,510,720	\$ 4,851,453	\$ 5,210,198	\$ 5,652,972	\$ 6,053,521
44 Unrestricted Reserve Fund Test											
45 Balance At Beginning Of Fiscal Year	\$ 15,809,860	\$ 14,389,773	\$ 11,475,595	\$ 9,116,520	\$ 8,146,098	\$ 9,524,459	\$ 5,900,273	\$ 6,376,604	\$ 7,017,887	\$ 7,836,859	\$ 8,912,119
46 Cash Flow Surplus/(Deficit)	4,865,662	2,737,924	3,558,759	4,180,452	4,783,339	5,013,050	6,335,720	6,676,453	7,035,198	7,477,972	7,878,521
47 Projects Paid With Non Specified Funds	(6,285,750)	(5,652,102)	(5,917,834)	(5,150,874)	(3,404,978)	(8,637,236)	(5,859,389)	(6,035,171)	(6,216,226)	(6,402,713)	(6,594,794)
48 Balance At End Of Fiscal Year	\$ 14,389,773	\$ 11,475,595	\$ 9,116,520	\$ 8,146,098	\$ 9,524,459	\$ 5,900,273	\$ 6,376,604	\$ 7,017,887	\$ 7,836,859	\$ 8,912,119	\$ 10,195,846
49 Minimum Working Capital Reserve Target	4,838,385	5,183,911	5,351,065	5,524,643	5,721,555	5,900,273	6,122,381	6,353,196	6,593,074	6,842,384	7,101,512
50 Excess/(Deficiency) Of Working Capital To Target	\$ 9,551,387	\$ 6,291,684	\$ 3,765,455	\$ 2,621,454	\$ 3,802,904	\$ -	\$ 254,223	\$ 664,691	\$ 1,243,785	\$ 2,069,735	\$ 3,094,334

Capital Project Funding Summary

Schedule 10

Final Capital Projects Funding Sources	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
Water Impact Fees	\$ 59,500	\$ 106,080	\$ 109,262	\$ 112,540	\$ 115,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Impact Fees	102,000	106,080	109,262	112,540	115,916	-	-	-	-	-	-
Revenue Fund	6,285,750	5,652,102	5,917,834	5,150,874	3,404,978	8,637,236	5,859,389	6,035,171	6,216,226	6,402,713	6,594,794
Senior-Lien Debt Proceeds	-	-	-	-	-	1,312,262	-	-	-	-	-
Total Projects Paid	\$ 6,447,250	\$ 5,864,262	\$ 6,136,358	\$ 5,375,955	\$ 3,636,811	\$ 9,949,498	\$ 5,859,389	\$ 6,035,171	\$ 6,216,226	\$ 6,402,713	\$ 6,594,794

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Preliminary Financial Management Plan

Funding Summary by Fund

Schedule 11

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
Water Impact Fees											
Balance At Beginning Of Fiscal Year	\$ 1,335,441	\$ 1,377,534	\$ 1,506,940	\$ 2,093,529	\$ 2,391,007	\$ 2,630,153	\$ 2,813,508	\$ 2,931,893	\$ 3,052,646	\$ 3,175,814	\$ 3,301,445
Annual Revenues	61,500	199,875	660,203	365,618	305,348	129,458	61,500	61,500	61,500	61,500	61,500
Subtotal	\$ 1,396,941	\$ 1,577,409	\$ 2,167,143	\$ 2,459,146	\$ 2,696,355	\$ 2,759,610	\$ 2,875,008	\$ 2,993,393	\$ 3,114,146	\$ 3,237,314	\$ 3,362,945
Total Amount Available For Projects	\$ 1,396,941	\$ 1,577,409	\$ 2,167,143	\$ 2,459,146	\$ 2,696,355	\$ 2,759,610	\$ 2,875,008	\$ 2,993,393	\$ 3,114,146	\$ 3,237,314	\$ 3,362,945
Amount Paid For Projects	(59,500)	(106,080)	(109,262)	(112,540)	(115,916)	-	-	-	-	-	-
Subtotal	\$ 1,337,441	\$ 1,471,329	\$ 2,057,880	\$ 2,346,606	\$ 2,580,439	\$ 2,759,610	\$ 2,875,008	\$ 2,993,393	\$ 3,114,146	\$ 3,237,314	\$ 3,362,945
Plus: Interest Earnings	40,093	35,611	35,648	44,401	49,714	53,898	56,885	59,253	61,668	64,131	66,644
Balance At End Of Fiscal Year	\$ 1,377,534	\$ 1,506,940	\$ 2,093,529	\$ 2,391,007	\$ 2,630,153	\$ 2,813,508	\$ 2,931,893	\$ 3,052,646	\$ 3,175,814	\$ 3,301,445	\$ 3,429,589
Sewer Impact Fees											
Balance At Beginning Of Fiscal Year	\$ 2,937,971	\$ 3,068,486	\$ 3,542,410	\$ 5,165,577	\$ 6,076,005	\$ 6,849,446	\$ 7,312,465	\$ 7,613,598	\$ 7,920,753	\$ 8,234,052	\$ 8,553,617
Annual Revenues	143,750	498,388	1,646,212	911,666	761,383	322,802	153,350	153,350	153,350	153,350	153,350
Subtotal	\$ 3,081,721	\$ 3,566,874	\$ 5,188,622	\$ 6,077,243	\$ 6,837,388	\$ 7,172,248	\$ 7,465,815	\$ 7,766,948	\$ 8,074,103	\$ 8,387,402	\$ 8,706,967
Total Amount Available For Projects	\$ 3,081,721	\$ 3,566,874	\$ 5,188,622	\$ 6,077,243	\$ 6,837,388	\$ 7,172,248	\$ 7,465,815	\$ 7,766,948	\$ 8,074,103	\$ 8,387,402	\$ 8,706,967
Amount Paid For Projects	(102,000)	(106,080)	(109,262)	(112,540)	(115,916)	-	-	-	-	-	-
Subtotal	\$ 2,979,721	\$ 3,460,794	\$ 5,079,359	\$ 5,964,703	\$ 6,721,472	\$ 7,172,248	\$ 7,465,815	\$ 7,766,948	\$ 8,074,103	\$ 8,387,402	\$ 8,706,967
Plus: Interest Earnings	88,765	81,616	86,218	111,303	127,975	140,217	147,783	153,805	159,949	166,215	172,606
Balance At End Of Fiscal Year	\$ 3,068,486	\$ 3,542,410	\$ 5,165,577	\$ 6,076,005	\$ 6,849,446	\$ 7,312,465	\$ 7,613,598	\$ 7,920,753	\$ 8,234,052	\$ 8,553,617	\$ 8,879,572
Sewer Assessment Fund											
Balance At Beginning Of Fiscal Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less: Payment Of Debt Service	-	-	-	-	-	-	-	-	-	-	-
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Amount Available For Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance At End Of Fiscal Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Fund											
Balance At Beginning Of Fiscal Year	\$ 15,809,860	\$ 14,389,773	\$ 11,475,595	\$ 9,116,520	\$ 8,146,098	\$ 9,524,459	\$ 5,900,273	\$ 6,376,604	\$ 7,017,887	\$ 7,836,859	\$ 8,912,119
Net Cash Flow	4,865,662	2,737,924	3,558,759	4,180,452	4,783,339	5,013,050	6,335,720	6,676,453	7,035,198	7,477,972	7,878,521
Subtotal	\$ 20,675,523	\$ 17,127,697	\$ 15,034,354	\$ 13,296,972	\$ 12,929,437	\$ 14,537,509	\$ 12,235,993	\$ 13,053,057	\$ 14,053,085	\$ 15,314,831	\$ 16,790,640
Less: Restricted Funds	(4,838,385)	(5,183,911)	(5,351,065)	(5,524,643)	(5,721,555)	(5,900,273)	(6,122,381)	(6,353,196)	(6,593,074)	(6,842,384)	(7,101,512)
Total Amount Available For Projects	\$ 15,837,137	\$ 11,943,785	\$ 9,683,289	\$ 7,772,329	\$ 7,207,882	\$ 8,637,236	\$ 6,113,612	\$ 6,699,861	\$ 7,460,011	\$ 8,472,447	\$ 9,689,128
Amount Paid For Projects	(6,285,750)	(5,652,102)	(5,917,834)	(5,150,874)	(3,404,978)	(8,637,236)	(5,859,389)	(6,035,171)	(6,216,226)	(6,402,713)	(6,594,794)
Subtotal	\$ 9,551,387	\$ 6,291,684	\$ 3,765,455	\$ 2,621,454	\$ 3,802,904	\$ -	\$ 254,223	\$ 664,691	\$ 1,243,785	\$ 2,069,735	\$ 3,094,334
Add Back: Restricted Funds	4,838,385	5,183,911	5,351,065	5,524,643	5,721,555	5,900,273	6,122,381	6,353,196	6,593,074	6,842,384	7,101,512
Plus: Interest Earnings	452,994	323,317	205,921	172,626	176,706	154,247	122,769	133,945	148,547	167,490	191,080
Less: Interest Allocated To Cash Flow	(452,994)	(323,317)	(205,921)	(172,626)	(176,706)	(154,247)	(122,769)	(133,945)	(148,547)	(167,490)	(191,080)
Balance At End Of Fiscal Year	\$ 14,389,773	\$ 11,475,595	\$ 9,116,520	\$ 8,146,098	\$ 9,524,459	\$ 5,900,273	\$ 6,376,604	\$ 7,017,887	\$ 7,836,859	\$ 8,912,119	\$ 10,195,846
Restricted Reserves											
Balance At Beginning Of Fiscal Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,233	\$ 96,117	\$ 98,040	\$ 100,001	\$ 102,001
Debt Service Reserve On New Debt	-	-	-	-	-	93,300	-	-	-	-	-
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,300	\$ 94,233	\$ 96,117	\$ 98,040	\$ 100,001	\$ 102,001
Plus: Interest Earnings	-	-	-	-	-	933	1,885	1,922	1,961	2,000	2,040
Balance At End Of Fiscal Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,233	\$ 96,117	\$ 98,040	\$ 100,001	\$ 102,001	\$ 104,041

