



CITY COUNCIL WORK SESSION MEETING
CITY OF NEW PORT RICHEY
NEW PORT RICHEY CITY HALL COUNCIL CHAMBERS
5919 MAIN STREET, NEW PORT RICHEY, FLORIDA
July 16, 2024
3:30 PM

AGENDA

ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE LAW DOES NOT REQUIRE THE CITY CLERK TO TRANSCRIBE VERBATIM MINUTES; THEREFORE, THE APPLICANT MUST MAKE THE NECESSARY ARRANGEMENTS WITH A PRIVATE REPORTER (OR PRIVATE REPORTING FIRM) AND BEAR THE RESULTING EXPENSE. (ES.286.0105)

**ORDER OF
BUSINESS**

1. Call to Order - Roll Call

DISCUSSION ITEMS

2. Strategic Plan Update - Page 2
3. Review of the FY24-25 Proposed Capital Improvement Program - Page 29
4. Review of Proposed Departmental Budgets for FY24-25 - Page 98
5. Adjournment

Agendas may be viewed on the City's website: www.ditnpr.org This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, all persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk, 727-853-1021, not later than four days prior to said proceeding.



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Debbie L. Manns, ICMA-CM, City Manager
DATE: 7/16/2024
RE: Strategic Plan Update - Page 2

SUMMARY:

As Council will recall, a work session was conducted on June 18, 2024 to review updates to the City's strategic plan. The work session concluded before all of the strategies could be addressed. The remaining strategies that will be addressed at this work session are Advance Emerging Technologies, Improve Customer Service, Optimizing the City's Emergency Preparedness Response and Recovery Service and Optimizing the Resiliency of the City.

As a reminder, a strategic plan is a vital planning resource in terms of defining a direction for the city and making decisions on the allocation of resources in order to pursue this direction. Furthermore, the strategic planning process also provides a great opportunity to record a mission and vision statement and organizational values as well as long-term goals and the action plans relied on to achieve them.

REQUESTED ACTION:

Staff recommends that City Council conduct the work session to discuss the remaining strategies of the City's strategic plan as requested.

ATTACHMENTS:

Description	Type
 2024-2025 Strategic Plan	Backup Material



Strategic Plan

2024 through 2025

“Working Together to Build a Stronger Community”

Introduction

The Strategic Plan is a document that outlines a systemic process for moving forward a vision in a manner that involves the development and prioritization of strategic objectives and goals along with measurable action items. It also ensures the most appropriate and effective use of the city's resources by focusing on organizational priorities.

Mission

We are committed to providing outstanding city services that enhance the quality of place for residents, to providing opportunities for the business community, and to maximizing the visitor experience to the city.

Vision

The City of New Port Richey shall be the best walkable, waterfront historic city in Florida.

Organizational Values:

- Provide quality public service
- Seek continuous improvement
- Demonstrate respect, compassion and integrity in decision making
- Ensure fiscal responsibility
- Foster an innovative culture-driven workforce

Organizational Goals:

- Effective Governance and Professional Administration

The City effectively plans and prioritizes in a transparent manner to efficiently move the city forward. Through sound leadership and effective business practices, we clearly communicate and professionally implement the services that our residents need, want, and are willing to support.

- Safe Healthy and Welcoming Neighborhoods

It is an essential City goal to foster healthy neighborhoods by offering residents an opportunity to lead active lifestyles through neighborhood designs which include improvements to city parks, sidewalks and public infrastructure. Additionally, it is a principal responsibility of the City to provide a variety of safe, attractive housing options along with access to services that help residents meet their needs.

- Commitment to Core Services

The City is committed to meeting the safety and welfare needs of the populace while consistently adjusting service levels to reflect current needs and community expectations.

- Responsible Infrastructure and Asset Management

The City will continue to invest in its infrastructure, facilities, and assets, supporting the principles of environmental sensitivity and historic preservation.

- Fiscal Stewardship

The City shall provide and maintain relevant and accurate data in budgeting and decision-making. The City shall make fiscal decisions based on needs, available resources, fiscal policies, and industry-wide best practices.

- Economic Security and Growth

The City shall foster an environment that provides individuals and businesses the opportunity for economic security. Economic growth is a priority for the continued advancement of the city.

Objectives

1. Increase Tax Base - Initiate programs and policies that that positively impact the number of properties reflected in the tax base and stimulate an increase in taxable value.
2. Improve the Image of the City - Establish a brand image that reflects the quality of municipal services and an enhanced quality of place. The City will also actively identify and promulgate opportunities to promote positive messaging.
3. Strengthen Relationships - Cultivate current relationships and seek partnerships which may result in a service improvement or cost savings to the City.
4. Communicate Effectively - Provide up-to-date information about city programs and services through the use of efficient and appropriate platforms.
5. Continue Community Policing Improvements – Continue efforts to improve the public perception of decreased criminality and maintain a proactive stance in regard to crime.
6. Invest in Infrastructure - Maintain investments in the city’s assets to include: water, sanitary, and storm systems. Continue improvements for roads, sidewalks, and alleys that service the city.
7. Promote Environmental Stewardship – Position environmental stewardship as an organizational value and implement programs and policies that serve to protect the environment.
8. Cultivate Human Resources – Elevate Human Resources functions to improve the development of employees and a workplace culture that is based on organizational values.
9. Maintain a Dynamic and Connected Downtown Area – Encourage the activation of the downtown area by creating a sense of place and offering opportunities for public gatherings.
10. Advance Emerging Technologies – Expand existing technologies as new features reach market.

11. Improve Customer Experience – Facilitate the mindset of servant leadership and advance the customer service experience as one based on genuine interest, compassion and integrity.
12. Optimize the City's Emergency Management Preparedness Response and Recovery Services and Resiliency – Continue to develop the City's preparedness to provide a response to emergency situations by delivering appropriate services.

City of New Port Richey
Executive Summary

Strategy	Objectives ("Achieve X")	Measure ("As measured by Z")
Increase Tax Base	<ul style="list-style-type: none"> • Identify key projects • Partner to catalyze investment/reinvestment • Expand the tax base • Increase Taxable Value of residential properties • Increase Taxable Value of commercial properties • Support efforts to promote that residents have safe, stable, and permanent housing 	<ul style="list-style-type: none"> • Project completions leading to increases in: <ul style="list-style-type: none"> ○ Taxable value ○ Economic impact ○ Quality of place • Increased federal and state revenue as a result of increased population • Increased local revenue as a result of increased valuations • More attractive buildings and surroundings throughout the community • Identify programs that support home ownership • Support and promote programs that provide home repair services to improve safety and the maintenance of existing housing stock • Launch a Rental Inspection Program • Identify funds to be used to implement a rental rehabilitation program • Actively partner in community efforts to end homelessness
Improve the Image of the City	<ul style="list-style-type: none"> • Develop a community mindset • Deliver high quality municipal services • Enhance quality of place • Inspire community pride and enthusiasm for city's future 	<ul style="list-style-type: none"> • Increased participation • Voter turnout • Volunteer rates • Positive news mentions
Strengthen Relationships	<ul style="list-style-type: none"> • Focus on current relationships to provide an enhanced quality of place for our residents, businesses and community partners 	<ul style="list-style-type: none"> • Cost savings and service improvements through partnerships and collaborations
Communicate Effectively	<ul style="list-style-type: none"> • Provide efficient, up to date, integrated communication about community services and programs 	<ul style="list-style-type: none"> • More informed citizens • Greater participation and use of services
Continue Community Policing Improvements	<ul style="list-style-type: none"> • Continue and enhance the community oriented policing program 	<ul style="list-style-type: none"> • Reduction in key crime statistics • Increased attendance at city events and observable increases in pedestrian traffic in the downtown area
Invest in Infrastructure	<ul style="list-style-type: none"> • Continue to make long term and sustainable investments in roads, water, sewer, and storm systems 	<ul style="list-style-type: none"> • Sustainable programs

City of New Port Richey
Executive Summary

Strategy	Objectives ("Achieve X")	Measure ("As measured by Z")
	<ul style="list-style-type: none"> Continue the development and maintenance of facilities, parks, and public lands 	<ul style="list-style-type: none"> Reduced flooding Adherence to regular maintenance schedules Growth in capital infrastructure
Promote Environmental Stewardship	<ul style="list-style-type: none"> Renew our natural environment to ensure sustainability for future generations 	<ul style="list-style-type: none"> Reduction in carbon footprint of City operations (buildings, utilities, fleet) Increase in percentage of city energy provided by renewable sources Increase in percentage of tree canopy
Cultivate Human Resources	<ul style="list-style-type: none"> Professionally serve those who live in, work in, or visit the city Providing respectful, high quality service and assistance Develop employees to ensure confidence in the execution of the role and connectedness to the organizational values and goals 	<ul style="list-style-type: none"> Results of Customer Service Questionnaires Employee turnover rate Position vacancy rate
Maintain a Dynamic and Connected Downtown Area	<ul style="list-style-type: none"> Maintain an active and connected Downtown area Facilitate synergy between the City and the business community 	<ul style="list-style-type: none"> Number of cultural, outdoor recreation, or unique events hosted in the downtown area Number of visitors Growth of business community
Advance Emerging Technologies	<ul style="list-style-type: none"> Enhance City technology to support secure data collection, storage, performance management, decision-making, internal communications, and data sharing with the community. 	<ul style="list-style-type: none"> Migrate existing systems to cloud based technology solutions Conduct Systems Analysis to provide optimization and improve workflow processes Introduce security standards and enforce compliance metrics
Improve Customer Experience	<ul style="list-style-type: none"> Support a resilient business environment by optimizing processes and regulations for property development and business-related permitting and approval processes and regulations Deliver services that exceed customer satisfaction 	<ul style="list-style-type: none"> Number of customers satisfied with services related to development of business regulation Number of businesses or individuals attending trainings to enhance their understanding of City processes related to property development or business permitting and regulation
Optimize the City's Emergency Management Preparedness Response and Recovery Services and Resiliency	<ul style="list-style-type: none"> Hone knowledge and skills across departments to better prepare for emergencies with a specific focus on our ability to deliver safety services 	<ul style="list-style-type: none"> Percentage of designated employees trained to the appropriate National Incident Management System Certification Level Post event critiques of City's performance during EOC operations

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Increase Tax Base	Identify key projects	<ul style="list-style-type: none"> Implement key projects within 5 year CIP Parking Study as first step to Parking solution Pedestrian overpass at Marine Parkway and US 19 Grand Blvd. multi-use path project design <ul style="list-style-type: none"> South of Main to Marine Parkway Maximize Development of Vacant Lots in the Downtown Area (Grady Pridgen Property) Redevelopment of Corner of River Rd. and Main St. Railroad Square Phase I Railroad Square Phase II Release RFP on Truist Property/River Road Church/5332 Acorn St. assemblage Acquire the Schwettman Education School Property Implement Alley improvement Program 	Project completions leading to increases in: <ul style="list-style-type: none"> Taxable value Economic impact Quality of place 	<ul style="list-style-type: none"> Implementation of Parking Study recommendations In discussion with property owners about infill opportunities Construction phases 1-5 (Grand Blvd. MUP) Construction of Railroad Square Phase I Purchase of the Montemayor Property Design construction of Grand Blvd. Streetscape Improvements Project Phase I and II
	Partner to catalyze investment	<ul style="list-style-type: none"> Actively seek development partners and expand focus beyond downtown area Devote greater attention to current business community Maintain communication channels with other levels of government 		<ul style="list-style-type: none"> Joined International Association of Shopping Centers Work with appropriate Economic Development partners (Chamber of Commerce, Pasco County, private developers) Meet regularly with other government officials

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
		<ul style="list-style-type: none"> Develop a Master Plan for the former HCA property and surrounding area Facilitate the redevelopment of the Magnusson Hotel property Continue to work with the owners of the Davis Plaza/Dollar General Plaza on the redevelopment of the site Actively seek a development partner to construct resiliency improvements for the South Gateway Inundation Park Project Release RFP for the former County building located at Main and Bank Streets 		<ul style="list-style-type: none"> Build and maintain relationships with Commercial Real Estate Community Continue to work with Main Street Organization on programming downtown business events Working with developer on the reuse of the former HCA property
	Expand the tax base	<ul style="list-style-type: none"> Conduct annexation needs assessment and strategy Articulate value of annexation Develop Long Term Annexation Plan 	<ul style="list-style-type: none"> Increased federal and state revenue as a result of increased population Increased local revenue as a result of increased valuations More attractive buildings and surroundings throughout the community 	<ul style="list-style-type: none"> Enter into mutual consent agreement with Pasco County, as appropriate
	Increase Taxable Value of residential properties	<ul style="list-style-type: none"> Upgrade residential housing stock by implementing programs to support citizens and neighborhoods Support efforts to promote that residents have safe, stable and permanent housing 	<ul style="list-style-type: none"> Identify programs that support home ownership Support and promote programs that provide 	<ul style="list-style-type: none"> Continue residential rental inspection program Assess existing housing programs and inspection services to identify strengths and gaps Establish Infill Housing Program