ec

Preliminary Financial Management Plan

Senior Lien Borrowing Projections

Schedule 12

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
Term (Years)	30	30	30	30	30	30	30	30	30	30	30
Interest Rate	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Sources of Funds											
Par Amount	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,434,246	\$ -	\$ -	\$ -	\$ -	\$ -
Uses of Funds											
Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,312,262	\$ -	\$ -	\$ -	\$ -	\$ -
Cost of Issuance	2.00% of Par	-	-	-	-	28,685	-	-	-	-	-
Debt Service Reserve	1 Year(s) of Debt Service	-	-	-	-	93,300	-	-	-	-	-
Total Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,434,246	\$ -	\$ -	\$ -	\$ -	\$ -
1 Year Interest	-	-	-	-	-	71,712	-	-	-	-	-
Annual Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,300	\$ -	\$ -	\$ -	\$ -	\$ -
Total Debt Service	-	-	-	-	-	2,798,993	-	-	-	-	-
Cumulative New Annual Senior Lien Debt Service¹	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,712	\$ 93,300	\$ 93,300	\$ 93,300	\$ 93,300	\$ 93,300

¹Reflects interest-only payment due in year of issuance.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Robert Kochen, Chief of Police

DATE: 10/15/2024

RE: Request for Extension for the Police Accreditation Managed Services/Independent Contractor Agreement

REQUEST:

The request for the council is to approve a twelve (12) month extension of the November 1, 2023, Managed Services/Independent Contractor Agreement (MSICA), effective November 1, 2024, with the same terms and conditions for police accreditation consulting services.

DISCUSSION:

On 10/17/23 the council approved the existing twelve (12) month MSICA with consultant Frank Ruggiero effective on November 1, 2023, to provide police accreditation consulting services.

Prior to the council approving the existing agreement with the accreditation consultant, the city (to select a highly qualified accreditation consultant) conducted a Request for Proposal (RFP) bid. After a thorough RFP bid selection process, we selected a police accreditation consultant who has extensive experience with the accreditation process through the Commission for Florida Law Enforcement Accreditation (CFA). Frank Ruggiero was the sole bidder and submitted a comprehensive bid for these services that fully satisfied the requirements listed in the RFP bid.

Currently the city has an agreement with the CFA for our police department to meet the requirements of CFA accreditation by December 1, 2025. Our accreditation consultant has been instrumental in guiding the New Port Richey Police Department through this arduous process, and we have made much progress. It is essential that we continue to utilize the services of the accreditation consultant by extending the existing contract for twelve (12) months so we can fulfil our goal of becoming a fully accredited police agency prior to December 1, 2025. Moreover, the council approved the funding for these consulting services in the police department's F.Y. 24/25 budget.

This consultant has a proven track record of successfully guiding police departments through the accreditation process in the State of Florida. In 2020, this consultant was named by the State of Florida as Accreditation Assessment Team Leader of the year, he is a certified CFA accreditation professional and sits on the CFA's Standards and Interpretation Committee. Frank Ruggiero has conducted hundreds of police agency accreditation assessments throughout the State of Florida over the last ten years and has led the Tarpon Springs Police Department (as accreditation manager) through its initial accreditation award, and three very successful re-accreditations which occur every three years. The consultant currently serves as a Deputy Chief of Police with the Tarpon Springs Police Department and oversees their accreditation program. He has lived in the New Port Richey area for many years and is in close driving proximity to the police department.

Our City Attorney vetted the twelve (12) month contract extension before you and approved it as to form. The contract has a provision that the city will not pay the consultant over \$5,416.00 per month with the total contract amount not exceeding \$65,000.00. The contract has an early termination clause for both parties. The terms of the contract and the early termination clause are outlined in section V and VI of the agreement.

RECOMMENDATION:

Approve MSICA twelve (12) month extension with Consultant Frank Ruggiero for continued police accreditation services.

BUDGET/FISCAL IMPACT:

The MSICA extension is fully funded through Division 1061 (professional services contracts) of the police department's F.Y. 24/25 budget.

ATTACHMENTS:

Description	Type
▣ 2024 Managed Services Independent Contractor Extension Agreement	Backup Material
▣ Consultant Correspondence - 2024 Agreement Extension	Backup Material
▣ 2023 Fully Executed Managed Services Independent Contractor Agreement	Backup Material

MANAGED SERVICES/INDEPENDENT CONTRACTOR EXTENSION AGREEMENT

This **AGREEMENT** is entered into the _____ day of _____, 2024 by and **BETWEEN FRANK C. RUGGIERO** residing at 5207 Spike Horn Dr. New Port Richey, FL. 34653 hereinafter "the Contractor" and the **CITY OF NEW PORT RICHEY, FLORIDA**, a municipal corporation with offices at 5919 Main St. New Port Richey, FL. 34652, hereinafter "the City".

WHEREAS the parties entered into a Managed Services Agreement on November 1, 2023 ("Agreement"), and they wish to extend the Agreement on the same terms and conditions for an additional period of twelve (12) months, effective November 1, 2024;

NOW, THEREFORE the parties do hereby agree to extend the term of the Agreement for a period of twelve (12) months, effective November 1, 2024 on the same terms and conditions provided in the Agreement.

Witness the Signatures of the Parties this the _____ day of _____ 2024.

CITY OF NEW PORT RICHEY, FLORIDA

CONTRACTOR

By: _____
Debbie Manns, ICMA-CM, City Manager

By: _____
Frank C. Ruggiero, Contractor

Attest:

Judy Meyers, MMC, City Clerk

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ABOUT THE CONTRACTOR

During my 32 years in Law Enforcement, I have been extensively involved in and supervised Accreditation, Traffic/DUI enforcement, Traffic Homicide Investigations, Patrol, Training, Recruitment, Communications, Code Enforcement, Property/Evidence room, School Resource Officers, Community Policing and Public Information/Relations.

I began my career with the Pasco County Sheriff's Office in 1990 as a Corrections Deputy. I was promoted to Training Officer in 1993.

I left the Sheriff's Office in 1995 and joined the Port Richey Police Department. In 1997 I was promoted to Field Training Officer and Traffic Homicide Lead Investigator. In 1998 I was promoted to Corporal and agency lead training instructor, my duties included supervising the Communications section, Property Evidence room, Training unit, Traffic Homicide Unit and Patrol. I began re-writing our General Order manual and completed it in late 1999, while working towards CFA Accreditation.

In the spring of 2000, I became employed by Pasco Hernando State College to teach at their Public Safety Academy, teaching Law Enforcement, Corrections and Security Guard Classes.

I am certified and taught all High Liability topics (Firearms, Police Pursuit Driving, Defensive Tactics, Medical First Responder and Conducted Electrical Weapons), crowd control, report writing, Officer Safety and Traffic.

In fall of 2000, I left the Port Richey Police Department and began my career with the Tarpon Springs Police Department working as a patrol officer. In 2001, I was assigned to assist with training. In 2002, I was assigned to administration to re-write the entire General Order manual

to comply with Accreditation standards. In 2004, I was assigned as acting patrol supervisor and Traffic Homicide unit supervisor.

In 2005, I was appointed as lead instructor for Traffic Stops and Traffic Crash investigations, at Pasco Hernando State College. I was also selected by the Florida Department of Law Enforcement to assist them with re-writing the traffic and DUI curriculum in Tallahassee later that year.

In 2006, I received officer of the year honors for conducting our agency's first two DUI checkpoints, and assisting Florida Fish and Wildlife Conservation Commission with a Boating Under the Influence task force by training them and assisting with getting their intoxilyzer program back on track, for the Tampa Bay area.

Later on that year our Code Enforcement supervisor, inspector and clerk all retired, so I volunteered to go into the unit to assist with hiring three new employees and training them. In 2007, I had completed all the hiring and training in Code Enforcement and I was promoted to Corporal and placed in training and patrol part time.

In 2009, our School Resource Officer unit supervisor was fired for inappropriate relationships with students and another SRO was placed back on the road for failure to report it, while another SRO also resigned. I volunteered to take this unit over to fix our relationship with the school system. I replaced the entire unit and assigned myself to the high school with a rookie officer and assigned two other veteran officers to cover the middle school and the other to cover our three elementary schools. In 2010, our School Resource Officer unit won best new crime prevention program of the year, from the State of Florida, for the new crime watch program and training we supplied our high school with.

In 2011, when Chief Kochen was appointed as permanent Chief, he informed me that one of his goals was to become an Accredited Agency and appointed me as the Accreditation Manager in 2011. In June of 2013, I was promoted to Sergeant and maintained my position. As Accreditation manager we received our initial accreditation in 2012, first reaccreditation in 2015, second reaccreditation in 2018 with the team leader remarking the assessment as flawless, and our third reaccreditation in 2021. I have been conducting assessments for the Commission of Florida Law Enforcement Accreditation since 2013 and was assigned as a Team Leader in 2016. I became a Certified Accreditation Professional in 2017 and was recertified in 2020. I was appointed as the Training committee chairman in 2017 and held that position until my recent promotion. In 2017 I was also appointed to the Commission of Florida Law Enforcement Accreditation's Standard Review and Interpretations Committee. This committee meets three times a year to review, revise, delete and add standards to the required manuals to obtain and maintain accreditation.

In 2019, I received officer of the year honors for the Tarpon Springs Police Department for my dedication to excellence.

In 2020, I was also named the Assessment Team Leader of the Year by the Commission for Florida Law enforcement Accreditation.

On March 12, 2021, I was promoted to the rank of Major in charge of administration and currently I am still in charge of the Accreditation unit, Recruiting/Hiring , Training unit, THI unit and School Resource Unit while continuing to teach DUI and Traffic Crashes at the Pasco Hernando State College's police academy, Traffic Homicide Investigations for the Florida Public Safety Institute and Several classes for the Florida Police Accreditation Coalition.

RISK MITIGATION

In today's litigiousness society it would be unrealistic to believe that even the most professional law enforcement agency could totally avoid liability claims. The best defense against lawsuits is to have implemented sound policies and procedures that are in line with the best practices of the profession and compliant with current statutes, professional best practices, and court decisions.

A department's written directives are historically one area of law enforcement operations that have a high degree of liability attached thereto as they establish the policies and procedures that the officers must adhere to during the performance of their duties.

When issues of liability are raised during litigation, one of the first areas that the discovery process will focus on is the agency's policies and procedures, and did the involved officers adhere to the agency's established protocols.

FLORIDA ACCREDITATION

Accreditation is a progressive and contemporary way of helping police agencies evaluate and improve their overall performance. It has long been recognized as a means of maintaining the highest standards of professionalism. Accreditation is the certification by an independent reviewing authority that an entity has met specific requirements and prescribed standards. Schools, universities, and hospitals are some of the most well-known organizations that are required to maintain accreditation.

BENEFITS TO THE COMMUNITY

Accreditation increases the law enforcement agency's ability to prevent and control crime through more effective and efficient delivery of law enforcement services to the community it serves.

Accreditation enhances community understanding of the law enforcement agency and its role in the community as well as its goals and objectives. Citizen confidence in the policies and practices of the agency is increased.

Accreditation, in conjunction with the philosophy of community policing, commits the agency to a broad range of programs (such as crime prevention) that directly benefit the public.

Accreditation creates a forum in which police and citizens work together to control and prevent crime. This partnership will help citizens to understand the challenges that confront law enforcement. Law enforcement will, in turn, receive clear direction from the community about its expectations. Thus, a common set of goals and objectives will be arrived at and implemented.

BENEFITS TO THE AGENCY CEO

Increases cooperation and coordination with other law enforcement agencies and other branches of the criminal justice system.

The accreditation process requires an in-depth review of every aspect of the agency's organization, management, operations, and administration to include:

- Establishment of agency goals and objectives with provisions for periodic updating.
- Re-evaluation of whether agency resources are being used in accord with agency goals, objectives, and mission.
- Re-evaluation of agency policies and procedures, especially as documented in the agency's written directive system.
- Correction of internal deficiencies and inefficiencies before they become public problems.
- The opportunity to re-organize without the appearance of personal attacks.

The accreditation standards provide norms against which agency performance can be measured and monitored over time and provides the agency with a continuous flow of Commission distributed information about exemplary policies, procedures, and projects.

Accreditation provides objective measures to justify decisions related to budget requests and personnel policies and may serve as a yardstick to measure the effectiveness of the agency's programs and services. The services provided are defined, and uniformity of service is assured.

Accreditation streamlines operations, providing more consistency and more effective deployment of agency manpower.

BENEFITS TO THE OFFICERS & EMPLOYEES

Accreditation requires that agency policies and procedures be current and in written form and are available to all agency personnel at all times.

Accreditation assures employees that every aspect of the agency's personnel system is in accord with professional standards, and that the system is both fair and equitable.

The agency is compelled to operate within specific guidelines. It is accountable to the Commission. The agency must stay in compliance with the standards set forth by the Commission in order to retain its accreditation.

The morale of the agency is enhanced by increasing the employees' confidence in the effectiveness and efficiency of their own agency. Operations become more streamlined and consistent.

Accreditation standards address officer safety issues and provide for adequate training and equipment of the officers.

Accreditation is a coveted award that symbolizes professionalism, excellence, and competence. Employees will take pride in their agency, knowing that it represents the very best in law enforcement.

PROJECT SCOPE

The contractor proposes to evaluate if the City police department's current policies, procedures, and all other forms of written directives to determine if they meet or exceed the minimum standards set forth by the Commission for Florida Law Enforcement Accreditation Program, AND

- Develop and publish any revisions to any and all existing policies as approved by the City necessary to meet the standards of the Florida law enforcement accreditation program.
- Develop and publish any and all additional policies as approved by the city, which do not currently exist which would be required to meet the standards of the Florida law enforcement accreditation program.
- Set-Up, and populate Power DMS© web portal, specific to the City's police department, to manage disseminate and assist with maintaining all of the police department's written directives, build, populate and manage an assessment system in accordance with the provisions of the Florida Law Enforcement Accreditation Standard Compliance files on to include creation of the required standard compliance files required to meet the requirements of the Florida Law Enforcement Accreditation Program in affect at the time of any such assessment by the Commission for Law Enforcement Accreditation.
- Create and populate each standard compliance file with a copy or copies of all applicable agency directives, copy or copies of any and all supporting documentation, agency records, photographs, etc. necessary to demonstrate compliance with each program standard.
- Create and populate each standard compliance file with a copy or copies of all applicable agency directives, copy or copies of any and all supporting documentation, agency records, photographs, etc. necessary to demonstrate compliance with each program standard.
- Highlight each directive and all supporting documentation to illustrate how each directive/documentation is applicable and demonstrates compliance to the individual standard.
- Perform on-site collection, as necessary of all required or recommended departmental documentation relevant to demonstrating compliance with program standards.
- Attend in-person meetings with the City and its representatives to discuss project status, non-compliance issues, departmental issues effecting the project, and/or written directive development purpose and status.
- Be present and oversee for any and all assessments, either mock assessment as arranged for by the contractor, as well as any on-site assessment scheduled by the Florida Accreditation Office.