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
			<p>home repair services to improve safety and the maintenance of existing housing stock</p> <ul style="list-style-type: none"> Identify funds to be used to implement a rental rehabilitation program Actively partner in community efforts to end homelessness 	<ul style="list-style-type: none"> Implement Neighborhood Reinvestment Program Consider Certificate of Compliance program Adopt a Rental Rehabilitation Program. <ul style="list-style-type: none"> Identify financing resources to support property owners Foreclose on lien properties re: slum and blight Urban Core Residential Study Continue Housing Rehabilitation Program Design guidelines Launch an enhanced Rental Inspection Program Establish a plan for neighborhood nodes Identify and prioritize neighborhood areas that need redevelopment
	Increase Taxable Value of commercial properties	<ul style="list-style-type: none"> Address substandard businesses currently in operation Diversify the business mix within the city Attract additional businesses to the city Adopt design guidelines for commercial properties in the downtown area 		<ul style="list-style-type: none"> Develop recruitment strategy Produce marketing package Develop a plan for US Highway 19 Corridor Promote Façade Improvements that comply with CRA recommendations to property owners Identify potential Brownfield Sites and seek grants to remediate for redevelopment Develop a Business Mix Strategy for the Downtown Area Proactively communicate ordinances to new businesses Submit ordinances to Council as appropriate to reduce blight

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
				<ul style="list-style-type: none"> Continue to participate in property assemblage Fund incentives that promote improved stewardship of properties located on U.S. Highway 19 Enter into an Interlocal Agreement with the County for their jurisdictional properties located on US Highway 19 which are in substandard condition and warrant address for ordinance related deficiencies Update landscape and tree replacement ordinances Develop plan for redevelopment of Marine District

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Improve the Image of the City	Cultivate community ownership	<ul style="list-style-type: none"> • Clear messaging about the city • Clear roles and contributions for community groups • Continue to reinvest in our infrastructure to deliver a high customer service standard 	<ul style="list-style-type: none"> • Increased participation at city events • Voter turnout • Volunteer rates 	<ul style="list-style-type: none"> • Continue publication of the city newsletter. • Establish a neighborhood signage project • Establish a Neighborhood Improvement Program • Continue to upgrade and maintain municipal facilities. • Prioritize and conduct city sponsored family friendly events • Continue to promote quality Library and Recreational Programming
	Deliver high quality municipal services	<ul style="list-style-type: none"> • Deliver consistent, high quality customer service across the City – friendly, responsive, reliable, customer focused • Deliver to high standards for municipal projects to set the example 	<ul style="list-style-type: none"> • High levels of citizen satisfaction 	<ul style="list-style-type: none"> • Maintenance and upkeep of municipal equipment and buildings • Provide an integrated system that allows customer input on service performance • Create visually attractive gateways into the downtown and the city on major roads and avenues • Improve business tax receipts process. Updated Forms, Intergov. Workflow built, Improved renewal process • Add functionality for Utilities to web presence • Implement a single trash hauler service program and elements (ie. Supplied residential containers) • Launch JustFOIA Public Records Portal
	Enhance quality of place	<ul style="list-style-type: none"> • Foster the revitalization and preservation of older areas of the city • Develop / redevelop new areas, amenities, and services. • Develop Public Arts Master Plan 		<ul style="list-style-type: none"> • Implement Phase I and II of the James E. Grey Preserve Expansion Project • Completed the Meadows Park Improvement Project • Increase opportunities for community education via the Library and Recreation Center

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
				<ul style="list-style-type: none">Continue improvements to the Skate Park

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Strengthen Relationships	Focus on current relationships to provide an enhanced quality of place for our residents, businesses and community partners	<ul style="list-style-type: none"> Evaluate objectives with current partnerships and determine future direction and appropriate action steps Build and maintain relationships with key partners Expand relationships with the business community 	<ul style="list-style-type: none"> Cost savings and service improvements through partnerships and collaborations 	<ul style="list-style-type: none"> Partner with School Board, School District Officials, and principals of local schools to share facilities and resources Regular meeting and coordination between City Manager and County Administrator / Assistant County Administrators Regular meeting and coordination with the City of Port Richey Strengthen relationships with County Commissioners Conduct regular meetings with Morton Plant North Bay Hospital staff and Tampa Bay Regional Planning Council, Florida Sports Coast, and MPO Conduct regular meetings with NPRMS and Richey SCT
Communicate Effectively	Provide efficient, up to date, integrated communication about community services and programs	<ul style="list-style-type: none"> Expand use of digital media Ensure that City communication platforms are easily accessible and user friendly 	<ul style="list-style-type: none"> More informed citizens Greater participation and use of services 	<ul style="list-style-type: none"> More use of electronic / social media / video content Enable City sites to be mobile friendly Update website and maintain regularly Redesign and consolidate existing web presence and develop new functionality Continuation of implementation of Marketing and Public Relations Master Plan Expand City's GIS capabilities Upgrade digital signage as funding becomes available Expand online budgeting capacities to gain public input and provide transparency

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Continue Community Policing Improvements	Continue and enhance the community oriented policing program	<ul style="list-style-type: none"> Promote community – engaged based policing Partner with County and State enforcement agencies as force multipliers to compel timely compliance with City ordinances Continue anti-prostitution strategies Continue to promote outreach assistance to individuals struggling with drug addiction issues Continue providing transient outreach initiatives Increase police presence downtown and in Sims Park during peak activity times Promote a "See Something, Say Something" culture throughout the community Collaborate with provider agencies to provide necessary services to address quality of life issues Enhance the culture and operational efficiencies throughout the department 	<ul style="list-style-type: none"> Reduction in key crime statistics Increased attendance at city events and observable increases in pedestrian traffic in the downtown area Enhanced security in the downtown area LIFT statistics 	<ul style="list-style-type: none"> Maintain Downtown and Sims Park beat patrol during peak activity times Maintain NITE EYES business watch program Anti-Prostitution <ul style="list-style-type: none"> Continue mailing informational/warning notices to registered vehicle owners when drivers of their vehicles are observed interacting with known prostitutes in areas known for prostitution and illegal drug activity Continue collaborating with business owners to curtail prostitution by encouraging business owners and managers to report prostitution activity immediately Continue prostitution suppression enforcement strategies (undercover operations) Implement CAD/RMS system to integrate with Pasco County law enforcement Drug enforcement <ul style="list-style-type: none"> Continue drug trafficking enforcement strategies (Surveillance Operations) and use of K-9s Continue working with the Sheriff's Office and FDLE to address drug activity. Continue to administer the FDLE SAFE Grant for fentanyl eradication

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
				<ul style="list-style-type: none"> ○ Continue use of social media to inform public about enforcement results and promote Confidential Tip Line usage ○ Continue addressing homeless, trespass, panhandling, and other quality of life issues ○ Collaborate with homeowners to establish "watch" groups • Hire a social worker to work with the police department • Utilize the Life Improvement Facilitation Team (LIFT) to take a proactive approach to addressing both mental health and drug addiction issues • Proactively engaging the LIFT team to offer services that address mental health and drug addiction issues that can lead to homelessness • Applied for State of Florida CFA Accreditation

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Invest in Infrastructure	<ul style="list-style-type: none"> Continue to make long term and sustainable investments in roads, water, sewer, and storm systems Continue the development and maintenance of facilities, parks, and public lands Continue to develop/perform utility studies, interlocal agreements, audits, and permit renewals Continue to make investments in critical city facilities 	<ul style="list-style-type: none"> Continue to perform needs assessments, studies, etc. as needed Maintain a prioritized plan for investment, including a 5 year CIP Continue to address deficiencies in streetlights and sidewalks Continue to create an approach to assess development impacts on existing infrastructure <ul style="list-style-type: none"> Implementing on a case by case basis Continue to consider the relocation of overhead utilities to underground when feasible. Continue to move forward on replacement of facility improvements Increase the opportunities for multi-modal transportation Upgrade the utility with innovative smart technology 	<ul style="list-style-type: none"> Sustainable programs Reduced flooding Adherence to regular maintenance schedule Growth in capital infrastructure Impact fee revenue Reduction of water loss and increase of utility revenues Reduction in roadway speeds 	<ul style="list-style-type: none"> Employ a proactive approach to the necessary upgrades in the water, stormwater, and sewer systems. Seek grants to support a continued investment in the City's parks and public lands. Continue to complete sidewalks, alleys portion of improvement plan Pursue state resources to implement septic to sewer conversions Complete the construction of Fire Station No. 2 Complete the construction of the Fleet Purchasing Warehouse Complete the Water, Sewer, and Reclaimed Water Utility Master Plan Complete the 2024 Stormwater Utility 10-year update Master Plan. Complete the Utility Revenue Sufficiency Analysis Wastewater Treatment Plant operating renewal permit Complete the Fire Station No. 1 Hardening Project Complete Impact Fee Analysis Complete meter changeout program Implement the East Grand Neighborhood Sidewalk Infill Improvements Update Sidewalk Deficiency Analysis Complete the design and construction of the Grand Blvd. Bridge Replacement Project

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Promote Environmental Stewardship	<ul style="list-style-type: none"> Renew our natural environment to ensure sustainability for future generations Implement projects in a more sustainable fashion when possible 	<ul style="list-style-type: none"> Support transportation options that reduce emissions and resource consumption Provide city facilities that promote the health of employees and patrons and reduces resource consumption Establish carbon reduction goals and integrate them into the appropriate city plans Continue to improve the collection rate of recycling materials Improve compost program for the city 	<ul style="list-style-type: none"> Reduction in carbon footprint of city operations (buildings, utilities, fleet) Increase in percentage of city electricity provided by renewable sources Increase in percentage of tree canopy 	<ul style="list-style-type: none"> Sustainability minded projects Solar powered LED crosswalk systems EV stations at select locations throughout the City LED conversion of streetlights Continue to add EV's and hybrids to the city fleet Research carbon reduction measures Assess the feasibility and cost of offsetting electricity with renewable sources Identify and implement water conservation strategies within city buildings and operations Establish a Single Waste Hauler Program Expand the Adopt-A-Tree Program and increase the City's Reforestation Program Continue Stormwater Best Management Practices Offer Community Education Programs on water quality Designate a central source of information and programs, services and initiatives that support environmental and food systems within the city

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Cultivate Human Resources	<ul style="list-style-type: none"> Professionally serve those who live in, work in, or visit the city Providing respectful, high quality service and assistance 	<ul style="list-style-type: none"> Recruit and retain a work force that is motivated to exceed customer service expectations Offer competitive compensation and benefits that enhance employee recruitment and retention efforts Incorporate technology and efficiency into daily HR functions and operations Develop a workplace culture based on city values that improves employee engagement and empowerment Mobilize efforts of Wellness Committee, Safety Committee and Diversity & Inclusion Committee Empower employees to optimize their roles and improve both city 	<ul style="list-style-type: none"> Results of Customer Service Questionnaires Employee turnover trends by department Position vacancy rate Exit and stay interview results Review of benefit plan utilization and trends 	<ul style="list-style-type: none"> Update city policies and incorporate trending practices to meet the needs of today's workforce Fully utilize the current ERP system and other supporting software to improve HR functions, processes and efficiency (e.g. applications, onboarding, ESS, open enrollment, etc.) Publish the employee newsletter on a quarterly basis Align employee evaluation systems with organizational priorities, practices, and individual performance Provide a customer service/guest relations training program for city employees Provide a leadership training program on positive interactions when dealing with difficult situations Communicate regularly with employees. Establish and hold quarterly meetings involving the City Manager, HR and key department leaders to provide updates on City initiatives, direction, and progress. Listen and discuss concerns. Acknowledge and reward exceptional service Provide comprehensive benefits and support for employee well being Review and evaluate current benefit plans, coverages, contracts, and vendor arrangements Promote Employee Suggestion and Awards Board Program Conduct Coffee with the City Manager program Connect with school officials to determine the possibilities of establishing a link for students

City of New Port Richey
Strategic Plan Objectives and Result Measures

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		and departmental operations/functions <ul style="list-style-type: none"> • Develop mandatory employee training programs specific to city/department operations • Provide appropriate equipment and technologies to ensure efficiency and customer driven service standard 		<div>interested in participating in either internship or apprenticeship programs</div> <ul style="list-style-type: none"> • Provide a Lunch & Learn series on programs and services to assist employees • Improve Employee Anniversary Program • Expand employee events

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Maintain a Dynamic and Connected Downtown Area	<ul style="list-style-type: none"> Maintain an active and connected Downtown area 	<ul style="list-style-type: none"> Support growth and retention of businesses offering services that complement the existing business community Encourage activities in the downtown area that create a sense of place of place and offer a destination for residents and visitors Maintain and enhance quality, public space Expand public transportation opportunities 	<ul style="list-style-type: none"> Number of cultural, outdoor recreation or unique events hosted in the downtown area Number of visitors Growth of business community Rider usage of the DART 	<ul style="list-style-type: none"> Tailor city incentives to achieve maximum impact on growth efforts Increase awareness of opportunities to do business with the City Target incentives to catalyze business start-up and growth Promote a range of special events that highlight and celebrate the city, cultural diversity and outdoor recreation Evaluate and enhance the quality of public space as appropriate <ul style="list-style-type: none"> Railroad Square Project Establish golf cart crossings at US Highway 19 Improve the efficiency of the DART route and consider the addition of more stops at local businesses Construct the public court yard project on the S.E. corner of Main St. and US Hwy 19.