- Represent the city and its police department as the accreditation manager and attend any and all meetings and/or training conferences of the Commission for Florida Law Enforcement Accreditation.

PROJECT TIME LINE

It is estimated that this project would take at a minimum 18 months to complete and the agency be accredited under the Commission for Law Enforcement Accreditation program.

The first step towards completing the process is to apply for participation through the Commission. The agency will receive an agreement, along with an invoice for their participation in the accreditation process and software fees. Once the agreement is signed, and it is returned it to the Florida Accreditation office the 24-month self-assessment phase begins the date the Executive Director signs the agreement. Agencies have 24 months to call for an on-site assessment by a team of assessors from the FAO, but may call for an on-site after 12 months.

We will schedule a mock assessment 60-90 days prior to any scheduled assessment. It's the agency's responsibility to arrange for all aspects of the mock, including assessor selection, which will be completed by the contractor.

CONCLUSION

I look forward to working with the City of New Port Richey, Chief Kochen, his command staff as well as City Manager Debbie Manns. I am confident that together we can rise to the challenges ahead of us and achieve our goal of seeing "Accredited Agency" decals adorning all the assets of the New Port Richey Police Department.,

If you have questions on this proposal, feel free to contact me at your convenience by email at thiwings2002@gmail.com or by phone at 727-364-9473. I look forward to hearing from you to arrange a follow-up to this proposal, if needed.

Thank you for your consideration,

Frank Ruggiero

EXHIBIT B CONTRACTORS CJIS CERTIFICATION

Certificate of Achievement

Awarded to

FRANK C. RUGGIERO

For Successful Completion of

FCIC/NCIC Limited Access Certification


Presented by the

Florida Department of Law Enforcement

on

This certification expires two years from the date of issuance.





Robin Sparkman, Director
Criminal Justice Information Services



Frank Ruggiero Consultants LLC.

7143 State Road 54, Unit #219 New Port Richey, FL. 34653

727-364-9473

ruggierof@cityofnewportrichey.org

City of New Port Richey
5919 Main St.
New Port Richey, FL 34652

RE: Accreditation Consultant contract

Chief Robert Kochen,

This letter is to notify the City of New Port Richey that Frank Ruggiero Consultants LLC. agrees to extend our contractual relationship for another year, through November 2025, as allowed by our Contract RFP 23-018. Frank Ruggiero Consultants LLC, agrees to the current contract price, and agrees to the same terms and conditions as set forth in the contract agreement. We respectfully submit this renewal request with a formal *Thank You* for the professional and friendly working relationship we have with the City, the Police Department and its team. On behalf of Frank Ruggiero Consultants LLC, I appreciate the opportunity to assist the Police Department in obtaining Law Enforcement Accreditation through the Commission of Florida Law enforcement Accreditation.

Sincerely,

Frank Ruggiero Consultants LLC.

A handwritten signature in black ink, appearing to read 'Frank Ruggiero', with a stylized flourish at the end.

MANAGED SERVICES/INDEPENDENT CONTRACTOR AGREEMENT

This **AGREEMENT** is entered into the 1 day of November, 2023 by and **BETWEEN FRANK C. RUGGIERO** residing at 5207 Spike Horn Dr. New Port Richey, FL. 34653 hereinafter "the Contractor" and the **CITY OF NEW PORT RICHEY, FLORIDA**, a municipal corporation with offices at 5919 Main St. New Port Richey, FL. 34652, hereinafter "the City".

WHEREAS the City requires managed services in the subject of law enforcement accreditation and desires to engage the services of contractor for a period of twelve (12) months beginning the next business day after execution of this agreement, subject to the termination provisions herein;

WHEREAS The contractor has an extensive background and is qualified as a subject matter expert in law enforcement accreditation and is willing to provide services to the city based on this background; and

WHEREAS the parties do hereby acknowledge and agree that the purpose of this managed services agreement provided by contractor hereunder are to improve the overall administrative and operational functions of the City's police department and to attain and maintain distinction as an Accredited Law Enforcement agency under the provisions of the Florida Commission for Law Enforcement Accreditation ("FCLA"). The contractor does promise to use his best, good-faith efforts in carrying out the purposes of this Agreement. The services provided by the Contractor under this Agreement are for the sole benefit of the City.

NOW, THEREFORE in consideration of the Agreement hereinafter set forth, the parties do hereby agree to the terms and conditions as follows:

I. Scope of Services: Contractor is hereby engaged to perform managed services for the City in respect to evaluating if the City's police department's current policies, procedures, and all other forms of written directives meet or exceed the minimum standards set forth by the Commission for Florida Law Enforcement Accreditation Program, as well as provide the expertise and services necessary for the City's police department to attain and maintain distinction as an Accredited Law Enforcement agency under the provisions of the Florida Commission for Law Enforcement Accreditation.

A. The contractor hereby agrees that he shall:

1. Set-Up, populate train and assist with the managing of the Power DMS® web portal, specific to the City's police department, to disseminate and maintain all of the police department's written directives, build, populate and manage an assessment system in accordance with the provisions of the Florida Law Enforcement Accreditation Standard Compliance files to include creation of the required standard compliance files to meet the requirements of the Florida Law Enforcement Accreditation Program in affect at the time of any such assessment by the Commission for Law Enforcement Accreditation;
2. The contractor shall be responsible to create, populate and maintain each standard compliance file within the Power DMS web portal with a copy or copies of all applicable agency directives, copy or copies of any and all supporting documentation, agency records, photographs, etc., necessary to demonstrate compliance with each program standard;
3. Format and highlight each directive and all supporting documentation to illustrate how each directive/documentation is applicable and demonstrates compliance to the individual standard;

4. Perform collection, as necessary, of all required or recommended departmental documentation relevant to demonstrating compliance with program standards;
 5. Attend in-person meetings with the City and its representatives to discuss project status, non-compliance issues, departmental issues affecting the project, and/or written directive development purpose and project status;
 6. Be alert to changes in accreditation standards, operations, reporting requirements, and other issues which may affect the continuing accredited status of the department;
 7. Ensure command staff have fact-based information to make decisions regarding agency policies regarding accreditation standards;
 8. Prepare and submit CFA annual agency report;
 9. Coordinate agency personnel, activities, records and systems with regards to maintaining accreditation standards, including the establishment of proper documentation demonstrating accreditation compliance;
 10. Advise other appropriate individuals of accreditation compliance/non-compliance issues and when necessary, recommend corrective action plans;
 11. Be committed to a high standard of the safety regulations and all of the Department's policies and rules and be willing to report safety violations and potential policy violations to appropriate supervisory personnel;
 12. Follow and support the mission, values, organizational philosophies, operational principals, code of conduct, and policies and procedures of the Department;
 13. Be present for and oversee any and all assessments, either mock assessment as mutually arranged for by the city and the contractor, and/or any on-site assessment scheduled by the Florida Accreditation Office; and
 14. Research, develop and assist with the publishing of any revisions to any and all existing policies as approved by the City necessary to meet the standards of the Florida law enforcement accreditation program;
 15. Research, develop and assist with the publishing of any and all additional policies as approved by the city, which do not currently exist which would be required to meet the standards of the Florida Law Enforcement Accreditation program;
 16. Comply with all applicable city and police department policies regarding the use of city computer equipment and systems, social media and internet usage.
- B. The city hereby agrees to provide to the contractor at no-charge the following:
1. An official New Port Richey email account for the purpose of communicating with city employees and officials as well as area law enforcement representatives;