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Advance Emerging Technologies	<ul style="list-style-type: none"> Enhance City technology systems to support secure data collection, storage, performance management, decision-making, internal communications and data sharing Enhance police operational capabilities through technology Building Security improvements 	<ul style="list-style-type: none"> Conduct a technology needs assessment and expand the City's technology strategy Create an Information Technology Master Plan Remain current with rapidly changing technologies Modernize, secure, accessible and resilient IT infrastructure that supports city services Provide data analytics to support data-informed decision making for staff Extend Facility Door Access Controls Add Security Cameras Add access control system and turnstiles 	<ul style="list-style-type: none"> Percentage of cloud based solutions Percentage of solutions compliant with security standards Number of services digitized Enhanced technology to reduce crime, enhance service and response times. 	<ul style="list-style-type: none"> Implement dedicated fiber network between City facilities Increase Cyber Security education, training and process controls Create Cybersecurity policies to promote standards Elevate Backup and Disaster Recovery services for emergencies Elevate the community engagement to improve customer experience by providing quality engagement tools for communication Increase the City's GIS capability to support services Provide interactive maps for citizens such a zoning, flood, debris pickup and development Expand city services that can be accessed online Advance solutions based on department needs and City objectives Expand existing technologies as new features become available Provide resources allowing Technology Solutions staff to remain up to date with new technologies Perform annual third party security testing on the City's IT resources to increase Cybersecurity Create and implement an incident response plan with annual testing Process improvement to utilize our Tyler ERP software solutions which collect and provide analytics for staff Collect data analytics utilizing internal and external tools City Building Door Access Control improvements City Building Security Camera upgrades and expansion

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
				<ul style="list-style-type: none"> • Improve Park Security Cameras and expansion • Integrate access control system to existing CRM software to effectively manage entry

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Improve Customer Experience	<ul style="list-style-type: none"> Support a resilient business environment by optimizing processes and regulations for property development and business-related permitting and approval processes and regulations Facilitate permitting process to enable investment 	<ul style="list-style-type: none"> Eliminate unnecessary regulatory processes and revise those that are sub-optimal Streamline access to licenses, permits and approval processes for development applications Increase accessibility of information on property development and business related processes that are available to the public Provide regular training and education opportunities that help users navigate the development and approval process Continue to provide consultation assistance to property 	<ul style="list-style-type: none"> Number of customers satisfied with services related to development of business regulation Number of businesses or individuals attending trainings to enhance their understanding of city processes related to property development or business permitting and regulation 	<ul style="list-style-type: none"> Purchase CRM software Website Redesign Engagement HQ for community transparency Gov Delivery (email blasts from website) Develop written reference tools to assist property owners through the permitting process Provide Ombudsmen service to usher developers through required processes. Review regulatory processes for improvement Research technology applications which facilitate online permitting and licenses Develop customer friendly communication protocols Intentionally and regularly communicate processes to users of the systems and services Conduct a self-service analysis to increase customer service options Provide applicable resources for grant and/or loan programs available to residential property owners

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
		owners desiring to make improvements <ul style="list-style-type: none"> • Review internal processes for improvements 		

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
Optimize the City's Emergency Preparedness Response and Recovery Services	<ul style="list-style-type: none"> Refine knowledge and skills across departments to better prepare for emergencies with a specific focus on our ability to deliver safety services Deliver timely and efficient response and recovery services Deliver appropriate timely public messaging Improve county wide emergency services communications Build a culture of preparedness 	<ul style="list-style-type: none"> Maintain plans and communication strategies for all major risks within the city Ensure that all City employees assigned an Emergency Operations role or cross functional field work are trained to the appropriate level 	<ul style="list-style-type: none"> Percentage of staff time spent to review the City's response to an emergency after the incident has occurred Percentage of designated employees trained to the appropriate National Incident Management System Level Percentage of community members that indicate that the City's response to weather related emergencies is delivered effectively Preparedness of city staff Post event critiques of the response by the City to the emergency incident Strength of City Disaster Plan 	<ul style="list-style-type: none"> Continue to operate within the Statewide Emergency Response Plan Continue to operate within the Pasco County All-Hazards Comprehensive Emergency Management Plan Conduct routine emergency Management exercises with City leadership and or essential staff Amend the City Disaster Plan annually or as needed Create plans and communication strategies for all major risks within the city Ensure that all public information is presented clearly and in a timely manner Establish links with the appropriate businesses that can potentially play a role in the City's response efforts Continuously updating employee NIMS training database Create Emergency Management Committee Develop workflow to maintain up-to-date employee information regarding sheltering needs Provide Weekly Tropical Reports to staff during storm season Improvements to the City's designated Emergency Operations Center Operate utilizing the newly implemented Survey 1-2-3 Program for damage assessments and recovery services Complete a city-wide Vulnerability Analysis and Action Plan
Optimize the Resiliency of the City				

City of New Port Richey
Strategic Plan Objectives and Result Measures

Strategy	Objectives ("Achieve X")	Goals ("By doing Y")	Measure ("As measured by Z")	Action Items
			<ul style="list-style-type: none">• Performance of City operations during EOC activities	



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council
FROM: Crystal M. Dunn, Finance Director
DATE: 7/16/2024
RE: Review of the FY24-25 Proposed Capital Improvement Program - Page 29

SUMMARY:

For your review and consideration, city staff will present the proposed FY2024/2025 - FY2028/2029 Capital Improvement Program.

REQUESTED ACTION:

The City Council is asked to consider the proposed program and provide feedback to the City Manager of any desired changes.

ATTACHMENTS:

Description	Type
Capital Improvement Plan 2025-2029	Backup Material

CAPITAL IMPROVEMENT PROGRAM

FY 2024/2025 - FY 2028/2029



***CITY OF NEW PORT RICHEY
PASCO COUNTY, FLORIDA***

07/12/2024

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Summary of Construction Activities

The 2024/25-2028/29 Capital Improvement Program (CIP) reflects the City Council's desire to complete a number of projects anticipated for several years. These include:

1. The annual resurfacing and reconstruction of streets in accordance with the City approved Pavement Management Plan;
2. The design and construction of a multi-use path on Grand Blvd. from Marine Pkwy to connecting points downtown and to the existing MUP located on Madison St. and Main St.;
3. The establishment of improvements at Railroad Square spanning from Adams St to Grand Blvd;
4. The continuation of various park improvements, including James E. Grey Preserve and Frances Ave Park;
5. Facility improvements at the Recreation and Aquatic Center, City Hall, and Fire Station No.1;
6. Facility replacement of the Fleet and Utility Purchasing Warehouse and Fire Station No.2;
7. The design and construction of drainage improvements to the City's Stormwater Collection System;
8. The design for future replacement of wastewater pump and control components at various lift stations including SCADA system upgrades;
9. The design for future rehabilitation of a new sanitary sewer force mains which have declined in condition and the continued replacement and expansion of water mains and distribution system components; and
10. The design and construction of reclaimed water main system where practical.

These construction initiatives reflect the City Council's progressive approach to enhance municipal services to the residents and businesses in the City New Port Richey, as identified in the City's Strategic Plan. In addition, the selected projects will serve to achieve one or more of the following key objectives:

- to provide quality of life elements to the resident of the City;
- to provide incentives for the private reinvestment needed in the City's residential and commercial neighborhoods;
- to improve the capability of the City's utility system to meet future demands and to provide the infrastructure for continued redevelopment of the City; and
- to improve and provide a suitable transportation network that meets the current demands and is expandable to meet future demands.

Summary of Funding Sources

As in the most recent fiscal year, the City's plans for the financing of its Capital Improvement Program (CIP) during the upcoming fiscal year will be reliant upon the use of the following major city funds; - the Stormwater Utility Fund (002), the Capital Projects Fund (301) (Penny for Pasco tax dollars), the Water and Sewer Revenue Fund (405), the Redevelopment Fund/CRA (603), the Street Improvement Fund (701), Series two utility bonds, and Federal and State grants. In addition, the CIP includes the use of financing to support projects in the Capital Projects Fund and the Redevelopment Fund. Projects are grouped according to their primary source of funding. Some capital improvement projects include elements for which more than one fund support. Each project is assigned to its principal funding source and the details of that project will include references to those other sources contributing funds.

The City will continue to seek additional grant opportunities to leverage its investments.



Sources of Funding Summary for General Fund (001)

Capital Improvement Program

Summary by Fund

General Fund (001)

	Funding Source	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-YR TOTAL
Recreation & Aquatics							
Artificial Turf Recreation & Aquatic Center	Penny for Pasco	70,000					70,000
Shade Canopies Replacement - Aquatic Center	Prior Year Penny for Pasco	90,000					90,000
Pool Resurfacing (Plunge Pool, Dive Pool, Lap Pool)	Prior Year Penny for Pasco	325,000	250,000	-	-	-	575,000
Recreation Center Outdoor Basketball Court Resurfacing Project	Prior Year Penny for Pasco	60,000	-	-	-	-	60,000
Plunge Pool Slide Resurfacing (Engineering)	Prior Year Penny for Pasco	20,000	-	-	-	-	20,000
Plunge Pool Slide Resurfacing	Prior Year Penny for Pasco	85,000	-	-	-	-	85,000

Total General Fund

\$ 650,000 \$ 250,000 \$ - \$ - \$ - \$ 900,000

Summary of Funding:

Penny for Pasco Funding (Transferred from Capital Imprv Fund)

General Revenue

Grant Revenue

Prior Year Reserves

Total Resources to fund Capital Projects

	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Penny for Pasco Funding (Transferred from Capital Imprv Fund)	\$ 70,000	\$ 250,000	\$ -	\$ -	\$ -
General Revenue	-	-	-	-	-
Grant Revenue	-	-	-	-	-
Prior Year Reserves	580,000	-	-	-	-
Total Resources to fund Capital Projects	\$ 650,000	\$ 250,000	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -

Summary of General Fund Projects

Artificial Turf - Recreation & Aquatic Center

This project includes the removal of existing wood mulch and landscape in the aquatic area of the recreation center and the installation of artificial turf. Additional recreational elements include large exterior planter pots with plants, outdoor chairs, recliners, and tables.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 70,000	\$ -
Total:	\$ 70,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

Shade Canopies Replacement – Aquatic Center

This project includes the replacement of the shade canopies at the Recreation and Aquatic Center. These shade canopies are attached to metal frames that create shade for pool visitors in the seating areas and picnic area. The canopies are over 10 years old and are in need of replacement.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 90,000	\$ -
Total:	\$ 90,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site acquisition: Not applicable

Engineering: Not applicable

Construction: 2023 - 2025

Notes:

Pool Resurfacing

This project includes the resurfacing of the plunge pool and dive pool at the Recreation and Aquatics Center. It is an industry recommendation that swimming pools be resurfaced every 8 – 12 years. The activity pool was resurfaced in fiscal year 2023/2024 and the last remaining pools at the Aquatic Center are 16 years old. As a result, their surface is becoming rough to the touch in several areas and are in need of resurfacing.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 325,000	\$ 250,000
Total:	\$ 325,000	\$ 250,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

Recreation Center Outdoor Basketball Court Resurfacing Project

This project includes renovations to the outdoor basketball courts located at the Recreation and Aquatic Center. Renovations include court resurfacing, removal and replacement of the existing basketball hoops, lighting improvements, and perimeter fencing.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 60,000	\$ -
Total:	\$ 60,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

Plunge Pool Slide Resurfacing

This project includes the rehabilitation of the plunge pool slide. Project elements include the sanding, priming, and painting of the exterior surface of the slide, the surface prep for the interior gel coating application, and finally, concrete and metal bracket repairs are expected to be performed where needed.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ -
<i>Construction:</i>	\$ 85,000	\$ -
Total:	\$ 105,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2025

Construction: 2024 - 2025

Notes:

Sources of Funding Summary for Stormwater Utility Fund (002)

Capital Improvement Program

Summary by Fund

Stormwater Utility Fund (002)

Funding Source		<u>FY 24/25</u>	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>	<u>5-YR TOTAL</u>
Flood Control and Water Quality Projects							
*Misc. Flood Control/Water Quality Projects	STMW Utilities	150,000	150,000	150,000	150,000	150,000	750,000
Beach St. Stormwater Resiliency Improvements (Engineering)	STMW Utilities	30,000	-	-	-	-	30,000
Beach St. Stormwater Resiliency Improvements (Construction)	STMW Utilities FEMA Grant	1,500,000	-	-	-	-	1,500,000
2024 Carlton Rd, Dartmouth Rd., Berkley Ave. Resiliency Improvements (Engineering)	STMW Utilities SWFWMD Grant	10,000	15,000	15,000	-	-	40,000
2024 Carlton Rd, Dartmouth Rd., Berkley Ave. Resiliency Improvements (Construction)	STMW Utilities SWFWMD Grant	-	750,000	750,000	-	-	1,500,000
2026 Downtown Resiliency Improvements -Phase I (Engineering)	STMW Utilities FDEP Grant	-	120,000	15,000	15,000	-	150,000
2026 Downtown Resiliency Improvements -Phase I (Construction)	STMW Utilities FDEP Grant	-	-	800,000	800,000	-	1,600,000
2027 Resiliency Project (Engineering)	STMW Utilities	-	-	-	-	100,000	100,000
		1,690,000	1,035,000	1,730,000	965,000	250,000	5,670,000

Total Stormwater Utility Fund

\$ 1,690,000 \$ 1,035,000 \$ 1,730,000 \$ 965,000 \$ 250,000 \$ 5,670,000

*Pipe Lining, Retention Pond Rehabilitation

Summary of Funding:

Stormwater Utility Fee

Grants

Interest Revenue

Prior Year Reserves

Total Funding

less:

Personnel Services

Operating Expenses

Capital Purchases

Transfers

Transfers to W&S

Remaining to Fund Capital Projects

<u>FY 24/25</u>	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>
\$ 1,063,410	\$ 1,084,680	\$ 1,106,370	\$ 1,128,500	\$ 1,151,070
1,350,000	-	750,000	800,000	-
30,000	15,500	15,500	15,500	15,500
299,580	993,270	962,070	56,790	124,800
\$ 2,742,990	\$ 2,093,450	\$ 2,833,940	\$ 2,000,790	\$ 1,291,370
(370,000)	(373,702)	(377,436)	(381,214)	(385,026)
(402,770)	(404,788)	(406,806)	(408,144)	(410,181)
(282,000)	(170,000)	(210,000)	(137,000)	(137,000)
(130,000)	(130,000)	(130,000)	(130,000)	(130,000)
(144,500)	-	-	-	-
(1,329,270)	(1,078,490)	(1,124,242)	(1,056,359)	(1,062,207)
\$ 1,413,720	\$ 1,014,960	\$ 1,709,698	\$ 944,432	\$ 229,163

Summary of Flood Control/Water Quality Projects

The City's current Stormwater Master Plan identifies both flood control and water quality improvements in the City's future. The Utility's Master Plan implementation identifies projects that meet the Federal Government's 1972 Clean Water Act, administered through the State of Florida and identified as the National Pollutant Discharge Elimination System Permit and its required mandates. The pace with which these identified projects are addressed will be a function of the availability of grant funds leveraged with the Stormwater Utility fund.