2. A city owned laptop personal computer with Microsoft Office® and Adobe Acrobat Pro® software installed as well as remote access to the police department network with CJIS security two factor authentication network in accordance with the City's Criminal Justice Information Systems policy for the purpose of obtaining any documents, photos, statistical reports, certifications, training records etc. necessary to obtain documentation required to demonstrate compliance with any applicable accreditation standards AND access credentials to the city's police headquarters facilities;
 - a. The contractor possesses and agrees to maintain a current Level 2 Criminal Justice Information Systems (CJIS) Security Awareness certification which currently expires December 9, 2024, a copy of which is annexed as Exhibit A;
3. A cellular air card or other suitable device to provide internet and network connectivity in accordance with the department's information technology and CJIS policies;
4. Acquire and maintain a separate Power DMS web portal administered and managed by the police department and agrees to obtain a sufficient number of user licenses to provide every member of the police department access rights to a level appropriate for their position and that a minimum the contractor and the Deputy Chief shall be provided with Master Administrative rights to Power DMS;
5. Provide the contractor with read access to agency programs and network (i.e., records management systems, etc.) for the sole purpose to search to obtain proofs for accreditation standards; and
6. Access credentials to all areas of the city's police headquarters facility except the property & evidence storage area, armory, and any other areas mutually agreed upon by the parties as inappropriate or unnecessary.

C. The parties agree that the contractor shall publicly represent the city and its police department as the Accreditation Manager at any and all accreditation related events and/or meetings.

II. Compensation: The City shall pay the Contractor the sum of Five Thousand Four Hundred Sixteen and 00/100 Dollars (\$5,416.00) per month for all services performed under the terms hereof, with a total amount not to exceed Sixty-Five Thousand and 00/100 Dollars (\$65,000.00). The contractor shall be allowed to work remotely, but his work will require on site presence at the police facility as needed to facilitate the accreditation process. Travel time to and from the City of New Port Richey from the contractor's residence shall be included in the services provided for the compensation set forth in this section.

All reasonable expenses incurred by the contractor shall be reimbursed assuming same have been authorized prior to being incurred and with the provision of appropriate receipts.

The contractor shall submit monthly progress reports outlining the progress made during the previous thirty (30) day period towards project completion.

III. Limited Services: Contractor has represented to the City that he is able to assist the City and its police department in improving the operational and administrative effectiveness of the City's Police Department and achieve accredited agency status under the provisions of the Commission for Florida Law Enforcement Program. The Contractor assumes no liability for any action(s) by the City, its officers, or employees in

violation of the laws of the State of Florida and/or the policies and procedures of the City's police department approved by the City.

The Contractor expressly agrees not to divulge, publish, or communicate any information regarding the City and or it's police department to any person(s) or entities without the express written consent of the City. All information obtained by the Contractor during this agreement and all suggestions and recommendations made by the Contractor to the City shall remain the proprietary information of the City, and the Contractor shall keep all such information confidential.

IV. Future Managed Services Fees: Notwithstanding the foregoing, in the event that the City engages Contractor at a later time any such future agreements or extensions to this agreement, shall be in writing and substantially in the same form as this agreement.

V. Term: The term of this agreement shall begin on the next business day following execution of this agreement by both parties. This agreement will terminate upon completion of all the services required to be provided by the Contractor under this agreement, or after twelve (12) months, whichever occurs earlier. This agreement shall automatically terminate upon the City's receipt of final notice of accreditation by FCLA. Pursuant to further agreement of the parties, this agreement may be extended for such additional term as agreed upon by the Contractor and approved by the city manager of the City.

VI. Termination: Either party has the right to terminate this agreement upon delivery of written notice of such termination to the opposing party not less than thirty (30) business days in advance of the effective date of termination. In the event of an early termination no refund of any fees will be due unless the termination is for failure of contractor to perform the services provided for above. In the event of early termination by the City, the City shall deliver payment to the Contractor for all services provided by the Contractor in accordance with this agreement through the date of the Contractor's receipt of notice of termination.

VII. Attorney's Fees and Venue: In any pre-litigation, litigation, arbitration, or other proceeding, including appellate fees, by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party shall be awarded its reasonable attorney fees and statutory costs.

In any action arising out of this Agreement, the venue and jurisdiction for the proceedings will be in Pasco County, Florida and Florida law will apply.

VIII. Jury Trial Waiver: The parties Hereby waive the right to a jury trial for any action arising out of this agreement whether in tort or contract.

IX. Public Records: Upon request from City's custodian of public records, Contractor shall provide City a copy of any requested public records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in the Florida Public Records Act or as otherwise provided by law. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion of this Agreement if Contractor does not transfer the records to City. Upon completion of this Agreement, Contractor shall transfer, at no cost to City, all public records in the possession of Contractor or keep and maintain public records required by City to perform the services provided in this Agreement. If Contractor transfers all public records to City upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public

records. All records stored electronically must be provided to City, upon request from City's custodian of public records, in a format that is compatible with the information technology systems of City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (727) 853-1024, MANNSD@CITYOFNEWPORTRICHEY.ORG, AND 5919 MAIN STREET, NEW PORT RICHEY, FLORIDA 34652.

Witness the Signatures of the Parties this the 1st day of November 2023.

CITY OF NEW PORT RICHEY, FLORIDA

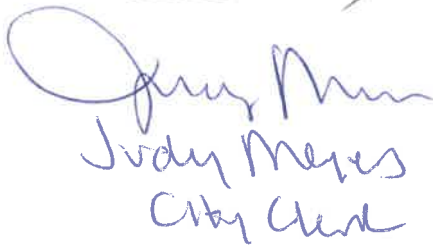
CONTRACTOR

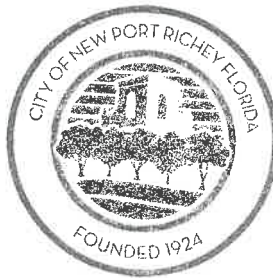
By:


Debbie Manns, City Manager

By:


Frank C. Ruggiero, Contractor


Judy Meves
City Clerk



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ABOUT THE CONTRACTOR

During my 32 years in Law Enforcement, I have been extensively involved in and supervised Accreditation, Traffic/DUI enforcement, Traffic Homicide Investigations, Patrol, Training, Recruitment, Communications, Code Enforcement, Property/Evidence room, School Resource Officers, Community Policing and Public Information/Relations.

I began my career with the Pasco County Sheriff's Office in 1990 as a Corrections Deputy. I was promoted to Training Officer in 1993.

I left the Sheriff's Office in 1995 and joined the Port Richey Police Department. In 1997 I was promoted to Field Training Officer and Traffic Homicide Lead Investigator. In 1998 I was promoted to Corporal and agency lead training instructor, my duties included supervising the Communications section, Property Evidence room, Training unit, Traffic Homicide Unit and Patrol. I began re-writing our General Order manual and completed it in late 1999, while working towards CFA Accreditation.

In the spring of 2000, I became employed by Pasco Hernando State College to teach at their Public Safety Academy, teaching Law Enforcement, Corrections and Security Guard Classes.

I am certified and taught all High Liability topics (Firearms, Police Pursuit Driving, Defensive Tactics, Medical First Responder and Conducted Electrical Weapons), crowd control, report writing, Officer Safety and Traffic.

In fall of 2000, I left the Port Richey Police Department and began my career with the Tarpon Springs Police Department working as a patrol officer. In 2001, I was assigned to assist with training. In 2002, I was assigned to administration to re-write the entire General Order manual

to comply with Accreditation standards. In 2004, I was assigned as acting patrol supervisor and Traffic Homicide unit supervisor.

In 2005, I was appointed as lead instructor for Traffic Stops and Traffic Crash investigations, at Pasco Hernando State College. I was also selected by the Florida Department of Law Enforcement to assist them with re-writing the traffic and DUI curriculum in Tallahassee later that year.

In 2006, I received officer of the year honors for conducting our agency's first two DUI checkpoints, and assisting Florida Fish and Wildlife Conservation Commission with a Boating Under the Influence task force by training them and assisting with getting their intoxilyzer program back on track, for the Tampa Bay area.