Misc. Flood Control/Water Quality Projects

This fund is used to support the construction of new stormwater systems or the rehabilitation of existing stormwater systems to correct historical flood prone areas and improve water quality. These funds will also be used to address needed upgrades identified for the existing stormwater systems during other City Projects such as; Street Improvements, Neighborhood Improvements, and Utility System Projects.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 150,000	\$ 600,000
Total:	\$ 150,000	\$ 600,000

Sources of Funding:

- Stormwater Utility Fund

Schedule:

Site acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes: Associated Projects

- Grand Blvd. & Homecrest Ave. Outfall Drainage Upgrades

Beach St. Stormwater Resiliency Improvements

The proposed stormwater improvement flood control elements of this project include installation of catch basins along High St east of Maple St, approximately 1,980 of 36" pipe and inlets along Beach St and a CDS unit prior to discharging into the river. The proposed stormwater improvement water quality element or best management practice (BMP), includes the installation of a continuous deflective separation (CDS) unit south of the outfall. This area was identified in the City's 2013 Stormwater Master Drainage Plan 10-Year Update due to continual street flooding and repetitive flooding of homes during storm events.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 30,000	\$ -
<i>Construction:</i>	\$ 1,500,000	\$ -
Total:	\$ 1,530,000	\$ -

Sources of Funding:

- Stormwater Utility Funds and a federal grant in the amount of \$1,350,000

Schedule:

Site Acquisition: Not applicable

Engineering: 2021 - 2025

Construction: 2024 - 2025

Notes:

2024 Carlton Rd. Dartmouth Rd. Berkley Ave. Resiliency Improvements

The proposed stormwater improvement flood control elements for this project includes inlet installations on Astor Drive intersections at Berkley Road, Carlton Road, Dartmouth Road, and Palmetto Road. The installation of approximately 1,500 lineal feet of 36" stormwater pipe and outfall. The proposed stormwater improvement water quality element or best management practice (BMP), includes the installation of a continuous deflective separation (CDS) unit west of the outfall on Palmetto Road. This area was identified in the City's 2013 Stormwater Master Drainage Plan 10-Year Update due to continual street flooding and repetitive flooding of homes during storm events.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 10,000	\$ 30,000
<i>Construction:</i>	\$ -	\$ 1,500,000
Total:	\$ 10,000	\$ 1,530,000

Sources of Funding:

- Stormwater Utility Funds and possible SWFWMD Co-operative funding and/or a federal grant.

Schedule:

Grant Application: 2023 - 2024

Engineering: 2023 - 2027

Construction: 2024 - 2027

Notes:

Sources of Funding Summary for Capital Improvement Fund (301)

Capital Improvement Program Capital Improvement Fund (301)							
	Funding Source	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-YR TOTAL
Parks & Recreation Facilities							
James E Grey Preserve Improvements - Phase I (Engineering) Congress St Parking Entrance and Landscaping, Restrooms, Trails	Penny for Pasco	140,000	20,000	20,000	-	-	180,000
James E Grey Preserve Improvements - Phase I (Construction) Congress St Parking Entrance and Landscaping, Restrooms, Trails	Penny for Pasco Possible Grant		-	1,500,000	1,500,000	-	3,000,000
2027 James E Grey Preserve Improvements - Phase II (Engineering) West Trails Expansion	Penny for Pasco	-	-	140,000	20,000	20,000	180,000
2027 James E Grey Preserve Improvements - Phase II (Construction) West Trails Expansion	Penny for Pasco Possible Grant	-	-	-	600,000	600,000	1,200,000
2024 Frances Ave Park Improvements Phase II Boardwalk, Playground, Beach Volleyball Court & Basketball Courts (Engineering)	Penny for Pasco	50,000	-	-	-	-	50,000
2024 Frances Ave Park Improvements Phase II Boardwalk, Playground, Beach Volleyball Court & Basketball Courts (Construction)	Penny for Pasco Donation Possible Grant	1,200,000	-	-	-	-	1,200,000
Sims Park Improvements - Projection Screens	Penny for Pasco	200,000	-	-	-	-	200,000
Facility Message Boards (Recreation Center, Main Street, Library)	Penny for Pasco	-	-	50,000	50,000	50,000	150,000
James Grey Preserve Restroom Upgrades (Engineering)	Penny for Pasco	35,000	-	-	-	-	35,000
James Grey Preserve Restroom Upgrades (Construction)	Penny for Pasco	300,000	-	-	-	-	300,000
Peace Hall Renovations (Engineering)	Penny for Pasco	75,000	15,000	15,000	-	-	105,000
Peace Hall Renovations (Construction)	Penny for Pasco Possible Grant	-	600,000	200,000	-	-	800,000
RAC Concession Kitchen Area Renovation	Penny for Pasco	-	-	50,000	100,000	-	150,000
Recreation Center Skate Park Project (Engineering)	Penny for Pasco Possible FDEP Grant	40,000	5,000	5,000	-	-	50,000
Recreation Center Skate Park Project (Construction)	Penny for Pasco Possible FDEP Grant	-	250,000	250,000	-	-	500,000
2027 The Meadows Park - Parking Lot Improvements (Engineering)	Penny for Pasco	-	-	-	500,000	35,000	535,000
2027 The Meadows Park - Parking Lot Improvements (Construction)	Penny for Pasco	-	-	-	-	350,000	350,000
		2,040,000	890,000	2,230,000	2,770,000	1,055,000	8,985,000

Sources of Funding Summary for Capital Improvement Fund (301) Continued

Capital Improvement Fund (301) - Continued

Funding Source		FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-YR TOTAL
Public Safety/Public Facilities							
2023 Fire Station #1 Hardening Project (Engineering)	CDBG & Penny for Pasco	80,000	10,000	-	-	-	90,000
2023 Fire Station #1 Hardening Project (Construction)	CDBG & Penny for Pasco	270,000	660,000	-	-	-	930,000
2023 Fire Station #2 (Construction)	Penny for Pasco	300,000	-	-	-	-	300,000
Exterior Upgrades at City Hall and Library - Sealing Walls	Penny for Pasco	120,000	-	-	-	-	120,000
City Hall Facility Renovation (Restrooms, Ext. Door Repl., Standby Generator, Ext. Walkway, Council Chambers) (Engineering)	Penny for Pasco	10,000	20,000	50,000	50,000	20,000	150,000
City Hall Facility Renovation (Restrooms, Ext. Door Repl., Standby Generator, Ext. Walkway, Council Chambers) (Construction)	Penny for Pasco	350,000	200,000	500,000	500,000	200,000	1,750,000
City Hall Campus Building Resiliency - Phase I Impact Windows (Engineering)	Penny for Pasco	40,000	5,000	5,000	-	-	50,000
City Hall Campus Building Resiliency - Phase I Impact Windows (Construction)	Penny for Pasco	-	400,000	400,000	-	-	800,000
		1,170,000	1,295,000	955,000	550,000	220,000	4,190,000
Transportation (Streets, Sidewalks/Multi-Use Trails, Public Parking)							
2024 Grand Blvd Bridge Replacement (Engineering)	Penny for Pasco & LOGT & W&S	175,000	-	25,000	50,000	-	250,000
2024 Grand Blvd Bridge Replacement (Construction)	Penny for Pasco & LOGT & W&S	-	-	900,000	800,000	-	1,700,000
2023 Grand Blvd Multi-Use Path (South) Project - Phase I (Engineering)	P4P, LOGT	50,000	-	-	-	-	50,000
2023 Grand Blvd Multi-Use Path (South) Project - Phase I (Construction) Marine Parkway to Gulf Dr.	P4P, LOGT	1,200,000	-	-	-	-	1,200,000
2025 Grand Blvd Multi-Use Path (South) Project - Phase II (Engineering)	P4P, LOGT Possible Grants	270,000	25,000	25,000	-	-	320,000
2025 Grand Blvd Multi-Use Path (South) Project - Phase II (Construction) Gulf Dr. to Downtown	P4P, LOGT Possible Grants	-	1,500,000	1,500,000	-	-	3,000,000
2026 Grand Blvd Multi-Use Path (South) Project - Phase III (Engineering)	P4P, LOGT Possible Grants	-	250,000	25,000	25,000	-	300,000
2026 Grand Blvd Multi-Use Path (South) Project - Phase III (Construction) Downtown to Madison St	P4P, LOGT Possible Grants	-	-	800,000	2,200,000	-	3,000,000

Sources of Funding Summary for Capital Improvement Fund (301) Continued

Capital Improvement Fund (301) - Continued							
	Funding Source	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-YR TOTAL
2028 Grand Blvd Multi-Use Path (North) Project (Engineering)	P4P, LOGT Possible Grants	-	-	-	50,000	250,000	300,000
2028 Grand Blvd Multi-Use Path (North) Project (Construction)	P4P, LOGT Possible Grants	-	-	-		1,200,000	1,200,000
		1,695,000	1,775,000	3,275,000	3,125,000	1,450,000	11,320,000

Total Capital Improvement Fund **\$ 4,905,000 \$ 3,960,000 \$ 6,460,000 \$ 6,445,000 \$ 2,725,000 \$ 24,495,000**

Summary of Funding:

	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Penny For Pasco	\$ 4,183,030	\$ 4,308,520	\$ 4,480,860	\$ 4,660,090	\$ 4,753,290
CDBG Funds	262,500	-	-	-	-
*Possible Grants	550,000	100,000	2,500,170	3,400,000	100,000
Donation	20,000	-	-	-	-
Interest & Other Revenue	75,000	50,000	30,000	30,000	30,000
Prior Year Reserves	2,364,330	1,242,730	345,110		
Total Funding	\$ 7,454,860	\$ 5,701,250	\$ 7,356,140	\$ 8,090,090	\$ 4,883,290
less:					
Transfer to General Fund	(120,000)	(250,000)	-	-	-
Transfer to Debt Service Fund	(696,140)	(696,140)	(696,140)	(696,140)	(696,140)
Transfer to Water & Sewer Construction	(1,183,720)				
Transfer to Street Improvement Fund	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
	(2,199,860)	(1,146,140)	(896,140)	(896,140)	(896,140)
Remaining to Fund Capital Projects	\$ 5,255,000	\$ 4,555,110	\$ 6,460,000	\$ 7,193,950	\$ 3,987,150

*Completion of projects in future years is contingent on grant funding.

Summary of Capital Improvement Plan Projects

The Capital Improvement Plan identifies allocation categories designated for use of the Penny for Pasco Sales Tax Dollars.



James E Grey Preserve Improvements - Phase I Congress St. Parking Entrance & Landscaping, Restrooms, and Trails

This design phase of this project will be completed in the 2024/2025 fiscal year. This project includes the design & construction of a shell entrance road and parking lot with restroom facilities. Project limits are from the end of Congress St. (south end) to the river. The construction of a multi-use trail and a pedestrian crossover bridge that will connect to an existing preserve trail. Bike amenities, landscape, hardscape elements and lighting improvements are also included where needed.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 140,000	\$ 40,000
<i>Construction:</i>	\$ -	\$ 3,000,000
Total:	\$ 140,000	\$ 3,040,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars and possible Federal and/or State Grants

Schedule:

Site acquisition: Not Applicable

Engineering: 2023 - 2025

Construction: 2026 - 2028

Notes:

2024 Frances Ave Park Improvements - Phase II Boardwalk, Playground & Basketball Courts

This project includes the construction of a boardwalk on the eastside of the park along the river's edge from the northside south near the existing kayak launch. Sidewalks are proposed to connect the existing sidewalks in the park to the constructed boardwalk, lighting fixtures, benches, decorative trash receptacles, irrigation improvements, and landscape, as well as ADA compliant playground equipment, and the rehabilitation of the existing basketball courts are all elements included in the project.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 50,000	\$ -
<i>Construction:</i>	\$ 1,200,000	\$ -
Total:	\$ 1,250,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars, Kiwanis Donation (\$20,000), and possible Federal and/or State grants.

Schedule:

Site Acquisition: Not applicable

Engineering: 2023 - 2025

Construction: 2024 - 2025

Notes:

Sims Park Improvements – LED Message Screens

This project includes the removal and replacement of the existing LED message screens located at Sims Park. These screens were installed in 2016/2017 as part of the Sims Park Improvement Project. Several of the panels on the existing screens have constant and/or intermediate malfunctions and the technology is antiquated, making the replacement of the existing screens a priority.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 200,000	\$ -
Total:	\$ 200,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site Acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

James E Grey Preserve Restroom Upgrades

This project involves the rehabilitation of the existing restrooms which were constructed in 2008 as part of the James E Grey Preserve expansion project. Elements of the project include floor and wall rehabilitation. The replacement of fixtures, hardware, ADA upgrades and exterior improvements.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 35,000	\$ -
<i>Construction:</i>	\$ 300,000	\$ -
Total:	\$ 335,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

<i>Site Acquisition:</i>	Not applicable
<i>Engineering:</i>	2024 - 2025
<i>Construction:</i>	2024 - 2025

Notes:

Peace Hall Renovations

This project involves the rehabilitation/replacement of the existing flooring, roof, and interior and exterior walls. Electrical upgrades, restroom upgrades, ADA ramps, railing, and steps, as well as landscape improvements.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 75,000	\$ 30,000
<i>Construction:</i>	\$ -	\$ 800,000
Total:	\$ 75,000	\$ 830,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars and possible Federal and/or State Grants

Schedule:

Site Acquisition: Not applicable

Engineering: 2024 - 2025

Construction: 2024 - 2025

Notes:

Recreation Center Skate Park Project

This project includes the replacement of the existing skate park located at the recreation and aquatic center. Project elements include state of the art skate board equipment, surface improvements, fencing, exterior lighting, benches, drinking fountain, and landscape. The 24/25 phase includes the design process of the project.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 40,000	\$ 10,000
<i>Construction:</i>	\$ -	\$ 500,000
Total:	\$ 40,000	\$ 510,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars and possible Federal and/or State Grants

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2025

Construction: 2025 - 2027

Notes:

2023 Fire Station One (1) Hardening Project

This project includes the hardening of Fire Station No.1 located behind the library and facing Madison Street. The renovation elements include the replacement of the bay doors, windows, entry doors, brick joint repairs, as well as the replacement of the existing metal roof.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 80,000	\$ 10,000
<i>Construction:</i>	\$ 270,000	\$ 660,000
Total:	\$ 350,000	\$ 670,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars and Community Development Block Grant Funds

Schedule:

Site acquisition: Not applicable

Engineering: 2023 - 2026

Construction: 2023 - 2026

Notes:

2023 Fire Station Two (2) Construction Project

This project involves the completion of construction of the new fire station located on the N.E. corner of Marine Parkway and Grand Boulevard that began in the 2023/2024 fiscal year. This station will replace the existing fire station number two (2) located on High Street in the Tanglewood Terrace sub-division. The new station will incorporate a two (2) bay drive thru structure for apparatuses as well as including state of the art safety features.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 300,000	\$ -
Total:	\$ 300,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars, State Legislative appropriations, and Bond Funds

Schedule:

Site acquisition: Not applicable

Engineering: 2023 - 2025

Construction: 2023 - 2025

Notes:

Exterior Upgrades at City Hall and Library

This project includes the re-mortaring where needed and the resealing of the exterior brick walls at the City Hall and the Library buildings.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 120,000	\$ -
Total:	\$ 120,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site Acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

City Hall Facility Renovations

This project includes the renovation of the existing restrooms located on the first and second floors. Elements include the removal and replacement of existing tile floors and walls. The replacement of fixtures, hardware, and includes ADA upgrades where needed.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 10,000	\$ 140,000
<i>Construction:</i>	\$ 350,000	\$ 1,400,000
Total:	\$ 360,000	\$ 1,540,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars

Schedule:

Site acquisition: Not applicable

Engineering: 2023 - 2025

Construction: 2024 - 2025

Notes:

City Hall Campus Building Resiliency – Impact Windows

The project includes the removal of the existing City Hall and Library windows and replacement with impact resistant windows as part of the City's building hardening initiative. This year's phase includes the design portion of the project.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 40,000	\$ 10,000
<i>Construction:</i>	\$ -	\$ 800,000
Total:	\$ 40,000	\$ 810,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars and possible Federal and/or State Grants

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2026

Construction: 2025 - 2027

Notes:

2024 Grand Boulevard Bridge Replacement

This project is a collaborative project between the City and Pasco County that includes the replacement of the existing Grand Blvd. bridge that was constructed in 1957. Subsequent to the design phase completion, the existing bridge will be removed and the new bridge will be constructed to the same elevation as the Main Street bridge. In addition, the topside of the bridge will be constructed to meet design standards for the proposed multi-use path to be constructed along Grand Blvd. Utility elements include the removal and temporary relocation of the existing 12" ductile iron force main pipe and the existing 16" cast iron water main pipe during the demolition of and construction of the new structure. Subsequent to the bridge's reconstruction, the existing force main and water main will be replaced with ductile iron pipe and reattached to the bridge.

Costs:	2024 - 2025	Future Years
<i>ROW Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 175,000	\$ 75,000
<i>Construction: (R&R)</i>	\$ -	\$ 1,700,000
Total:	\$ 175,000	\$ 1,775,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars, Water and Sewer Revenue funds, Local Option Gas Tax, Pasco County, and a possible Federal Grant

Schedule:

ROW acquisition: Not applicable

Engineering: 2023 - 2027

Construction: 2025 - 2027

Notes:

2023 Grand Boulevard Multi-Use Path (South) Project - Phase I

The scope of work for this project phase includes the construction of a multi-use path on Grand Blvd. from Marine Parkway north to Gulf Dr. Additional elements include the milling and paving of Grand Blvd and the reduction of the existing 12' travel lanes to 10'. Stormwater drainage improvements and the installation of the following site amenities landscape, hardscape, pedestrian seating, and decorative lighting.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 50,000	\$ -
<i>Construction:</i>	\$ 1,200,000	\$ -
Total:	\$ 1,250,000	\$ -

Sources of Funding:

- Penny for Pasco Sales Tax Dollars, Local Option Gas Tax, and possible Federal and/or State Grants

Schedule:

Site acquisition: Not applicable

Engineering: 2023 - 2025

Construction: 2024 - 2025

Notes:

2025 Grand Boulevard Multi-Use Path (South) Project - Phase II

The scope of work for this project includes design and construction phases for the construction of a multi-use path on Grand Blvd. from the bridge north to the downtown area as well as east on Delaware Ave. where it will connect to the City's existing multi-use path on Madison St. Elements include the milling and paving of Grand Blvd, the reduction of the existing 12' travel lanes to 10'. Stormwater drainage improvements, seating areas, tree shading areas, landscape, hardscape, and decorative lighting.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 270,000	\$ 50,000
<i>Construction:</i>	\$ -	\$ 3,000,000
<i>Total:</i>	\$ 270,000	\$ 3,050,000

Sources of Funding:

- Penny for Pasco Sales Tax Dollars, Local Option Gas Tax, and possible Federal and/or State Grants.

Schedule:

Site acquisition: Not applicable

Engineering: 2023 - 2027

Construction: 2025 - 2027

Notes:

Sources of Funding Summary for Water & Sewer Construction Fund (405)

Capital Improvement Program

Water and Sewer Construction Fund (405)

Funding Source		FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-YR TOTAL
Building Improvements							
2023 Fleet & Purchasing Warehouse Facility Construction Project (Engineering)	W&S Revenue	630,000	-	-	-	-	630,000
2023 Fleet & Purchasing Warehouse Facility Construction Project (Construction)	W&S Revenue, P4P, Stormwater	4,900,000	-	-	-	-	4,900,000
2026 High Service Pump - Elevated Storage Tank Project (Engineering)	W&S Revenue	-	20,000	-	-	-	20,000
2026 High Service Pump - Elevated Storage Tank Project (Construction)	W&S Revenue & Possible Grant	-	1,000,000	-	-	-	1,000,000
		5,530,000	1,020,000	-	-	-	6,550,000
Potable & Reclaimed Water Extensions							
Potable & Reclaimed Water System Extensions - Misc Projects (Engineering)	W&S Revenue	20,000	20,000	20,000	20,000	20,000	100,000
Potable & Reclaimed Water System Extensions - Misc Projects (Construction)	W&S Revenue	100,000	100,000	100,000	100,000	100,000	500,000
NPR & Pasco County Interconnect Upgrades - Phase V (Engineering)	W&S Revenue	20,000	-	-	-	-	20,000
2024 NPR & Pasco County Interconnect Upgrades - Phase V (Construction)	W&S Revenue	1,200,000	-	-	-	-	1,200,000
		1,340,000	120,000	120,000	120,000	120,000	1,820,000
Potable & Reclaimed Water System Improvements							
Potable & Reclaimed Water System Improvements - Misc Projects (Engineering)	W&S Revenue	20,000	20,000	20,000	20,000	20,000	100,000
Potable & Reclaimed Water System Improvements - Misc Projects (Construction)	W&S Revenue	100,000	100,000	100,000	100,000	100,000	500,000
2022/2023 Water Utility System Improvements (Engineering)	W&S Revenue	25,000	-	-	-	-	25,000
2022/2023 Water Utility System Improvements (Construction)	W&S Revenue	500,000	500,000	-	-	-	1,000,000
2025/2026 Water Utility System Improvements (Engineering)	W&S Revenue	-	60,000	25,000	-	-	85,000
2025/2026 Water Utility System Improvements (Construction)	W&S Revenue	-	-	500,000	500,000	-	1,000,000
2027/2028 Water Utility System Improvements (Engineering)	W&S Revenue	-	-	-	60,000	25,000	85,000
2027/2028 Water Utility System Improvements (Construction)	W&S Revenue	-	-	-	-	500,000	500,000
		645,000	680,000	645,000	680,000	645,000	3,295,000

Sources of Funding Summary for Water & Sewer Construction Fund (405) (Continued)

Water and Sewer Construction Fund (405) - Continued

Funding Source		<u>FY 24/25</u>	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>	<u>5-YR TOTAL</u>
Rehabilitation Programs							
Sewer Main & Manhole Rehabilitation/Lining Project (Annual Program)	W&S Revenue	200,000	200,000	200,000	200,000	200,000	1,000,000
		200,000	200,000	200,000	200,000	200,000	1,000,000
Sewer Improvements							
2024/2025 Sewer Utility System Improvements (Engineering)	W&S Revenues	100,000	36,000	-	-	-	136,000
2024/2025 Sewer Utility System Improvements (Construction)	W&S Revenues	-	1,000,000	-	-	-	1,000,000
2026/2027 Sewer Utility System Improvements (Engineering)	W&S Revenues	-	-	100,000	36,000	-	136,000
2026/2027 Sewer Utility System Improvements (Construction)	W&S Revenues	-	-	-	1,000,000	-	1,000,000
2028/2029 Sewer Utility System Improvements (Engineering)	W&S Revenues	-	-	-	-	120,000	120,000
		100,000	1,036,000	100,000	1,036,000	120,000	2,392,000
Sewer System Extensions							
Sewer System Extensions - Misc Projects (Engineering)	W&S Revenues	20,000	20,000	20,000	20,000	20,000	100,000
Sewer System Extensions - Misc Projects (Construction)	W&S Revenues	100,000	100,000	100,000	100,000	100,000	500,000
Town & Country - Leisure Lane (Engineering)	W&S Revenues	250,000	50,000	30,000	-	-	330,000
Town & Country - Leisure Lane (Construction)	County Cooperative and Possible Grant	-	2,000,000	1,900,000	-	-	3,900,000
		370,000	2,170,000	2,050,000	120,000	120,000	4,830,000

Total Water & Sewer Construction Fund

\$ 7,985,000 \$ 5,226,000 \$ 3,115,000 \$ 2,156,000 \$ 1,205,000 \$ 19,687,000

Summary of Funding:

Transfer from Penny for Pasco
 Transfer from Stormwater
 Pasco County Cooperative Agreement
 Potential Grants
 Use of Reserves

<u>FY 24/25</u>	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>
\$ 1,183,720				
\$ 145,000	\$ -	\$ -	\$ -	\$ -
-	2,000,000	-	-	-
-	500,000	1,900,000	-	-
6,656,280	2,726,000	1,215,000	2,156,000	1,205,000
<u>\$ 7,985,000</u>	<u>\$ 5,226,000</u>	<u>\$ 3,115,000</u>	<u>\$ 2,156,000</u>	<u>\$ 1,205,000</u>

Total Resources to Fund Capital Projects

Summary of Water, Sewer, & Reclaimed Utility Projects

Water main extensions are planned to improve fire-fighting capabilities and to improve service pressures and water quality in portions of the City's distribution grid and utility service area. Construction of force mains are proposed in order that deteriorated force mains in the system can be abandoned. Additional construction for lift station replacements and/or rehabilitations is planned to replace equipment that is beyond its serviceable life. In addition to the planned lift station projects, the City will also televise portions of the existing collection system and re-line or repair sewer mains wherever needed to reduce the infiltration of groundwater into the system.

Staff will work with Southwest Florida Water Management District to obtain Grant funding where possible to assist with the construction of residential reclaimed systems as identified in the adopted Reclaimed Water Master Plan Document.

The City is also prepared to expand its sanitary sewer collection system to areas located within the City's defined utility service area to provide service to properties now served by on-site septic systems. Projects located within close proximity to the Pithlachascotee River and other surface waters would receive priority consideration because of the associated beneficial impact on the environment.