Later on that year our Code Enforcement supervisor, inspector and clerk all retired, so I volunteered to go into the unit to assist with hiring three new employees and training them. In 2007, I had completed all the hiring and training in Code Enforcement and I was promoted to Corporal and placed in training and patrol part time.

In 2009, our School Resource Officer unit supervisor was fired for inappropriate relationships with students and another SRO was placed back on the road for failure to report it, while another SRO also resigned. I volunteered to take this unit over to fix our relationship with the school system. I replaced the entire unit and assigned myself to the high school with a rookie officer and assigned two other veteran officers to cover the middle school and the other to cover our three elementary schools. In 2010, our School Resource Officer unit won best new crime prevention program of the year, from the State of Florida, for the new crime watch program and training we supplied our high school with.

In 2011, when Chief Kochen was appointed as permanent Chief, he informed me that one of his goals was to become an Accredited Agency and appointed me as the Accreditation Manager in 2011. In June of 2013, I was promoted to Sergeant and maintained my position. As Accreditation manager we received our initial accreditation in 2012, first reaccreditation in 2015, second reaccreditation in 2018 with the team leader remarking the assessment as flawless, and our third reaccreditation in 2021. I have been conducting assessments for the Commission of Florida Law Enforcement Accreditation since 2013 and was assigned as a Team Leader in 2016. I became a Certified Accreditation Professional in 2017 and was recertified in 2020. I was appointed as the Training committee chairman in 2017 and held that position until my recent promotion. In 2017 I was also appointed to the Commission of Florida Law Enforcement Accreditation's Standard Review and Interpretations Committee. This committee meets three times a year to review, revise, delete and add standards to the required manuals to obtain and maintain accreditation.

In 2019, I received officer of the year honors for the Tarpon Springs Police Department for my dedication to excellence.

In 2020, I was also named the Assessment Team Leader of the Year by the Commission for Florida Law enforcement Accreditation.

On March 12, 2021, I was promoted to the rank of Major in charge of administration and currently I am still in charge of the Accreditation unit, Recruiting/Hiring , Training unit, THI unit and School Resource Unit while continuing to teach DUI and Traffic Crashes at the Pasco Hernando State College's police academy, Traffic Homicide Investigations for the Florida Public Safety Institute and Several classes for the Florida Police Accreditation Coalition.

RISK MITIGATION

In today's litigiousness society it would be unrealistic to believe that even the most professional law enforcement agency could totally avoid liability claims. The best defense against lawsuits is to have implemented sound policies and procedures that are in line with the best practices of the profession and compliant with current statutes, professional best practices, and court decisions.

A department's written directives are historically one area of law enforcement operations that have a high degree of liability attached thereto as they establish the policies and procedures that the officers must adhere to during the performance of their duties.

When issues of liability are raised during litigation, one of the first areas that the discovery process will focus on is the agency's policies and procedures, and did the involved officers adhere to the agency's established protocols.

FLORIDA ACCREDITATION

Accreditation is a progressive and contemporary way of helping police agencies evaluate and improve their overall performance. It has long been recognized as a means of maintaining the highest standards of professionalism. Accreditation is the certification by an independent reviewing authority that an entity has met specific requirements and prescribed standards. Schools, universities, and hospitals are some of the most well-known organizations that are required to maintain accreditation.

BENEFITS TO THE COMMUNITY

Accreditation increases the law enforcement agency's ability to prevent and control crime through more effective and efficient delivery of law enforcement services to the community it serves.

Accreditation enhances community understanding of the law enforcement agency and its role in the community as well as its goals and objectives. Citizen confidence in the policies and practices of the agency is increased.

Accreditation, in conjunction with the philosophy of community policing, commits the agency to a broad range of programs (such as crime prevention) that directly benefit the public.

Accreditation creates a forum in which police and citizens work together to control and prevent crime. This partnership will help citizens to understand the challenges that confront law enforcement. Law enforcement will, in turn, receive clear direction from the community about its expectations. Thus, a common set of goals and objectives will be arrived at and implemented.

BENEFITS TO THE AGENCY CEO

Increases cooperation and coordination with other law enforcement agencies and other branches of the criminal justice system.

The accreditation process requires an in-depth review of every aspect of the agency's organization, management, operations, and administration to include:

- Establishment of agency goals and objectives with provisions for periodic updating.
- Re-evaluation of whether agency resources are being used in accord with agency goals, objectives, and mission.
- Re-evaluation of agency policies and procedures, especially as documented in the agency's written directive system.
- Correction of internal deficiencies and inefficiencies before they become public problems.
- The opportunity to re-organize without the appearance of personal attacks.

The accreditation standards provide norms against which agency performance can be measured and monitored over time and provides the agency with a continuous flow of Commission distributed information about exemplary policies, procedures, and projects.

Accreditation provides objective measures to justify decisions related to budget requests and personnel policies and may serve as a yardstick to measure the effectiveness of the agency's programs and services. The services provided are defined, and uniformity of service is assured.

Accreditation streamlines operations, providing more consistency and more effective deployment of agency manpower.

BENEFITS TO THE OFFICERS & EMPLOYEES

Accreditation requires that agency policies and procedures be current and in written form and are available to all agency personnel at all times.

Accreditation assures employees that every aspect of the agency's personnel system is in accord with professional standards, and that the system is both fair and equitable.

The agency is compelled to operate within specific guidelines. It is accountable to the Commission. The agency must stay in compliance with the standards set forth by the Commission in order to retain its accreditation.

The morale of the agency is enhanced by increasing the employees' confidence in the effectiveness and efficiency of their own agency. Operations become more streamlined and consistent.

Accreditation standards address officer safety issues and provide for adequate training and equipment of the officers.

Accreditation is a coveted award that symbolizes professionalism, excellence, and competence. Employees will take pride in their agency, knowing that it represents the very best in law enforcement.

PROJECT SCOPE

The contractor proposes to evaluate if the City police department's current policies, procedures, and all other forms of written directives to determine if they meet or exceed the minimum standards set forth by the Commission for Florida Law Enforcement Accreditation Program, AND

- Develop and publish any revisions to any and all existing policies as approved by the City necessary to meet the standards of the Florida law enforcement accreditation program.
- Develop and publish any and all additional policies as approved by the city, which do not currently exist which would be required to meet the standards of the Florida law enforcement accreditation program.
- Set-Up, and populate Power DMS® web portal, specific to the City's police department, to manage disseminate and assist with maintaining all of the police department's written directives, build, populate and manage an assessment system in accordance with the provisions of the Florida Law Enforcement Accreditation Standard Compliance files on to include creation of the required standard compliance files required to meet the requirements of the Florida Law Enforcement Accreditation Program in affect at the time of any such assessment by the Commission for Law Enforcement Accreditation.
- Create and populate each standard compliance file with a copy or copies of all applicable agency directives, copy or copies of any and all supporting documentation, agency records, photographs, etc. necessary to demonstrate compliance with each program standard.
- Create and populate each standard compliance file with a copy or copies of all applicable agency directives, copy or copies of any and all supporting documentation, agency records, photographs, etc. necessary to demonstrate compliance with each program standard.
- Highlight each directive and all supporting documentation to illustrate how each directive/documentation is applicable and demonstrates compliance to the individual standard.
- Perform on-site collection, as necessary of all required or recommended departmental documentation relevant to demonstrating compliance with program standards.
- Attend in-person meetings with the City and its representatives to discuss project status, non-compliance issues, departmental issues effecting the project, and/or written directive development purpose and status.
- Be present and oversee for any and all assessments, either mock assessment as arranged for by the contractor, as well as any on-site assessment scheduled by the Florida Accreditation Office.

- Represent the city and its police department as the accreditation manager and attend any and all meetings and/or training conferences of the Commission for Florida Law Enforcement Accreditation.

PROJECT TIME LINE

It is estimated that this project would take at a minimum 18 months to complete and the agency be accredited under the Commission for Law Enforcement Accreditation program.

The first step towards completing the process is to apply for participation through the Commission. The agency will receive an agreement, along with an invoice for their participation in the accreditation process and software fees. Once the agreement is signed, and it is returned it to the Florida Accreditation office the 24-month self-assessment phase begins the date the Executive Director signs the agreement. Agencies have 24 months to call for an on-site assessment by a team of assessors from the FAO, but may call for an on-site after 12 months.