Fleet and Utility Purchasing Warehouse - Building Construction, Material and Equipment Storage Improvements

This project includes the construction of a new building and the demolition of the existing 1973 structure. Operational improvements include electric and hybrid vehicle maintenance and repair areas, electric vehicle charging station, hazardous storage area, welding area, hazardous wash down area, secured area for utility and fleet inventory, and modern interior upgrades for staff to be used during emergency management events.

Costs:	2024 - 2025	Future Years
<i>Structural Analysis:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 630,000	\$ -
<i>Construction:</i>	\$ 4,900,000	\$ -
Total:	\$ 5,530,000	\$ -

Sources of Funding:

- Engineering and construction expenses will be met with Water and Sewer Revenue, stormwater utility funds, and Penny for Pasco Sales Tax Dollars.

Schedule:

Structural analysis: Not applicable

Engineering: 2018 - 2025

Construction: 2022 - 2025

Notes:

Potable and Reclaimed Water System Extensions - Misc. Projects

These projects include extension of Water Distribution Lines in the City's Utility Service area where currently there are no public utilities or in areas where existing line failures are identified. These projects arise on an as needed basis.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ 80,000
<i>Construction:</i>	\$ 100,000	\$ 400,000
Total:	\$ 120,000	\$ 480,000

Sources of Funding:

- Engineering and construction expenses will be met with Water and Sewer Revenue funds

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2029

Construction: 2024 - 2029

Notes:

NPR and Pasco County Interconnect Upgrades - Phase V

This project phase includes upgrades to the interconnect located at the intersection of Little Road and Massachusetts Avenue. This interconnect ties the City's water system into the Pasco County's water system and is utilized as a backup for drinking water and fire protection should the city have a major water system failure. This interconnect assembly was installed in the 1970's and has served its useful life. Upgrades included valve replacements and valve relocations, backflow and blow off assemblies.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ -
<i>Construction:</i>	<u>\$ 1,000,000</u>	<u>\$ -</u>
Total:	\$ 1,020,000	\$ -

Sources of Funding:

- Engineering and construction expenses will be met with Water and Sewer Revenue funds

Schedule:

Site acquisition: Not applicable

Engineering: 2023 - 2025

Construction: 2024 - 2025

Notes:

Potable and Reclaimed Water System Improvements - Misc. Projects

These projects include the replacement of older water mains in areas undergoing street restoration, usually associated with drainage, street reconstruction or sewer main replacement projects.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ 80,000
<i>Construction:</i>	\$ 100,000	\$ 400,000
Total:	\$ 120,000	\$ 480,000

Sources of Funding:

- Engineering and construction expenses will be met with Water and Sewer Revenue funds

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2029

Construction: 2024 - 2029

Notes:

2022/2023 Water Utility System Improvements

This project includes the construction of a new water transmission main and distribution mains in areas of the existing system which are beyond their serviceable life and prone to rupture, or in areas where AC pipe material and/or galvanized piping has been identified. This project also includes water main upgrades to improve fire-fighting by increasing service line pressure and water quality. Elements of the project include approximately 7,800 linear feet of six-to-eight-inch diameter water mains, valves, fittings, service connections, and up to ten fire hydrant assemblies. Area locations include Madison St. from Mass. Ave. to Penn. Ave., Florida Ave. from Main St. to Madison St., Nebraska Ave. from Adams St. to Madison St., Missouri Ave. from Lafayette St. to Nebraska Ave., and Delaware Ave. from Lafayette St. to Grand Blvd.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 25,000	\$ -
<i>Construction:</i>	\$ 500,000	\$ 500,000
Total:	\$ 525,000	\$ 500,000

Sources of Funding:

- Engineering and construction expenses will be met with Water and Sewer Revenue funds

Schedule:

Site acquisition: Not applicable

Engineering: 2022 - 2025

Construction: 2024 - 2025

Notes:

Sewer Main and Manhole Rehabilitation/Lining Project (Annual Program)

This project includes the televised inspection of a portion of over 100 miles of City gravity sewer mains and manhole structures to detect infiltration/exfiltration points and the systematic repair of pipe failures to reduce excessive wear and tear on pumping equipment of the sanitary collection system. This phase includes the lining of approximately 3,091 LF of 8" sewer gravity lines in the areas of Holiday Garden Estates and South River Rd.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 200,000	\$ 800,000
Total:	\$ 200,000	\$ 800,000

Sources of Funding:

- Construction expenses will be met with Water and Sewer Revenue funds

Schedule:

Site acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

2024/2025 Sewer Utility System Improvements

This project includes the design and construction of a new sanitary sewer force mains in areas of the existing system which are beyond their serviceable life and prone to rupture. Construction of the new force mains will allow for the abandonment of the existing force mains located in easements and right-of-way's. This project includes the replacement of wastewater pump components, structures and control logic at various lift stations in the city's system, the removal and replacement of the lift station at south River Road and Shaw Street, the removal and replacement of the lift station on Maplewood Drive. In the Tanglewood Subdivision, and the installation of a new upsized 8" force main along Rosewood Drive, Redwood Drive, and Madison Street north to High Street.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 100,000	\$ 36,000
<i>Construction:</i>	\$ -	\$ 1,000,000
Total:	\$ 100,000	\$ 1,036,000

Sources of Funding:

- Engineering and construction expenses will be met with Water and Sewer Revenue funds

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2026

Construction: 2025 - 2026

Notes:

Sewer System Extensions - Misc. Projects

These projects include extension of sanitary sewer lines and/or force mains in the City's Utility Service area where currently there are no public utilities or in areas where existing line failures are identified.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ 80,000
<i>Construction:</i>	\$ 100,000	\$ 400,000
Total:	\$ 120,000	\$ 480,000

Sources of Funding:

- Engineering and construction expenses will be met with Water and Sewer Revenue funds

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2029

Construction: 2024 - 2029

Notes:

Town & Country – Leisure Lane Sewer Extension

This project includes the installation of 3,400 feet of new gravity sewer pipe, manholes, a lift station, and single-family home sewer laterals/connection points. This project will benefit 115 parcels by providing them with City sewer service, and serve as an environmental benefit by removal of existing septic tank systems in flood prone area.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 250,000	\$ 80,000
<i>Construction:</i>	\$ -	\$ 3,900,000
<i>Total:</i>	\$ 250,000	\$ 3,980,000

Sources of Funding:

- Engineering and construction expenses are identified in the Enclave Annexation Interlocal Agreement between Pasco County and the City of New Port Richey and Possible Grant.

Schedule:

Site acquisition: Not applicable

Engineering: 2024 - 2025

Construction: 2025 - 2027

Notes:

Sources of Funding Summary for Redevelopment Fund (630)

Capital Improvement Program Redevelopment (630) - Community Redevelopment Agency

Funding Source		<u>FY 24/25</u>	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>	<u>5-YR TOTAL</u>
Redevelopment							
2025 Railroad Square Improvements - Phase I Adams St to Grand Blvd (Engineering)	American Rescue Plan	40,000		-	-	-	40,000
2025 Railroad Square Improvements - Phase I Adams St to Grand Blvd (Construction)	American Rescue Plan	3,200,000	-	-	-	-	3,200,000
2027 Railroad Square Improvements - Phase II Nebraska from Grand Blvd to Bank St (Engineering)	Tax Increment Funding	-	300,000	100,000	-	-	400,000
2027 Railroad Square Improvements - Phase II Nebraska from Grand Blvd to Bank St (Construction)	Tax Increment Funding	-	-	3,500,000	-	-	3,500,000
Grand Blvd Streetscape Enhancements - Phase I Montana Ave to Nebraska Ave (Engineering)	Tax Increment Funding	225,000	40,000	40,000	-	-	305,000
Grand Blvd Streetscape Enhancements - Phase I Montana Ave to Nebraska Ave (Construction)	Tax Increment & LOGT	-	2,000,000	2,000,000	-	-	4,000,000
Grand Blvd Streetscape Enhancements - Phase II Nebraska Ave to Circle Blvd (Engineering)	Tax Increment Funding	-	-	225,000	30,000	30,000	285,000
Grand Blvd Streetscape Enhancements - Phase II Nebraska Ave to Circle Blvd (Construction)	Tax Increment & LOGT	-	-	-	1,500,000	1,500,000	3,000,000
2024 Sims Park Boat Ramp Area Improvements (Engineering)	Tax Increment Funding	100,000	50,000	50,000	-	-	200,000
2024 Sims Park Boat Ramp Area Improvements (Construction)	Tax Increment Funding	-	600,000	600,000	-	-	1,200,000
Cotee River Boat Ramp (Property Acquisition)	Financing	2,500,000	-	-	-	-	2,500,000
Cotee River Boat Ramp (Engineering)	Tax Increment Funding	-	250,000	50,000	50,000	50,000	400,000
Cotee River Boat Ramp (Construction)	Tax Increment Funding	-	-	500,000	500,000	500,000	1,500,000
Streetscape Improvements Floramar Terrace (Engineering)	Tax Increment Funding	175,000	-	-	-	-	175,000
Streetscape Improvements Floramar Terrace (Construction)	Tax Increment Funding	-	1,500,000	-	-	-	1,500,000
Bicycle Lane Improvements (Engineering)	Tax Increment Funding	50,000	-	-	-	-	50,000
Bicycle Lane Improvements (Construction)	Tax Increment Funding Possible Grant		100,000	100,000	100,000	100,000	400,000
Network Upgrades in Downtown Area	Tax Increment Funding	-	50,000	50,000	50,000	50,000	200,000

Redevelopment (630) - Community Redevelopment Agency - Continued

	Funding Source	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-YR TOTAL
Marine Parkway Pedestrian Bridge (Right-of-Way Acquisition)	Tax Increment Funding	-	-	1,000,000	-	-	1,000,000
Marine Parkway Pedestrian Bridge (Engineering)	Tax Increment Funding	-	-	-	700,000	600,000	1,300,000
Marine Parkway Pedestrian Bridge (Construction)	Tax Increment Funding	-	-	-	5,000,000	5,000,000	10,000,000
		6,290,000	4,890,000	8,215,000	7,930,000	7,830,000	35,155,000

Total Community Redevelopment Agency Fund

\$ 6,290,000 \$ 4,890,000 \$ 8,215,000 \$ 7,930,000 \$ 7,830,000 \$ 35,155,000

Summary of Funding:

	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Tax Increment Funding	\$ 4,306,700	\$ 4,565,102	\$ 4,839,008	\$ 5,080,959	\$ 5,335,006
American Rescue Plan Act Funds	2,509,160	-	-	-	-
Other Financing Sources	2,500,000				
Possible Grants	-	50,000	50,000	50,000	50,000
Interest & Other Revenue	573,410	100,000	100,000	100,000	100,000
Transfer from General Fund - Tax Increment	4,750,450	5,185,480	5,496,617	5,795,561	6,085,338
Prior Year Reserves	842,040	(739,849)	2,020,474	1,214,835	591,548
	15,481,760	9,160,733	12,506,099	12,241,354	12,161,892
less:					
Personnel Services	(262,130)	(267,373)	(272,718)	(278,170)	(283,731)
Operating Expenditures	(705,910)	(720,028)	(734,429)	(749,119)	(764,097)
Tax Rebate & Incentives Program	(1,090,470)	(500,000)	(500,000)	(500,000)	(500,000)
Property Assemblage	(2,500,000)	-	-	-	-
Debt Service	(3,271,620)	(1,464,022)	(1,464,642)	(1,464,754)	(1,464,754)
Repayment to General Fund - Loan	(619,310)	(619,310)	(619,310)	(619,310)	(619,310)
Transfer to General Fund - Parking Garage Maintenance	(242,320)	(200,000)	(200,000)	(200,000)	(200,000)
Transfer to General Fund - Administrative Services	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
	(9,191,760)	(4,270,733)	(4,291,099)	(4,311,354)	(4,331,892)
Total Resources to Fund Capital Projects	\$ 6,290,000	\$ 4,890,000	\$ 8,215,000	\$ 7,930,000	\$ 7,830,000

Summary of Redevelopment Fund Projects

The Community Redevelopment Agency (CRA) is updating its redevelopment plan and will be developing a strategy to include capital improvements that would target specific needs critical to the City's economic growth.



2025 Railroad Square Improvements – Phase I Adams St. to Grand Blvd.

After having conducted a review of the existing improvements installed in 2011 was performed. Included in the review, was current property usage and their effectiveness and to provide recommendations for needed upgrades and enhancements. Construction elements include a conversion of the roadway patterns, the installation of embellished pedestrian walkways, establishment of a green space area for cultural recreational activities, landscape, hardscape, lighting, and shade structures.

Costs:	2024 - 2025	Future Years
<i>Property Assemblage</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 40,000	\$ -
<i>Construction:</i>	\$ 3,200,000	\$ -
Total:	\$ 3,240,000	\$ -

Sources of Funding:

- American Rescue Plan Act Funding.

Schedule:

Property Assemblage: Not applicable

Engineering: 2022 - 2025

Construction: 2024 - 2025

Notes:

Grand Blvd Streetscape Enhancements – Phase I Montana Ave to Nebraska Ave

This project involves an assessment of the condition of the city's streetscape elements in the downtown area. Once an assessment has been conducted a plan will be developed to tend to necessary maintenance and improvement items. In addition, a master plan which provides for the selection and siting of the following features: multi-use raised path, bike racks, banners, seating areas with benches, waste receptacles, shade structures, and landscape to trees, hedges, and groundcover will be developed. Finally, it is expected that the existing turn lanes will be eliminated and the narrowing of the two thru lanes will be constructed to create a traffic calming effect in an effort to lower vehicle speeds.

Costs:	2024 - 2025		Future Years
<i>Property Assemblage</i>	\$	-	\$ -
<i>Engineering:</i>	\$	225,000	\$ 80,000
<i>Construction:</i>	\$	-	\$ 4,000,000
Total:	\$	225,000	\$ 4,080,000

Sources of Funding:

- Tax Increment Funding and Local Option Gas Tax

Schedule:

Property Assemblage: Not applicable

Engineering: 2024 - 2025

Construction: 2024 - 2025

Notes:

2024 Sims Park Boat Ramp Area Improvements

The proposed project involves the redevelopment of the City owned property located on the northeast corner of Main St and River Rd. A master planning session will be conducted with the City Council in order to establish a site plan for the property in an effort to maximize the redevelopment potential of this valuable assemblage of property.

Costs:	2024 - 2025	Future Years
<i>Property Assemblage</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 100,000	\$ 100,000
<i>Construction:</i>	\$ -	\$ 1,200,000
Total:	\$ 100,000	\$ 1,300,000

Sources of Funding:

- Tax Increment Funding

Schedule:

Property Assemblage: Not applicable

Engineering: 2024 - 2026

Construction: 2025 - 2026

Notes:

Cotee River Boat Ramp

The project is a partnership between the City and Pasco County and involves the redevelopment of property located on southwest corner US Hwy 19 and Pier Rd. The ultimate plan for the property involves the establishment of a marina, boat ramp, docks and the establishment of accessory retail along with residential development.

Costs:	2024 - 2025	Future Years
<i>Property Assemblage</i>	\$ 2,500,000	\$ -
<i>Engineering:</i>	\$ -	\$ 400,000
<i>Construction:</i>	\$ -	\$ 1,500,000
<i>Total:</i>	\$ 2,500,000	\$ 1,900,000

Sources of Funding:

- Tax Increment Funding

Schedule:

Property Assemblage: 2024 - 2025

Engineering: 2025 - 2026

Construction: 2026 - 2029

Notes:

Streetscape Improvements Floramar Terrace

The proposed project involves the redevelopment of the City owned property west of US Hwy 19 and south of Marine Parkway and north of Floramar Terrace. The proposed improvements involve the establishment of multi-use path connecting to the City's existing MUP at Marine Parkway and FDOT's existing MUP located adjacent to US Hwy 19. In addition, the following elements will be included: parking, landscaping, decorative lighting, and irrigation.

Costs:	2024 - 2025	Future Years
<i>Property Assemblage</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 175,000	\$ -
<i>Construction:</i>	\$ -	\$ 1,500,000
Total:	\$ 175,000	\$ 1,500,000

Sources of Funding:

- Tax Increment Funding

Schedule:

Property Assemblage: Not Applicable

Engineering: 2024 - 2025

Construction: 2025 - 2026

Notes:

Bicycle Lane Improvements

The proposed project involves the creation of a shared use program within the City's existing roadway system that identifies and allows for the implementation of a shared use network throughout the city.

Costs:	2024 - 2025	Future Years
<i>Property Assemblage</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 50,000	\$ -
<i>Construction:</i>	\$ -	\$ 400,000
Total:	\$ 50,000	\$ 400,000

Sources of Funding:

- Tax Increment Funding and possible Federal and/or State Grant

Schedule:

Property Assemblage: Not Applicable

Engineering: 2024 - 2025

Construction: 2025 - 2026

Notes:

Sources of Funding Summary for Street Improvement Fund (701)

Capital Improvement Program Street Improvement Fund (701)							
	Funding Source	<u>FY 24/25</u>	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>	<u>5-YR TOTAL</u>
Road Repaving & Reconstruction							
Traffic Sign Upgrades	Local Option Gas Tax	50,000	50,000	50,000	50,000	50,000	250,000
Neighborhood Improvements Project (Engineering) - South River Rd	Local Option Gas Tax	150,000	15,000	15,000	-	-	180,000
Neighborhood Improvements Project (Construction) - South River Rd	Local Option Gas Tax	-	800,000	800,000	-	-	1,600,000
2027/2028 Neighborhood Improvements Project (Engineering)	Local Option Gas Tax	-	-	-	150,000	15,000	165,000
2027/2028 Neighborhood Improvements Project (Construction)	Local Option Gas Tax	-	-	-	-	800,000	800,000
LED Crosswalk Signage and Lighting	Local Option Gas Tax	90,000	90,000	90,000	90,000	90,000	450,000
2024/2025 Roadway and Parking Lot Striping Project	Local Option Gas Tax	50,000	50,000	50,000	50,000	50,000	250,000
Neighborhood Alley Improvements (Engineering)	Local Option Gas Tax	20,000	20,000	20,000	20,000	20,000	100,000
Neighborhood Alley Improvements (Construction)	Local Option Gas Tax	100,000	100,000	100,000	100,000	100,000	500,000
West/East Grand Neighborhood Sidewalk Improvements (Engineering)	Local Option Gas Tax CDBG Grant	200,000	20,000	-	-	-	220,000
West/East Grand Neighborhood Sidewalk Improvements (Construction)	Local Option Gas Tax CDBG Grant	1,000,000	400,000	-	-	-	1,400,000
Neighborhood Sidewalk Improvements (Engineering)	Local Option Gas Tax	25,000	25,000	30,000	30,000	40,000	150,000
Neighborhood Sidewalk Improvements (Construction)	Local Option Gas Tax	200,000	200,000	220,000	220,000	250,000	1,090,000
2023/2024 Street Improvement Project (Engineering)	2024 Assess, LOGT, GF & SWFF	40,000	-	-	-	-	40,000
2023/2024 Street Improvement Project (Construction)	2024 Assess, LOGT, GF & SWFF	1,700,000	-	-	-	-	1,700,000
2024/2025 Street Improvement Project (Engineering)	2025 Assess, LOGT, GF & SWFF	210,000	40,000	-	-	-	250,000
2024/2025 Street Improvement Project (Construction)	2025 Assess, LOGT, GF & SWFF	-	1,700,000	-	-	-	1,700,000
2025/2026 Street Improvement Project (Engineering)	2026 Assess, LOGT, GF & SWFF	-	210,000	40,000	-	-	250,000
2025/2026 Street Improvement Project (Construction)	2026 Assess, LOGT, GF & SWFF	-	-	1,700,000	-	-	1,700,000

Sources of Funding Summary for Street Improvement Fund (701) (Continued)

Street Improvement Fund (701) - Continued							
Funding Source		FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-YR TOTAL
Road Repaving & Reconstruction - Continued							
2026/2027 Street Improvement Project (Engineering)	2027 Assess, LOGT, GF & SWFF	-	-	210,000	40,000	-	250,000
2026/2027 Street Improvement Project (Construction)	2027 Assess, LOGT, GF & SWFF	-	-	-	1,700,000	-	1,700,000
2027/2028 Street Improvement Project (Engineering)	2028 Assess, LOGT, GF & SWFF	-	-	-	210,000	40,000	250,000
2027/2028 Street Improvement Project (Construction)	2028 Assess, LOGT, GF & SWFF	-	-	-	-	1,700,000	1,700,000
2028/2029 Street Improvement Project (Engineering)	2029 Assess, LOGT, GF & SWFF	-	-	-	-	210,000	210,000
		3,835,000	3,720,000	3,325,000	2,660,000	1,455,000	14,995,000

Total Street Improvement Fund

\$ 3,835,000 \$ 3,720,000 \$ 3,325,000 \$ 2,660,000 \$ 1,455,000 \$ 14,995,000

Summary of Funding:

Local Option Gas Tax - 1st
 Local Option Gas Tax - 2nd
 CDBG Grant
 Paving Assessment
 Special Assessments - Previous
 Interest & Other Revenue
 Transfer from General Fund
 Transfer from Capital Improvement Fund
 Prior Year Reserves

Total Funding

FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
\$ 763,670	\$ 794,220	\$ 825,990	\$ 859,030	\$ 893,390
577,430	600,530	624,550	649,530	675,510
990,000	-	-	-	-
785,190	793,040	824,760	857,750	892,060
5,000	5,000	5,000	5,000	5,000
5,000	5,000	5,000	5,000	5,000
350,000	350,000	350,000	350,000	350,000
200,000	200,000	200,000	200,000	200,000
574,710	1,388,710	906,700	151,189	(1,147,960)
\$ 4,251,000	\$ 4,136,500	\$ 3,742,000	\$ 3,077,500	\$ 1,873,000

less:

Administrative Costs from County Tax Collector
 Transfer to General Fund - Administrative Services

(16,000)	(16,500)	(17,000)	(17,500)	(18,000)
(400,000)	(400,000)	(400,000)	(400,000)	(400,000)
(416,000)	(416,500)	(417,000)	(417,500)	(418,000)

Total Resources to Fund Capital Projects

\$ 3,835,000 \$ 3,720,000 \$ 3,325,000 \$ 2,660,000 \$ 1,455,000

Summary of Street Improvement Fund Projects

The 2024 - 2029 Capital program includes funding for various Street Improvement Projects. Street projects are identified in the 2015 Roadway Needs Assessment Report and include resurfacing and/or reconstruction of streets in various locations throughout the City. The funding is found in Fund 701, the Street Improvement Fund, and incorporates the use of Local Option Gas Tax dollars, Penny for Pasco tax dollars, Solid Waste Franchise Fees, and Special Assessments.

The Street Improvement summary of projects also includes funding for annual Roadway Striping Projects. The projects include the replacement of thermal plastic pavement markings on streets throughout the city. In addition, upgrades to traffic control signage and traffic calming devices are included.



Traffic Sign Upgrades

This project includes the continuation of upgrading traffic signs & posts in the Downtown and the Palm District areas as well as major thoroughfares to decorative antique design.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 50,000	\$ 200,000
Total:	\$ 50,000	\$ 200,000

Sources of Funding:

- Local Option Gas Tax Dollars

Schedule:

Site Acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

Neighborhood Improvements Project – South River Rd

The scope of work for this project will be the milling, resurfacing, and narrowing to the existing roadway. In addition, it will include the installation of a 5' sidewalk system on the west side of River Rd. from Main St. to South Rd. The project also involves the removal of some of the utility poles, installation of landscape and hardscape, improved lighting, and the installation of decorative traffic poles with upgraded traffic signs attached.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 150,000	\$ 30,000
<i>Construction:</i>	\$ -	\$ 1,600,000
Total:	\$ 150,000	\$ 1,630,000

Sources of Funding:

- Local Option Gas Tax Dollars

Schedule:

Site Acquisition: Not applicable

Engineering: 2024 - 2026

Construction: 2025 - 2026

Notes:

LED Crosswalk Signage & Lighting

This project will include the installation of an LED Crosswalk system at Main St. and Van Buren St.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 90,000	\$ 360,000
Total:	\$ 90,000	\$ 360,000

Sources of Funding:

- Local Option Gas Tax Dollars

Schedule:

Site Acquisition: Not applicable

Engineering: Not applicable

Construction: 2024 - 2025

Notes:

2024/2025 Roadway and Parking Lot Striping Program

This program includes project management and the installation of traffic control markings on City roadways and City owned parking lots where needed. This project and future striping projects are characterized as public safety improvements. This year's striping will be at the City Hall complex parking areas and the city owned parking lot on the S.W. corner of Adams St. and Florida Ave.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ -	\$ -
<i>Construction:</i>	\$ 50,000	\$ 200,000
Total:	\$ 50,000	\$ 200,000

Sources of Funding:

- Local Option Gas Tax Dollars

Schedule:

Site Acquisition: Not Applicable

Engineering: Not Applicable

Construction: 2024 - 2025

Notes:

Neighborhood Alley Improvements

The project involves implementing various improvements in the city's 5.2 miles alleyways. An existing condition analysis was conducted in June of 2019 and identified items in need of improvement such as clearing, cutting vegetation horizontal and vertical, surface grading, as well as identifying the limits of the right of ways. Survey work has been completed and staff is currently working with property owners to vacate identified right of way conflicts. City Council will continue to receive input from residents and instruct as improvements and alley embellishments continue in the future.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 20,000	\$ 80,000
<i>Construction:</i>	\$ 100,000	\$ 400,000
Total:	\$ 120,000	\$ 480,000

Sources of Funding:

- Local Option Gas Tax Dollars

Schedule:

<i>Site acquisition:</i>	Not applicable
<i>Engineering:</i>	2024 - 2029
<i>Construction:</i>	2024 - 2029

Notes:

West/East Grand Neighborhood Sidewalk Improvements

This project includes the installation of approximately 10,602 linear feet of new sidewalks where none currently exist or where there are existing gaps between sidewalks in the East and West Grand neighborhoods from Nebraska Avenue south to Louisiana Avenue, and Madison Street west to Rio Drive. The purpose of the project is to ensure student safety and to continue to promote a healthy lifestyle.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 200,000	\$ 20,000
<i>Construction:</i>	\$ 1,000,000	\$ 400,000
Total:	\$ 1,200,000	\$ 420,000

Sources of Funding:

- Local Option Gas Tax and Community Development Block Grant

Schedule:

Site Acquisition: Not applicable

Engineering: 2023 - 2026

Construction: 2023 - 2026

Notes:

Neighborhood Sidewalk Improvement Program

This program includes the removal and replacement of deficient sidewalks as well as the establishment of infill sidewalks in neighborhoods where needed. Improvements have been identified based on the City's Pavement Management Plan. This year's improvement includes the completion of sidewalk construction in the Heights Neighborhood and infilling in the North Grand Neighborhood.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 25,000	\$ 125,000
<i>Construction:</i>	\$ 200,000	\$ 890,000
Total:	\$ 225,000	\$ 1,015,000

Sources of Funding:

- Local Option Gas Tax

Schedule:

Site Acquisition: Not applicable

Engineering: 2024 - 2025

Construction: 2024 - 2025

Notes:

2023/2024 Street Improvement Project

This project is part of the 20-year pavement management plan created to improve the city's roadway infrastructure. Road improvements include asphalt overlays, milling & overlay, and road reconstruction of collector/arterial and residential streets. Streets included in this year's project include Grand Blvd from Sims Ln to Broadway Ave, Marine Pkwy from US Hwy 19 to Grand Blvd, Florida Ave from Madison St to Harrison St, Pennsylvania Ave from Madison St to Congress St, Harrison St from Old Main St to Indiana Ave, Polk St from Old Main St to Indiana Ave.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 40,000	\$ -
<i>Construction:</i>	\$ 1,700,000	\$ -
Total:	\$ 1,740,000	\$ -

Sources of Funding:

- Local Option Gas Tax Dollars, 2024 Street Assessment Dollars, General Fund Transfer, Solid Waste Franchise Fees, and Penny for Pasco funds.