We will schedule a mock assessment 60-90 days prior to any scheduled assessment. It's the agency's responsibility to arrange for all aspects of the mock, including assessor selection, which will be completed by the contractor.

CONCLUSION

I look forward to working with the City of New Port Richey, Chief Kochen, his command staff as well as City Manager Debbie Manns. I am confident that together we can rise to the challenges ahead of us and achieve our goal of seeing "Accredited Agency" decals adorning all the assets of the New Port Richey Police Department.,

If you have questions on this proposal, feel free to contact me at your convenience by email at thiwings2002@gmail.com or by phone at 727-364-9473. I look forward to hearing from you to arrange a follow-up to this proposal, if needed.

Thank you for your consideration,

Frank Ruggiero

EXHIBIT B CONTRACTORS CJIS CERTIFICATION

Certificate of Achievement

Awarded to

FRANK C. RUGGIERO

For Successful Completion of

FCIC/NCIC Limited Access Certification

Presented by the

Florida Department of Law Enforcement

on

This certification expires two years from the date of issuance.



Robin Sparkman

**Robin Sparkman, Director
Criminal Justice Information Services**





NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Robert Kochen, Chief of Police

DATE: 10/15/2024

RE: Approval of Revised Memorandum of Understanding with the Pasco County Sheriff's Office RE:
Operation Stonegarden

REQUEST:

The request is for the City Council to approve the revised Operation Stonegarden Memorandum of Understanding (MOU) between the Pasco Sheriff's Office (PSO) and the New Port Richey Police Department (NPRPD) to allow our department to seek cost reimbursements for police operations under a Homeland Security Grant that the Sheriff's Office administers.

DISCUSSION:

Operation Stonegarden (OPSG) is a Homeland Security Grant Program that provides overtime and equipment funding for state and local law enforcement agencies in support of border security specific operations. The council approved this MOU on 9/17/24; however, there have been some minor revisions to the MOU that require us to bring this back to you for approval.

The revisions to the MOU are highlighted in yellow in your back material and are as follows:

- The grant number changed from RO461 to RO545
- Section III e. (Terms and procedures of Operation Stonegarden) was changed to add grant number RO545.
- Section g. was added to Section III and states the following: All Parties agree that any allocations and use of funds under the OPSG Border Security Grant, shall be in accordance with the guidelines of the grant.
- In section V. iii. (Fiscal) the language was changed to require us to send PSO Stonegarden reimbursement invoices within 45 business days of an operation as opposed to within 10 business days of an operation.
- In section V. (Fiscal) the revised MOU added section iv. with language that disallows grant reimbursement if we do not send reimbursement invoices within 45 days of an operation as per section V. iii.
- Section V. c iii. was changed to require our agency to provide the Sheriff's Office with a designated contact person for this MOU within 15 business days of its execution.
- In section VII K. (Miscellaneous) is highlighted as a change; however, the language still allows all parties to terminate their participation in the MOU by providing (30) days' written notice to all other parties.

By signing this revised MOU, our agency is bringing in more resources and funding to combat the importation of illegal drugs into the Tampa Bay Area. As the City Council is aware, we entered into grant agreements with the United States Department of Justice and Florida Department of Law Enforcement for resources to combat certain elements of illegal narcotics activity. This MOU brings forth even more funded resources to combat illegal drug activity.

City Attorney Tim Driscoll reviewed the revised MOU and approved it as to form.

RECOMMENDATION:

Approve Operation Stonegarden revised Memorandum of Understanding with PSO.

BUDGET/FISCAL IMPACT:

No budget impact.

ATTACHMENTS:

Description	Type
📎 Revised OPSG MOU	Backup Material

**PASCO COUNTY LAW ENFORCEMENT
MEMORANDUM OF UNDERSTANDING
OPERATION STONEGARDEN**

THIS Memorandum of Understanding (MOU) is made and entered into by and between the listed municipalities along with their respective Chiefs of Police in Pasco, County, Florida and CHRIS NOCCO, as Sheriff of Pasco County, Florida. The purpose of this MOU is to address implementation of Operation Stonegarden – Border Security Grant.

WITNESSETH

WHEREAS, Part I, Chapter 23 of the Florida Statutes, the “Florida Mutual Aid Act”, authorizes law enforcement agencies to enter into agreements for voluntary cooperation and assistance of a routine law enforcement nature across jurisdictional lines by and between such agencies, and to enter into an operational assistance agreement whereby each agency may request and render law enforcement assistance to the other law enforcement agency during emergencies under s. 252.34, Florida Statutes; and

WHEREAS, the Pasco Sheriff’s Office is the recipient and implementing agency of the Operation Stonegarden – Border Security Grant **R0545** through the Florida Division of Emergency Management and shall comply with current administrative requirements, cost principles, and audit requirements; and

WHEREAS, participation is restricted to listed participating law enforcement agencies and their personnel meeting minimum operational qualifications; and

WHEREAS, all participating agencies agree that allocations and use of funds under this grant shall be in accordance with the current grant program guidance and application kit; and

NOW, THEREFORE, in consideration of the mutual covenants expressed herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto agree as follows:

I. The parties to this MOU are as follows:

- a. Chris Nocco, as Sheriff of Pasco County, Florida;
- b. The City of Dade City, Pasco County, Florida;
- c. The City of New Port Richey, Pasco County, Florida;
- d. The City of Port Richey, Pasco County, Florida;
- e. The City of Zephyrhills, Pasco County, Florida.

- II. The Law Enforcement agencies participating in and subject to this MOU, and their respective commanders, are as follows:
- a. The Pasco Sheriff's Office – Sheriff;
 - b. The Dade City, Pasco County, Florida Police Department – Chief of Police;
 - c. The New Port Richey, Pasco County, Florida Police Department – Chief of Police;
 - d. The Port Richey City, Pasco County, Florida Police Department – Chief of Police; and
 - e. The Zephyrhills, Pasco County, Florida Police Department – Chief of Police.

III. Terms and Procedures of Operation Stonegarden

- a. The Pasco Sheriff's Office shall coordinate enhanced law enforcement services in Pasco County that support U.S. Customs and Border Protection in conjunction with participating Pasco County municipal police departments.
- b. The allocation of manpower and resources will be at the discretion of the Pasco Sheriff's Office through approved operations orders submitted and approved by the affected Border Patrol Station, area of responsibility.
- c. The Pasco Sheriff's Office reserves the right to programmatically change the funding amounts within categories pursuant to Operation Stonegarden guidelines.
- d. Any party to this MOU may request and/or provide voluntary cooperation and assistance across jurisdictional lines of any other party to this MOU in fulfilling the objectives of an Operation Stonegarden operation. A sworn law enforcement officer of a participating agency to this MOU is hereby empowered and may exercise law enforcement authority within the jurisdiction of another participating agency when participating in an Operation Stonegarden operation as outlined in the Pasco County Mutual Aid Agreement.
- e. Upon the expiration of current funding through Operation Stonegarden - Border Security Grant R0545, funding will then be utilized from any subsequent award to the Pasco Sheriff's Office from Operation Stonegarden- Border Security Grant from the Homeland Security Grant through the Florida Division of Emergency Management until such time as the Pasco Sheriff's Office is no longer an award recipient.
- f. All Parties understand and agree any current or future funding from the Border Security Grant is contingent upon the approval of the operational order by the Federal Emergency Management Agency (FEMA).
- g. All Parties agree that any allocations and use of funds under the Operation Stonegarden Border Security Grant, shall be in accordance with the guidelines of the grant.

IV. Forfeiture Proceedings and Equitable Sharing

- a. All real and personal property seizures and subsequent forfeitures pursuant to the Florida Contraband Forfeiture Act stemming from any investigation and/or arrest

pursuant to law enforcement action taken under this MOU will be first reviewed by the Pasco Sheriff's Office's Legal Department to determine whether the Pasco Sheriff's Office will initiate forfeiture action. Any law enforcement officer initiating forfeiture proceedings when taking law enforcement action pursuant to this MOU will notify the Pasco Sheriff's Office's Legal Department of their intentions and the administrative agency's forfeiture policies and reports will be utilized. The agencies agree to divide any forfeiture proceeds in equitable shares. Equitable shares must bear a reasonable relationship to that agency's direct and active participation in the investigation or law enforcement effort resulting in the forfeiture. The Pasco Sheriff's Office is the deciding authority to determine equitable shares by comparing the number of work hours expended by each agency actively participating in the investigation, arrest, and/or seizure. Equitable distribution of any such funds will be less the cost of administrative and filing fees, not to include salaries. Any federal forfeiture by the U.S. Customs and Border Protection, or any other federal agency, as a result of a joint investigation will be equitably shared in the same manner with each participating agency involved in said operation and each participating agency will be responsible for submitting the required DAG forms. This MOU does not preclude a participating agency from initiating forfeiture proceedings within their respective jurisdictions outside the scope of this MOU.

V. Fiscal

- a. The Pasco Sheriff's Office will submit requests for reimbursement for approved operational costs on behalf of all participating agencies.
- b. Participants agree to the following procedures to provide timely and accurate reimbursements for all expenditures associated with Operation Stonegarden:
 - i. All invoices shall be submitted on an agency letterhead with proper backup documentation, including:
 1. Timesheet clearly stating Operation Stonegarden related overtime.
 2. Paycheck history showing overtime was paid.
 3. Breakdown of fringe benefits, including bank statements proving the payment of fringe benefits was completed.
 - ii. Back up documentation for fuel, including:
 1. Vessel fuel receipt and log for time spent on operation.
 2. Vehicle mileage log and documentation proving payment for fuel purchase.
 - iii. Participants will send all invoices and documentation required for reimbursement within 45 business days of an operation to:

Pasco Sheriff's Office
8661 Citizens Drive
New Port Richey, FL 34654
PSOgrants@pascosheriff.org

- iv. In the event invoices and documentation are not sent within 45 business days of an operation (as evidenced by email date or postmark date), the municipality waives its request for reimbursement.
- c. The following list of information is required from the participating municipalities in order to be eligible for reimbursement:
 - i. Proof that the police officer worked the Stonegarden Grant with a time sheet or overtime record from the City.
 - ii. Paycheck stub or Payroll history report that shows the person actually received overtime pay. Operation Stonegarden does not reimburse straight time. This report must show the check number of the EFT or paper check. This document needs to show that the City provided FICA and retirement benefits for the employee.
 - iii. A designated contact for the City to answer any questions regarding documentation submitted for reimbursement. The cities shall provide their designated contact's name and contact information to PSOgrants@pascosheriff.org within 15 business days of full execution of this MOU.
- d. The Pasco Sheriff's Office shall maintain all financial records and complete all financial reporting as required by the terms of the grant, and, shall be responsible for all audit and compliance requirements.

VI. Performance Reporting

- a. The Pasco Sheriff's Office shall compile and complete all performance reporting as required by the terms of the grant. All participants listed herein this MOU and participating in Operation Stonegarden shall provide any and all information necessary to complete performance reporting following the end of each mission until the conclusion of the grant. All performance reporting information should be sent to the Pasco Sheriff's Office Special Operations representative for each mission.

VII. Miscellaneous

- A. Law enforcement officers or employees participating in an Operation Stonegarden mission shall be under the direction and authority of the commanding officers of their own agency. However, no officer participating in an Operation Stonegarden mission shall be required to perform any act which would violate standard operating procedures or supervisory guidelines in the jurisdiction in which they are normally employed.
- B. All pension, insurance, relief, disability, workers' compensation, salary, death and other benefits which apply to the activities of officers, agents and employees performing duties in the jurisdiction in which they are normally employed shall apply to the same manner, degree and extent while such officers, agents and employees are rendering assistance under this MOU.

Notwithstanding the above, nothing contained herein is intended to limit either party's right to reimbursement for eligible costs as permitted by law.

- C. Each agency shall be responsible for its own operational costs and expenses in providing assistance under this MOU and bearing its own costs associated with any loss or damage incurred to such jurisdiction's property, equipment, or resources as a result of the use of such property during participation in an Operation Stonegarden mission.
- D. Each party shall provide and carry liability insurance, workers' compensation insurance, self-insurance and other insurance necessary to assure that each party shall be protective and indemnified from any and all liabilities which may result by reason of activities which are the subject of this MOU. Liability insurance shall be maintained in an amount not less than \$200,000 per person and \$300,000 per occurrence. Each party shall furnish satisfactory proof of insurance to the other party. "Insurance" may be procured either privately or pursuant to an approval self-insurance risk-financing program. Should any insurance policy or self-insurance program expire, be cancelled or undergo material change, the insured party shall, 30 days before such expiration, cancellation, or change, mail notice of the same to the other party.
- E. Nothing herein shall be deemed to transfer any legal or equitable ownership of any equipment utilized while participating in an Operation Stonegarden mission from one cooperating agency to the other. Further, nothing herein shall be deemed to confer any agency or employer/employee relationship or status upon the personnel of the cooperating agency while participating in an Operation Stonegarden mission under this MOU.
- F. A participating agency shall not be required to participate in an Operation Stonegarden mission if, in the opinion of the participating agency, participating would interfere with or jeopardize the police protection and safety of the citizens or property within the jurisdiction normally served by that participating agency, or if the requested assistance is otherwise unavailable.
- G. Nothing in this MOU is intended to be, nor shall it be construed to be, a relinquishment or transfer, expressly or by implication, of any of the powers or functions of a participating agency.
- H. In no event shall this MOU confer upon any person, corporation, or entity, whether private or government, the right to damages against the cooperating agency for any acts, omissions or conduct, except as expressly provided in this MOU.

- I. Each party to this MOU shall bear all court costs, defense costs, and liability for its own law enforcement officers, agents and/or employees for acts undertaken pursuant to this MOU unless such act was ordered by the commanding officer of another agency; but if such act was not ordered by the commanding officer of another agency, each agrees, to the extent permitted by law, to indemnify and hold the other harmless of and from any claims, lawsuits and/or causes of action arising out of the acts, omissions and conduct of its own officers, agents and/or employees. In the event that an act or acts undertaken pursuant to this MOU is ordered by the commanding officer of another agency, any defense or court costs and liability that might arise shall be the responsibility of the agency employing the commanding officer. However, nothing contained herein shall be construed to waive or modify the provisions of F.S. 768.28 or the doctrine of sovereign immunity as to any party hereto.
- J. This MOU shall be binding upon the parties from the date of execution by a party hereto and shall continue in full force and effect until terminated as provided herein below.
- K. This MOU shall take effect upon full execution by all Parties and continue in effect until terminated by the Pasco Sheriff's Office or until the Pasco Sheriff's Office is no longer an award recipient of the Operation Stonegarden – Border Security Grant. A Party may terminate their participation in this MOU by providing thirty (30) days' written notice to all other Parties.
- L. This MOU reflects the full and complete understanding of the parties and may be modified or amended only by a document in writing signed by all of the parties hereto.

VIII. Severability

If any provision of this MOU shall be declared invalid for any reason, such invalidity shall not affect any of the remaining provisions of this MOU.

IN WITNESS WHEREOF, the parties hereto cause these presents to be signed.

In acknowledgment and execution of the Operation Stonegarden Memorandum of Understanding, I hereby set my hand and seal:

PASCO SHERIFF'S OFFICE

CHRIS NOCCO, SHERIFF

STATE OF FLORIDA
COUNTY OF PASCO

BEFORE ME, this _____ day of _____, 2024, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared, CHRIS NOCCO, Sheriff of Pasco County, Florida, who is personally known to me and who acknowledged he executed the foregoing MOU.

Signature of Notary Public

Seal

As to the City of Dade City:

Witness: _____

James Shive, Mayor

Date

Witness: _____

James Walters, Chief of Police

Date

As to the City of New Port Richey:

Witness: _____

Alfred C. Davis, Mayor Date

Witness: _____

Robert Kochen, Chief of Police Date

As to the City of Port Richey:

Witness: _____

John Hoover, Mayor Date

Witness: _____

Cyrus Robinson, Chief of Police Date

As to the City of Zephyrhills:

Witness: _____

Melonie Monson, Mayor Date

Witness: _____

Derek Brewer, Chief of Police Date