Schedule:

Site Acquisition: Not applicable

Engineering: 2023 - 2024

Construction: 2024 - 2025

Notes:

2024/2025 Street Improvement Project

This project is part of the 20-year pavement management plan created to improve the city's roadway infrastructure. Road improvements may include asphalt overlays, milling & overlay, and road reconstruction of collector/arterial and residential streets.

Costs:	2024 - 2025	Future Years
<i>Site Acquisition:</i>	\$ -	\$ -
<i>Engineering:</i>	\$ 210,000	\$ 40,000
<i>Construction:</i>	\$ -	\$ 1,700,000
Total:	\$ 210,000	\$ 1,740,000

Sources of Funding:

- Local Option Gas Tax Dollars, 2025 Street Assessment Dollars, General Fund Transfer, Solid Waste Franchise Fees, and Penny for Pasco funds

Schedule:

Site Acquisition: Not applicable

Engineering: 2024 - 2025

Construction: 2025 - 2026

Notes:



NEW PORT RICHEY

5919 MAIN STREET • NEW PORT RICHEY, FL 34652 • 727.853.1016

TO: City of New Port Richey City Council

FROM: Crystal M. Dunn, Finance Director

DATE: 7/16/2024

RE: Review of Proposed Departmental Budgets for FY24-25 - Page 98

SUMMARY:

The objective of this work session is to review the proposed FY2024-2025 budgets for the following departments:

- City Council
- City Manager
- City Clerk

REQUESTED ACTION:

The City Council is asked to consider each of the budgets presented and provide feedback to the City Manager of any desired change.

ATTACHMENTS:

Description	Type
☐ City Council	Backup Material
☐ City Manager	Backup Material
☐ City Clerk	Backup Material

City Council

It is the Mission of the City Council to...

provide cohesive leadership that engages stakeholders in the cultivation of the City's vision.

Description

The City Council is the legislative body that consists of the Mayor, Deputy Mayor, and 3 Council Members. The City Council has the authority to initiate hearings for the purpose of gathering information for ordinance making and airing public problems and to supervise the spending of appropriations.

The City Council's powers consist of:

- ▶ Adopting all ordinances and budget
- ▶ Authorizing bond issues
- ▶ Establishing municipal policy
- ▶ Levying taxes
- ▶ Making appropriations
- ▶ Providing for the internal structure of the local government



City Council - Non-classified Expenditures

001011 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41311	Part Time Wages	29,088	39,600	39,600	39,600	39,600
42111	Social Security Matching	2,225	3,029	3,030	3,030	3,030
Total Personnel Services		\$ 31,313	\$ 42,629	\$ 42,630	\$ 42,630	\$ 42,630
43111	City Attorney	96,679	96,715	92,400	92,400	92,400
43199	Professional Svcs - Misc	6,969	10,964	35,000	35,000	65,000
44011	Travel & Training	11,856	10,281	14,000	14,000	16,300
44134	Data Lines	3,323	2,301	2,800	2,800	2,800
44211	Postage	982	4,613	500	500	350
44810	Cultural Affairs	4,610	11,175	10,000	12,000	10,000
44812	West Pasco Historical Society	20,000	-	18,000	18,000	18,000
44961	Special Events	-	10,200	85,000	85,000	90,000
44965	City Sponsored Prog. Expense	-	3,980	3,500	3,500	3,500
44999	Other Current Charges - Misc	31,315	13,111	10,000	10,000	10,000
45111	Office Supplies	2,192	1,795	500	1,200	800
45231	Clothing & Wearing Apparel	367	455	500	500	500
45243	Computer Supplies	69	(450)	1,000	1,000	800
45248	Prizes and Awards	-	229	-	-	-
45411	Dues and Memberships	6,861	9,633	8,500	8,500	8,500
45461	Books and Publications	418	1,185	800	800	1,200
Total Operating		\$ 185,641	\$ 176,187	\$ 282,500	\$ 285,200	\$ 320,150
Total Expenditures		\$ 216,954	\$ 218,816	\$ 325,130	\$ 327,830	\$ 362,780

City Manager

It is the Mission of the City Manager's Office to

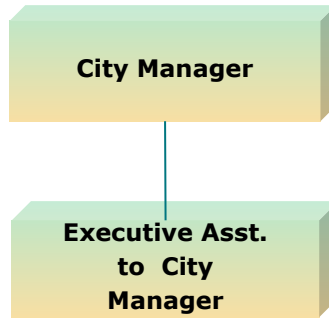
provide thoughtful, effective planning for the City's future growth and development and maintain effective communication between the City Council, city employees, and New Port Richey residents.

Description

The City Manager works on projects and initiatives that support the entire organization and benefit the community at large. As the umbrella for all other city departments, the City Manager facilitates and coordinates the work of all departments to ensure that policies and goals of the Council are met.

Included in her duties are:

- ▶ Policy and Administration - The City Manager works directly with the City Council in policy making for the City and is responsible for the development of administrative action to ensure implementation of the City Council's vision, goals, and critical result areas.
- ▶ Communications - Much of the communication to the City Council, the media, and public comes through the City Manager. This includes the City's newsletter, press releases, and media briefings.
- ▶ Economic Development - The City Manager is the Executive Director of the Community Redevelopment Agency and leads efforts related to economic development within the city.
- ▶ Community Engagement - The City Manager is the liaison with neighborhood groups, social service agencies, civic groups, and other governmental bodies working to foster communication, collaboration and cooperation between and among these groups and the city.
- ▶ Intergovernmental Relations - The City Manager works with elected officials from the County, State, and Federal government to coordinate grants and legislative issues affecting our community.



Authorized Personnel - Full-time Equivalent

Position/Title	FY22-23	FY23-24	FY24-25
CITY MANAGER	0.75	0.75	0.75
EXECUTIVE ASSISTANT/CITY CLERK	0.75	0.75	0.75
Total	1.50	1.50	1.50

City Manager Expenditures

001021 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41111	Department Head Salaries	99,590	106,136	115,350	115,350	127,660
41210	Regular Exempt Salaries	55,738	59,333	57,050	57,050	57,770
41512	Gas / Car Allowance	6,036	6,036	6,000	6,000	4,500
41522	Education Incentive Pay	-	-	-	-	390
42111	Social Security Matching	12,035	13,042	13,650	13,650	14,180
42211	FL Retirement System	37,488	52,080	59,510	59,510	64,010
42311	Health Insurance - Regular	13,575	10,292	15,130	15,130	12,040
42312	Group Life Insurance	79	81	90	90	90
42313	Accidental Death AD&D	11	11	40	40	20
42426	W/C Clerical	294	225	270	270	330
Total Personnel Services		\$ 224,846	\$ 247,236	\$ 267,090	\$ 267,090	\$ 280,990
43199	Professional Svcs - Misc	-	-	20,000	20,000	15,000
44011	Travel & Training	6,685	4,556	7,500	7,500	8,000
44121	Telephone - Local	2,457	1,841	2,500	2,500	2,100
44134	Data Lines	923	36	1,000	1,000	1,000
44211	Postage	84	125	100	100	50
44481	Lease - Copier	157	1,295	1,000	1,000	1,000
44799	Printing & Binding	282	1,900	1,000	1,000	1,000
44999	Other Current Charges - Misc	1,292	1,123	1,500	200	200
45111	Office Supplies	1,317	4,039	4,000	2,500	2,500
45231	Clothing & Wearing Apparel	6	50	200	200	200
45243	Computer Supplies	190	358	500	500	500
45299	Operating Supplies - Misc.	2,235	2,776	2,000	1,500	1,500
45411	Dues and Memberships	1,124	1,379	2,000	2,000	1,800
45461	Books and Publications	121	219	200	200	200
Total Operating		\$ 16,873	\$ 19,697	\$ 43,500	\$ 40,200	\$ 35,050
46419	Leased Equipment	6,890	-	-	-	-
47151	Lease - Principal	21	-	-	-	-
47251	Interest - Leases	3	-	-	-	-
Total Capital		\$ 6,914	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 248,633	\$ 266,933	\$ 310,590	\$ 307,290	\$ 316,040

City Clerk

It is the Mission of the City Clerk to

set a standard of excellence in providing a communications link between New Port Richey citizens and the various city departments and functions; to conduct council meetings, municipal elections, and any other business of the City Clerk's Office with the highest integrity; and to ensure accurate, timely, and thorough record-keeping and records maintenance.

Description

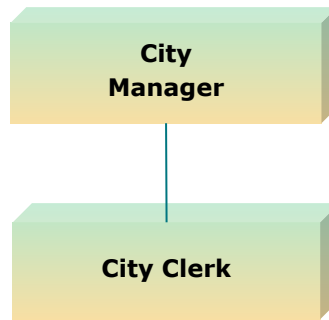
The City Clerk is known as the "keeper of the records". The City Clerk prepares and maintains official city records, including City Council agendas and minutes, and serves as the Records Management Liaison Officer to the state archives - maintaining, storing, and disposing of the City's public records in accordance with Florida Statutes. The City Clerk also serves as lead contact for all public records requests, administers oaths, manages municipal elections, and acts as official custodian of the city seal.

Accomplishments of FY24

- ▶ Scanning of all ordinances, resolutions and minutes from 1924 to present to Laserfiche
- ▶ Served as the Program Administrator for the 2024 Citizens Academies

FY25 Initiatives

- ▶ Continue work on achieving Master Municipal Clerk certification.
- ▶ Work with Technology Solutions on moving all ordinances, resolutions and minutes from Laserfiche back to local network
- ▶ Creating a searchable database for all documents once back on the local network
- ▶ Continue to serve as the City's Public Information Officer



Authorized Personnel - Full-time Equivalent

Position/Title	FY22-23	FY23-24	FY24-25
EXECUTIVE ASSISTANT/CITY CLERK	0.25	0.25	0.25
Total	0.25	0.25	0.25

City Clerk Expenditures

001023 EXP Code	Classification	Actual FY21-22	Actual FY22-23	Estimate FY23-24	Amended Budget FY23-24	Budget Amount FY24-25
41111	Department Head Salaries	-	-	19,020	19,020	19,260
41112	Division Head Salaries	17,576	19,075	-	-	-
41522	Education Incentive Pay	-	-	-	-	130
42111	Social Security Matching	1,306	1,440	1,460	1,460	1,490
42211	FL Retirement System	2,924	116,829	6,560	6,560	6,650
42311	Health Insurance - Regular	2,909	1,659	2,520	2,520	1,920
42312	Group Life Insurance	5	5	20	20	10
42313	Accidental Death AD&D	1	1	10	10	10
42426	W/C Clerical	34	24	30	30	40
Total Personnel Services		\$ 24,755	\$ 139,033	\$ 29,620	\$ 29,620	\$ 29,510
43199	Professional Svcs - Misc	-	-	6,220	6,220	-
43423	Elections	10,524	4,876	11,000	11,000	11,000
44011	Travel & Training	1,599	2,439	2,400	2,400	2,400
44121	Telephone - Local	-	-	-	500	-
44211	Postage	45	28	80	80	25
44481	Lease - Copier	1,202	-	500	500	500
44731	Code Book Update Service	7,409	3,310	4,000	4,000	7,000
44799	Printing & Binding	1,880	-	350	350	100
44911	Legal Advertising	23,428	26,299	20,000	20,000	20,000
44921	Legal Recordings	2,486	13,512	5,000	5,000	5,000
44981	Flowers	463	491	700	700	500
45111	Office Supplies	323	861	500	500	200
45231	Clothing & Wearing Apparel	30	120	100	100	100
45243	Computer Supplies	-	160	250	250	250
45411	Dues and Memberships	749	445	530	530	380
45461	Books and Publications	-	9	50	50	30
Total Operating		\$ 50,138	\$ 52,550	\$ 51,680	\$ 52,180	\$ 47,485
Total Expenditures		\$ 74,893	\$ 191,583	\$ 81,300	\$ 81,800	\$ 76,995